

# DEERFIELD MASSACHUSETTS 2014 TOWN REPORT

Compiled by Douglas Finn, Pat Kroll, Priscilla Phelps, and Kayce D Warren



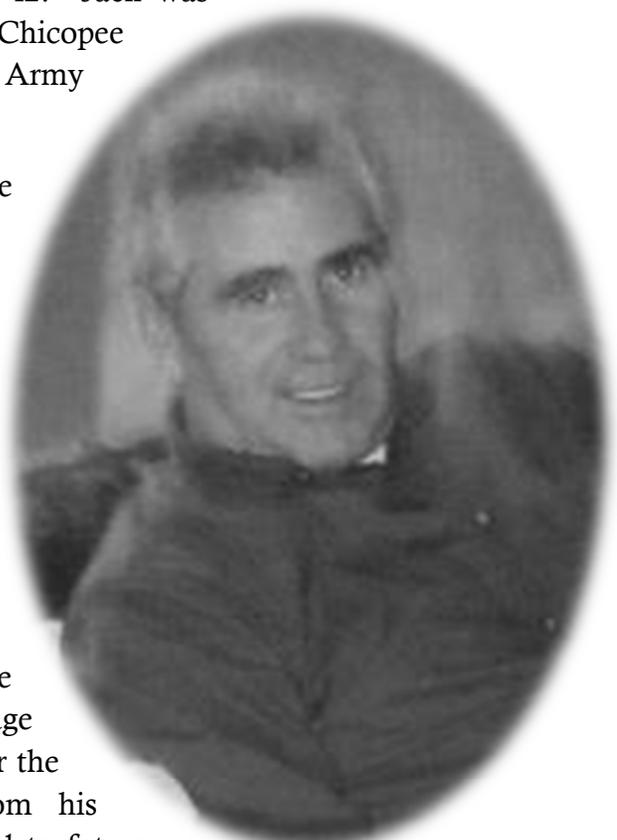
## DEDICATION

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John "Jack" Ciesla was born on November 7, 1942. Jack was educated in Chicopee schools and graduated from Chicopee High School, Class of 1960. He later entered the Army and served during the Cuban Crisis.

He moved to South Deerfield in 1974 where he became Vice-President of Pioneer National Bank. After banking, he owned Contemporary Windows and Siding Co., until his retirement.

A founding member of the Deerfield Economic Development & Industrial Corporation (DEDIC), Jack proudly served as its Chairman from inception in 1977 until his passing in May 2014. As Chairman, he was instrumental in securing the financing and approvals to transform 73 acres of agricultural land into the Deerfield Industrial Park. During his tenure as Chairman he worked with the DEDIC board members to manage and secure manufacturing and industrial tenants for the park. The town benefited over the years from his commitment to the industrial park that will extend to future generations.



For his service, commitment, and dedication to his community, Deerfield's 2014 Annual Town Report is dedicated to John "Jack" Ciesla.

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# A HISTORY OF DEERFIELD

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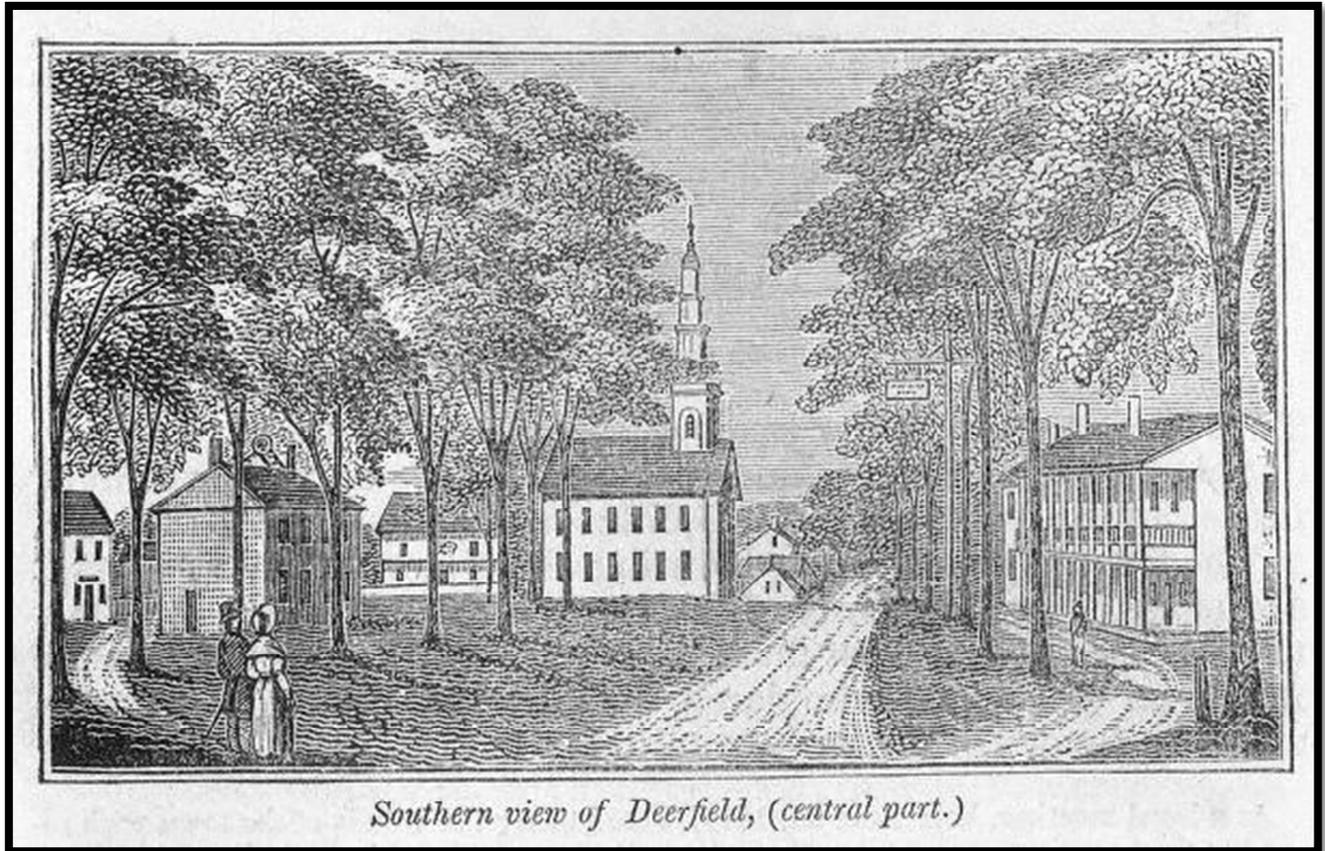
*“History with its flickering lamp stumbles along the trail of the past,  
trying to reconstruct its scenes, to revive its echoes,  
and kindle with pale gleams the passion of former days.”*

*~Winston Churchill*

## THE FIRST 150 YEARS

### SETTLEMENT

In 1666, John Pynchon, an agent for settlers from Dedham in eastern Massachusetts, purchased 8,000 acres of land from the Pocumtuck Indians. He established a frontier settlement involving 43 proprietors on fertile land adjacent to the Deerfield and Connecticut Rivers. The settlement was centered in present-day Old Deerfield and encompassed parts of Greenfield, Gill, Shelburne, Conway, Ashfield, and Whately. It was incorporated in 1673 as Deerfield, the first town in what was to become Franklin County.



### CONFLICT

Two years later, in 1675, one of the earliest encounters of the King Philip's War took place when Indians attacked a wagon train accompanied by militiamen under the command of Captain Thomas Lathrop, carrying corn from Deerfield to Hadley. Over 30 colonists were killed in what became known as the Bloody Brook Massacre. Skirmishing continued, culminating in a retaliatory attack in 1676 led by Capt. William Turner at Peskeomscut (now Turner's Falls but then a part of Deerfield). The 200 victims of the attack were mainly Native American children, women and the elderly. Decades later, in 1704, French and Indian forces attacked the village of Deerfield, burning down the meeting house and school as well as most of the residences. Fifty-six colonists were killed and 112 captives were forced to travel north on

foot in the winter to Quebec. Many died along the way, others were later ransomed, some chose to stay in Canada and a few eventually returned on their own.

## RECOVERY

Re-construction and re-occupation of Deerfield took place soon after the attack. Agriculture became the major economic focus with major crops of corn, wheat and onions as well as the raising of oxen. The settlement grew geographically both north and south and by 1767 the community of Bloody Brook - later to become South Deerfield - could support its own school and



church. Transportation of goods took place primarily via the Connecticut River serving markets in Hartford and New York City and indirectly, to Boston. With the onset of the American Revolution, Deerfield became a trading hub where craftsmen and shopkeepers supplied area farmers, westward-moving settlers and soldiers. Many of the account books from this era still survive.

## CONTINUED GROWTH

The late 18th and early 19th centuries were a period of significant growth with the population nearly doubling to 2,000. In Old Deerfield architecturally noteworthy houses were built and elm trees planted to line the Street. In 1797 Deerfield Academy, the Town's first boarding school, was established. (A century and a half later it would be joined by Eaglebrook School and the Bement School.) In 1812 a ferry across the river to Sunderland was replaced by a toll bridge which linked to a network of newly constructed roads extending throughout the area and the state. The development of a port at Cheapside, at the confluence of the Deerfield and Connecticut Rivers, also contributed to commercial growth of the area. It wouldn't be until the middle of the 19th century with the coming of the train that development would shift to South Deerfield.

*The second part of this history will appear in next year's Annual Report.*

## DEERFIELD TODAY

### GEOGRAPHY

According to the United States Census Bureau, the town has a total area of 33.4 square miles (86.6 km<sup>2</sup>), of which 32.4 square miles (83.9 km<sup>2</sup>) is land and 1.1 square miles (2.8 km<sup>2</sup>), or 3.17 percent, is water. Deerfield is bounded on the north by Greenfield, is situated 29 miles (47 km) north of Springfield, and about 93 miles (150 km) west of Boston.



Deerfield's northern point is located at the confluence of the Deerfield and Connecticut rivers, with the former flowing through the northwest corner of the town and the latter forming the eastern border of the town. Several brooks and the Mill River also flow through the town. North Sugarloaf Mountain rises above the Connecticut in the southeast corner, providing a panoramic view of the valley and the town center. The Pocumtuck Range rises along the eastern side of town north of Sugarloaf.

Interstate 91 passes from south to north through the central part of town, crossing the Deerfield River near the river's southernmost bend. The interstate is paralleled by U.S. Route 5 and Massachusetts Route 10, which run concurrently through the town. Route 116 also passes through town, combining with Routes 5 and 10 for a one-mile stretch, briefly passing into Whately before separating and crossing through the southern part of town and over the Connecticut River at the Sunderland Bridge. All three routes historically crossed through the center of the village prior to the construction of I-91 but were rerouted to a more direct route closer to the highway.

A portion of the Springfield Terminal freight rail line passes through the town before branching off eastward and westward around Greenfield. The nearest Amtrak passenger service is in

Springfield; a stop in Greenfield is under construction as part of the rerouting of Amtrak's Vermonter route. Deerfield has bus service through Peter Pan Bus Lines; the nearest small air service is in Gill and Northampton. The nearest national air service is Bradley International Airport in Windsor Locks, Connecticut.

**DEMOGRAPHICS**

Historical Population

<i>Year</i>	<i>Pop.</i>	<i>±%</i>
1840	1,934	—
1850	2,421	+25.2%
1860	3,073	+26.9%
1870	3,632	+18.2%
1880	3,543	-2.5%
1890	2,910	-17.9%
1900	1,969	-32.3%
1910	2,209	+12.2%
1920	2,803	+26.9%
1930	2,882	+2.8%
1940	2,684	-6.9%
1950	3,086	+15.0%
1960	3,338	+8.2%
1970	3,850	+15.3%
1980	4,517	+17.3%
1990	5,018	+11.1%
2000	4,750	-5.3%
2010	5,125	+7.9%

*Source: United States Census records and Population Estimates Program data.*

**GOVERNMENT**

Deerfield employs the open town meeting form of government and is led by a Board of Selectmen. The town has its own police, fire, and public works departments. The fire department and the post office both have two branches, in South Deerfield (where most of the town offices are) and in Old Deerfield Village, near Memorial Hall and the Old Town Hall. The town's Tilton Library is connected to the regional library network and is located in South Deerfield. The nearest hospital, Baystate Franklin Medical Center, is located in Greenfield, as are many regional and state offices.

Deerfield is represented in the Massachusetts House of Representatives by the First Franklin district, which includes the southeastern third of Franklin County and towns in north central Hampshire County. The town is represented in the Massachusetts Senate by the Hampshire and Franklin district, which includes much of eastern Franklin and Hampshire Counties. The town

is patrolled by the Second (Shelburne Falls) Barracks of Troop B of the Massachusetts State Police.

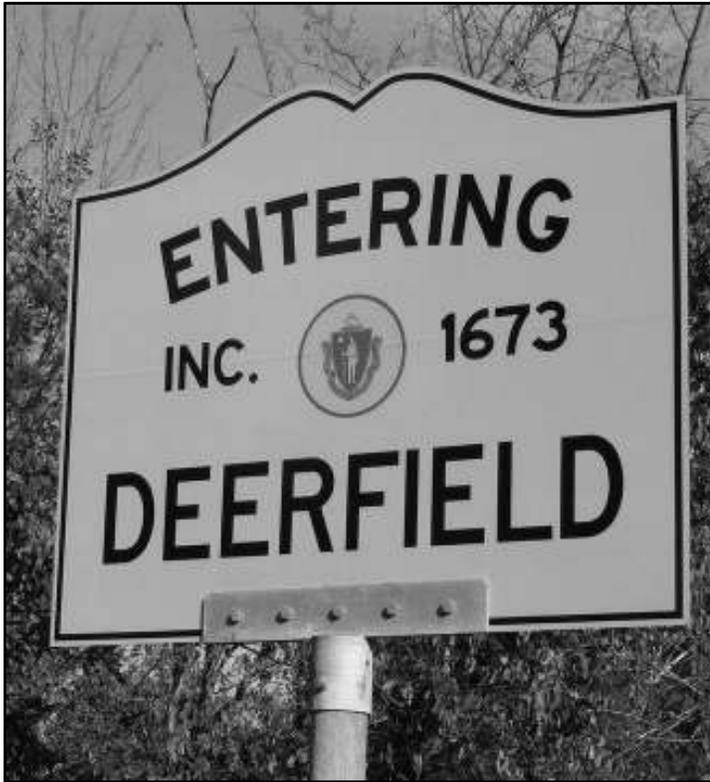
Deerfield is represented in the United States House of Representatives as part of Massachusetts's 2nd congressional district and has been represented by Jim McGovern of Worcester. Massachusetts is currently represented in the United States Senate by senators Ed Markey and Elizabeth Warren.

## **EDUCATION**

Deerfield is the central member of Frontier Regional and Union 38 School Districts, which also includes Conway, Whately, and Sunderland. Each town operates its own elementary school, with Deerfield Elementary School serving the town's students from kindergarten through sixth grades. All four towns send seventh through twelfth grade students to Frontier Regional School in South Deerfield. Frontier's athletics teams are nicknamed the Red Hawks, and the team colors are red and blue. There are many art programs available during and after school at Frontier.

Private schools in the town include the Bement School (a coeducational boarding school for grades K-9), the Eaglebrook School (a private boys' boarding school for grades 6-9), and Deerfield Academy, a private, coeducational secondary preparatory school.

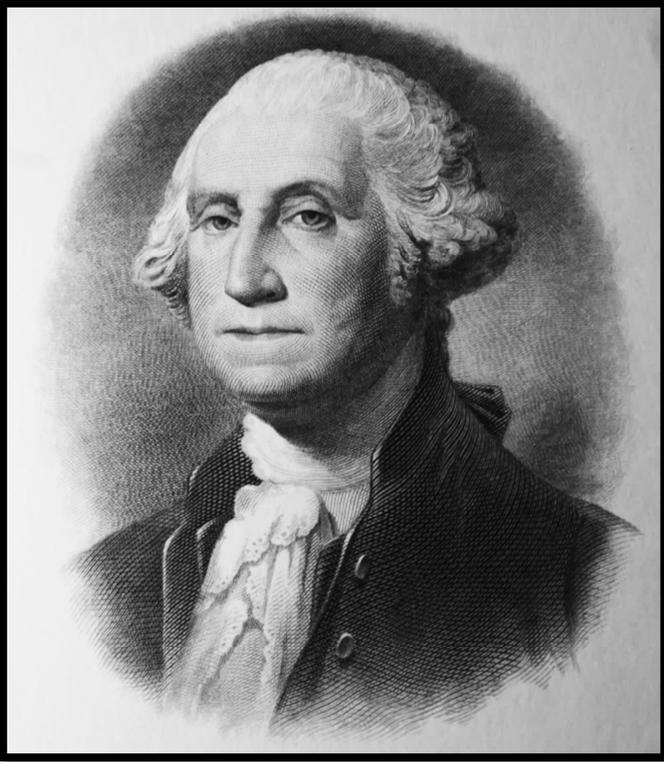
The nearest community college, Greenfield Community College, is located in Greenfield. The nearest state colleges are Massachusetts College of Liberal Arts in North Adams and Westfield State College; the nearest state university is the University of Massachusetts Amherst. The nearest private colleges, including members of the Five Colleges and Seven Sisters, are located to the south and southeast, in the towns of Northampton, Amherst, and South Hadley.





# GENERAL GOVERNMENT

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*“A primary object should be the education of our youth in the science of government.  
In a republic, what species of knowledge can be equally important?  
and what duty more pressing than communicating it to those  
who are to be the future guardians of the liberties of the country?”*

*— George Washington*

## BOARD OF SELECTMEN

*“...The Selectmen shall have the general direction and management of the property of the Town and in all matters affecting the interest or welfare of the Town...”*

-- From the Bylaws of the Town of Deerfield

### **DEERFIELD BOARD OF SELECTMEN**

Carolyn Shores Ness.....	2012 - 2015 (Chair)
Mark Gilmore .....	2013 - 2016
David Wolfram .....	2014 - 2017

This year we welcomed newly elected member David W. Wolfram to our board. Mr. Wolfram served out the remaining term of Elizabeth N. Clarke, and then was formally elected in May. We very much appreciate his willingness to serve the community and look forward to working with him.

At the end of the year, one often takes inventory of past experience. Looking back on 2014, there are a number of significant achievements for which the town can be proud.

- The Highway Department moved into the newly-completed Garage. Use of the facility has allowed for more effective delivery of public works services.
- In addition to moving into the new public works facility, the Highway Department saw several personnel changes last year. Highway Superintendent Shawn Patterson made the difficult decision to move on to a position in Marshfield. We appreciate his hard work and wish him well.
- We also saw the retirement of our long-time Chief Operator of the Wastewater Treatment plants, Donald Chappell. We thank him for 30 years of exceptional dedication to the town. John Kaczinski also retired from the Wastewater Treatment Crew. We wish them both well.
- Our new ambulance service, South County Emergency Medical Service (SCEMS), is shared amongst Deerfield, Sunderland, and Whately. SCEMS provides Advanced Life Support (ALS) response with full time staff for all three towns, and as a result, responds to calls in shorter time and at a higher level of care. These marked improvements have led to more successful outcomes a better long-term survivability for their patients.

- A revitalized DEDIC Board of Directors has begun reviewing its economic plan in the hopes of revitalizing the Deerfield Industrial Park. We support that reinvestment in the park as it will create new opportunities for economic development and hopefully new jobs in the community.
- In an effort to further invest in economic development, the Board of Selectmen put the former Oxford property up for sale. After careful review of the proposal received from New England Natural Bakers, the Board tentatively awarded sale of the property to the company, which is currently located in Greenfield. Negotiations of a Purchase and Sale Agreement are underway and we anticipate execution of agreement in early 2015.

While we take pride in these significant achievements, we wish to recognize on-going efforts to provide excellent services and enhance our resources in the community:

- Deerfield Police Department continues to pursue greater efficiencies in its operations. Their participation in regional and state-wide police and emergency management efforts, coupled with community outreach, has positioned the town to improve this vital service.
- In order to maintain effective public works operations in the Highway Department, the Board promoted the current Foreman, Kevin Scarborough, to Interim Superintendent. Despite the challenges of increased roadwork and difficult weather conditions, we are pleased with his efforts to improve efficiency and effective delivery of high-quality services on a day-to-day basis.
- The Deerfield Historical Commission has planned to showcase Deerfield's Paleolithic artifacts, recently returned to the Town. A cabinet, designed to highlight the artifacts and other displays, and built by Deerfield Academy's expert carpenters is in progress. It is located in the Town Hall. We thank Deerfield Academy for their generous donation of expertise, time and materials to provide this display and invite residents to view these vital pieces of Deerfield's history.

Our 'look back' reveals positive achievements; a 'look forward' reveals challenges to come:

- In past years, Tilton Library has seen a steady increase in user numbers and programs. As a result, the Library Trustees requested approval from Town Meeting to pursue grant opportunities to study a possible expansion of the space to meet the needs of the community. We are pleased to report that the library received a grant for that purpose. The Tilton Library Needs Assessment Adhoc Committee has begun that work and plans to report their findings in the next year.
- Martha Barrett, Frontier School Superintendent and her staff are working on the capital improvement project for the new roof for the Deerfield Elementary School. In an effort to manage the costs as effectively as possible, they are pursuing grant opportunities offered through the Massachusetts School Building Authority.
- In the wake of declining local enrollments and upon a request by the Regional Long-range Planning Committee and Superintendent Barrett, the four towns Conway,

Deerfield, Sunderland and Whately in the Union #38 District are considering participation in a study to determine the effectiveness of more collaborative education efforts. We feel the study can lead to consolidation of educational services, and may result in an improvement in service quality, with a decreased costs to all the Towns, but particularly Deerfield. We are hopeful that the study will be completed in 2015.

As we reflect on the good work that has been completed, and the work yet to be done, we can all recognize and acknowledge the efforts made by so many to preserve the character, integrity, and vitality of our Town. We thank them for their efforts, their commitment, and their dedication to community service.



## MODERATOR

Presiding over every Annual and Special Town Meeting, the Moderator is elected for a six-year term.

Town Moderator.....Peter James

From Citizen’s Guide to Town Meetings: \*

*“Generally, a moderator’s job is to run the Town Meeting. Specifically, the moderator declares the outcome of all voice votes. Some towns have detailed by-laws governing Town Meeting procedure. Other towns leave a lot of discretion to the moderator.*

*“Moderators are usually elected at the Town Election at which voters go to their regular polling places. The term of office is one or three years. When the elected moderator is absent, a temporary moderator may be elected at the Town Meeting.”*



In addition to town meeting, the moderator also enjoys appointments of certain public officials.

\* Reference: <http://www.sec.state.ma.us/cis/cistwn>

## FINANCE COMMITTEE

The Deerfield Finance Committee, appointed by the Town Moderator, functions in an advisory role formulating and overseeing the town budget. Working closely with departments, boards and committees, the Finance Committee recommends spending for both individual appropriations as well as the entire Omnibus Budget to the Board of Selectmen for approval and submission to Town Meeting.

### MEMBERS AND TERMS

Thomas G. Clark.....	2017
Williams J. Cummings.....	2017
Ralph E. Healy .....	2017
Dylan E. Korpita .....	2016
Albert N. Olmstead, Jr.....	2016
John P. Paciorek.....	2016
Mary A. Stokarski .....	2015



## BOARD OF ASSESSORS

### MEMBERS AND TERMS

Bruce St. Peters .....	2015
John Coderre .....	2016
Skip Sobieski.....	2017

The Board of Assessors is required by Massachusetts law to value all real and personal property within the town at fair market value as of January 1st preceding the fiscal year (as of January 1st, 2015 for fiscal year 2016). This service is provided by the 3 member, part-time board, a full time administrative assistant, a contracted appraisal firm and a contracted mapping firm.

The Assessors' Responsibilities include the following:

- Valuation of real and personal property
- Setting the tax rate
- Assess and commit taxes
- Issue motor vehicle excise tax bills
- Process requests for abatements and appeals
- Review and process exemption applications
- Oversee overlay accounts
- Co-ordinate the Community Preservation Act Surcharge

### DEPARTMENTAL ACCOMPLISHMENTS

- The last 13 years the Board has completed all certifications and reviews with the D.O.R. early enough to allow tax bills to be issued before calendar-year end, so no borrowing would be necessary.
- The fiscal year 2015 property record cards and maps will be available "on line" with a link from the town's web site: [www.deerfieldma.us](http://www.deerfieldma.us). The AssessPro site has been updated and made more user-friendly and has a link to parcel maps.
- The GIS mapping is in use at the Assessor's office. The on-line map site is a searchable database and has a link to our property data.
- The Public Works Information Management System software was installed December 2008. We are working toward full implementation.
- Board Member Bruce St. Peters has successfully completed the DOR Course101, M.A.A.O. Course 200, Course 1: Sales Approach to Value, Course 2: Cost Approach to Value, and Course 3: Income Approach to Value.

- Bruce was re-appointed to the Community Preservation Committee for fiscal year 2015.
- Board Member Francis (Skip) Sobieski was elected to the Board last May. He passed the DOR Course 101 and is eligible to sign off on the 2015 Recap.
- Skip was appointed to the Capital Improvement Planning Committee for fiscal year 2015.
- Board Member John Coderre is M.A.A.O. certified
- John Coderre has served as treasurer of the Franklin County Assessors Association since 1998.
- John was appointed to the M.A.A.O. Legislative Committee in 2005.
- Karen Menard, Administrative Assistant to the Board, is M.A.A.O. certified

#### **COURSES ATTENDED IN FY2014**

- U-Mass Summer School: Uniform Standards of Professional Appraisal
- FCAA: Small business development in Franklin County
- MAAO Clerk's Meeting: Deeds and Exemptions updates
- HHCAA Summer Meeting:
- Municipal Law Seminar: Updates to State legislation and ATB cases
- MAAO: New Technologies for Assessors' Offices
- HHCAA Annual Meeting:
- FCAA Winter Meeting: Handling probate issues
- MAAO Winter Conference
- MAAO Summer Conference: DOR update, AssessPro users update, multiple assessment practices courses

#### **GOALS FOR 2014 AND BEYOND**

- Expand functionality of GIS, so that it will be of greater value to other Town Departments, including expanding the PWIM program that was installed in 2008.
- Increase senior awareness of available tax exemption programs
- Emphasis on early DOR assessment certifications to permit timely mailing of tax bills, so the Town may avoid borrowing money.
- Actively promote the use of our webpage to add to the efficient operation of the office and convenience of our citizens.
- Increase awareness of the functions and duties of the Assessors' Office.
- Continue to monitor and improve data collection and integrity.

## TOWN CLERK

It is with great pleasure that I report to the citizens of Deerfield, the activity of the Town Clerk's Office. As 2014 comes to a close, so does my first full year as Town Clerk, replacing Mary A. Stokarski when she retired in December of 2013.

The Town Clerk is responsible for recording and maintaining of all the Town's vital records. The State Division of Vital Records has begun phasing in a change to electronic records processing. Birth records were the first to be processed electronically, beginning in 2011. This past year, the processing of death records electronically was initiated. A completed death record requires information from the physician, sometimes a medical examiner, the funeral director or crematory, the family of the deceased, and the Town Clerk. Needless to say, this has been a learning process for all involved and continues

to slowly advance towards full implementation. Marriage records will undoubtedly follow in a few years.

There was an Annual Town Meeting and a Special Town Meeting in 2014. The voters at Annual Town Meeting voted to change the Town's Animal Control By-laws, replacing sections to be consistent with Massachusetts Animal Control Laws. The voted article can be found on the Town's website under Town Clerk and available at the Town Clerk's Office. Dog owners should be aware that the May 1st late fee has increased to \$50 per dog. Dog licenses will be sold at the Town Clerk's Office from February through April. Previously registered dogs with a valid rabies certificate date on file may pay online or by mail and must include an additional 50¢ for postage and mailing.

Important information and updates will be available on the Town Clerk's page of the Town's website. Town Meeting minutes and election results are also posted on the Town Clerk's page. Please feel free to contact me if you need further information or assistance.

### VITAL STATISTICS BIRTHS, DEATHS AND MARRIAGES

	2014	2013	2012	2011	2010
Births	24	30	36	32	40
Deaths	46	37	35	44	37
Marriages	21	25	21	25	28

### FY14 TOTAL FEES COLLECTED BY THE TOWN CLERK

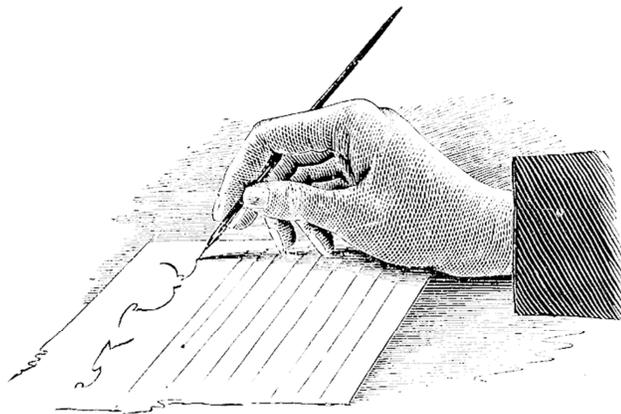
Recording Fees:	\$8,595.23
Dog Licenses:	\$4,359.50

It was a busy year for elections. The Town Elections held in May elected 10 candidates. Turnout was fair for the sunny day at 378 or 10.68%. The fall elections drew impressive voter turnouts. With 26 positions up for grabs, the State Primary drew 554 voters in September and a whopping 2260 voters (62.4%) at the November election.

In addition to finding useful information and announcements, residents may also order and pay for birth, death, and marriage records through the Town's website by choosing Online Bill Pay.

Respectfully submitted,

Barbara J. Hancock,  
Town Clerk



## TOWN COLLECTOR

The Town of Deerfield issues Real Estate and Personal Property taxes bills on a Semi-Annual schedule using actual data, rather than preliminary. The tax rate setting process is a multi-step process that begins shortly after the close of the prior fiscal year and involves several different Town departments as well as State agencies. The release of the first half tax bills can vary depending on the progress of the tax rate setting process. The first half fiscal year 2014 taxes were issued on December 13<sup>th</sup> and due thirty days later. The second half tax bills are always due May 1<sup>st</sup>. The following report of receipts for the fiscal year 2014 is for informational purposes:

Real Estate	8,622,509.07
Community Preservation Act	177,066.27
Personal Property	376,047.40
Motor Vehicle Excise	659,173.91
Sewer	506,115.22
Sewer Liens	21,606.95
Income & Expense Liens	12,416.26
Tax Title	104,254.14
Interest & Fees	53,769.57
Farm Animal	4,006.52
Transfer Station Stickers	42,913.00
<u>Transfer Station Bags</u>	<u>22,465.00</u>
	10,602,343.31

People are becoming more comfortable with conducting transactions online. We are finding that to be true in Deerfield as well. All tax bills are available to be paid online through Unibank. Transactions conducted through the Town's Online Bill Pay are effective the date the payment is made, avoiding any mail delivery delay, unlike payments made through individual banks where the payment is delivered to the Town by check through the mail. Payments are posted effective the date they are received, not by postmark. The processing fee is as little as 25¢ when payments are made by using your bank account routing and account number. So, check out the Online Bill Pay option on the Town's website, [www.deerfieldma.us](http://www.deerfieldma.us) and feel free to call with any questions or concerns.

Respectfully Submitted,

Barbara J Hancock  
Tax Collector

# OLIVER SMITH WILL

## TRUSTEES

Lydia Szych  
Eric Ceretta  
Timothy J. Strahan

## DEERFIELD ELECTOR

Leonard T. Grybko, Jr ..... 2016

Oliver Smith was born in Hatfield, Massachusetts in 1766. He engaged in farming at an early age, and acquired large wealth by stock-raising. He was a magistrate for forty years; twice he was a representative to the legislature; and in 1820, he was a member of the State constitutional convention.

Mr. Smith never married and may have been considered eccentric by his neighbors, but he amassed a large fortune, which he bequeathed to establish the "Smith Charities," a unique system of benevolence. At his death in 1845, his estate was valued at nearly \$400,000; and the will was contested by his family. Legendary lawyer and legislator Daniel Webster successfully defended the will for the city of Northampton.

Smith Vocational and Agricultural High School was established as a result of a bequest in the will. The school opened for students in 1908 as the first vocational school in Massachusetts.

~

During the past year five (5) tradespersons were enrolled. Loans of \$600 each were made to five (5) apprentices; the notes of fourteen (14) tradespersons have been surrendered and the benefit of \$600 granted to each. One (1) student nurse enrolled under the Nurses' Program, and one (1) nurse who earned his degree received a gift of \$600. Twenty-eight (28) widows have been paid a total of \$10,650 and four (4) brides have received the marriage gift of \$100 each. The total sum disbursed as gifts to beneficiaries was \$20,050, which includes \$7349 that was paid to the City of Northampton for the account of Smith's Agricultural School, being the net income from the permanent fund established for the school. Again this year, because of the on-going low mortgage interest rate environment, there was no money to place in the Reserve for Beneficiaries account.

Since the provision of the Will went into effect, the beneficiaries of the nine communities have been paid:

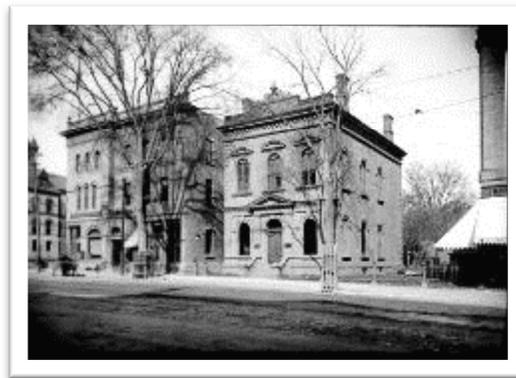
*Tradespersons.....	\$2,916,900
**Nurses .....	\$ 810,533
Widows .....	\$1,777,080
***Brides .....	\$1,495,500
Smith's Agricultural School.....	\$1,519,227
Annuities .....	\$ 35,374
Taxes .....	\$ 613,717
Total Payments .....	\$9,168,331

*\*Originally designated in the Will as Indigent Boys*

*\*\*Originally designated in the Will as Indigent Female Children*

*\*\*\*Originally designated in the Will as Indigent Young Women*

Mortgage payments have been made promptly and outstanding loans are up to date.



*Smith Charities Building, c. 1900  
Located at 51 Main Street, Northampton*

# PERSONNEL BOARD

## MEMBERS AND TERMS

Michele Komosa .....	2015-2019
<i>vacant</i> .....	2014-2018
Marie Guerin.....	2013-2017
<i>vacant</i> .....	2012-2016
Mary Stokarski .....	2014-2015

(term ends on June 30 of the stated year)

The Personnel Board consists of five (5) members, one (1) of whom shall be a member of the Finance Committee. One (1) member of the Personnel Board shall be appointed annually for a four-year term by the Selectmen in the month of March. The Finance Committee shall appoint one (1) of its members to the Board annually.

All members of said Board shall be residents of the Town and shall serve without compensation. No officer or employee of the Town shall be eligible to serve on this Board.

Any vacancy in the membership of said Board shall be filled by the Selectmen for the remainder of the unexpired term.

It shall be the duty of the Board to make a study from time to time of the work and compensation of all employees of the Town subject to the provisions of this chapter. The Board shall present to the Town Meeting such amendments to the Classification-Compensation Plan as it deems desirable.

The Board shall report to the Town Meeting its recommendations as to all articles in the warrant pertaining to the Classification-Compensation Plan.

The Personnel Board of the Town shall also constitute the Personnel Relations Review Board of the Town, and in that connection, shall have the powers and duties, and perform the functions, assigned to such Personnel Relations Review Boards by MGL c. 40, § 21B; and said Board shall, in the performance of its duties as Personnel Relations Review Board, be subject to the limitations imposed by MGL c. 40, § 21B, and by the bylaws of the Town.

When sitting as a Personnel Relations Review Board, the Board shall keep a separate record of its proceedings, which shall not be open to the public inspection as may otherwise be required by state law.

# CONSERVATION COMMISSION

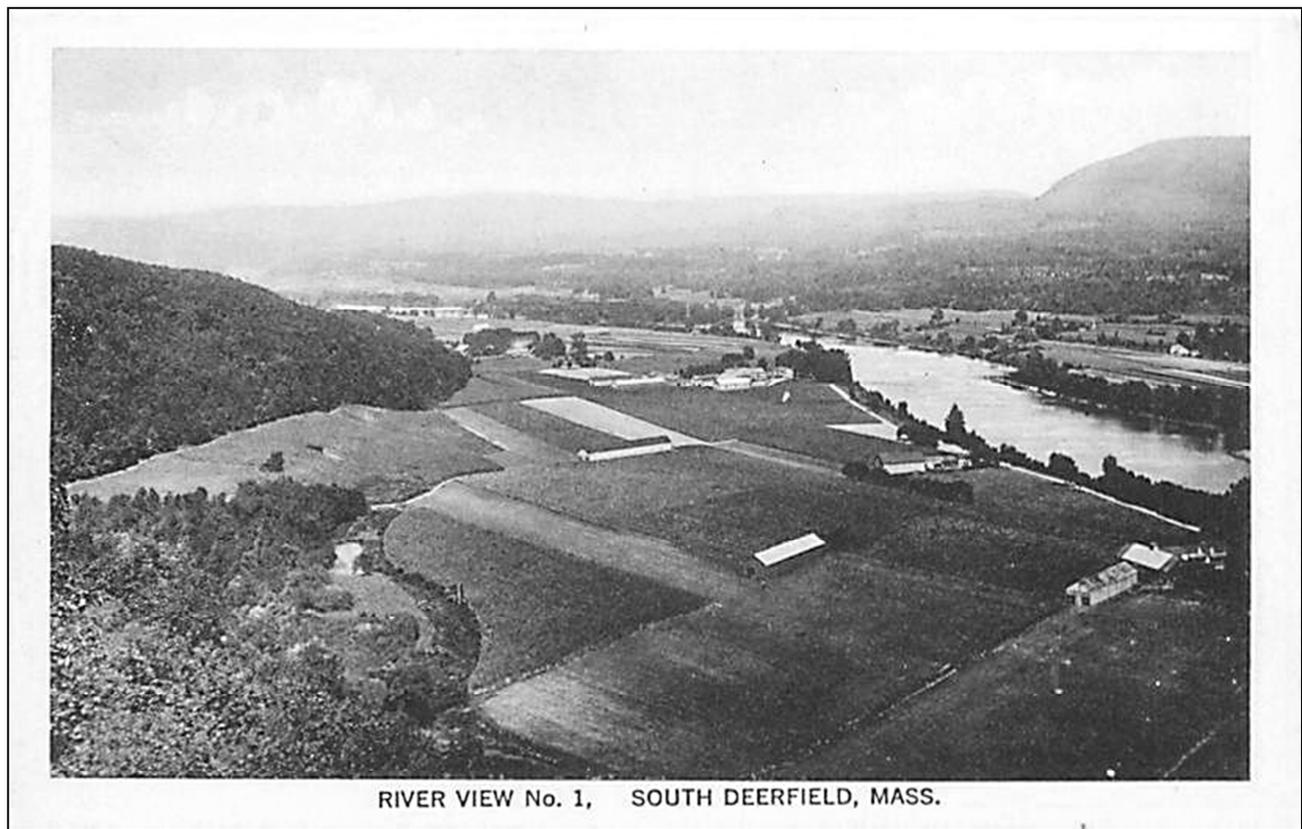
## MEMBERS AND TERMS

Steve Barrett (Chair).....	2017
Louis Misiun, Jr.....	2016
Brian Dejnak.....	2015
Ben Byrne.....	2015
Robert Cowles.....	2016

(term ends on June 30 of the stated year)

Conservation Commissions were established and empowered by the Conservation Act of 1957. Their role now, as it was then, is to protect and preserve natural resources. The Deerfield Conservation Commission strives to assist residents in understanding and complying with provisions of the Massachusetts Wetlands Protection Act, MGL chapter 131, § 40. It meets on the fourth Thursday each month and more frequently, if needed.

The Commission regrettably accepted the resignation of long-time member Paul Sokoloski. Paul, an active member of the Commission for more than twenty-five years, is well respected



for his extensive knowledge and commonsense approach to managing wetland concerns in Deerfield. People frequently consulted him for advice. With wetland questions, he generally replied, “If you aren’t sure, file an RDA (Request for Determination) with the Commission and we’ll help you decide.” His unexpected departure from the Commission leaves a huge challenge for the remaining members.

There have been other changes on the Commission, as well. Robert Cowles joined the Commission bringing the membership to five members. Both he and Steve Barrett, who rejoined the Commission, bring with them experience as Commissioners.

The Deerfield Conservation Commission strives to assist residents in understanding and complying with provisions of the Massachusetts Wetlands Protection Act, MGL Chapter 131, § 40. The Commission makes itself available by meeting regularly on the fourth Thursday each month and more frequently, as needed.

Residents are encouraged to consult the Commission when planning a project that is near a wetland area. To do this a Request for Determination (RDA) form can be filed with the Commission. The Commission will visit the site, review the plan, and make a determination.

This year the Commission looked at the plan for solar installations at the Old Deerfield Treatment Plant site. Recommendations were made regarding the siting of the ground mounted units. Projects at Eaglebrook and Deerfield Academy were reviewed for wetland concerns during the year. Other projects included siting of a couple of new homes with septic systems that were near buffer zones surrounding sensitive wetland areas.

Several Certificates of Compliance were issued for completed projects that should then be filed with the Registry of Deeds.

The Commission feels its work is important to the well-being of Deerfield, and appreciates the opportunity to serve the town.

# OPEN SPACE COMMITTEE

## MEMBERS AND TERMS

Alan Swedlund .....	2015
Corinne Dugas .....	2015
John Knuerr .....	2015
Lynn Rose .....	2015

(term ends on June 30 of the stated year)

The Open Space Committee, appointed jointly by the Board of Selectmen and Moderator, evaluates the need for conserved lands in the Town of Deerfield, taking into account ecological concerns, passive recreation and viewsapes.

~

In 2014 no issues come before the Open Space Committee, and we took a break from meetings there being no call to have one. The main item remaining was the pending state approval of the town’s Open Space and Recreation Plan, which was completed in late 2013 by the joint Open Space and Recreation ad hoc committee, and submitted for State approval with the help of FRCOG and our facilitator Alyssa Larose.

Approval for the Plan was given by the State Office of Energy and Environmental Affairs in a letter dated September 8, 2014 addressed to Ms. Larose and FRCOG, and that letter was forward to the Open Space Committee and Selectmen by Ms. Larose.

We are pleased to report that we now have completed the process and the new Open Space and Rec Plan is in effect, replacing the old plan from 2006.

No deliberations or votes were taken in 2014.

Respectfully submitted,

Alan Swedlund, Chair  
Open Space Committee

## PLANNING BOARD

### MEMBERS AND TERMS

Rachel Blain .....	2015
Paul W. Allis .....	2015
Max R. Antes, Jr. ....	2015
John F. Waite, Chair .....	2016
John R. Baronas, Jr. ....	2016
Henry Komosa. ....	2017
Roger Sadoski.....	2017

*(term ends on June 30 of the stated year)*

The Planning Board (PB) meets on the first Monday of each month with extra meetings as needed. The board looks at ANR (Approval Not Required) applications and site plan reviews.

The resignation of long time member Lynn Rose was accepted with much regret. Rachel Blain, a former board member, was appointed by the Board of Selectmen to fill the position. Also new to the board this year is Henry Komosa.

This year with the help of the FRCOG we studied Affordable Housing for the town of Deerfield and produced a plan that was presented to the selectmen; they voted to adopt the plan. At the request of the zoning board, we looked at the sign bylaws. The Green Energy Committee came before us with questions about the procedures for site plan review of a Solar array to be installed at the Old Deerfield Sewer Plant. Requests have been received from the Tennessee Pipeline company Kinder Morgan for information related to a proposed Natural Gas Pipeline. Our most recent efforts have been in relation to DEDIC's update of its Economic Development Plan and the supporting changes needed in the town zoning bylaws.

The PB explored affordable housing and elder housing as applied to the housing production plan that was worked out last year. MJ Adams from the Franklin Regional Housing Authority met with the seniors at the Deerfield Senior Center to get input on what, if any, housing issues seniors had. There were about 30 seniors in the group and they spoke of a desire to stay in their own homes. One woman wanted to know if she could modify her large home to make a second apartment to help with the expense of maintaining her home on retirement income.

Pat Smith and Alyssa LaRose (FRCOG) have been working on ways to implement the Affordable Housing Plan through changes in the zoning bylaws. The Planning Board set up a subcommittee to look for information to help make those changes. The subcommittee includes Paul Allis and Rachel Blain from the Planning Board; Pat Smith and Alyssa LaRose, from the FRCOG; and Betty Turner from the Council on Aging. Pat Smith was very helpful applying for and getting a Technical Assistance Grant to cover the time and efforts of the FRCOG.

Selectman Carolyn Ness attended a PB meeting to suggest focusing plans on Elder housing options for truly affordable housing for seniors possibly in small clusters about town. It would not meet the Chapter 40B requirements for affordable housing, but would better suit the needs of the town. In her vision, an elder would pay 1/3 of his/she social security for housing. She said the town has the money, surplus property, and CPA money available. She feels there is no reason why a partnership can't be established to make this work.

At one of our meetings Pat Smith (FRCOG) presented material regarding affordable housing as the state defines it. As the discussion progressed it became clear that the Planning Board's definition of "affordable" and the state's were quite different. The state (MGL 40B), seems to encourage new construction with deed restrictions, among other things. Board members felt existing housing, especially rentals at locally reasonable rents, constitutes affordable housing. It became apparent to board members, in general, there is a fair amount of affordable housing in Deerfield that meets our goals even if it didn't meet the state criteria. Minimal changes could be made to encourage development of smaller/ multi-family units. Suggestions included: removing some restrictions to allow persons other than family members or caregivers to occupy accessory apartments; allowing small apartments to be constructed on single family home lots; allowing two family homes in Residential-Agricultural districts; allowing multi-family homes in some districts; and allowing compact neighborhood zoning in the CVRD district.

Upon the request of Ron Bohonowicz of the ZBA, the PB devoted some time to the sign bylaws. During a meeting with Mr. Calisewski and others with concerns, it was learned that, while the regulations themselves are "halfway decent", there is no mechanism in the Town's bylaws (Chapter 179) for fining or otherwise penalizing offenders. Mr. Calisewski agreed to do some research and Mr. Komosa agreed to check with other towns to see how sign issues are handled. A suggestion was made that there be a moratorium on off-premises signs while a sign committee reviews/ revises the sign bylaws.

Near the end of the year, the PB was approached by DEDIC, the organization that manages the Industrial Park, requesting support for a zoning change to accommodate changes in the economic climate and to revitalize the park. The board is working with DEDIC to support a change in the Planned Industrial (PI) district to add commercial use in addition to manufacturing and industrial uses. The proposed zoning change will be on the warrant for the Annual Town Meeting in April.

Respectfully Submitted,

  
Paul W. Allis  
Clerk of the Board

# ZONING BOARD OF APPEALS

## MEMBERS AND TERMS

Ronald J. Bohonowicz, Chair .....	2013
Robert J. Decker, III .....	2015
Jamie G. Wadham .....	2015
Christopher R. Pichette .....	2014
Edward W. Wise, Clerk .....	2014

(term ends on June 30 of the stated year)

This is a six-member Board, with one alternate, appointed by the Board of Selectmen. Zoning Board of Appeals is empowered to act in accordance with Massachusetts General Laws Chapter 40A and 40B, as well as the zoning bylaws detailed in the Code of the Town of Deerfield. They are responsible for issuing variances, special permits, and other remedies as allowable. In concert with specific boards and committees, Zoning Board of Appeals participates in comprehensive permitting

# AGRICULTURAL COMMISSION

## MEMBERS AND TERMS

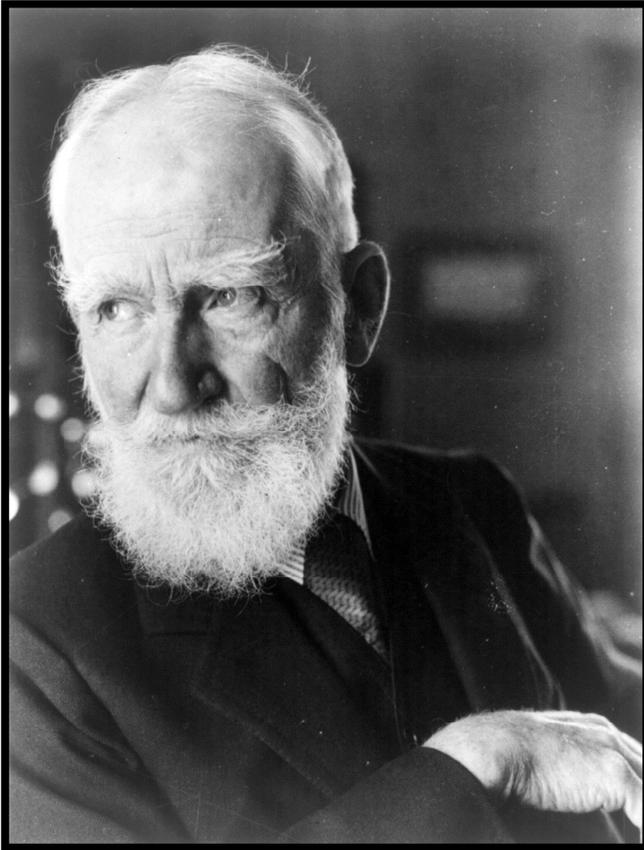
John R. Baronas, Jr. ....	2014
Thomas G. Clark .....	2014
Elizabeth N. Clarke.....	2014
Peter S. Melnik .....	2014
Francis G. Sobieski, Clerk .....	2014
Stephen D. Taylor, Chair .....	2014
Kenneth S. Williams, IV .....	2014

(term ends on June 30 of the stated year)

The Agricultural Commission is a seven-member board, appointed by the Board of Selectmen. The Commission actively participates in agricultural development in Deerfield, works closely with local farmers, the Massachusetts Department of Agriculture, regional agricultural commissions, and other community organizations to monitor state and federal regulations as they affect farming activities.







*“I am of the opinion that  
my life belongs to the community,  
and as long as I live it is my privilege  
to do for it whatever I can”*

*~ George Bernard Shaw*

## POLICE

### MISSION STATEMENT

*"We, the members of the Deerfield Police Department, are committed to excellence in law enforcement and are dedicated to the people, traditions and diversity of Deerfield. In order to protect life and property, prevent crime and reduce the fear of crime, we will provide service with understanding, response with compassion, performance with integrity and law enforcement with vision."*

I am pleased to present to you the 2014 Deerfield Police Department Annual Report. The officers, supervisors, and staff continue to deliver a superior product to the residents of Deerfield.

### STAFFING

The Deerfield Police Department is comprised of the Chief of Police, two full-time police Sergeants, five (5) additional full-time and twelve (12) part-time officers. Officers are organized into three shifts of two officers per shift who are accessible to the public 24 hours a day, 7 days a week and 365 days a year. On each shift there is an officer assigned to Old Deerfield area (District Two), and one officer assigned to South Deerfield (District One). This ensures that residents all across town get equal response and patrol time.

The Police Department also employs a full time administrator who is responsible for handling day to day administrative functions including: public information requests, payroll, bills, detail billing, emergency scheduling, equipment acquisition, fleet maintenance scheduling, and answering the lobby and telephones, etc.

In 2014 part time officer Kurt Wilkins resigned and took a full-time position with UMass Police Department. February 1 Garrett Danna started full-time in the position vacated by Officer Kurt Gilmore. Part time Officer Christopher Redmond also resigned to focus on his current full time position (Sergeant Gill Police Department). In March Jesse Rosnick, Chad Wrisley and Tyler Hersom were appointed as part-time officers.

During the summer and fall of 2013 the Franklin County Chiefs of Police requested their respectful Boards of Selectmen to enter into a Franklin County Mutual Aid Agreement. To date twenty-two of twenty-six police departments have entered into the agreement. We are committed to working with other area police departments for the betterment of the communities involved. It's a tremendous step forwarded for the region to have this agreement in place.

In September 2013 the Board of Selectmen entered into a regional partnership with both Greenfield and Montague for a shared Animal Control Officer. This position became effective

October 1, 2013. Since we have seen a tremendous effort from the officer assigned to this regional task. Residents' concerns and complaints have been addressed with utmost professionalism.

## **EQUIPMENT**

The police department continues to replace one cruiser on an annual basis. This is due to the annual mileage driven, idle time, and wear and tear on a vehicle. With two personnel on twenty-four hours a day, our annual mileage is around 140,000 miles.

Personnel have been pleased by the new Ford Police Interceptor Utility vehicles. The all-wheel drive provides a solid platform in all weather. The all-wheel drives have pushed police departments forward light years when it comes to snow and sleet. The Crown Victoria's were okay at best in the snow.

In September 2013 I spearheaded a regional computer system for police and fire departments in Franklin County. This will allow for interoperability and sharing of information. This system will encompass eighty-one different agencies which all share the same regional dispatch center. It will save the Town of Deerfield several thousands of dollars a year in annual maintenance fees. My goal was to have the system operational in fiscal year 2015. Five hundred thousand dollars was allocated for this project through the state emergency 911 grant funds. Several meetings have taken place, and the project is moving forward. Our updated goal is to have a contract signed in April of 2015. This will allow the building phase of the project to start.

Social media has become a standard with today's technology. Our agency started a Facebook web application page in 2011. Since last year we have noted the individuals looking at our social media pages to be in excess of 2,200. When significant events are posted it is not abnormal to see in excess of thirty thousand views.

## **CALLS FOR SERVICE**

The Department is very active in responding to calls for service. Calls for service within this area are defined as requiring a police action; this does not include mere directions, or questions. Officers respond to all fire and ambulance calls. Officers assist at these scenes with traffic control, rendering medical aid and if needed are authorized to drive the ambulance to a medical facility. The total number of assigned calls for service for the 2014 calendar year was 13,919. This is an average of 38.13 calls for service on the average day.

There were 231 arrests by officers, 243 active investigations, 1,477 motor vehicle stops, 1,188 motor vehicle citations issued, 119 parking tickets, and 317 medical emergencies.

Our Officers patrol all areas of the Town of Deerfield watching for any unusual activity while keeping all residents and visitors safety in mind. Making notifications to the utility companies as well as reporting any road hazards to the appropriate highway agency. We continue to have

an open communication with business owners and perform business checks daily. Officers continue to perform vacant house checks and provide target traffic enforcement in problem areas.

Officers on road patrol perform law enforcement patrol activities including, but not limited to, arresting violators of the law, checks of property and persons, conducting security checks of buildings, or dwellings, investigate traffic crashes, and enforcement of traffic offenses, including Operating Under the Influence (OUI) investigations. Aside from road patrol, these officers also assist with criminal investigations, including searching for missing persons, runaways, and wanted persons. All of this activity is documented in reports, logs and calls for service as officers are responsible to present testimony and evidence in court.

For patrol activity and coverage of calls for service, we divide the Town into two primary patrol areas. District one is South Deerfield, and District two is Old Deerfield. The line primarily follows Hillside Road, over Lee Road. This allows for the officers to be visible in all areas of the community.

The Police Department daily logs have been placed online. They are accessible through the Department's website, on the bottom right hand corner, under "Weekly Logs". This will allow the residents to view the day to day activities, as well as research events that may have transpired in your area.

## **MAJOR EVENTS**

In 2013, in cooperation with the District Attorney and Franklin County Sheriff's Department, the Deerfield Police Department placed a permanent drug drop box in the Police Department lobby. This drop box is accessible 24 hours a day 7 days a week for unused prescription and non-prescription drugs. This year a total of 2,769 pounds of unused medication was collected and disposed of via Med return boxes in the Franklin and Hampshire County area. Each year we also participate in a Drug Take Back Day in the Town Hall lobby. Between the Med return boxes and Drug Take Back Days over 20,000 pounds of unused medications have been collected and disposed. The Deerfield Police Department is committed to the continuation of this program and the fight against prescription drug abuse and opioid addiction.

Deerfield is a hub of activity with several events taking place throughout the year. It's not uncommon for these events to draw hundreds if not thousands of visitors and participants to our town. With the constant fluctuation of our population for these events it is imperative that we maintain an active role to insure the safety of all. Our participation in these events can range from traffic control to community policing and everything in between.

Throughout the spring, summer and fall several road races are held in town. Some of these races are the 2nd Annual VFW-SMAC Run Round the Mountain 5K and 10K, Old Home Day 5K Run/Walk Road Race and The Deerfield Mile. In August, Deerfield hosted the Deerfield Dirt Road Randonne. (D2R2) Each year this event brings more than 1500 riders to our area. In November 93.9 The River's radio host Monte Belmonte walked 26 miles from Northampton, through Deerfield to Greenfield to raise awareness and funds for hunger in Western

Massachusetts. Officers directed traffic and block roads so that participants and spectators can relax and enjoy the day.



*Photo courtesy of Officer Adam Sokoloski*

With the town utilizing two fire districts, the police department has taken a more active role in facilitating communication in regards to emergency management. This has been accomplished through a team atmosphere with the Deerfield EMS, South

Deerfield Fire District, Deerfield Fire District, Board of Health/Building Inspector, and Selectmen's Office. I am very proud that all department heads (Chief Yazwinski, Chief Swasey, Director Matt Russo, Asst. Director David Zamoski, Dick Calisewski, Mark Gilmore, etc.), and personnel work so well together.

## **TRAINING**

On Friday January 17, 2014 three of our part time officers completed the 49th R.O.C (Recruit Officer Class), at the Western Massachusetts Police Academy in Springfield. Officer Kurt Wilkins, Officer Patrick Merrigan and Officer Garrett Danna completed the training to be certified at the full-time level. These three officers self-sponsored to better their education and training: they paid their full tuition out of their own pockets. The academy is 21 weeks of rigorous and challenging training. They are better suited to serve the people of the community and we are proud of their extraordinary accomplishment.

Sergeant Harry Ruddock and Officer Adam Sokoloski attended basic arson investigation which was provided by the North Western District Attorney's Office. The conference provided a base

line on cases of Arson. The presentation also included a case review of the Anthony Baye Murder/Arson investigation from the City of Northampton.

We are in constant partnership to make sure the schools are as safe as possible. As most are aware this is challenging being that Deerfield has five schools; Deerfield Elementary, Frontier Regional High School, Bement, Eaglebrook, and Deerfield Academy. In total there are over twenty-five hundred students in Deerfield, this does not include school staff. The schools including students and staff bring in a daily influx of over four thousand.

As always the Deerfield Police Department is dedicated to serve the community, residents and visitors of the Town of Deerfield. As the days, months, and years continue to pass, please do not ever hesitate to contact us if you have a question or concern.

Sincerely,

John P. Paciorek, Jr.  
Chief of Police

#### **THE LAW ENFORCEMENT OATH OF HONOR**

*On my honor, I will never betray my badge, my integrity, my character, or the public trust.*

*I will always have the courage to hold myself and others accountable for our actions.*

*I will always uphold the Constitution, my community and the agency I serve.*

# BUILDING INSPECTIONS

## INSPECTIONS STAFF

Richard Calisewski.....	Building Commissioner
Kyle Scott .....	Assistant Building Commissioner
Wayne Shaw.....	Wiring Inspector
Steve Baranoski.....	Gas & Plumbing Inspector

## WHEN IS A BUILDING PERMIT NECESSARY?

As a homeowner or contractor, there may be times when you are uncertain whether it is necessary to secure a building permit. The following guidelines should be used:

### Work Requiring a Permit:

- New homes, additions, garages, or storage sheds.
- Interior renovations, involving the cutting away of any wall or structural member.
- Decks and ramps.
- Roofing (when re-roofing more than 25% of existing roof).
- Siding (when re-siding more than 25% of existing house).
- Window or exterior door replacement.
- The installation of swimming pools, hot tubs, or spas.
- Fences over 6ft high.
- Retaining walls over 4ft high.
- Wood stoves, fireplace inserts, fireplaces, or chimneys, outdoor wood furnaces.
- Demolition of any existing structure.
- Signs-new or alteration of existing signs.
- Change of use (e.g., from storage to living space.)

*(This list is not meant to be exclusive. If you are in doubt as to whether the work you are considering needs a permit, please call the Building Commissioner.)*

## A PERMIT IS NOT NECESSARY FOR ORDINARY REPAIRS

Ordinary repairs includes any maintenance which does not affect the structure, egress, fire protection systems, fire ratings, energy conservation provisions, plumbing, sanitary, gas, electrical or other utilities. If you are not sure if your repair is 'ordinary', call the inspections office.

## **WHY SHOULD I GET A PERMIT?**

Because it is the law. Massachusetts Building Code (780 CMR 5110.1.0) states: "It shall be unlawful to construct, reconstruct, alter, repair, remove or demolish a building or structure... without first filing a written application with the building official and obtaining the required permit therefor." In addition, a building permit is for your own protection. The building inspector will require the work performed to meet the standards of the Mass Building Code, which translates into your security. Insurance companies may require a Certificate of Occupancy or approval of the building official for certain work.

If you are a licensed contractor, failure to secure a building permit could result in the loss of your license.





## EDUCATION

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*“Democracy cannot succeed unless  
those who express their choice are prepared to choose wisely.  
The real safeguard of democracy, therefore, is education.”*

*~ Franklin D. Roosevelt*

# DEERFIELD ELEMENTARY SCHOOL

## SCHOOL COMMITTEE MEMBERS AND TERMS

*Mary Ramon, Vice Chair .....	2015
Bernadette Bean, Secretary.....	2015
Jamison Isler, Member.....	2016
G. David Sharp, Member.....	2016
Kenneth Cuddeback, Chair .....	2017

*(term ends on June 30 of the stated year)*

## ADMINISTRATION

Martha H. Barrett .....	Superintendent
Patricia Cavanaugh.....	Business Manager
Karen Ferrandino .....	Director of Special Education
Donna Hathaway .....	Administrative Assistant
Mary Jane Whitcomb .....	District Data Coordinator
Diana Capuano .....	Special Education Secretary
Rhonda Lutenegger .....	Receptionist
Brenda Antes.....	Bookkeeper, Union #38
Donna Lloyd.....	Bookkeeper, Union #38
Stephan Shepherd.....	Bookkeeper, Grants
Jeanine Heil .....	Principal
Clayton Connor.....	Assistant Principal
Catherine Eckert.....	Secretary to Principal
Jennifer LaBonte .....	School Secretary

# DEERFIELD ELEMENTARY SCHOOL – SUPERINTENDENT’S REPORT

## **OPENING STATEMENT**

I am honored to serve as Superintendent of the Frontier Regional and Union #38 School Districts. Faculty and staff at Deerfield Elementary School work tirelessly to encourage and inspire and to provide meaningful and engaging learning experiences for their students each day. We appreciate the ongoing support the Deerfield community offers the school as we educate students and prepare them for successful citizenship in the 21st century.

## **ENROLLMENT AND SCHOOL CHOICE**

The October 1, 2014 enrollment for Deerfield Elementary School totaled 438 (PreK-6) students. This is a decrease of 4 students from the October 1, 2013 (PreK-6) enrollment figures of 442. Of those 438 (PreK-6) students, 97 were School Choice students, which is an increase of 10 students from the (PreK-6) School Choice enrollment of October 1, 2013 of 87 School Choice students.

## **CURRICULUM AND PROFESSIONAL DEVELOPMENT**

Over the course of the year Deerfield teachers worked with colleagues from the other elementary schools in Union #38 examining up to date math resources that would help strengthen our math curriculum and instruction. Teachers were pleased to locate instructional resources that are both engaging and challenging for students; Engage New York and Contexts For Learning Math. In addition, teachers spent time during the summer months working with colleagues who teach their same grade mapping out their math instruction for the year and several teachers attended training with the author of the Contexts series.

With the help of these new materials and instructional strategies teachers are guiding students to develop strategies for solving real life problems, a strong understanding of mathematical concepts, and fluency in the computational skills of addition, subtraction, multiplication, and division.

Beginning in the fall of 2013, students in Deerfield received writing instruction based on curriculum developed by national expert Lucy Calkins. Students from kindergarten through grade six learned how to generate ideas, draft, revise, and edit personal narratives, opinion pieces, and informational texts. It was exciting to see the high quality, well organized writing that students produced as part of this program. All classrooms in Deerfield will continue to use the Calkins’ writing curriculum this year and teachers are confident that they will see continued growth among our young writers.

## **EDUCATOR EVALUATION**

District administrators and teachers participated in the new Massachusetts Educator Evaluation system published in 2012 by the Massachusetts Department of Elementary and Secondary Education. Educators are now evaluated based on four different standards which identify the skills, knowledge and performance related to effective practice in teaching and administrating in schools. The MA Teaching standards include curriculum planning and assessment, differentiating instruction to meet students' needs, engaging families in their child's learning, and, maintaining professional growth through reflection and collaboration. Administrators are evaluated based on standards related to instructional leadership, management and operation of schools, strengthening family and community engagement in the school, and supporting a professional culture among school faculty.

Throughout the year principals and central office administrators, including the Superintendent and district curriculum directors, observed teachers working with students in their classrooms and evaluated their performance and offered feedback based on the new standards. I am pleased to report that our teachers and administrators consistently demonstrate proficiency in these rigorous performance standards.

## **STAFF**

As of August 27, 2014, newly hired faculty members at the Deerfield Elementary School are: Amy Baver, Inclusion Specialist; Susan Scott, Physical Education; Thomas Pritchard, Strings Teacher

Michele Regan-Ladd, Early Childhood Coordinator, resigned this year. She is replaced by Kimberly McCarthy.

Christine Huntley, Early Childhood Teacher, transferred to Whately Elementary School.

Carolyn Burns, Speech/Pathologist, transferred to the Sunderland Elementary School.

Karen LaRoche has changed position from Autism Coordinator to Integrated PreK Teacher.

Tom Scalzo, Physical Education Teacher, now full-time in Deerfield replacing Benjamin Barshefsky. C. Emma Linderman, School Psychologist, transferred to Conway Grammar School.

There were no retirees this year.

Mary Gilman, Occupational Therapist; and Denise Gendron, Music/Vocal resigned this year. We wish her all the very best in her future endeavors.

**SPECIAL THANKS**

I am pleased to acknowledge the dedication of Deerfield School Committee members Chair Kenneth Cuddeback, Vice Chair Mary Ramon, Secretary Bernadette Bean and Members Jamison Isler and G. David Sharp. The members of the Committee work tirelessly on behalf of the children in Deerfield. Together, I look forward to working with this group to continue to strive for the best educational experience for our students.

I would like to recognize and thank all of the dedicated faculty and staff of the Deerfield Elementary School. It is because of their efforts every single day that we have achieved the success that we have.

As we continue to prepare our students for success in the 21st century it is important to acknowledge that it takes the collective support of everyone in the community to make this happen. This includes the parents and other community members as well as all town officials and employees.

Respectfully submitted,

Martha H. Barrett  
Superintendent of Schools

**DEERFIELD ELEMENTARY SCHOOL ENROLLMENT - OCTOBER 1, 2014**

<u>Grade</u>	<u>Boys</u>	<u>Girls</u>	<u>School Choice</u>	<u>Tuitioned In</u>	<u>Total</u>
Pre-K	11	10	0	7	28
K	21	18	11	0	50
1	23	21	12	0	56
2	19	14	19	0	52
3	23	22	15	0	60
4	21	30	9	0	60
5	20	23	21	0	64
6	31	27	10	0	68
<b>TOTAL</b>	<b>169</b>	<b>165</b>	<b>97</b>	<b>7</b>	<b>438</b>

## FRONTIER REGIONAL SCHOOL: SUPERINTENDENT'S REPORT

I am extremely grateful for the privilege of working with the communities that make up the Frontier Regional School District. The quality of education that our students are afforded prepares them well for college, the military and the workforce. We are proud of the job that we do and look forward to the challenges that lay ahead.

### **ENROLLMENT AND SCHOOL CHOICE**

The October 1, 2014 enrollment for Frontier Regional School District totaled 600 students. This is a decrease of 14 students from the October 1, 2013 enrollment figures of 614 students. Of the 600 students, 124 were School Choice, which is an increase of 1 student from the School Choice enrollment of October 2013 of 123 School Choice students.

The Frontier Regional School graduated 92 students in the Class of 2014.

### **STAFF**

Newly hired faculty members at Frontier Regional School this year are: Sophia Greene, Mathematics; Kurt Marchl, Mathematics; Kate Blair, ESL/Health; Melissa Strelke, Theatre/English; and Ashley Dennis, School Nurse.

Retired faculty this year were Phyllis Milardo, Mathematics; Linda Zabek, Family/Consumer Science; Katie Tolles, ESL Music; Cheryl Gillman, School Nurse; John Reily, Theatre/English. We wish them the very best in their future endeavors.

### **CURRICULUM AND PROFESSIONAL DEVELOPMENT**

This year faculty and administrators spent some time planning for the 2015/2016 school year. A new middle school schedule was developed in order to provide a greater ability to use personnel in both the middle school and the high school. The new schedule will help the school adapt to both increasing and declining enrollment in particular grades.

In addition to modifying the schedule, faculty discussed ways to offer more opportunities to our students without increasing the need for additional staff members. As a result of these discussions the English department will be adding integrated honors courses for students in grades 9 and 10. The social studies department will be adding a new integrated honors option in grade 10 for students taking U.S. History. The science department will add two new AP courses in Physics and Biology. These courses will be offered every other year opposite the current AP Chemistry and AP Environmental Science offerings. The math department has modified when math courses will be taken so that students will have the opportunity to take a math class in each of their four years at Frontier.

## **EDUCATOR EVALUATION**

The Frontier Regional School District was required by the Department of Elementary and Secondary Education to implement a new evaluation system last year. This year as part of this system, faculty developed District Determined Measures. These DDM's are common assessments that will be used to briefly assess students at the beginning of a course and at the end of a course. Faculty spent a number of in-service days developing and fine tuning these assessments. Students took the assessments during the fall and faculty further refined these instruments so that they would be useful in determining student content knowledge at the start of the course and how much information, skills and concepts students acquired by the end of the course.

## **SPECIAL THANKS**

I am pleased to acknowledge the dedication and hard work of Frontier Regional School Committee Members: Chair Cyndie Ouimette, Vice Chair Mary Ramon, Secretary William Smith, Members Alexis Toy, Robert Decker, III, Nathanael Fortune, Alan Lipp, Lyn Roberts, Judy Pierce, Philip Kantor and Keith McFarland. I look forward with pleasure to continuing our work together.

The members of the Committee work tirelessly on behalf of the children in Conway, Deerfield, Sunderland and Whately. Together, I look forward to working with this group to continue to strive for the best educational experience for our students.

I would like to recognize and thank all of the dedicated faculty and staff of the Frontier Regional School. It is because of their efforts every single day that we have achieved the success that we have.

As we continue to prepare our students for success in the 21st century it is important to acknowledge that it takes the collective support of everyone in the community to make this happen. This includes the parents and other community members as well as all town officials and employees.

Respectfully submitted,

Martha H. Barrett  
Superintendent of Schools

# FRONTIER REGIONAL SCHOOL: OFFICE REPORT

Cyndie Ouimette, Chair  
Frontier Regional School District Committee  
South Deerfield, MA 01373

Dear Ms. Ouimette:

I respectfully submit the 2014 Frontier Regional School Annual Report.

## **FRONTIER REGIONAL SCHOOL COMMITTEE**

### **TERM EXPIRES**

Cyndie Ouimette, Chair, Conway .....	2016
*Mary Ramon, Vice-Chair, Deerfield .....	2015
William Smith, Secretary, Whately .....	2015
Alexis Toy, Member, Deerfield .....	2015
Robert Decker, III, Member, Deerfield .....	2017
*Nathanael Fortune, Member, Whately .....	2014
Alan Lipp, Member, Deerfield .....	2016
Judy Pierce, Member, Sunderland.....	2016
*Philip Kantor, Member, Conway.....	2015
Lynn Roberts, Member, Sunderland.....	2017
*Keith McFarland, Sunderland .....	2015

*\*Representing the local Elementary School Committees for one-year term.*

Regular meetings are held on the second Tuesday of each month, in the Media Center, Frontier Regional School, South Deerfield, Massachusetts at 7:00 p.m.

**ADMINISTRATION**

Martha H. Barrett ..... Superintendent of Schools  
Patricia Cavanaugh ..... Business Manager  
Karen Ferrandino ..... Director of Special Education  
Paula Light ..... Frontier Regional Bookkeeper/Treasurer  
Donna Lloyd ..... Frontier Regional Bookkeeper  
Stephan Shepherd ..... Grants Bookkeeper  
Donna Hathaway ..... Administrative Assistant  
Mary Jane Whitcomb ..... District Data Coordinator  
Diana Capuano ..... Special Education Secretary

**FRONTIER REGIONAL SCHOOL**

Darius Modestow ..... Principal  
Scott Dredge ..... Assistant Principal  
Deborah Coons ..... Data Administrator  
Roberta Reiter ..... Principal’s Secretary  
Kelly Blanchette ..... Special Education Secretary  
Michelle Russell ..... Attendance Secretary  
Karen Siwicki ..... Guidance Secretary

**FRONTIER REGIONAL SCHOOL ENROLLMENT - OCTOBER 1, 2014**

Grade	School					Tuitioned	Total
	Conway	Deerfield	Sunderland	Whately	Choice	In	
7	15	45	18	19	19	1	117
8	15	35	20	9	26	1	106
9	12	27	11	6	26	0	82
10	8	44	17	7	17	0	93
11	16	35	23	9	18	2	103
12	9	40	23	7	16	0	95
<b>Total</b>	<b>75</b>	<b>226</b>	<b>112</b>	<b>57</b>	<b>122</b>	<b>4</b>	<b>596</b>

**FRONTIER REGIONAL SALARY SCHEDULE - JULY 1, 2013 – JUNE 30, 2014**

STEP	Bachelors	Masters	M+30	CAGS/Doctorate
0	39,081	40,963	43,271	45,435
1	41,094	42,744	44,908	47,153
2	42,799	44,569	46,602	48,933
3	43,853	46,459	48,356	50,774
4	45,389	47,946	50,132	52,639
5	46,577	49,518	52,014	54,614
6	48,582	51,098	53,732	56,417
7	49,863	52,720	55,462	58,235
8	51,184	54,049	57,966	60,864
9	53,731	57,120	60,543	63,570
10	56,548	60,430	63,199	66,360
11	57,486	62,657	66,117	69,423
12	59,720	64,973	68,487	71,911
13	60,615	65,947	69,514	72,990
*20L	61,115	66,447	70,014	73,490
**25L	61,615	66,947	70,514	73,990

\* Placement on Step 20L occurs when an individual has completed 19 years of service as a Frontier Regional School faculty member.

\*\* Placement on Step 25L occurs when an individual has completed 24 years of service as a Frontier Regional School faculty member.

**2013-2016 SALARY SCHEDULES**

**UNIT C INSTRUCTIONAL ASSISTANTS**

**HOURLY RATES**

<b>Step</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>
1	\$12.27	\$12.52	\$12.77
2	\$12.74	\$12.99	\$13.25
3	\$13.20	\$13.46	\$13.73
4	\$13.67	\$13.94	\$14.22
5	\$14.11	\$14.39	\$14.68
6	\$14.58	\$14.87	\$15.17
7	\$15.03	\$15.33	\$15.64
8	\$15.52	\$15.83	\$16.15
9	\$15.95	\$16.27	\$16.60
10	\$16.43	\$16.76	\$17.10

**UNIT C EDUCATIONAL SUPPORT NURSES**

**HOURLY RATES**

<b>Step</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>
1	\$21.05	\$21.47	\$21.90
2	\$21.95	\$22.39	\$22.84
3	\$22.85	\$23.31	\$23.78
4	\$23.75	\$24.23	\$24.71
5	\$24.65	\$25.14	\$25.64
6	\$25.55	\$26.06	\$26.58
7	\$26.45	\$26.98	\$27.52
8	\$27.35	\$27.90	\$28.46
9	\$28.25	\$28.82	\$29.40
10	\$29.15	\$29.73	\$30.32

**NOTE**

Schedule reflects following agreement:

- FY 2014: Step movement for eligible employees and a 1.75% increase to Schedule.
- FY 2015: Step movement for eligible employees and a 2% increase to Schedule.
- FY 2016: Step movement for eligible employees and a 2% increase to Schedule.

# FRANKLIN COUNTY TECHNICAL SCHOOL

## FRANKLIN COUNTY TECHNICAL SCHOOL DISTRICT COMMITTEE 2014

Bernardston .....	Lloyd J. Szulborski
Buckland .....	Laura J. Earl
Colrain .....	Nicole Slowinski
Conway.....	Stephanie Recore
Deerfield .....	Katherine James
Erving .....	Robert F. Bitzer
Gill .....	Clifford C. Hatch
Greenfield .....	Mark M. Maloney
.....	Christopher L. Joseph
.....	Larry D. Geiser
.....	Jeffrey D. Hampton
.....	Heath-Arthur A. Schwenger
Leyden .....	Gerald N. Levine
Montague.....	Richard J. Kuklewicz (Chairperson)
.....	Dennis L. Grader
New Salem.....	Angela Fournier
Northfield.....	Scott Milton
Orange .....	Clifford J. Fournier, Secretary
.....	Linda R. Chapman

We submit this annual report for 2014 on behalf of the Franklin County Technical School District and its administration, faculty, staff and students.

Total enrollment as of October 1, 2014 was 516 students with town breakouts as follows:

Bernardston - 21	Erving - 31	Montague - 68	Sunderland - 10
Buckland - 10	Gill - 5	New Salem - 7	Warwick - 6
Colrain - 23	Greenfield - 114	Northfield - 38	Wendell - 9
Conway - 5	Heath - 6	Orange - 79	Whately - 8
Deerfield - 16	Leyden - 12	Shelburne - 5	Non-District - 43

Franklin County Technical School awarded 113 diplomas to our seniors in June of 2014. Massachusetts students are required to pass the MCAS in order to receive a high school diploma and once again our students were very successful in meeting this high academic standard. FCTS has maintained level 2 Accountability status from last year. Our overall PPI moved from 17% in 2012 (level III) to 21% in 2013 (level II) to 31% in 2014 (level II).

We were 1% point away from level I Accountability Status. The graduates also earned their vocational certificate along with their diploma. 41% of our graduates planned to go on to either a two or four year college, 36% joined the area work force, 6% planned to join the military, 4%

went on to a post-secondary trade/technical school, and 13% were unsure as to which of the above options they would pursue. We are proud of the accomplishments of the Class of 2014.



The teachers and students have been busy with projects that are used as learning opportunities during this latest school year. These authentic work projects are critical in developing the skills of the students, inspiring and motivating the students, developing empathy and social commitment and, of course, are beneficial to our sending communities.

As learning activities, these projects are not treated as production work that would be done by commercial entities.

Project work is treated as learning activities, with guidance and direction of instructors. With alternating weeks of shop time, that increases the duration of a project. But, with that said, costs associated with a project are less than those conducted by a commercial company, resulting in towns and students benefiting in the end.

The electrical program has been active in a number of communities throughout Franklin County. Electrical work and networking work has been done in Charlemont with the Hawlemont school barn and greenhouse built; at the Warwick Community School with an LED lighting conversion; repairs to the Bernardston Elementary School parking lot lighting, and also at the Bernardston police department. Electrical students have worked in Buckland with police department lighting retro-fits and exterior security. The Shelburne Falls Trolley Museum has benefited from student electrical work at that facility, with future work projects in the plans. Another Shelburne activity was the fall clean-up of Hill Cemetery by the landscaping program.

In Wendell, the Town Hall emergency kitchen has had the electrical shop, carpentry shop, and primarily the plumbing shop, busy with renovations to their facilities. Due to new regulations imposed by the State Plumbing Board, this project was held up for nearly a year, but through persistence on our end, the approvals were finally authorized and the work is nearly complete.

Changes in the State Plumbing Board regulations will continue to have a negative impact on plumbing programs in all vocational schools throughout the state, but we will develop methods to work within the restrictive guidelines.

The community of Deerfield saw the completion of a pavilion at the elementary school. Further activities will take place for landscaping of the pavilion area in the spring – at this point it is being discussed. The pavilion was built by the carpentry program students and instructors. Along with that work, carpentry is beginning work on the Regional Animal Shelter that will serve the town of Orange, along with other communities. By the time the project is completed, the electrical and plumbing programs will also be heavily involved in the expansion of the building.

The Greenfield Town Hall is having bookcases built by the underclassmen carpentry students. This learning activity is just beginning and students are looking forward to the planning and production of the bookcases/shelving. Greenfield also received the services of the landscaping program with the sodding of Vets fields, a great learning opportunity for the students. In the spring of 2015, carpentry students will be building a Community Garden shed in New Salem, and in Leyden the Town Hall will have a rear portico built. Carpentry students will pre-fab the walls for the portico in the shop, and work will follow in the spring by the Leyden DPW, with construction taking place.

Also for the town of Leyden, the Collision and Repair program is doing work on a Crown Vic for the Leyden Police Department. Another community receiving Collision and Repair work is a vehicle for the Colrain fire department.



The Welding program is doing work for two communities, Northfield and Shelburne – both library box drops. A new book drop is being built for Northfield and repair of a book drop for Shelburne.

Our relationship with area communities is important to FCTS. We try and focus primarily on municipal and non-profit organizations for our educational projects. Human Services organizations that service multiple communities, such as the Greenfield YMCA, have had Cosmetology and Culinary Arts students participate in special events, and the Soup and Game night hosted by Hope & Olive in Greenfield, receives soup and bread freshly made by the Culinary Arts program. Even school wide activities such as our food drives for area food pantries, collecting winter clothing for area needs, pet supplies for Dakin and area shelters, all feed into our strong partnership with Franklin County communities.

The District has been selected to participate in a renovation project for new windows and doors through the Massachusetts School Building Authority (MSBA). We are currently in the design and cost analysis stage and should have an estimate on costs at your town meeting. As with all projects selected by MSBA the State will reimburse the District a portion of the cost based upon several factors; our projected reimbursement rate is just a little more than 73% of costs.

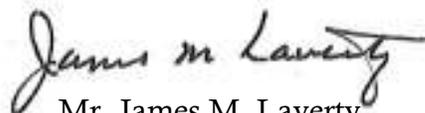
In addition the District is in need of other major renovations that were either not selected by MSBA, (a roof repair) and/or would not qualify for funding, (repaving of our drive and parking areas, and possible repair and upgrade of our track.)

This will be the first time since the inception of the District in 1974 that we will be asking the towns to grant the District the authority to borrow monies to upgrade our infrastructure. The approval process as outlined in our regional agreement calls for a district wide election which falls outside of the annual town meeting approval process. As we define the scope of the projects/costs and work with the governing body in each of our member community's additional information will be made available on both the cost and the process.

Respectfully,



Mr. Richard J. Kuklewicz  
School Committee Chairman



Mr. James M. Lavery  
Superintendent-Director



## PUBLIC WORKS

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*“Americans will put up with anything  
provided it doesn't block traffic.”*

*~ Dan Rather*

## HIGHWAY DEPARTMENT

Deerfield's Highway Department provides a number of services to the town in general, as well as other town departments.

In addition to maintenance of roads and culverts, the department is responsible for building maintenance, sewer line maintenance, transfer station operations, cemeteries, parks and grounds, tree work, fleet maintenance, and support of Wastewater Treatment operations.

### **CREW:**

Kevin Scarborough.....	Interim Superintendent
Mike Philips.....	Foreman / Equipment Operator
Chuck Willor.....	Mechanic / Equipment Operator
Michael Kolakoski.....	Equipment Operator
Kevin Kolakoski.....	Equipment Operator
Brian Chyz.....	Equipment Operator
Jay Miller.....	Equipment Operator

With the diversity of tasks taken on by this department, a number of staff serve in multiple roles. Sewer Line Maintenance is overseen by Brian Chyz, who serves as our principal sewer line technician, monitoring inspections, and recommending schedules of repair.

Maintenance of Town-owned cemeteries is overseen by Mike Phillips, who manages grounds-keeping efforts, and oversees opening and closing of gravesites.

Kevin Scarborough, as superintendent, oversees and directs all operations within the Highway operations to include maintenance and upkeep of all Town Buildings.

Jason Miller reviews, schedules, and helps to oversee tree work.

Fleet maintenance for the department is done in-house by Chuck Willor, who also provides additional service to the town, managing fleet maintenance for the Deerfield Police Department.

### **NOTES ON HIGHWAY OPERATIONS**

The department moved into its new facility at 9 Merrigan Way this year. While the new building comes with increased costs related to electricity and heating, there have also been immediate savings realized through in-house maintenance of equipment, and in-house repairs. This has resulted in less down-time, and overall cost savings. The advantages afforded by the new facility will also serve to lengthen service life of equipment.

The department developed a 20-year capital investment plan, and will continue to work with the Finance Committee, and Capital Improvements Planning Committee to best determine purchase schedules and financing methods.

Additional training of staff has resulted in more efficient use of equipment, and will also result in a longer useful life of equipment. As a result of these efforts, Chapter 90 funds can now be strictly focused on repairs of roads, replacement of culverts, and other essential infrastructure upgrades that will serve the town for many years.

#### **COMPLETED PROJECTS**

- River Road river embankment reconstruction was completed in 2014. Paving of River Road was also completed.
- The upper end of north Main Street, from Route 5 & 10 to Pelican Products' south entrance was repaved, with catch basins rebuilt at the same time. Lower Main Street to Elm and Sugarloaf is due to be completed in the coming year.
- The Mill Village Road culvert project was completed with the assistance of a grant from Franklin Conservation District.
- Preliminary design for a Headworks Expansion at the South Deerfield WWTP was presented to the town; the designs will be revisited and funding sources will be researched going forward.
- We are working with Franklin County Solid Waste Management District to host a pellet bag recycling program, and an agricultural plastic recycling program, with we hope will reduce trash handling costs. Additionally, we continue to work with the Deerfield Energy Resources Committee to better utilize unbuildable land and further our efforts to become a "Green" community.
- The Old Deerfield WWTP, with assistance from a DOER Clean Energy Grant, continues work on a solar energy project at the plant which should help to offset electricity costs.

The Highway Department continues to strive to be more efficient, and effective, in its service to the Town of Deerfield.

Respectfully submitted,

Kevin Scarborough  
Interim Superintendent of Streets and Sewers

## WASTEWATER TREATMENT

The Town's two wastewater treatment plants process and treat influent wastewater from both the South Deerfield sewer system and the Old Deerfield sewer system. Two Certified Operators are responsible for all aspects of plant operations, supervised by the Chief Operator. The Chief Operator is additionally responsible to Town management for all reporting requirements as required by law, policy, and environmental discharge permits, and acts as the Town's liaison to the United States Environmental Protection Agency and the Massachusetts Department of Environmental Protection. The plants operate under discharge permits jointly issued by these two agencies and all operators must be licensed by the Commonwealth of Massachusetts.

This past year saw continued success in the treatment of wastewater with both facilities routinely producing higher quality effluent than required by U.S. EPA., with zero permit violations at either plant.

Efforts continue at both facilities along the lines of energy conservation. The 2011 replacement of three old furnaces with new high efficiency propane heaters, as well as both air-to-air and geo-thermal heat pumps continues to sharply reduce overall fuel usage. The former reconfiguration of the equipment water supply systems at both plants continues to pay dividends as it has



reduced Town water use by 90 percent! The Deerfield Energy Committee's effort to install solar power at the treatment plant in Old Deerfield continued throughout 2014, with the last portion, the actual panel installation and final hookup

to WMECO, scheduled to happen in late January, early February 2015, will likely have happened by the time this is printed and available for reading. The power they generate will significantly reduce the plant power bill.

Solid waste finding its way into the Town sewer systems continues to be problematic at both plants. Residents are asked to **please refrain from flushing any material that does not dissolve**. This includes wipes, paper towels, dental floss, elastics, hygiene products, etc. 2014 saw a large increase in the amount of these materials coming into both plants, causing higher levels of electrical use at both facilities due to these materials wrapping themselves around the drive shafts of both aerators, creating increased drag on the motors and higher overall amperage readings while running. This phenomenon results not only in increasing energy consumption, but also shortens the life of the motor, which is very expensive to have repaired or replaced. Additionally, it poses many safety hazards for personnel who have to de-energize the equipment frequently in order to get onto the equipment floating in the tank and remove these materials. Without any significant reduction in the inflow of these materials, an expensive, but much needed solution, will be to add a “headworks” building that houses a mechanical bar screen and grit removal system.

Finally, 2014 was a big year of transition in personnel within the Wastewater Department. Former Operator, John Kaczinski retired at the end of May 2014, after twelve years operating at the South Deerfield Plant, certified operator, Ken McGowan filled his position. Former Chief Operator Don Chappell, retired on July 4, 2014 and was replaced by me, Keith Milne, who operated the Old Deerfield WWTP for the last eight years. Finally, the position over at Old Deerfield was filled by certified operator, Gary Benoit. So far, both of these operators have done an outstanding job learning the unique attributes of both facilities while offering their energy, expertise, and ideas in a team effort to safely optimize treatment, energy, and chemical consumption.

Respectfully Submitted,

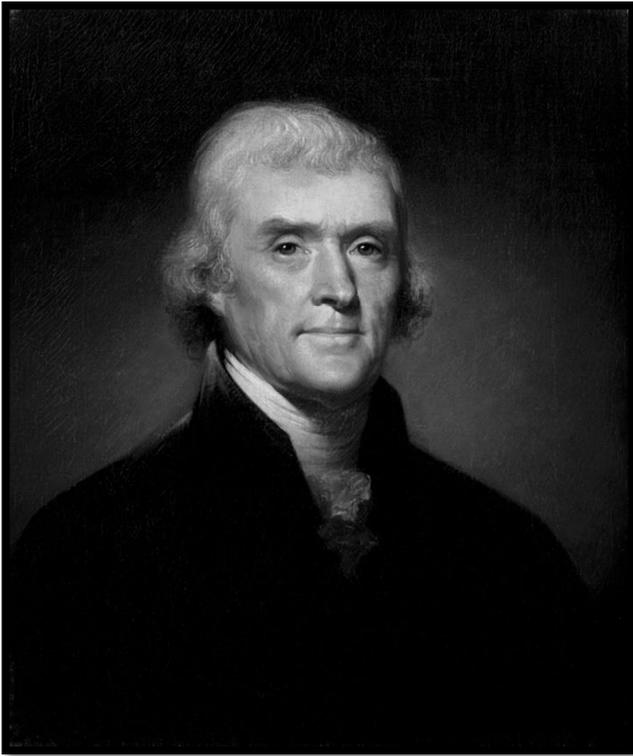
Keith C. Milne  
Chief Operator, Wastewater Treatment Facilities





## CULTURE AND RECREATION

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*“Leave all the afternoon for exercise and recreation,  
which are as necessary as reading.  
I will rather say more necessary  
because health is worth more than learning.”*

*~ Thomas Jefferson*

# TILTON LIBRARY

## REGULAR HOURS

Monday .....	1-8
Tuesday .....	1-5
Wednesday .....	10-5
Thursday .....	1-8
Saturday .....	9-1

In January, Tilton Library successfully applied for a provisional grant award for a planning and design project from the Massachusetts Board of Library Commissioners. The grant, which has a \$20,600 match from Tilton Fund, Inc. will be used to create a plan for the best library facility for the Deerfield community. Community Preservation Act (CPA) funds to restore the original soffits, fascia and trim were again voted by the CPA Committee and approved by Town Meeting. This final part of a three-phase project will help insure the integrity of the building envelope.



Local authors Michael Ponsor, James Cambias, and James Scott visited Tilton Library in March, May and November respectively. Mid-Day Movie Madness concluded in January and in February, we again offered the Four Friday Films program. The Friends of Tilton Library and Deerfield Cultural Council sponsored Sublime Sunflowers, a pastel painting workshop with Greg Maichack in October, which, like many of our programs, was filled to capacity. Hot Cocoa Reading Challenge took place during the school vacation in December. Ongoing programs included Pre-School Story Time, After School Drop In, Monday Night Music, school visits, Third Thursday Book Group, Mystery Book Group and Classics Quarterly, a seasonal book discussion group. Kimchi and kombucha were the products of two “Make It at Tilton” programs in March and June. Our all-ages summer library program, sponsored by the Friends of Tilton Library, ended with The Last Blast which featured awards for reading, balloon man Ed Popielarczyk, henna art, a hula hoop jam, a champion yo-yo demonstration and local pizza.

A new, more streamlined website was launched in June. In addition to allowing patrons to find specific information easier and faster, it is also mobile and tablet friendly and easy for staff to update and edit.



A tablet for patron use and two new all-in-one public use computers with updated software were purchased with funds from Deerfield Lions Club, Tilton Fund, Inc. and the Friends of Tilton Library.

Staff attended the Massachusetts Library Association Conference in May in Worcester, the Evergreen International Conference in March in Boston, C/WMARS Users Council, Resource Sharing and interlibrary loan meetings, a Boston Public Library Road Show, and meetings of the Executive Committee of C/WMARS and the MassLNC Board.

During calendar year 2014, 49,673 items were borrowed compared to 49,317 items in 2013. This does not include E-books and downloadable video and audio items, which have also had increased circulation from last year.

Once again, Tilton Library continues to serve as an important source for teen meeting, reading, volunteering and technology use. Every effort has been made to provide a welcoming library space for all, given the constraints of the size and design of the building.

Access to our all our books, DVDs, magazines, audiobooks and digital material is available through our website anytime at [www.tiltonlibrary.org](http://www.tiltonlibrary.org). Come see all the benefits Tilton Library and its staff and volunteers offer the Deerfield Community in 2015.

Respectfully submitted,

Sara Woodbury  
Library Director



# Tilton Library

## AT A GLANCE

### FY14 LIBRARY CHECKOUTS

Books.....	29,538
Newspapers & Magazines.....	3,230
Audio & Visual Items .....	16,186
Electronic Materials .....	2,222

### CATALOGED COLLECTIONS AVAILABLE as of JUNE 30, 2014

Books & Magazines.....	18,764
Audio & Visual Items .....	2,631
Electronic Materials .....	32,469
Deerfield Residents With Tilton Library Cards.....	2,654
Interlibrary Loans Received From Other Libraries.....	7,897
Interlibrary Loans Provided To Other Libraries.....	5,832
Number Of Children’s Programs.....	200
Attendance At Children’s Programs.....	1,893
Number Of Young Adult Programs .....	144
Attendance At Young Adult Programs.....	867
Number Of Adult Programs.....	52
Attendance At Adult Programs.....	756
Number Of Hours Volunteered In Library .....	125
Number Of Hours Open To The Public Per Week.....	29

# RECREATION DEPARTMENT

## COMMITTEE AND STAFF

Rob Ackermann, .....	Chairman
Kristi Baranoski .....	Member
Jeff Galli .....	Member
Chuck Knight .....	Member
Phil Toy .....	Member
Rod Warnick .....	Member
Becky Zoly .....	Member
Sue Antonellis .....	Director

The 2014-2015 year has shown a continued pursuit of program developments and offerings for residents by the Deerfield Recreation Committee and Department. The department provides comprehensive programs and facilities for adults & children of the community. These programs are a vital part of the community promoting physical activities, recreation, entertainment, art, family and certification programs as well as provide a social network and major health and wellness outlets for all who are involved.



Throughout this past year, a variety of programs have been offered. These programs all require similar administrative support including selection of coaches, teams, team drafts, scheduling of practices and games, scheduling of fields/facilities, hiring and training referees, umpires, instructors, etc. This year, programs offered include:

\*\*\*= new program

## CHILDREN'S PROGRAMS

- Soccer Programming– This year the department added ages 3 & 4 in the new \*\*\*Start Smart Soccer program. Teams of soccer players from Deerfield Academy and Bement helped coach this program. The kindergarten program was coached by a Frontier Varsity Girls Soccer player and Deerfield Academy Varsity Girls Soccer players. We had 122 players.
- Field Hockey Programming– Grades 3-6. Deerfield runs the program for girls from the Union 38 towns. This program has doubled in size over the past three years. Volunteers from the Frontier Field Hockey team also volunteer their time. We had 37 players.
- Volleyball– Grades 3-6. Sunderland runs program for girls from Union 38 towns, but Deerfield has a highly active set of girl participants.
- Basketball Programming– Grades 1-6 play teams from Conway, Hadley, Hatfield, Sunderland, Whately. \*\*\*Grade 7-9 combine kids from Frontier to form teams- 4 additional teams were added at this level this year. We had 123 players.
- Baseball Programming–Grades K-4– This program involving team play and organizations for teams to play Conway, Hadley, Hatfield, Sunderland, Whately, Northampton, and Turners Falls. Deerfield has let Sunderland boys play on our teams the past 4 years because they do not have enough children in their program to help support independent town teams. We had 89 players.



- Softball Programming– Grades 2-6. This program combined girls from Union 38 towns. The Recreation Directors from Deerfield and Sunderland organized and implemented this program. We had 87 players.
- Summer Programming– Grades K-6. This program was very well attended. We were full 3 of the 4 weeks in the morning sessions. In the afternoon we had Mad Science and a Theater program. There was also a 60% increase in attendance at these programs. Our plan is to add a half day soccer program and a movie making program this summer. Our morning program is only \$50 offering a very low cost alternative to parents. We had 102 participants.
- Babysitting Certification Course– Ages 11-14. Deerfield residents have priority-open to other Union 38 towns.
- \*\*\*Soccer Challenge & Basketball Competition in conjunction with Knights of Columbus. Union 38 towns. This was a new endeavor that the K of C asked us to partner with them to help provide support with publicity, fliers and a facility.
- \*\*\*Tennis Programming– Ages 8-adult. This program was resurrected last summer.
- Golf Lessons at Crumpin Fox– Ages 7-14. This 3 day program is offered at no cost and paid by donations.
- Craft Classes– Grade K-6

The Deerfield Recreation programs are part of a regionalized effort with surrounding towns, collaborating and meeting with the Chairperson or Directors of Conway, Hatfield, Hadley, Sunderland and Whately. The coordination requires regularly scheduled organizational meetings to ensure the needs of our community's teams and leagues are met and carefully programmed and scheduled.



- Scholarships- We offer scholarships for high school students who are dedicated and give back to the local community through work and volunteer efforts in assisting the department. The students who have helped in the department during their high school years as referees, umpires, scorekeepers, councilors, help at clinics, assessments and special programs are encouraged to apply. We have supported 29 students through our scholarship program.

## ADULT PROGRAMS

These adult programs are open to surrounding towns, but Deerfield residents have first priority. There is an additional fee of \$5.00 for non-residents. All of these programs have participants ranging in age from mid-20s to mid-60s or -70s.

- Ladies Golf at Crumpin Fox
- Nautilus and Cardiovascular Program is held at Frontier.
- \*\*\*Pilates We offered beginner and intermediate classes this year.
- Yoga
- \*\*\*ZUMBA- New this year. Lots of new faces from Deerfield and the surrounding area.
- \*\*\*Painting- Adults were taught painting techniques and produced two paintings.
- \*\*\*Tennis- This program was resurrected last summer.

## FAMILY PROGRAMS

- Berkshire East Family Ski Program– Focused on ages 8 –13 & their parents. We combined with Sunderland & Whately for an affordable program.
- \*\*\*Family Fun Night– Four nights during the summer for parents vs kids games of kickball, whiffle ball, badminton.
- Ice Skating at Eaglebrook- Between 50-80 people attend each week.
- Discount Tickets- Six Flags New England, Connecticut Science Center, UMass Hockey

## COMMUNITY EVENTS

- Summer Concerts- Three Fridays in July, various bands- a free event
- Old Home Day– Adult & kid road race, baseball & softball games, PTO Fun Fair, a concert on the common, Congregational Church food & tag sale, Deerfield Police & Greenfield Kiwanis Bike Rodeo This is a day about community with a variety of events for all ages.
- \*\*\*Santa’s Workshop-Around 100 kids and over 200 people in attendance. A large variety of crafts were available for the children to make and take home, Santa was brought to DES by the South Deerfield Fire Truck, The Deerfield Cultural Council gave us a partial grant for a Mad Science presentation, Deerfield Academy, Coca Cola and the



Recreation Department provided food for the snack bar, each child was given a free drink and cookie, over 70 cards to veterans were brought to the Soldier's Home in Holyoke, over 100 lbs. of food donations were brought to the Western Mass Food Bank, seniors made 52 phone calls as Mr. & Mrs. Claus, 47 letters to Santa were brought to Macy's who made a \$1.00 donation to Make A Wish for each letter. Donations were also received from the Polish American Citizens Club and the Sunset Hoopsters to help defray the cost.

## SENIORS

- Summer Concerts
- Indoor Walking at Frontier
- Phone calls from Mr. & Mrs. Claus

All of our adult exercise programs include those aged 55 and over

Overall the department had a successful year with over 850 residents participating in our programs. Our new programs were also well attended.

Information regarding registration and upcoming events can be found on the town website: [www.deerfieldma.us](http://www.deerfieldma.us), like Deerfield Recreation Department on Facebook, newsletters are distributed through Deerfield Elementary and on the sign on the Town Common.

The Department has continuous correspondence with local schools for mutual support – Deerfield Elementary, Frontier Regional, Deerfield Academy and Eaglebrook School. We extend our appreciation to these groups for assisting the community in offering a space for these valuable programs. Without their continued assistance, recreation for the town residents would be minimal.

The Recreation Committee would like to thank the Board of Selectmen, the Deerfield Town officials/staff, the Deerfield Highway Department, the Deerfield Police Department, the Pocumtuck Valley Memorial Association, Sokoloski's Landscaping, the Sunset Hoopsters, The Polish American Citizen's Club, the Deerfield Cultural Council, the many businesses that contribute throughout the year, the youth participating in community service and others for their continued interest and support in our committee's efforts.

Within the community, there are always those individuals and businesses that contribute that extra time and effort to volunteer for recreational activities. These include coaches, assistants, officials and scorekeepers, event organizers and program supporters. The Committee would like to extend a special thanks to your continued endeavors to support the community of Deerfield.

Due to the Deerfield Recreation Committee's work this year, the committee remains active in continuing our ambitious efforts. We strive to maintain a minimal growth budget by creating

and enhancing our programs to be self-funded where possible and to support the residents' financial concerns of taxation growth by keeping fees low and also giving residents the choice of a user's pay programming philosophy. We would like consideration from the town's residents to support our current budget requests to maintain our Parks and Recreation Department for a broad cross-section of the community and to ensure a healthy and active community wellness initiative.

The Deerfield Recreation Committee continues to investigate avenues for providing strong recreation programs for residents of Deerfield. While we continue to progress, we will continue to pursue the future vision of satisfying the health, well-being and recreational needs of our youth, adults and senior citizens. As we do, we welcome the residents to continue their contribution to the recreational development by providing comments, suggestions, assistance and most of all, participation. Deerfield's recreational activities are contingent on volunteer help from the community, regardless of age, and all are welcome. Our goal is to provide a well-rounded program for Deerfield's residents to utilize. It is one of the tangible ways we enjoy the high quality of life in our community and the preservation of our parks, fields and open space for the enjoyment for both the current and future generations. Recreation provides both opportunities to participate and to give back to our community. We thank the Town of Deerfield for their continued support in this worthy endeavor.



# HISTORICAL COMMISSION

## COMMISSION MEMBERS

John Nove .....	Chair
Bud Driver.....	Member
Betty Hollingsworth .....	Member
Henrietta Kocot .....	Member
Ken Schoen .....	Member
Jane Trigere .....	Member

The year was a busy one for the Commission with several very positive developments and one profound disappointment. We continue to meet with only six members and would welcome a (computer-savvy) seventh.

## COMMUNITY PRESERVATION ACT-FUNDED PROJECTS

CPA funds were spent on the following three projects this year:

### 1. CEMETERY RESTORATION

Kai Nalenz of Gravestone Services of New England continued his work in the town’s thirteen historic cemeteries. Three were completed in previous years and in 2014 a total of 45 stones were restored in eight others. In addition, a complete evaluation of the stones at the Albany Road Cemetery, the town’s oldest burying ground, was undertaken. He determined that 77 stones, including four unusual “table stones” were in serious/unstable condition - cracked, in pieces, badly eroded - while an additional 102 would likely approach that condition within the next several years. The Commission intends to apply for CPA funds and identify funding partners to complete the needed work.



*The Savage Farm Cemetery in West Deerfield is one of the Town's smallest graveyards.*

### 2.- OLD GRAMMAR SCHOOL CONDITION ASSESSMENT AND STRUCTURAL EVALUATION

Built in 1888, the Old Grammar School represents the last remaining example of civic architecture in South Deerfield. Currently serving as the South County Senior Center, the Historical Commission felt that having an assessment in place would be important for the Board of Selectmen as it considers the fate of the building in the next few years. The evaluation was done by CDM, a structural engineering firm from Pittsfield in conjunction with Greg Farmer a specialist in historical preservation from the Agricola Corporation. The outcome of the study was that the building was both architecturally significant and structurally sound. Suggestions were made as to how renovations could be carried out and what some potential uses/reuses might be. As part of Farmer's report, a nomination form was created to put the building on the National Register of Historic Places, an honorary designation, which could make several sources of State and Federal funding available for future work on the structure.



*The Old Grammar School, built in 1888,  
now serves as the South County Senior Center.*

### 3. - HISTORICAL RESOURCES INVENTORY OF SOUTH DEERFIELD

Work continued on the Inventory for the first half of the year. The goal of documenting 100 properties using standardized data forms provided by the Massachusetts Historical Commission (MHC Form B) - a three-year project - was on track for completion by year's end when funding was suddenly terminated. Although the Community Preservation Committee and Town Meeting voted for CPA funding for the final year of the project, a challenge by a town resident on its legality led to Town Counsel seeking clarification from the Massachusetts Department of Revenue, overseer of CPA funds. The DOR determined that the process of inventorying leading to a National Register nomination was not an acceptable use of CPA funds (even though over two dozen other cities and towns in the State have used or are using CPA funds for that specific purpose).

The decision meant that our project could not continue and that our two valued part-time researchers, Shirley Majewski and Marilyn McArthur, had their employment terminated. It also prevented us from applying for an MHC Survey and Planning Grant to complete the project since those grants require a 50% match by the town, something that other towns use CPA funds to provide but from which we were precluded. Our goal had been to prepare a nomination in 2015 for the listing of the center of South Deerfield to the National Register of

Historic Places, an honorary, no-strings-attached designation awarded by the National Park Service. If granted, the designation could have provided benefits to both property owners and the town for improvements in that area. The inventory process is currently on hold.

#### **ARCHAEOLOGICAL ACCOUNTABILITY POLICY**

A policy drawn up by the Commission last year to outline acceptable behavior for archaeologists carrying out research in the town was presented to the Board of Selectmen for their approval in January. It received their enthusiastic support. Shortly after that it was shared with Dr. Brona Simon, Executive Director of the Massachusetts Historical Commission. She supported our efforts and said that applicants for the required State archaeology permit who intended to work in Deerfield would be notified by the MHC of the existence of our policy.

As the year came to a close, we were delighted to learn that Deerfield Academy would be proving the town with a custom-built display cabinet for the display of town-owned archaeological artifacts. (Construction and installation in Town Hall were completed in January, 2015.)

#### **TURNERS FALLS BATTLEFIELD GRANT**

Two DHC members represented the town (a grant partner) throughout the year at monthly Advisory Board meetings. The \$60,000 National Park Service grant to Montague enables research of the 1676 Battle of Turners Falls, a significant event in King Philips War. A team of consultants will be hired and representatives from the six Native American groups that serve on the Advisory Board will also contribute information on the event as passed on through their oral tribal histories.

#### **WESTERN MASSACHUSETTS COALITION OF HISTORICAL COMMISSIONS**

The Commission Chair was a founding member of this new group made up of representatives of all the Historical Commissions in Western MA as well as personnel from each of the area's regional planning organizations. The group met quarterly with various State officials and guest speakers to discuss issues of common concern.

#### **CIVIL WAR MONUMENT**

As the year drew to a close, results of a study funded by the State through the PVMA, were received concerning the condition of the Town's Civil War Memorial on the Common in Old Deerfield. The life-size sandstone soldier atop the 29-foot pedestal has begun to crumble (he is currently supported by only one leg) and the base below him was found to have significant structural damage. The Commission plans to request CPA funds to remove and stabilize the soldier as well as restore the pedestal.

## LOCAL CULTURAL COUNCIL

The Deerfield Cultural Council promotes cultural diversity in the community. With funds appropriated by the Legislature and distributed by the Massachusetts Cultural Council, the Council funds enrichment programs in a variety of disciplines - art, music, theater/film, science, etc. - for students, seniors and the general public.

### Committee Members:

Reba-Jean Shaw-Pichette (Chair) .....

Candace Bradbury-Carlin.....

Jack Cavacco.....

Julie Cavacco .....

Carol MacBurnie .....

Piper Pichette .....

Doug Tierney .....

For our 2014 Fiscal Year, the Deerfield Cultural Council had requests of funding for many worthy projects. Since our Allocation of funds from the Massachusetts Cultural Council was less than half of the requests, our decisions for approved grants were difficult and very limited. Allocations are based on criteria, dictated by the Massachusetts Cultural Council, in addition to our own local priorities to bring a variety of programs, serving a broad range of our residents. In considering applications, of primary concern to the board is that they:



*Tim Van Egmont visits the South County Senior Center in March, 2015., part of a program made possible through an LCC grant.*

- Serve the immediate community and are not large, well-funded, programs in other parts of the state requesting a portion of our meagre funds.
- Have venues already established and not be requesting that the LCC find them placement.
- That Non-profit artists and organizations are served first
- Will offer free or reduced tickets (where ticketing is applicable) for Deerfield residents

For the 2014 Fiscal Year, the town of Deerfield received \$4500 of funding for the Arts from the Massachusetts Cultural Council. Of the \$20,988.00 in requests which we received, the following programs were approved:

<u>Program</u>	<u>Funding</u>
Hats off to America	\$ 200
Songwriting in the prime of life	\$ 200
Franklin Tech Drama Program	\$ 300
Winter Carnival Ice Carving	\$ 125
Opening Windows	\$ 100
Learn Local/Play Local	\$ 100
Coop Concerts	\$ 100
Exploring Our Ancestral Lands and Villages	\$ 50
Halloween Harvest	\$ 100
Brief History of Country Music	\$ 100
Monthly program series	\$ 75
Gangsters in Love	\$ 200
Attracting swallows to conservation land	\$ 100
Family Holiday Concert	\$ 250
The Wildcat O'Halloran Band	\$ 150
TJ and the Peepers	\$ 200
Mad Science Holiday	\$ 300
New Soup Festival	\$ 500
What's in a name	\$ 100
As You Write It Volume IV	\$ 50
Community Theater Play production	\$ 50
Summer Arts program	\$ 50
Songbirds of the Northeast	\$ 100
To Life! Celebrations	\$ 100
St. Patrick's Day Performance	\$ 100
Your brain on music	\$ 300
Open beginners ukulele practice group	\$ 300

When making grants, we took into consideration what portion of the community would be served, being careful to see that children, adults, and our elders had equal attention in the variety of programs that we brought to the town. We also endeavored to bring a variety of programs so that different interest and tastes are served. Some of the events from the last fiscal year have been granted roll-over time to occur in the 2015 fiscal year. This does not adversely affect the funding for the 2015 year.

Please make an effort to take advantage of the many free and inexpensive programs which will be offered to the community this year, funded by your LCC. Once more, there will be free summer concerts on the Common in South Deerfield and, for the Fourth of July, on the lawn of Memorial Hall Museum. Be aware that as a Deerfield Resident, the Memorial Hall Museum and Indian House Children's Museum have free admission for you and your family. Don't miss joining the wonderful experiences of family music nights (Mondays, May through August) on the lawn at the Tilton Library – bring a blanket and picnic and join your neighbors. These have become self-sustaining programs through public support and the LCC continues to try to build other events to enrich the community.

Respectfully Submitted,

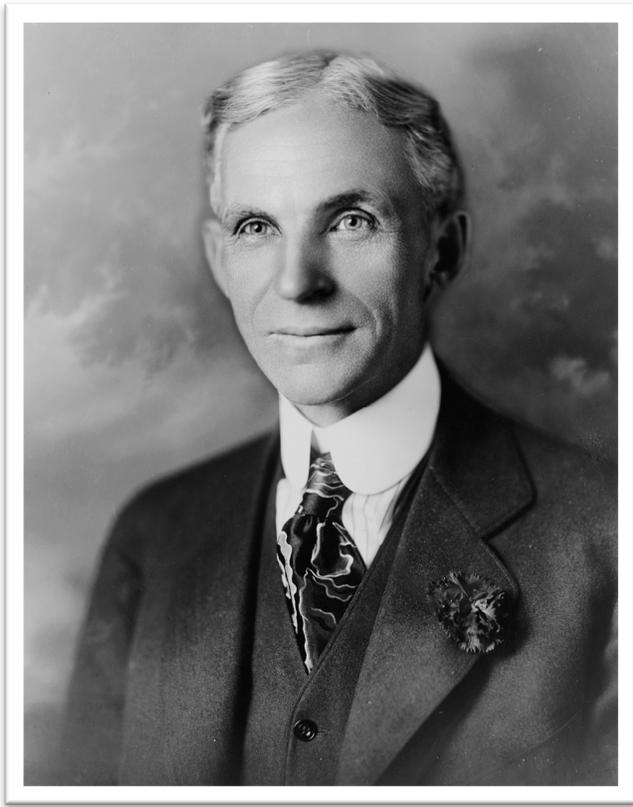
Reba-Jean Shaw-Pichette, Chair





## REGIONAL AGENCIES AND PARTNERS

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*Coming together is a beginning;  
keeping together is progress;  
working together is success.*

*~ Henry Ford*

# DEERFIELD ECONOMIC DEVELOPMENT INDUSTRIAL CORPORATION

## **BOARD MEMBERS FOR 2014**

Paul R. Olszewski .....	Chairman
John P. Paciorek, Sr.....	Vice Chairman
Richard C. Andriole .....	Treasurer
Franklin C. Sherburne .....	Secretary
Robert J. Decker, III.....	Member
Ralph E. Healy .....	Member

In 2014, the Deerfield Economic Development & Industrial Corporation (DEDIC) experienced the passing of its Chairman, John “Jack” Ciesla in May 2014. Jack was one of the original founding members of DEDIC which continues to manage operations of the Deerfield Industrial Park (Park). Jack’s presence is greatly missed.

During July 2014 the DEDIC board was reorganized by the Select Board through appointment of new board members and also re-appointment of members whose terms had expired. Terms of appointment on DEDIC are staggered to ensure continuity of operations with seasoned members. As individual appointments reach full term, recommendations for re-appointment or new member appointment are presented to the Select Board for approval. The first meeting for the reorganized board was conducted on July 10, 2014. The current board is committed to the legacy of Jack and the other founding DEDIC members with the continued management of operations and will work to develop further improvements to the Park through the proposed update of DEDIC’s original Economic Development Plan (EDP) approved in August 1977.

An approximate 75 acres of agricultural fields and woodlands was designated to form the Park in 1977. The land consisted of (12) individual parcels that were acquired by accepting deeds, purchase, or through other legal powers granted to DEDIC as an Economic Development & Industrial Corporation (EDIC) and legally structured as a 121C corporation under MA General Laws which continues to the present day. An EDIC is a corporation established by a municipality for the public purpose of implementing economic development projects in accordance with an EDP.

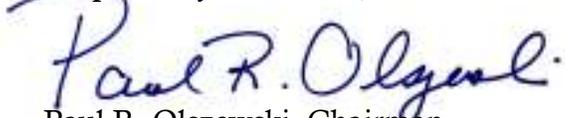
The following is a summary of the major activities for the DECIC board in 2014:

- A request was received from abutting landowners of the Park regarding parcel #184-19, the remaining original unsold parcel of land in the Park. The board engaged the services of an industrial real estate appraisal firm who determined that the parcel was, due to size and topography, not appropriate for manufacturing / industrial development. After a period of negotiation on the terms of sale, the parcel was sold to the abutting landowners

and remains within the boundaries of the Park and subject to annual tenant fees and Park restrictive covenants in effect.

- The DEDIC Treasurer contacted all tenants of the Park concerning their individual fees due, as a calculated percentage of land owned in the Park, for the total annual operating expenses incurred by DEDIC. All tenants responded to the Treasurer's requests with payments received based on these percentages.
- The board approved the hiring of a professional surveying company to re-establish physical property boundary markers for parcel #183-11 in the Park, consisting of 0.42 acres, which has been owned by DEDIC since the conception of the Park. The work was completed in December 2014.
- The board also approved hiring of a local landscape maintenance company to clear parcel #183-11 which had become overgrown with trees and brush that limited access to it. This work was also completed in December 2014.
- During the 4th quarter of 2014 and continuing into 2015, the whole DEDIC board or myself individually as Chairman, have been in regular meetings with the Deerfield Planning Board, Deerfield Board of Selectman and Franklin Regional Council of Governments for the purpose of proposed zoning changes in the Park to allow commercial development in addition to existing manufacturing and industrial development. This has resulted in extensive work to update the existing EDP for presentation and request for approval of it at the Deerfield annual town meeting in April 2015. Approval of the updated EDP is the crucial step for making it legally possible to adopt the proposed zoning updates for the Park that will be presented by the Deerfield Planning Board.

Respectively Submitted,



Paul R. Olszewski, Chairman  
Deerfield Economic Development & Industrial Corporation

# FRONTIER COMMUNITY ACCESS TELEVISION

## **BOARD OF DIRECTORS**

Joseph Leonard .....	Chair
Joyce Palmer-Fortune.....	Vice Chair (Whately)
Marianne Simon.....	Treasurer (Whately)
Richard Wheeler .....	Director (Sunderland)
John O'Rourke .....	Director (Conway)
Robert Armstrong.....	Director (Conway)
Douglas Fulton.....	Director (Conway)
Michael Merritt .....	Director (Conway)
Al Witham .....	Director (Deerfield)
Mark Gilmore .....	Director (Deerfield)

## **FCAT 2014 IN REVIEW**

As the public-access television provider for Conway, Deerfield, Sunderland and Whately, Frontier Community Access Television is pleased to announce its 2014 report. In this past year FCAT has continued to improve upon itself, increasing our level of service to the community, recording hours of programming every week for each town, and furthered its mission by continuing to encourage the use of cable television as a means for individual expression and community dialogue.

Some FCAT highlights from 2014 include...

We made major upgrades to our recording kits in Whately and Sunderland, including new HD DataVideo recorders and drives. These upgrades mean that we can record higher quality meetings in both towns and can now easily store hours of footage on a portable hard-drive that can be safely brought back to FCAT for editing.

Making major upgrades to our equipment/facilities at FCAT including the purchases of:

- A new 16TB mass archival storage system. This enormous 16 terabyte drive allows us to safely store all government meetings and FCAT production in one place without fear of data loss.
- Upgrades to main editing suite. These upgrades were made to extend the life of this computer, provide it with additional memory and keep it running at top speed so it can adequately handle the strain of the editing process.
- 1 new DataVideo studio switcher, which gives us the capability to produce shows like “The Song” here at FCAT while still having our portable switcher available for use on shows like “Talking Art”, or recording town meetings in Conway!
- 2 new Canon HD cameras / tripods. These were two additional Canons that match the three we already had. These two cams have been hugely helpful, as we are often using all five cameras at once, and would even use more if we had them.
- New mics / stands / headsets. These were bought to replace aging microphone technologies. The new mics are standard cardioid microphones that we have been using for almost everything, from library presentations and town meetings, to “Watermelon Wednesday” and “The Song”.

FCAT increased its staff with the addition of a Production Lead and additional Production Assistant, adding more store hours and greatly increasing our production capabilities. Additionally, these hires allowed us to increase the quantity of community programs and meetings we are capable of recording and decreasing the turnover time needed to edit and complete those shows/meetings.



FCAT help to start a new show:

“Talking Art” with Jane Trigere of the Deerfield Arts Bank. Talking Art is a 30-minute interview format show featuring local artists and their art recorded right at the Deerfield Arts Bank. We have just completed production on the 11th episode, and new episodes air each week!

Lastly in 2014, FCAT very sadly said goodbye to Douglas Finn as General Manager in December. Doug truly made FCAT flourish during his time as General Manager. His contributions and accomplishments have set the groundwork for FCAT's future as a top notch and competitive public-access television station.

## WHAT WILL 2015 BRING FOR FCAT?

Going forward, FCAT will be seeing some large changes in 2015. We are in the middle of the hiring process for a new General Manager, who will hopefully bring fresh ideas and big opportunities our way. We look forward to this new addition to the FCAT team and what they will bring to our community.

We have new enrollment in membership after our Annual Open House, and will be launching new production classes for our younger members. Additionally, we are in the development stages of a new show focused on the combined art of video production and gaming. This show is being produced our newest Production Assistant, Jonathan Prosperi, with the help of some of our younger members. In 2015 we are looking to expand our community outreach, and plan to be hosting seminars throughout the year.

2015 has also seen the start of our new Channel 23 Gov. What was once a channel of randomized government meetings is now a fully functioning channel with an organized and updated schedule every week, found either on our website or in the local paper. Channel 23 features blocks of programs for each town, allowing residents to watch a 3-4 hour block of all of the most recent meetings from their respective town. We believe this was a necessary step for FCAT to take after receiving feedback from the community, feeling frustrated at the lack of ease with which they could watch past meetings. We are proud to offer “Channel 23.Gov” as a solution and we hope the community enjoys it as much as we do!

And, last but not least, we are currently working with representatives from the four towns to negotiate a renewed 10-year franchise agreement with Comcast. These agreements help secure the funding for FCAT to produce our CH 12, 15 and 23 in the four towns. We expect the agreement may even be signed by town meeting time, and will include funds for capital equipment upgrades and continued operating expenses.

Thank you for reading! Feel free to contact us with any questions or concerns you may have. We are looking forward to another great year in the Frontier Region and are happy to be Your Community Media!

Best,

Lacey Arnold  
Interim General Manager  
Frontier Community Access Television  
8B Elm Street, South Deerfield, MA 01373  
mail@fact.tv 413-665-0012

# FRANKLIN COUNTY SOLID WASTE DISTRICT

## STAFF

Jan Ameen.....Executive Director  
Jonathan Lagreze, Colrain .....Chair  
Chris Boutwell, Montague.....Vice-Chair  
MA Swedlund, Deerfield.....Treasurer

The Solid Waste District was formed in 1989 to help Franklin County towns manage all aspects of their solid waste – recyclables, organics, hazardous waste, wastewater treatment sludge, and trash. We continue to provide assistance to twenty-two member towns through administrative support, professional consultation, trainings, and outreach to residents and businesses.

A review of recycling tonnage for 2014 shows almost an identical amount compared to 2013. District residents recycled over 1,700 tons of paper and over 1,100 tons of mixed containers, which were processed at the Springfield Materials Recycling Facility. Although market prices for recyclables remained low all year, District towns received a total of \$66,000 in revenue for their recyclables.

In 2013, the District sponsored spring and fall “Clean Sweep” collections for bulky items, electronics, tires, appliances, and anything too big to fit into a trash bag. Over 63 tons of material was recycled or disposed of from the two collections. A total of 560 households participated in these collection events.

We held our annual household hazardous waste collection in September 2014. This event allows residents to properly dispose of toxic cleaners, automotive products, pesticides, and other toxic products. A total of 325 households participated in this event. 42% of participants were using the collection for the first time.

We received a \$60,000 grant from the State to set up a recycling collection for wood pellet bags and for plastic waste generated at agricultural operations. We also helped member towns implement \$12,000 worth of small-scale initiative grants from MassDEP.

We continue to manage the recycling and composting program at the Franklin County Fair and to assist other events with waste reduction efforts. We continue to work in each school system helping with waste management bids and with fostering sustainable waste reduction programs.

If you have questions about District programs, call us at 413-772-2438 (MA Relay for the hearing impaired: 711 or 1-800-439-2370 TTY/TDD), visit our website at [www.franklincountywastedistrict.org](http://www.franklincountywastedistrict.org) or visit us at 50 Miles Street in Greenfield.

## SOUTH COUNTY EMERGENCY MEDICAL SERVICE

It is with great enthusiasm that I submit this department's first annual report, and bring good news and thanks to the people we serve. As I am sure most of you are aware, South County EMS (SoCEMS) was created last year to assume the ambulance and Emergency Medical Services (EMS) duties for the towns of Deerfield, Sunderland and Whately. The vision was to provide a higher level of care than any of the three towns could provide on their own and do it in a fiscally responsible manner through consolidation of resources and cost sharing. South County EMS went live on July 1st 2014, and in doing so, increased the pre-hospital emergency medical care available in the three towns to the highest national standard, and boasts significantly quicker response times. The hard work and commitment made by the citizens of each town, along with the governance of this department's Board of Oversight and the respective town's Select Boards has paid off significantly. South County EMS even garnered statewide acclaim last December when we received the Massachusetts Municipal Association "Kenneth E. Puckard Municipal Innovation Award" which recognized our "dedication, commitment and ability to increase the effectiveness of local government" through "successfully implementing a unique and creative program."

For many years our three towns were primarily served by on-call EMS services. When someone dialed 911 to request an ambulance, a page was sent out requesting any local EMTs to respond. If available, these EMTs would drop what they were doing, travel to their respective fire station, pick up an ambulance, and then drive it to the patient. These responses could take upwards of 15 minutes, and often more services were still required. If the patient needed advanced life support (ALS), which is the standard for EMS care in the United States, an additional ambulance with Paramedics on board would be sent from Greenfield or Northampton. This meant that one would potentially have to wait twice as long and use twice as many resources to receive the national standard of care.

Through the formation of South County EMS, the costs and benefits of our own ALS ambulance coverage is now shared across the three member towns through an Inter-Municipal Agreement. Today, thanks to our regional municipal EMS department, the first of its kind in Massachusetts, we enjoy average response times of our very own Paramedic Advanced Life Support ambulances of around 7 minutes. That's less than the national average and almost three times faster than each town's respective services were able to provide previously. Today if you dial 911, a crew of local South County EMT's and Paramedics, the majority of which come from the previous EMS agencies, will respond immediately and be able to provide essentially all the same care as one can expect from a hospital Emergency Department. South County EMS does this by staffing one Paramedic ALS ambulance 24 hours a day, 7 days a week from the South Deerfield Fire Department, and having an additional ALS and ILS (Intermediate Life Support) ambulance at the Sunderland and Whately Fire stations, respectively.

In the first 6 months of operation, SoCEMS responded to 505 calls for service, resulting in 359 patient transports to the hospital, 59% of which required ALS interventions. The ratio of transports to total calls is equal to the ratio originally anticipated during development, and average for similar EMS agencies. Initial concerns that our EMS staff would routinely be called to other communities to provide back-up services for them have proven unwarranted. South County EMS was requested by neighboring communities only 41 times in the first 6 months, and the rates of such requests dropped precipitously last September, in part to the Greenfield and Turner's Falls fire departments establishing their own ambulance services. We had originally based budgetary calculations on 1,000 calls for service, and as we look toward the remainder of the year it appears that we are right on target. While the occasional unplanned absence or holiday vacation resulted in some initial staffing difficulties, the addition of new part time personnel, and the rare immediate mutual-aid request made to neighboring communities, has meant the citizens of the three towns have had consistent, high-level EMS response since our inception, and can continue to count on the same in the future.

Furthermore, South County EMS provides more than just the standard of ALS care to our patients. With ongoing staff education in current advancements of emergency medicine, we are on the forefront of our discipline. With trainings in the wake of infectious outbreak concerns, and other types of emerging threats, members of the department are ready for a wide range of emergencies. We have also deployed state-of-the-art diagnostic and treatment equipment like the "Lucas 2" automatic CPR compression machine, which has been shown to increase the likelihood of resuscitating patients experiencing a cardiac arrest. The department continues to look for ways to bring state-of-the-art medical care to the people of our communities and boasts highly respected and experienced EMS educators and researchers among our ranks.

Additionally, thanks to the local nature of South County EMS, we are able to provide services above and beyond just ambulance response, something agencies based outside our community are not positioned to do. Personnel from SoCEMS promote STEM education and awareness of emergency medicine through ever-expanding programs at the area schools. Our participation in the regional "Emergency Dispensing Site" drill helped provide preventive care to members of the community and real-world training for a regional disaster. Thanks to our partnerships with local emergency departments, Police and Fire responders receive high-quality CPR and medical training provided by familiar faces with whom they work every day. Such comprehensive community-based services, education, and region-wide inter-department relationships were not available to our three towns until now. As the department looks forward to emerging EMS disciplines, such as "Community Based Paramedics," we hope to position South County EMS as the premier agency of its type for years to come.

While EMS is no different than Fire and Police protection in that we must consider it a necessary service which requires funding, it is unique in that we have a distinctive and significant revenue stream to help offset the overall cost of operation. South County EMS follows the traditional "fee for service" model in that the cost to taxpayers to make our service

available is reduced in part by billing the insurance of individuals who utilize our service directly. Without going into the complexities of the EMS billing system, initial and ongoing budget estimations must be based in part on anticipated call volumes and the percentage of billed amounts we anticipate receiving. I am happy to report that along with our call volume, our billing revenue thus far is falling right in line with our estimations, and we are on track to cover more than one third of the department's total operating expenses with this revenue as anticipated. As we prepare next year's budget it is evident that our previous estimations of expense versus revenue continue to be appropriate and we can comfortably make predictions today about the financial health of the department in the future.

For tax payers this means that we can continue to expect the highest standard of pre-hospital emergency medical care delivered to our doors, in less time than the national average, and all at an exceptional value. Our success in this regard is so impressive in fact, that other municipalities around the Commonwealth have turned to us for guidance on implementing similar systems in their communities based on our model.

Looking to the future South County EMS will need to find a permanent home for our equipment and personnel. We currently lease garage and office space from the South Deerfield, Sunderland and Whately Fire Departments, but the geographic separation of our resources both impedes our staff's ability to conduct their duties efficiently and presents ongoing operational concerns. The South County EMS Board of Oversight has been working closely with local governments and third parties to find the best solution for long-term housing that will meet the needs of our department, allow us to maintain our quick response times, and be fiscally responsible. In the meantime the hospitality of these three departments is greatly appreciated and our service to the public would not be possible without them.

I hope that you will never have to find out first-hand what an amazing system you have helped to create. In the unfortunate event that you do meet one of our crews during an emergency, you may rest assured knowing that their commitment to our community, high level of training, and advanced tools at their disposal, means that you will be under the care of an outstanding and well respected agency we can all be proud of.

On behalf of everyone who serves on South County EMS, thank you for your support.

Respectfully,

Chief Zachary Smith, Paramedic  
EMS Director  
South County Emergency Medical Services

# SOUTH COUNTY SENIOR CENTER

## BOARD OF OVERSIGHT

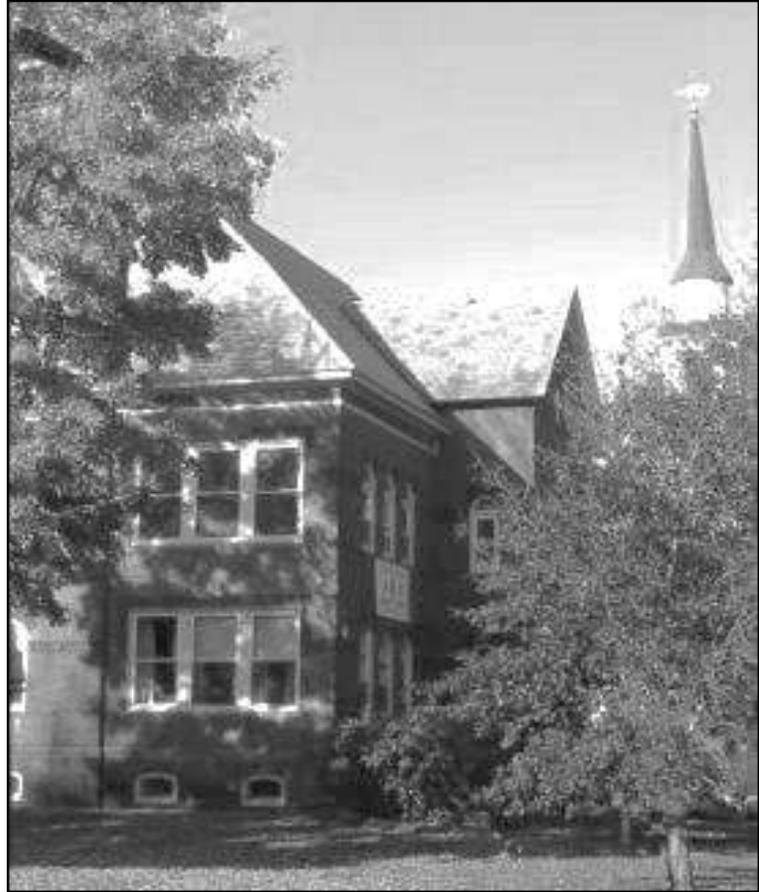
Jonathan Edwards .....Whately  
Tom Fydenkevez .....Sunderland  
Mark Gilmore.....Deerfield

## ANNUAL REPORT FOR 2014

The South County Senior Center serves the Towns of Deerfield, Whately, and Sunderland, in addition to welcoming seniors from all over the area. We are currently open three days, fifteen hours per week, with many programs and services including a congregated meal site offered during this time.

Membership and participation level continues to grow as the number of seniors in the area has increased by an average of 42% in the three towns.

During this past year we have felt the positive effects of this growth as we fit more people and events into the first floor of this 125 year old school building. This space was renovated approximately 40 years



ago and is now in need of additional repair or plans to relocate. Discussion meetings have recently started the process of planning for the future of the South County Senior Center.

Meanwhile, we are using our building to the maximum and utilize additional space from the church next door and the Polish American’s Citizens Club up the street.

The year 2014 brought many positive changes. First and foremost, we have welcomed many new participants and events to the center and we are the proud recipients of a Service Incentive Grant for \$12,175 from the Massachusetts Executive Office of Elder Affairs. This grant will support a new “Outreach Coordinator” staff member.

During this past year many significant events took place including:

- 7 cultural arts grants programs,
- 25 health education programs offered by area professionals,
- 8 legal issues presentations and the Elder Law Education Course,
- a six week Diabetes self-management educational series,
- 8 Fire and Life Safety seminars, and
- a Volunteer Recognition Luncheon was held for 55 of our 75 volunteers, all paid for with donations from area businesses.

Highlights of this fiscal year also include: many aesthetic improvements of the interior of the senior center by changing the long drapes to valances; new chairs and tables; replacing open shelves with closed cabinets to reduce clutter; and a new reference area for information.

Additional improvements included a vegetable garden and beautiful flowering plants with mulch at two main entrances; updated software in computer to expand the monthly newsletter and opening the senior center on Tuesdays as needed to accommodate programs such as flu clinic and tax assistance. Other highlights were a 40% increase in monthly newsletter subscriptions and we were number one in the most money raised by a senior center for the Meals on Wheels Community Fundraiser for the third year in a row. Our recent, first “Open House” was very successful with many guests and area agencies for senior citizens visiting the center to acquaint or reacquaint themselves with what we have to offer and consequently increased membership to the center.

Our goals for next year include: increase or maintain senior center personnel with assistance from EOEI Service Incentive Grant funding; expand outreach to senior citizens who require assistance with information and resources in the area and also to those who haven’t been in to the senior center; continue high quality of programs and increase number of activities; create more opportunities for communication between the individual Council on Aging Boards with the Senior Center Director and Board of Oversight; develop a senior center Friends Group - organized as a non-profit under 501(c)(3) - so that we can increase opportunities for donations and fundraising.

As we enter into the next year, plans for renovation or relocation will continue to be explored and this in turn will positively impact our ability to accommodate this growing senior population.

Respectfully submitted,

Diana Damon, Director  
South County Senior Center

# VETERANS SERVICES DISTRICT

## STAFF

Leo J. Parent.....Director  
Mark Fitzpatrick.....VSO

The Central Franklin County District was formed in 1940 and provides Veterans Services for twenty three towns within Franklin County. Currently we are providing support for 76 veterans who reside in your district.

The mission of the Department of Veterans' Services (DVS) is to be the chief advocate for the nearly half-million veterans of the Commonwealth and their families.

Under Chapter 115 of Massachusetts General Laws (M.G.L. Ch. 115), the Commonwealth provides a uniform program of financial and medical assistance for income eligible veterans and their dependents. Qualifying veterans and their dependents receive financial assistance for food, shelter, clothing, housing supplies, and medical care in accordance with a formula which takes into account the number of dependents, and income from all sources. Eligible dependents of deceased veterans are provided with the same benefits as they would were the veteran still living.

Leo and Mark held the first annual Job Fair for Veterans at the French King Bowling Center with great success; as well as, a Veterans Administration Health Fair.

On November 13, 2014 most member towns voted to dissolve this district and become a member of the new regional veteran's district, Upper Pioneer Veterans Services District, 294 Main Street, Greenfield, Mass 01301. The new phone number is 413-772-1571.

Many Veterans have been calling looking for the VA Web Sites -- here are a few for you:

Educational Benefits: ..... [www.gibill.va.gov](http://www.gibill.va.gov)  
Home Loan Guaranty: ..... [www.homeloans.va.gov](http://www.homeloans.va.gov)  
Federal Jobs: ..... [www.usajobs.opm.gov](http://www.usajobs.opm.gov)  
Returning Veterans: ..... [www.seamlessstranstion.va.gov](http://www.seamlessstranstion.va.gov)  
VA Home Page: ..... [www.va.gov](http://www.va.gov)  
Government Jobs: ..... [www.usajobs.gov/opm](http://www.usajobs.gov/opm)  
Massachusetts State Veterans Services: ..... [www.massvetsadvisor.org](http://www.massvetsadvisor.org)

# COOPERATIVE PUBLIC HEALTH SERVICE

## REPRESENTATIVES TO CPHS OVERSIGHT BOARD

Mark Gilmore ..... Board of Health Member  
Richard Calisewski ..... Health Agent

### ACTIVITIES IN DEERFIELD -- 2014

The Town shares a Public Health Nurse with other members of the CPHS, a health district based at the Franklin Regional Council of Governments. CPHS activities in Deerfield during 2014 included:



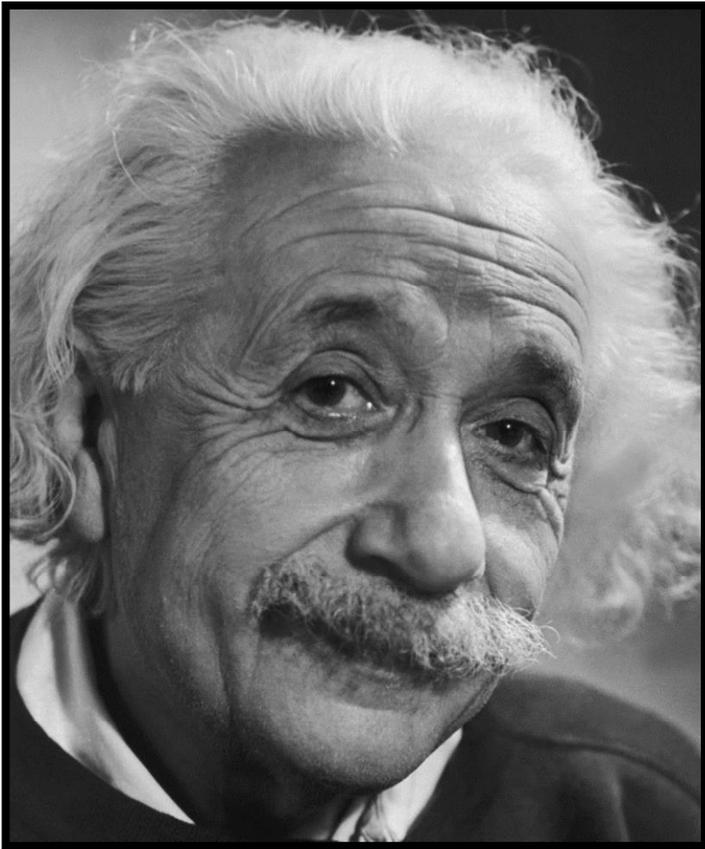
- The Public Health Nurse held 48 weekly walk-in wellness clinics at the Deerfield Towns Offices where 112 area residents made 704 visits with the nurse for health screening services. Patients included 102 Deerfield residents, who made 679 visits with the nurse.
- The Nurse also made 33 home visits to 4 home-bound Deerfield residents.
- Town residents received 59 free tick tests in 2014 through a district grant, a savings of \$2,950. 35% of ticks tested in member towns carried the Lyme pathogen, and an additional 6% tested positive for either Anaplasmosis or Babesiosis. The Public Health Nurse provided tick prevention materials and helped residents access grant funded tick testing as needed.
- At regularly scheduled clinics and wellness events, The Public Health Nurse provided town residents with reference materials and health self-management supplies such as medication schedules, pill sorters, personal health records and Files of Life provided by grants from Baystate Franklin Medical Center and Franklin County Home Care Corp.
- The Public Health Nurse provided medication and chronic disease self-management services throughout the year, holding regular hours for all district residents in four community sites. The nurse is also available for home visits for those who need this service.
- The Nurse offered mercury thermometer collection and exchange and sharps disposal and sharps container exchange in collaboration with the Franklin County Solid Waste Management District, processing 80 sharps and 12 mercury thermometer exchanges for the district in 2014.
- The Public Health Nurse completed all state-mandated infectious disease investigation, reporting and case monitoring. Follow-up was provided as needed for 28 local and 112 reported regional incidents of communicable illness.

- The Public Health Nurse coordinated vaccine and supplies assisting town officials from Conway, Deerfield, Sunderland and Whately to implement a Frontier Region Emergency Dispensing Site drill and flu clinic at which 715 area residents, including 292 Deerfield residents, were vaccinated with the help of GCC nursing students and town staff and volunteers.
- The Public Health Nurse provided coordinated vaccine and supplies for a South County Senior Center Flu Clinic serving 38 area residents, including 26 Deerfield residents, with the help of Senior Center staff and community volunteers.
- The Nurse provided an additional 281 flu vaccinations in the Deerfield Town Offices with assistance of a nursing student intern and community volunteers.
- The Public Health Nurse assisted the Town to access a HCOG employee insurance based wellness grant that is being implemented to support health and wellbeing of Town staff.
- 3 Deerfield food service employees and one resident received food safety training at a deep discount through a district ServSafe and Chokesaver certification.

For more information: [http://frcog.org/program-services/cooperative-public-health-services/Franklin Regional Council of Governments](http://frcog.org/program-services/cooperative-public-health-services/Franklin%20Regional%20Council%20of%20Governments)







*“If the facts don't fit the theory,  
change the facts.”*

*~ Albert Einstein*

## FEDERAL AND STATE REPRESENTATIVES

### U.S. SENATOR ELIZABETH WARREN

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fax: 978-466-3973

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### STATE REPRESENTATIVE STEPHEN KULIK

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Fax: (413) 665-7101

**State House Office:**  
State House, Room 238  
Boston, MA 02133  
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Fax: (617) 722-2847

## LOCAL ELECTED OFFICIALS

*(Alphabetical order)*

	Term		Term
<b><u>Assessors, Board of (3 year term)</u></b>		<b><u>Planning Board (3 year term)</u></b>	
John P. Coderre, M.A.A., Chair	2016	Paul W. Allis	2015
David A. Rohrs, M.A.A.	2015	Max R. Antes, Jr.	2015
Francis G. Sobieski	2017	John R. Baronas, Jr.	2016
		Rachel S. Blain	2015
<b><u>Constables (3 year term)</u></b>		Henry Komosa, Jr.	2016
Sharyn A. Paciorek	2016	Roger J. Sadoski, Jr.	2017
Roger J. Sadoski, Jr.	2016	John F. Waite, Chair	2016
<b><u>Deerfield School Committee (3 year term)</u></b>		<b><u>Board of Selectmen (3 year term, staggered)</u></b>	
Bernadette C. Bean, Secretary	2015	Mark E. Gilmore, Chair	2016
Kenneth M. Cuddeback, Chair	2017	Carolyn Shores Ness	2015
Jamison L. Isler	2016	David W. Wolfram	2017
Mary Ramon, V. Chair	2015		
G. David Sharp	2016	<b><u>Tilton Library Board of Trustees</u></b>	
		Grant Bialek	2017
<b><u>Elector Under Oliver Smith Will (1 year term)</u></b>		Elsie M. Kolakoski	2016
Leonard T. Grybko, Jr.	2015	David J. Lamb	2015
		Sabine Mauri	2015
<b><u>Frontier Regional School Committee (3 year term)</u></b>		Sharyn A. Paciorek	2017
Robert J. Decker, III	2017	Midori K. Tabery	2017
Alan Lipp	2016	Satu T. Zoller	2016
Alexis M. Toy	2015		
<b><u>Moderator (3 year term)</u></b>		<b><u>Board of Permanent Trustees</u></b>	
Peter R. James	2017	Daniel R. Carmody, Jr.	
		Nancy O. Maynard, Chair	
		Cynthia M. Pepyne	
		Elizabeth A. Schmitt	

## APPOINTED OFFICIALS

*(Alphabetical order)*

	Term		
<b>MODERATOR APPOINTMENTS</b>		<b>DEERFIELD SCHOOL COMMITTEE</b>	
		<b>APPOINTMENTS</b>	
<b><u>Capital Improvement Planning Committee</u></b>		<b><u>Capital Improvement</u></b>	
John Paresky	2015	<b><u>Planning Committee</u></b>	
		Kenneth M. Cuddeback	2015
<b><u>Community Preservation Committee</u></b>		<b><u>Representative to Frontier</u></b>	
Daniel F. Graves	2015	Mary Ramon	2015
<b><u>Finance Committee (3 yr term)</u></b>		<b><u>School Crossing Guards</u></b>	
Thomas G. Clark	2017	Diane G. Baronas	2015
William J. Cummings	2017	Sharyn A. Paciorek	2015
Ralph E. Healy	2017		
Dylan E. Korpita	2016	<b><u>Superintendent of Schools</u></b>	
Albert N. Olmstead, Jr.	2016	Martha H. Barrett	2015
John P. Paciorek	2016		
Mary A. Stokarski	2015		
<b><u>Franklin County Technical School Committee (3 yr term)</u></b>			
Katherine M. James	2017		
<b><u>Open Space Committee</u></b>			
Corinne E. Dugas	2016		
John L. Knuerr	2016		
Alan C. Swedlund	2016		

## APPOINTED BOARDS AND OFFICIALS

*(Alphabetical order)*

	Term		
<b><u>Agricultural Commission</u></b>		<b><u>Building Officials</u></b>	
John R. Baronas, Jr.	2015	Richard J. Calisewski, Building Commissioner	2015
Thomas G. Clark	2015	Kyle J. Scott	2015
Peter S. Melnik	2015	Assistant Building Commissioner	
Francis G. Sobieski, Clerk	2015	<b><u>Burial Agent</u></b>	
Stephen D. Taylor, Chair	2015	Barbara J. Hancock	2015
Kenneth S. Williams, IV	2015	Patricia M. Raymer, Assistant	2015
<b><u>Americans with Disabilities Coordinator</u></b>		<b><u>Capital Improvement Planning Committee</u></b>	
		Thomas G. Clark (Finance Committee)	2015
Kevin H. Scarborough	2015	Kenneth M. Cuddeback (School Committee)	2015
		Barbara J. Hancock	2015
<b><u>Animal Inspector</u></b>		Francis G. Sobieski (Board of Assessors)	2015
Richard J. Calisewski	2015	Roger J. Sadoski, Jr. (Planning Board)	2015
		Carolyn Shores Ness (Board of Selectmen)	2015
<b><u>Assistant Dog Officers</u></b>		Kayce D. Warren	2015
All Police Officers	2015		
		<b><u>Civil Defense - Emergency Manager</u></b>	
<b><u>Board of Health (3 yr term)</u></b>		Mark E. Gilmore	2015
Mark E. Gilmore	2016	Zachary Smith, Assistant	2015
Carolyn Shores Ness	2015		
David W. Wolfram	2017	<b><u>Community Preservation Committee</u></b>	
		Rachel S. Blain (Board of Selectmen)	2015
<b><u>Board of Health Agents</u></b>		Rob Ackerman (Recreation Committee)	2015
Richard J. Calisewski	2015	Daniel F. Graves (Moderator)	2015
Valerie Bird	2015		
Kevin H. Scarborough, Assistant	2015	Kenneth Schoen (Historical Commission)	2015
Zachary Smith, Assistant	2015	Roger J. Sadoski, Jr. (Planning Board)	2015
David Zamojski, Assistant	2015	Bruce A. St. Peters (Board of Assessors)	2015

## APPOINTED BOARDS AND OFFICIALS

*(Alphabetical order, Cont'd)*

### **Conservation Commission (3 yr term)**

Stephen M. Barrett  
Benjamin Byrne  
Robert B. Cowles  
Brian W. Dejnak  
Louis S. Misiun, Jr.  
Paul A. Sokoloski (resigned)

2015  
2015  
2017  
2015  
2016

### **Council on Aging (upon replacement)**

Mark E. Gilmore  
Elsie M. Kolakoski  
Heidi M. Olmstead  
John P. Paciorek  
Nancy L. Paciorek  
Sharyn A. Paciorek  
Carolyn Shores Ness  
Elizabeth L. Turner  
Wallace A. Turner

### **Cultural Council (allowed 3 terms, 2 years each)**

Rachel S. Blain  
Candace Bradbury-Carlin  
John S. Cavacco  
Julia B. Cavacco  
Carol A. MacBurnie  
Reba-Jean Shaw-Pichette  
Douglas B. Tierney

2016  
2016  
2015  
2015  
2016  
2015  
2015

### **Energy Resources Committee**

Kristan J. Bakker  
Irene H. Clancy  
David Gilbert-Keith  
Jeffrey T. Jewett  
Jennifer J. Marrapese  
Jay W. Stryker  
M.A. Swedlund

2015  
2015  
2015  
2015  
2015  
2015  
2015

### **Emergency - 911 Coordinator**

William J. Swasey  
Chester T. Yazwinski, Jr.

2015  
2015

### **Fence Viewers**

Frank Sherburne

2015

## APPOINTED BOARDS AND OFFICIALS

### Emergency Medical Technicians

Meaghan J. Ahearn	2015	Matthew R. Marchand	2015
Wendy S. Bardwell	2015	Adam R. Martin	2015
Jeffery M. Belanger	2015	Jeff McAndrews	2015
Kathleen N. Belanger	2015	Calvin J. McKemmie	2015
Chelsea Bunker	2015	Thomas Messer	2015
Annie Clarke	2015	William Messer	2015
Joshua H. Clemons	2015	Anthony J. Muszynski	2015
Philip P. Clough	2015	Liam O'Brien	2015
Daniel L. Constantine	2015	Gary W. Ponce	2015
Jeffrey Dabkowski	2015	Timothy R. Putnam	2015
Jason K. Dorval	2015	William Richards	2015
Erik J. Drumgool	2015	Alexander E. Ross	2015
Timothy J. Drumgool	2015	Matthew Russo (Director, DEMS)	2015
John E. DuBois	2015	Diane Santiello	2015
Mark D. Fortier	2015	Colette Schmidt	2015
Georgeann Dufault	2015	Kurt Seaman	2015
Richard A. Gallo	2015	Zachary Smith (Director, SCEMS)	2015
Robert M. Grant	2015	Phillip A. Snow	2015
Michael Currie	2015	Jesse Sobek-Rosnick	2015
John S. Hannum	2015	Gary N. Stone	2015
Louise E. Kelley	2015	Marc F. Tremblay	2015
Emily Kibbler	2015	McLellan F. White	2015
William R. Kimball	2015	John D. Whitney	2015
Joseph P. Lacourse	2015	David J. Zamojski (Asst. Dir., DEMS)	2015
Laurie J. Lankowski	2015	Jeffery P. Zamojski	2015
Alia M. Kusmaul	2015	Melanie Zamojski	2015
Michael F. Mahar	2015	Alica Zraunig	2015

# APPOINTED BOARDS AND OFFICIALS

*(Alphabetical order, Cont'd)*

## Forest Warden

Thomas G. Clark, Deputy  
 Kevin H. Scarborough, Deputy  
 William J. Swasey  
 Chester T. Yazwinski, Jr., Deputy

2015  
 2015  
 2015  
 2015

## Franklin County Solid Waste Committee

Timothy Fannin  
 Mark E. Gilmore  
 M.A. Swedlund

2015  
 2015  
 2015

## Franklin Regional Council of Governments

John P. Paciorek

2015

## Franklin Regional Transit Authority Representative

Robert J. Decker, III

2015

## Hazardous Waste Coordinator

Lynn F. Rose

2015

## Health Insurance Subcommittee

Kayce D. Warren  
 Carolyn Shores Ness  
 Barbara J. Hancock  
 Janet Uden

2015  
 2015  
 2015  
 2015

## Deerfield Public Works

### Facility Building Committee

Vernon E. Harrington  
 Ralph E. Healy  
 William J. McGoldrick  
 Carolyn Shores Ness  
 John P. Paciorek  
 Stanley P. Stokarski, Jr.

2014  
 2014  
 2014  
 2014  
 2014  
 2014

## Superintendent of Highways, Transfer Station, and

### Wastewater Treatment Plants

Kevin H. Scarborough (Interim)

2015

### Historic Commission (3 yr term)

David A. Driver  
 Elizabeth A. Hollingsworth  
 Henrietta J. Kocot  
 Marilyn McArthur (resigned)  
 John J. Nove  
 Kenneth N. Schoen  
 Jane Trigère

2016  
 2017  
 2016  
 2017  
 2015  
 2015

### Keeper of the Cemetery Maps

Kevin H. Scarborough

2015

### Keeper of the Town Clock

Robert J. Ouellette

2015

### Local Census Director

Barbara J. Hancock

2015

### Open Space Committee (3 year)

Corrinne Dugas  
 John L. Knuerr  
 Alan C. Swedlund

2017  
 2016  
 2017

## Oxford Redevelopment Committee (until completion)

Daren M. Gray  
 Ralph E. Healy  
 Carol Katz  
 Kevin V. Moore  
 John P. Paciorek

David J. Sheehan  
 Carolyn Shores Ness  
 Steve Upton  
 John Waite  
 Satu Zoller

## APPOINTED BOARDS AND OFFICIALS

*(Alphabetical order, Cont'd)*

### **Personnel Board (4 year)**

Joanne M. Carney (resigned)  
 Albert N. Olmstead, Jr. 2015  
 John P. Paciorek (resigned)  
 Jay A. Wallace (resigned)  
 Marie B. Guerin 2016

### **Plumbing & Gas Inspector**

Steven Baranoski 2015  
 Malcolm J. Cichy (resigned)  
 Jason P. Wallace, Alternate 2015

### **Police Department**

Nathan Coffin 2017  
 Garrett G. Danna 2017  
 Michael A. Krusiewski, Sergeant 2017  
 John P. Paciorek, Jr., Chief of Police 2017  
 Mark W. Puchalski 2017  
 Brian Ravish 2017  
 Harry S. Ruddock III, Sergeant 2017  
 Adam P. Sokoloski 2017

### **Police Department, Special Officers**

Michelle S. Duguay, Officer/Admin Asst. 2017  
 David R. Gendron 2015  
 Tyler Hersom 2015  
 William Kimball 2015  
 Patrick Merrigan 2015  
 Joseph F. Mieczkowski 2015  
 Christopher Moore 2015  
 Nick Pickunka 2015  
 Felix Ramos 2015  
 Jesse Sobek-Rosnick 2015  
 Roger Sadoski 2015  
 Christopher Savinski 2015

### **Police Department, Special Officers (cont'd)**

Gary Sibia 2015  
 Robert Warger 2015  
 Chad Wrisley 2015  
 Jennifer B. Yazwinski 2015

### **Police Department, Special Appointees**

Kathleen Belanger, Matron 2015  
 Mark E. Gilmore 2015  
 Louise Kelley, Matron 2015  
 Carolyn Shores Ness 2015  
 Ken Ouimette, Conway-Chief of Police 2015  
 Kevin H. Scarborough 2015

### **Recreation Committee**

Robert J. Ackermann 2015  
 Kristi Baranoski 2015  
 Jeff Galli 2015  
 Chuck Knight 2015  
 Phillip C. Toy 2015  
 Rodney B. Warnick 2015  
 Becky Zoly 2015

### **Registrar of Voters (3 yr term)**

Joanne M. Carney 2015  
 Barbara J. Hancock 2015  
 Patricia A. Kroll 2015  
 William H. Leno 2015

### **Right-to-Know Coordinator**

Kevin H. Scarborough 2015

### **South County Senior Center**

Susan M. Corey, Program Assistant 2015  
 Mark E. Gilmore (Oversight Committee) 2015  
 Diana Damon, Director 2015

## APPOINTED BOARDS AND OFFICIALS

*(Alphabetical order, Cont'd)*

### **Stormwater Bylaw Committee (Planning)**

John Baronas  
Daren Gray  
Peter LaBarbera  
Bridget Mitchell  
James Pasiecnik  
Roger J. Sadoski, Jr.  
Robert Underhill

### **Swim Program Committee**

Dana M. Lavigne 2015  
Edith H. Ostrowski 2015  
Sharyn A. Paciorek 2015

### **Tilton Library**

Sara Woodbury, Director 2015

### **Town Accountant (3 yr term)**

Brenda Hill 2016

### **Town Counsel**

Blatman, Bobrowski & Mead, LLC (Special)  
Mirick O'Connell (Special)

### **Town Memorial Forest Committee**

Mark E. Gilmore 2015  
Henry C. Kocot 2015  
Carolyn Shores Ness 2015  
David W. Wolfram 2015

### **Tri-Town Beach Commission (3 yr term)**

Dana M. Lavigne 2015  
Edith H. Ostrowski 2015  
Sharyn A. Paciorek 2015

### **Veterans' Agent /**

### **Director of Veteran's Services**

Leo Parent, Jr. (part-time) 2015  
Mark Fitzpatrick (part-time) 2015

### **Veterans' Grave Officer**

Douglas B. Tierney 2015

### **Wells, Fred W. Fund, Trustee**

Henry J. Zukowski 2015

### **Wiring Inspector**

Wayne Shaw 2015

### **Workers & Unemployment**

### **Compensation Agent**

Barbara J. Hancock 2015  
Sarah M. Misiun, Assistant 2015

### **Zoning Board of Appeals (3 yr term)**

Ronald J. Bohonowicz, Chair 2016  
Robert J. Decker, III 2015  
Jamie G. Wadham 2015  
Christopher R. Pichette 2017  
Edward W. Wise, Clerk 2017

## MUNICIPAL EMPLOYEES

### **Assessor's Office**

Karen Menard, M.A.A., Assistant Assessor

### **Highway Department / Transfer Station**

Alan D. Blake, P-T Transfer Station Attendant

Brian Chyz, Sewer Maintenance Technician

Kevin Kolakoski, Equipment Operator

Michael Kolakoski, Equipment Operator

Jason T. Miller, Equipment Operator

Luke Mortin, P-T Transfer Station Attendant

Michael A. Phillips, Foreman

Kevin H. Scarborough, Interim Highway Superintendent

Charles Willor III, Mechanic/Operator

### **Recreation Department**

Suzanne M. Antonellis, Director

### **Selectmen's Office**

Douglas C. Finn, Executive Assistant

Patricia A. Kroll, Administrative Assistant

Priscilla L. Phelps, Administrative Assistant

Kayce D. Warren, Interim Town Administrator

### **Tax Collector - Treasurer - Town Clerk's Office**

Barbara J. Hancock, Tax Collector-Treasurer-Town Clerk

Sarah M. Misiun, Assistant Collector - Treasurer

Patricia M. Raymer, Assistant Town Clerk

### **Wastewater Treatment Plants**

Gary R. Benoit, Certified Operator

Kenneth J. McGowan, Certified Operator

Keith Milne, Chief Operator

## REGULAR MEETING SCHEDULES

Unless otherwise specified, the following list details days and times boards and committees generally meet. Please see the website, [www.deerfieldma.us](http://www.deerfieldma.us), for agendas and minutes.

<b>Board/Committee</b>	<b>Frequency</b>	<b>Day</b>	<b>Time</b>
Agricultural Commission	As needed		
Board of Assessors	Weekly	Tuesday	7:00 PM
Board of Selectmen/Health	Bi-weekly	Wednesday	6:30 PM
Community Preservation Committee	Monthly, 2nd Wk.	Thursday	7:00 PM
Conservation Commission	Monthly, 4th Wk.	Thursday	7:00 PM
Energy Resources Committee	Monthly, 4th Wk.	Thursday	4:00 PM
Finance Committee	Weekly, Dec-May	Tuesday	7:00 PM
Historical Commission	Monthly, 1st Wk.	Monday	5:15 PM
Open Space Committee	As needed		
Planning Board	Monthly, 1st Wk.	Monday	7:00 PM
Recreation Committee	As needed		
Zoning Board of Appeals	Monthly, 1st & 3rd Wk.	Thursday	7:00 PM

All board, committee and commission meetings are posted on the Municipal Bulletin Board at least 48 hours (excluding weekends or legal holidays) prior to the time and date of the meeting. Meetings are also posted on the website and to the Government Cable Access Channel 15. Meetings are public and citizens are encouraged to attend.

## FY2014 – FROM THE ASSESSORS

Socioeconomic	
County	FRANKLIN
School Structure	K-06
Form of Government	OPEN TOWN MEETING
2012 Population	5,119
2012 Labor Force	2,930
2012 Unemployment Rate	5.80
2011 DOR Income Per Capita	33,127
2009 Housing Units per Sq Mile	63.80
2011 Road Miles	100.11
EQV Per Capita (2012 EQV/2012 Population)	139,192
Number of Registered Vehicles (2012)	5,727
2012 Number of Registered Voters	3,676

Fiscal Year 2015 Estimated Cherry Sheet Aid	
Education Aid	1,742,252
General Government	579,067
<b>Total Receipts</b>	<b>2,321,319</b>
<b>Total Assessments</b>	<b>192,143</b>
<b>Net State Aid</b>	<b>2,129,176</b>

Fiscal Year 2015 Tax Classification			
Tax Classification	Assessed Values	Tax Levy	Tax Rate
Residential	497,584,060	7,433,906	14.94
Open Space	0	0	0
Commercial	61,455,566	918,146	14.94
Industrial	74,827,772	1,117,927	14.94
Personal Property	26,575,000	397,031	14.94
<b>Total</b>	<b>660,442,398</b>	<b>9,867,010</b>	

Fiscal Year 2015 Revenue by Source		
Revenue Source	Amount	% of Total
Tax Levy	9,867,009	63.42
State Aid	2,321,319	14.92
Local Receipts	2,128,036	13.68
Other Available	1,240,627	7.97
<b>Total</b>	<b>15,556,992</b>	

Fiscal Year 2015 Proposition 2 1/2 Levy Capacity	
New Growth	119,889
Override	
Debt Exclusion	550,856
Levy Limit	9,868,054
Excess Capacity	1,044
Ceiling	16,511,060
Override Capacity	7,193,862

Other Available Funds		
2015 Free Cash	FY2014 Stabilization Fund	FY2015 Overlay Reserve
1,058,706	1,176,869	120,089

Fiscal Year 2015 Average Single Family Tax Bill**	
Number of Single Family Parcels	1,418
Assessed Value of Single Family	270,823
Average Single Family Tax Bill	4,046

State Average Family Tax Bill	
Fiscal Year 2012	4,711
Fiscal Year 2013	4,846
Fiscal Year 2014	5,020

Fiscal Year 2014 Schedule A - Actual Revenues and Expenditures						
	General Fund	Special Revenue	Capital Projects	Enterprise Funds	Trust Revenue	Total All Funds
Revenues	12,522,870	3,453,550	0	0	16,896	15,993,316
Expenditures	12,695,118	3,673,983	4,711,045	0	10,600	21,090,746
Police	866,489	0	0	0	0	866,489
Fire	0	0	0	0	0	0
Education	7,782,646	1,593,316	0	0	0	9,375,962
Public Works	1,136,118	1,270,946	0	0	0	2,407,064
Debt Service	174,248					174,248
Health Ins	773,511				0	773,511
Pension	434,203				0	434,203
All Other	1,527,903	809,721	4,711,045	0	10,600	7,059,269

Total Revenues and Expenditures per Capita						
	General Fund	Special Revenue	Capital Projects	Enterprise Funds	Trust Revenue	Total All Funds
Revenues	2,446.4	674.7	0.0	0.0	3.3	3,124.3
Expenditures	2,480.0	717.7	920.3	0.0	2.1	4,120.1

# FY2014 – FROM THE TOWN TREASURER

Fiscal Year July 1, 2013 - June 30, 2014

## RECEIPTS & PAYMENTS

Month	Receipts per month	Expenses per month	Interest Received
July	635,914	3,398,363	1,557
August	571,169	1,418,619	1,543
September	953,242	1,507,609	845
October	3,243,240	2,060,521	1,398
November	5,863,182	2,389,757	1,296
December	3,073,208	4,618,326	2,484
January	3,057,022	2,319,863	1,343
February	873,559	2,010,658	1,362
March	1,155,000	1,874,144	2,210
April	2,845,953	1,740,908	956
May	2,324,187	1,580,860	3,413
June	1,580,679	1,647,622	3,030
<b>TOTALS:</b>	<b>26,176,355</b>	<b>26,567,250</b>	<b>21,437</b>

## GENERAL AND TRUST FUNDS

<b>Beginning Balance 6/30/2013</b>	<b>7,169,224.82</b>
Receipts Fiscal Year 2014	6,176,355.31
Expenditures Fiscal Year 2014 - General	(26,567,250.00)
From/To Trusts to General Funds	218,968.00
Trust Funds	472,596.45
Stabilization	1,176,869.28
Petty Cash	120.00
<b>Balance - 6/30/2014</b>	<b>8,646,883.86</b>

## ALLOCATION OF GENERAL FUNDS BY BANK ACCOUNTS

FISCAL YEAR ENDING JUNE 30, 2014

Bank of America	7.23
People's Bank	950,909.15
People's Bank/Greenfield Co-op - CPA	1,992,670.83
Century	9,139.63
Eastern	914,843.21
Greenfield Co-Operative Bank	2,045,681.28
Greenfield Savings Bank	1,114,760.91
Unibank	390,769.06
Berkshire Bank	117,299.65
TD Bank	77,071.83
<b>Total General Funds</b>	<b>7,613,152.78</b>

**STABILIZATION**

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<b>Balance July 1, 2013</b>	<b>1,063,739.36</b>
Interest FY 2014	13,129.92
Appropriations FY 2014	100,000.00
Expenditures FY 2014	-
<b>Balance June 30, 2014</b>	<b>1,176,869.28</b>

**TRUST FUNDS**

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	Interest Rate 6/30/14	
Municipal Buildings	198,140.95	multiple cds
Billings Trust Fund	2,982.94	0.20%
Forest	18,415.82	0.20%
Brookside Cemetery	29,213.43	0.20%
Pine Nook Cemetery	66,122.18	0.20%
Land Preservation Fund	998.39	0.20%
Map Topp Petutual Care	13,188.87	0.20%
Workmen's Compensation Fund	391.14	0.18%
Veterans Service	2,118.92	0.20%
Insurance Indemnity Fund	29,381.95	0.20%
Dickinson Library Trust Fund	111,641.86	multiple cds
<b>BALANCE JUNE 30, 2014</b>	<b>472,596.45</b>	

**TOWN MEETING AUTHORIZATION TO TRANSFER FUNDS:**

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Municipal Building	55,553.00	ATM 4/2013
Workmen's Comp	43,058.00	ATM 4/2013
Insurance Indemnity	20,000.00	ATM 4/2013
Dickinson Library Interest	357.00	ATM 4/2013
To Stabilization	100,000.00	STM 10/2013
	<b>218,968.00</b>	

## FY2014 ANNUAL TOWN MEETING AS VOTED

### FRANKLIN SS

I Barbara J Hancock, duly appointed and qualified Clerk of the Town of Deerfield hereby certify that the following votes were taken at the Annual Town Meeting held on Monday, April 28, 2014 in the Auditorium at Frontier Regional School on North Main Street in the Village of South Deerfield.

Town Meeting convened at 7:06 p.m. on April 28, 2014.

Voted that the reading of all articles be waived and that prior to the reading of a motion under the article, the Moderator briefly summarize the content of the article to be considered and further that the unless objection is raised the reading of detailed motions be waived where the article as printed can, in the opinion of the Moderator, be incorporated by reference in any motion presented.

Motion Carried, so declared the Moderator

Voted that the following people be allowed to address the audience during the Town Meeting:

Lisa Mead, Town Counsel  
Adam Costa, Town Counsel  
Brenda Hill, Town Accountant  
Kayce Warren, Interim Town Administrator  
Sara Woodbury, Tilton Library Director  
Patricia Cavanaugh, Business Manager, Frontier Regional and Union 38 Schools  
Jeanine Heil, Principal, Deerfield Elementary School  
James Laverty, Superintendent of Franklin County Technical School  
Russ Kaubris, Business Manager of Franklin County Technical School

Motion Carried, so declared the Moderator

### **ARTICLE 1**

Voted that the Town hear the reports of the Selectmen, the Deerfield School Committee, and all other town officers, boards, committees, and commissions.

Motion Carried, so declared the Moderator

**ARTICLE 2**

Voted that the Town authorize its Treasurer and Assistant Treasurer with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2014 in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4 and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with General Laws, Chapter 44, Section 17, or pass any vote or votes in relation thereto.

Unanimous, so declared the Moderator

**ARTICLE 3**

Voted that the Town raise and appropriate, transfer from available funds, or otherwise provide any sum or sums of money for public library purposes said sum to be reimbursed to the Town by the State under provision of Chapter 151 of the Acts of 1996.

Motion Carried, so declared the Moderator

**ARTICLE 4**

Voted that the Town authorize the Selectmen to apply, accept and expend for specific purposes provided by any Federal or State Grants or Programs which may be awarded to the Town.

Motion Carried, so declared the Moderator

**ARTICLE 5**

Voted to transfer the interest earned for the preceding year from the Dickinson Library Trust fund, \$387.00 to the Tilton Library and \$86.00 to Frontier Regional School for Library use.

Motion Carried, so declared the Moderator

**ARTICLE 6**

Voted that the Town acknowledge the following gifts made by:

Deerfield Academy	\$45,875
Allen Chase Foundation - Eaglebrook School	\$26,000
Historic Deerfield	\$15,000
Woolman Hill	\$3,070

Motion Carried, so declared the Moderator

**ARTICLE 7**

No action taken.

So declared the Moderator

**ARTICLE 8**

Voted that the Town transfer from Free Cash \$62,500 to fund a Fiscal Year 2014 appropriation shortage of \$62,500.00 in the Group Insurance account.

Motion Carried, so declared the Moderator

**ARTICLE 9**

Voted that the Town transfer from Transfer Station Expense account \$54,000 to fund a Fiscal Year 2014 appropriation shortage of \$50,000 in the Highway Expense account and \$4,000 in the Highway Salary Overtime account.

Motion Carried, so declared the Moderator

**ARTICLE 10**

Voted that the Town establish the salaries and compensations of all elected officers of the Town for FY2015, as provided in Chapter 41, Section 108 of the General Laws, as follows:

	<u>REQUESTED</u>	<u>VOTED</u>
Moderator, Annual Town Meeting (1)	\$ 300.00	\$ 300.00
Moderator, Special Town Meeting (1)	\$ 50.00	\$ 50.00
Selectmen, Chairman (1)	\$ 2,500.00	\$ 2,500.00
Selectmen, Associate Members (2)	\$ 2,250.00	\$ 2,250.00
Assessors, Chairman (1)	\$ 2,500.00	\$ 2,500.00
Assessors, Associate Members (2)	\$ 2,250.00	\$ 2,250.00
School Committee, Chairman (1)	\$ 150.00	\$ 150.00
School Committee, Assoc. Members (4)	\$ 100.00	\$ 100.00
Elector, Oliver Smith Will (1)	\$ 20.00	\$ 20.00

Motion Carried, so declared the Moderator

**ARTICLE 11**

Voted that the Town take from Free Cash \$10,000.00 to an unfunded liability sick leave and vacation account.

Motion Carried, so declared the Moderator

**ARTICLE 12**

Voted that the Town take from Free Cash \$80,000.00 to provide for extra-ordinary or unforeseen expenditures under Section 6 of Chapter 40 of the Massachusetts General Laws for the Fiscal Year beginning July 1, 2014.

Motion Carried, so declared the Moderator

**ARTICLE 13**

Voted that the Town transfer from the overlay surplus account \$20,000.00 for the purpose of funding mandated triennial recertification updates.

Motion Carried, so declared the Moderator

**ARTICLE 14**

Voted that the Town take from Free Cash \$54,424.00 for its share of the core assessment of the Franklin Regional Council of Governments for Fiscal Year 2015.

Motion Carried, so declared the Moderator

**ARTICLE 15**

Voted that the Town accept the provisions of Chapter 44, Section 53F½ of the Massachusetts General Law, establishing the South County Emergency Medical Service as an enterprise fund effective Fiscal Year 2015.

Motion Carried, so declared the Moderator

**ARTICLE 16**

Voted that the Town take \$238,489.00 from FY2014 regional ambulance appropriation, \$70,000.00 from the Deerfield Ambulance fund, and raise and appropriate the sum of \$22,210.56 to meet the town’s allocable share of the Fiscal Year 2015 net operating cost of \$330,699.56; and to meet the towns allocable share of the Fiscal Year 2015 net capital costs by transferring from the Deerfield Ambulance Replacement appropriation, the sum of \$57,299.66, and to add such sums to the South County Emergency Medical Service Enterprise Fund, contingent on approval by all three towns.

**Allocated Costs for Fiscal Year 2015:**

Sunderland	31.48%	\$235,947.97
Deerfield	51.76%	\$387,999.22
Whately	16.76%	\$125,647.36

Motion Carried, so declared the Moderator

**ARTICLE 17**

Voted that the Town take from Free Cash \$75,200.00 to fund the tuition and transportation expenses of two students to the Smith Vocational and Agricultural High School for the 2014-15 school year.

Motion Carried, so declared the Moderator

## ARTICLE 18

Voted to divide the article so that each appropriation is considered a separate motion.

Motion Carried, so declared the Moderator

Voted that the Town appropriate \$22,500.00 from the Community Preservation Fund 2015 Estimated Revenues for the Pocumtuck Valley Memorial Association Rehabilitation and Restoration of Memorial Hall Museum project in a manner consistent with the proposal submitted by the applicants and approved on April 3, 2014; said funds to be expended within 3 years under the direction of the Board of Selectmen and any unused funds to be returned to the Community Preservation Fund as required by statute.

Motion Carried, so declared the Moderator

Voted that the Town appropriate \$80,115.00 from Community Preservation Fund 2015 Estimated Revenues and \$79,885.00 from Community Preservation Fund Reserve for Open Space for a total of \$160,000.00 for the Community Playground recreation project in a manner consistent with the proposal submitted by the Deerfield Elementary School and Deerfield Parent Teacher Association and approved on April 3, 2014; said funds to be expended within 3 years under the direction of the Board of Selectmen and any unused funds to be returned to the Community Preservation Fund as required by statute.

Motion Carried, so declared the Moderator

Voted that the Town appropriate \$1,100.00 from the Community Preservation Fund 2015 Estimated Revenues for the preservation of historic account books of Deerfield Residents held by the Pocumtuck Valley Memorial Association library in a manner consistent with the proposal submitted by the Association and approved by the Community Preservation Committee on April 3, 2014; said funds to be expended within 3 years under the direction of the Board of Selectmen and any unused funds to be returned to the Community Preservation Fund as required by statute.

Motion Carried, so declared the Moderator

Voted that the Town appropriate \$15,345.00 from the Community Preservation Fund 2015 Estimated Revenues for the Frontier Regional School Tennis Court recreation project, subject to the condition that all other member Town CPC's vote favorably, and in a manner consistent with the proposal submitted by Frontier Regional School District and approved by the Community Preservation Committee on April 17, 2014; said funds to be expended within 3 years under the direction of the Board of Selectmen and any unused funds to be returned to the Community Preservation Fund as required by statute.

Motion Carried, so declared the Moderator

Voted that the Town appropriate \$24,500.00 from the Community Preservation Fund 2015 Estimated Revenues for the Tilton Library Façade Restoration project in a manner consistent with the proposal submitted by the Tilton Library Trustees and approved by the Community Preservation Committee on April 17, 2014; said funds to be expended within 3 years under the direction of the Board of Selectmen and any unused funds to be returned to the Community Preservation Fund as required by statute.

Motion Carried, so declared the Moderator

Voted that the Town appropriate, subject to Department of Revenue's approval, \$38,340.00 from the Community Preservation Fund 2015 Estimated Revenues for the Deerfield Historic Commission's South Deerfield Historical Resources Inventory project in a manner consistent with the proposal submitted by the Historical Commission and approved by the Community Preservation Committee on April 17, 2014; said funds to be expended within 3 years under the direction of the Board of Selectmen and any unused funds to be returned to the community preservation fund as required by statute.

Motion Carried, so declared the Moderator

Voted that the Town transfer \$21,400.00 (10%) of the Community Preservation Fund 2015 Estimated Revenues to the Reserve for Community Housing as required by General Law Chapter 44B.

Motion Carried, so declared the Moderator

Voted that the Town appropriate \$10,700.00 from the Community Preservation Fund 2015 Estimated Revenues for Community Preservation Committee administrative expenses.

Motion Carried, so declared the Moderator

## **ARTICLE 19**

Voted that the town take from Free Cash \$40,255.00 for the purchase of financial management software to be expended by the Treasurer/Collector's Office.

Motion Carried, so declared the Moderator

## **ARTICLE 20**

Voted that the Town raise and appropriate \$509,151.00 and authorize the Selectmen to transfer as it becomes available said sum from the sewer receipts account established for such purposes for Fiscal Year 2015 for the operation and maintenance of the Wastewater Treatment Plants located in the villages of Old Deerfield and South Deerfield respectively, and for sewer line maintenance.

Motion Carried, so declared the Moderator

**ARTICLE 21**

Voted that the Town authorize revolving funds for certain town departments under MGL Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2014, as follows:

Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Fund	FY 2015 Spending Limit
Planning	Planning Board	Fees charged for filings	Activities and expenses related to proposal and permit reviews.	\$25,000.00
Recycling	Board of Selectmen	Receipts related to the recycling program	Operation of solid waste and recycling programs, membership in and services of the Franklin County Solid Waste Management District, and the purchase of recycled content or environmentally preferable products	\$20,000.00
Total Spending				\$45,000.00

Motion Carried, so declared the Moderator

**ARTICLE 22**

Voted that the Moderator read amounts recommended by the Finance Committee to be appropriated under this article; and unless objection is made, each item recommended in the report of the Finance Committee shall be tentatively accepted as appropriated for the purpose stated. If an objection is made to any recommendation, such appropriation shall be taken separately and the amount thereof and the manner of taking the same shall be determined by vote of the meeting and tentatively accepted. One vote shall be taken appropriating each amount so accepted as a single appropriation not to be exceeded.

Motion Carried, so declared the Moderator

Voted that the Town appropriate \$ 12,839,052.00 to fund the accepted amounts voted and to meet this appropriation, transfer:

- \$ 55,553.00 from the Municipal Building fund,
- \$ 357.00 from the Workers Compensation fund,
- \$ 20,000.00 from the Insurance Indemnification fund,
- \$ 5,700.00 from Insurance Claims Fund,
- \$ 71,073.00 from the Overlay Surplus,
- \$478,790.00 from Free Cash,

And raise and appropriate a balance of \$12,210,079.00.

Motion Carried, so declared the Moderator

**ARTICLE 23**

Voted that the Town appropriate \$50,000.00 from Sewer Reserve Funds for the following Capital Projects:

Item	Department	Amount	Proposed Funding
Influents Solids Removal Equipment	Wastewater Treatment/Sewer	\$50,000.00	Sewer Reserve Funds

Motion Carried, so declared the Moderator

**ARTICLE 24**

Voted that all votes taken under the Omnibus Budget and financial articles will be contingent upon receipt of a Cherry Sheet and other state funding which shows sufficient state aid to allow the Town to remain within its levy limit.

Motion Carried, so declared the Moderator

**ARTICLE 25**

Voted that the Town authorize the Board of Trustees of Tilton Library to proceed with a feasibility study to examine the options for expanding and renovating its current library building, or building a new facility which said authorization shall be contingent on the receipt of a state grant.

Motion Carried, so declared the Moderator

**ARTICLE 26**

Voted that the Town grant the Trustees of Tilton Library the authority to apply for, accept, and expend any state grants which may be available for a feasibility study for the current and future needs of Tilton Library including a library building plan and design project.

Motion Carried, so declared the Moderator

**ARTICLE 27**

No Action Taken

So declared the Moderator

**ARTICLE 28**

No Action Taken

So declared the Moderator

## ARTICLE 29

Voted that the Town replace Chapter 60, Animals, Article Two – Dogs, §§60-4 – 60-8 with a new Chapter 60, Article Two – Dogs, §§60-4 – 60-12 in order that it be consistent with the new Massachusetts Animal Control Law M.G.L. c.140 §§ 136A - 174E, as follows:

### §60-4 Hearing Authority; Animal Control Officer

- A. The Board of Selectmen shall act as Hearing Authority on all matters pertaining to the enforcement of this Bylaw.
- B. The Board of Selectmen shall appoint annually an Animal Control Officer under the provisions of M. G. L. c. 140 § 151 and § 151A to carry out the provisions of this Bylaw, and perform such other duties and responsibilities as the Board may determine.

### §60-5. License requirements; fees.

- A. All dogs kept, harbored, or maintained by their owner or keepers in the Town of Deerfield shall be licensed and registered if over six months of age. Dog licenses shall be issued by the Town Clerk upon the payment of a license fee of \$5.00 for a spayed or neutered dog or upon the payment of a license fee of \$10.00 for an intact dog. The owner or keeper shall state at the time application is made for such license and upon printed forms provided for such purpose his or her name and address, and the name, breed, color and sex of each dog owned or kept by the applicant. For a spayed or neutered dog, a veterinarian's certificate shall be provided to the Town Clerk upon application for a license as proof that the dog is spayed or neutered; provided, however, that the Town Clerk, in his or her discretion, may accept such alternative forms of proof as are specified in M.G.L. c. 140, §139, if a veterinarian's certificate cannot be obtained.
- B. No dog license shall be issued unless the Town Clerk is presented with a veterinarian's certification that the dog has been vaccinated against rabies in accordance with M.G. L. c. 140, § 145B. The Town Clerk may grant an exemption from this §60-5(B) upon proof of certain enumerated conditions provided in said M.G.L. c. 140, § 145B.
- C. Notwithstanding the foregoing, a license shall be issued for any dog transferred from another municipality within the Commonwealth upon presentation to the Town Clerk of the original license and tag of such dog and payment of the license fee required by this Bylaw.
- D. Upon the payment of the license fee, the Clerk shall issue to the applicant a license certificate and tag for each dog so licensed. The tag shall have stamped thereon the name of the Town, the year for which it was issued and the number corresponding with the number on the certificate. Every owner or keeper shall be required to provide each dog with a collar to which the license tag shall be affixed, and shall see that the collar and tag are constantly worn. Dog tags shall not be transferable from one dog to another and no refunds shall be made on any dog license fee because of death of the dog or the owner's leaving the Town before the expiration of the license period.
- E. The licensing period shall be from March 15 to April 30 of each calendar year.
- F. Whosoever fails to license their dog(s) in violation of this §60-5 shall be punished by a fine of \$50.00.
- G. Notwithstanding the provisions of this By-Law, all other provisions of M.G.L. Chapter 140, §§ 136A through 174E not inconsistent with this By-Law shall be applicable.

H. The fees collected shall be deposited into the general fund.

#### §60-6 Running at Large

A. No person who owns, keeps, or controls a dog within the Town of Deerfield shall permit such dog to be at large in the Town of Deerfield at any time, elsewhere than on the premises of the owner except; (1) it be on the premises of another person with the knowledge and assent of such person, or (2) it be in a dog park established by the Town for the specific purpose to allow dogs to run; and otherwise the dog shall be controlled and restrained by a leash of appropriate length. Whoever violates the provisions of this section shall pay a fine in accordance with the following schedule:

- (1) First offense within calendar year: \$15.
- (2) Second or subsequent offense within calendar year: \$30.

#### §60-7 Seizure and Confinement of Dogs Running At Large

A. If any dog is at large in the Town of Deerfield in violation of §60-6 of this By-Law, the Animal Control Officer, or his duly appointed assistants, may seek out, catch and confine any such dog. The Dog Officer shall confine any such dog until claimed by the owner. If by license or other means the owner of the dog can be identified, the Animal Control Officer may return the dog to the owner and issue a citation in accordance with §60-6. During any period of confinement the dog shall be confined in a place suitable for such detention as provided in M.G. L. c. 140, §151A. Nothing herein shall be construed to authorize the Animal Control Officer, or his assistants, to enter upon private property to seek out or catch any dog, except with the consent of the owner of such private property.

B. No dog confined under the provisions of §60-7(A) shall be released to its owner until said dog is licensed and all kennel fees and penalties are paid.

C. If the dog has not been claimed by the owner within 10 days following the commencement of such confinement, the Animal Control Officer may dispose of any such dog in a manner consistent with the provisions in M.G. L. c. 140, §151A.

#### §60-8 Disturbing the Peace

A. No person who owns, keeps, or controls a dog within the Town of Deerfield shall permit the following on the part of the dog:

- (1) Excessive barking, howling, or any other behavior on the part of the dog which disturbs the peace or quiet of any neighborhood.
- (2) Worrying, maiming, or otherwise injuring another's fowl, livestock, or domestic animals;
- (3) Chasing vehicles, persons, or bicycles on any way open to public travel.

B. Whoever violates any provision of this Bylaw shall pay a fine in accordance with the following schedule:

- (1) First offense within calendar year: \$15.
- (2) Second or subsequent offense within calendar year: \$30.

#### §60-9 Waste Removal

- A. Each person who owns, keeps, or controls a dog within the Town of Deerfield shall remove and dispose of any feces left by such dog on any sidewalk, street, park, or other public area, or on any private property which is not owned or occupied by such person.
- B. No person who owns, keeps, or controls a dog within the Town shall permit such dog to be on any sidewalk, street, park, or other public area unless such dog is accompanied by a person equipped with the means to pick up and contain feces, unexposed to such person and the general public.
- C. Dog feces may only be disposed of at a place suitable and regularly reserved for the disposal of human feces, or otherwise designated as appropriate by the Board of Health.
- D. The provisions of this §60-9(A-C), inclusive, shall not apply to a dog accompanying any handicapped person, who, by reason of a handicap, is physically unable to comply with these requirements.
- E. Whoever violates any provision of this Bylaw shall pay a fine in accordance with the following schedule:
  - (1) First offense within calendar year: \$15.
  - (2) Second or subsequent offense within calendar year: \$30.

#### §60-10 Complaint of Nuisance

- A. If any person shall make a complaint in writing to the Board of Selectmen that any dog owned or harbored within the Town is a nuisance by reason of vicious disposition or excessive barking or other disturbance, the Board of Selectmen shall investigate or cause an investigation by the Animal Control Officer of such complaint, which may include an examination under oath of the complainant. If such investigation is carried out by the Animal Control Officer, such Officer shall submit a written report to the Board (with a copy to the Town Administrator) of his/her findings and recommendations, together with the written complaint. Upon completion of its investigation or receipt of such report, examination of the complainant under oath and public hearing, the Board shall make a determination of whether such dog is a nuisance or a dangerous dog. If the Board determines that such dog is a nuisance, it may order that the owner or keeper of the dog take remedial action to ameliorate the cause of the nuisance behavior. If the Board determines that such dog is a dangerous dog, it shall order one or more of the punishments and/or controls as more fully set forth in G.L. c. 140 §157.
- B. The owner or keeper of any dog subject to an order of the Board of Selectmen shall have the right to appeal such order in accordance with M.G.L. c. 140, § 157.
- C. Failure to comply with an order issued under this §60-10 shall result in a fine of not more than \$300.00 for each offense. Each day of said violation shall constitute a separate offense.

#### §60-11 Restraining

- A. The Animal Control Officer may restrain or muzzle, or issue an interim order to restrain or muzzle, for a period not to exceed fourteen days, for any dog for any of the following reasons:
  - (1) if found at-large or unmuzzled, as the case may be, while an order for the restraint of such dog is in effect;
  - (2) for having bitten any person;

- (3) if found at-large in a school, school yard, or public recreational area;
- (4) for having killed, maimed or otherwise damaged any other domesticated animal, including livestock and fowl;
- (5) for chasing any vehicle upon a public way or ways open to public travel in the Town; or
- (6) for any violation of §§60-6, 60-8, 60-10 above.

B. Upon restraining or muzzling, or issuing an interim order to restrain or muzzle, the Animal Control Officer shall submit in writing to the Board (with a copy to the Town Administrator) a report of his/her action and the reason therefore. Upon receipt of such report the Board may take action in accordance with §60-10. If the Board fails to act upon report during the period the dog is restrained or muzzled, upon expiration of the period, the interim order automatically is vacated.

§60-12 Liability for damage to person or property.

- A. The owner or keeper or, if the owner or keeper be a minor, the parent or guardian of such minor, of a dog who shall cause damage to either the body or property of any person shall be liable for such damage, unless such damage shall have been occasioned to the body or property of a person who at the time such damage was sustained was committing trespassing or was teasing, tormenting or abusing such dog.
- B. If a minor is under seven years at the time the damage was done, it shall be presumed that such minor was not committing trespass or teasing, tormenting or abusing such dog, and the burden of proof thereof shall be upon the defendant in such action.

Motion Carried, so declared the Moderator

**ARTICLE 30**

Voted a citizen petition to request the Board of Selectmen place on the ballot a question to the voters of Deerfield to cease assessing excise tax on certain animals, machinery and equipment in accordance with G.L. c. 59 §8A. Further that this request is advisory in nature only to the Board of Selectmen.

Motion Carried, so declared the Moderator

**ARTICLE 31**

Voted that the Town present any instructions to its officers, boards, committees, commissioners.

Voted that the Selectboard of the Town of Deerfield refuse permission to Kinder Morgan (KM), its subsidiaries and/or subcontractors, to survey Town properties within the Town of Deerfield as potential locations for the proposed 30-36” high pressure Northeast Expansion pipeline, as motioned by Lisa Turowski as follows:

*Whereas a proposed High-Pressure Pipeline carrying natural gas obtained through hydraulic fracturing may come through Deerfield and/or neighboring communities,*

*bringing said fuel en route to Dracut, Massachusetts to be used primarily for electricity generation and possibly for export; and*

*Whereas said pipeline would destroy, damage or alter substantial amounts of property within the Town of Deerfield, including farmland protected under the Agricultural Preservation Restriction Program, conservation land and wildlife habitat; and public and private sources of drinking water; and would likely reduce property values, raise insurance costs, and potentially make some private land unsellable; and*

*Whereas Kinder Morgan (KM) and its subsidiaries and/or subcontractors including Tennessee Gas Pipeline Company (TGP) are seeking to survey land in Deerfield as potential locations for a proposed 30-36" high pressure pipeline named the Northeast Expansion, and such "surveys" include cutting of tree limbs and possibly other undefined actions to create "unobstructed site lines" along the proposed route; and*

*Whereas the pipeline regulatory process is far too fast and biased against addressing local concerns once surveys are complete; and*

*Whereas once the Federal Energy Regulatory commission (FERC) grants the pipeline project a "Certificate of Public Convenience and Necessity" FERC is empowered to seek the taking of private property by eminent domain and to otherwise grant project overrides to local, state and federal laws in what it calls "the public interest"; and*

*Whereas once FERC approves KM/TCP's application, history shows that it becomes virtually impossible to significantly change or stop the pipeline; and*

*Whereas ratepayers would bear the financial risk for the endeavors of a private corporation, Tennessee Gas Pipeline Company, L.L.C., a subsidiary of Kinder Morgan Energy Partners, L.P., since the cost of said pipeline would require Massachusetts citizens to pay a utility bill tariff as well as environmental costs not required by law of TGP.*

Motion Carried, so declared the Moderator

Jeffrey Komosa instructed the Board of Selectmen, Finance Committee and the Community Preservation Committee to consider a possible reduction of the rate charged for the CPA assessment.

Motion Carried, so declared the Moderator

Matthew Russo asked that the Select Board and Finance Committee request that the Deerfield Elementary School and Frontier Regional High School separately, prepare cost/benefit analysis to determine the actual costs/benefits to continuing to accept School Choice students. And that a report be presented to the Select Board and the

Finance Committee by November of 2014 to take action before the next budget year preparation begins.

Motion Carried, so declared the Moderator

Voted to adjourn at 10:30 p.m. to meet in the polls at the MEETING ROOM at the TOWN OFFICES, 8 Conway Street in the Village of South Deerfield on MONDAY, the 5th day of May next at 10:00 o'clock in the forenoon, for the purpose of elections and at the closure of the polls, dissolve.

Motion Carried, so declared the Moderator

A true copy.

Attest:

Barbara J. Hancock, Town Clerk

## FY2014 SPECIAL TOWN MEETING AS VOTED

FRANKLIN SS

I, Barbara J. Hancock, duly appointed and qualified Clerk of the Town of Deerfield, hereby certify that the following votes were taken at the Special Town Meeting held on Monday, December 8, 2014 in the Deerfield Municipal Offices on Conway Street in the Village of South Deerfield.

Town Meeting convened at 7:05 p.m. on December 8, 2014.

Voted that the reading of all articles be waived and that prior to the reading of a motion under the article, the Moderator briefly summarize the content of the article to be considered and further that unless objection is raised the reading of detailed motions be waived where the article as printed can, in the opinion of the Moderator, be incorporated by reference in any motion presented.

Motion Carried, so declared the Moderator

Voted that the following people be allowed to address the audience during the Town Meeting:

Lisa Mead, Town Counsel  
Brenda Hill, Town Accountant  
Kayce Warren, Town Administrator

Motion Carried, so declared the Moderator

### **ARTICLE 1**

Voted that the summary appropriation of Article 22 (The Omnibus Budget) which was adopted at Annual Town Meeting on April 28, 2014, shall be deleted, and the following summary appropriation be inserted therein by substitution:

\$12,839,052 total budget appropriation and to meet this appropriation transfer:  
\$ 55,553.00 from the Municipal Building account,  
\$ 357.00 from the Workers Compensation fund account,  
\$ 20,000.00 from the Insurance Indemnification account,  
\$ 5,700.00 from Insurance Claims Fund,  
\$ 51,073.00 from the Overlay Surplus account,  
\$156,411.00 from Free Cash,

And raise and appropriate a balance of \$12,549,958.00.

Motion Carried, so declared the Moderator

**ARTICLE 2**

Voted that the Town transfer \$16,392.14 from Free Cash to fund a Fiscal Year 2014 unpaid bill in the Highway Expense Account.

Motion Carried by Unanimous Vote, so declared the Moderator

**ARTICLE 3**

Voted that the Town to transfer from the FY 2015 Selectmen’s Staff Salary Account to the following accounts:

- \$4,550.00 to the Accountant Salary Account
- \$1,700.00 to the Assessors Administrative Assistant Salary Account
- \$1,050.00 to the Tilton Library Account
- \$ 475.00 to the Treasurer’s Salary Account
- \$ 925.00 to the Treasurer’s Staff Salaries Account

For a total of \$8,700.00

Motion Carried, so declared the Moderator

**ARTICLE 4**

Motion by Ms. Ness

Voted that the Town take from Free Cash and provide to the FY 2015 Transfer Station Account the sum of \$80,000.00 for operational costs including environmental monitoring and related transfer station expenses.

Motion Carried, so declared the Moderator

**ARTICLE 5**

Voted that the Town authorize revolving funds for the Inspections Department under MGL Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2014 as follows:

Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Fund	FY 2015 Spending Limit
Plumbing Gas & Wiring	Inspections	Fees charged for permits and inspections	Activities and expenses related to permits, inspections and other related oversight.	\$75,000.00

Motion Carried, so declared the Moderator

**ARTICLE 6**

Voted that the Town transfer the care, custody and control of the parcel shown as Map 169, Lot 6, containing 0.781 acres, more or less, from highway purposes to the purpose of conveying, selling or otherwise disposing of same and that the Board of Selectmen be authorized to enter into and negotiate all necessary and related documents, subject to such restrictions and limitations as the Selectmen deem appropriate, in order to effectuate the disposition of said parcel and that the Board of Selectmen shall be authorized to dispose of said parcel accordingly.

Motion Carried by Unanimous Vote, so declared the Moderator

**ARTICLE 7**

Voted that the Town transfer the care, custody and control of the parcels shown as Parcel C containing 8,093 sq. ft. +/- and Parcel D containing 13,891 sq. ft. +/- and a parcel referred to as Map 168 Lot 21 (formerly known as Map 169 Lot 185) containing 7,664 sq. ft. +/- on the plan entitled "Subdivision Approval Not Required" plan of land by Harold L. Eaton and Associates, Inc., dated November 20, 2014 as on file in the Town Clerk's Office and which said parcels from highway purposes to the purpose of conveying, selling or otherwise disposing of same and that the Board of Selectmen be authorized to enter into and negotiate all necessary and related documents, subject to such restrictions and limitations as the Selectmen deem appropriate, in order to effectuate the disposition of said parcel and that the Board of Selectmen shall be authorized to dispose of said parcel accordingly.

Motion Carried by Unanimous Vote, so declared the Moderator

**ARTICLE 8**

Voted that the Town take from Free Cash \$42,500 for the purchase of a police cruiser as a capital expense.

Motion Carried, so declared the Moderator

**ARTICLE 9**

No Action Taken.

Voted that the meeting dissolve at 7:32 PM.

Motion Carried by Unanimous Vote, so declared the Moderator

A true copy, Attest:

Barbara J. Hancock, Town Clerk

## FY2014 BUDGET AS VOTED

Account #	Description	FY2014 Appropriated	FY 2015 Requested	Voted
114-5100	Moderator	\$350.00	\$350.00	\$350.00
122-5100	Selectmen's Salaries	\$7,000.00	\$7,000.00	\$7,000.00
122-5110	Selectmen's Staff Salaries	\$97,059.00	\$102,828.00	\$102,828.00
122-5120	Town Administrator	\$70,262.00	\$70,000.00	\$70,000.00
122-5400	Selectmen/Administrator Expenses	\$9,950.00	\$9,950.00	\$9,950.00
131-5400	Finance Committee Expenses	\$500.00	\$250.00	\$250.00
135-5110	Accountant Salary	\$29,875.00	\$30,475.00	\$30,475.00
135-5410	Accountant/Auditor Expense	\$17,600.00	\$16,900.00	\$16,900.00
141-5100	Assessors Salaries	\$6,500.00	\$7,250.00	\$7,000.00
141-5110	Assessors' Clerk Salary	\$45,931.00	\$46,855.00	\$46,855.00
141-5400	Assessors' Expense	\$21,140.00	\$21,690.00	\$21,560.00
145-5110	Treasurer/Collector/Clerk Office Salaries	\$80,910.00	\$77,502.00	\$77,502.00
145-5120	Treasurer/Collector/Clerk Salary	\$72,372.00	\$66,130.00	\$66,130.00
145-5410	Treasurer/Collector Expense	\$31,500.00	\$31,500.00	\$31,500.00
149-5110	Oliver Smith Trustee	\$20.00	\$20.00	\$20.00
151-5110	Legal Expense	\$20,000.00	\$20,000.00	\$20,000.00
152-5400	Personnel Board Expenses	\$500.00	\$250.00	\$250.00
154-3540	Veterans District Assessment	\$10,299.00	\$10,720.00	\$10,720.00
159-5410	Contracted Services	\$59,923.00	\$76,370.00	\$47,420.00
161-5400	Town Clerk Expense	\$18,411.00	\$20,271.00	\$20,271.00
171-5400	Conservation Commission	\$800.00	\$500.00	\$500.00
172-5400	Open Space Committee	\$500.00	\$250.00	\$250.00
175-5400	Planning Board	\$10,000.00	\$10,000.00	\$8,000.00
176-5400	Zoning Board of Appeals	\$400.00	\$600.00	\$600.00
179-5400	Agricultural Commission	\$500.00	\$250.00	\$250.00
192-5400	Town Office Maintenance	\$59,870.00	\$61,070.00	\$61,070.00
192-5430	Town Office Expense	\$26,000.00	\$28,000.00	\$28,000.00
196-5400	General Insurance	\$57,750.00	\$65,350.00	\$65,350.00
210-5110	Police Department Salaries	\$664,480.00	\$679,790.00	\$679,790.00
210-5420	Police Department Expense	\$81,600.00	\$81,600.00	\$77,000.00
241-5410	Building Inspections Department Expense	\$53,905.00	\$55,447.00	\$55,253.00
292-5400	Canine Control		\$17,000.00	\$17,000.00
422-5110	Gen. Highway Salaries	\$403,159.00	\$411,309.00	\$411,309.00

Account #	Description	FY2014 Appropriated	FY 2015 Requested	Voted
423-5400	Snow & Ice Removal	\$83,000.00	\$83,000.00	\$83,000.00
424-5400	Street Lighting	\$40,000.00	\$35,000.00	\$35,000.00
433-5420	Transfer Station Expense	\$263,622.00	\$176,622.00	\$176,622.00
512-5400	Board of Health Expenses	\$40,373.00	\$43,481.00	\$43,481.00
541-5400	Council on Aging Expense	\$200.00	\$200.00	\$200.00
541-5420	Senior Center Expenses	\$21,204.00	\$21,433.00	\$21,433.00
543-5410	Veterans Benefits	\$40,000.00	\$35,000.00	\$35,000.00
549-5400	ADA Coordinator	\$250.00	\$250.00	\$250.00
610-5400	Tilton Library	\$150,605.00	\$150,605.00	\$150,605.00
630-5400	Swim Program	\$10,760.00	\$11,040.00	\$11,040.00
630-5410	Tri-Town Beach	\$14,238.00	\$14,862.00	\$14,594.00
634-5110	Recreation Dept. Director	\$41,686.00	\$42,519.00	\$42,519.00
691-5400	Historical Commission	\$1,975.00	\$1,675.00	\$1,675.00
692-5800	Veterans/Memorial Day Expense	\$1,750.00	\$1,750.00	\$1,750.00
710-5900	Maturing Debt	\$119,629.00	\$358,500.00	\$358,500.00
751-5900	Interest on Maturing Debt	\$54,615.00	\$309,061.00	\$309,061.00
752-5900	Interest on Temporary Loans	\$5,000.00	\$5,000.00	\$5,000.00
911-5400	Franklin Co. Retirement	\$441,009.00	\$451,900.00	\$451,900.00
912-5400	Workers Compensation	\$43,058.00	\$46,812.00	\$46,812.00
913-5400	Unemployment Insurance	\$5,000.00	\$8,000.00	\$8,000.00
914-5400	Group Insurance	\$728,832.00	\$806,650.00	\$806,650.00
916-5400	Medicare/FICA Insurance	\$87,517.00	\$84,466.00	\$84,466.00
918-5400	Medical Security Act	\$50.00	\$50.00	\$50.00
<b>Total General Government</b>		<b>\$4,341,969.00</b>	<b>\$4,907,883.00</b>	<b>\$4,869,491.00</b>

### Articles Voted Separately

300-5400	Deerfield Elementary	\$4,162,209.00	\$4,255,160.00	\$4,255,160.00
312-5400	Frontier Operations	\$3,079,734.00	\$3,272,097.00	\$3,272,097.00
312-5800	Frontier Interest	\$79,197.00	\$54,339.00	\$54,339.00
315-5800	Frontier Transportation	\$65,665.00	\$55,116.00	\$55,116.00
320-5410	Franklin Tech. Operations	\$305,302.00	\$332,849.00	\$332,849.00
<b>Total Education</b>		<b>\$7,692,107.00</b>	<b>\$7,969,561.00</b>	<b>\$12,839,052.00</b>

<b>Total Omnibus Budget</b>	<b>\$12,034,076.00</b>	<b>\$12,877,444.00</b>	<b>\$12,868,252.00</b>
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**FINANCE COMMITTEE RECOMMENDS**

# FY2014 – FROM TOWN ACCOUNTANT

## FY2014 ANNUAL REVENUE REPORT

<u>Account Name</u>	<u>2014 Budget</u>	<u>YTD Revenues</u>	<u>Over/(Under)</u>
<b>Taxes</b>			
Personal Property Taxes	376,304.13	375,807.83	(496.30)
Real Estate Taxes	8,530,994.47	8,603,156.22	72,161.75
Pro Rata Taxes	-	11,995.25	11,995.25
Tax Liens Redeemed	-	92,048.87	92,048.87
Motor Vehicle Excise	550,000.00	690,024.07	140,024.07
Farm Animal Excise	-	4,006.52	4,006.52
Pen & Int on Prop Taxes	20,000.00	45,331.35	25,331.35
Pen & Int on Excise Taxes	-	15,339.33	15,339.33
Pmts In Lieu of Taxes	125,000.00	166,820.00	41,820.00
Other Taxes	-	5,692.26	5,692.26
Room Occupancy Tax	110,000.00	170,359.52	60,359.52
Local Meals Tax	66,000.00	81,558.71	15,558.71
Abated MV Taxes Recovered	-	473.55	473.55
<b>Total Tax Revenue</b>	<b>9,778,298.60</b>	<b>10,262,613.48</b>	<b>484,314.88</b>
<b>Rentals</b>			
Utility Tower Rental	31,000.00	26,412.69	(4,587.31)
<b>Fees</b>			
Fees-Assessors	-	36.50	36.50
Fees-Collector	8,000.00	4,228.58	(3,771.42)
Fees-Registry Markings	2,000.00	2,700.00	700.00
Fees-Comcast Subscriber	500.00	878.50	378.50
Fees-Town Clerk	7,000.00	9,065.98	2,065.98
Fees-Conservation Comm	-	138.66	138.66
Fees-Zoning Board	-	1,558.70	1,558.70
Fees-Police	10,000.00	11,441.65	1,441.65
Fees-Canine Control	6,500.00	4,991.50	(1,508.50)
Fees-Dump Stickers	65,000.00	66,630.00	1,630.00
Fees-Bulky Items	8,000.00	9,025.00	1,025.00
<u>Account Name</u>	<u>2014 Budget</u>	<u>YTD Revenues</u>	<u>Over/(Under)</u>
<b>Fees (continued)</b>			
Fees-Trash Bag Receipts	77,000.00	89,170.00	12,170.00
Fees-Grave Openings	-	250.00	250.00
Fees-Health Board-Septic	6,000.00	10,050.00	4,050.00
Fees-Health Board-Other	-	6,510.00	6,510.00
I & E Delinquent Charges	-	12,150.00	12,150.00
<b>Total Fee Revenue</b>	<b>190,000.00</b>	<b>228,825.07</b>	<b>38,825.07</b>
<b>Licenses</b>			
Licenses-Liquor	29,000.00	28,429.00	(571.00)
Licenses-Other	2,500.00	5,409.39	2,909.39
<b>Total Licenses Revenue</b>	<b>31,500.00</b>	<b>33,838.39</b>	<b>2,338.39</b>

## FY2014 ANNUAL REVENUE REPORT (Cont'd)

<u>Account Name</u>	<u>2014 Budget</u>	<u>YTD Revenues</u>	<u>Over/(Under)</u>
<b><u>Permits</u></b>			
Permits-Trench	-	950.00	950.00
Permits-Police Dept	4,000.00	3,937.50	(62.50)
Permits-Building Insp	105,000.00	120,733.05	15,733.05
Permits-Plumbing Insp	2,000.00	3,075.00	1,075.00
Permits-Electrical Insp	7,500.00	5,981.24	(1,518.76)
<b>Total Permits Revenue</b>	<b>118,500.00</b>	<b>134,676.79</b>	<b>16,176.79</b>
<b><u>State Revenue</u></b>			
Medicaid Reimbursement	-	27,764.92	27,764.92
Reimb for State Owned Land	77,387.00	77,387.00	-
Elderly Abatements	25,984.00	10,543.00	(15,441.00)
School Aid Chapter 70	1,050,593.00	1,050,593.00	-
School Transportation	-	12,519.00	12,519.00
Charter Tuition Reimb	36,057.00	4,202.00	(31,855.00)
Unrestricted Govt Aid	415,850.00	415,850.00	-
Veteran's Benefits	29,773.00	26,254.00	(3,519.00)
Other State Revenue	-	6.00	6.00
<b>Total State Revenue</b>	<b>1,635,644.00</b>	<b>1,625,118.92</b>	<b>(10,525.08)</b>
<b><u>Fines</u></b>			
Fines - Court	87,000.00	74,127.50	(12,872.50)
Fines - Parking	3,000.00	3,815.00	815.00
Fines - District Court	5,000.00	5,977.50	977.50
<b>Total Fines Revenue</b>	<b>95,000.00</b>	<b>83,920.00</b>	<b>(11,080.00)</b>
<b><u>Other Revenue</u></b>			
Earnings on Investments	10,000.00	18,242.36	8,242.36
Miscellaneous Revenue	20,000.00	74,627.97	54,627.97
Refunds & Reimbursements	5,000.00	34,594.43	29,594.43
Tr Fr Special Revenue	1,030.14	1,030.14	-
Tr Fr Trust Funds	118,990.00	118,990.00	-
<b>Total Other Revenue</b>	<b>155,020.14</b>	<b>247,484.90</b>	<b>92,464.76</b>
<b>Total Revenue</b>	<b>12,034,962.74</b>	<b>12,642,890.24</b>	<b>607,927.50</b>

## FY2014 SPECIAL REVENUE FUNDS

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
<b><u>Highway Funds</u></b>				
Mass Highway Funds	-\$473,453	\$469,328	-\$727,578	-\$731,703
<b><u>Revolving Funds</u></b>				
Recycling Prog Revolving Fund	\$14,188	\$12,082	-\$14,329	\$11,942
Police Detail Revolving Fund	\$6,362	\$113,513	-\$112,695	\$7,180
Wetlands Protection Fund	\$17,637	\$263	\$0	\$17,900
Recreation Revolving Fund	\$29,158	\$40,490	-\$47,431	\$22,216
Swim Program Revolving Fund	\$6,154	\$1,810	-\$396	\$7,568
Consultant Review-Eaglebrook	\$0	\$0	-\$750	-\$750
Planning Board Revolving	\$7,340	\$2,776	-\$1,389	\$8,727
Plan Bd/ConsComm Rev-DA	\$518	\$0	-\$518	\$0
Plan Bd/ConsComm Rev-WaltProp	\$0	\$5,100	-\$3,697	\$1,403
<b><u>Receipts Reserved For Appropriation</u></b>				
Ambulance Services	\$53,470	\$338,803	-\$313,808	\$78,465
Sale of Cemetery Lots	\$22,485	\$0	\$0	\$22,485
Insurance Claims	\$5,499	\$1,526	-\$1,311	\$5,714
County Dog Fund	\$1,030	\$0	-\$1,030	\$0
Receipts Reserved for Debt	\$0	\$99,770	\$0	\$99,770
<b><u>Other Special Revenue Funds</u></b>				
HCOG Wellness Minigrant	\$321	\$400	\$0	\$721
Veterans' Street Sign Fund	\$1,268	\$200	\$0	\$1,468
Sadoski Mem Day/Vets Fund	\$1,444	\$0	-\$299	\$1,145
PEG Access Fund	\$190,808	\$80,807	-\$77,912	\$193,703
Police Donations Fund	\$1,100	\$320	-\$524	\$896
SCSC Gift Fund	\$16,598	\$1,395	-\$11,923	\$6,071
Youth Baseball Gifts	\$1,568	\$0	\$0	\$1,568
Recreation Dept Gifts	\$9,783	\$4,044	-\$2,074	\$11,753
Grant Program Income	\$86	\$0	\$0	\$86
Memorial Day Gift Fund	\$1,897	\$775	-\$595	\$2,077
Yankee Candle Gift Fund	\$2,000	\$0	\$0	\$2,000
EWP Donations	\$55,339	\$0	\$0	\$55,339
Library Antitrust Settlement	\$5	\$0	-\$5	\$0
Albany Rd Cemetery Donation	\$1,641	\$0	\$0	\$1,641
SCSC Town Assessments	\$0	\$42,408	-\$42,408	\$0
SCSC Town EOEA Grants	\$0	\$18,168	-\$18,168	\$0
FCHCC Sr Center Fitness Grant	-\$240	\$910	-\$330	\$340

## FY2014 SPECIAL REVENUE FUNDS (CONT'D)

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
<b>Other Special Revenue Funds (cont'd)</b>				
SCSC My Life My Health Grant	\$1,433	\$60	-\$900	\$593
EDS Donations	\$1	\$0	\$0	\$1
<b>Community Pres Act</b>	\$1,444,926	\$352,102	-\$236,869	\$1,560,160
<b>State &amp; Federal Grants</b>				
Comm Policing Grant	\$4,632	\$0	-\$625	\$4,007
Bulletproof Vest Grant	-\$926	\$2,076	-\$5,506	-\$4,356
Drug Forfeiture Grant	\$5,652	\$318	-\$1,722	\$4,249
FEMA-All Hazards Grant	\$99	\$0	\$0	\$99
Council on Aging Grant	\$1	\$9,712	-\$9,712	\$1
Library State Aid	\$22,491	\$5,425	-\$6,670	\$21,245
Cultural Council	\$3,249	\$4,284	-\$3,876	\$3,657
ECEMP Grant	\$2,500	\$0	\$0	\$2,500
43D Permitting Grant	\$10,000	\$0	\$0	\$10,000
MAPHO Minigrant	-\$4,187	\$4,188	-\$2,052	-\$2,051
USDA Mill Village EWP	\$8,891	\$0	-\$8,095	\$796
MEMA EMPG	-\$2,354	\$2,354	\$0	\$0
Green Community Grant Fund	\$57,443	\$0	-\$37,215	\$20,228
COA Service Incentive Grant	-\$2	\$0	\$0	-\$2
DEP Compactor Grant	\$0	\$746	-\$746	\$0
CIC Grant	\$0	\$0	-\$3,550	-\$3,550
<b>Education Funds</b>				
School Lunch	\$187	\$112,697	-\$112,121	\$763
School Choice	\$564,540	\$601,272	-\$610,601	\$555,211
Grant Funded Stipends	-\$205	\$3,272	-\$5,206	-\$2,139
Title I Grant	\$0	\$36,433	-\$36,433	\$0
Circuit Breaker Rev Fund	\$3,071	\$16,151	-\$21,260	-\$2,038
SPED Assistance Grant	-\$326	\$5,975	-\$6,575	-\$926
Special Activities Fund	\$12,977	\$17,194	-\$13,888	\$16,283
Dionne Mem Music Award	\$40	\$0	\$0	\$40
6th Grade Class Fund	\$99	\$0	\$0	\$99
School Building Use	\$4,068	\$500	\$0	\$4,568
Fall Daybreak program	\$32,697	\$274,132	-\$282,073	\$24,757
Summer Daybreak Program	\$29,988	\$46,875	-\$46,333	\$30,530
Community Partnership Program	\$4,536	\$174,515	-\$174,158	\$4,892

**FY2014 SPECIAL REVENUE FUNDS (cont'd)**

	<b><u>Opening Balance</u></b>	<b><u>YTD Revenue</u></b>	<b><u>YTD Expense</u></b>	<b><u>Ending Balance</u></b>
Half Day EC Program	\$17,133	\$7,850	-\$22,500	\$2,482
After School Program	\$125,935	\$160,167	-\$185,377	\$100,725
Writing Camp	\$74	\$0	\$0	\$74
Retail Store Gift Fund	\$2,457	\$1,220	-\$1,531	\$2,146
Mass Clean Energy Grant	\$13	\$0	\$0	\$13
River Valley Day Camp Fund	\$50,090	\$81,291	-\$55,260	\$76,122
Wm Benoni DES Library Fund	\$90	\$0	\$0	\$90
Foundation Reserve Grant FY14	\$0	\$20,000	-\$20,000	\$0
<b><u>WWTP Fund</u></b>	\$462,822	\$528,928	-\$543,369	\$448,380
<b><u>Oxford Land Purchase</u></b>	-\$1,422,495	\$1,422,495	\$0	\$0
<b><u>Energy Conservation Project</u></b>	-\$316,334	\$22,134	\$0	-\$294,200
<b><u>Highway Garage</u></b>	\$134,802	\$4,900,000	-\$4,711,044	\$323,757
<b><u>Trust Funds</u></b>				
Dickinson Library Trust	\$111,579	\$441	-\$379	\$111,642
Dickinson/Billings Fund	\$2,974	\$9	\$0	\$2,983
Cemetery/Brookside Fund	\$29,090	\$123	\$0	\$29,213
Fr Wells/Pine Nook Fund	\$65,872	\$363	-\$10,600	\$55,635
Land Preservation Trust	\$997	\$2	\$0	\$998
May Topp Cemetery Fund	\$13,055	\$133	\$0	\$13,189
Worker's Comp Fund	\$43,398	\$51	-\$43,058	\$391
Surp War Bonds/ConwForest	\$18,364	\$52	\$0	\$18,416
Dfld/Whately Veterans	\$2,113	\$6	\$0	\$2,119
Municipal Bldg Fund	\$251,159	\$2,535	-\$55,553	\$198,141
Ins Indemnification	\$49,331	\$51	-\$20,000	\$29,382
Stabilization Fund	\$1,063,739	\$113,130	\$0	\$1,176,869
<b><u>Agency Funds</u></b>				
Firearm ID Cards	\$0	\$11,638	-\$8,550	\$3,088
Plumbing/Gas/Wire Insp	\$6,917	\$81,511	-\$88,428	\$0
S Mill Village Dev Escrow	\$26,350	\$13	\$0	\$26,363
Deputy Collector Fees	\$0	\$7,116	-\$6,701	\$415
	<b>\$2,919,052</b>	<b>\$10,259,311</b>	<b>-\$8,771,004</b>	<b>\$4,407,358</b>

## FY2014 EXPENSES REPORT

	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>
Moderator	\$350	\$350	
Selectmen's Salaries	\$7,000	\$6,437	\$563
Selectmen's Staff Salaries	\$92,059	\$80,492	\$11,567
Town Administrator Salary	\$70,262	\$68,952	\$1,310
Selectmen/Administrator Exp	\$9,950	\$9,950	
Enc Selectmens Exp FY14		-\$1,240	\$1,240
Finance Committee Exp	\$500	\$155	\$345
Reserve Fund	\$1,479		\$1,479
Accountant Salary	\$29,875	\$27,601	\$2,274
Accountant/Audit Expense	\$17,600	\$16,873	\$727
Assessor's Salaries	\$6,500	\$6,500	
Assessors Clerk Salary	\$45,931	\$45,931	
Assessor's Expense	\$21,140	\$17,678	\$3,462
Capital-GIS	\$16,244		\$16,244
Triennial Recert	\$84,972	\$22,833	\$62,139
Clrk/Treas/Coll Staff Salaries	\$80,910	\$80,463	\$447
Treas/Coll/Clerk Salary	\$72,372	\$71,076	\$1,296
Treas/Collector Expense	\$38,500	\$34,989	\$3,511
Treas/Collector Software	\$4,629		\$4,629
GASB 45 Actuarial Services	\$8,000	\$5,600	\$2,400
Oliver Smith Trustee	\$20		\$20
Legal Expense	\$37,901	\$34,332	\$3,568
Personnel Bd Expense	\$500		\$500
Capital Plan-Hardware/Software	\$227		\$227
Capital Plan-Hardware/Software	\$3,191		\$3,191
Capital Plan-Hardware/Software	\$2,500		\$2,500
Capital Plan-Hardware/Software	\$2,500		\$2,500
Office Contracted Serv	\$73,223	\$73,169	\$54
Enc Office Contracted Serv 12	\$9,500	\$7,587	\$1,913
Enc Office Contracted Serv 13	\$3,000		\$3,000
Town Clerk Expense	\$15,611	\$14,434	\$1,177
Conservation Comm	\$800	\$367	\$433
Open Space Comm Exp	\$500		\$500

## FY2014 EXPENSES REPORT (CONT'D)

	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>
Planning Board	\$10,000	\$8,937	\$1,063
Zoning Bd of Appeals	\$1,100	\$933	\$167
Agriculture Comm Expense	\$500		\$500
Capital-Streetscape Planning	\$8,739		\$8,739
Town Office Bldg Maint	\$76,870	\$76,741	\$129
Town Office Expense	\$26,000	\$26,000	
Enc Town Office Exp FY14		-\$3,290	\$3,290
Capital-Town Off Carpeting	\$5,000		\$5,000
Capital-Access Modifications	\$10,000		\$10,000
General Insurance	\$57,750	\$54,871	\$2,879
Police Dept Payroll	\$667,380	\$640,095	\$27,285
Police Dept Expense	\$86,600	\$86,431	\$169
Capital-Police Cruiser	\$37,749	\$37,749	
Capital-Police SuicidePrev Sys	\$3,655	\$3,655	
Capital-PD Computer Equip	\$24,500	\$24,011	\$489
Capital-Police Cruiser	\$42,500	\$42,145	\$355
Capital-PD Radios	\$21,850	\$21,850	
EMS Expense	\$109,386	\$109,386	
Transfer to SCEMS	\$255,489	\$11,001	\$244,488
Ambulance Replacement	\$95,985		\$95,985
Building Insp Dept Expense	\$53,905	\$53,516	\$389
Canine Control Program	\$10,554	\$10,553	\$1
Elementary School Expense	\$4,162,209	\$4,162,037	\$172
Enc Elementary School Exp13	\$60,886	\$57,051	\$3,835
Enc Elementary School Exp14		-\$58,729	\$58,729
Frontier Reg School Expense	\$3,079,734	\$3,079,734	
Frontier-Dickinson Trust	\$301	\$244	\$57
Frontier-Interest/Debt	\$79,197	\$79,197	
Frontier-Transportation	\$65,665	\$65,665	
Fr County Tech Expense	\$305,302	\$305,302	
Out of District Placement Exp	\$51,890	\$51,805	\$85
Capital-DES Roof Study	\$10,000		\$10,000
Capital-DES Generator	\$27,000		\$27,000
Capital-DES Roof	\$200,000		\$200,000
Capital-DES Doors Replacement	\$35,000	\$35,000	
Capital-DES Door Hardware	\$9,200		\$9,200
Capital-FRS Thumb Turns	\$2,712		\$2,712
Capital-FRS Rekey Doors	\$11,300	\$5,340	\$5,961
Capital-FRS Garage Power	\$791		\$791

## FY2014 EXPENSES REPORT (cont'd)

	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>
General Highway Payroll	\$419,159	\$418,619	\$540
General Highway Expense	\$330,530	\$329,772	\$758
Capital-Flows & Frames	\$26,800	\$22,745	\$4,055
Capital-Pickup Truck	\$40,000	\$40,000	
Street lighting	\$45,000	\$43,902	\$1,098
Transfer Station Expense	\$204,622	\$196,080	\$8,542
Transfer Station Well	\$85,000	\$85,000	
Board of Health Expenses	\$40,373	\$36,961	\$3,412
Council on Aging Expense	\$200		\$200
Senior Center Expense	\$21,204	\$21,204	
Veterans Services	\$10,299	\$10,299	
Veterans Benefits	\$35,000	\$31,753	\$3,247
War Memorial Maintenance	\$1,505		\$1,505
ADA Coordinator	\$250		\$250
Tilton Library Expense	\$151,635	\$151,635	
Tilton Libr-Dickinson Trust	\$389	\$375	\$14
Summer Swim Program	\$10,760	\$7,782	\$2,978
Tri Town Beach Exp	\$14,238	\$14,171	\$67
Recreation Director Salary	\$41,686	\$41,685	\$1
Historic Commission Expense	\$1,975	\$447	\$1,528
Vet/Memorial Day Exp	\$1,750	\$1,750	
Prin-Maturing Debt	\$119,629	\$119,629	
Int-Maturing Debt	\$54,615	\$51,445	\$3,170
Int-Temporary Loans	\$5,000	\$3,174	\$1,826
Air Pollution District	\$1,575	\$1,575	
RMV Marking Surchg	\$2,020	\$3,320	-\$1,300
Reg Transit Authority	\$17,333	\$17,333	
Charter School Assessment	\$78,876	\$27,806	\$51,070
School Choice Assessment	\$76,102	\$73,742	\$2,360
Fr Reg Council Govt	\$49,574	\$49,574	
Sick Leave/Vacation Reserve	\$25,000	\$10,962	\$14,038
Franklin County Ret	\$441,009	\$434,004	\$7,005
City of Newton	\$199	\$198	\$1
Worker's Compensation	\$60,379	\$60,379	

**FY2014 EXPENSES REPORT (CONT'D)**

	<u><b>Total Budget</b></u>	<u><b>Year to Date Expenses</b></u>	<u><b>Balance Remaining</b></u>
Worker's Compensation 2000	\$42,957		\$42,957
Unemployment Insurance	\$57,456	\$48,958	\$8,498
Group Insurance	\$791,332	\$773,511	\$17,821
Medicare Exp	\$87,517	\$85,159	\$2,358
Medicare Security Act	\$50		\$50
Oxford Redevelopment Costs	\$10,000	\$10,000	
Transfer to	\$100,000	\$100,000	
	<u><b>Total</b></u>	<u><b>\$13,967,444</b></u>	<u><b>\$12,936,709</b></u>
		<u><b>\$1,030,735</b></u>	

**FY2014 BALANCE SHEET**

<b><u>Assets</u></b>	<b>General Fund</b>	<b>Special Revenue Funds</b>	<b>Capital Project Funds</b>	<b>Trust &amp; Agency Funds</b>	<b>General Long Term Debt</b>	<b>Totals</b>
Cash & Cash Equivalents	3,796,969	2,721,936	400,832	1,668,844		8,588,581
Receivables:						
Property Taxes	214,108	3,297				217,406
Excise Taxes	30,182					30,182
Tax Liens	52,995	2,956				55,951
Tax Deferrals	4,438					4,438
User Charges		43,076				43,076
Departmental	750	381,421				382,171
Less: Allowance for Uncollectable Accts.	-194,459					-194,459
Due from Other Governments		1,182,414				1,182,414
Tax Foreclosures	25,066					25,066
Amount to be Provided for the Payment of Debt					6,225,000	6,225,000
<b>Total Assets</b>	<b>3,930,050</b>	<b>4,335,100</b>	<b>400,832</b>	<b>1,668,844</b>	<b>6,225,000</b>	<b>16,559,826</b>

