

Town Buildings Advisory Committee
August 16, 2022
6:30 pm

In-person and zoom meeting at Town Municipal Offices, 8 Conway Street, South Deerfield

Attendees: Julie Chalfant (chair), Greg Franceschi, Bill Hildreth, David Wolfram, John Paciorek, Jr.

Other town personnel: Tim Hilchey (Selectboard), Denise Mason (CCI, Planning Board), Jen Gannett (Asst. Town Admin, via zoom)

Deerfield Owner's Project Manager (OPM): Dan Pallotta, P3

Meeting called to order at 5:30 pm by Julie Chalfant

Approved minutes from previous meetings dated July 19, 2022, July 21, 2022, and July 26, 2022. Moved: David Wolfram, Seconded: John Paciorek, Vote: Unanimous

Discussed plan for RFQ for Designer Services for 1888 Building Renovation. P3 will oversee the bidding process under the direction of the town Procurement Officer. Goal is to have bids due September 14th and for the committee review of bids to occur on September 19th, with interviews of the top three candidates soon after that.

Discussed at a high level the progress and plans for church building renovations and for funding for the church building renovations.

Meeting adjourned at 7:46 pm. Moved: John Paciorek, Seconded: Bill Hildreth, Vote: Unanimous

Minutes Approved 10/18/2022.