

Town Buildings Advisory Committee
July 26, 2022
5:30 pm

In-person meeting at Town Municipal Offices, 8 Conway Street, South Deerfield

Attendees: Julie Chalfant (chair), Matt Russo, Greg Franceschi, Bill Hildreth, David Wolfram, John Paciorek, Jr.

Town committee members: Tim Hilchey (Selectboard), Denise Mason (CCI, Planning Board)

Meeting called to order at 5:33 pm by Julie Chalfant

Discussed reviews to date and references for all three bidders.

P3 and City Point were each interviewed for a half hour using the same pre-prepared list of questions.

After the interviews, the committee discussed performance on the interviews and re-visited the references. Each committee member assigned a grade on the interviews based on the criteria from the RFQ.

Final scores for each bidder:

P3: 24 Highly Advantageous, 10 Advantageous

City Point: 24 Highly Advantageous, 6 Advantageous, 4 Not Advantageous

DA Sullivan: 1 Highly Advantageous, 13 Advantageous, 13 Not Advantageous (not invited for an interview, so fewer total scores).

Motion: The Town Building Advisory Committee recommends to the Selectboard the following ranking of the firms: First place, P3. Second place, City Point. Third Place, DA Sullivan

Moved: John Paciorek, Seconded: Bill Hildreth, Vote: 7-0-1

Meeting adjourned at 7:37 pm. Moved: John Paciorek, Seconded: Julie Chalfant, Vote: Unanimous

Minutes approved August 16, 2022.