



**Deerfield Selectboard/Board of Health/Sewer Commissioners**

March 4, 2026, 6:00 pm

8 Conway Street, South Deerfield MA 01373

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Deerfield Selectboard/Board of Health/Sewer Commissioners was held on March 4, 2026 at 6:00 pm at the Deerfield Municipal offices, Main Meeting Room, 8 Conway Street, South Deerfield, MA, Meeting was recorded by FCAT and/or Town of Deerfield Staff. This meeting was held in a **Hybrid** fashion for both in person and remote participation in accordance with House Bill Number 58 of the 193<sup>rd</sup> General Court, which extended the Governor's March 12, 2020, Order Suspending Certain Provisions of the Open Meeting Law, M.G.L. c.30A § 20, until June 30, 2027. In accordance with M.G.L. c.30A, anyone intending to record the meeting must identify themselves to the clerk and provide their name and address for the record.

Board members present: Tim Hilchey, Trevor McDaniel, and Blake Gilmore

Absent:

Also present: Christopher Dunne, Town Administrator; and other members of the public.

- 1) Call to Order
- 2) Public Comment – Two-minute maximum per speaker, up to 20 minutes total  
Lili Dwight: Read into the record an email presented to the Board previously regarding the support for residents to distributed informational materials at the Town Transfer Station.

Peter Lankowski, 35 State Road: Spoke to the Campaign and Non-Profit Proposed Policy for the Transfer Station proposing limitations on number of signs and designated location for distribution to allow for traffic flow.

- 3) Hearings and Appearances
- 4) Selectboard Reports/Announcements
  - Frontier Regional School Budget Update
  - 1888 Building Progress Update
- 5) Board of Health/Health Agent Discussion Items/Reports/Announcements
  - Valley Health Collaborative Covid and Flu Cautions
  - Mental Health Outreach Position at Frontier Consideration
- 6) Minutes
  - a) Regular Selectboard Meeting of February 11, 2026
  - b) Selectboard Executive Session of February 25, 2026  
***Motion the Selectboard Approve the Regular Meeting Minutes of February 11, 2026 as Presented – McDaniel***  
***Second: Gilmore      Vote: Hilchey – aye, McDaniel – aye, Gilmore – aye (3-0-0)***

***Motion the Selectboard Approve the Executive Session Minutes of February 25, 2026 as Presented and Release them from Executive Session if Applicable – McDaniel***  
***Second: Gilmore      Vote: Hilchey – aye, McDaniel – aye, Gilmore – aye (3-0-0)***

7) Discussion/Decision Items

- a) Yankee Candle One-Day Liquor License - Shamrock Fest on March 14, 2026 between 10am and 6pm

***Motion the Selectboard Approve the One Day Liquor License for Yankee Candle Shamrock Fest on March 14, 2026 between 10am and 6pm Subject to Compliance with all applicable State and Local Requirements– McDaniel***

***Second: Gilmore Vote: Hilchey – aye, McDaniel – aye, Gilmore – aye (3-0-0)***

- b) Award contract for 1888 Building Meeting Room Audio-Visual equipment to Vendor Recommended by the 1888 Building Advisory Committee

***Motion the Selectboard Award the Contract for the 1888 Building Meeting Room Audio Visual Equipment and Installations to Valley Communications as Recommended by the 1888 Building Advisory Committee in the Amount of \$37082.88 Pursuant to MGL c.30B as the Lowest Responsive and Responsible Bidder and to Authorize the Town Administrator to Execute Related Documents – McDaniel***

***Second: Gilmore Vote: Hilchey – aye, McDaniel – aye, Gilmore – aye (3-0-0)***

- c) Review existing Fuel-Efficient Vehicle Policy

- i. The Board also reviewed the town's fuel efficiency vehicle policy, which was last updated in 2011, and agreed to update it to address inconsistencies and reflect current regulations.

- d) Review and vote on updated Transfer Station Non-Profit and Political Solicitation Policy

*McDaniel Read the Updated Draft Policy into the Record.*

- i. The Board discussed the updated Policy noting waivers, designated locations, and general respectful behavior in a common space. Town Counsel would review for an upcoming meeting.

8) Board-Committee Applications, general appointments/resignations

- a) Accept the resignation of Darren Desmarais from the Conservation Commission effective immediately

***Motion to Accept the Resignation of Darren Desmaris from the Conservation Commission Effective Immediately and Appreciate his Service – McDaniel***

***Second: Gilmore Vote: Hilchey – aye, McDaniel – aye, Gilmore – aye (3-0-0)***

- b) David (Bud) Driver - Re-appointment as the Cultural Resource Officer

*Tabled until a future meeting*

9) Correspondence

- a) Franklin Land Trust - Letter regarding Deerfield Dirt Road Randonnee (D2R2) event on August 22, 2026.

10) Town Administration Updates

- a) DPC Meeting Update – updated information on DPC’s town-wide deliverables
  - i. Dunne spoke to meeting with DPC regarding ongoing waste water and stormwater projects. Key areas were identified for stormwater management as priority areas. Old Deerfield Wastewater Treatment Plant Project costs and options for phased approach. 1888 Building Solar with consideration for PV Squared as the contractor. Health Insurance Reform and Insurance Advisory Committee formation for review of options moving forward. Still Water Bridge progress.

***Motion to Approve the Letter of Support for Community Project Funding – McDaniel***

***Second: Gilmore Vote: Hilchey – aye, McDaniel – aye, Gilmore – aye (3-0-0)***

11) Upcoming Regular Meetings: March 18, 2026

12) Adjourn

***Motion to Adjourn at 6:55 pm – Gilmore***

***Second: McDaniel Vote: Hilchey – aye, McDaniel – aye, Gilmore – aye (3-0-0)***

*\*The matters listed are those reasonably anticipated by the Chair which **may** be discussed at the meeting. Not all items listed **may** in fact be discussed, and other items not listed **may** also be brought up for discussion to the extent permitted by law.*

Respectfully Submitted,

Alex Herchenreder

Documents List:

- Selectboard/Board of Health/Sewer Commissioners Revised Meeting Agenda, March 4, 2026
- Selectboard/Board of Health/Sewer Commissioners Packet, March 4, 2026