



Town of Deerfield Meeting Notice

Deerfield Municipal Offices
8 Conway Street
South Deerfield, MA 01373
Ph: 413-665-1400
Fax: 413-665-1411

Selectboard/Board of Health/Sewer Commissioners

Date: September 20, 2023

Time: 6:00 p.m.

Location: **Hybrid – Zoom and Main Meeting Room, 8 Conway Street, South Deerfield MA**

This meeting will be held in a hybrid fashion with the opportunity for both in-person attendance and remote participation. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. The meeting will be held in person in the Main Meeting Room of Deerfield Municipal Offices. In accordance with Mass General Law Chapter 30A, anyone intending to record the meeting must identify themselves to the clerk and provide their name and address for the record.

Remote Meeting Connection noted below:

Dial-in Number: **312-626-6799, 929-205-6099, or 833 548 0276 US Toll-free**

Meeting ID: 911 604 1580

Passcode: 570012

Please use this URL to log-in:

<https://zoom.us/j/9116041580?pwd=NkRHV3gzSWYvSm1JR0xiQXphUkt5UT09>

Meeting attendees should mute phones (***6 for landlines**) unless asking questions or commenting. All attendees should wait to speak until other participants are finished.

AGENDA

1. Call to Order
2. Public Comment – Up to 20 minutes with each speaker timed at approx. 2 minutes each; see Public Comment Procedure voted 2/9/2022
3. Appearances
4. Scheduled Hearings
 - 6:30 PM – Continuation of Road Layout Hearing – Snowberry Circle and Gray Lock Lane
5. Selectboard Reports/Announcements
6. Board of Health/Health Agent Discussion Items/Reports/Announcements
7. Minutes – 02/06/2023
8. Discussion/Decision Items
 - One-Day Liquor License Approvals – Yankee Candle Village (10/6 – 10/10 [Fall Fun Weekend], 10/14 [Private Guest Event])
 - Lease Extension for South County Emergency Medical Services
 - South Deerfield Wastewater Treatment Facility Phase 1 Upgrades – Change Order No. 13 for Review/Signature

- Update on Human Rights Advisory Committee, Next Steps
- Update on Planning / Economic Development Coordinator position vacancy, Next Steps
- Request for Authorization: South Deerfield Veterans Day Road Race – November 11th
- Veterans Heritage Grant Program Notification
- Surplus Property Request: Items from 1821 Building
- Special Town Meeting Warrant
- Placeholder: Letters of Support –
- Placeholder: Leary Lot and other development updates
- Placeholder: general appointments/resignations – Appointment of Nick Feld as Part-Time Police Officer
- Placeholder: employment and other policies, citizen interest forms, job descriptions and related documents for review and approval – temporary pay adjustment for Assistant Town Clerk; Non-Discrimination and Anti-Harassment Policy, Records Access Policy

9. Mail

10. Town Administrator's and Assistant Town Administrator's Report/Updates

11. Items Unanticipated 48 hours prior to posting*+

12. Upcoming Regular Meetings: Oct. 4, 18; Nov. 1, 15, 29; Dec. 13, 27, 2023

13. Adjourn

** The matters listed are those reasonably anticipated by the Chair which **may** be discussed at the meeting. Not all items listed **may** in fact be discussed, and other items not listed **may** also be brought up for discussion to the extent permitted by law.*