

Tilton Trustees
January 7, 2026

Our January meeting was held via Zoom. Kathy called the meeting to order at 6:36 p.m.
Members Present: Kathy O'Rourke, Bette Schmitt, John Stacey, Cindy Von Flatern, Candace Bradbury-Carlin, Library Director

Members Absent: Satu Zoller, James Cambias

- I. **Review of December 3, 2025 minutes.** Bette moved to accept. Kathy seconded. Motion passed unanimously.

- II. **Director's Report**

The new internet-based phone is up and running. It is easier to use than expected. The phones cost a little bit more but can do more.

Accessible door button and FOB will be installed by the Town but it is not in yet. Candace is working on other ways to make the door more user friendly in the event that power goes out as the manual door is very difficult to open, close, and lock. A doorbell will also be installed so staff inside can let people in.

Walk through with DA Sullivan rep and architect took place. Everything looks good except for the door. The fire alarm is also working properly so the Library can open.

Close-out package of information on all systems has been received. Candace and staff have reviewed them and learned the systems. Candace is seeking to meet with Matthew Morse from the DPW to make sure she stays up to date on the systems. We are waiting to see whether the Town will institute a town-wide maintenance system with DA Sullivan or some other vendor. The Library will open on Monday January 12. The opening party is Saturday 1/10.

Policy to Review: Video Game Usage Policy. After review, Kathy moved to approve the policy. Cindy seconded. Motion carried unanimously.

Proposed Budget. Candace presented three budget options. Option 1 is no change in hours. Increase would be 11.56% due to increased costs, mostly electricity and maintenance of HVAC and elevator and general cleaning. Option 2 added 6 hours per week for a Library Assistant \$5856 for a 13.91% increase. Option 3 (ideal) added 20 hrs. \$19,521 for a 19.41% increase. Bette moved to recommend Option 2. John seconded. Motion carried unanimously.

Programs. There will be so many fun things to do in the Children's Room. Drop-in, Take-and-Make continue. More Library programs will return when the 2nd floor opens.

Fundraising. We have made it to \$1.5 million+. Annual Appeal has made it to \$60K which is very good. Kristin Baker (professional fundraiser who is helping us) suggested making a video to show impacts of the Library. We will start with a marketing campaign to obtain people's stories. Candace will be reaching out to Frontier to recruit students to make the videos. Dennis O'Rourke is working with TreeHouse for sponsorship of a mobile mini-golf at the Library as well as a shoe fundraiser.

Update News & Announcements

John will be up for election to the Board of Trustees in the spring.

Cindy Moved to adjourn. Bette seconded. Meeting was adjourned at 7:37 p.m.

Our next meeting will be held on February 4, 2026.

Respectfully submitted,

/s/ Cynthia Von Flatern
Cynthia Von Flatern, Secretary