



Town of Deerfield Meeting Notice

Deerfield Municipal Offices
8 Conway Street
South Deerfield, MA 01373
Ph: 413-665-1400
Fax: 413-665-1411

Board/Committee: Finance Committee

Date: February 15, 2023 Time: 5:30 pm

Location: **Hybrid** – Zoom & Municipal Offices, 8 Conway Street, South Deerfield MA 01373

This meeting will be held in a hybrid fashion with the opportunity for both in-person attendance and remote participation in accordance with Chapter 107 of the Acts of 2022 which extended the Governor's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, M.G.L. c.30A § 20, until March 31, 2023. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. For purposes of in-person attendance, the Town of Deerfield will host the meeting in the Main Meeting Room of the Deerfield Municipal Offices, with remote participation details noted below.

Remote Meeting Connection noted below:

Please click this URL to join.

<https://us06web.zoom.us/j/9116041580?pwd=NkRHV3gzSWYvSm1JR0xlQXphUkt5UT09>

Meeting ID: 911 604 1580

Passcode: 570012

Dial In: 1-(312) 626-6799 Or 1-(929) 205-6099, Toll Free (833) 548- 0276

Meeting attendees should mute phones (* 6 for landlines) unless asking question or commenting. All attendees should wait to speak until other participants are finished.

AGENDA

1. Call to order
2. Review minutes of previous meeting(s)
3. Budget review
 - a. Treasurer Budgets (100 Series, 700 Series, 900 Series)
 - i. 145-5110 Treasurer/Collector Salaries
 - ii. 145-5410 Treasurer/Collector Expense
 - iii. 543-5410 Veterans Benefits
 - iv. 911-5400 Franklin County Retirement
 - v. 912-5400 Workers Comp
 - vi. 913-5400 Unemployment Insurance
 - vii. 914-5400 Group Insurance – Town
 - viii. 914-5410 Group Insurance – School
 - ix. 916-5400 Medicare Insurance
4. Revenue Projection
5. Financial indicators
6. Request letter to DLS for forecasting spreadsheet assistance

7. Schedule/planning for upcoming budget review meetings

8. Budget Review

a. Miscellaneous Budgets, including:

- | | | |
|--------|----------|--------------------------|
| i. | 114-5100 | Moderator |
| ii. | 122-5100 | Selectboard Salaries |
| iii. | 131-5400 | Finance Committee |
| iv. | 135-5110 | Accountant Salary |
| v. | 135-5400 | Accountant/Audit Exp |
| vi. | 152-5400 | Personnel Board |
| vii. | 155-5800 | PEG Access Capital |
| viii. | 171-5400 | Conservation Comm |
| ix. | 172-5400 | Open Space |
| x. | 175-5400 | Planning Board |
| xi. | 176-5400 | Zoning Board |
| xii. | 179-5400 | Agricultural Comm |
| xiii. | 182-5400 | Energy Comm |
| xiv. | 241-5110 | Inspections Payroll |
| xv. | 241-5400 | Inspections Exp |
| xvi. | 543-5400 | Veterans District Assess |
| xvii. | 549-5400 | ADA Coordinator |
| xviii. | 634-5110 | Rec Director Salary |
| xix. | 691-5400 | Historical Commission |
| xx. | 692-5800 | Veterans/Mem Day |
| xxi. | 830-5400 | FRCOG Core Assessment |
| xxii. | N/A | Reserve Fund |

9. Public Comment

10. Adjourn

Planned meeting schedule (subject to change):

- Feb 23 – Review budgets: Town Clerk, DPW
- Feb 28 – Review budgets: Assessors, Police, Miscellaneous
- Mar 7 (joint with Frontier Regional School Committee)
- Mar 9 (joint with Deerfield Elementary School Committee)
- Mar 13 – Review budgets: Selectboard, Board of Health
- Mar 20 – Review budgets: SCEMS, SCSC, Tri-Town
- Mar 28, Apr 6, Apr 12, Apr 17 - TBD