

Tilton Trustees

A meeting was held on February 4, 2026 via Zoom

Members attending: Kathy O'Rourke, Bette Schmitt, Jim Cambias, John Stacey, Cindy Von Flatern, Candace Bradbury-Carlin, Library Director

Members Absent: Satu Zoller

Guests from Tilton Fund: Nancy Maynard, Grant Bialek, Dennis O'Rourke, Marjorie Shearer

Kathy called the meeting to order at 6:31 p.m. Nancy called a meeting of the Tilton Fund immediately after so there was a joint meeting

I. Minutes for January 7, 2026

Bette moved to accept with changes, (add comma between drop in and take home. Also, Candace will reach out to Frontier, not staff)

II. Director's Report

1. A strategic plan sets the guiding principles for library. The plan is public and thus transparent. It is required in order to apply for several grants. Candace presented a proposed statement of work from Chelsea Jordan-Makely, consultant, former Library director who has facilitated several strategic plans and is presently a doctoral student in library and information science. Candace met with her. Chelsea thought our last plan in 2019 was a very good base to build upon. Chelsea presented two proposals for a five-year strategic. Plan A is \$4350. Plan A has a strategic planning committee. Plan B costs \$2615. Option B puts a lot more work on Candace and is a lot less collaborative. After discussion amongst the trustees, Chelsea joined us. A start date would be in late February or early March. The proposal is due in October so the bulk of the work would happen over the summer. The trustees would vote on the strategic plan (big sign posts as to where we are going) but not on the action plan (all the how)

Kathy made a motion to propose Option A to establish our strategic plan for 2027 – 2032. Bette seconded. Roll call vote: James- Nay; Cindy- Yes; John- Yes; Bette-Yes; Kathy- Yes. Motion carries.

2. Chief of DPW notified Candace that he had things to add to the Tilton budget on the day the budget was due. The proposals amount to \$6000 more for a total of \$20,870 for maintenance. Kathy and Candace will meet with Matt (DPW Head) and Chris (Town Administrator) tomorrow. Trustees agreed to hold off on voting on this until after the meeting between Kathy and Candace and Chris and Matt. Trustees agreed to have a Special Meeting on Zoom next Wednesday February 11 at 6:30 p.m.
3. Donor Wall. Candace showed several samples. A mural for major donors is planned as well as dedication plaques for rooms. Estimate is approximately \$14,010. Temporary printing is possible while the campaign is ongoing. Tilton Fund has approximately \$152,000 in its coffers at the present time. Note: Each year, the Tilton Fund must supplement the municipal budget. That cost is approximately \$22,000 per year. Note: Tilton Fund moved to support Plan A. Nancy, Marjorie, Grant, Dennis all voted in favor

Donor Wall. Kathy made a motion. James seconded that we accept the bid from GVH of Bennington, Vt for \$14,010 for the donor wall. The motion carried unanimously. Nancy made the same motion for the Tilton Fund. Dennis seconded. Motion carried unanimously.

Note Vern Harrington from the Building Committee has someone who can make the manual operation of the door better.

Note: John attended the last CCI meeting in Jim's place. They will take turns attending the meeting.

Cindy made a motion to close the meeting. Bette seconded. The meeting was adjourned at 8:10 p.m.

Our next meeting will be February 11 (special meeting). Our March meeting will be held on March 4, 2026

Respectfully submitted,

/s/ Cynthia Von Flatern
Cynthia Von Flatern
Secretary