



## Deerfield Selectboard/Board of Health/Sewer Commissioners

January 27, 2023 3:00 pm

8 Conway Street, South Deerfield MA 01373

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Deerfield Selectboard/Board of Health/Sewer Commissioners was held on January 27, 2023 at 3:00 pm at the Deerfield Municipal offices, Main Meeting Room, 8 Conway Street, South Deerfield, MA, Meeting was recorded by FCAT and/or Town of Deerfield Staff. This meeting was held in a **Hybrid** fashion with the opportunity both in person and remote participation in accordance with Chapter 107 of the Acts of 2022 which extended the Governor's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, M.G.L. c.30A § 20, until March 31, 2023.

Board members present: Tim Hilchey, Trevor McDaniel, and Carolyn Shores-Ness

Also present Kayce Warren, Town Administrator; Chris Nolan, Assistant Town Administrator; Alex White, Health Agent; Analee Wulfkuhle, Planning Board Chair; Pam Predmore, Ad Hoc Senior Housing Committee; Kevin Scarborough, DPW Superintendent; Chris Harris, Friends of Deerfield; and other members of the public.

1. Call to Order
2. Public Comment – Up to 20 Minutes with each speaker timed at approx. 2 minutes each; see Public Comment Procedure Voted 2/9/2022

Analee Wulfkuhle: Proposed Master Planning Project for the list of priorities for the DTLA Funding Opportunity

3. Scheduled Hearings
4. Appearances

- Lili Dwight – Senior Housing Ad Hoc Committee Update
  - Predmore discussed progress of the Committee highlighting survey results, increasing demand for affordable subsidized senior housing, collaboration for housing within municipal campus and CCI joint goals.

***Motion to send Support Letter for Senior Housing Site Feasibility for CPA Application – Ness***

***Second: Hilchey  
(3-0-0)***

***Vote: Hilchey – aye, McDaniel – aye, Ness – aye,***

- Jennifer Remillard – FRCOG Regional Needs Assessment for South County Senior Center
  - Remillard discussed the results from the Needs Assessment in conjunction with the study conducted by UMass. To address Food Insecurity & Transportation Challenges funding provided by FRCOG could allow for the Senior Center staff to administer the grant with the proposed increase in hours.

**Motion to support the workgroup & grant administration – Ness**

**Second: Hilchey  
(3-0-0)**

**Vote: Hilchey – aye, McDaniel – aye, Ness – aye,**

5. Selectboard Reports/Announcements

- MMA Conference Update
- Light Up My Night Luminary Night February 14<sup>th</sup>

6. Board of Health/Health Agent Discussion Items/Reports/Announcements

- Covid-19 & Flu Vaccination Data
- BoH Budget
- Inspection Reports
  - White discussed Annual Inspections & Food Truck Pre/On-Site Inspections noting the importance of the On-Site Inspections to prevent any public health ramifications prior to serving food.
- Food Safety Course & Fee Schedule
  - The Board discussed hosting a ServSafe Certification in the Spring for Town Businesses and consideration for costs to cover class supplies and staff.
- Opioid Settlement
  - Consideration for separate account to retain funding from settlement for future projects to leverage with other communities.

7. Minutes – 12/10/2020, 12/16/2020, 12/30/2020; 01/05/2023, 01/11/2023

**Motion to approve the minutes from January 5, 2023 – Ness**

**Second: Hilchey**

**Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)**

**Motion to approve the minutes from January 11, 2023 with the changes noted– Ness**

**Second: Hilchey**

**Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)**

**Motion to approve the minutes from December 10, 2020 – Ness**

**Second: Hilchey**

**Vote: Hilchey – abstain, McDaniel – aye, Ness – aye, (2-0-1)**

**Motion to approve the minutes from December 16, 2020 – McDaniel**

**Second: Ness**

**Vote: Hilchey – abstain, McDaniel – aye, Ness – aye, (2-0-1)**

**Motion to approve the minutes from December 30, 2020 – McDaniel**

**Second: Ness**

**Vote: Hilchey – abstain, McDaniel – aye, Ness – aye, (2-0-1)**

8. Discussion/Decision Items





**Second: Ness**

**Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)**

**Motion to approve all Deerfield Board Members of the Franklin County Solid Waste Management District are Special Municipal Employees– McDaniel**

**Second: Hilchey  
(3-0-0)**

**Vote: Hilchey – aye, McDaniel – aye, Ness – aye,**

**Motion to appoint Julie Caswell to the Open Space and Recreation Committee–  
McDaniel**

**Second: Ness**

**Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)**

9. Mail

10. Town Administrator’s Report/Updates

11. Items Unanticipated 48 hours prior to posting *\*The matters listed are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed, and other items listed may also be brought up for discussion to the extent permitted by law.*

12. Upcoming Regular Meetings: Feb. 8, 22, 2023

13. Adjourn

**Motion to adjourn at 5:55 pm – Hilchey**

**Second: Ness**

**Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)**

Respectfully submitted,

Alex Herchenreder

Documents List:

- Selectboard/Board of Health/Sewer Commissioners Agenda, 01/27/2023
- Selectboard/Board of Health/Sewer Commissioners Packet, 01/27/2023