



## Town of Deerfield Meeting Notice

Deerfield Municipal Offices  
8 Conway Street  
South Deerfield, MA 01373  
Ph: 413-665-1400  
Fax: 413-665-1411

Board/Committee: Community Preservation Committee

Date: 10/12/22 Time: 6:15 pm

Location: **Remote on Zoom**

Meetings normally held at the Municipal Offices are being held remotely, with adequate, alternative means of public access and, where required, public participation provided, in accordance with Chapter 107 of the Acts of 2022 which extended the Governor's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, M.G.L. c.30A § 20, until March 31, 2023. Meetings are typically broadcast on Frontier Community Access Television (FCAT).

### Remote Meeting Connection noted below:

Dial-in Number: +1 929 436 2866

Meeting ID: 413 665 8576 Passcode: musicHeals

Please use this URL to log-in:

<https://us02web.zoom.us/j/4136658576?pwd=Q1BtT0NBTKFPSzJzdGNhaHN4Wmozdz09>

Meeting attendees should mute phones (**\* 6 for landlines**) unless asking questions or commenting. All attendees should wait to speak until other participants are finished.

### **Minutes:**

1. Called to order at : 6:20
2. Members present: Alan Swedlund, Lili Dwight, David Lawless, Ben Benson
3. Guests present: none
4. Approve Minutes from 6/22/22 & [9/22/22](#)- deferred to next meeting
5. Review schedule for applications
  1. Alan has created a sheet he will email to everyone
  2. Typically around 8 meetings
  3. Nov/Dec short meeting informational for members to set dates for meetings- usually 1/month
  4. Nov/Dec also informational meeting for public
  5. Jan- prepare the update of our proposal packet (electronic submission)
  6. Feb - Town Notice invite people to come for information and submission
  7. Deadline March 1st
  8. March - 2 meetings-
    - i. 1 early where we review proposals and invite applicants to work with them,

- ii. 2nd- finalize review of proposals and make recommendation (meet criteria and review budget)
9. April (provisional) - prepare for Town Meeting
10. 3rd week in April is Annual Town Meeting
11. May - wrap up and see where we are, review Committee members for the following fall

Community Preservation Consortium very supportive and have cheat sheets for reviewing criteria

Alan will send link to Consortium along with the sheet he created.

6. Other business not reasonably anticipated 48 hours before: Unanimously Voted
  1. Organized of the this Committee
  2. Ben Scribe
  3. Lili - Administrivia of recordings, agendas
  4. Chair- Alan Swedlund
  5. Vice Chair - Frank Leone
  6. Next agenda:
    - i. Public Information (walk through the criteria graphic)
    - ii. Review application packet to make sure it is current
    - iii. Infographic for CPC - maybe from the Consortium
7. Adjourned at: 6:48
8. NEXT MEETING: 11/16/22 6:15 (2nd Wednesday of every month)