



Town of Deerfield Meeting Notice

Deerfield Municipal Offices
8 Conway Street
South Deerfield, MA 01373
Ph: 413-665-1400
Fax: 413-665-1411

Personnel Board Meeting

Date: January 23, 2024 Time: 5:00 pm

Location: **Remote**

Meetings normally held at the Municipal Offices are being held remotely, with adequate, alternative means of public access and, where required, public participation provided, in accordance with House Bill Number 58 of the 193rd General Court, which extended the Governor's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c.30A § 20, until March 31, 2025. Pursuant to G.L. c.30A, participants intending to record the meeting must identify themselves with their name and address for the record.

Remote Meeting Connection noted below:

Please click this URL to join:

<https://us06web.zoom.us/j/6200078930?pwd=Z2d6ZzNuMVhJMKJVT2VUYW9yaFhCQT09>

Meeting ID: 620 007 8930 Passcode: 627371

Dial In: 1 (301) 715 8592; 1 (309) 205 3325; Toll Free 1 (877) 853 5257

Meeting attendees should mute phones (*** 6 for landlines**) unless asking questions or commenting. All attendees should wait to speak until other participants are finished.

Agenda

1. Call to Order
2. Minutes
3. Appearances/Hearings
4. Discussion/decision items:
 - FY2025 Personnel Board Budget for review and approval
 - Assistant Town Clerk job description for review and approval
5. Town Administrator Updates
6. Public Comment
7. Other items not anticipated 48 hours prior to meeting.
8. Adjourn

The listing of matters are those reasonably anticipated by the chair that may be discussed at the meeting. Not all listed items may in fact be discussed, and other items not listed may also be brought up for discussion to the extent permissible by law.