

Deerfield Board of Assessors

Meeting at 5:30 p.m. in Room 117, Town Hall, 8 Conway St., S. Deerfield

Minutes for March 17, 2026

This meeting will be held at the Assessors' office at Town Hall. Meeting minutes will be available on our website (www.deerfieldma.us) within 24 hours following the meeting.

Members Present: Skip Sobieski X Frank Leone X
Charles Shattuck Karen Menard (Clerk) X

Meeting opened at: 6:55 p.m.

OLD BUSINESS

1. Minutes of Previous Meetings

- 03/02/2026

Finance Committee Meeting

F. Leone made a motion to accept; F. Sobieski seconded; motion carried 2-0.

Regular

F. Leone made a motion to accept; F. Sobieski seconded; motion carried 2-0.

2. Business Held Over

None.

3. Other Old Business

None.

NEW BUSINESS

1. Appearances/Appointments

- 7:15 p.m. Town Administrator Principal Assessor Job Description
Assistant Town Administrator, Greg Snedeker, reviewed the Principal Assessor job description and asked for input from the Board. The Board will review and respond soon. Administrative Assistant tendered her letter of retirement effective 07/01/2026.

2. Mail/Memos/Other Administrative

- Payables

None.

- Business Certificates

Reviewed.

- February Deeds, Plans, & Building Permits

Reviewed.

3. Other Unanticipated New Business

- Levy of 2026 Motor Vehicle Excise Commitment #2

Approved & signed.

DRAFT

4. Abatement/Exemption Requests

Motor Vehicle Abatements

Executive Session Pursuant to MGL, c. 30A §21 (a) (7), to comply with, or act under the authority of any general or special law or federal grant-in-aid requirements. Specifically MGL Chapter 59 section 60 requirements. Open session will conclude at the opening of executive session.

Motor Vehicle Excise Abatements per attached list. Signature stamp used.

Meeting Adjourned at: 7:35 p.m.

Respectfully Submitted,

Karen Menard