



Deerfield Selectboard/Board of Health

January 5, 2022 5:00 pm

8 Conway Street, South Deerfield

MA 01373

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Deerfield Selectboard/Board of Health was held on January 5, 2022 at 5:00 pm at the Deerfield Municipal offices, Main Meeting Room, 8 Conway Street, South Deerfield, MA, Meeting was recorded by FCAT. Meetings normally held at the Municipal Offices are being held remotely, with adequate, alternative means of public access, and where required, public participation provided, in accordance with the Governor's March 12, 2020, Order Suspending Certain Provisions of the Open Meeting Law M.G.L. c.30A § 20.

Board members present: David Wolfram, Trevor McDaniel, and Carolyn Shores-Ness

Also present Kayce Warren, Town Administrator; Jennifer Gannett, Assistant Town Administrator;

1. McDaniel calls the meeting to order at 5:05 pm
2. Executive Session – United Public Service Employees Union (Highway) & Massachusetts Coalition of Police, I.U.P.A., AFL CIO (Police)
 - Pursuant to Massachusetts General Law, Chapter 30A, § 21 (a)(3) the Selectboard may enter into Executive Session to conduct strategy with respect to collective bargaining (Highway & Police) or for litigation as an open meeting may have a detrimental effect on the bargaining or litigating position of the public body, and the chair so declares.
3. Scheduled Hearings/Appearances
4. Selectboard Reports/Announcements
5. Board of Health Reports/Announcements
6. Consent Agenda
7. Discussion/Decision Items
 - Stipends for Interim Town Clerk, & Treasurer/Collector
 - Warren discusses the option of splitting of Treasurer and Collector for a longer-term solution. In the meantime, maintaining Assistant Town Clerk and Treasure/Collector positions will allow for them to operate under statute. McDaniel states that there is time to find someone for tax collection and preside over town meeting. Additionally,

Warren has spoken to the Town Auditor to potentially assist and give guidance for the process. Next meeting the board will discuss alterations to current pay to reflect additional duties required. Wolfram is in favor of having the Town Accountant provide guidance within the statutory limits.

Motion to rescind Interim Town Clerk and Treasurer/ Collector title and reinstate financial operations maintaining current Town Clerk and Treasurer/Collector Function through Assistant Town Clerk and Assistant Treasurer Collector titles- Ness

***Second: McDaniel
(3-0-0)***

Vote: Wolfram – aye, McDaniel – aye, Ness - aye;

8. Mail

9. Town Administrator’s Report/Update

10. Public Comment

Wolfram asks for public comment

11. Items Unanticipated 48 hours prior to posting

- VaxBus on January 14th & February 4th at Deerfield Elementary School
- Stop the Spread Test Site at the Senior Center
- Limitation on number of parent/spectators at Basketball Games

Motion to limit number of attendees to 1 per child and allow the Recreation Department Chair to make exceptions if necessary- Ness

***Second: McDaniel
(3-0-0)***

Vote: Wolfram – aye, McDaniel – aye, Ness - aye;

- Postpone Climate Forum to March 19th or 26th, 2022
 - The board considers utilizing MVP grant funding for WWTP upgrades.

12. Upcoming Meeting –January 12, 21, 22, 26; February 9, 23; 2022

13. Adjourn

Motion to adjourn at 5:40 pm - Ness

Second: McDaniel

Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

Respectfully submitted,
Alex Herchenreder

Documents List:

- Selectboard/Board of Health Agenda, 01/05/2022

Approved August 24, 2022