

Tilton Library Building Committee Meeting Minutes

Tuesday, March 21, 2023, 4:30 pm

*Approved by Committee on March 28, 2023*

Attendees: Candace Bradbury-Carlin, Denise Mason, Judith Holmes, Vern Harrington, Satu Zoller (chair), Julie Chalfant, Dan Pallotta (OPM), Philip O'Brien (architect)

Meeting opened at 4:35 pm by Satu Zoller

Discussion of schedule and next steps: Need schematic design done within the next meeting or two, then get construction documents going. Goal is to be out to bid by November.

RFP update: Information submitted to OPM and town administrator. Dan will have RFP to Kayce by end of next week. Approximate needs: 1500 sq feet for about 1 year for in and out access, plus storage of books not in circulation.

Tree update: Reviewed report from arborist, but the footprint of the building he considered is not representative of the project. The committee is going back to the arborist for a new assessment of the tree behind the library before making a recommendation.

Schematic design update: schematic design still under revision. Reviewed current status and discussed.

Contract update: contracts for OPM and Designer are with the town for review.

Motion to adjourn at 5:47. Moved: Julie Chalfant, Second: Judith Holmes, Passed (unanimous).