



Deerfield Selectboard/Board of Health

March 23, 2022 5:00 pm

8 Conway Street, South Deerfield MA 01373

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Deerfield Selectboard/Board of Health was held on March 23, 2022, at 5:00 pm at the Deerfield Municipal offices, Main Meeting Room, 8 Conway Street, South Deerfield, MA. Meeting was recorded by FCAT. Meetings normally held at the Municipal Offices are being held in **Hybrid** fashion, with adequate, alternative means of public access, and where required, public participation provided, in accordance with the Governor Baker's June 16, 2021 Act Extending Certain COVID-19 Measures Adopted During the State of Emergency, including an extension of the remote participation provisions of his March 20, 2020 Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A §20.

Board members present: David Wolfram, Trevor McDaniel, and Carolyn Shores-Ness

Also present Kayce Warren, Town Administrator; Jennifer Gannett, Assistant Town Administrator; Alex White, Health Agent; John Paciorek, Chief of Police; Kate Feodoroff, Town Counsel; Shane Hyde, Dan Gillan, Ember Gardens Owners; Phil Silverman, Counsel for Suns Mass Inc; Lesley Delaney Hawkins, Counsel for Ember Gardens; Laurie Booshada; Denise Mason, Chair of the Connecting Communities Initiative; Zack Smith, South County EMS; and other members of the public.

1. Wolfram calls the meeting to order at 5:01 pm
2. Executive Session 5:05 pm

Motion to enter executive session pursuant to the following items: - McDaniel

- *Pursuant to G.L. c.30A, §21(a)(3), and subject to the Chairman's declaration and a roll call vote, the Selectboard may meet in Executive Session to discuss Strategy with respect to collective bargaining with MASSACHUSETTS COALITION OF POLICE, I.U.P.A., AFL-CIO (Police) and UPSEU (Highway) if an open meeting may have a detrimental effect on the bargaining position of the Town; and*
- *Pursuant to G.L. c.30A, §21(a)(2) and subject to the Chairman's declaration and a roll call vote, the Selectboard may meet to conduct strategy sessions in preparation for negotiations with non-union personnel or contract negotiations with the Police Chief, Town Administrator if an open meeting may have a detrimental effect on the negotiation position of the Town.*

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

3. Public Comment – Up to 20 minutes with each speaker timed at approx. 2 minutes; see Public Comment Procedure voted 2/9/2022

Laurie Booshada: Greenfield is holding a Regional Earth Day and Arbor Day and is encouraging other communities to participate. The Franklin County Technical School could provide small trees for a nominal fee as part of a grant.

Jack Wilden: Provides an update from Steam Mill Road Residents on matters and would like to come to an agreeable conclusion to the discussions on going.

4. Schedule Hearings

- 6:26 pm – Class II Dealer’s License; K Dog Auto Sales Dealer
 - McDaniel reads the hearing notice into the record and allows the applicant to discuss the proposal for implementation of the used car dealership. Ness asks a clarifying question regarding the agreement with Douglas James Automotive which is in place.

Motion to close the hearing -McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

Motion to approve the Class II Used Car Dealership License for 15 vehicles of K Dog Auto Sales at 941 River Road, Deerfield MA -McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

- 6:35 pm – Ember Gardens
 - Hawkins provides brief background on the process thus far and both parties have reached an agreement to move forward with the board’s approval along with the CCC. Feodoroff speaks to the changes to the Host Agreement including the change of ownership, corporation, cultivator and manufacturer co-location, and a termination of the contract if the sale of the properties does not go through. Hawkins speaks to commitment to providing the board updates on the licensing as well as a memo to the Planning & Selectboard. The Board is in support of this and would appreciate a monthly memo.

Motion to approve subject to changes negotiated between Ember Gardens, Town Counsel, and Suns Mass Inc. provided said changes do not amount to substantive changes to the agreement- McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

5. Appearances

- 6:45 pm – Complete Neighborhood Partnership, Mixed Use/Form Based Zoning, CCI Update, Denise Mason, Lili Dwight
 - Mason provides an update Community One-Stop, OUMass Presentation late April/Early May on the Clean Energy Audit
 - Dwight describes HRA/RDI meeting where the Complete Neighborhood Concept was described and proposes the idea of creating such district and apply for the program by April 15th as it in synch with what the CCI is striving for. The board is supportive of

the idea but is concerned with the additional pressure on staff.

6. Selectboard Reports/Announcements

- Climate Resiliency Forum Sign-Ups
- April 9th Regional Selectman's Meeting

7. Board of Health/Health Agent Discussion Items/Reports/Announcements

- Covid-19 Update
- Board of Health Agent

8. Minutes

9. Discussion/Decision Items

- Note Authorizing for School Roof and Oxford Property Borrowing

Motion to approve and sign the bond anticipation note for the School Roof & for the Oxford Property Borrowing- McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

- Tavern Sports Bard Decision for Review and Signature

Motion to approve the decision as presented- Ness

Second: McDaniel Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

- Job Descriptions (Town Clerk, Treasurer/Collector, Public Health Nurse for Approval, FY 2023 Class -Comp Plan Revision for Review; Assistant Superintendent, Chief Operator

➤ Warren updates the board on the three job descriptions and the class-comp plan as the Personnel Board has approved them. Ness speaks to the duties for the public nurse and provide care to meet the needs of the town.

Motion to approve the Public Health Nurse job description- Ness

Second: McDaniel Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

Motion to approve the Treasurer/Collector position at Grade G, exempt- McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

Motion to approve the Town Clerk position at Grade F, exempt- McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

- Disposal of Surplus Property Agreement

➤ Warren describes the proposed agreement with Merrimack College to remove and utilize & preserve the church organ in the most efficient manner.

Motion to approve the transfer agreement of the church organ to Merrimack College and authorize the chair to sign in March or April- McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

- Hazardous Mitigation Grant Program- River Road
 - Ness describes the possibility of utilizing the grant program to work on River Road and Pine Nook Road stabilization as the grant match is more favorable for the town. The potential for hiring a consultant to assist with formulating the grant and gather further information.

Motion to approve up to \$1000 for consulting work for the Hazardous Mitigation Grant- McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

- Placeholder: FY2023 Budgets, Capital, ATM Warrant
 - Warren describes the draft warrant as it stands; discussion on Foster Care Transportation, Fiscal Articles, Indian House, Oxford Property, Hamshaw Lumber, ARPA, Special Act for splitting of Treasurer/Collector & Town Clerk positions; Speed limit of 25 mph,
- Placeholder: Appointments/Resignations; SCEMS EMT Appointment for Review and Approval, SCSC Outreach Coordinator
 - SCEMS EMT Appointment Discussion from Smith speaking to the addition of two full time employees to balance the workload from the per-diem staff in order to best serve the town. As well as additional per-diem staff to replace staff that have left.

Motion to approve the personnel in SCEMS Director's request- Ness

Second: McDaniel Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

Motion to appoint Chris Goudreau as the candidate for the South County Senior Center Outreach Coordinator - McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

- Placeholder: Annual/other Permits for approval: PVMA Craft Fair Permits for Approval

Motion to approve the PVMA Craft Fair Permits for September 17 and 18th with coordination with the Chief of Police- Ness

Second: McDaniel Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

10. Mail

11. Town Administrator's Report/Updates

- Warren discusses scheduling Class Compensation Hearing on April 11th regarding splitting of the Town Clerk/Treasurer/Collector positions. Additionally, discussion on support staff for the accountant, baseball backstop progress, streetlight energy,

WWTP, ABCC resign documents, Board of Health Incomplete Application.

Motion to request the applicant to resubmit the application with payment for Board of Health Review- Ness

Second: McDaniel Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

12. Items Unanticipated 48 hours prior to posting

13. Upcoming Meetings – March 25; Apr 6, 20, 25; May 4, 18; June 1, 15, 29, 2022; Joint w/Fin Comm: 22, 29; Apr 5, 12, 19, 2022

14. Adjourn

Motion to adjourn at 9:09 pm - McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

Respectfully submitted,

Alex Herchenreder

Documents List:

- Selectboard/Board of Health Agenda, 03/23/2022
- Selectboard/Board of Health Meeting Packet 03/23/2022 rvsd 1