

**DEERFIELD HISTORICAL COMMISSION/DHC**  
**March 9, 2026**

CALL TO ORDER: 5:30 PM

MEMBERS PRESENT: Ben Bensen, Chair; Jason Clarke, Bonita Conlon, Henrietta Kocot, Jennie McAvoy, Analee Wulfkuhle ABSENT: Geoff Brown,

Alternate Members absent: Rocky Foley, Paul Olszewski

Guests: none

AGENDA:

- CALL TO ORDER: 5:30PM – Ben Bensen
- CLERK’S REPORT – Minutes of February 9, 2026, deferred to the next meeting
- BUDGET REPORT:
  - No funds expended at this time
  - Ben has assured members of the Selectboard that we intend to use the funds allocated to us this fiscal year.
- OLD BUSINESS:
  - CPC applications update - Designation of all burial grounds in Deerfield as historic: Ben drafted a “cemetery declaration” to submit to the Selectboard and the CPC. Unanimous approval of the document.
  - Form B research information: **Jason** reported on conversations with the Town Administrator and (historic) Northampton. Rather than trying to designate all possible properties in the Town, the DHC will focus on properties on North Main Street from Town Common up to the Monument (“North Main Street walking tour” area.) **Jason** will draft Form B’s for Peter Thomas to review. **Henrietta, Bonita** and **Jennie** will go through our files for records of previous Form B’s.
  - Sugarloaf Cemetery: **Henrietta** will research obtaining signage.
  - **Ben** will contact Florence Lock & Key (in Easthampton) for keys to secure the display cabinets.
- NEW BUSINESS:
  - **Ben** will research purchase of a memorial bench for John Nove; Ken Schoen has offered to help.
  - **Ben** will check with the Town Clerk re: renewal of Bonita’s appointment to the DHC.
  - Ben has drafted our annual Town report. Thank you!
  - Connecting Community Initiatives (CCI): **Ben** will attend the zoom meeting on Thursday, March 12, 6:30 PM.
  - Archeological Accountability Policy draft: distributed for review by **all members** for discussion at the next meeting.
- CORRESPONDENCE: none
- OTHER MATTERS or INFORMATION not anticipated: none
- DATE FOR NEXT MEETING: May 11, 2026 (second Monday of the month)
- VOTE TO ADJOURN: unanimous at 6:07 PM

RESPECTFULLY SUBMITTED: Analee Wulfkuhle, Clerk