



Deerfield Selectboard/Board of Health

February 23, 2022 5:00 pm

8 Conway Street, South Deerfield MA 01373

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Deerfield Selectboard/Board of Health was held on February 23, 2022 at 5:00 pm at the Deerfield Municipal offices, Main Meeting Room, 8 Conway Street, South Deerfield, MA, Meeting was recorded by FCAT. Meetings normally held at the Municipal Offices are being held in **hybrid** fashion, with adequate, alternative means of public access, and where required, public participation provided, in accordance with the Governor Baker's June 16, 2021 Act Extending Certain COVID-19 Measures Adopted During the State of Emergency, including an extension of the remote participation provisions of his March 20, 2020 Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A §20.

Board members present: David Wolfram, Trevor McDaniel, and Carolyn Shores-Ness

Also present Kayce Warren, Town Administrator; Jennifer Gannett, Assistant Town Administrator; Kate Federoff and Lisa Mead, Town Counsel; John Paciorek, Chief of Police; Alex White, Health Agent; Tim Hilchey, CPC/Conservation Commission Chairman; Analee Wulfkuhle, Chair of the Planning Board; Julie Chalfant, Finance Committee Chair & Town Buildings Advisory Committee Chair; Jennifer Remillard, Senior Center Director.

1. Wolfram calls the meeting to order at 5:01 pm
2. Executive Session 5:05 pm

Motion to enter executive session pursuant to the following items: - McDaniel

- *Pursuant to G.L. c.30A, §21(a)(3), and subject to the Chairman's declaration and a roll call vote, the Selectboard will meet in Executive Session to discuss Strategy with respect to collective bargaining with MASSACHUSETTS COALITION OF POLICE, I.U.P.A., AFL-CIO (Police) and UPSEU (Highway) if an open meeting may have a detrimental effect on the bargaining position of the Town; and*
- *Pursuant to G.L. c.30A, §21(a)(2) the Selectboard will meet to conduct strategy sessions in preparation for negotiations with non-union personnel or contract negotiations with the Town Administrator if an open meeting may have a detrimental effect on the bargaining position of the Town.*
- *Pursuant to G.L. c.30A, §21(a)(6) and subject to the Chairman's declaration and a roll call vote, the Selectboard will meet to consider purchase, exchange, lease; or value of land (Town of Deerfield Assessors Map 168 Lot 21, parcels 2-1, 2-2) if an open meeting may have a detrimental effect on negotiating position of the Town.*

Second: Ness

Vote: Wolfram – aye, McDaniel – aye, Ness – aye; (3-0-0)

The Selectboard returns to open session at 6:23 pm

3. Public Comment – Up to 20 minutes with each speaker timed at approx. 2 minutes; see Public Comment Procedure voted 2/9/2022

Jennifer Remillard: Speaks to a recognition for Susan Corey as the program director for the Senior Center and would greatly appreciate the board's support.

Tim Hilchey: Speaks to the exciting CPC applications received this year and is looking forward to hearing about all of the coming projects.

4. Schedule Hearings
5. Appearances

- 6:15 pm – J. Chalfant, Community Preservation Act Funding Application Senior Center/Old Grammar School
 - Chalfant gives a brief presentation to the board regarding the proposal for the Old Grammar School Building in town to be repurposed to accommodate the municipal offices utilizing CPA funds via two phases. The recommendation from Chalfant reading the CPA to pursue a deed restriction and Warren will discuss further with counsel. Paciorek will work with Warren on coordinating the immediate needs to repair the envelope of the building in Scarborough's absence.

Motion to approve the CPA funding application pending a response on the deed restriction from Town Counsel- McDaniel

Second: Ness

Vote: Wolfram – aye, McDaniel – aye, Ness – aye; (3-0-0)

The Selectboard would like to express their gratitude to Julie Chalfant for leading the application for the Old Grammar School restoration and all of her hard work on the respective committees she completes.

- 7:00 pm- Ember Gardens, Cannabis Establishment, 198 Mill Village Road, Deerfield MA HCA for review and approval (Postponed)
- 7:30 pm- Diana Szyal- Franklin County Chamber of Commerce
 - Szyal speaks to the Chamber of Commerce moving to Historic Deerfield and providing information regarding their charter. Additionally, the organization serves as the regional tourism council. Providing a general overview of the role in marketing and facilitation within the community, economic development opportunities, and community development all play a role in the chamber's role within the community.

6. Selectboard Reports/Announcements

- Potential Meeting of Aquarion Water Company next week
- Stillwater Bridge State Repair
- April 2nd Climate Change Forum at Frontier Regional School
- March 10th Creating Resilient Communities Online Webinar

7. Board of Health Reports/Announcements

- Domestic and Wild Bird contact Warning due to Potential Virus
- Potential for Mask Mandate to be lifted in FRS School District in March
- PCR Testing Activities in Deerfield; Site Agreement for Review and Approval
 - Ness proposes the idea of having a temporary PCR testing clinic to further monitor the cases on the senior center property. White is in support of the PCR testing clinic as there are no fiscal outlay for the Town. Additionally highlights the current case numbers from the State Covid-19 Dashboard.

Motion to approve the relationship with the PCR Testing Company Curative - Ness

Second: McDaniel Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

- Public Health Nurse Job Description for Review
 - The board will review the description and discuss at a future meeting.

8. Minutes

Motion to approve the minutes as presented from January 4th, 2022; November 4, 2020; October 5th and 21st, 2020 - Ness

Second: McDaniel Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

9. Discussion/Decision Items

- Chris Collins acknowledgement and condolences
 - The board would like to address the passing of Chris Collins and express their condolences to the family. Chris was an incredible asset to the community and a great friend to many.
- Certificate of Appreciation for South County Senior Center Program Director

- The board would like to acknowledge Susan Corey with the great work she has been completing as well as the support through the changes going on with personnel and location. Particularly ensuring the safety of the seniors and never-ending commitment to the community.
- Ratification of Towns of Amherst/Deerfield Wastewater Operations MOU
 - Motion to approve and authorize the Town Administrator to sign the MOU Agreement between the Towns of Deerfield and Amherst- McDaniel***
 - Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)***
- SDWWTP Capital Request revision for discussion and approval
 - Discussion on what year to place the WWTP cost amount on the Capital Plan to organize the funding. The information would be helpful for the auditors and USDA as well as future Town Meeting warrant articles.
- Community Preservation Act funds applications
 - Discussion of Town Common Application, Leery Lot, Complete Streets Grant Application, 319 Non-Point Source Grant, etc. Combination of these projects and grant funding could provide a ripple effect throughout the town.
 - Motion to support the Town Common Committee’s application for CPA Funding of \$350,000 - McDaniel***
 - Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)***
 - Motion to support the Senior Housing Committee’s Application for CPA Funding for a Feasibility Study - Ness***
 - Second: McDaniel Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)***
- Annual Town Meeting Warrant
 - Discussion on finalizing this by the next scheduled meeting.
- MDOT request for maintenance on sidewalks
 - Warren discusses the challenges with the implementation of sidewalks around Deerfield along routes 5 & 10 and maintaining them. Towns surrounding Deerfield do have Sidewalk Bylaws that specify assistance from the residents in front of their property. Sidewalks on State controlled roads are a separate matter and have been a sticking point for discussion.
- Placeholder: FY2023 Budgets, Capital

- Contracted Services Budget Discussion including Cyber Security Challenges, Planning Services for Assistance of Planning Board, Grant Writing, Broadband, Website Implementation, Zoom Participation, Assessors Mapping Service, Weights and Measures (Division of Standards), Emergency Preparedness Grant Funding.

- Placeholder: Annual/other Permits for approval

Motion to approve the Town of Deerfield's pole workers for the term beginning February 22, 2022 ending December 31, 2022 as presented - McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

- Placeholder: Purchase & Sale Agreement, Nupro LLC (Map 168 Lot 21, parcels 2-1, 2-2) for approval and signature
- Placeholder: Deerfield Academy MOU
- Placeholder: Appointments/Resignations

10. Mail

- Solar Canopies & Alternative Energy
- Letter from Library Director for Additional Funds for Accurate Estimate for Library Project

11. Town Administrator's Report/Updates

- Warren discusses with the board on ARPA funding to potentially follow grant approach vs. loss of revenue declaration. The board discusses general options for implementation of funds within the different options available. Warren with Assistant Town Clerk, Treasurer/Collector, Town Accountant, and the Auditor for the Town discussed separating the Treasurer/Collector Position. Consideration of adding additional staff to support existing positions.

12. Items Unanticipated 48 hours prior to posting

13. Upcoming Meetings – Mar 9, 23; Apr 6, 20, 25; May 4, 18; June 1, 15, 29, 2022; Joint w/Fin Comm: Feb 15, 22; Mar 1, 8, 15, 22, 29; Apr 5, 12, 19, 2022

14. Adjourn

Motion to adjourn at 9:12 pm - Ness

Second: McDaniel Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

Respectfully submitted,

Alex Herchenreder

Documents List:

- Selectboard/Board of Health Agenda, 02/23/2022
- Selectboard/Board of Health Meeting Packet 02/23/2022

Approved September 7, 2022