



Deerfield Selectboard/Board of Health

September 7, 2022 6:00 pm

8 Conway Street, South Deerfield MA 01373

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Deerfield Selectboard/Board of Health was held on September 7, 2022, at 6:00 pm at the Deerfield Municipal offices, Main Meeting Room, 8 Conway Street, South Deerfield, MA, Meeting was recorded by FCAT. This meeting was held in **hybrid** fashion with the opportunity for both in-person attendance and remote participation in accordance with Chapter 107 of the Acts of 2022 which extended the Governor's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, M.G.L. c.30A § 20, until March 31, 2023.

Board members present: Tim Hilchey, Trevor McDaniel, and Carolyn Shores-Ness

Also present Kayce Warren, Town Administrator; Jennifer Gannett, Assistant Town Administrator; Raloon Bialek, Grant Bialek, Lisa Middents, Personnel Board; Lisa Mead, Town Counsel; Lu Vincent, Deborah Yaffe; Annie Curtis; Deborah Rosenstein; Hannah Raffy; Members of the Deerfield Inclusion Group; Nancy Maleno, Daughters of the American Revolution Representative; Denise Mason; Kathy Sylvester; Lili Dwight; and other members of the public.

1. McDaniel calls the meeting to order at 6:00 pm
2. Public Comment – Up to 20 minutes with each speaker timed at approx. 2 minutes; see Public Comment Procedure voted 2/9/2022

Bruce St Peters, Snowberry Circle: Made comments regarding Section 217 was never formally adopted bylaw, renumbered, add section for sewer commissioners, or Selectboard. Clarification for eliminating past legislation.

3. Schedule Hearings

4. Appearances

- 6:10 pm- Town Counsel; Sewer Bylaw, 1935 Acts, Sewer Regulations, Proposed Special Act; Leary/Hamshaw Lumber Project
 - Mead addressed comments from St. Peters and moving forward to clean up past errors on adopting the Bylaw. Comprehensive Wastewater Plan, District or Districts for potential for changes to fee schedule, Betterments, General Benefit Facilities, Special Benefit Facilities. Ness discusses different rate structure based on use. Hilchey supported amending the 1935 to provide further flexibility for the Town and review amendments prior to the Special Town Meeting in October. Ness and McDaniel were supportive, and he discussed the Town's portion of the funding. Mead discussed options moving forward with the Bylaw Amendment and Regulations and would review USDA documents.

- Warren asked Counsel regarding the Leary Lot disposition process, Mead clarified the process for a sale of land and the RFP process based on the price noted for the land.
- 6:45-7:15 pm- Personnel Board & Deerfield Inclusion Group; Diversity, Equity and Inclusion Statement.
 - Yaffe read a description of the group and Curtis spoke to the importance of making a statement with follow up actions based on any harmful events. Grant Bialek spoke to research on other communities that were positive. Town of Situate Statement example was read and supported by the Board. McDaniel proposed the idea of difficult conversations between citizens that have differing opinions. Ness discusses the Police Department and the positive reflection on the community. Hilchey & Ness were supportive of adopting a statement and moving forward with action items. Creation of a committee facilitating these values would be explored further. Middents, Rosenstein, Vincent supports these actions from the Selectboard and the Personnel Board.

D.I.G. Statement was read into the record

Motion to create an ad-hoc committee to research creation of a commission–Ness

Second: Hilchey Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)

5. Selectboard Reports/Announcements

- SDWWTP Update
 - Change Order Update Approval from USDA
- 350th Meeting Update
 - Postage Stamp Cancellation
- ODWWTP Update
 - Discussion on impact of the costs associated any changes to the plant constructively or ownership. Scope of work would need to be reviewed for consultation work completed by DPC. Bylaw review, Betterment, and Potential removal of Old Deerfield plant from the Enterprise Fund.

6. Board of Health Reports/Health Agent Discussion Items/Reports/Announcements

- August 26th Vaccine Clinic Appreciation
- September 30th Flu Dose & October 22nd Drive Through Flu Clinic at Highway Garage

7. Minutes

Motion to approve minutes from February 23, 2022 – McDaniel

Second: Ness Vote: Hilchey – abstain, McDaniel – aye, Ness – aye, (2-0-1)

Motion to approve minutes from March 7, 2022 – McDaniel

Second: Ness ***Vote: Hilchey – abstain, McDaniel – aye, Ness – aye, (2-0-1)***

Motion to approve minutes from March 9, 2022 – McDaniel

Second: Ness ***Vote: Hilchey – abstain, McDaniel – aye, Ness – aye, (2-0-1)***

Motion to approve minutes from May 4, 2022 – McDaniel

Second: Hilchey ***Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)***

Motion to approve minutes from May 18, 2022 – McDaniel

Second: Hilchey ***Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)***

8. Discussion/Decision Items

- Sewer Abatement

***Motion to approve the sewer abatement of \$596.76 for 25A Snowberry Circle–
McDaniel***

Second: Hilchey ***Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)***

- Town Wide Tag Sale – 10/01/2022
 - McDaniel confirmed the date for the Town Wide Tag Sale
- Holding of Town Records – Town of Deerfield, PVMA (Oral History Project)
 - Warren discussed drafting an agreement with PVMA for public records requests as recommended by counsel. The board would discuss further at another meeting.
- *First Read*: Special Town Meeting Warrant; Special Town Election (?)
 - Warren discussed the potential for Consent Articles and structure moving forward for the warrant. The board reviewed briefly, articles and provided initial comments.
- MDOT Updates (Town Common, Sugarloaf Street, etc.)
- Placeholder: Sewer Bylaw Amendment Proposal, Regulations, Special Act (1935 Acts 343) For Discussion
- Placeholder: Policies – Telecommuting

9. Mail

- Mead, Talerman, & Costa Client Advisory
- FCSWMD – 2022 Waste Ban Plan
- Resident – Railroad and other Town Issues

10. Town Administrator's Report/Updates

- Warren provided her update that bandwidth is limited due to lack of staff to be aware of challenges. Interviews will occur later in the month for the Assistant Town Administrator position.

11. Items Unanticipated 48 hours prior to posting

- Proclamation Daughters of American Revolution Constitution Week September 17 – 23th

12. Upcoming Regular Meetings- September 21, 2022; October 5, 19, 2022; Nov. 2, 16, 30, 2022; Dec. 14, 28, 2022.

13. Adjourn

Motion to adjourn at 9:11 pm – Hilchey

Second: Ness

Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)

Respectfully submitted,

Alex Hercheneder

Documents List:

- Selectboard/Board of Health Agenda, 09/07/2022
- Selectboard/Board of Health Packet, 09/07/2022