



Town of Deerfield Meeting Notice

Deerfield Municipal Offices
8 Conway Street
South Deerfield, MA 01373
Ph: 413-665-1400
Fax: 413-665-1411

Personnel Board Meeting

Date: **March 19, 2026** Time: **6:00 pm**

Location: **Remote**

Certain meetings normally held at the Municipal Offices are being held remotely, with adequate alternative means of public access and, where required, public participation provided, in accordance with House Bill Number 62 of the 194th General Court, which extended the Governor's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, M.G.L. c.30A § 20, until June 30, 2027. Meetings are typically broadcast on Frontier Community Access Television (FCAT) and are available on YouTube.

Remote Meeting Connection noted below:

Please click to join:

<https://us06web.zoom.us/j/6200078930?pwd=Z2d6ZzNuMVhJMkVT2VUYW9yaFhCQT09>

Meeting ID: 620 007 8930 Passcode: 627371
Dial In: 1 (301) 715 8592; 1 (309) 205 3325; Toll Free 1 (877) 853 5257

Meeting attendees should mute phones (* 6 for landlines) unless asking questions or commenting. All attendees should wait to speak until other participants are finished.

Agenda

1. Call to Order
2. Public Comment
3. Minutes to review
 - a. February 26, 2026
4. Hearings/Appearances
 - a. Matthew Morse, Superintendent of the Department of Public Works and Julie Chalfant, Finance Committee Chair regarding draft Facilities Coordinator Position for the Department of Public Works
5. Discussion/decision items
 - a. Draft policies to review
 - i. Performance Management Program
 - b. Job descriptions to review
 - i. Police Staff Assistant
6. Town Administrator Updates
7. Other items not anticipated 48 hours prior to meeting
8. Next Regular Meeting Date: May 18, 2026