

# DEERFIELD, MASSACHUSETTS



## THE 2015 REPORT

Town of Deerfield

8 Conway Street

South Deerfield Massachusetts 01373



# DEDICATION



## **JANET MARIE (STINZIANO) SWEM (1951-2015)**

Janet Marie Swem, 64, died peacefully on June 13, 2015 at home surrounded by loved ones. She attended Syracuse public schools and St. Lawrence University. She met her husband Paul in 1970 and married him January 23, 1971. They had two sons together.

Janet was a devoted public servant. Janet was the accountant for the town of Deerfield for many years. Her coworkers describe her as loved and respected. Janet also worked for the Franklin Regional Council of Governments where she created the municipal accounting program in 2005. She took a personal interest in making systems run more smoothly for the betterment of her community. Janet provided financial, technical, training, and accounting services for a number of towns in Franklin County.

Janet passed away too young at age 64 but lived fully, actively, and honestly until the very end. She chose to explore the world, travelling to the Italian, French, and Swiss Alps for hiking trips. She took multiple trips to visit her beloved sons in Austin and Nashville. Janet adventured locally by riding her bike on the city streets in New York City and kayaking in the lakes of Western, Massachusetts.

For her contributions to Franklin County, and to the Town of Deerfield, this Town Report is dedicated to Janet Marie Swem.

# IN MEMORIAM

## **JUANITA (MORROW) NELSON - 1923-2015**

Juanita (Morrow) Nelson, 91, died peacefully on Monday March 9<sup>th</sup>, 2015. She was a lifelong activist who advocated for Civil Rights, organic farming and simple living. These beliefs guided her life. Juanita served as a secretary for the NAACP and was first arrested for civil disobedience while protesting lunch counter segregation. Juanita was arrested several times due to activities connected to tax resistance and civil rights protests. She worked for CORE (Congress for Racial Equality). Originally from Cleveland Ohio, Juanita met her lifelong partner, Wally Nelson, while working as a journalist for the Cleveland Call and Post. Wally and Juanita pursued simple living and self-sustainability. In Deerfield they build a small house without modern amenities. They were mentors to many people from all walks of life. Juanita challenged others to eat locally and sparked the annual Winter Fare. Juanita will be sorely missed by her extended family and a large national and international community of friends and fellow travelers.

## **JOHN GARY SAVAGE - 1940-2015**

John Gary Savage, 75, died at home surrounded by his family. John lived locally his whole life. He attended Old Deerfield Grammar School, Deerfield Academy, and University of New Hampshire. He married his high school sweetheart, Karen (Wood) Savage and celebrated their 52<sup>nd</sup> anniversary before his passing. John and Karen travelled the world together and had four loving children. A lifelong farmer. John was the third generation owner of Savage Farms Inc. in Deerfield. The farm is 105 years old. John will be remembered as a hard worker, a friendly person, and with a firm handshake that got firmer the more he liked you.

## **PHILLIP C. "PHIL" TOY - 1949-2015**

Phillip C. Toy, 65, died suddenly on Thursday the 28<sup>th</sup>, February 2015. Phillip received a bachelor's degree in Psychology and a master's degree in Education from the University of Massachusetts Amherst. In 1979 Phillip married his wife Alexis and started teaching at Mohawk Trail Regional School where he would teach for the next 32 years. Phillip was a passionate adventurer and outdoors man. He loved to fly, hike, swim, and play sports. He shared these passions with his family by coaching a multitude of local teams. Loved ones describe him as compassionate, generous, and fun loving. For several years, Phillip served on the Deerfield Recreation Commission, and shared his love of the outdoors with his peers, and the residents he served.

*A page in this annual report is set aside for those residents of Deerfield who passed in 2015.*



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# COMMUNITY SPOTLIGHT

## DEERFIELD COMMUNITY PLAYGROUND

Over the weekend of August 14<sup>th</sup> – 16<sup>th</sup>, the people of the Town of Deerfield came together to build a new playground for our children. About 150 different people participated - parents, grandparents, future parents, teachers, administrators, elementary and high school students, sports teams, town employees, Deerfield Academy employees, the town administrator, a Select Board member, students from Stoneleigh-Burnham, bank tellers from People's United, town residents who don't even have kids - you name them, they were here. Our local businesses and organizations donated supplies, money, food and expertise to support the build. What a fun, unifying, town-wide project, and what a great sense of accomplishment.

The project began in 2014 with discussions among the Deerfield Elementary School PTA members about the best way to achieve a new playground. At that point, the playground equipment was over 20 years old and had

become worn, damaged, unsafe and outdated; it also



provided limited accessibility for children with physical or developmental disabilities. The PTA put together a proposal to use Community Preservation Act Funds to build a new, accessible, exciting community playground for our children, and the town supported our plan by approving the funds at Town Meeting.

Ideas for playground features were solicited from the children, teachers and families of Deerfield, and these were used by the playground designer to create the final design. Deerfield Academy was an instrumental partner, removing and disposing of the old playground equipment and providing the rough grading. An amazing array of people came to help build the playground, and we did it all: digging holes, pouring concrete, raising poles, attaching platforms, assembling panels, installing wooden edging, spreading wood chips, and the truly team-testing events of raising the swings and assembling the zip-line glider, plus the vital support roles of providing food, water, and child care. After the build weekend, the contractors installed the poured rubber surface that provides wheelchair accessibility to the structure and the swings. The children were excited to be able to use the new playground when school opened, and wrote thank-you notes to the town and all the supporters.



COMMUNITY SPOTLIGHT - DEERFIELD COMMUNITY PLAYGROUND



Deerfield Town Community Preservation Act funds were used to purchase the playground equipment and pay for the installation of the poured-rubber surface, the supervision for the build, and the design; local

organizations and businesses donated funds to support additional needs such as shade structures, benches, landscaping, paving stones, concrete, gravel, and care and feeding of the volunteers during the build weekend, and provided expertise such as a free land survey, t-shirt design, and licensed hydraulics operators. The volunteer labor saved us approximately \$35,000, and all the donations from the community (work, money and supplies) saved us another \$20,000.

The new playground is varied, interesting, and accessible. Children use it every day: during school, after school, in the evenings, and on the weekends. We are not completely done – still coming is the addition of a shade structure, landscaping, benches, and signage – all of which should be installed in the upcoming year.

This project brought home to me that we live in a fantastic community – caring, generous, self-reliant, skilled and fun. Thanks to all of you!

Respectfully submitted,

Julie Chalfant Chair,  
Deerfield Elementary School PTA  
Playground Committee

**Thank you to the following generous sponsors for their support of the Deerfield Elementary School Community Playground Build!**

**Supplies:**

- Cowls Building Supply
- All States Materials Group
- Leader Home Centers

**Funding:**

- Polish American Citizens
- Ralph's Blacksmith Shop
- A.H. Rist Insurance Company
- Berkshire Gas
- People's Bank
- Jerry's Place
- Greenfield Savings Bank
- Sobieski CPA
- Roaming Farm

**Work and Expertise:**

- Deerfield Academy
- Environment Planning Association
- Gilmore Construction
- Fresh Jones Creative

**Food:**

- Hillside Pizza
- Champney's at Deerfield Inn
- Chipotle
- Clarkdale Fruit Farm
- Holiday Pizza
- Big Y Supermarkets
- Panera
- Primo Restaurant

## AN EXCERPT FROM "FALLEN SOLDIERS, LAMENTED SONS"

### DEATH, MOURNING, AND THE SOLDIER'S MONUMENT IN DEERFIELD

*Oh! bury me not 'neath foreign skies  
Where nought is bright to see,  
So far from home, from those whose eyes  
Are filled with tears for me;  
But bear my body to the spot,  
Near where the primrose smiled,  
When I play'd round our little cot,  
A merry, happy child.*

-"The Dying Soldier" by E. Walter Lowe

After the Civil War ended in 1865, the people of the United States attempted to make sense of the catastrophic loss of life that had resulted from the years of bitter conflict. The war's death toll was the highest that the country had ever experienced. To make matters worse, the soldiers who had died during the war were often buried where they fell, far from their homes and the families who mourned them. At this time, redemption and resurrection were understood as physical realities and consequently, the body retained an identity and importance even after death. If a family was unable to bury or visit the gravesite of someone they had lost, it was difficult for them to move through the necessary stages of grief. For many families, the death



of a soldier remained an abstract concept, one that was not tied to the physical reality of a gravesite.

During the nineteenth century, death was a carefully monitored affair. It was important that a person have a "good death," one that took place at home, surrounded by family. According to the historian Drew Gilpin Faust, it was important that family members witness a person's death "in order to assess the state of the dying person's soul." These observations would then be used "to evaluate the family's chances for a reunion in heaven." If, as was often the case during the War, a person died away from home, his family could never truly know if they would be reunited in heaven.

The inability to administer a Good Death and the near impossibility of burying the body according to correct funerary custom was a traumatic reality that many families were forced to accept. As a result, many found new ways to mourn the loss of their loved ones. Local monuments that were erected to honor the war dead were one way in which families attempted to process and understand the deaths of loved ones whose graves lay hundreds of miles away.

These monuments, which often adopted traditional funerary forms, served as a collective gravestone for the men whose names were inscribed upon it. Through the act of inscribing a person's name onto the monument, the abstract concept of a person's death became physical reality. These monuments gave families a place where they could gather and remember the person they had lost. In the absence of a gravestone, these monuments gave the war dead a physical presence in their community. In this way, the men who had fallen on faraway battlefields were symbolically returned to their towns and to their families. Many of these monuments also became the center of annual Memorial Day celebrations and served to remind communities of those they had lost. They promised to perpetuate the memory of the fallen through time, ensuring that future generations learn from their sacrifice. Finally, references to liberty, loyalty and national unity helped communities understand what their soldiers had died for.

Of the 303 men that Deerfield, Massachusetts sent to war, only 261 returned. The bodies of the 42 men who had died in service were mostly buried where they fell, far away from the town and their mourning families. One of these men was James Hitchcock, the son of Nathaniel and Calista Hitchcock. On August 13, 1862, at the age of 20, Hitchcock joined the 27th Regiment of the Massachusetts Volunteer Infantry, Company C. In a letter to his father, he wrote, "I sometimes think, enlisting in the service of my country the only unselfish act of my life." He served under General Butler during the Virginia Campaign, acted



as Orderly to one of Butler's staff officers, and was later promoted to captain. On May 16, 1864, he was captured at the Battle Drewry's Bluff in Virginia.

Frank W. Pratt, a resident of Deerfield at the time, remembered that during Hitchcock's imprisonment, his mother would "come day after day to the Post Office in the hope that there might be a letter from her boy." Sadly, the letter would never come. Four months after he had been captured, on September 18, 1864, Hitchcock died from "cruel treatment" at Andersonville Prison. Like so many of his comrades,

Hitchcock was buried in the fields surrounding the prison. Between July and August of 1865, during an effort



to reinter and identify the bodies buried at Andersonville, he received an official gravestone. On August 17, the ground where Hitchcock was buried was dedicated as the Andersonville National Cemetery. Although Nathaniel and Calista Hitchcock had the small comfort of knowing where their son was buried, they could not easily visit the gravesite. In 1865, they erected a small monument on their family's plot in Deerfield's Laurel Hill Cemetery. The monument, a tall marble obelisk that stands on a small mound of earth, is now located next to the graves of Nathaniel and Calista who, in turn, are buried near Nathaniel's parents. Today, almost all of the inscriptions have weathered away. On the front of the monument, is an image of what appears to be an urn and on the side are the words, "JAMES CHILDS, only child of Nathaniel & Calista C. Hitchcock, was born Nov. 28, 1841." Unfortunately, the rest of the inscriptions are now illegible. Although they now had a memorial for their son located closer to home, Nathaniel and Calista



were nevertheless happy when, in 1866, the town announced plans for a Soldier's Monument in Deerfield, presenting the Hitchcock's with yet another opportunity to memorialize their son.

The idea to erect a soldier's monument in Deerfield can be attributed to George Sheldon, a native Deerfield resident who served as the town's unofficial historian. While attending the funeral of Col. George Duncan Wells on October 21, 1864 in Greenfield, Sheldon thought of "the thousands of soldiers whose last resting place could never be known," as well as those who "[slept] on each great battlefield". Unlike Wells, whose body had been returned to his family and buried according to correct funerary custom, these men would never receive the honor of a proper burial. It was while contemplating this sad fate that Sheldon first thought of building a monument to honor the fallen soldiers from Deerfield.

### **ABOUT THE SOLDIERS' MONUMENT:**

The historic monument, unique for its early completion after the war, the use of a figure, particularly the aged quality of the soldier at parade rest, is a large monument made of Connecticut Valley Sandstone mined from the quarries in Portland, Connecticut. Composed of dado, obelisk and figure, all in Portland Brownstone, the monument is early, erected in 1867, and is unusually early to have a surmounting soldier's figure.

### **STABILIZATION TREATMENT**

This figure was treated based on the expectation of a future interior display of the object with minimal visible evidence of intervention, resulting in a final appearance close to existing conditions. The process entailed

- light surface cleaning, allowing black deposits to remain;
- the cleaning of cracks with pressurized air and water;
- the injection of fragile surface regions with B-72 bulked with red sands in recessed cracks,
- the stabilization of the legs with 3/4" stainless steel threaded rods,
- the insertion of 5/8" rods in the self-base and;
- insertion of small rods in regions in threat of breaking due to through-cracks or large sheeting.

**REMOVAL PREPARATION AND RIGGING**

The site was set with scaffold to provide a work platform around the base for access to the sculptural surfaces. The scaffold extended above the sculpture so that an aluminum I beam could be placed across, and the sculpture secured with a hoist during all phases of stabilization.

Cracks in the figure were injected with epoxy in fragile regions that required slinging. A clean nylon strap was placed under the arms, and the hoist lightly tightened to provide support.

The base of the sculpture was assessed for realignment; this involved cleaning debris from the open cracks and tightening slowly with clamps and ratchet straps to stabilize the figure. Epoxy was injected in the larger cracks, and allowed to set.

A great deal of work was eased by mild temperatures during the time period of the work, allowing for easier work conditions, and allowing epoxy to set prior to removal of the figure.

After crating of the sculpture in place, it was removed, carefully, by crane, and placed in temporary storage in the “Blue and White Hall” at Pocumtuck Valley Memorial Association.

**WHAT’S NEXT?**

As funds become available, the original figure will be transferred to the Deerfield Town Offices. Once there, it will be scanned digitally. This ‘virtual model’ of the figure will be ‘repaired’ – all cracks sealed, parts of the figure realigned, and a new rifle included. This ‘repaired’ computer model will be the source for the fabrication of a new figure to be placed on the pedestal in Old Deerfield Town Common. This replacement will likely be formed of a resin substance, which would match the look of the original, and be capable of withstanding years of harsh New England weather.

The original figure itself will likely be left unrepaired, and moved to a permanent display at Deerfield Town Hall. The figure will be safely set into a museum-quality enclosure, illuminating and protecting the figure, and making it available to the residents and visitors of Deerfield for ages to come.

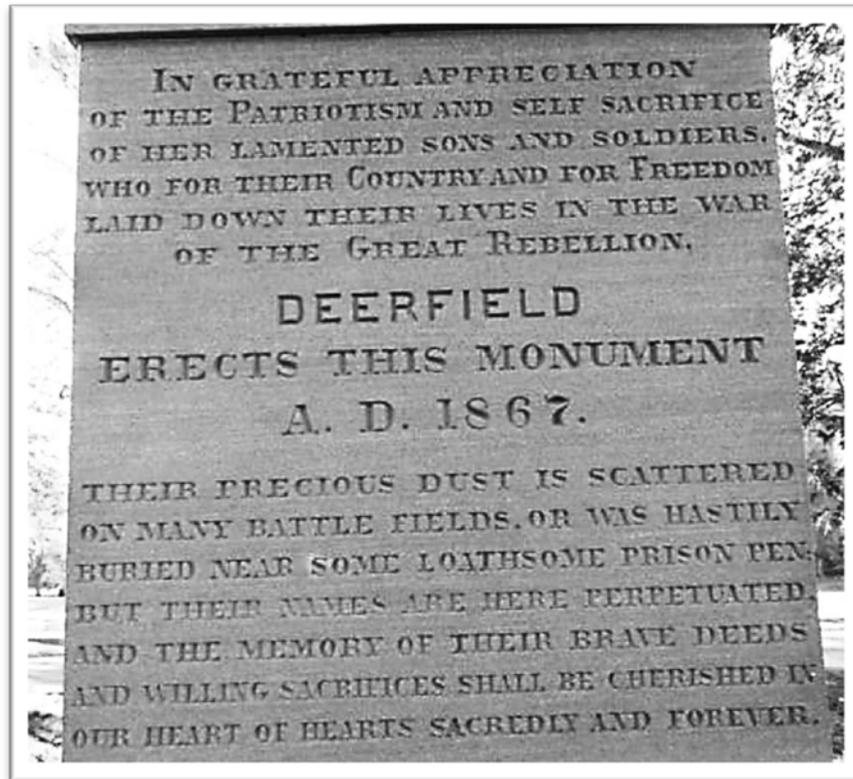


**ACKNOWLEDGEMENTS**

The Town of Deerfield wishes to recognize the assistance and efforts of the following:

- Tim Neumann**, Director, Pocumtuck Valley Memorial Association
- Deb Blodgett**, PVMA Civil War Memorial Project Facilitator
- Philip Zea**, Executive Director, Historic Deerfield
- Keith Finan**, Chief Financial Officer, Deerfield Academy
- Katherine McKay**, Director of Gift Planning, Deerfield Academy
- John Nove**, Chair, Deerfield Historical Commission
- Kayce Warren**, Town Administrator, Town of Deerfield
- Kevin Scarborough**, Superintendent of Public Works Operations, Town of Deerfield
- and
- The Family of John and Pam Stobierski**

*We apologize for any unintentional omissions.*



# GENERAL GOVERNMENT

Deerfield employs the open town meeting form of government and is led by a Board of Selectmen. The town has its own police, fire, and public works departments. The fire department and the post office both have two branches, in South Deerfield (where most of the town offices are) and in Old Deerfield Village, near Memorial Hall and the Old Town Hall. The town's Tilton Library is connected to the regional library network and is located in South Deerfield. The nearest hospital, Baystate Franklin Medical Center, is located in Greenfield, as are many regional and state offices.

Deerfield is represented in the Massachusetts House of Representatives by the First Franklin District, which includes the southeastern third of Franklin County and towns in north central Hampshire County. The town is represented in the Massachusetts Senate by the Hampshire and Franklin district, which includes much of eastern Franklin and Hampshire Counties. The town is patrolled by the Second (Shelburne Falls) Barracks of Troop B of the Massachusetts State Police.

Deerfield is represented in the United States House of Representatives as part of Massachusetts's 2nd Congressional District and has been represented by Jim McGovern of Worcester. Massachusetts is currently represented in the United States Senate by senators Ed Markey and Elizabeth Warren.

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## ELECTED OFFICIALS

### TOWN MODERATOR

Peter James..... 2016

Presiding over every Annual and Special Town Meeting, the Moderator is elected for a six-year term.

### BOARD OF SELECTMEN / BOARD OF HEALTH

Mark E. Gilmore ..... 2016  
David W. Wolfram..... 2017  
Carolyn Shores Ness ..... 2018

*“...The Selectmen shall have the general direction and management of the property of the Town and in all matters affecting the interest or welfare of the Town...”*

-- From the Bylaws of the Town of Deerfield

### BOARD OF ASSESSORS

John P. Coderre, M.A.A. (Chair) ..... 2016  
Francis G. Sobieski ..... 2017  
Charles A. Shattuck..... 2018

The Board of Assessors is required by Massachusetts law to value all real and personal property within the town at fair

market value as of January 1st preceding the fiscal year (as of January 1st, 2015 for fiscal year 2016). This service is provided by the 3 member, part-time board, a full-time administrative assistant, a contracted appraisal firm and a contracted mapping firm.

The Assessors' Responsibilities include the following:

- Valuation of real and personal property
- Setting the tax rate
- Assess and commit taxes
- Issue motor vehicle excise tax bills
- Process requests for abatements and appeals
- Review and process exemption applications
- Oversee overlay accounts
- Coordinate the Community Preservation Act Surcharge

#### How the Assessors Determine Value

Real property valuation in Massachusetts is based on "full and fair cash value," the amount a willing buyer would pay a willing seller on the open market. Assessors must collect, record, and analyze a great deal of information about property and market characteristics in order to estimate the fair market value of all taxable properties in their communities. All properties, including churches, educational institutions, State and Town-owned land, are also valued, even though they may be exempt from taxation.

Personal property valuation in Massachusetts (property not considered real estate and, generally, not part of one's home) is based on a combination of market value and utility value. Personal property located within the Town as of January 1<sup>st</sup> preceding the next fiscal year is required to be reported to the Town on a Form of List by March 1<sup>st</sup>.

The Commonwealth of Massachusetts requires that the assessed values be reviewed annually with sales statistics for the previous calendar year and that all properties be recertified every three years. Deerfield has completed re-certification for fiscal year 2014. The Town of Deerfield uses an independent appraisal service to inspect properties and to analyze sales.

#### Why Assessments Go Up When a Property Hasn't Changed

Since assessments reflect market value, rising/falling real estate prices in the community will result in generally higher/lower assessments. As several factors influence market value, the changes to assessments may not be uniform. One such factor is the style of the building. For example, one year, colonials will be in demand, thus raising their market value more than other styles and, another year, capes will be more popular. Another factor is location. For various reasons, certain neighborhoods are more attractive to buyers (in-town one year, rural the next...). Again, the resulting demand raises the price for homes in the preferred neighborhood. In addition, the condition of the property will affect its value. For two homes comparable in style, grade, and location, the better maintained home would have a higher value. While changes made to a property can affect value, these other factors must also be considered.

#### If You Disagree With the Assessed Value of Your Property

If, in your opinion, the assessment of your property is incorrect, by all means discuss it with the Board of Assessors. At the meeting, you will need to specify the items about which you disagree such as misinformation on the property record card or values of comparable properties lower or higher than yours. If so, cite specific examples. Information on all properties is available in the Assessors' Office and on-line at [www.deerfieldma.us](http://www.deerfieldma.us).

#### Abatements and Appeals

Once the tax bills have been mailed, an aggrieved taxpayer must go through the more formal process of filing for an

abatement. These forms may be picked up at the Assessors' Office. They must be filed with the Assessors on or before the due date of the first installment of the actual tax bill.

If the Assessors do not grant the desired abatement, the taxpayer then has the right to appeal to the State's Appellate Tax Board. The appeal must be filed within three months of the denial from the Board of Assessors. Information and applications are available from:

The Appellate Tax Board  
100 Cambridge Street, Suite 200  
Boston, MA 02114  
Phone: (617)727-3100  
<http://www.mass.gov/atb/>

How Property Taxes Are Computed

Before Proposition 2½ went into effect in Massachusetts in Fiscal Year 1982, the amount to be raised by the property tax in each community was essentially determined by what the community decided to spend in the coming year, either through its Annual Town Meeting, or its City and Town Council. Budgets were so determined and, then the tax rates were set to raise that amount. With Proposition 2½ in effect, the process is reversed. The tax limitation law sets the maximum amount a community may collect, or levy, from the property tax to "...2.5 percent of the total full and fair cash value of all real and personal property in the community" based on the previous year's valuation plus new growth. At the Annual Town Meeting, a budget is adopted. Budgets must be made to fit within that limit (with the exception of any override(s) or debt exclusion(s) passed by the voters). The budget total less the monies anticipated from other sources, such as state aid and local receipts from fees, etc., is the amount that needs to be raised through property taxes.

Determining the Tax Rate

Before the tax rate can be set, the Town must decide if they want all property to be taxed at the same rate, or if they prefer separate rates for a certain class of property, such as commercial/industrial. The Assessors prepare a Tax Rate Recapitulation sheet showing the total value for each class of property and its percentage of the town total. Using this information, the Board of Selectmen holds a Classification Hearing to decide if there will be a single or multiple tax rate(s).

What Assessors Do Not Do

Assessors do not make the laws that affect property owners. Tax laws are enacted by the Massachusetts Legislature. Various guidelines and regulations to implement the legislation are established by the Department of Revenue. The Assessors must follow these procedures and act in accordance with the law.

**PLANNING BOARD**

|                           |      |
|---------------------------|------|
| John R. Baronas, Jr.....  | 2016 |
| Henry Komosa, Jr.....     | 2016 |
| John F. Waite, Chair..... | 2016 |
| Roger J. Sadoski, Jr..... | 2017 |
| Paul W. Allis.....        | 2018 |
| Max R. Antes, Jr.....     | 2018 |
| Rachel S. Blain.....      | 2018 |

**TOWN CONSTABLE**

|                           |      |
|---------------------------|------|
| Sharyn A. Paciorek.....   | 2016 |
| Roger J. Sadoski, Jr..... | 2016 |

**APPOINTED OFFICIALS**

**FINANCE COMMITTEE**

|                              |      |
|------------------------------|------|
| Dylan E. Korpita .....       | 2016 |
| Albert N. Olmstead, Jr. .... | 2016 |
| John P. Paciorek.....        | 2016 |
| Jeffrey A. Upton.....        | 2017 |
| William J. Cummings.....     | 2017 |
| Ralph E. Healy .....         | 2017 |
| Mary A. Stokarski .....      | 2018 |

The Deerfield Finance Committee, appointed by the Town Moderator, functions in an advisory role formulating and overseeing the town budget. Working closely with departments, boards and committees, the Finance Committee recommends spending for both individual appropriations as well as the entire Omnibus Budget to the Board of Selectmen for approval and submission to Town Meeting.

**CONSERVATION COMMISSION**

|                                   |            |
|-----------------------------------|------------|
| <i>Stephen M. Barrett</i> .....   | 2016       |
| <i>Benjamin Byrne</i> .....       | 2016       |
| <i>Brian W. Dejnak</i> .....      | 2016       |
| <i>Louis S. Misiun, Jr.</i> ..... | 2016       |
| <i>Robert B. Cowles</i> .....     | (resigned) |

The Deerfield Conservation Commission strives to assist residents in understanding and complying with provisions of the Massachusetts Wetlands Protection Act, MGL Chapter 131,§ 40. Meetings are held regularly on the fourth Thursday each month and more frequently, if needed.

Residents are encouraged to consult the Commission when planning a project that is near a wetland area. To do this a Request for Determination (RDA) form can be filed with the Commission. The Commission will visit the site, review the plan, and make a determination.

This year, a number of interesting proposed projects that involved wetland concerns came before the Commission. It has reviewed plans by Lake Street Development for an extra-large solar installation on challenging terrain off River Road. The project is currently underway. Possible wetland issues were considered at the town-owned site next to the highway facility on Merrigan Way. It is also keeping an eye on the proposed Kinder Morgan pipeline currently going through the federal permitting process.

The need to issue Enforcement Orders occurred twice this year, when in one instance folks tried to solve erosion concerns along a riverbank without first consulting the Commission. Another resulted in blockage of a public way when measures to prevent erosion were not employed.

Several Certificates of Compliance were issued for completed projects that should then be filed with the Registry of Deeds.

The Commission regretfully accepted the resignation of Robert Cowles who found himself relocating out of the area. So, once again, the Commission is looking for a fifth member.

The Commission feels its work is important to the well-being of Deerfield and appreciates the opportunity to serve the town.

Respectfully submitted,  
Steve Barrett, Chair

**ZONING BOARD OF APPEALS**

|                                  |      |
|----------------------------------|------|
| Ronald J. Bohonowicz, Chair..... | 2016 |
| Robert J. Decker, III.....       | 2016 |
| Linda M. Dumas.....              | 2016 |
| Christopher R. Pichette .....    | 2017 |
| Ben Wadham.....                  | 2016 |
| Jamie Wadham .....               | 2016 |

This is a six-member Board, with one alternate, appointed by the Board of Selectmen. Zoning Board of Appeals is empowered to act in accordance with Massachusetts General Laws Chapter 40A and 40B, as well as the zoning bylaws detailed in the Code of the Town of Deerfield. They are responsible for issuing variances, special permits and other remedies as allowable. In concert with specific boards and committees, Zoning Board of Appeals participates in comprehensive permitting.

**PERSONNEL BOARD**

|                         |      |
|-------------------------|------|
| Marie B. Guerin .....   | 2016 |
| Nanci S. Schwartz ..... | 2016 |
| Mary A. Stokarski ..... | 2016 |
| Michele M. Komosa.....  | 2019 |

The Personnel Board saw growth during the past calendar year with new members: Nanci Schwartz, Michele Komosa, and Mary Stokarski, the Finance Committee appointee. All bring personal commitment and professional expertise to this committee.

The overarching task of the Personnel Board, for 2015, had been to commence a Classification Study. This includes a review of job descriptions for all town employees. All staff were asked to complete Position Analysis Questionnaires, which were then reviewed by supervisors and Department Heads. The Personnel Board has completed the review of job descriptions for the Police Department, Highway Department, and Wastewater Treatment Department. In addition, the members have also begun review of the Select board’s Office. The Personnel Board has recommended and approved job description for these

departments.

Since the current Compensation Schedule is more than five years old, the Personnel Board highly recommended that a review of town compensation be completed with the Classification Study. It was approved at Town Meeting that \$10,000 be allocated for a consultant to work with the Personnel Board for the Compensation study.

The Personnel Board also unanimously approved salary recommendations for appointments to the following positions:

- Superintendent of Public Works Operations
- Police Officer
- Waste Water Treatment Operator
- Foreman, Heavy Equipment Operator

To firm up meeting dates and to allow for better planning of actions needed to be made by this Board, members voted unanimously to meet on the first Monday of every month.

It is the Board's hope that membership will increase during 2016 to its five member limit. With the anticipated completion of the Classification and Compensation Studies, the Board plans to commence a review of the Town Personnel Bylaws and Personnel Policies.

*Respectfully submitted,  
Personnel Board,  
March 1, 2016*

**CAPITAL IMPROVEMENT PLANNING COMMITTEE**

- John Paresky, Chairperson ..... (appointed by Town Moderator)
- John N. Davey, Jr., Secretary ..... (appointed by Town Moderator)
- Kenneth M. Cuddeback ..... (School Committee)
- William J. Cummings .....(Finance Committee)
- Roger J. Sadoski, Jr. .... (Planning Board)
- Carolyn Shores Ness ..... (Board of Selectmen)
- Francis G. Sobieski ..... (Board of Assessors)

The former Chairperson of the Committee, Thomas G. Clark, resigned December, 2015. The Committee would like to thank Tom for all of his hard work and for all that he did for the Town and for the Committee.

The members of the Capital Improvement Planning Committee are appointed by several different boards, committees and town officials. The primary purpose of the committee is to study requested town capital improvement activities such as large equipment purchases, land acquisition, building construction and major repairs, as well as any other individual purchases that do not fall under the Omnibus Budget Line Items.

The Committee considers the relative need, impact, timing and cost for these requested expenditures and the effect each will have on the financial position of the Town. The Committee prepares a report recommending a Capital Improvement Budget for the next fiscal year which it submits to the Board of Selectmen for the Board's consideration and approval.

The Capital Improvement Planning Committee intends on putting together a projection of capital expenditures, for each of the ensuing five years, which it will submit to the Board of Selectmen and Finance Committee. It is anticipated that the projection will be updated annually.

**OPEN SPACE COMMITTEE**

|                         |      |
|-------------------------|------|
| John L. Knuerr .....    | 2016 |
| Corrinne E. Dugas ..... | 2017 |
| Alan C. Swedlund .....  | 2017 |

The Open Space Committee, appointed jointly by the Board of Selectmen and Moderator, evaluates the need for conserved lands in the Town of Deerfield, taking into account ecological concerns, passive recreation and viewsapes.

**HISTORICAL COMMISSION**

|                             |      |
|-----------------------------|------|
| Mary V. Andrianopoulos..... | 2016 |
| Bonita Conlon .....         | 2016 |
| David A. Driver.....        | 2016 |
| Henrietta J. Kocot.....     | 2016 |
| John J. Nove .....          | 2017 |
| Kenneth N. Schoen.....      | 2018 |
| Jane Trigère.....           | 2018 |

The year was a busy one for the Deerfield Historical Commission (DHC), dominated by a situation involving the Town’s Civil War Memorial that evolved as the year unfolded. The year also saw the retirement of Elizabeth “Betty” Hollingsworth in October, Commissioner for four years and an incredibly rich source of information on Deerfield in the 20th and late 19th centuries. She was made Commissioner Emerita, joining Ed Crafts and Helen Petrovic, Commissioners Emeriti, who contributed their knowledge and time to the DHC in its early days.

**COMMUNITY PRESERVATION ACT-FUNDED PROJECTS**

The Historical Commission received CPA funds that were spent on the following three projects:

***CIVIL WAR MEMORIAL***

Late in 2014, an evaluation by conservator Francis Miller of ConservArt LLC, funded by a State grant to the PVMA, determined that the life-size sandstone sculpture of the soldier atop the town’s Civil War Memorial on the Common in Old Deerfield was structurally unsound. It was standing 29 feet off the ground balanced on a single leg and riddled with cracks. The possibility that the soldier could fall from his perch posed a serious liability to passers-by as well as to the historic statue itself. Miller’s recommendation was that the statue be permanently removed, the pedestal restored, and a replica returned to its apex.

The Historical Commission applied for and was awarded sufficient CPA funds to reinforce the sandstone so that the statue, crated for support and protection, would survive the move from its pedestal, thus eliminating a dangerous situation. Due to various delays work finally began in November 2015 and the statue was taken down by crane in early December, a timetable made feasible by the mild winter. The statue is currently being stored in a classroom at the PVMA where conservation will be completed in anticipation of a move to an indoor exhibit venue, most likely Town Hall. At some point, the statue will also be scanned to provide the information to create a replica which will be returned to the top of the pedestal. The pedestal will also be strengthened and conserved prior to the return of the replica-soldier. A generous gift to Deerfield Academy will assist in the funding of the remainder of the project.

*ALBANY ROAD CEMETERY*

After a CPA-funded evaluation by Kai Nalenz of New England Gravestone Services in 2013, funds were awarded the following year to repair the 77 stones most in need of immediate work (termed “category 1”). This included the four unusual ‘table stones’ which had fallen off their legs. It excluded the 102 stones (“category 2”) that, according to Nalenz, were likely to deteriorate to category 1 within five years. Since CPA funds can be spent on a project over a three year period, it was decided to hold off on having the work done on the category 1 stones in 2015, to apply for CPA funds in the spring of 2016 for the work on category 2 stones, and then to put all of the work in the Albany Road Cemetery out to bid as a single job.

Partners in this project are Historic Deerfield, which revised and reprinted its guide to the cemetery and will erect an interpretive sign on-site when the restoration is complete, and Deerfield Academy, which made a significant contribution toward the restoration. In addition, a generous gift from the Childs Family in the summer of 2015 supported the restoration of 17 graves belonging to family members.

*SUGARLOAF CEMETERY*

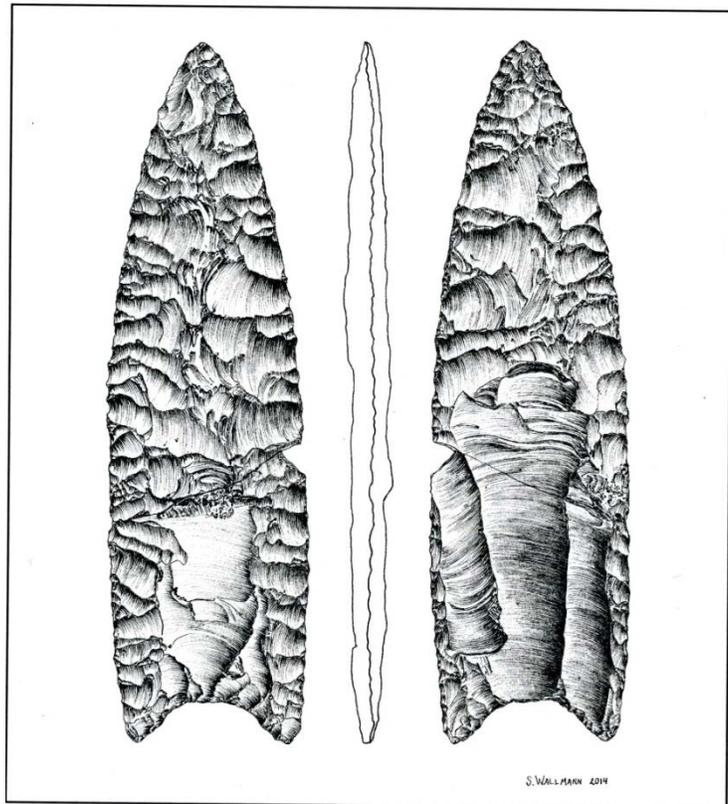
After a number of false starts, work on restoration of the Sugarloaf Cemetery neared completion with the awarding of a contract for the installation of a new fence along Sugarloaf Street. Rusted iron and red-mortared sandstone will be replaced with the granite posts and cedar rails found in several of the Town’s other historic cemeteries. The project will be completed in the spring of 2016.

ARCHAEOLOGICAL ACTIVITIES

Late in 2014, we learned that Deerfield Academy would be providing the town with a custom-made display cabinet to exhibit the artifacts unearthed by Dr. Mike Gramly and his team at the Sugarloaf Site, a Paleolithic hunting camp occupied over 12,400 years ago. The excavated ancient tools had recently been presented to the Town by DEDIC, managers of the property. Working with Dr. Gramly, the Commission Chair created labels, mounts and texts to explain the significance of the site and the artifacts. Gramly also presented a talk on the significance of the site to a crowd of over 100 at the exhibit’s official opening in April. Special thanks go to Bob Callahan of Hillside Woodworking for fabricating the case and Tom Sharpe from the Deerfield Academy for drawing up the plans and assembling the finished unit.

January 2016 marked the two-year anniversary of the Town’s Archaeological Accountability Policy created and administered by the DHC. During 2015, only one archaeological study took place in Town. It was conducted by UMass Archaeological Services, a contract organization associated with the Anthropology Dept. at UMass. They were hired by

UMass to investigate the area around a barn that was to be demolished on the property of the UMass Agronomy Farm on River Road. Nothing unusual was found in the survey that was done and the University was given the OK by the



Massachusetts Historical Commission to proceed with the demolition.

Bud Driver, the Commission’s archaeology resource officer, took an active role in providing information on the archaeological impact the Kinder Morgan gas pipeline would have on the cultural resources of Deerfield. Together with Phil Zea, Director of Historic Deerfield, they pointed out in their letter that the route the pipeline would take through the North Meadows would pass through the Old Deerfield National Historic Area and more specifically likely disrupt several known Native American sites in the vicinity of Pine Island and the nearby Pocumtuck Ridge.

**TURNER’S FALLS BATTLEFIELD GRANT**

The DHC Chair represented the town (a grant partner) at monthly Advisory Board meetings in Montague. The National Park Service grant to Montague for \$60,000 involves researching the 1676 Falls Fight, a significant event in King Philip’s War. In Phase I, currently underway, a team of consultants from the Mashantucket-Pequot Museum in Connecticut was hired to survey the historical documents that describe the encounter in which a group of colonists killed over 300 Native Americans, mostly women and children, at their encampment. The massacre took place in a part of then-Deerfield which is now the Riverside area of Gill just above the Great Falls. Representatives from four of the Native Americans tribes that were present at the site also serve on the Advisory Board were contracted to contribute narratives of the event as passed down through their oral tribal histories. By the end of year two, formal public meetings had been held to discuss the information which has been gathered. Reports and narratives have also been posted on the Town of Montague’s website and monthly meetings (first Wednesdays at 11) are open to the public.

**WESTERN MASSACHUSETTS COALITION OF HISTORICAL COMMISSIONS**

The Commission Chair was a founding member of this new group made up of representatives of all the Historical Commissions in Western MA as well as personnel from each of the area’s regional planning agencies. The group meets quarterly with various State officials and guest speakers to discuss issues of common concern.

**SPECIAL THANKS**

The Commission expresses its appreciate to Brigitte Herzog and David Barclay, staff members at Historic Deerfield, who were regular attendees and non-voting participants at Commission meetings, each for a part of the year.

**COMMUNITY PRESERVATION COMMITTEE**

- Daniel Graves, Chair ..... (Appointed by Town Moderator)
- Rachel Blain .....(Appointed by Board of Selectmen)
- Kenneth Schoen ..... (Appointed by Historical Commission)
- Roger Sadoski, Jr. .... (Appointed by Planning Board)
- Bruce St. Peters ..... (Appointed by Board of Assessors)
- Alan Swedlund ..... (Appointed by Open Space Committee)
- VACANT ..... (Appointed by Conservation Commission)
- Robert Ackermann ..... (Appointed by Recreation Committee)
- VACANT ..... (Appointed by Regional Housing Authority)

The Community Preservation Committee was created after acceptance of the Massachusetts Community Preservation Act, General Law Chapter 44B, by Town Meeting in 2007.

The Massachusetts Community Preservation Act website ([www.communitypreservation.org](http://www.communitypreservation.org)) details aspects of the enabling legislation, but a brief synopsis of its purpose is noted below:

“The Community Preservation Act provides new funding sources which can be used to address three core community concerns:

1. Acquisition and preservation of open space
2. Creation and support of affordable housing
3. Acquisition and preservation of historic buildings and landscapes

A minimum of 10% of the annual revenues of the fund must be used for each of the three core community concerns, and up to 5% may be used for administrative expenses of the Community Preservation Committee. The remaining funds can be allocated for any combination of the allowed uses, or for permissible recreational use.”

Each Community Preservation Committee must follow certain steps as part of the grant process. In Deerfield, the Committee begins by holding an information session to notify interested parties of funding availability and detail the application schedule. After applications are received and reviewed, another public information session is held. This open meeting allows for public discussion on the grant submittals. Once the CPC has approved proposals, recommendations are presented for funding at Annual Town Meeting.

Deerfield approved a surcharge of three percent (3%) of property taxes with the first \$100,000 exempted to provide funding for these activities. By becoming a 3% community, the Commonwealth provides matching funds in two additional rounds of funding which results has resulted in historically matching funds of between 29 – 100% of the town’s surcharge. This leverage is critical for the impact these funds can have on bettering our Town. For the Fiscal Year funding cycle, the CPC recommended Town Meeting reserve funding for the projects noted below.

| <b>Preservation Category</b> | <b>Application</b>               | <b>Purpose</b>    | <b>Voted Amount</b> |
|------------------------------|----------------------------------|-------------------|---------------------|
| Historical Preservation      | Civil War Monument               | Structural Repair | \$39000.00          |
| Historical Preservation      | Cemetery Gravestone Preservation | Various           | \$23,000.00         |
|                              |                                  | Cemeteries        |                     |
| Administrative               |                                  | Administrative    | \$10,000.00         |

The Deerfield CPC would like to thank applicants, residents, and town officials that have participated in this process. We look forward to continued preservation activities that meet the needs of the community.

# TOWN DEPARTMENTS

## ACCOUNTANT

Brenda K. Hill ..... Town Accountant

Free Cash was certified on October 8, 2015 for \$1,417,323. The calculation of Free Cash is the result of a combination of many factors, including unspent Free Cash from the previous year, receipts in excess of estimated for FY2015, and unspent appropriation balances for FY2015. In Deerfield, Free Cash has historically been used to finance capital purchases. In recent years, it has also been used to cover budget shortages due to tax levy limitations.

The South County EMS Enterprise Fund completed one full year of operations as of June 30, 2015. On October 8, 2015, Retained Earnings were certified at \$502,973.

FY2015 was a most challenging year for the Town Accountant position, as many changes brought extra work and more opportunities. On July 1, 2014, the accounting work moved from one software program to another. There were many hours of formatting the new system, training on how to use it, and trial and error to develop new procedures and methods of communication with the treasurer/collector software package and with other departments for warrant submissions. In addition to that, the South County EMS start up added a layer of additional responsibilities with the adoption of the enterprise fund form of financial reporting and extra meetings and discussions to iron out the details.

FY16 is shaping up and progress continues to be made to strengthen working relationships and fiscal controls. Municipal Laws continue to evolve and change, which requires constant monitoring and review. Classes are preparing me for the Town Accountant Certification exam in March, and I welcome the challenges to understand my position more deeply and serve the Town of Deerfield well.

## CLERK / TREAS / COLLECTOR

Barbara J. Hancock ..... Town Clerk/Treasurer/Collector  
Sarah M. Misiun ..... Assistant Collector/Treasurer  
Patricia M. Raymer ..... Assistant Town Clerk

The Town of Deerfield issues Real Estate and Personal Property taxes bills on a Semi-Annual schedule using actual data, rather than preliminary. The tax rate setting process is a multi-step process that begins shortly after the close of the prior fiscal year and involves several different Town departments as well as State agencies. The release of the first half tax bills can vary depending on the progress of the tax rate setting process. The first half fiscal year 2015 taxes were issued on December 29 and were due thirty days later, on January 28. The second half installment is always due May 1.

The following report of receipts for the fiscal year 2015 is for informational purposes:

Real Estate.....9,389,507.47  
Community Preservation Act ..... 182,497.40  
Personal Property .....392,102.31

TOWN DEPARTMENTS - AGRICULTURAL COMMISSION

|                                    |                  |
|------------------------------------|------------------|
| Motor Vehicle Excise .....         | 646,614.50       |
| Sewer .....                        | 522,879.18       |
| Income & Expense Liens .....       | 12,400.00        |
| Tax Title .....                    | 69,437.92        |
| Interest & Fees .....              | 76,113.69        |
| Farm Animal .....                  | 3,956.66         |
| Transfer Station Stickers .....    | 53,315.00        |
| <u>Transfer Station Bags .....</u> | <u>37,210.00</u> |
| TOTALS .....                       | 11,386,034.13    |

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**AGRICULTURAL COMMISSION**

|                                 |      |
|---------------------------------|------|
| John R. Baronas, Jr.....        | 2016 |
| Thomas G. Clark .....           | 2016 |
| Peter S. Melnik.....            | 2016 |
| Francis G. Sobieski, Clerk..... | 2016 |
| Stephen D. Taylor, Chair.....   | 2016 |
| Kenneth S. Williams, IV .....   | 2016 |

The Agricultural Commission is a seven-member board, appointed by the Board of Selectmen. The Commission actively participates in agricultural development in Deerfield, works closely with local farmers, the Massachusetts Department of Agriculture, regional agricultural commissions, and other community organizations to monitor state and federal regulations as they affect farming activities.

# PUBLIC SAFETY

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## DEERFIELD POLICE DEPARTMENT

### Mission Statement

*"We, the members of the Deerfield Police Department, are committed to excellence in law enforcement and are dedicated to the people, traditions and diversity of Deerfield. In order to protect life and property, prevent crime and reduce the fear of crime, we will provide service with understanding, response with compassion, performance with integrity and law enforcement with vision."*

I am pleased to present to you the 2015 Deerfield Police Department Annual Report. The officers, supervisors, and staff continue to deliver a superior product to the residents of Deerfield.

### Staffing

The Deerfield Police Department is comprised of the Chief of Police, two full-time police Sergeants, five additional (5) full-time and twelve (12) part-time officers. Officers are organized into three shifts of two officers per shift who are accessible to the public 24 hours a day, 7 days a week and 365 days a year. On each shift there is an officer assigned to Old Deerfield area (District Two), and one officer assigned to South Deerfield (District One). This ensures that residents all across town get equal response and patrol time.

The Police Department also employs a full-time administrator who is responsible for handling day to day administrative functions including: public information requests, payroll, bills, detail billing, emergency scheduling, equipment acquisition, fleet maintenance scheduling, and answering both the lobby and telephones, etc.

At the end of August, an additional position of School Resource Officer (SRO) was added. The individual Officer Brian Ravish who was born and raised in Deerfield developed a rapport with all five schools. This position was possible due to Deerfield Academy providing a significant donation towards the position.

In December of 2015, Garrett Danna left his full-time position for a job with the North Brookfield Police Department. This is in close proximity to his home town. We wish him all the best. In July of 2015, part-time police officers Mark Wilkins, Dane Jobst, and Matthew Sherman were appointed.

In September 2013, the Board of Selectmen entered into a regional partnership with both Greenfield and Montague for a shared Animal Control Officer. This position became effective October 1, 2013. Since that time, we have seen a tremendous effort from the officer assigned to this regional task. Residents' concerns and complaints have been addressed with utmost professionalism. This position is nearing the end of the three year agreement and the Town is currently in negotiations to continue the position.

### Equipment

The police department continues to replace one cruiser on an annual basis. This is due to the annual mileage driven, idle time, and wear and tear on a vehicle. With two personnel on twenty-four hours a day, our annual mileage is around 140,000 miles.

Personnel have been pleased by the new Ford Police Interceptor Utility vehicles. The all-wheel drive provides a solid

platform in all weather. The all-wheel drives have pushed police departments forward light years when it comes to snow and sleet. The Crown Victoria's were okay at best in the snow.

In September 2013, I spearheaded a regional computer system for police and fire departments in Franklin County. This will allow for interoperability and sharing of information. This system will encompass eighty-one different agencies which all share the same regional dispatch center. It will save the Town of Deerfield several thousands of dollars a year in annual maintenance fees. My goal was to have the system operational in fiscal year 2015. Five hundred thousand dollars was allocated for this project through the state emergency 911 grant funds. Several meetings have taken place, and the project is moving forward. Like most large scale projects, they take time; this project is scheduled to be completed in the calendar year of 2016.

Social media has become a standard with today's technology. Our agency started a Facebook web application page in 2011. Since last year, we have noted the individuals looking at our social media pages to be in excess of 3,400. Officer Adam Sokoloski routinely maintains both Facebook and Twitter. When significant events are posted it is not abnormal to see in excess of thirty thousand views.

#### Calls for Service

The Department is very active in responding to calls for service. Calls for service within this area are defined as requiring a police action; this does not include mere directions, or questions. Officers respond to all fire and ambulance calls. Officers assist at these scenes with traffic control, rendering medical aid and if needed are authorized to drive the ambulance to a medical facility. The total number of assigned calls for service for the 2015 calendar year was 15,215. This is an average of 41.68 calls for service on the average day.

There were 298 arrests by officers, 229 active investigations, 2,229 motor vehicle stops, 1,142 motor vehicle citations issued, 122 parking tickets, and 315 medical emergencies.

Our Officers patrol all areas of the Town of Deerfield watching for any unusual activity while keeping all residents and visitors safety in mind. Making notifications to the utility companies as well as reporting any road hazards to the appropriate highway agency. We continue to have an open communication with business owners and perform business checks daily. Officers continue to perform vacant house checks and provide target traffic enforcement in problem areas.

Officers on road patrol perform law enforcement patrol activities including, but not limited to, arresting violators of the law, checks of property and persons, conducting security checks of buildings, or dwellings, investigate traffic crashes, and enforcement of traffic offenses, including Operating Under the Influence (OUI) investigations. Aside from road patrol, these officers also assist with criminal investigations, including searching for missing persons, runaways, and wanted persons. All of this activity is documented in reports, logs and calls for service as officers are responsible to present testimony and evidence in court.

For patrol activity and coverage of calls for service, we divide the Town into two primary patrol areas. District one is South Deerfield, and District two is Old Deerfield. The line primarily follows Hillside Road, over Lee Road. This allows for the officers to be visible in all areas of the community.

The Police Department daily logs have been placed online. They are accessible through the Department's website, on the bottom right hand corner, under "Weekly Logs". This will allow the residents to view the day to day activities, as well as research events that may have transpired in your area.

#### Major Events

Deerfield is a hub of activity with several events taking place throughout the year. It's not uncommon for these events to draw hundreds if not thousands of visitors and participants to our town. With the constant fluctuation of our population for

these events it is imperative that we maintain an active role to insure the safety of all. Our participation in these events can range from traffic control to community policing and everything in between.

Throughout the spring, summer and fall several road races are held in town. Some of these races are the 2nd Annual VFW-SMAC Run Round the Mountain 5K and 10K, Old Home Day 5K Run/Walk Road Race and The Deerfield Mile. In August, the Deerfield Dirt Road Randonnee (D2R2) event annually brings more than 1500 riders to our area. In November, 93.9 The River's radio host Monte Belmonte walks 26 miles from Northampton, through Deerfield to Greenfield to raise awareness and funds for hunger in Western Massachusetts. Officers direct traffic and block roads so that participants and spectators can relax and enjoy the day.

With the town utilizing two fire districts, the police department has taken a more active role in facilitating communication in regards to emergency management. This has been accomplished through a team atmosphere with the South County EMS, South Deerfield Fire District, Deerfield Fire District, Board of Health/Building Inspector, and Selectmen's Office.

#### Training

In July of 2015, Officer Brent Griffin one of our part-time officers completed the R.O.C (Recruit Officer Class), at the Western Massachusetts Police Academy in Springfield. Officer Griffin self-sponsored to better his education and training; he paid the full tuition out of his own pocket. The academy is 26 weeks of rigorous and challenging training. Personnel who graduate are better suited to serve the people of the community and we are proud of his extraordinary accomplishment.

Sergeant Harry Ruddock and Officer Adam Sokoloski attended basic arson investigation which was provided by the North Western District Attorney's Office. The conference provided a base line on cases of Arson.

We are in constant partnership to make sure the schools are as safe as possible. As most are aware, this is challenging being that Deerfield has five schools; Deerfield Elementary, Frontier Regional High School, Bement, Eaglebrook and Deerfield Academy. In total, there are over twenty-five hundred students in Deerfield, this does not include school staff. The schools including students and staff bring in a daily influx of over four thousand.

As always, the Deerfield Police Department is dedicated to serve the community, residents and visitors of the Town of Deerfield. As the days, months, and years continue to pass, please do not ever hesitate to contact us if you have a question or concern.

Sincerely,  
John P. Paciorek, Jr.  
Chief of Police

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## **SOUTH COUNTY EMERGENCY MEDICAL SERVICES**

South County EMS (SoCEMS) is extremely proud of the service we have been providing and the growth we continue to enjoy. As we continue to refine and streamline our service, we look back at the incredible strides taken to advance the care our community receives. We have learned a great deal about what works and what doesn't work here in southern Franklin County, and all despite being fewer than two years in operation. In the 2015 calendar year SoCEMS responded to 802 emergency calls for service, and nearly three quarters of the 593 patients we transported to the hospital required, and received, Advanced Life Support (ALS) interventions from our very own cadre of Paramedics. This is remarkable in that these life-saving interventions were not at our immediate disposal before the creation of South County EMS.

We know that this advanced level of care is vitally important because thirteen of our responders have recently been

nominated to receive awards from Western Mass EMS for their efforts in “saving a human life.” These responders, along with members of the local Police and Fire departments, were instrumental in saving the lives of three people last year who suffered cardiac arrests. These community members were brought back to life through the direct efforts of our EMTs and Paramedics and we believe they would not be back with their families today were it not for the increased level of expert service our department is now able to provide. I have made sure to include the names of these 13 South County EMS responders at the end of this report.

Our 911 responses cover a variety of emergencies, including individuals with medical concerns, missing person searches, support for fire ground operations, and other inter-departmental cooperation. Beyond 911 responses, our staff is heavily involved in community outreach and education initiatives. In the past year, our department has participated in a variety of programs such as Operation Lifesaver with Amtrak and the railroad, first aid and safety outreach for school-age children, EMS education and training our local fire and police responders, participating in the Deerfield Elementary School playground build, and a host of other events and activities.

Looking forward to the next year and beyond, two immediate challenges we face are how to continue providing the most effective staffing coverage and where to establish a permanent home for our service. And we are committed to finding solutions that will continue to offer the service at a fraction of what it would cost each town to do it alone. Every month that goes by we learn more about our unique department, both operationally and fiscally, and we are confident we can continue to refine our extremely young department into the perfect EMS agency for our community.

#### Staffing

South County EMS is able to regularly provide ambulance coverage through the use of two ambulances, with a third free to provide First Aid duties for local school sports, community special events, and as a backup when needed. The first ambulance, currently based out of the South Deerfield Fire Department, is crewed 24 hours a day, 7 days a week, by our full-time staff of Paramedics and EMTs. This staff works a rotating schedule of days and nights which includes at least two Saturdays, two Fridays, and one Sunday every month. This schedule allows for larger durations of time off for the staff in between shifts, and makes our department competitive with fire-based EMS services. This schedule also allows for our staff to take on additional duties and responsibilities within the department, including community outreach initiatives. When our full-time staff members are off at training, on vacation, or out sick, their shifts are covered through the use of over time or by our per diem staff, which is comprised of experienced providers from our own community or neighboring departments. Based on many factors this primary ambulance is able to cover approximately 700-750 of our total calls each year.

Our second line ambulance, sometimes referred to as our “ready-reserve” ambulance, is designed to be staffed by local EMTs who live or work in town and stop what they are doing to provide care when the first ambulance is already on a call. These EMTs sign up to cover a block of time each day for \$8/hr, and then are paid their full rate, typically \$13/hr, when they are activated. Finding local EMTs able to staff the second ambulance has proven difficult, though this has not come as a surprise. This staffing problem existed prior to SoCEMS, and was a major factor in the initial decision to regionalize and add full-time paramedic coverage. Though there aren't as many local EMTs available as we would like, we are still typically able to cover the remaining calls we receive through a traditional “call staff” response model. On the rare occasions when we receive more calls at one time than we are able to cover ourselves, we request “mutual aid” from a neighboring jurisdiction to come and provide care. This is common practice across all emergency service disciplines, and something we provide back to our neighboring communities when they find themselves in similar situations.

As we close out our second year of operation, we have been looking closely at ways South County EMS may be able to provide more consistent staffing for our second ambulance and more reliable backup staffing for our first. As a result, South County EMS is in the process of adding an additional full-time paramedic to cover staffing gaps on our primary ambulance when existing staff is committed to other duties. We are also adjusting the way that our “ready reserve” ambulance is staffed, by creating an additional per diem shift during our busiest hours. This additional “impact shift” staffing will not only provide

the extra coverage we sometimes need, but also allow us to expand our community initiatives and give an opportunity for our local EMTs to stay engaged and fresh when it comes to their emergency medical expertise. It is worth noting that these improvements in staffing models can occur within our existing budget, and will not represent an increase of expense to our member towns.

With the addition of the full-time positions in our EMS system, we recognize that our existing local call staff may have fewer opportunities to respond than they once did. As a department, we have been developing ways to maintain the group of local EMTs and Paramedics that we've relied on in our towns for so many years, and continue to call on regularly. Last year, our department entered into an agreement with Community911 Training in Greenfield to offer regular training, free of charge to our full list of EMTs. This type of resource is invaluable when it comes to maintaining a healthy and robust roster of EMTs and Paramedics, and we continue to look for ways to keep our providers educated and trained so that they can continue to provide outstanding care to our citizens. It is vitally important to us that we continue to encourage our local cadre of emergency responders as well as recruit and foster new EMTs as they become available to our community. Responders are the backbone of any EMS system, and South County is no exception.

### Housing

The second challenge South County EMS is currently facing is that of finding a permanent home that can fully accommodate our service. The South Deerfield Fire Department has been a gracious and accommodating host for our agency for the last year and a half, and has committed to doing so into the future. We are thankful to know we are welcome, but unfortunately the South Deerfield Fire Department is unable to provide the amount of space needed to operate South County EMS.

Currently at the South Deerfield Fire Department, our eight full-time staff and large number of per diem staff share a 12'x18' office, which serves triple duty as work space, a break room, and sleeping quarters. Additionally, we are only able to house one of our ambulances at the station, with the other two each garaged remotely at the Sunderland and Whately fire stations respectively. Finally, the EMS Director's office is at a fourth location, a makeshift space at the Deerfield Town Hall, far removed from the operations of the department.

From the beginning of the service, it was understood by all parties that this arrangement was temporary and work had to be done to find a more appropriate home. Not only does the current arrangement prevent efficient operation, there are security concerns with the unmanned stations that have prevented us from deploying some equipment on the second and third ambulances. Furthermore, the physical distance creates situations where a South County EMS ambulance may take twice as long to reach a patient than it otherwise could because it is outside of our primary geographic response area.

Our response time for the whole department is approximately 7 minutes, which represents the average time it takes for any of the three ambulances to arrive at a patient's side after we are dispatched. Our primary ambulance response times are actually nearly a minute faster on average, with our second and third ambulances taking longer than 7 minutes. This disparity is a result of both the geographic separation and operational inefficiencies associated with our current arrangement. This, coupled with increasing rent costs, management difficulties, and insufficient space, are the motivating factors for finding a suitable permanent home.

The Board of Oversight has considered many different locations for us to consolidate our operations. Existing structures, buildings in need of renovations, properties already owned by a town or private individual, even new construction... all have been considered in one way or another. Nearly a dozen different locations have been considered for our home since 2014.

The current focus of the Board of Oversight has been the new Whately Municipal Building, formally the Western Mass Regional Library Service building, on Sandy Lane in Whately, which lies along the Whately / Deerfield town line. This building offers many advantages over all other locations considered to date. Not only does this existing structure provide enough space to consolidate all of our operations to one building, its location near Rt116 at the south end of Deerfield

provides our EMS crews ready access to the areas where we receive the majority of our calls. From this location, we can better and more efficiently access all areas in South Deerfield, Sunderland and Whately, without the response concerns we currently have. Multiple traffic lights, a 4-way stop, Yankee Candle visitors, commuter and interstate traffic, and Elementary and High School traffic and pedestrians are all things we normally must contend with when we respond from the South Deerfield Fire Department, and would be removed from the equation if responding from Sandy Lane. Though we estimate that the location of 8% of our calls (such as those in northern Deerfield, Conway and Greenfield) would be farther from the primary ambulance were it moved to the Sandy Lane location, consolidation of the department to Sandy Lane would actually mean an **improvement** in response times overall. By having all three ambulances co-located in a more central and efficient space, our department will be able to respond more quickly, and would have a shorter distance to travel to the majority of our calls, specifically those in South Deerfield, Sunderland, and north Whately.

Though nothing is finalized and negotiations have not occurred, it is also the Board of Oversight’s understanding that the department would see a significant cost savings in rent alone, perhaps as much as \$30,000 by moving our operations to the Sandy Lane location, not to mention the general cost savings related to increased overall efficiency.

Considering the complex requirements to operate an efficient emergency services department, it is remarkable to find a location that not only serves our communities more impressively, both in response times and in level of service, but can do so at a significant cost savings.

Part of our department’s mission is not just emergency EMS response and transport, but also to serve as a pillar of medical care and services in our community. South County EMS, though a very young department, is already looking to add Community Paramedic services to the area. Considered the future of EMS, Community Paramedicine brings back the medical “house call” that was once so prevalent in our country and bridges the gap between expensive and time consuming ER visits and difficult to manage and schedule Doctor Office trips. Our goal with this initiative would be to increase the health and wellness of our citizens, all the while reducing the costs associated with medical care. All of us at South County EMS are eager to take on this expanded level of service in our community when it becomes an option in the Commonwealth.

South County EMS is extremely proud of how quickly we’ve brought such an outstanding improvement of care to our community, and we are excited to continue doing so well into the future. Our staff is committed to finding ways to expand the scope of service the department offers, both before and after someone ever needs to call 911. We should all be proud of what our dedication and teamwork as a larger community has accomplished, and all for a fraction of the price it would otherwise cost an individual town to go it alone. We encourage any of you to drop in or say “hello” if you see us out-and-about, and if you have any questions regarding the department, or are interested in becoming an EMT, please reach out or attend one of our monthly Board of Oversight meetings. Our service is made great by the involvement and interest of our community members, and it is the partnership we have with the community that represents the fundamental backbone of our mission.

South County EMS Emergency Response Statistics: 1/1/2015 - 12/31/15

| Call Locations | Calls | Avg Response Time | Transports | (ALS) | (BLS) | Refusals | Other |
|----------------|-------|-------------------|------------|-------|-------|----------|-------|
| Deerfield      | 427   | 6:08              | 308        | 230   | 78    | 79       | 40    |
| Sunderland     | 221   | 8:19              | 164        | 110   | 54    | 49       | 8     |
| Whately        | 118   | 7:45              | 94         | 69    | 25    | 16       | 8     |
| Mutual Aid     | 36    | 11:02             | 27         | 18    | 9     | 2        | 7     |
| Totals:        | 802   |                   | 593        | 427   | 166   | 146      | 63    |

I want to personally and publicly thank all of the South County EMS staff members. It was your service and dedication this past year that made a positive difference in the lives of countless others. It is not just the patients that you have thanklessly helped, but every single one of their family and friends who had their concerns relieved because you responded to help their loved one.

In addition, it has been the support of all of our neighbors that has assured our quick success. Without the community, our responders could not do their job.

Lastly, I want to mention by name the thirteen South County EMS responders who are slated to receive Save Awards for this past year. These awards acknowledge those responders who revived patients in cardiac arrest, saving a life against the odds. The greater EMS community presents these awards annually and if we fail to make that recognition public, we fail to appreciate the wonderful and touching story each represents.

Each award speaks to not only the dramatic differences that the individual made, but also the greater impact of all our responders. For each Save Award we acknowledge, there are many more people who made equally significant, yet less dramatic differences in someone's life. The outstanding work of these recipients embodies to the overall quality of responders who have chosen to serve our in community.

Those individuals receiving Save Awards are:

|                  |                 |                   |                |
|------------------|-----------------|-------------------|----------------|
| Kathy Belanger   | John Hannum     | Matthew Marchand  | David Zamojski |
| Joshua Clemons   | William Kimball | Anthony Muszynski |                |
| Erik Drumgool    | Alia Kusmaul    | Zachary Smith     |                |
| Timothy Drumgool | Michael Mahar   | McLellan White    |                |

Thank you.

Chief Zachary Smith, Paramedic  
EMS Director  
South County Emergency Medical Services

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## **BUILDING INSPECTIONS**

|                             |                                 |
|-----------------------------|---------------------------------|
| Richard J. Calisewski ..... | Building Commissioner           |
| Kyle J. Scott .....         | Assistant Building Commissioner |
| Wayne E. Shaw .....         | Wiring Inspector                |
| Steven B. Baranoski .....   | Gas & Plumbing Inspector        |

### When Is A Building Permit Necessary?

As a homeowner or contractor, there may be times when you are uncertain whether it is necessary to secure a building permit. The following guidelines should be used:

#### Work Requiring a Permit:

- New homes, additions, garages, or storage sheds.
- Interior renovations, involving the cutting away of any wall or structural member.
- Decks and ramps.
- Roofing (when re-roofing more than 25% of existing roof).

- Siding (when re-siding more than 25% of existing house).
- Window or exterior door replacement.
- The installation of swimming pools, hot tubs, or spas.
- Fences over 6ft high.
- Retaining walls over 4ft high.
- Wood stoves, fireplace inserts, fireplaces, or chimneys, outdoor wood furnaces.
- Demolition of any existing structure.
- Signs-new or alteration of existing signs.
- Change of use (e.g., from storage to living space).

(This list is not meant to be exclusive. If you are in doubt as to whether the work you are considering needs a permit, please call the Building Commissioner.)

A Permit Is Not Necessary For Ordinary Repairs

Ordinary repairs includes any maintenance which does not affect the structure, egress, fire protection systems, fire ratings, energy conservation provisions, plumbing, sanitary, gas, electrical or other utilities. If you are not sure if your repair is 'ordinary', call the inspections office.

Why Should I Get A Permit?

Because it is the law. Massachusetts Building Code (780 CMR 5110.1.0) states: "It shall be unlawful to construct, reconstruct, alter, repair, remove or demolish a building or structure... without first filing a written application with the building official and obtaining the required permit therefor." In addition, a building permit is for your own protection. The building inspector will require the work performed to meet the standards of the Mass Building Code, which translates into your security. Insurance companies may require a Certificate of Occupancy or approval of the building official for certain work.

If you are a licensed contractor, failure to secure a building permit could result in the loss of your license.

# EDUCATION

## DEERFIELD ELEMENTARY SCHOOL

### DEERFIELD SCHOOL COMMITTEE

|   |      |
|---|------|
| Kenneth Cuddeback, Chair .....                        | 2017 |
| *Mary Ramon, Vice Chair .....                         | 2018 |
| Trevor McDaniel, Secretary .....                      | 2018 |
| Jamison Isler, Member .....                           | 2016 |
| G. David Sharp, Member .....                          | 2016 |
| *Representative to Frontier Regional School Committee |      |

### SUPERINTENDENT'S REPORT: DEERFIELD ELEMENTARY SCHOOL

#### OPENING STATEMENT

I have been honored to serve as Superintendent of the Frontier Regional and Union #38 School Districts. Faculty and staff at Deerfield Elementary School work tirelessly to encourage and inspire and to provide meaningful and engaging learning experiences for their students each day. We appreciate the ongoing support the Deerfield community offers the school as we educate students and prepare them for successful citizenship in the 21<sup>st</sup> century.

#### ENROLLMENT AND SCHOOL CHOICE

The October 1, 2015 enrollment for Deerfield Elementary School totaled 416 (PreK-6) students. This is a decrease of 22 students from the October 1, 2014 (PreK-6) enrollment figures of 438. Of those 416 (PreK-6) students, 97 were School Choice students, which is the same number of (PreK-6) School Choice students of October 1, 2014.

#### CURRICULUM

Over the last year Deerfield teachers worked with colleagues from the other Union #38 elementary schools analyzing student work in mathematics and writing. Beginning in the fall teachers in the district used new math instructional resources selected by teachers to strengthen students' mathematical thinking and develop strategies for solving problems. Through participating in activities in the *Contexts for Mathematics* series students develop effective approaches to solving challenging mathematical problems that are presented in a story format. Students at all grade levels are using mathematical models such as number lines, arrays, and beads on math racks to develop number sense. Teachers worked together during the summer months developing consistent grade level calendars for math instruction and assessments.

Students in Deerfield Elementary School are developing their writing skills through their participation in a research based curriculum developed by national literacy expert Lucy Calkins and her colleagues at Teachers' College in New York City. Teachers are using a workshop model to deliver instruction based on this work. Students in every grade level are taught to read and write in a wide variety of genres including informational writing, opinion, poetry, academic argument, and personal narratives. Students use ever increasing quality digital resources and websites along with books and other print media to conduct research. They are regularly producing impressively clear, detailed, and well organized pieces of writing. Through the use of the workshop approach to literacy instruction teachers are confident that they will continue to see their students develop their critical reading skills and their voices as writers.

PROFESSIONAL DEVELOPMENT

This year a change to the school calendar increased the amount of professional development and collaboration time for faculty. Early Release Fridays enable teachers to participate in relevant, and focused professional development; collaborate with peers to address the specific needs of their students and to develop or revise curriculum and assessment. In addition, the new schedule reduces the amount of funding required for substitute coverage as teachers now remain in their classrooms during peak instructional time instead of being asked to attend curriculum development or collaborative planning meetings. The time that is provided to faculty through this new schedule results in continued growth and on-going improvement to instruction in the Frontier Regional and Union #38 schools.

STAFF

As of August 26, 2015, newly hired faculty members at the Deerfield Elementary School are: Megan Carr, Band Teacher; Bianca LaRose, Speech/Language Pathologist; Tina Gemme, Inclusion Specialist and Andrea Luther, Strings Teacher.

Debra Lane, Director of the Out-of-School Time Program and River Valley Day Camp has retired this year. She is replaced by Janet Seredejko. Resigning faculty are Jackie Romaska, Instrumental/Music Band; Amy Bayer, Inclusion Specialist; Thomas Pritchard, Strings; and Nicole Toner, Special Education.

SPECIAL THANKS

I am pleased to acknowledge the dedication of Deerfield School Committee members Chair Kenneth Cuddeback, Vice Chair Jamison Isler, Secretary Trevor McDaniel, and Members Mary Ramon and G. David Sharp. The members of the Committee work tirelessly on behalf of the children in Deerfield. Together, I look forward to working with this group to continue to strive for the best educational experience for our students.

I would like to recognize and thank all of the dedicated faculty and staff of the Deerfield Elementary School. It is because of their efforts every single day that we have achieved the success that we have.

As we continue to prepare our students for success in the 21<sup>st</sup> century, it is important to acknowledge that it takes the collective support of everyone in the community to make this happen. This includes the parents and other community members as well as all town officials and employees.

Respectfully submitted,  
Martha H. Barrett  
Superintendent of Schools

**ADMINISTRATION**

Superintendent ..... Martha H. Barrett  
 Director of Business Services ..... Patricia Cavanaugh  
 Director of Special Education ..... Karen Ferrandino  
 Executive Assistant ..... Donna Hathaway  
 District Data Coordinator ..... Mary Jane Whitcomb  
 Special Education Secretary ..... Diana Capuano  
 Receptionist ..... Rhonda Lutenegger  
 Bookkeeper, Union #38 ..... Brenda Antes  
 Bookkeeper, Union #38 ..... Donna Lloyd  
 Bookkeeper, Grants ..... Stephan Shepherd  
 Principal ..... Jeanine Heil  
 Assistant Principal ..... Clayton Connor  
 Secretary to Principal ..... Catherine Eckert  
 School Secretary ..... Jennifer LaBonte

DEERFIELD ELEMENTARY SCHOOL ENROLLMENT - OCTOBER 1, 2015

| Grade        | Boys | Girls | School<br>Choice | Tuitioned<br>In | Total |
|--------------|------|-------|------------------|-----------------|-------|
| Pre-K        | 19   | 14    | 9                | 0               | 42    |
| K            | 15   | 20    | 4                | 0               | 39    |
| 1            | 20   | 22    | 9                | 1               | 52    |
| 2            | 20   | 22    | 11               | 0               | 53    |
| 3            | 17   | 14    | 20               | 0               | 51    |
| 4            | 24   | 21    | 15               | 0               | 60    |
| 5            | 21   | 30    | 9                | 0               | 60    |
| 6            | 16   | 23    | 20               | 0               | 59    |
| <b>TOTAL</b> | 152  | 166   | 97               | 1               | 416   |

UNION #38 TEACHERS' SALARY SCHEDULE  
CONWAY, DEERFIELD, SUNDERLAND, WHATELY

July 1, 2014 - June 30, 2015

| <u>STEP</u> | <u>B</u> | <u>B+15</u> | <u>M</u> | <u>M+15</u> | <u>M+30</u> |
|-------------|----------|-------------|----------|-------------|-------------|
| 3           | 40,417   | 41,677      | 42,980   | 44,324      | 45,710      |
| 4           | 41,677   | 42,980      | 44,324   | 45,710      | 47,140      |
| 5           | 42,980   | 44,324      | 45,710   | 47,140      | 48,612      |
| 6           | 44,324   | 45,710      | 47,140   | 48,612      | 50,127      |
| 7           | 45,710   | 47,140      | 48,612   | 50,127      | 51,694      |
| 8           | 47,140   | 48,612      | 50,127   | 51,694      | 53,310      |
| 9           | 48,612   | 50,127      | 51,694   | 53,310      | 54,977      |
| 10          | 50,127   | 51,694      | 53,310   | 54,977      | 56,693      |
| 11          | 51,694   | 53,310      | 54,977   | 56,693      | 58,464      |
| 12          | 53,310   | 54,977      | 56,693   | 58,464      | 60,294      |
| 13          | 54,977   | 56,693      | 58,464   | 60,294      | 62,181      |
| 14          | 59,590   | 61,390      | 63,602   | 65,516      | 68,110      |
| 20          | 61,440   | 63,275      | 65,532   | 67,483      | 70,131      |

- *Nature's Classroom Teacher: \$100 per day of attendance by a teacher.*
- *Workshop Presenters: \$30 per hour of presentation and reimbursement for reasonable expenses.*
- *Head Teachers: \$400*
- *Placement on 20 occurs when a teacher has completed 19 years of service as a teacher in the District.*
- *Mentors: \$500 per each new teacher, \$250 for second/third-year teacher, \$250 for each additional teacher being mentored, to a maximum of three (3) in any year.*

UNION #38 INSTRUCTIONAL ASSISTANTS' SALARY SCHEDULE  
CONWAY, DEERFIELD, SUNDERLAND, WHATELY

July 1, 2014 - June 30, 2015

| <b>2014-2015</b> |       |
|------------------|-------|
| Step 1           | 12.38 |
| Step 2           | 12.84 |
| Step 3           | 13.31 |
| Step 4           | 13.77 |
| Step 5           | 14.23 |
| Step 6           | 14.70 |
| Step 7           | 15.16 |
| Step 8           | 15.62 |
| Step 9           | 16.09 |
| Step 10          | 16.32 |
| Step 11          | 16.58 |

*Salary increase of 2% and steps for those who are eligible.*

SUMMARY OF  
BUDGET RELATED EXPENDITURES  
JULY 1, 2014 - JUNE 30, 2015

|                          |                    |
|--------------------------|--------------------|
| School Committee .....   | \$7,351            |
| Central Office.....      | 352,179            |
| Principal's Office ..... | 219,200            |
| General Instruction..... | 1,471,820          |
| Kindergarten.....        | 173,033            |
| Pre-School.....          | 59,014             |
| Art .....                | 33,779             |
| Music.....               | 61,730             |
| Physical Education.....  | 59,416             |
| Special Education.....   | 927,350            |
| Library/Media .....      | 40,604             |
| Guidance .....           | 53,913             |
| Psychologist .....       | 69,757             |
| Student Services .....   | 7,514              |
| Health.....              | 67,895             |
| Cafeteria .....          | 448                |
| Technology.....          | 78,741             |
| Building & Grounds.....  | 349,530            |
| Fixed Costs.....         | 15,436             |
| Transportation .....     | 206,450            |
| Fixed Assets .....       |                    |
| <b>Total .....</b>       | <b>\$4,255,160</b> |

## FRONTIER REGIONAL SCHOOL

### FRONTIER REGIONAL SCHOOL COMMITTEE

|   |      |
|---|------|
| Cyndie Ouimette, Chair, Conway .....        | 2016 |
| *Mary Ramon, Vice-Chair, Deerfield .....    | 2016 |
| William Smith, Secretary, Whately .....     | 2018 |
| Robert Decker, III, Member, Deerfield ..... | 2017 |
| *Robert Halla, Whately.....                 | 2016 |
| Alan Lipp, Member, Deerfield .....          | 2016 |
| Judy Pierce, Member, Sunderland.....        | 2016 |
| *Philip Kantor, Member, Conway .....        | 2016 |
| Lynn Roberts, Member, Sunderland .....      | 2017 |
| *Keith McFarland, Sunderland .....          | 2016 |

*\*Representing the local Elementary School Committees for one-year term.*

Regular meetings are held on the second Tuesday of each month, in the Media Center, Frontier Regional School, South Deerfield, Massachusetts at 7:00 p.m.

### FRONTIER REGIONAL SCHOOL: SUPERINTENDENT REPORT

I have been extremely grateful for the privilege of working with the communities that make up the Frontier Regional School District. The quality of education that our students are afforded prepares them well for college, the military and the workforce. We are proud of the job that we do. I know with the team we have in place we will continue to see exciting advances in the future.

#### ENROLLMENT AND SCHOOL CHOICE

The October 1, 2015 enrollment for Frontier Regional School District totaled 611 students. This is an increase of 11 students from the October 1, 2014 enrollment figures of 600 students. Of the 611 students, 121 were School Choice, which is a decrease of 3 students from the School Choice enrollment of October 2014 of 124 School Choice students

The Frontier Regional School graduated 94 students in the Class of 2015.

#### STAFF

Newly hired faculty members at Frontier Regional School this year are: Kate Johnson, Mathematics; Kristin Dolcimascolo, Science; Amy Wells, Science, Max Sherrill, Band/Music.

Retired faculty this year were Carol Pike, Mathematics; Bill Canaday, Science; Louanne Krebbs, Adjustment Counselor; Kathy Sheehan, Science; Karen Atherton, Band/Music. We wish them the very best in their future endeavors.

#### CURRICULUM

This year, a new middle school schedule was implemented to allow greater continuity for students in their core content area courses. In addition, the new schedule will help the school adapt to both increasing and declining enrollment in particular

grades by using faculty resources more seamlessly across grade levels. Faculty report that they are ahead in their content delivery as compared to previous years due to the frequency and predictability of classes.

There are a number of new course offerings this year in order to provide students with options for upper level studies. The English department added integrated honors courses for students in grades 9 and 10. The social studies department added a new integrated honors option in grade 10 for students taking U.S. History. The science department added two new AP courses in Physics and Biology. These courses will be offered every other year opposite the current AP Chemistry and AP Environmental Science offerings. The math department has modified when math courses will be taken so that students will have the opportunity to take a math class in each of their four years at Frontier.

#### PROFESSIONAL DEVELOPMENT

This year a change to the school calendar increased the amount of professional development and collaboration time for faculty. Early Release Fridays allow teachers to: participate in relevant, and focused professional development; collaborate with their peers to address the specific needs of their students and develop or revise curriculum and assessment. This new calendar allows teachers to remain in their classrooms during peak instructional time instead of attending curriculum development meetings. In addition, the new schedule reduces the amount of funding required for substitute coverage. The time that is provided to faculty through the new schedule results in continued growth and on-going improvement to instruction in the Frontier Regional and Union #38 schools.

#### SPECIAL THANKS

I am pleased to acknowledge the dedication and hard work of Frontier Regional School Committee Members: Chair Cyndie Ouimette, Vice Chair Mary Ramon, Secretary William Smith, Members Robert Decker, III, Alan Lipp, Lyn Roberts, Judy Pierce, Philip Kantor, Keith McFarland, Robert Halla and William Marrapese. I look forward with pleasure to continuing our work together.

The members of the Committee work tirelessly on behalf of the children in Conway, Deerfield, Sunderland and Whately. This year in particular required more of their time by serving on multiple committees, including negotiations, policy subcommittee and superintendent search. I would like to acknowledge those individuals who gave up so much of their time. I would also like to recognize and thank all of the dedicated faculty and staff of the Frontier Regional School. It is because of their efforts every single day that we have achieved the success that we have. It has been an honor and a privilege to serve this district for twenty three years. Thank you for the opportunity to serve the children of this district.

As we continue to prepare our students for success in the 21<sup>st</sup> century it is important to acknowledge that it takes the collective support of everyone in the community to make this happen. This includes the parents and other community members as well as all town officials and employees.

Respectfully submitted,  
Martha H. Barrett  
Superintendent of Schools

ADMINISTRATION

|                          |  |
|--------------------------|--|
| Martha H. Barrett .....  | Superintendent of Schools              |
| Patricia Cavanaugh ..... | Director of Business Services          |
| Karen Ferrandino .....   | Director of Special Education          |
| Paula Light .....        | Frontier Regional Bookkeeper/Treasurer |
| Donna Lloyd .....        | Frontier Regional Bookkeeper           |
| Stephan Shepherd.....    | Grants Bookkeeper                      |
| Donna Hathaway.....      | Executive Assistant                    |
| Mary Jane Whitcomb ..... | District Data Coordinator              |
| Diana Capuano .....      | Special Education Secretary            |

FRONTIER REGIONAL SCHOOL

|                       |                             |
|-----------------------|-----------------------------|
| Darius Modestow ..... | Principal                   |
| Scott Dredge.....     | Assistant Principal         |
| Deborah Coons.....    | Data Administrator          |
| Roberta Reiter .....  | Principal's Secretary       |
| Kelly Blanchette..... | Special Education Secretary |
| Michelle Russell..... | Attendance Secretary        |
| Karen Siwicki.....    | Guidance Secretary          |

ENROLLMENT - OCTOBER 1, 2015

| Grade | Conway | Deerfield | Sunderland | Whately | School Choice | Tuitioned In | Total |
|-------|--------|-----------|------------|---------|---------------|--------------|-------|
| 7     | 15     | 48        | 25         | 7       | 19            | 1            | 115   |
| 8     | 14     | 46        | 16         | 19      | 23            | 1            | 119   |
| 9     | 11     | 34        | 20         | 7       | 22            | 1            | 95    |
| 10    | 14     | 30        | 10         | 6       | 27            | 0            | 87    |
| 11    | 7      | 44        | 16         | 8       | 15            | 0            | 90    |
| 12    | 17     | 36        | 26         | 8       | 15            | 3            | 105   |
| Total | 78     | 238       | 113        | 55      | 121           | 6            | 611   |

SALARY SCHEDULE

July 1, 2014 – June 30, 2015

| STEP  | Bachelors | Masters | M+30   | CAGS/Doctorate |
|-------|-----------|---------|--------|----------------|
| 0     | 39,861    | 41,783  | 44,137 | 46,344         |
| 1     | 41,916    | 43,599  | 45,807 | 48,097         |
| 2     | 43,655    | 45,461  | 47,535 | 49,912         |
| 3     | 44,731    | 47,389  | 49,324 | 51,790         |
| 4     | 46,297    | 48,905  | 51,135 | 53,692         |
| 5     | 47,509    | 50,509  | 53,055 | 55,707         |
| 6     | 49,554    | 52,120  | 54,807 | 57,546         |
| 7     | 50,861    | 53,775  | 56,572 | 59,400         |
| 8     | 52,208    | 55,130  | 59,126 | 62,082         |
| 9     | 54,806    | 58,263  | 61,754 | 64,842         |
| 10    | 57,679    | 61,639  | 64,463 | 67,688         |
| 11    | 58,636    | 63,911  | 67,440 | 70,812         |
| 12    | 60,915    | 66,273  | 69,857 | 73,350         |
| 13    | 61,828    | 67,266  | 70,905 | 74,450         |
| *20L  | 62,328    | 67,766  | 71,405 | 74,950         |
| **25L | 62,828    | 68,266  | 71,905 | 75,450         |

\* Placement on Step 20L occurs when an individual has completed 19 years of service as a Frontier Regional School faculty member.  
 \*\* Placement on Step 25L occurs when an individual has completed 24 years of service as a Frontier Regional School faculty member.

2013-2016 SALARY SCHEDULES

*Unit C Instructional Assistants*

| Step | HOURLY RATES |           |           |
|------|--------------|-----------|-----------|
|      | 2013-2014    | 2014-2015 | 2015-2016 |
| 1    | \$12.27      | \$12.52   | \$12.77   |
| 2    | \$12.74      | \$12.99   | \$13.25   |
| 3    | \$13.20      | \$13.46   | \$13.73   |
| 4    | \$13.67      | \$13.94   | \$14.22   |
| 5    | \$14.11      | \$14.39   | \$14.68   |
| 6    | \$14.58      | \$14.87   | \$15.17   |
| 7    | \$15.03      | \$15.33   | \$15.64   |
| 8    | \$15.52      | \$15.83   | \$16.15   |
| 9    | \$15.95      | \$16.27   | \$16.60   |
| 10   | \$16.43      | \$16.76   | \$17.10   |

*Unit C Educational Support Nurses*

| Step | HOURLY RATES |           |           |
|------|--------------|-----------|-----------|
|      | 2013-2014    | 2014-2015 | 2015-2016 |
| 1    | \$21.05      | \$21.47   | \$21.90   |
| 2    | \$21.95      | \$22.39   | \$22.84   |
| 3    | \$22.85      | \$23.31   | \$23.78   |
| 4    | \$23.75      | \$24.23   | \$24.71   |
| 5    | \$24.65      | \$25.14   | \$25.64   |
| 6    | \$25.55      | \$26.06   | \$26.58   |
| 7    | \$26.45      | \$26.98   | \$27.52   |
| 8    | \$27.35      | \$27.90   | \$28.46   |
| 9    | \$28.25      | \$28.82   | \$29.40   |
| 10   | \$29.15      | \$29.73   | \$30.32   |

NOTE: Schedule reflects following agreement:

- FY 2014: Step movement for eligible employees and a 1.75% increase to Schedule.
- FY 2015: Step movement for eligible employees and a 2% increase to Schedule.
- FY 2016: Step movement for eligible employees and a 2% increase to Schedule.

## FRANKLIN TECHNICAL SCHOOL

### FRANKLIN TECHNICAL SCHOOL COMMITTEE

|   |             |
|---|-------------|
| Lloyd Szulborski .....                  | Bernardston |
| Laura Earl.....                         | Buckland    |
| Nicole Slowinski .....                  | Colrain     |
| Vacancy.....                            | Conway      |
| Donald Sluter .....                     | Whately     |
| Robert Bitzer .....                     | Erving      |
| Clifford C. Hatch.....                  | Gill        |
| Katherine James .....                   | Deerfield   |
| Paul Doran.....                         | Greenfield  |
| Mark Leonard.....                       | Greenfield  |
| Mark M. Maloney .....                   | Greenfield  |
| Christopher L. Joseph.....              | Greenfield  |
| Arthur A. Schwenger .....               | Heath       |
| Gerald Levine.....                      | Leyden      |
| Richard J. Kuklewicz (Chairman).....    | Montague    |
| Dennis L. Grader.....                   | Montague    |
| Scott Milton.....                       | Northfield  |
| Linda R. Chapman .....                  | Orange      |
| Cliff Fournier (Secretary).....         | Orange      |
| Angus (Terry) Dun (Vice Chairman) ..... | Shelburne   |
| James Bernotas.....                     | Sunderland  |
| Angela Fournier .....                   | New Salem   |
| A. George Day, Jr.....                  | Warwick     |
| Richard Drohen .....                    | Wendell     |

We submit this annual report for 2015 on behalf of the Franklin County Technical School District and its administration, faculty, staff and students.

Total enrollment as of October 1, 2015 was 507 students with town breakouts as follows:

|             |    |            |     |            |    |              |    |
|-------------|----|------------|-----|------------|----|--------------|----|
| Bernardston | 20 | Erving     | 32  | Montague   | 56 | Sunderland   | 6  |
| Buckland    | 10 | Gill       | 10  | New Salem  | 3  | Warwick      | 4  |
| Colrain     | 24 | Greenfield | 115 | Northfield | 42 | Wendell      | 9  |
| Conway      | 8  | Heath      | 11  | Orange     | 74 | Whately      | 7  |
| Deerfield   | 14 | Leyden     | 9   | Shelburne  | 7  | Non-District | 46 |

Franklin County Technical School awarded 117 diplomas to our seniors in June of 2015. Massachusetts students are required to pass the MCAS in order to receive a high school diploma and once again our students were very successful in meeting this high academic standard. FCTS has maintained Level 2 Accountability status for the last three years. Our overall Progress and Performance Index (PPI) moved from 17% in 2012 (Level III) to 21% in 2013 (Level II), 31% in 2014 and 30% in 2015

(Level II). Additionally, the district met the goals set by the Department of Education for passing rates of students at risk and with disabilities.

Having earned their vocational certificate, 38% of our graduates plan to go on to either a two or four year college, 37% joined the regional work force, 5% planned to join the military, 9% went on to a post-secondary trade/technical school, and 11% were unsure as to which of the above options they would pursue. We are proud of the accomplishments of the Class of 2015.

Franklin County Technical School's technical programs have been busy with community-based projects that are used as learning opportunities. This year, as in the past, students embrace the authentic work that is done in the communities and truly engage in building their skills while out on work sites. As learning activities, these projects are not treated as production work that would be done by commercial entities. Project work is treated as an immersive activity, with guidance and professional direction by instructors. Alternating weeks of shop time increase the duration of a project but costs associated with a project are less than those conducted by a commercial company; this service-learning work is coupled with a benefit to our towns. Within the walls of FCTS, students from Electrical, Plumbing, Carpentry, Landscaping/Horticulture, Auto Technology, Welding and Collision Repair are involved in repair and upgrading activities that save the school costs associated with hiring contractors.

What follows are some examples of the ways in which we serve our communities: Electrical students and instructors have been involved in the Shelburne Trolley Museum's car barn; the retrofitting of LED units throughout the Greenfield Community College campus; rewiring of the South Deerfield Town Common; work on the library in the Town of Bernardston; continued work on the Hawlemont School barn; on-going work at the Colrain Fire Department; and work on the Warwick Police Department. Landscaping students and instructors have helped with the reconstruction of Greenfield's Minor League fields; grading and sod installation at the Veteran's Memorial field; trimming and pruning of plants and trees on the South Deerfield Common; prepping of the baseball fields at Pratt Field in Bernardston for the upcoming year; construction of raised beds along the Nature Trail in Charlemont; tree and brush chipping for the Hawlemont school; and involvement is underway in the Town of Montague's tree planting program. Carpentry instructors and students will be involved in the building of a new cabin at Camp Keewanee in the spring, as well as the planned building of the Greenfield High School Field House; construction of the South Deerfield Town Common structure; installation of a roof over the handicap ramp at the Bernardston Veterans building; construction of a new addition to the Athol regional animal shelter with ground pipes installed by the Plumbing department. Our Health Technology program has been involved in clinical work throughout the county and Cosmetology students have provided personal care to elders throughout the area, as well. The Culinary Arts program continues to host the annual Chamber of Commerce breakfast; donates food and labor to community non-profit organizations, and hosts nursing homes and senior groups from throughout Franklin County. The Franklin County Technical School's Pre-Employment Program continues to contribute pet supplies and money to area animal shelters, as well as contributions to the Ronald McDonald House. The FCTS drum line members and chaperones volunteer their time to participate in many parades throughout the county. School-wide faculty, staff and student involvement have resulted in the collection of food and winter clothing for area needs; fundraising for cancer awareness; set-up and serving of meals at the annual Triad dinner put on by the Franklin County Sheriff's Department; and participation in a 24 hour relay to raise money for the food pantry. The school continues to provide its track, facilities and personnel support of the annual Franklin County Home Care Meals on Wheels Walk-a-Thon.

There are numerous pending projects in many communities that are in discussion or in a queue for scheduling. FCTS programs consider projects based on their curriculum alignment, timing and appropriateness for students. Our partnerships with our communities are important for our programs, and we thank those who allow our students the opportunity to practice their trades out in the field.

On June 23, 2015 Franklin County Technical School held a district wide election to allow FCTS the authority to borrow monies to upgrade our infrastructure for three distinct facility projects. FCTS received approval for a \$2.1 million project

from the Massachusetts School Building Authority (MSBA) for new exterior windows and doors at a reimbursement rate of 73.89%. This project is on schedule to begin in the spring of 2016 and conclude in the summer. Our second project for a new roof coating system was approved for \$975,000. We are on schedule to begin this project late spring into early summer of 2016. The final facilities project approved for \$925,000 is for new paving of our parking lot and track areas, which are original to the school in 1976. We are in the process of receiving bids and setting up a construction schedule to start this project in the summer of 2016.

Respectfully,



Mr. Richard J. Kuklewicz  
School Committee Chairman



Mr. Richard J. Martin  
Superintendent-Director

# PUBLIC WORKS

## HIGHWAY DEPT

|                         |   |
|-------------------------|---|
| Kevin Scarborough.....  | Superintendent of Public Works Operations |
| Michael Phillips .....  | Foreman / Equipment Operator              |
| Kevin Helstowski .....  | Foreman / Equipment Operator              |
| Chuck Willor.....       | Mechanic / Equipment Operator             |
| Michael Kolakoski ..... | Equipment Operator                        |
| Kevin Kolakoski.....    | Equipment Operator                        |
| Brian Chyz .....        | Equipment Operator                        |
| Jason Miller.....       | Equipment Operator                        |

## WASTEWATER TREATMENT

|                      |                    |
|----------------------|--------------------|
| Keith Milne .....    | Chief Operator     |
| Gary R. Benoit ..... | Certified Operator |
| Dennison Hunt .....  | Certified Operator |

The Town’s two wastewater treatment plants process and treat influent wastewater from both the South Deerfield sewer system and the Old Deerfield sewer system. Two Certified Operators are responsible for all aspects of plant operations, supervised by the Chief Operator. The Chief Operator is additionally responsible to Town management for all reporting requirements as required by law, policy, and environmental discharge permits. The Chief Operator also acts as the Town’s liaison to the United States Environmental Protection Agency and the Massachusetts Department of Environmental Protection. The plants operate under discharge permits jointly issued by these two agencies and all operators must be licensed by the Commonwealth of Massachusetts.

This past year saw continued success in the treatment of wastewater with both facilities routinely producing higher quality effluent than required by U.S. EPA, with zero permit violations at either plant.

Efforts continue at both facilities along the lines of energy conservation. The Deerfield Energy Committee's effort to install solar power at the treatment plant in Old Deerfield continued throughout 2015, and is a success! The last portion, the final hookup to Eversource, and energizing the system finally happened in early February 2016. This 40 kilowatt system, enough to power five homes, will greatly reduce the amount of billable electricity usage at the Old Deerfield Plant, saving tons of atmospheric carbon emissions over the years, while saving the taxpayers of the Town of Deerfield, MA significant amounts of money along the way.

Solid waste continues finding its way into the Town sewer systems and is problematic at both plants. For several years now, both plants serving the Town have seen large increases in the amount of these materials coming into both plants, causing higher levels of electrical use at both facilities due to these materials wrapping themselves around the drive shafts of both aerators. This phenomenon results not only in increasing energy consumption, but also shortens the life of equipment critical to the treatment of the waste coming in, which is very expensive to have repaired or replaced. Therefore, residents are asked to *please refrain from flushing any material that does not dissolve within minutes*. This includes wipes made of synthetic,

woven fibers, paper towels, dental floss, elastics, personal hygiene plastics and other products, etc. If it won't dissolve in water within minutes, it should be placed in an appropriate solid waste container.

Finally, 2015 was another year of some transition in personnel within the Wastewater Department. Former Operator, Ken McGowan decided to head back to the eastern part of Massachusetts to allow his fiancé to finish her Master's Degree in Marine Biology. His position was filled by certified operator Dennison Hunt, who formerly operated at the Upper Blackstone facility in Millbury, MA. He is enjoying his position and is excited to be on board. Both Dennison Hunt and Gary Benoit have been outstanding operators who contribute more than expected each and every week, and both are grateful and happy to be a part of the team at Deerfield Wastewater.

# RESIDENT SERVICES

## SOUTH COUNTY SENIOR CENTER

|  |      |
|--|------|
| Marlene Johnson, Director .....                          | 2016 |
| Susan M. Corey, Program Assistant.....                   | 2016 |
| Mark E. Gilmore (Oversight Committee, Deerfield) .....   | 2016 |
| Jonathan Edwards (Oversight Committee, Whately) .....    | 2016 |
| Thomas Fydenkevez (Oversight Committee, Sunderland)..... | 2016 |

The South County Senior Center serves the Towns of Deerfield, Whately and Sunderland in addition to welcoming seniors from all over the area. We are currently open three days/ fifteen hours per week with many programs and services including a congregate meal site offered during this time.

Membership and participation level continue to grow as the number of seniors have increased within the 3 towns. During this past year, we have felt positive effects of this growth as we fit more people and events into the first floor of our 125 year old school building. The year 2015 brought many positive changes; first and foremost, we have welcomed 35 new participants (8 participants from Sunderland, 6 participants from Whately, 13 participants from S. Deerfield, 6 participants from Greenfield, 1 participant from Miller Falls and 1 from Conway). Second, we welcomed on-board a new Senior Center Director, Marlene Johnson from the town of West Springfield. Marlene brings over 10 years’ experience working with seniors.

We continue to be proud recipients of a Service Incentive Grant from MA Executive Office of Elder Affairs for our “Outreach Coordinator” staff member and for our continued Tai Chi program; as well as, funding from the Town of Deerfield, Sunderland and Whately Cultural Councils.

During this past year, many significant events took place including: 10 cultural arts grants programs, 23 health education programs offered by area professionals, 6 legal/Consumer Protection issues presentations, a six week Fall Prevention educational series, 3 Fire and Life Safety seminars, 9 Educational Series Presentations, Regional TRIAD Annual Spaghetti dinner, our first Pot Luck Town Picnic at Tri-Town Beach, Murder Mystery luncheon and a Volunteer Recognition Luncheon was held , all paid for with donations from area businesses.

Highlights of this fiscal year also include: many aesthetic improvements of the exterior of the senior center by re-surfacing the back stairwell leading into the kitchen, a day with Mass Impact/Franklin County Inmates who brought needed landscaping to the front and side of the senior center and (interior) updated light switches in the bathrooms.

Two new programs were added in November which includes an added new book club and creative arts program. Other highlights were a 45% increase in monthly newsletter subscriptions, and the opening of the center on Tuesdays and Thursdays by appointment only to provide tours, hand out information and share what the senior center can offer.

Our goals for next year include:

- 1) Increase or maintain senior center personnel with assistance from EOEI Service Incentive Grant funding;
- 2) Expand outreach to senior citizens who require assistance with information and resources in the area and also to those who haven’t been in to the senior center by sending out invitation letters to special events and welcome back notes;
- 3) Continue high quality of programs;
- 4) Increase number of activities with the assistance from Sue Corey (Program Assistant).

**COUNCIL ON AGING**

- Mark E. Gilmore
- Elsie M. Kolakoski
- Carolyn Shores Ness
- Heidi M. Olmstead
- John P. Paciorek
- Nancy L. Paciorek
- Sharyn A. Paciorek
- Elizabeth L. Turner
- Wallace A. Turner

**AMERICANS WITH DISABILITIES ACT COORDINATOR**

Kevin H. Scarborough..... 2016

The Americans with Disabilities Act (ADA) requires that "entities" of state and local government designate ADA Coordinators to oversee efforts to comply with the law and to handle disability based discrimination complaints. The Massachusetts Office on Disability (MOD) is the ADA Coordinating Agency for the Executive Branch of State Government.

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**TILTON LIBRARY**

Sara Woodbury, Director ..... 2016

Tilton Library seeks to inform, enrich and entertain in a spirit of community, for lifelong learning.

This has been a very exciting year, as we have focused on many new initiatives that are noted below. In the coming year we will complete the planning and design grant received in 2014 and begin a yearlong celebration of the 100<sup>th</sup> anniversary of Tilton Library.

In 2015, building envelope improvements which included soffit repair and exterior trim painting, were completed with a grant from Community Preservation Act funds. Heating coils were installed on the front slope of the roof, minor repairs resulting from roof caulk failure and tears in flashing from the previous winter were made and several slates were replaced. A split type air conditioner was installed in the library entry way.

As part of the planning and design grant received from the Board of Library Commissioners, a library building program, a key planning document, was developed, accepted and approved by the Board of Trustees and the Massachusetts Board of Library Commissioners. The document includes a library needs assessment which is based on library long range planning goals, community surveys, patron visioning exercises and input from the Tilton Library Needs Assessment Committee, which visited other recently expanded or newly constructed libraries. The building program will serve to guide the project architect through the initial design process which in turn will be used to apply for a library construction grant next year.

Staff were trained in use of the Commonwealth Ebook Collection Program and the Commonwealth Catalog, attended annual Central and Western Massachusetts Automated Resource Sharing (CWMARS) meetings regarding system wide circulation and resource sharing practices and policies and visited the Optima sorting facility in Oxford to learn about the state wide library materials delivery service. The library director concluded her three year service as a member of the CWMARS

Executive Committee, attended stewardship training sponsored by the Community Foundation of Western Mass and Valley Gives, attended the Small Libraries Conference in September and with the children's librarian, planned for the community reading program, Deerfield Reads, and a Cooley Dickinson VNA (Visiting Nurse Association) and Hospice sponsored reading and discussion program.

George Howe Colt, author of *Brothers: On His Brothers and Brothers in History* and *The Big House* and Jeannine Atkins, author of *Little Woman in Blue*, visited Tilton Library in February and December respectively. New programs included a four town teen reading challenge, a library cookbook cooking and food sharing program, an English conversation group organized by the Center for New Americans, December school vacation STEM (Science, Technology, Engineering and Math) programs, infant-parent reading time and a henna art program for teens.

Ongoing programs included Pre-School Story Time, After School Drop In, Monday Night Music, school visits, Third Thursday Book Group, Mystery Book Group, Banned Books Week, a "last blast" summer reading party and monthly art displays by local artists. The library continues to collaborate with Frontier Regional Coordinated Family and Community Engagement Program which augments preschool story time and our distribution of reading materials to families of Deerfield newborns.

During calendar year 2015, 45,263 physical items were borrowed from Tilton Library and 4,081 digital items were borrowed from the library's shared digital collection. A third all-in-one desktop computer and an additional tablet were purchased by the Friends of Tilton Library for public use.

A 100<sup>th</sup> birthday celebration committee was formed to plan yearlong events observing the establishment of the library in November 1916 which will begin in November 2016.

In addition to generous donations to Tilton Fund's annual appeal, contributions to the library were made in memory of Joseph Savage, Sr., Janet Swem, John Savage and Elizabeth Swasey and in honor of family members of South Deerfield Women's Club. Grants for book purchases and unrestricted use were given by the Barker Family Charitable Fund, the Oakes Family Charitable Fund, Elizabeth and Frank Odell Family Fund, Deerfield Lions Club and Anonymous. Proceeds from fundraising events sponsored by Tilton Fund, Inc. and Friends of Tilton Library funded library programs, museum passes for patron use, equipment and furniture purchases, travel and conference and membership fees for library staff, repairs and painting to the library building and provided matching funds for the planning and design grant.

Loyal volunteers provided hours of service shelving books in the children room, delivering books to homebound residents, weeding the front garden, soliciting and hanging art for our monthly art shows, changing lightbulbs, repairing stuck drawers, setting up and tearing down for programs, recycling magazines, repairing books, and other tasks as needed.

The Board of Trustees worked closely with the library space needs ad hoc committee to advertise and hire an owner's project manager and a designer for the library expansion project. Trustees also reviewed and updated library policies, monitored the library budget and the library's goal reaching as stated in its long range plan, and advocated for the mission of the library throughout the community.

Tilton Library is open Monday 1-8; Tuesday 1-5; Wednesday 10-5; Thursday 1-8; Friday 10-1 and Saturday 10-1. Access to our all our books, DVDs, magazines, audiobooks and digital material is available through our website anytime at [www.tiltonlibrary.org](http://www.tiltonlibrary.org). If you haven't visited the library lately, come in and see what we have for you.

Respectfully submitted,  
Sara Woodbury  
Library Director

**TILTON LIBRARY: FY2015 AT A GLANCE**

ITEMS BORROWED

|                                |        |
|--------------------------------|--------|
| Books .....                    | 29,305 |
| Newspapers and Magazines ..... | 3,185  |
| Audio and Visual Items .....   | 14,546 |
| Electronic Materials .....     | 3,749  |

CATALOGED COLLECTIONS AVAILABLE FOR BORROWING: JUNE 30, 2015

|  |        |
|--|--------|
| Books and Magazines .....                              | 18,898 |
| Audio and Visual Items .....                           | 2,860  |
| Electronic Materials .....                             | 34,030 |
| Deerfield Residents with Tilton Library Cards .....    | 2,629  |
| Interlibrary Loans Received from Other Libraries ..... | 7,662  |
| Interlibrary Loans Provided to Other Libraries .....   | 5,946  |
| Number of Children’s Programs .....                    | 173    |
| Attendance at Children’s Programs .....                | 2,899  |
| Number of Teen Programs .....                          | 147    |
| Attendance at Teen Programs .....                      | 444    |
| Number of Adult Programs .....                         | 44     |
| Attendance at Adult Programs .....                     | 646    |
| Number of Volunteered Hours at Library .....           | 142    |
| Number of hours Open to Public per Week .....          | 31     |

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**RECREATION**

Sue Antonellis ..... Recreation Director

The 2015-2016 year has shown a continued pursuit of program developments and offerings for residents by the Deerfield Recreation Committee and Department. The department provides comprehensive programs and facilities for adults & children of the community. These programs are a vital part of the community promoting physical activities, recreation, entertainment, art, family and certification programs as well as provide a social network and major health and wellness outlets for all who are involved.

Throughout this past year, a variety of programs have been offered. These programs all require similar administrative support including selection of coaches, teams, team drafts, scheduling of practices and games, scheduling of fields/facilities, hiring and training referees, umpires, instructors, etc. The programs offered this year includes:

Children’s Programs

- Soccer Programming - Our Start Smart Soccer program, for ages 3 & 4, continues to grow with the help of soccer players from Deerfield Academy. We had 110 players.
- Field Hockey Programming - Grades 3-6. Deerfield runs the program for girls from the Union 38 towns. Volunteers from the Frontier Field Hockey team also volunteer their time. We had 27 players.
- Volleyball - Grades 3-6. Sunderland runs program for girls from Union 38 towns, but Deerfield has a highly active set of girl participants.

- Basketball Programming - Grades 1-9 play teams from Conway, Hadley, Hatfield, Sunderland, Whately. Grade 7-9 combine kids from Frontier to form teams - 5 additional teams were added at this level this year. We had 150 players.
- Baseball Programming - Grades K-4. This program involving team play and organizations for teams to play Conway, Hadley, Hatfield, Sunderland, Whately. We had 94 players.
- Softball Programming - Grades 2-6. This program combined girls from Union 38 towns. The Recreation Directors from Deerfield and Sunderland organized and implemented this program. This year we also started a team for grades 7 & 8 because many girls wanted to continue to play on a recreational team. We had 106 players.
- Summer Programming - Grades K-6. This program was very well attended. We increased our enrollment and added another counselor for 2 weeks. We were full 3 of the 4 weeks in the morning sessions. In the afternoon we had Mad Science, Incrediflix Lego Movie Making, Let's Gogh Art and a soccer camp. These new programs were well attended. Our morning program is only \$50 offering a very low cost alternative to parents. We had 136 participants.
- Babysitting Certification Course - Ages 11-14. Deerfield residents have priority-open to other Union 38 towns.
- Dodgeball - New this year we offered two 4-week sessions of dodgeball in the fall and spring. Both sessions were full.
- Cookies & Canvas - instructional painting class
- Mini Golf Tournament - a free event for children and their parents

The Deerfield Recreation programs are part of a regionalized effort with surrounding towns, collaborating and meeting with the Chairperson or Directors of Conway, Hatfield, Hadley, Sunderland and Whately. The coordination requires regularly scheduled organizational meetings to ensure the needs of our community's teams and leagues are met and carefully programmed and scheduled.

- Scholarships - We offer scholarships for high school students who are dedicated and give back to the local community through work and volunteer efforts in assisting the department. The students who have helped in the department during their high school years as referees, umpires, scorekeepers, councilors, help at clinics, assessments and special programs are encouraged to apply. We have supported 29 students through our scholarship program.

#### Adult Programs

These adult programs are open to surrounding towns, but Deerfield residents have first priority. There is an additional fee of \$5.00 for non-residents. All of these programs have participants ranging in age from mid-20's to mid-60's or 70's.

- Ladies Golf at Crumpin Fox
- Nautilus and Cardiovascular Program is held at Frontier.
- Pilates We offered beginner and intermediate classes this year.
- Yoga
- ZUMBA

#### Family Programs

- Family Fun Night - Four nights during the summer for parent's vs kids games of kickball, wiffleball and dodgeball.
- Ice Skating at Eaglebrook - Between 50-80 people attend each week.

- Discount Tickets - Six Flags New England, Connecticut Science Center, UMass Hockey, Football & Basketball
- Parents Night Out - Parents were able to drop off their children for 3 hours. We provided dinner, a movie, crafts and games in the gym.

Community Events

- Summer Concerts - Three Fridays in July, various bands - a free event.
- Old Home Day - Adult & kid road race, baseball & softball games, PTO Fun Fair, a concert on the common, Congregational Church food & tag sale, Deerfield Police & Greenfield Kiwanis Bike Rodeo. This is a day about community with a variety of events for all ages.
- Santa's Workshop - Around 60 kids and over 130 people in attendance. A large variety of crafts were available for the children to make and take home, the Deerfield Cultural Council gave us a partial grant for a magician, Deerfield Academy, Coca Cola and the Recreation Department provided food for the snack bar, each child was given a free drink and cookie, over 40 cards to veterans were brought to the Soldier's Home in Holyoke, over 60 lbs. of food donations were brought to the Western Mass Food Bank, seniors made 22 phone calls as Santa Claus, 27 letters to Santa were brought to Macy's who made a \$1.00 donation to Make A Wish for each letter. Donations were also received from the Polish American Citizens Club and the Sunset Hoopsters to help defray the cost.
- Wine and Canvas

Seniors

- Summer Concerts
- Indoor Walking at Frontier
- Phone calls from Mr. & Mrs. Claus

All of our adult exercise programs include those aged 55 and over

Overall, the department had a successful year with over 850 residents participating in our programs. Our new programs were also well attended.

Information regarding registration and upcoming events can be found on the town website: [www.deerfieldma.us](http://www.deerfieldma.us), like Deerfield Recreation Department on Facebook, newsletters are distributed through Deerfield Elementary and on the sign on the Town Common.

The Department has continuous correspondence with local schools for mutual support- Deerfield Elementary, Frontier Regional, Deerfield Academy and Eaglebrook School. We extend our appreciation to these groups for assisting the community in offering a space for these valuable programs. Without their continued assistance, recreation for the town would be minimal.

The Recreation Committee would like to thank the Board of Selectmen, the Deerfield Town officials/staff, the Deerfield Highway Department, the Deerfield Police Department, the Pocumtuck Valley Memorial Association, Sokoloski's Landscaping, the Sunset Hoopsters, The Polish American Citizen's Club, the Deerfield Cultural Council, the many businesses that contribute throughout the year, the youth participating in community service and others for their continued interest and support in our committee's efforts.

Within the community, there are always those individuals and businesses that contribute that extra time and effort to volunteer for recreational activities. These include coaches, assistants, officials and scorekeepers, event organizers and

program supporters. The Committee would like to extend a special thanks to your continued endeavors to support the community of Deerfield.

Due to the Deerfield Recreation Committee's work this year, the committee remains active in continuing our ambitious efforts. We strive to maintain a minimal growth budget by creating and enhancing our programs to be self-funded where possible and to support the residents' financial concerns of taxation growth by keeping fees low and also giving residents the choice of a user's pay programming philosophy. We would like consideration from the town's residents to support our current budget requests to maintain our Parks and Recreation Department for a broad cross-section of the community and to ensure a healthy and active community wellness initiative.

The Deerfield Recreation Committee continues to investigate avenues for providing strong recreation programs for residents of Deerfield. While we continue to progress, we will continue to pursue the future vision of satisfying the health, well-being and recreational needs of our youth, adults and senior citizens. As we do, we welcome the residents to continue their contribution to the recreational development by providing comments, suggestions, assistance and most of all, participation. Deerfield's recreational activities are contingent on volunteer help from the community, regardless of age, and all are welcome. Our goal is to provide a well-rounded program for Deerfield's residents to utilize. It is one of the tangible ways we enjoy the high quality of life in our community and the preservation of our parks, fields and open space for the enjoyment for both the current and future generations. Recreation provides both opportunities to participate and to give back to our community. We thank the Town of Deerfield for their continued support in this worthy endeavor.

## REGIONAL PARTNERS

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# Franklin Regional Council of Governments

The FRCOG is a governmental body that serves and assists the municipalities of Franklin County as effectively and efficiently as possible. We provide regional and municipal services to our member towns using a diversity of funding sources and strategies. To learn about the FRCOG and the projects, products and services that we provide to the greater Franklin County region, please go to our web site, [www.frcog.org](http://www.frcog.org), or refer to our Annual Report which can be found on the Publications page of our website. Over the course of the year we also provide specific services to every town. In 2015, the FRCOG provided the following individualized services to your town:

### Administration and Special Projects

- Individual members of several town energy committees and other interested local officials met together informally on a bi-monthly basis to share news from their respective towns and to learn from each other and from invited guests about energy-related topics of mutual interest. FRCOG staff provided assistance facilitating meetings, presenting information, and conducting follow-up communication.
- FRCOG grant funds paid for a town-requested 2015 analysis of the benefits and costs of a merged Police Department for the towns of Sunderland, Whately, and Deerfield. Staff met with all three select boards and the consultant to review the findings, which indicated potential significant benefits to cross-jurisdictional sharing in policing.
- Town staff participated in preliminary discussions for a new multi-town project to share professional human resource services. Grant funds will be used in 2016 to move the project toward implementation.

### Cooperative Bidding & Purchasing Program

- Deerfield participated in the cooperative bids and contracts for Heating Oil, Diesel, and Gasoline.
- Deerfield contracted with the FRCOG to receive cooperative bid pricing for up to 24 different Highway Products and Services. Total estimated highway contracts for FY16 are \$443,863
- The Town participated in the Dog Licenses & Tags Program.
- The Deerfield Elementary School is part of the cooperative contract for Fire Alarm Testing.
- The Town received procurement help for Owners Project Manager services for Tilton Library.

### Cooperative Public Health Service

The Town shares a Public Health Nurse with other members of the CPHS, a health district based at the Franklin Regional Council of Governments. CPHS activities in Deerfield during 2015 included:

- Staff held 46 weekly walk-in wellness clinics at the Deerfield Towns Offices where 108 Deerfield residents made 717 visits with the nurse for health screening services.
- The Nurse also made 28 home visits to 4 home-bound Deerfield residents.
- Town residents received 35 free tick tests in 2015 through a district grant, a savings of \$1,750 30% of ticks tested in

Deerfield carried the Lyme pathogen, and an additional 6% tested positive for either Anaplasmosis or Babesiosis. Staff provided tick prevention materials and helped residents access grant funded tick testing as needed.

- At regularly scheduled clinics and wellness events, Staff provided town residents with reference materials and health self-management supplies such as medication schedules, pill sorters, personal health records and Files of Life provided by grants from Baystate Franklin Medical Center and Franklin County Home Care Corp.
- Staff provided medication and chronic disease self-management services throughout the year, holding regular hours for all district residents in four community sites. The nurse is also available for home visits for those who need them.
- Staff offered mercury thermometer collection and exchange and sharps disposal and sharps container exchange in collaboration with the Franklin County Solid Waste Management District. Special portable sharps boxes were distributed to Highway Departments, Police, Fire, and EMS: 53 sharps containers and 12 thermometers were exchanged. 53 sharps and 12 mercury thermometer exchanges for the district in 2015.
- Staff completed all state-mandated infectious disease investigation, reporting and case monitoring. Follow-up was provided as needed for 41 local and 126 reported regional incidents of communicable illness.
- Staff coordinated vaccine and supplies for flu clinics at which 919 area residents, including 380 served at Deerfield sites, were vaccinated with the support of community volunteers, staff and GCC nursing program staff and students.
- Staff is now available to provide counseling and advice for residents who think they may have been exposed to rabies.
- Staff assisted the Town to access a Hampshire Insurance Trust employee wellness grant that is being implemented to support health and wellbeing of Town staff.

#### Partnership for Youth

- Staff conducted a Teen Health Survey to assess teen attitudes and behavior among middle and high school students. Staff reported to Frontier Regional School administrators on results from 226 Frontier students, representing 77% of the 8th, 10th, and 12th grade classes. Survey data meets federal No Child Left Behind requirements for the school, enables the school to receive Safe and Drug Free Schools funding, and is valuable for grant-writing and program planning.
- One staff member from Frontier Regional High School/Middle School attended a quarterly LifeSkills program implementation meeting and is currently incorporating the program into the school curriculum.
- Staff coordinated and conducted Alcohol Purchase Surveys of all open package stores in Deerfield on 3 occasions. These surveys, proven to reduce alcohol use among youth, involve sending young-looking-of-age undercover shoppers to check the stores' compliance with underage drinking laws. Over the course of 2015, an average of, 93% of sellers checked for identification.
- Staff also worked with the Deerfield Police Department to complete one round of alcohol compliance checks at all open licensed establishments, a strategy proven to be effective at reducing youth substance abuse. 100% of establishments were in compliance.
- Employees of on-premise alcohol licensed establishments were invited to participate in the Training for Intervention ProcedureS (TIPS® Training) for servers, while employees of off-premise alcohol licensed establishments were invited to participate in the Mass Package Store Association (MassPack) Beverage Alcohol Training. Both trainings were offered at a discount to Deerfield establishments.

#### Planning and Development Department

- Staff assisted the FRTA in conducting a Comprehensive Service Analysis for its fixed route buses.
- Staff completed a data request for Deerfield Economic Development & Industrial Corporation.
- Staff researched the MassDOT rail siding program and provided information to a local official.
- Staff completed a Western Massachusetts Scenic Byway Marketing campaign that included placement of advertising

throughout the target area, launching a website, and installation of a wayfinding sign system.

- Staff provided ongoing technical assistance to the Deerfield Planning Board, including an extensive review of a Site Plan Review application for a solar installation on River Road, and development of an updated Planning Board Fee Schedule.
- Staff assisted the Deerfield Economic Development & Industrial Corporation (DEDIC) and town officials to update the Economic Development Plan for the Industrial park and to revise zoning to expand possible uses in the park to include a mix of industrial and commercial businesses (approved by Deerfield Annual Town Meeting on April 27, 2015).
- Staff conducted 8 traffic counts.
- Staff completed a Congestion Mitigation and Air Quality Analysis for Resurfacing and Related Work on Route 5/10 from Old State Road to Conway Road.
- Staff continued to participate in planning and advocacy to bring commuter rail service to the Connecticut River Main Line which runs through the town.
- Staff provided technical assistance on the FERC permitting process and a model bylaw related to the proposed KM-TGP NED pipeline project.

Regional Preparedness Program

- Staff conducted a review of the Emergency Dispensing Site Plan and ran quarterly contact drills and a site notification drill to test the Plan.
- Through a state Community Innovation Challenge Grant, FRCOG provided the South Deerfield Fire District with a mobile data terminal to improve data collection during fire responses.
- Members of the Board of Health attended the Mohawk Area Public Health Coalition’s annual meeting. One member of the Board of Health served on the Mohawk Area Public Health Coalition Steering Committee.
- One member of the Selectboard/Board of Health and the South County EMS director attended REPC meetings.
- The police chief served on the Franklin County Emergency Communications System Oversight Committee on behalf of the Franklin County Police Chiefs Association.
- A member of the Selectboard/Board of Health served on the Multi-Agency Coordination Center Working Group.

Workshops & Training

The following list represents the FRCOG workshops and training sessions Deerfield public officials, staff, and residents attended and the number in attendance:

Western Regional Homeland Security Advisory Council

|  |   |
|--|---|
| Emerging Trends for First Responders .....                         | 2 |
| Anti-Terror Exercise Series .....                                  | 7 |
| Emergency Operation Center Operations and Planning Training .....  | 3 |
| Joint Information System Public Information Officer Training ..... | 1 |
| Children in Disasters Conference .....                             | 2 |

Select board Essentials

|   |   |
|---|---|
| Abandoned and Derelict Properties and Your Town ..... | 1 |
| Minimum Contribution to Your school .....             | 1 |
| Rural Funding Sources .....                           | 2 |

Emergency Preparedness

|  |   |
|--|---|
| Citizen Corps All Members Meeting Series ..... | 1 |
| UMass Shelter Training .....                   | 1 |

REGIONAL PARTNERS - DEERFFIELD ECONOMIC DEVELOPMENT INDUSTRIAL CORPORATION

Partnership for Youth

Tips Training (service training for bars and restaurants) ..... 4  
USDA Local Food Procurement Training ..... 1  
Family Dinner Training: Community Agencies Working to  
Improve Family Management ..... 1

Planning, Conservation, and Development

Gas pipeline Workshop ..... 1  
Citizen Planner Training: Site Plan Review Series ..... 1  
Western Millers Watershed Low Impact Development Workshop Series ..... 5  
Baystate Roads: Pavement Management Bootcamp ..... 2

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**DEERFFIELD ECONOMIC DEVELOPMENT INDUSTRIAL CORPORATION**

Paul R. Olszewski ..... Chairman  
John P. Paciorek, Sr ..... Vice Chairman  
Richard C. Andriole ..... Treasurer  
Franklin C. Sherburne ..... Secretary  
Robert J. Decker, III ..... Member  
Ralph E. Healy ..... Member

The following is a summary of the three major activities for DEDIC during the 2015 calendar year:

In April 2015, after working directly with the Franklin Regional Council of Governments, DEDIC presented at Deerfield's annual town meeting an updated Economic Development Plan (EDP) from the original version dated August 17, 1977. The purpose was to request, as an article on the town meeting warrant, approval of zoning changes for the Deerfield Industrial Park (Park). Approval of the EDP would allow interested parties to apply for development of commercial projects, in addition to existing manufacturing and industrial development, within the Park. The article was passed unanimously by town meeting voters. DEDIC is now working to finalize approval of the EDP with formal recognition by the State legislative bodies through special legislation.

On December 29, 2015, change in ownership of the single largest parcel within the Park, #183-10 which is located at 5 Industrial Park West, was completed with the sale from CMLT 2008-LSI Industrial 5, LLC of Miami Beach, Florida to Deerfield Industrial, LLC. This parcel is comprised of 29.95 acres. On this parcel is a building occupying (5) acres of land which in previous applications was used for manufacturing. Supporting office space is located on the upper level. The building was originally constructed during the mid to later 1970's for the former Millers Falls Tool Company that was a division of Ingersoll-Rand Corporation from Woodcliff Lake, NJ. This parcel and the building constructed on it was the anchor for creation and development of the Park. Both the parcel and the Millers Falls Tools Company were sold by Ingersoll-Rand Corporation in 1984.

The last tenant for this building was the Disston Tool Company which ceased and relocated its operations over five years ago. The building, which had been vacant this entire time, was taken back in foreclosure not long after by CMLT 2008-LSI Industrial 5, LLC.

The new owners of the property have commenced their efforts to make extensive repairs and improvements to the building in

order for Atlantic Furniture to commence its warehousing operations by mid-2016.

The DEDIC Board has pledged their commitment to work with Atlantic Furniture to assist in whatever way they can.

Working with Comcast officials serving our area, DEDIC was successful in securing installation of high speed internet and cable services, including fiber optic technology, to remaining portions of the Park which is already being utilized by property owners for their business operations.

On behalf of the DEDIC board members and myself, we thank you very much for the assistance your department provided us during 2015.

Sincerely yours,



Deerfield Economic Development & Industrial Corporation

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## **COOPERATIVE PUBLIC HEALTH SERVICE**

Lisa White .....Town Nurse

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- The Public Health Nurse coordinated vaccine and supplies for flu clinics at which 919 area residents, including 380 served at Deerfield sites, were vaccinated with the support of community volunteers, staff and GCC nursing program staff and students.
  - The Public Health Nurse is now available to provide counseling and advice for residents who think they may have been exposed to rabies.
  - Due to significant reduction in state supplied vaccine, the CPHS Vaccine Program was substantially restructured to implement vaccine reimbursement in order to continue this valued public service.
  - The Public Health Nurse assisted the Town to access a Hampshire Insurance Trust employee wellness grant that is being implemented to support health and wellbeing of Town staff.
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## **FRONTIER COMMUNITY ACCESS TELEVISION**

As the public-access television provider for Conway, Deerfield, Sunderland and Whately, Frontier Community Access Television is pleased to present its 2015 annual report.

The year 2015 was one of transition for Frontier Community Access Television. After a seven month search, a new General Manager was hired in July, and I couldn't be prouder to lead this particular organization. A good amount of progress was made during the last year on a number of fronts, including:

- Negotiation on a new ten-year cable contract for Deerfield, Sunderland and Whately, which should be signed in early 2016.
- Continued comprehensive coverage of local government, including production of annual town meetings and budget hearings, as well as anchoring live coverage of Senator Stan Rosenberg's Spring Municipal Conference.
- Ongoing production of anchor shows "The Song," "Talking Art," "Watermelon Wednesdays," "Monday Night Music," and "Mass From Holy Name," among others
- Promotion of Lacey Arnold and Jon Prospero to the positions of Executive and Senior Producers, respectively.
- Streamlined and updated certain operating rules, particularly those which pertain to the use of station equipment
- Expanded outreach to Frontier Regional School and expansion of our sports coverage, with the addition of commentary, both on our own and in collaboration with local radio stations
- Hired new production assistants Ben Tillona and Matt Carlson, and the continued valuable contributions from Joe Menko, Marina Korpita and others



As successful as 2015 was, there is still plenty to tackle in 2016. Goals identified thus far:

- Final approval of our new ten-year cable contract with Comcast, which includes a provision allowing us to have more ability to assist with and monitor cable channel 15 in Deerfield, Sunderland and Whately.

- Purchase of a new, state-of-the art Castus broadcast server, which will greatly enhance our production capabilities, and allow us to better serve our communities
- Expand our range and reach of productions to move beyond government coverage and into exploring more of the untold community stories of the South County
- Expand our outreach to various town community groups (libraries, churches, senior center) to become more of an organic information resource
- Establish a community news service, and incorporate as an organic part of FCAT’s programming
- Pursue new revenue sources through underwriting from local businesses
- Continue to pursue moving to a new temporary home base of operations, while pursuing a larger project to relocate to a more permanent home, possibly in a town-owned building
- Creation of a new capital account for said move
- Perfecting the art of “point-to-point” video streaming, which will allow us to go live virtually from anywhere where Internet is available

That’s just a sampling of what we hope to accomplish in 2016. Please do not hesitate to contact us if you have any suggestions or comments regarding our programming. We look forward to continue serving your community in the months and years ahead.

Respectfully submitted,  
Christopher S. Collins  
General Manager  
Frontier Community Television  
8B Elm Street, South Deerfield, MA 01373  
413-665-0012 [mail@fcats.tv](mailto:mail@fcats.tv)

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## **OLIVER SMITH WILL**

### TRUSTEES

Lydia Szych  
Eric Ceretta  
Timothy J. Strahan

### DEERFIELD ELECTOR

Leonard T. Grybko, Jr..... 2016

Oliver Smith was born in Hatfield, Massachusetts in 1766. He engaged in farming at an early age, and acquired large wealth by stock-raising. He was a magistrate for forty years; twice he was a representative to the legislature; and in 1820, he was a member of the State constitutional convention.

Mr. Smith never married and may have been considered eccentric by his neighbors, but he amassed a large fortune, which he bequeathed to establish the "Smith Charities," a unique system of benevolence. At his death in 1845, his estate was valued at nearly \$400,000; and the will was contested by his family. Legendary lawyer and legislator Daniel Webster successfully defended the will for the city of Northampton.

Smith Vocational and Agricultural High School was established as a result of a bequest in the will. The school opened for students in 1908 as the first vocational school in Massachusetts.

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## **FRANKLIN REGIONAL VETERANS DISTRICT**

Fiscal year 2016 saw the creation of the UPVVSD. By member count and by square miles this is the largest veterans' district in Massachusetts. We have strived to provide expanded services through increased satellite office hours, and a mobile office for home visits. Below are just some of the programs and services we help veterans' and their dependents with:

- M.G.L. Ch 115 benefit – Needs based program of financial and medical assistance to eligible veterans and their dependents
- Assistance to veterans and dependents to help file for health care, pensions, and service-connected disabilities
- Homeless prevention assistance to veterans and their families
- Employment help with job searches, resumes, and job interview skills
- Burial assistance to include government markers, flag holders, internment, and VA burial reimbursement
- Massachusetts annuities and tax abatement assistance
- Veterans records retrieval and storage
- Referral to other public and private agencies to include housing, fuel assistance, employment, training, education
- Attend area outreach events(fairs, festivals, health care expos)
- District passed certification for VSOs as required by MA state law

District filed for and helped veterans and eligible dependents be awarded over \$440000 in VA payments in the district for this year alone. Overall the district has over \$3,040,000 in VA awards flowing into our towns on a monthly basis.

Our office has conducted a thorough review of all MGL CH 115 cases in our district. The net result is a large reduction in monies being paid out by the member towns. This was accomplished by helping clients file for alternative sources of income, and revalidating clients' current situations to ensure eligibility.

For the coming year, we will continue to assist veterans, attend more outreach events, and educate both the public and the member towns officials.

Timothy Niejadlik, Director  
Upper Pioneer Valley Veterans' Services District

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## **FRANKLIN COUNTY REGIONAL RETIREMENT**

The Franklin Regional Retirement System is a government agency that serves the 492 retirees, 49 beneficiaries, 921 active employees, and 557 inactive members of the towns and agencies in Franklin County. We are organized under Chapter 34b, and subject to the provisions of Chapter 32 of the Massachusetts General Laws. We receive oversight on the state level from the Public Employee Retirement Administration Commission (PERAC), which audits our operations and financial records every three years. We are also audited by independent auditors in the two intervening years, as well as a complete actuarial valuation every two years.

The retirement benefit we provide replaces participation in the Social Security system and is described as a "defined benefit",

which means that we pay monthly retirement benefits based on the age, salary, and number of years worked at the time a member of our system retires. To be a member, an employee in one of our government units must be working in a permanent position scheduled at 20 hours or more per week and earning \$5,000 or greater annually. Funding of these benefits begins with deductions from the member, and, combined with matching funds from the employing unit, are invested in a mix of stocks, bonds, and indexed funds. Investment earnings are a large part of the funding of retirement benefits, and the allocation of those funds are spread to a variety of sectors to take advantage of positive activity as it occurs in each sector.

|                                   | CY 2014     | CY 2013     | CY 2012    |
|-----------------------------------|-------------|-------------|------------|
| <b>Balances</b>                   |             |             |            |
| Cash                              | 1,370,581   | 2,107,878   | 1,335,467  |
| Investments                       | 118,166,255 | 112,129,229 | 94,448,777 |
| Receivables                       | 523,687     | 272,477     | 431,106    |
| Payables                          | 81,595      | 100,714     | 114,075    |
| Annuity Savings (members)         | 26,866,304  | 27,949,619  | 27,352,296 |
| Retirement Reserves               | 93,275,814  | 86,459,252  | 68,748,979 |
| <b>Revenues</b>                   |             |             |            |
| Member's contributions            | 3,270,926   | 3,187,508   | 3,224,578  |
| Towns, Schools, Agencies          | 5,418,158   | 5,605,588   | 5,202,569  |
| Retirement Cost Sharing           | 466,031     | 439,735     | 375,647    |
| Miscellaneous Revenue             | 19,414      | 20,752      | 66,657     |
| Investment Income (net)           | 9,063,675   | 18,879,116  | 11,727,623 |
| <b>Expenses</b>                   |             |             |            |
| Retirement Benefits               | 7,980,270   | 7,437,506   | 6,840,923  |
| Operating Expenses                | 403,803     | 373,095     | 398,662    |
| Investment Expenses               | 720,626     | 657,782     | 538,484    |
| Retirement Cost Sharing           | 3,028,026   | 960,334     | 723,503    |
| Refunds to Members                | 372,232     | 396,387     | 541,614    |
| <b>Investment Performance</b>     |             |             |            |
| Target                            | 7.75%       | 7.88%       | 7.88%      |
| Since 1984                        | 8.59%       | 8.59%       | 8.21%      |
| 10 years                          | 7.25%       | 7.28%       | 7.04%      |
| 5 years                           | 11.39%      | 13.33%      | 2.69%      |
| Current Year                      | 8.42%       | 19.80%      | 13.39%     |
| <b>Demographics</b>               |             |             |            |
|                                   | 1/1/2014    | 1/1/2012    | 1/1/2010   |
| Members' Average Age              | 48.30       | 49.00       | 48.10      |
| Members' Average Service          | 10.50       | 10.90       | 10.10      |
| Members' Average Salary           | 33,249.00   | 32,333.00   | 30,400.00  |
| Retirees' Average Age             | 72.10       | 72.10       | 71.90      |
| Retirees' Average Pension         | 14,164.00   | 12,931.00   | 12,109.00  |
| Disabled Members' Average Age     | 56.40       | n/a         | n/a        |
| Disabled Members' Average Pension | 26,052.00   | n/a         | n/a        |

Investment performance percentages are also included in the above chart.

Up until 1988, we were a “pay-as-you-go” system. In 1988 it was legislated that we begin saving to become “fully funded” over the ensuing 40 years. Fully funded means we have enough in reserves to pay for all the current and future potential benefits of our present membership. At the end of 2014, we are 79% funded at 26 years (65%) into the 40 year mandate.

Our fiscal year is the calendar year, therefore our annual report is not filed until May of the subsequent year, and as a consequence the information provided herein will be a year old by the time you read this. Current reports and information can be found on our website: [www.FRRSMA.com](http://www.FRRSMA.com).

Our annual report, as filed with our State oversight commission, PERAC, can be read on the “Finances” page of our website.

Dale Kowacki,  
Executive Director  
Franklin Regional Retirement System

# TOWN REPORTS AND REFERENCE

## ASSESSOR'S REPORT ON PROPERTIES:

|  |                               |                        |
|--|-------------------------------|------------------------|
| <b>Appropriations To Be Raised:</b>                    |                               |                        |
| From Raise and Appropriate                             | \$13,081,319.00               |                        |
| From Free Cash   | 617,682.14                    |                        |
| From Available Funds                                   | 622,945.00                    | <u>\$14,321,946.14</u> |
| <b>Other Amounts To Be Raised:</b>                     |                               |                        |
| Amounts Certified for Tax Title                        | 5,217.00                      |                        |
| Overlay Deficits                                       | 0                             |                        |
| Cherry Sheet Offsets                                   | 623,711.00                    |                        |
| School Choice Assessment                               | 73,742.00                     |                        |
| Charter School Assessment                              | 96,186.00                     |                        |
| Air Pollution  | 1,562.00                      |                        |
| Regional Transit Authority                             | 17,333.00                     |                        |
| RMV Surcharge Underestimate                            | 3,320.00                      |                        |
| Community Preservation Act Surcharge Estimate          | 293,885.00                    |                        |
| Other  | 0                             |                        |
| Overlay Reserve  | <u>120,089.43</u>             | <u>\$1,235,045.43</u>  |
| <b>Total Amount To Be Raised:</b>                      | <b><u>\$15,556,991.57</u></b> |                        |
| <b>Estimated Receipts &amp; Other Revenue Sources:</b> |                               |                        |
| <b>Estimated Receipts From State:</b>                  |                               |                        |
| Cherry Sheet Estimated Receipts                        | \$2,321,319.00                |                        |
| Mass. School Building Authority Payment                | 0                             | <u>\$2,321,319.00</u>  |
| <b>Local Estimated Receipts:</b>                       |                               |                        |
| Motor Vehicle Excise                                   | \$550,000.00                  |                        |
| Other Excise   | 0                             |                        |
| Penalties & Interest                                   | 20,000.00                     |                        |
| Payment In Lieu Of taxes                               | 115,000.00                    |                        |
| Sewer Charges  | 509,151.00                    |                        |
| Trash Disposal   | 155,000.00                    |                        |
| Fees   | 40,000.00                     |                        |
| Rentals  | 25,000.00                     |                        |
| Departmental Revenue - Cemeteries                      | 0                             |                        |
| Other Departmental Revenue                             | 0                             |                        |
| Licenses & Permits                                     | 135,000.00                    |                        |
| Fines & Forfeits                                       | 75,000.00                     |                        |

|                    |            |
|--------------------|------------|
| Investment Income  | 10,000.00  |
| Room Occupancy Tax | 110,000.00 |

Assessors Report of Properties (cont'd from prev. page)

|   |                              |                |
|---|------------------------------|----------------|
| Meals Tax   | 65,000.00                    |                |
| Miscellaneous Non-Recurring                                 | <u>25,000.00</u>             | \$1,834,151.00 |
| <b>Free Cash</b>  | \$617,682.14                 |                |
| <b>Free Cash to reduce tax rate</b>                         | 0                            |                |
| <b>Community Preservation Act Surcharge</b>                 | 293,885.00                   |                |
| <b>Other Available Funds</b>                                | <u>622,945.00</u>            |                |
| <b>Total Estimated Receipts &amp; Revenue</b>               | <b><u>\$5,689,982.14</u></b> |                |
| <b>Total Tax Levy</b>                                       | \$9,867,009.43               |                |
| <b>Total Assessed Value of Real &amp; Personal Property</b> | 660,442,398.00               |                |

$$\begin{array}{r} \text{Total Levy} \div \text{Total Value} \times 1,000 = \text{Tax Rate} \\ 9,867,009.43 \div 660,442,398.00 \times 1,000 = \$14.94 \end{array}$$

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**ANNUAL TOWN MEETING – APRIL 27, 2015**

FRANKLIN SS

I, Barbara J. Hancock, duly appointed and qualified Clerk of the Town of Deerfield hereby certify that the following votes were taken at the Annual Town Meeting held on Monday April 27, 2015 in the Auditorium at Frontier Regional School on North Main Street in the Village of South Deerfield.

Town Meeting convened at 7:08 p.m. on April 27, 2015.

VOTED that the reading of all articles be waived and that prior to the reading of a motion under the article, the Moderator briefly summarize the content of the article to be considered and further that the unless objection is raised the reading of detailed motions be waived where the article as printed can, in the opinion of the Moderator, be incorporated by reference in any motion presented.

Motion Carried, so declared the Moderator

VOTED that the following people be allowed to address the audience during the Town Meeting:

- Lisa Mead, Town Counsel
- Adam Costa, Town Counsel
- Brenda Hill, Town Accountant
- Kayce Warren, Town Administrator
- Sara Woodbury, Tilton Library Director
- Patricia Cavanaugh, Business Manager, Frontier Regional/Union 38 Schools
- Jeanine Heil, Principal, Deerfield Elementary School
- James Laverty, Superintendent of Franklin County Technical School
- Russ Kaubris, Business Manager of Franklin County Technical School
- Patricia Smith, Planner, Franklin Regional Council of Governments

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Felicity Hardee, Counsel for Deerfield Economic Development & Industrial Corporation  
Motion Carried, so declared the Moderator

ARTICLE 1

VOTED that the Town hear the reports of the Selectmen, the Deerfield School Committee, and all other Town officers, boards, committees, and commissions.

Motion Carried, so declared the Moderator

ARTICLE 2

VOTED that the Town authorize its Treasurer and Assistant Treasurer with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2015 in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4 and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with General Laws, Chapter 44, Section 17.

Motion Carried by Unanimous Vote, so declared the Moderator

ARTICLE 3

VOTED that the Town raise and appropriate, transfer from available funds, or otherwise provide any sum or sums of money for public library purposes said sum to be reimbursed to the Town by the State under provision of Chapter 151 of the Acts of 1996.

Motion Carried, so declared the Moderator

ARTICLE 4

VOTED that the Town authorize the Selectmen to apply, accept and expend for specific purposes provided by any Federal or State Grants or Programs which may be awarded to the Town.

Motion Carried, so declared the Moderator

ARTICLE 5

VOTED that the town accept and acknowledge the following gifts made to the town:

MONETARY GIFTS

|  |                  |
|--|------------------|
| Allen Chase Foundation - Eaglebrook School | \$ 26,000        |
| Bement School                              | \$ 3,000         |
| Deerfield Academy                          | \$103,600        |
| Historic Deerfield                         | \$ 15,000        |
| Woolman Hill                               | \$ 3,225         |
| <b>Total Monetary Gifts</b>                | <b>\$150,825</b> |

IN-KIND DONATIONS

Deerfield Academy provided additional in-kind services for projects such as dugout repairs for Memorial Field, supplies, expertise and manpower for field maintenance for various community fields, sidewalk repairs, police station renovations, the display cabinet for Deerfield’s Paleolithic artifacts, and other projects.

Eaglebrook School, working with the Recreation Department and Frontier Regional School, donated the use of their gymnasium and Ice Skating Rink for community programs.

Pocumtuck Valley Memorial Association (PVMA) continues to enrich history programs in our community. They have

secured grants, received donations, and dedicated staff time for research and coordination towards restoration of the Civil War Monument.

Motion Carried, so declared the Moderator

ARTICLE 6

No action taken.

So declared the Moderator

ARTICLE 7

VOTED to divide the article so that each appropriation is considered a separate motion.

Motion Carried, so declared the Moderator

VOTED that the Town appropriate \$39,000 from the Community Preservation Fund 2016 Estimated Revenues for the Deerfield Historical Commission Restoration of the Civil War Monument project in a manner consistent with the proposal submitted by the applicant and approved by the Community Preservation Committee, said funds to be expended within three years under the direction of the Board of Selectmen and any unused funds to be returned to the Community Preservation Fund as required by statute.

Motion Carried, so declared the Moderator

VOTED that the Town appropriate \$23,000 from the Community Preservation Fund 2016 Estimated Revenues for the Deerfield Historical Commission Restoration of the Albany Road Cemetery project in a manner consistent with the proposal submitted by the applicant and approved by the Community Preservation Committee, said funds to be expended within three years under the direction of the Board of Selectmen and any unused funds to be returned to the Community Preservation Fund as required by statute.

Motion Carried, so declared the Moderator

VOTED that the Town transfer \$21,000 (10%) of the Community Preservation Fund 2016 Estimated Revenues to the Reserve for Open Space as required by General Law Chapter 44B.

Motion Carried, so declared the Moderator

VOTED that the Town transfer \$21,000 (10%) of the Community Preservation Fund 2016 Estimated Revenues to the Reserve for Community Housing as required by General Law Chapter 44B.

Motion Carried, so declared the Moderator

VOTED that the Town transfer \$95,500 from the balance of the Community Preservation Fund FY2016 Estimated Revenues to the FY2016 Community Preservation Budgeted Reserve.

Motion Carried, so declared the Moderator

VOTED that the Town appropriate \$10,500 (5%) from the Community Preservation Fund 2016 Estimated Revenues for Community Preservation Committee administrative expenses.

Motion Carried, so declared the Moderator

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ARTICLE 8

VOTED that the Town raise and appropriate \$527,213.00 and authorize the Selectmen to transfer as it becomes available said sum from the sewer receipts account established for such purposes for Fiscal Year 2016 for the operation and maintenance of the Wastewater Treatment Plants located in the villages of Old Deerfield and South Deerfield respectively, and for sewer line maintenance.

Motion Carried, so declared the Moderator

ARTICLE 9

VOTED that the Town authorize creation of a revolving fund for Recreation activities and expenses under M.G.L. c. 44, sec. 53E½ and take from the Recreation Revolving Fund, so called 223-3560-0000, \$20,000 to provide funding, as set forth in Article 9 of the Warrant, a copy of which has been distributed at this meeting which is incorporated herein by reference.

Motion Carried, so declared the Moderator

ARTICLE 10

VOTED that the Town authorize revolving funds under MGL Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2015 as set forth in Article 10 in the Warrant, and as amended in the handout which has been distributed at this meeting.

| Revolving Fund          | Authorized to Spend Fund | Revenue Source  | Use of Fund   | FY Spending Limit |
|-------------------------|--------------------------|---|---|-------------------|
| Planning                | Planning Board           | Fees charged for filings  | Activities and expenses related to proposal and permit reviews.   | \$25,000.00       |
| Recycling               | Selectboard              | Receipts related to the recycling program   | Operation of solid waste and recycling programs, membership in and services of the Franklin County Solid Waste Management District, and the purchase of recycled content or environmentally preferable products | \$20,000.00       |
| Plumbing Gas & Wiring   | Inspections              | Fees charged for permits and inspections  | Activities and expenses related to permits, inspections and other related oversight.  | \$75,000.00       |
| School Resource Officer | Police Department        | Donations and other receipts  | Services, activities and expenses related to providing a School Resource Officer to public and private schools in town.   | 75,000.00         |
| Parks & Recreation      | Recreation Department    | Revolving Fund created under Article 32 at Annual Town Meeting in 1999 under the provisions of MGL c.44, §53D and | Activities and expenses related to providing recreational activities  | 75,000.00         |

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|  |  |                                     |  |  |
|--|--|-------------------------------------|--|--|
|  |  | <u>all other fees and receipts.</u> |  |  |
|--|--|-------------------------------------|--|--|

**Total Spending**      \$270,000.00

Motion to approve amended motion carried, so declared the Moderator  
Main Motion Carried as read, so declared the Moderator

**ARTICLE 11**

VOTED that the Moderator read amounts recommended by the Finance Committee to be appropriated under this article; and unless objection is made, each item recommended in the report of the Finance Committee shall be tentatively accepted as appropriated for the purpose stated. If an objection is made to any recommendation, such appropriation shall be taken separately and the amount thereof and the manner of taking the same shall be determined by vote of the meeting and tentatively accepted. One vote shall be taken appropriating each amount so accepted as a single appropriation not to be exceeded.

Motion Carried, so declared the Moderator

VOTED that the town appropriate \$12,943,873 to fund the accepted amounts voted, and to meet this appropriation, transfer:

|          |   |
|----------|---|
| \$47,386 | From the Municipal Building Fund        |
| \$9,400  | From the Insurance Indemnification Fund |
| \$50,000 | From Overlay Surplus                    |

And raise and appropriate a balance of \$12,837,087.

Motion Carried, so declared the Moderator

**ARTICLE 12**

VOTED that the Town appropriate \$89,000.00 from Free Cash, and \$11,000.00 from Sewer Reserve Funds, for the capital projects as specifically set forth in Article 12 of the warrant, a copy of which has been distributed at this meeting, which capital projects and manners are incorporated herein by reference.

| Item                    | Department         | Amount              | Proposed Funding |
|-------------------------|--------------------|---------------------|------------------|
| Town Office File Server | General Government | \$20,000.00         | Free Cash        |
| Roller and Trailer      | Highway            | \$20,000.00         | Free Cash        |
| Ford F350 with Plow     | Highway            | \$40,000.00         | Free Cash        |
| Brushhog                | Highway            | \$9,000.00          | Free Cash        |
| Sewer Camera System     | WWTP               | \$11,000.00         | Sewer Reserve    |
|                         | <b>TOTAL</b>       | <b>\$100,000.00</b> |                  |

Motion Carried, so declared the Moderator

**ARTICLE 13**

VOTED to confirm that all votes taken under the Omnibus Budget and financial articles will be contingent upon receipt of a Cherry Sheet and other state funding which shows sufficient state aid to allow the Town to remain within its levy limit.

Motion Carried, so declared the Moderator

**ARTICLE 14**

VOTED that the Town establish the salaries and compensations of all elected officers of the Town, as provided in Chapter 41, Section 108 of the General Laws as set forth in Article 10 of the warrant, a copy of which has been distributed at this

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meeting.

|                                  | <b>REQUESTED</b> | <b>VOTED</b> |
|----------------------------------|------------------|--------------|
| Moderator, Annual Town Meeting   | \$300.00         | \$300.00     |
| Moderator, Special Town Meeting  | \$50.00          | \$50.00      |
| Selectmen, Chairman              | \$2,500.00       | \$2,500.00   |
| Selectmen, Associate Members     | \$2,250.00       | \$2,250.00   |
| Assessors, Chairman              | \$2,500.00       | \$2,500.00   |
| Assessors, Associate Members     | \$2,250.00       | \$2,250.00   |
| School Committee, Chairman       | \$150.00         | \$150.00     |
| School Committee, Assoc. Members | \$100.00         | \$100.00     |
| Electors, Oliver Smith Will      | \$20.00          | \$20.00      |

Motion Carried, so declared the Moderator

ARTICLE 15

VOTED that the Town take from Free Cash \$10,000.00 to provide for an unfunded liability sick leave and vacation account.

Motion Carried, so declared the Moderator

ARTICLE 16

VOTED that the Town take from free cash \$80,000.00 to provide for extra-ordinary or unforeseen expenditures under Section 6 of Chapter 40 of the Massachusetts General Laws for the Fiscal Year beginning July 1, 2015.

Motion Carried, so declared the Moderator

ARTICLE 17

VOTED that the Town vote to take from the Fiscal Year 2015 Triennial Recertification account the amount of \$20,000.00 for the purpose of funding mandated triennial recertification updates.

Motion Carried, so declared the Moderator

ARTICLE 18

VOTED that the Town take from free cash \$42,750.00 for its share of the core assessment of the Franklin Regional Council of Governments for Fiscal Year 2016.

Motion Carried, so declared the Moderator

ARTICLE 19

No action taken.

So declared the Moderator

ARTICLE 20

VOTED that the Town transfer, from interest earned in the Dickinson Library Trust fund, \$375.00 to the Tilton Library and \$66.00, to the Frontier Regional School for Library use.

Motion Carried, so declared the Moderator

ARTICLE 21

VOTED that the Town vote to take \$4,000 from Free Cash for its share of the Frontier Regional Long-Range Planning Committee Regionalization Study.

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Motion Carried, so declared the Moderator

ARTICLE 22

VOTED that the Town take from Free Cash \$73,058.00 to fund the tuition and transportation expenses of students to the Smith Vocational and Agricultural High School for the 2015-16 school year.

Motion Carried, so declared the Moderator

ARTICLE 23

VOTED that the Town vote to accept the provisions of M.G.L. c.32B, sec. 20, and establish a separate trust fund known as the Other Post-Employment Benefits Liability Trust Fund for the purpose of funding future financial obligations of the Town for health and other post-employment benefits of retirees.

Motion Carried, so declared the Moderator

ARTICLE 24

No action taken.

So declared the Moderator

ARTICLE 25

VOTED that the Town take from Free Cash \$8,500.00 to fund services by the Franklin Regional Council of Governments on behalf of the Town of Deerfield related to the pre-filing and Phase I of the Northeast Energy Direct Project proposed by Kinder Morgan.

Motion Carried, so declared the Moderator

ARTICLE 26

No action taken.

So declared the Moderator

ARTICLE 27

VOTED to authorize the Board of Selectmen to negotiate terms in the best interest of the Town and to enter into a lease not to exceed twenty-five (25) years for the Pocumtuck Ridge Cellular Tower.

Motion Carried, so declared the Moderator

ARTICLE 28

VOTED that the Town accept the 2015 Economic Development Plan as presented by the Deerfield Economic Development Industrial Corporation.

Motion Carried, so declared the Moderator

ARTICLE 29

Voted that the Town revise its existing Zoning Bylaws by adopting the proposed revisions as specifically set forth in Article 29 of the warrant, a copy of which has been distributed at this meeting which revisions are incorporated herein by reference.

**2200. USE REGULATIONS.**

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2210. General. No structure shall be erected or used or land used except as set forth in Section 2230, "Use Regulation Schedule.", or in Section 2240, "Accessory Buildings and Uses", unless exempted by Section 2250, "Nonconforming Uses and Structures", or by statute. Uses not expressly provided for herein are prohibited. [Amended 4-26-2010 ATM, Art. 1] Symbols employed below shall mean the following:

Y — A permitted use.

Y\* — A permitted use except that new building footprint, as measured along external walls, in excess of (a) 2,500 gross sq. ft. in the C-I District, or (b) 10,000 gross sq. ft. in the C-II District, as the case may be shall require a special permit from the Board of Appeals.

Y\*\* — Site Plan Review required by the Planning Board as provided under Section 5400.

N — An excluded or prohibited use.

SP — A use authorized under special permit as provided under Section 5300.

2220. Applicability. When an activity might be classified under more than one of the following uses, the more specific classification shall govern; if equally specific, the more restrictive shall govern.

2230. Use Regulation Schedule. [Amended 4-26-2004 ATM, Art. 30; 4-28-2008 ATM, Art. 3; 4-26-2010 ATM, Art. 1; 4-25-2011 ATM, Art. 7]

| Principal Use  | RA  | CVRD | C-I | C-II | I  | PI | EPD3 |
|--|-----|------|-----|------|----|----|------|
| <b>A. RESIDENTIAL</b>  |     |      |     |      |    |    |      |
| Detached single-family dwelling  | Y   | Y    | N   | N    | N  | N  | N    |
| Detached two-family dwelling   | N   | Y    | N   | N    | N  | N  | N    |
| Multi-family dwelling  | N   | SP   | SP  | N    | N  | N  | SP   |
| Dwelling unit incidental to commercial or industrial use   | N   | N    | Y   | Y    | N  | N  | N    |
| Flexible development   | Y   | Y    | N   | N    | N  | N  | N    |
| Conservation subdivision   | Y   | Y    | N   | N    | N  | N  | N    |
| Accessory apartments for the purpose of providing assistance with the activities of daily living                               | SP  | SP   | SP  | N    | N  | N  | N    |
| <b>B. EXTENSIVE USES AND COMMUNITY FACILITIES</b>  |     |      |     |      |    |    |      |
| Religious or educational use exempted by G.L. c. 40A, S. 3   | Y   | Y    | Y   | Y    | Y  | Y  | Y    |
| Educational use not exempted by G.L. c. 40A, s. 3  | SP  | SP   | Y   | SP   | SP | N  | Y    |
| Agricultural use exempted by G.L. c. 40A, s. 3   | Y   | Y    | Y   | Y    | Y  | Y  | Y    |
| Fur farm, piggery, raising of animals on a parcel of land not exempt by G.L.' c. 40A, s. 3                                     | SP  | SP   | SP  | SP   | SP | N  | N    |
| Other Agricultural use not exempted by G.L. c. 40A, s. 3   | SP  | SP   | SP  | SP   | SP | N  | N    |
| Child care facility or day care facility exempted by G.L. c. 40A, s. 3   | Y   | Y    | Y   | Y    | Y  | Y  | Y    |
| Municipal facilities   | Y** | Y**  | Y   | Y    | Y  | Y  | Y    |
| Essential services   | SP  | SP   | SP  | SP   | SP | SP | SP   |
| Earth Removal  | N   | N    | N   | SP   | SP | N  | N    |
| Nonprofit event <sup>1</sup>   | Y   | Y    | Y   | Y    | Y  | Y  | Y    |
| Small-Scale Ground-Mounted Solar Electric Installation <sup>8</sup>  | Y   | Y    | Y   | Y    | Y  | Y  | Y    |
| <b>C. COMMERCIAL</b>   |     |      |     |      |    |    |      |
| Office   | N   | N    | Y*  | Y*   | Y  | SP | Y    |
| Bank, including ATM or Teller Line in or outside premises  | N   | N    | Y*  | Y*   | SP | SP | Y    |
| ATM not within or upon banking premises  | N   | N    | Y   | SP   | SP | SP | Y    |
| Retail sales or rental with or without display outdoors — Building 4,000 sq. ft. or less of enclosed floor area <sup>4,5</sup> | N   | N    | Y   | Y    | SP | SP | Y    |
| Retail sales or rental with or without display outdoors — Building   |     |      |     |      |    |    |      |

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|   |    |    |    |    |    |    |    |
|---|----|----|----|----|----|----|----|
| greater than 4,000 sq. ft. up to 30,000 sq. ft. of enclosed floor area <sup>4,5,6</sup>   | N  | N  | SP | SP | N  | SP | Y  |
| Retail sales or rental with or without display outdoors — Building greater than 30,000 sq. ft. up to 60,000 sq. ft. of enclosed floor area <sup>4,5</sup>       | N  | N  | N  | SP | N  | SP | Y  |
| Retail sales or rental with or without display outdoors — Building greater than 60,000 sq. ft. of enclosed floor area <sup>4,5</sup>                            | N  | N  | N  | N  | N  | SP | SP |
| Retail sales or rental with display, sales or storage outdoors without a building <sup>5</sup>  | N  | N  | SP | SP | SP | SP | Y  |
| Artisan Studio -Building up to 5,000 sq. ft.  | N  | N  | Y  | Y  | SP | SP | Y  |
| Motor vehicle service station   | N  | N  | SP | SP | N  | SP | N  |
| Motor vehicle repair shop   | N  | N  | SP | SP | N  | SP | N  |
| Private Clubs, Bars or Nightclubs including the sale or consumption of alcoholic beverages, with or without entertainment, whether for profit or not for profit | N  | N  | SP | SP | N  | N  | SP |
| Junkyard or automobile graveyard  | N  | N  | N  | N  | N  | N  | N  |
| Hospital or sanitarium  | N  | N  | N  | SP | N  | N  | N  |
| Convalescent or nursing home; assisted living residence   | SP | SP | SP | SP | N  | N  | N  |
| Bed and Breakfast   | SP | SP | SP | SP | N  | N  | N  |
| Boarding House  | N  | SP | Y* | Y* | N  | N  | N  |
| Print or publishing establishment   | N  | N  | SP | Y  | Y  | Y  | Y  |
| Service shop  | N  | N  | Y  | Y  | N  | SP | N  |
| Repair shop   | N  | N  | SP | SP | N  | SP | N  |
| Medical/dental center   | N  | N  | SP | SP | N  | SP | Y  |
| Auction gallery for exhibition and sale by auction  | N  | N  | SP | SP | N  | N  | N  |
| Restaurant, not. including fast-food or drive-in restaurant   | N  | N  | Y* | SP | SP | N  | Y  |
| Fast-Food or drive-in restaurant  | N  | N  | N  | N  | N  | N  | N  |
| Place of assembly   | N  | N  | SP | SP | SP | N  | N  |
| Drive-in service, including restaurants, but not including ATMs or Teller Lines   | N  | N  | N  | N  | N  | N  | N  |
| Landscaping business <sup>2</sup>   | SP | N  | SP | SP | SP | SP | N  |
| Car wash  | N  | N  | SP | SP | N  | N  | N  |
| Commercial recreation, outdoors <sup>2</sup>  | SP | N  | SP | SP | SP | N  | N  |
| Kennel or animal hospital   | N  | N  | N  | SP | SP | N  | N  |
| Major Commercial Project  | N  | N  | N  | SP | SP | SP | SP |
| Arcade, Amusement Park  | N  | N  | N  | N  | N  | N  | N  |
| Bakery, coffee shop, deli   | N  | N  | Y  | Y  | Y  | SP | Y  |
| Planned Unit Development (See Section 4800)   | N  | N  | SP | SP | SP | N  | N  |
| <b>D. INDUSTRIAL</b>  |    |    |    |    |    |    |    |
| Manufacturing, processing, assembly, or fabrication that can meet the Performance Standards of Section 4900   | N  | N  | N  | Y  | Y  | Y  | Y  |
| Manufacturing, processing, assembly, Or fabrication .that cannot meet the Performance Standards of Section 4900   | N  | N  | N  | SP | SP | SP | SP |
| Retail sales incidental to manufacturing facility   | N  | N  | N  | SP | SP | SP | Y  |
| Research laboratory or facility but excluding laboratories categorized as Level 4 by the National Institutes for Health   | N  | N  | N  | SP | SP | SP | Y  |
| Wholesale, warehouse, or distribution facility  | N  | N  | N  | SP | SP | SP | Y  |
| Self-storage warehouse  | N  | N  | N  | N  | N  | SP | N  |

|   |    |    |    |    |     |    |    |
|---|----|----|----|----|-----|----|----|
| Employee services incidental to permitted use                               | N  | N  | SP | SP | SP  | SP | Y  |
| Contractor's yard   | N  | N  | N  | SP | SP  | SP | N  |
| Sawmill <sup>2</sup>  | N  | N  | N  | SP | SP  | SP | N  |
| Radioactive waste disposal  | N  | N  | N  | N  | N   | N  | N  |
| Truck, bus or freight terminal  | N  | N  | N  | SP | SP  | SP | N  |
| Planned Unit Development (See Section 4800)                                 | N  | N  | SP | SP | SP  | N  | N  |
| Large-Scale Ground-Mounted Solar Electric Installation <sup>7,8</sup>       | SP | SP | SP | SP | Y** | SP | SP |
| Extra-Large-Scale Ground-Mounted Solar Electric Installation <sup>7,8</sup> | N  | N  | N  | N  | SP  | N  | N  |

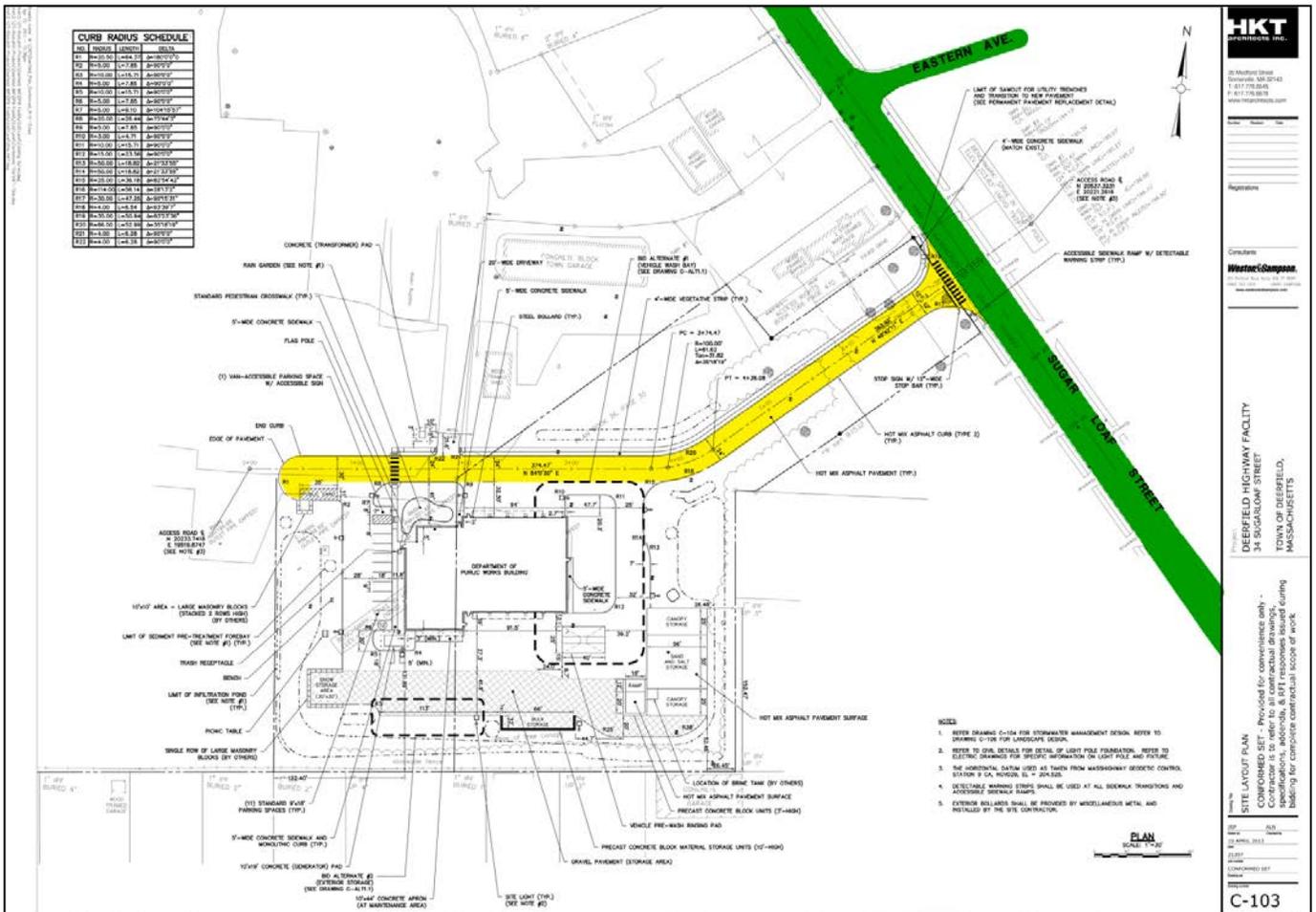
NOTES:

- 1 Subject to the issuance of a permit from the Board of Selectmen pursuant to Chapter 195 of the General By-Laws.
- 2 Minimum site of 5 acres in RA District.
- 3 A proposed Expedited Permit Project (EPP) in the Expedited Permitting District (EPD) is subject to the standards of Section 4700, including Performance Standards in Section 4750, and to Site Plan Review by the Board of Selectmen.
- 4 Square footage amounts include new buildings and expansion of existing buildings. For expansions, the existing building plus the expansion will be combined to determine the square footage amount. For example, a Special Permit would be required in the C-I or C-II Districts where an applicant proposes to add 600 square feet to an existing building of 3,500 square feet.
- 5 Outdoor storage, sales or display associated with any retail use requires Site Plan Review (see Section 5400).
- 6 Provided that in the C-I District the building footprint shall not exceed 15,000 square feet.
- 7 Large-Scale Ground-Mounted Solar Electric Installations and Extra-Large-Scale Ground-Mounted Solar Electric Installations are subject to the provisions of Section 3800.
- 8 Acreage and generating capacity thresholds apply in the aggregate to new facilities and expansion of existing facilities. For expansions, the acreage and output generation of the existing facility would be added to those of the proposed expansion to determine the overall size and generating capacity. Required setback areas, as per Section 3851, shall not be counted toward a facility's total acreage."

Motion Carried by Unanimous Vote, so declared the Moderator

**ARTICLE 30**

VOTED that the Town accept Merrigan Way as a Public Way, beginning at Sugarloaf Street and extending to the southwest/west, 672 number of feet, as more fully set forth on a plan entitled “Site Layout Plan, Drawing Number C-103” by HKT Architects, Inc. and dated January 30, 2013, a copy of which has been distributed at this meeting.



Motion Carried, so declared the Moderator

**ARTICLE 31**

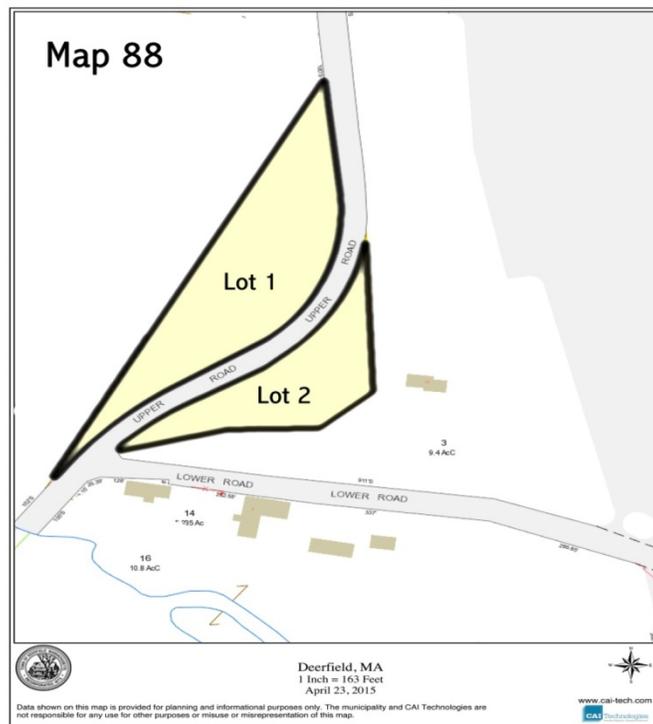
VOTED that the Town approve the Project Certification Application of New England Natural Bakers and authorize the Board of Selectmen to submit to the Massachusetts Economic Assistance Coordinating Council an application designating the property of formerly known as the “Oxford Pickle Factory” located at 15 Jewett Avenue, Deerfield, MA, portions of which are shown on Assessor’s Map 168, Parcel 21, Map 169, Parcel 6, and Map 169, Parcel 185, as an Economic Opportunity Area, pursuant to the provisions of M.G.L. Chapter 23A; and further to authorize the Board of Selectmen to enter into a Tax Increment Financing Agreement and Tax Increment Financing Plan with New England Natural Bakers and affiliates, pursuant to the provisions of M.G.L. Chapter 40, Section 59, in connection with the development of said property, and to authorize the Board of Selectmen to take such action as is necessary to obtain approval of the Certified Project Application and to implement the Tax Increment Financing Agreement and Tax Increment Financing Plan.

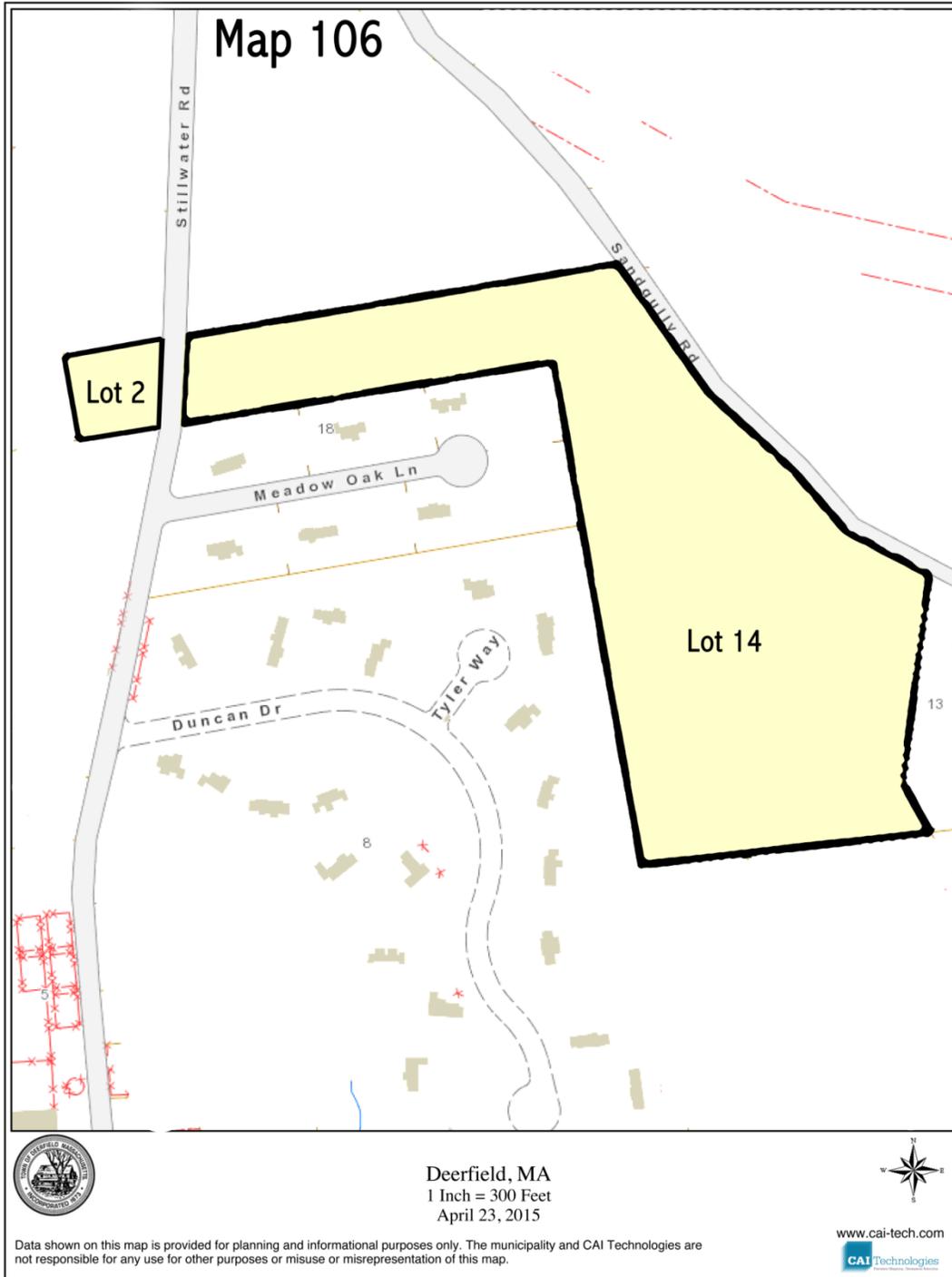
Motion Carried, so declared the Moderator

ARTICLE 32

VOTED that the Town transfer the care, custody and control of the parcels, as specifically set forth in Article 32, a copy of which has been distributed at this meeting, from municipal purposes to the purpose of conveying, selling or otherwise disposing of same and that the Board of Selectmen be authorized to enter into and negotiate all necessary and related documents, subject to such restrictions and limitations as the Selectmen deem appropriate, in order to effectuate the disposition of said parcel and that the Board of Selectmen shall be authorized to dispose of said parcel accordingly.

| <u>Map/Lot</u>  | <u>Acreage, more or less</u> | <u>Location/Description</u> |
|-----------------|------------------------------|-----------------------------|
| Map 88, Lot 1   | ± 2.8                        | Upper Road; vacant lot      |
| Map 88, Lot 2   | ± 1.5                        | Upper Road; vacant lot      |
| Map 106, Lot 2  | ± 0.987                      | Stillwater Road; vacant lot |
| Map 106, Lot 14 | ± 60,000 sq. ft.             | Stillwater Road; vacant lot |





Motion Carried in excess of 2/3<sup>rd</sup> Vote, so declared the Moderator

ARTICLE 33

No action taken.

So declared the Moderator

ARTICLE 34

VOTED that the Town amend Chapter 35: Personnel, Article II: Personnel Policies, § 35-26 Vacation Time, and § 35-27, Sick Time, by striking them in their entirety and replacing them as follows, copy of which has been distributed at this meeting.

§ 35-26 Vacation Leave

A. Eligible Employees

All full-time and benefit eligible permanent part-time employees.

B. Collective Bargaining Agreements and Statutory Employment Agreements

If there is a conflict between this Bylaw and an applicable collective bargaining agreement or the terms of any applicable statutory employment agreement, including an employment agreement under M.G.L. c. 41, § 108N (applying to town administrators, town accountants, and/or persons performing such duties having a different title), M.G.L. c. 41, § 108O (applying to police chiefs and fire chiefs), and M.G.L. c. 78, § 34 (applying to head librarians), the terms of the collective bargaining agreement or statutory employment agreement, as the case may be, shall prevail over the Bylaw.

C. Computation of Vacation Time

Subject to subsection D. below, all Eligible Employees shall accrue vacation time beginning the first day of duty, as follows:

|  |   |
|--|---|
| First Day of Duty, up to 5 years of actual service | 80 hours annually, accrual rate 3.08 hrs bi-weekly  |
| 5 years, up to 10 years of actual service          | 120 hours annually, accrual rate 4.62 hrs bi-weekly |
| 10 years or more of actual service                 | 160 hours annually, accrual rate 6.16 hrs bi-weekly |

D. Eligible Part-Time Employee Calculation of Vacation Time

Eligible part-time employees accrue vacation leave on a pro-rated basis, based on the amount of hours worked in the previous fifty-two (52) weeks. New hires' first year pro-rated calculation is based on hours worked.

E. Vacation Limits

Eligible Employees may accrue and carry vacation time balances equal to two (2) years' worth of vacation time. Once an employee accrues two (2) years of vacation time, the employee will no longer continue to accrue any more vacation time until such time as the employee uses some portion of the accrued, unused vacation time. Once the employee uses vacation time bringing the amount of vacation time being carried to fall below the 2-year accrual limit, accrual will resume on a bi-weekly basis.

The employee will not be compensated for non-accrued time under this policy.

Eligible part-time employees' 2-year vacation limit will be calculated on a pro-rated basis using the same calculation method used to calculate the vacation time.

F. Transition from Prior Vacation Leave System to Current System Set Forth in this Bylaw

The amendments to this Bylaw shall take effect on July 1, 2015.

For the purpose of implementing the transition from the prior vacation leave system to the accrual and computation system contained in this amended Bylaw, each current Town employee who is covered by this Bylaw as of the effective date on which the amendments take effect shall be permitted one-year period to use any accrued, unused vacation that such employee may have that is beyond the computation provision and accrual limits set forth subsections C. and E. above. During this transition period, any employee who has accrued vacation leave that is greater than the amount of vacation leave that may be accrued at any given time (i.e., two-years of vacation leave), as determined by the schedule set forth in subsection C. above, shall not continue to accrue any more vacation time until such time as the employee has used that amount of accrued, unused vacation time to bring the employee within the accrual limits of this Bylaw.

**G. Using Vacation Time**

Employees may use vacation time with the approval of their Department Head (or in the case of a Department Head, the Department Head's appointing authority) in increments up to fifteen (15) consecutive work days.

**H. Vacation Requests and Scheduling**

Employees shall request vacation time from their respective Department Head (or in the case of a Department Head requesting vacation, from the Department Head's appointing authority). The Department Head (or the appointing authority, as the case may be) shall schedule such vacation leave based on the operational needs of the Department.

Requests for vacation time in excess of employee's available accrued time may be granted as leave without pay at the discretion of the Department Head.

Subject to operational needs, Department Heads are responsible for the scheduling of their employees' vacation time throughout the year so that the Town's mission and employee's needs are met, and so that employees do not have a significant amount of vacation time that must be used or forfeited.

**I. Employment Termination**

Upon the termination of employment or retirement an employee will be compensated for the balance of their accrued but unused vacation time to the date of termination or the last pay check. Accrued but unused vacation time will be paid to the estate of an employee in the event of an employee's death.

**§ 35-27 Sick Time**

**A. Eligible Employees**

All full-time and benefit eligible permanent part-time employees.

**B. Collective Bargaining Agreements and Statutory Employment Agreements**

If there is a conflict between this Bylaw and an applicable collective bargaining agreement or the terms of any applicable statutory employment agreement, including an employment agreement under M.G.L. c. 41, § 108N (applying to town administrators, town accountants, and/or persons performing such duties having a different title), M.G.L. c. 41, § 108O (applying to police chiefs and fire chiefs), and M.G.L. c. 78, § 34 (applying to head librarians), the terms of the collective bargaining agreement or statutory employment agreement, as the case may be, shall prevail over the Bylaw.

**C. "Immediate Family" Defined**

For the purposes of this Bylaw, the term "immediate family" is defined as a spouse (or significant other that lives in the same household as the employee), son, daughter, mother, father, brother, sister, stepmother, stepfather, stepson, stepdaughter, stepbrother, stepsister, mother-in-law or father-in-law.

**D. Sick Time Purpose**

Sick time is a contingent benefit limited to absences caused by an eligible employee's illness (including illness or disability

arising out of or caused by pregnancy or childbirth), injury, or exposure to contagious disease, or the illness of a member of an eligible employee's immediate family, including illness or disability arising out of or caused by pregnancy or childbirth or for medical appointments. Sick leave used for purposes other than legitimate reasons or in an excessive manner may result in disciplinary action up to and including termination of employment at the discretion of the Town.

**E. Doctor's Note**

The Town, at its exclusive discretion, reserves the right to request a written certificate from a Town-selected physician, at the cost to the Town, or from the employee's physician, relative to the employee's ability to perform the essential functions of the job or in cases of absence under this bylaw.

**F. Sick Time Accrual**

Eligible employees with less than ten (10) years of service to the Town may accumulate up to a maximum of sixty (60) days\* of sick time for use by the employee. Each day of accrued sick time shall equal eight (8) hours. Therefore, eligible employees with less than 10 years of service may accumulate up to a maximum of 480 hours of sick time. Eligible employees with less than 10 years of service, will accrue sick time at a rate of 0.833 sick time days per month for each month of actual service not to exceed 10 sick days per year, up to a maximum of sixty (60) days\*.

Eligible employees with ten (10) years or more of service to the Town may accumulate up to a maximum of ninety (90) days\* of sick time for use by the employee. Each day of accrued sick time shall equal eight (8) hours. Therefore, eligible employees with 10 or more years of service may accumulate up to a maximum of 720 hours of sick time. Eligible employees with ten (10) or more years of service, will accrue sick time at a rate of 0.833 sick time days per month for each month of actual service not to exceed 10 sick days per year, up to a maximum of ninety (90) days\*.

\*Eligible part-time employees shall accrue sick time on a pro-rated basis.

**G. Sick Time Limits**

Once an employee's sick time limit is reached, the employee will no longer continue to accrue any more sick leave until such time as the employee uses some portion of the accrued, unused sick time. Once the employee uses sick time causing the amount of sick time being carried to fall below the sick time limit, accrual will resume on a bi-weekly basis. The employee will not be compensated for non-accrued sick time under this policy.

**H. Transition from Prior Sick Time System to Current System Set Forth in this Bylaw**

The amendments to this Bylaw shall take effect on **July 1, 2015**.

For the purpose of implementing the transition from the prior sick time system to the accrual and computation system contained in this amended Bylaw, any Town employee who is covered by this Bylaw who has accrued sick time that is greater than the amount of sick time that may be accrued at any given time, as set forth in subsection F. above, as of the effective date on which the amendments to this Bylaw take effect, shall not continue to accrue any more sick time until such time as the employee has used that amount of accrued, unused sick time to bring the employee within the accrual limits of this Bylaw.

**I. Employment Retirement or Death**

When an employee retires or upon the death of an employee, the Town will pay the employee or the employee's estate unused sick time at a rate of one (1) day per year of service or the employee's sick time balance, whichever is less, up to a maximum of \$4,000.00.

*Motion Carried, so declared the Moderator*

ARTICLE 35

VOTED that the Town present any instructions to officers, boards, committees, and commissioners.

Motion Carried, so declared the Moderator

VOTED that the Finance Committee Chair and his committee research and determine the value of all services provided to the non-profit educational institutions, including education costs. Further, that this report be shared with the Select board and that the Finance Committee lead discussions with those institutions in an attempt to seek reimbursement for the services provided in an effort to reduce the financial burden on the taxpayers of Deerfield.

Motion Carried, so declared the Moderator

VOTED to adjourn at 9:56 pm to meet in the polls at the MEETING ROOM at the TOWN OFFICES, 8 Conway Street in the Village of South Deerfield on MONDAY, the 4th day of May next at 10:00 o'clock in the forenoon, for the purpose of elections and at the closure of the polls, dissolve.

Motion Carried, so declared the Moderator

A true copy.

Attest:

Barbara J. Hancock, Town Clerk

## SPECIAL TOWN MEETING – AS VOTED

JUNE 17, 2015

FRANKLIN SS

I, Barbara Hancock, duly appointed and qualified Clerk of the Town of Deerfield, hereby certify that the following votes were taken at the Special Town Meeting held on Wednesday, June 17, 2015 in the Deerfield Municipal Offices on 8 Conway Street in the Village of South Deerfield.

The meeting convened at 7:00 p.m.

Voted that the reading of all articles be waived and that prior to the reading of a motion under the article, the Moderator briefly summarize the content of the article to be considered and further that the unless objection is raised the reading of detailed motions be waived where the article as printed can, in the opinion of the Moderator, be incorporated by reference in any motion presented.

*The vote carried, so declared the Moderator*

Voted that the following people be allowed to address the audience during the Town Meeting: Adam Costa, Town Counsel, Brenda Hill, Town Accountant, Kayce Warren, Town Administrator.

*The vote carried, so declared the Moderator*

### ARTICLE 1

Voted to authorize the Board of Selectmen to enter into a five (5)- year contract with the Massachusetts Department of Environmental Protection and Waste Management Recycle America, LLC for recycling services at the Springfield Materials Recycling Facility or pass any vote or votes relative thereto.

*The vote carried, so declared the Moderator*

### ARTICLE 2

Voted to take from free cash \$79,295.31 for the Snow and Ice Removal Account.

*The vote carried, so declared the Moderator*

### ARTICLE 3

Voted to raise and appropriate, \$1,129,733 to fund the South County Emergency Medical Service Enterprise Fund, to meet the town's allocable share of the Fiscal Year 2016 operating and capital costs for the South County Emergency Medical Service as follows:

**Revenues**

|                       |              |
|-----------------------|--------------|
| Medical Service Fees  | \$380,139.00 |
| Deerfield Assessment  | \$387,990.00 |
| Sunderland Assessment | \$235,972.00 |
| Whately Assessment    | \$125,632.00 |

**Total Revenues \$1,129,733.00**

**FY16 Enterprise Fund Expenses**

|                            |                |
|----------------------------|----------------|
| Salaries & Expenses        | \$1,019,033.00 |
| Equipment (Capital Outlay) | \$110,700.00   |

**Total Enterprise Fund Expenses \$1,129,733.00**

**Funding for Deerfield's percentage of Salaries and Expenses as follows:**

|                     |              |
|---------------------|--------------|
| Ambulance Revolving | \$70,000.00  |
| Free Cash           | \$260,691.68 |

**Total Percentage Salaries & Expenses \$330,691.68**

**Funding for Deerfield's percentage of Capital to be taken as follows:**

|                               |             |
|-------------------------------|-------------|
| Capital Ambulance Replacement | \$38,685.00 |
| Free Cash                     | \$18,613.11 |

**Total Percentage Capital \$57,298.11**

**FY2016 Assessments**

|                           |                |
|---------------------------|----------------|
| Total Expenses            | \$1,129,733.00 |
| Less Medical Service Fees | -\$380,138.00  |

**Amounts to be Assessed \$749,595.00**

|                     |              |
|---------------------|--------------|
| Deerfield - 51.76%  | \$387,990.00 |
| Sunderland - 31.48% | \$235,973.00 |
| Whately - 16.76%    | \$125,632.00 |

*The vote carried, so declared the Moderator*

**ARTICLE 4**

Voted to create under M.G.L. c. 44, sec. 53E½ for the fiscal year beginning July 1, 2015, the following revolving fund:

| <b>Revolving Fund</b>    | <b>Authorized to Spend Fund</b> | <b>Revenue Source</b>   | <b>Use of Fund</b>  | <b>FY Spending Limit</b> |
|--------------------------|---------------------------------|---|---|--------------------------|
| Public Health and Safety | Board of Selectmen              | Donations and other receipts for public health and safety purposes. | Services, activities and expenses related to providing public health and safety services. | \$250,000.00             |
| <b>Total Spending</b>    |                                 |   |   | <b>\$250,000.00</b>      |

Town Accountant Certification:

“Notwithstanding the provisions of this section, whenever, during the course of any fiscal year, any new revenue source becomes available for the establishment of a revolving fund under this section, such a fund may be established in accordance with this section upon certification by the city auditor, town accountant, or other officer having similar duties, that the revenue

source was not used in computing the most recent tax levy.”

*The vote carried, so declared the Moderator*

**ARTICLE 5**

Voted to confirm that all votes taken under the Omnibus Budget and financial articles of the Annual Meeting of 2015 and the financial articles contained in this Warrant will be contingent upon receipt of a Cherry Sheet and other state funding which shows sufficient state aid to allow the Town to remain within its levy limit, or pass any vote or votes relative thereto.

*The vote carried, so declared the Moderator*

**ARTICLE 6**

*The motion did not pass, so declared the Moderator*

**ARTICLE 7**

Voted to authorize the Board of Selectmen to enter into a lease agreement, for the placement of solar facilities on the landfill, parcels known as Map 110, Lots 20 and 21 in the Assessors records as shown on the Map in the Town Clerk’s Office, for a term of up to twenty years on terms it determines is in the best interest of the Town and further to authorize the Board of Selectmen to negotiate and enter into a Net Metering Agreement on terms it determines to be in the best interest of the Town for a term of 20 years for the purchase of energy related to the development of a solar facility on the landfill.

*The vote carried, so declared the Moderator*

**ARTICLE 8**

Voted to take from Sewer Reserve, \$10,455.00 for utility requested service changes on the Old Deerfield Wastewater Treatment Plant Solar Photovoltaic Installation Project.

*The vote carried, so declared the Moderator*

The meeting adjourned at 8:43 p.m.

Attest:  
Barbara Hancock, Town Clerk

**FY2016 BUDGET**

| <b>100 SERIES - GENERAL GOVERNMENT</b>        | <b>FY2015<br/>Appropriated</b> | <b>FY2016 BOS<br/>Requested</b> | <b>FinComm<br/>Recommended</b> | <b>ATM Voted</b> |
|---|--------------------------------|---------------------------------|--------------------------------|------------------|
| 114-5100 - MODERATOR                          | \$350                          | \$350                           | \$350                          | \$350            |
| 122-5100 - SELECTMEN'S SALARIES               | \$7,000                        | \$7,000                         | \$7,000                        | \$7,000          |
| 122-5110 - SELECTMEN'S STAFF SALARIES         | \$164,128                      | \$153,906                       | \$153,906                      | \$153,906        |
| 122-5400 - SELECTMEN/ADMINISTRATOR EXPENSE    | \$9,950                        | \$7,600                         | \$7,600                        | \$7,600          |
| 131-5400 - FINANCE COMMITTEE                  | \$250                          | \$250                           | \$250                          | \$250            |
| 135-5110 - ACCOUNTANT SALARY                  | \$35,025                       | \$36,393                        | \$36,393                       | \$36,393         |
| 135-5400 - ACCOUNTANT EXPENSE                 | \$16,900                       | \$17,110                        | \$17,110                       | \$17,110         |
| 141-5100 - ASSESSORS' SALARIES                | \$7,000                        | \$7,000                         | \$7,000                        | \$7,000          |
| 141-5110 - ASSESSORS CLERK SALARY             | \$48,555                       | \$50,195                        | \$50,195                       | \$50,195         |
| 141-5400 - ASSESSORS'S EXPENSE                | \$21,560                       | \$21,560                        | \$21,560                       | \$21,560         |
| 145-5110 - CLERK / TREAS / COLLECTOR SALARIES | \$145,032                      | \$148,597                       | \$148,597                      | \$148,597        |
| 145-5410 - TREASURER / COLLECTOR EXPENSE      | \$36,717                       | \$28,450                        | \$28,450                       | \$28,450         |
| 149-5110 - OLIVER SMITH TRUSTEE               | \$20                           | \$20                            | \$20                           | \$20             |
| 151-5110 - LEGAL EXPENSE                      | \$20,000                       | \$20,000                        | \$20,000                       | \$20,000         |
| 152-5400 - PERSONNEL BD EXPENSE               | \$250                          | \$250                           | \$250                          | \$250            |
| 159-5410 - CONTRACTED SERVICES                | \$87,675                       | \$94,259                        | \$94,259                       | \$94,259         |
| 161-5400 - TOWN CLERK EXPENSE                 | \$20,271                       | \$18,731                        | \$18,731                       | \$18,731         |
| 171-5400 - CONSERVATION COMMISSION            | \$500                          | \$800                           | \$500                          | \$500            |
| 172-5400 - OPEN SPACE COMMITTEE               | \$250                          | \$250                           | \$250                          | \$250            |
| 175-5400 - PLANNING BOARD                     | \$8,000                        | \$7,500                         | \$7,500                        | \$7,500          |
| 176-5400 - ZONING BD OF APPEALS               | \$600                          | \$600                           | \$600                          | \$600            |
| 179-5400 - AGRICULTURAL COMMISSION EXP        | \$250                          | \$250                           | \$200                          | \$200            |
| 192-5400 - TOWN OFFICE BLDG MAINT             | \$61,070                       | \$65,670                        | \$65,670                       | \$65,670         |
| 192-5430 - TOWN OFFICE EXPENSE                | \$28,000                       | \$27,000                        | \$27,000                       | \$27,000         |
| 196-5400 - GENERAL INSURANCE                  | \$65,350                       | \$70,918                        | \$70,918                       | \$70,918         |
| TOTAL - GENERAL GOVERNMENT                    | \$784,703                      | \$784,659                       | \$784,309                      | \$784,309        |
| <b>200 SERIES - PUBLIC SAFETY</b>             | <b>FY2015<br/>Appropriated</b> | <b>FY2016 BOS<br/>Requested</b> | <b>FinComm<br/>Recommended</b> | <b>ATM Voted</b> |
| 210-5110 - POLICE PAYROLL                     | \$679,790                      | \$698,498                       | \$698,476                      | \$698,476        |
| 210-5420 - POLICE DEPT EXPENSE                | \$77,000                       | \$77,000                        | \$77,000                       | \$77,000         |
| 210-58xx - POLICE DEPT - CAPITAL REQUEST      | \$42,500                       | \$42,500                        | \$42,500                       | \$42,500         |
| 241-5400 - INSPECTIONS DEPT SALARIES          | \$52,733                       | \$71,777                        | \$71,777                       | \$71,777         |
| 241-5410 - BUILDING INSP DEPT EXPENSE         | \$2,520                        | \$2,570                         | \$2,570                        | \$2,570          |
| 292-5400 - CANINE CONTROL                     | \$17,000                       | \$14,510                        | \$14,510                       | \$14,510         |
| TOTAL - PUBLIC SAFETY                         | \$871,543                      | \$906,855                       | \$906,833                      | \$906,833        |

| <b>300 SERIES - EDUCATION</b>          | <b>FY2015<br/>Appropriated</b> | <b>FY2016<br/>Requested</b> | <b>FinComm<br/>Recommended</b> | <b>ATM Voted</b>   |
|--|--------------------------------|-----------------------------|--------------------------------|--------------------|
| 300-5400 - DEERFIELD ELEMENTARY SCHOOL | \$4,255,160                    | \$4,361,539                 | \$4,361,539                    | \$4,361,539        |
| 312-5400 - FRONTIER REGIONAL SCHOOL    | \$3,272,097                    | \$3,379,453                 | \$3,284,940                    | \$3,284,940        |
| 312-5800 - FRONTIER - INTEREST         | \$54,339                       | \$27,594                    | \$27,594                       | \$27,594           |
| 315-5800 - FRONTIER - TRANSPORTION     | \$55,116                       | \$49,631                    | \$49,631                       | \$49,631           |
| 320-5410 - FRANKLIN TECH - ASSESSMENT  | \$332,849                      | \$260,980                   | \$260,980                      | \$258,291          |
| <b>TOTAL - EDUCATION</b>               | <b>\$7,969,561</b>             | <b>\$8,079,197</b>          | <b>\$7,984,684</b>             | <b>\$7,981,995</b> |

| <b>400 SERIES - PUBLIC WORKS</b>       | <b>FY2015<br/>Appropriated</b> | <b>FY2016 BOS<br/>Requested</b> | <b>FinComm<br/>Recommended</b> | <b>ATM Voted</b>   |
|--|--------------------------------|---------------------------------|--------------------------------|--------------------|
| 422-5110 - GEN HIGHWAY - PAYROLL       | \$411,309                      | \$423,721                       | \$425,949                      | \$425,949          |
| 422-5420 - GEN HIGHWAY - EXPENSE       | \$206,922                      | \$226,780                       | \$226,780                      | \$226,780          |
| 423-5400 - WINTER SNOW AND ICE REMOVAL | \$83,000                       | \$83,000                        | \$83,000                       | \$83,000           |
| 424-5400 - STREET LIGHTING             | \$35,000                       | \$35,000                        | \$35,000                       | \$35,000           |
| 433-5400 - TRANSFER STATION EXPENSE    | \$256,622                      | \$265,800                       | \$265,800                      | \$265,800          |
| <b>TOTAL - PUBLIC WORKS</b>            | <b>\$992,853</b>               | <b>\$1,034,301</b>              | <b>\$1,036,529</b>             | <b>\$1,036,529</b> |

| <b>500 SERIES - HUMAN SERVICES</b>      | <b>FY2015<br/>Appropriated</b> | <b>FY2016 BOS<br/>Requested</b> | <b>FinComm<br/>Recommended</b> | <b>ATM Voted</b> |
|---|--------------------------------|---------------------------------|--------------------------------|------------------|
| 511-5400 - BD OF HEALTH EXP - SALARY    | \$19,546                       | \$19,878                        | \$19,878                       | \$19,878         |
| 512-5400 - BOARD of HEALTH - EXPENSE    | \$23,935                       | \$23,510                        | \$23,510                       | \$23,510         |
| 541-5400 - COUNCIL ON AGING             | \$200                          | \$200                           | \$200                          | \$200            |
| 541-5420 - SENIOR CENTER EXPENSE        | \$21,433                       | \$27,820                        | \$27,820                       | \$27,820         |
| 543-5400 - VETERANS DISTRICT ASSESSMENT | \$10,720                       | \$11,316                        | \$11,316                       | \$11,316         |
| 543-5410 - VETERANS' BENEFITS           | \$35,000                       | \$35,000                        | \$35,000                       | \$35,000         |
| 549-5400 - ADA COORDINATOR              | \$250                          | \$250                           | \$250                          | \$250            |
| <b>TOTAL - HUMAN SERVICES</b>           | <b>\$111,084</b>               | <b>\$117,974</b>                | <b>\$117,974</b>               | <b>\$98,096</b>  |

| <b>600 SERIES - CULTURE AND RECREATION</b> | <b>FY2015<br/>Appropriated</b> | <b>FY2016 BOS<br/>Requested</b> | <b>FinComm<br/>Recommended</b> | <b>ATM Voted</b> |
|--|--------------------------------|---------------------------------|--------------------------------|------------------|
| 610-5400 - TILTON LIBRARY                  | \$151,655                      | \$157,119                       | \$157,119                      | \$157,119        |
| 630-5400 - SUMMER SWIM PROGRAM - SALARIES  | \$11,040                       | \$11,040                        | \$11,040                       | \$11,040         |
| 630-5410 - TRI-TOWN BEACH EXPENSE          | \$14,593                       | \$14,862                        | \$14,862                       | \$14,862         |
| 634-5110 - REC DEPT - DIRECTOR'S SALARY    | \$42,519                       | \$43,241                        | \$43,241                       | \$43,241         |
| 691-5400 - HISTORICAL COMMISSION - EXPENSE | \$1,675                        | \$1,175                         | \$1,175                        | \$1,175          |
| 692-5400 - VETERANS DAY / MEMORIAL DAY EXP | \$1,750                        | \$1,750                         | \$1,750                        | \$1,750          |
| <b>TOTAL CULTURE AND RECREATION</b>        | <b>\$223,232</b>               | <b>\$229,187</b>                | <b>\$229,187</b>               | <b>\$229,187</b> |

**The 2015 Deerfield Town Report**

TOWN REPORTS AND REFERENCE - FY2016 BUDGET

| <b>700 SERIES - DEBT SERVICE</b>       | <b>FY2015<br/>Appropriated</b> | <b>FY2016 BOS<br/>Requested</b> | <b>FinComm<br/>Recommended</b> | <b>ATM Voted</b> |
|--|--------------------------------|---------------------------------|--------------------------------|------------------|
| 710-5900 - MATURING DEBT               | \$358,500                      | \$358,500                       | \$358,500                      | \$358,500        |
| 751-5900 - INT on MATURING DEBT        | \$309,061                      | \$200,327                       | \$200,327                      | \$200,327        |
| 752-5900 - INTEREST ON TEMPORARY LOANS | \$5,000                        | \$5,000                         | \$5,000                        | \$5,000          |
| <b>TOTAL - DEBT SERVICE</b>            | <b>\$672,561</b>               | <b>\$563,827</b>                | <b>\$563,827</b>               | <b>\$563,827</b> |

| <b>900 SERIES - BENEFITS</b>                   | <b>FY2015<br/>Appropriated</b> | <b>FY2016 BOS<br/>Requested</b> | <b>FinComm<br/>Recommended</b> | <b>ATM Voted</b>   |
|--|--------------------------------|---------------------------------|--------------------------------|--------------------|
| 911-5400 - FRANKLIN COUNTY REGIONAL RETIREMENT | \$451,900                      | \$338,091                       | \$338,091                      | \$338,091          |
| 912-5400 - WORKERS COMPENSATION                | \$46,812                       | \$46,800                        | \$46,800                       | \$46,800           |
| 913-5400 - UNEMPLOYMENT INSURANCE              | \$8,000                        | \$46,260                        | \$46,260                       | \$46,260           |
| 914-5400 - GROUP INSURANCE                     | \$806,651                      | \$805,413                       | \$805,413                      | \$805,413          |
| 916-5400 - MEDICARE INSURANCE                  | \$84,466                       | \$86,605                        | \$86,605                       | \$86,605           |
| 918-5400 - MEDICAL SECURITY ACT                | \$50                           | \$50                            | \$50                           | \$50               |
| <b>TOTAL - BENEFITS</b>                        | <b>\$1,397,879</b>             | <b>\$1,323,219</b>              | <b>\$1,323,219</b>             | <b>\$1,323,219</b> |

**TOTAL - OMNIBUS BUDGET            \$13,023,416            \$13,039,219            \$12,946,562            \$12,923,995**

**MOVED that the town appropriate \$12,943,873 to fund the accepted amounts voted, and to meet this appropriation, transfer:**

**\$47,386 From the Municipal Building Fund**

**\$9,400 From the Insurance Indemnification Fund**

**\$50,000 From Overlay Surplus**

**\$0 From Free Cash**

**and raise and appropriate \$12,837,087 .**

**The 2015 Deerfield Town Report**

TOWN REPORTS AND REFERENCE - FY2016 BUDGET

**ADDITIONAL FUNDING AND APPROPRIATIONS**

| <b>WARRANT ARTICLES - voted separately</b>        | <b>FY2015<br/>Appropriated</b> | <b>FY2016<br/>Requested</b> | <b>FY2016<br/>Recommended</b> | <b>ATM Voted</b>   |
|---|--------------------------------|-----------------------------|-------------------------------|--------------------|
| Article 6 - SCSC FY2015 Shortfall                 | \$0                            | \$0                         | \$0                           | \$0                |
| Article 8 - WWTP - SALARIES and EXPENSE           | \$509,151                      | \$528,887                   | \$528,887                     | \$527,213          |
| Article 15 - Unfunded Sick-Leave / Vacation       | \$10,000                       | \$10,000                    | \$10,000                      | \$10,000           |
| Article 16 - Transfer to Reserve Fund             | \$80,000                       | \$80,000                    | \$80,000                      | \$80,000           |
| Article 17 - Assessors' Triennial Recertification | \$20,000                       | \$20,000                    | \$20,000                      | \$20,000           |
| Article 18 - FRCOG Core Assessment                | \$54,424                       | \$42,750                    | \$42,750                      | \$42,750           |
| Article 19 - SCEMS - SALARY AND EXPENSES *        | \$387,990                      | \$387,990                   | \$387,990                     | \$387,990          |
| Article 20 - Dickinson Library Trust              | \$473                          | \$441                       | \$441                         | \$441              |
| Article 21 - Frontier Long Range Planning Study   |                                | \$4,000                     | \$4,000                       | \$4,000            |
| Article 22 - Ch. 74, Smith Vocational Tuition     | \$54,810                       | \$52,668                    | \$52,668                      | \$52,668           |
| Article 22 - Smith Vocational SPED Tuition        | \$4,190                        | \$4,190                     | \$4,190                       | \$4,190            |
| Article 22 - Smith Vocational Transportation      | \$16,200                       | \$16,200                    | \$16,200                      | \$16,200           |
| Article 24 - OPEB Funding                         |                                | \$0                         | \$0                           | \$0                |
| Article 25 - FRCOG FERC Pipeline Response         |                                | \$8,500                     | \$8,500                       | \$8,500            |
| <b>TOTAL - WARRANT ARTICLES</b>                   | <b>\$1,293,529</b>             | <b>\$1,155,635</b>          | <b>\$1,155,635</b>            | <b>\$1,153,952</b> |

\* = approved at Special Town Meeting on June 16, 2016

| <b>CAPITAL REQUESTS (WARRANT ARTICLE 12)</b> | <b>FY2016<br/>Requested</b> | <b>FY2016<br/>Recommended</b> | <b>ATM Voted</b> |
|--|-----------------------------|-------------------------------|------------------|
| Town Office File Server (\$20,000)           | \$20,000                    | \$20,000                      | \$20,000         |
| Roller and Trailer (\$20,000)                | \$20,000                    | \$20,000                      | \$20,000         |
| Ford F350 with Plow (\$40,000)               | \$40,000                    | \$40,000                      | \$40,000         |
| Brushhog (\$9,000)                           | \$9,000                     | \$9,000                       | \$9,000          |
| Sewer Camera System (\$11,000)               | \$11,000                    | \$11,000                      | \$11,000         |
| <b>TOTAL - CAPITAL REQUESTS</b>              | <b>\$100,000</b>            | <b>\$100,000</b>              | <b>\$100,000</b> |

REVENUE  
DETAILS:

|                 |          |
|-----------------|----------|
| FREE CASH:      | \$89,000 |
| SEWER RESERVES: | \$11,000 |

|                               | <b>FY2015<br/>Requested</b> | <b>FY2016<br/>Requested</b> | <b>FY2016<br/>Recommended</b> | <b>ATM VOTED</b>    |
|-------------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------|
| <b>TOTAL OPERATING BUDGET</b> | <b>\$14,366,945</b>         | <b>\$14,294,845</b>         | <b>\$14,202,188</b>           | <b>\$14,199,499</b> |

| <b>COMMUNITY PRESERVATION ACT</b>         | <b>FY2016<br/>Requested</b> | <b>FY2016<br/>CPA Recommended</b> | <b>ATM VOTED</b> |
|---|-----------------------------|-----------------------------------|------------------|
| Deerfield Civil War Monument Restoration  | \$39,000                    | \$39,000                          | \$39,000         |
| Albany Road Cemetery Restoration          | \$23,000                    | \$23,000                          | \$23,000         |
| Reserve for Housing                       | \$21,000                    | \$21,000                          | \$21,000         |
| Reserve for Open Space                    | \$21,000                    | \$21,000                          | \$21,000         |
| Budgeted Reserve                          | \$95,500                    | \$95,500                          | \$95,500         |
| CPA Administrative Expenses (anticipated) | \$10,500                    | \$10,500                          | \$10,500         |
| <b>TOTAL - COMMUNITY PRESERVATION ACT</b> | <b>\$210,000</b>            | <b>\$210,000</b>                  | <b>\$210,000</b> |

**REVENUE SOURCES (TOTAL):**

|                                |                     |
|--------------------------------|---------------------|
| Taxation                       | \$12,837,087        |
| Free Cash                      | \$695,298           |
| WWTP                           | \$528,887           |
| Sewer Reserves                 | \$11,000            |
| Dickinson Trust                | \$441               |
| Municipal Building Fund        | \$47,386            |
| Assessors' Recertification     | \$20,000            |
| Reserves                       |                     |
| Insurance Indemnification Fund | \$9,400             |
| Overlay Surplus                | <u>\$50,000</u>     |
| <b>TOTAL:</b>                  | <b>\$14,199,499</b> |

**FY2015 "RECAP" REPORT (OR "AS EXPENDED")**

**FY 2015 ANNUAL EXPENDITURE REPORT**

| <u>Account Name</u>            | <u>Total Budget</u> | <u>YTD Expenses</u> | <u>Balance Remaining</u> |
|--------------------------------|---------------------|---------------------|--------------------------|
| Moderator                      | 400.00              | 400.00              | 0.00                     |
| Selectmen's Salaries           | 7,000.00            | 6,999.96            | 0.04                     |
| Selectmen's Staff Salaries     | 89,128.00           | 84,964.91           | 4,163.09                 |
| Town Administrator Salary      | 70,000.00           | 65,219.10           | 4,780.90                 |
| Selectmen/Administrator Exp    | 12,950.00           | 11,550.72           | 1,399.28                 |
| Enc Selectmens Exp FY14        | 1,240.11            | 1,240.11            | 0.00                     |
| Finance Committee Exp          | 394.00              | 393.82              | 0.18                     |
| Reserve Fund                   | 9,395.00            | 0.00                | 9,395.00                 |
| Accountant Salary              | 35,025.00           | 34,998.34           | 26.66                    |
| Accountant/Audit Expense       | 16,900.00           | 15,594.29           | 1,305.71                 |
| Assessor's Salaries            | 7,000.00            | 6,999.96            | 0.04                     |
| Assessors Clerk Salary         | 48,555.00           | 48,530.12           | 24.88                    |
| Assessor's Expense             | 21,560.00           | 15,403.98           | 6,156.02                 |
| Capital-GIS                    | 16,244.47           | 0.00                | 16,244.47                |
| Triennial Recert               | 82,139.32           | 19,500.00           | 62,639.32                |
| Clrk/Treas/Coll Staff Salaries | 78,427.00           | 76,467.06           | 1,959.94                 |
| Treas/Coll/Clerk Salary        | 66,605.00           | 56,786.37           | 9,818.63                 |
| Treas/Collector Expense        | 36,717.00           | 28,760.34           | 7,956.66                 |
| Treas/Collector Software       | 4,629.00            | 4,085.00            | 544.00                   |
| Oliver Smith Trustee           | 20.00               | 0.00                | 20.00                    |
| Legal Expense                  | 30,068.47           | 29,737.86           | 330.61                   |
| Personnel Bd Expense           | 250.00              | 0.00                | 250.00                   |
| Capital Plan-Hardware/Software | 226.98              | 226.98              | 0.00                     |
| Capital Plan-Hardware/Software | 3,191.00            | 1,692.72            | 1,498.28                 |
| Capital Plan-Hardware/Software | 2,500.00            | 0.00                | 2,500.00                 |
| Capital Plan-Hardware/Software | 2,500.00            | 99.00               | 2,401.00                 |
| Office Contracted Serv         | 99,675.00           | 95,272.97           | 4,402.03                 |
| Enc Office Contracted Serv 13  | 3,000.00            | 0.00                | 3,000.00                 |
| Town Clerk Expense             | 20,271.00           | 13,633.14           | 6,637.86                 |
| Conservation Comm              | 500.00              | 348.68              | 151.32                   |
| Open Space Comm Exp            | 250.00              | 0.00                | 250.00                   |
| Planning Board                 | 8,000.00            | 6,865.12            | 1,134.88                 |
| Zoning Bd of Appeals           | 600.00              | 545.84              | 54.16                    |
| Agriculture Comm Expense       | 250.00              | 0.00                | 250.00                   |
| Capital-Streetscape Planning   | 8,738.61            | 0.00                | 8,738.61                 |
| Town Office Bldg Maint         | 61,070.00           | 49,848.77           | 11,221.23                |

**The 2015 Deerfield Town Report**

TOWN REPORTS AND REFERENCE - FY2015 "Recap" Report (Or "As Expended")

*FY 2015 Annual Expenditure Report (cont'd)*

| <b>Account Name</b>           | <b>Total Budget</b> | <b>YTD Expenses</b> | <b>Balance Remaining</b> |
|-------------------------------|---------------------|---------------------|--------------------------|
| Town Office Expense           | 28,000.00           | 25,288.24           | 2,711.76                 |
| Enc Town Office Exp FY14      | 3,290.38            | 683.08              | 2,607.30                 |
| Capital-Town Off Carpeting    | 5,000.00            | 3,127.23            | 1,872.77                 |
| Capital-Access Modifications  | 10,000.00           | 9,971.00            | 29.00                    |
| General Insurance             | 75,250.00           | 63,469.39           | 11,780.61                |
| Police Dept Payroll           | 674,911.00          | 658,170.53          | 16,740.47                |
| Police Dept Expense           | 84,779.08           | 84,315.78           | 463.30                   |
| Capital-Police Cruiser        | 42,500.00           | 42,500.00           | 0.00                     |
| SCEMS Expense                 | 330,699.00          | 330,699.00          | 0.00                     |
| Ambulance Replacement         | 95,985.21           | 57,300.00           | 38,685.21                |
| Building Insp Dept Expense    | 60,253.00           | 56,089.12           | 4,163.88                 |
| Canine Control Program        | 21,879.00           | 21,879.00           | 0.00                     |
| Elementary School Expense     | 4,255,160.00        | 4,255,444.58        | -284.58                  |
| Enc Elementary School Exp14   | 58,729.12           | 57,747.91           | 981.21                   |
| Enc Elementary School Exp15   | 0.00                | -21,852.27          | 21,852.27                |
| Frontier Reg School Expense   | 3,272,097.00        | 3,272,097.00        | 0.00                     |
| Frontier-Dickinson Trust      | 143.04              | 0.00                | 143.04                   |
| Frontier-Interest/Debt        | 54,339.00           | 54,339.00           | 0.00                     |
| Frontier-Transportation       | 55,116.00           | 55,116.00           | 0.00                     |
| Fr County Tech Expense        | 332,849.00          | 332,849.00          | 0.00                     |
| Out of District Placement Exp | 75,200.00           | 71,210.00           | 3,990.00                 |
| Capital-DES Roof Study        | 10,000.00           | 0.00                | 10,000.00                |
| Capital-DES Generator         | 27,000.00           | 0.00                | 27,000.00                |
| Capital-DES Roof              | 200,000.00          | 0.00                | 200,000.00               |
| Capital-DES Door Hardware     | 9,200.00            | 0.00                | 9,200.00                 |
| General Highway Payroll       | 411,309.00          | 384,147.15          | 27,161.85                |
| General Highway Expense       | 216,422.14          | 216,070.19          | 351.95                   |
| Snow and Ice Removal          | 162,295.31          | 162,295.31          | 0.00                     |
| Capital-Plows & Frames        | 4,054.65            | 4,052.16            | 2.49                     |
| Street lighting               | 37,559.38           | 37,559.38           | 0.00                     |
| Transfer Station Expense      | 256,622.00          | 255,378.02          | 1,243.98                 |
| Board of Health Expenses      | 45,481.00           | 42,694.04           | 2,786.96                 |
| Council on Aging Expense      | 200.00              | 199.60              | 0.40                     |
| Senior Center Expense         | 27,450.00           | 27,450.00           | 0.00                     |
| Veterans Services             | 10,720.00           | 10,719.00           | 1.00                     |
| Veterans Benefits             | 35,000.00           | 25,213.91           | 9,786.09                 |
| War Memorial Maintenance      | 1,505.00            | 0.00                | 1,505.00                 |
| ADA Coordinator               | 250.00              | 0.00                | 250.00                   |
| Tilton Library Expense        | 151,655.00          | 151,649.76          | 5.24                     |
| Tilton Libr-Dickinson Trust   | 400.98              | 375.00              | 25.98                    |
| Summer Swim Program           | 11,040.00           | 6,769.97            | 4,270.03                 |
| Tri Town Beach Exp            | 14,594.00           | 14,424.53           | 169.47                   |
| Recreation Director Salary    | 42,519.00           | 42,517.68           | 1.32                     |

**The 2015 Deerfield Town Report**

TOWN REPORTS AND REFERENCE - FY2015 "Recap" Report (Or "As Expended")

*FY 2015 Annual Expenditure Report (cont'd)*

| <b>Account Name</b>         | <b>Total Budget</b>         | <b>YTD Expenses</b>         | <b>Balance Remaining</b> |
|-----------------------------|-----------------------------|-----------------------------|--------------------------|
| Historic Commission Expense | 1,675.00                    | 859.00                      | 816.00                   |
| Vet/Memorial Day Exp        | 1,750.00                    | 1,750.00                    | 0.00                     |
| Prin-Maturing Debt          | 358,500.00                  | 358,500.00                  | 0.00                     |
| Int-Maturing Debt           | 309,061.00                  | 300,433.99                  | 8,627.01                 |
| Int-Temporary Loans         | 5,000.00                    | 4,145.89                    | 854.11                   |
| Air Pollution District      | 1,562.00                    | 1,562.00                    | 0.00                     |
| RMV Marking Surchg          | 3,320.00                    | 3,320.00                    | 0.00                     |
| Reg Transit Authority       | 17,333.00                   | 17,333.00                   | 0.00                     |
| Charter School Assessment   | 96,186.00                   | 78,410.00                   | 17,776.00                |
| School Choice Assessment    | 73,742.00                   | 99,055.00                   | -25,313.00               |
| Fr Reg Council Govt         | 54,424.00                   | 32,173.50                   | 22,250.50                |
| Sick Leave/Vacation Reserve | 10,000.00                   | 3,691.01                    | 6,308.99                 |
| Franklin County Ret         | 451,900.00                  | 368,099.54                  | 83,800.46                |
| Worker's Compensation       | 49,186.54                   | 49,186.54                   | 0.00                     |
| Worker's Compensation 2000  | 42,956.93                   | 0.00                        | 42,956.93                |
| Unemployment Insurance      | 16,781.00                   | 16,781.00                   | 0.00                     |
| Group Insurance             | 806,650.00                  | 732,339.18                  | 74,310.82                |
| Medicare Exp                | 84,466.00                   | 84,466.00                   | 0.00                     |
| Medicare Security Act       | 50.00                       | 0.00                        | 50.00                    |
| <b>Total</b>                | <b><u>14,441,420.72</u></b> | <b><u>13,640,230.10</u></b> | <b><u>801,190.62</u></b> |

**FY2015 ANNUAL REVENUE REPORT**

| <u>Account Name</u>           | <u>Total Budget</u>  | <u>YTD Revenues</u>  | <u>Over/(Under)</u> |
|-------------------------------|----------------------|----------------------|---------------------|
| <u>Taxes</u>                  |                      |                      |                     |
| Personal Property Taxes       | 397,030.50           | 395,212.54           | (1,817.96)          |
| Real Estate Taxes             | 9,349,889.50         | 9,389,388.11         | 39,498.61           |
| Pro Rata Taxes                | -                    | 119.36               | 119.36              |
| Tax Liens Redeemed            | -                    | 32,999.51            | 32,999.51           |
| Motor Vehicle Excise          | 550,000.00           | 664,363.30           | 114,363.30          |
| Farm Animal Excise            | -                    | 3,956.66             | 3,956.66            |
| Pen & Int On Prop Taxes       | 20,000.00            | 46,440.90            | 26,440.90           |
| Pen & Int On Excise Taxes     | -                    | 17,928.30            | 17,928.30           |
| Pmts In Lieu Of Taxes         | 115,000.00           | 172,600.00           | 57,600.00           |
| Other Taxes                   | -                    | 208.50               | 208.50              |
| Room Occupancy Tax            | 110,000.00           | 181,410.76           | 71,410.76           |
| Local Meals Tax               | 65,000.00            | 81,309.69            | 16,309.69           |
| Abated Mv Taxes Recovered     | -                    | 2,590.41             | 2,590.41            |
| <b>Total Tax Revenue</b>      | <b>10,606,920.00</b> | <b>10,988,528.04</b> | <b>381,608.04</b>   |
| <u>Rentals</u>                |                      |                      |                     |
| Utility Tower Rental          | 25,000.00            | 50,660.46            | 25,660.46           |
| <u>Fees</u>                   |                      |                      |                     |
| Fees-Assessors                | -                    | 100.00               | 100.00              |
| Fees-Collector                | 4,000.00             | 3,710.00             | (290.00)            |
| Fees-Registry Markings        | 2,000.00             | 2,340.00             | 340.00              |
| Fees-Comcast Subscriber       | 500.00               | 871.00               | 371.00              |
| Fees-Town Clerk               | 8,000.00             | 10,325.49            | 2,325.49            |
| Fees-Conservation Comm        | -                    | 1,696.68             | 1,696.68            |
| Fees-Zoning Board             | 1,000.00             | 1,508.53             | 508.53              |
| Fees-Police                   | 10,000.00            | 9,498.65             | (501.35)            |
| Fees-Canine Control           | 4,000.00             | 5,480.00             | 1,480.00            |
| Fees-Dump Stickers            | 65,000.00            | 70,940.00            | 5,940.00            |
| Fees-Bulky Items              | 8,000.00             | 9,547.00             | 1,547.00            |
| Fees-Trash Bag Receipts       | 82,000.00            | 104,301.00           | 22,301.00           |
| Fees-Grave Openings           | -                    | 50.00                | 50.00               |
| Fees-Health Board-Septic      | 8,500.00             | 10,900.00            | 2,400.00            |
| Fees-Health Board-Other       | 2,000.00             | 5,310.00             | 3,310.00            |
| Fees-Weights & Measures       | -                    | 5,231.50             | 5,231.50            |
| I & E Delinquent Charges Rev  | -                    | 14,250.00            | 14,250.00           |
| <b>Total Fee Revenue</b>      | <b>195,000.00</b>    | <b>256,059.85</b>    | <b>61,059.85</b>    |
| <u>Licenses</u>               |                      |                      |                     |
| Licenses-Liquor               | 25,000.00            | 28,547.00            | 3,547.00            |
| Licenses-Other                | 2,500.00             | 16,649.76            | 14,149.76           |
| <b>Total Licenses Revenue</b> | <b>27,500.00</b>     | <b>45,196.76</b>     | <b>17,696.76</b>    |
| <u>Permits</u>                |                      |                      |                     |
| Permits-Trench                | 500.00               | 1,250.00             | 750.00              |
| Permits-Police Dept           | 2,500.00             | 1,056.25             | (1,443.75)          |
| Permits-Building Insp         | 98,000.00            | 378,851.90           | 280,851.90          |
| Permits-Plumbing Insp         | 2,000.00             | 1,945.00             | (55.00)             |

**The 2015 Deerfield Town Report**

TOWN REPORTS AND REFERENCE - FY2015 Annual Revenue Report

| <i><b>FY2015 ANNUAL REVENUE (CONT'D)</b></i> |                      |                      |                     |
|--|----------------------|----------------------|---------------------|
| <b>Account Name</b>                          | <b>Total Budget</b>  | <b>YTD Revenues</b>  | <b>Over/(Under)</b> |
| Permits-Electrical Insp                      | 4,500.00             | 5,056.36             | 556.36              |
| Total Permits Revenue                        | 107,500.00           | 388,159.51           | 280,659.51          |
| <b>State Revenue</b>                         |                      |                      |                     |
| Medicaid Reimbursement                       | -                    | 33,814.26            | 33,814.26           |
| Reimb For State Owned Land                   | 99,940.00            | 99,940.00            | -                   |
| Veterans Abatements                          | -                    | 27,838.00            | 27,838.00           |
| Elderly Abatements                           | 23,330.00            | 8,534.00             | (14,796.00)         |
| School Aid Chapter 70                        | 1,059,343.00         | 1,059,343.00         | -                   |
| Charter Tuition Reimb                        | 65,942.00            | 49,260.00            | (16,682.00)         |
| Unrestricted Govt Aid                        | 427,382.00           | 427,382.00           | -                   |
| Veteran's Benefits                           | 21,671.00            | 24,612.00            | 2,941.00            |
| Other State Revenue                          | -                    | 7.00                 | 7.00                |
| Total State Revenue                          | 1,697,608.00         | 1,730,730.26         | 33,122.26           |
| <b>Fines</b>                                 |                      |                      |                     |
| Fines - Court                                | 70,000.00            | 113,777.50           | 43,777.50           |
| Fines - Parking                              | 2,000.00             | 3,425.00             | 1,425.00            |
| Fines - District Court                       | 3,000.00             | 5,612.75             | 2,612.75            |
| Total Fines Revenue                          | 75,000.00            | 122,815.25           | 47,815.25           |
| <b>Other Revenue</b>                         |                      |                      |                     |
| Sale Of Fixed Assets                         | -                    | 1,700.00             | 1,700.00            |
| Earnings On Investments                      | 10,000.00            | 9,314.66             | (685.34)            |
| Miscellaneous Revenue                        | 20,000.00            | 50,066.14            | 30,066.14           |
| Refunds & Reimbursements                     | 5,000.00             | 2,594.15             | (2,405.85)          |
| Tr Fr Special Revenue                        | 75,700.00            | 75,700.00            | -                   |
| Tr Fr Trust Funds                            | 76,383.00            | 76,383.00            | -                   |
| Total Other Revenue                          | 187,083.00           | 215,757.95           | 28,674.95           |
| <b>Total Year to Date Revenue</b>            | <b>12,921,611.00</b> | <b>13,797,908.08</b> | <b>876,297.08</b>   |

**FY2015 ANNUAL SPECIAL REVENUE FUNDS REPORT**

| <b>Highway Funds</b> | <b>Opening Balance</b> | <b>YTD Revenue</b> | <b>YTD Expense</b> | <b>Ending Balance</b> |
|----------------------|------------------------|--------------------|--------------------|-----------------------|
| Mass Highway Funds   | -731,702.59            | 1,061,142.96       | -439,902.20        | -110,461.83           |

**Revolving Funds**

|                               |           |            |             |           |
|-------------------------------|-----------|------------|-------------|-----------|
| Recycling Prog Revolving Fund | 11,941.51 | 13,290.07  | -8,285.41   | 16,946.17 |
| Police Detail Revolving Fund  | 7,179.50  | 169,951.50 | -182,373.00 | -5,242.00 |
| Wetlands Protection Fund      | 17,899.79 | 1,525.00   | 0.00        | 19,424.79 |
| Recreation Revolving Fund     | 22,215.92 | 47,330.35  | -49,546.27  | 20,000.00 |
| Swim Program Revolving Fund   | 7,568.15  | 1,340.00   | 0.00        | 8,908.15  |
| Consultant Review-Eaglebrook  | -750.00   | 8,050.00   | -7,300.00   | 0.00      |
| Planning Board Revolving      | 8,726.69  | 1,200.00   | 0.00        | 9,926.69  |
| Plan Bd/ConsComm Rev-DA       | 0.00      | 0.00       | 0.00        | 0.00      |
| Plan Bd/ConsComm Rev-WaltProp | 1,402.57  | 0.00       | 0.00        | 1,402.57  |
| Plumbing/Gas/Wire Inspection  | 0.00      | 63,012.24  | -22,945.99  | 40,066.25 |

**Receipts Reserved For Appropriation**

|                            |           |           |            |           |
|----------------------------|-----------|-----------|------------|-----------|
| Ambulance Services         | 78,465.01 | 73,262.05 | -76,526.70 | 75,200.36 |
| Sale of Cemetery Lots      | 22,485.00 | 120.00    | 0.00       | 22,605.00 |
| Insurance Claims           | 5,713.88  | 4,903.17  | -10,609.68 | 7.37      |
| Receipts Reserved for Debt | 99,770.06 | 0.00      | -5,527.26  | 94,242.80 |

**Other Special Revenue Funds**

|                             |            |           |            |            |
|-----------------------------|------------|-----------|------------|------------|
| HCOG Wellness Minigrant     | 721.29     | 500.00    | -751.64    | 469.65     |
| Veterans' Street Sign Fund  | 1,468.42   | 109.59    | -109.59    | 1,468.42   |
| Sadoski Mem Day/Vets Fund   | 1,144.90   | 0.00      | -305.79    | 839.11     |
| PEG Access Fund             | 193,702.60 | 82,468.67 | -86,983.42 | 189,187.85 |
| Police Donations Fund       | 896.00     | 3,851.89  | -3,500.00  | 1,247.89   |
| SCSC Gift Fund              | 6,070.60   | 4,015.00  | -1,445.00  | 8,640.60   |
| Youth Baseball Gifts        | 1,568.49   | 0.00      | 0.00       | 1,568.49   |
| Recreation Dept Gifts       | 11,753.05  | 5,277.00  | -2,446.69  | 14,583.36  |
| Grant Program Income        | 86.08      | 0.00      | -86.08     | 0.00       |
| Memorial Day Gift Fund      | 2,076.61   | 550.00    | -894.60    | 1,732.01   |
| Yankee Candle Gift Fund     | 2,000.00   | 3,000.00  | -1,979.77  | 3,020.23   |
| EWP Donations               | 55,338.58  | 0.00      | 0.00       | 55,338.58  |
| Albany Rd Cemetery Donation | 1,640.57   | 0.00      | 0.00       | 1,640.57   |

**The 2015 Deerfield Town Report**

## TOWN REPORTS AND REFERENCE - FY2015 Annual Special Revenue Funds Report

***FY2015 ANNUAL SPECIAL REVENUE FUNDS REPORT (CONT'D)***

|                                   | <b>Opening Balance</b> | <b>YTD Revenue</b> | <b>YTD Expense</b> | <b>Ending Balance</b> |
|-----------------------------------|------------------------|--------------------|--------------------|-----------------------|
| SCSC Town Assessments             | 0.00                   | 54,900.00          | -53,627.34         | 1,272.66              |
| SCSC Town EOEAs Grants            | 0.00                   | 18,168.00          | -18,168.00         | 0.00                  |
| FCHCC Sr Center Fitness Grant     | 340.00                 | 850.00             | -1,770.00          | -580.00               |
| SCSC My Life My Health Grant      | 593.49                 | 0.00               | 510.00             | 1,103.49              |
| EDS Donations                     | 1.18                   | 1,600.00           | -1,601.18          | 0.00                  |
| Public Works Donation Fund        | 0.00                   | 40,000.00          | -19,038.89         | 20,961.11             |
| <b>Community Pres Act</b>         | 1,560,159.82           | 352,241.69         | -51,104.09         | 1,861,297.42          |
| <b>State &amp; Federal Grants</b> |                        |                    |                    |                       |
| Comm Policing Grant               | 4,006.51               | 0.00               | 0.00               | 4,006.51              |
| Bulletproof Vest Grant            | -4,355.50              | 2,005.00           | 0.00               | -2,350.50             |
| Drug Forfeiture Grant             | 4,248.71               | 394.61             | 0.00               | 4,643.32              |
| FEMA-All Hazards Grant            | 99.07                  | 0.00               | -99.07             | 0.00                  |
| Council on Aging Grant            | 0.52                   | 9,712.00           | -9,712.52          | 0.00                  |
| Library State Aid                 | 21,245.34              | 6,928.13           | -6,381.31          | 21,792.16             |
| Cultural Council                  | 3,656.57               | 4,312.98           | -3,730.00          | 4,239.55              |
| ECEMP Grant                       | 2,500.00               | 0.00               | 0.00               | 2,500.00              |
| 43D Permitting Grant              | 10,000.00              | 0.00               | 0.00               | 10,000.00             |
| MAPHO Minigrant                   | -2,050.91              | 3,898.81           | -1,847.40          | 0.50                  |
| USDA Mill Village EWP             | 795.92                 | 0.00               | -795.92            | 0.00                  |
| Mass DEP Mini Grant               | 0.00                   | 1,800.00           | 0.00               | 1,800.00              |
| MEMA EMPG                         | 0.00                   | 6,465.00           | -6,465.00          | 0.00                  |
| Green Community Grant Fund        | 20,228.19              | 0.00               | -111,700.00        | -91,471.81            |
| COA Service Incentive Grant       | -2.00                  | 0.00               | -9,467.22          | -9,469.22             |
| DEP Grant                         | 0.00                   | 750.00             | -750.00            | 0.00                  |
| CIC Grant                         | -3,549.65              | 144,558.00         | -140,817.44        | 190.91                |
| River Road Rehabilitation         | 0.00                   | 788,782.80         | -788,782.80        | 0.00                  |
| P&D Library Grant                 | 0.00                   | 32,964.00          | 0.00               | 32,964.00             |
| <b>Education Funds</b>            |                        |                    |                    |                       |
| School Lunch                      | 763.03                 | 106,438.37         | -114,670.05        | -7,468.65             |
| School Choice                     | 555,211.27             | 725,299.00         | -565,096.77        | 715,413.50            |
| Grant Funded Stipends             | -2,138.75              | 10,632.45          | -8,493.70          | 0.00                  |
| Title I Grant                     | 0.00                   | 35,700.00          | -35,700.00         | 0.00                  |

**The 2015 Deerfield Town Report**

## TOWN REPORTS AND REFERENCE - FY2015 Annual Special Revenue Funds Report

*FY2015 ANNUAL SPECIAL REVENUE FUNDS REPORT (CONT'D)*

|   | <b>Opening Balance</b> | <b>YTD Revenue</b> | <b>YTD Expense</b> | <b>Ending Balance</b> |
|---|------------------------|--------------------|--------------------|-----------------------|
| REAP Grant                                | 0.00                   | 24,034.50          | -20,794.63         | 3,239.87              |
| Circuit Breaker Rev Fund                  | -2,038.36              | 20,674.00          | -17,460.00         | 1,175.64              |
| SPED Assistance Grant                     | -925.84                | 28,763.38          | -29,448.63         | -1,611.09             |
| Special Activities Fund                   | 16,282.77              | 18,033.75          | -23,205.30         | 11,111.22             |
| Dionne Mem Music Award                    | 40.00                  | 0.00               | 0.00               | 40.00                 |
| 6th Grade Class Fund                      | 98.99                  | 0.00               | 0.00               | 98.99                 |
| School Building Use                       | 4,567.80               | 655.00             | 0.00               | 5,222.80              |
| Fall Daybreak program                     | 24,756.78              | 225,414.20         | -209,188.76        | 40,982.22             |
| Summer Daybreak Program                   | 30,529.59              | 16,200.00          | -24,917.79         | 21,811.80             |
| Community Partnership Program             | 4,892.40               | 182,214.48         | -186,588.47        | 518.41                |
| Half Day EC Program                       | 2,482.39               | 7,320.00           | 0.00               | 9,802.39              |
| After School Program                      | 100,725.31             | 219,487.56         | -214,685.74        | 105,527.13            |
| Writing Camp                              | 74.43                  | 0.00               | 0.00               | 74.43                 |
| Retail Store Gift Fund                    | 2,145.52               | 1,435.48           | 0.00               | 3,581.00              |
| Mass Clean Energy Grant                   | 12.51                  | 0.00               | 0.00               | 12.51                 |
| River Valley Day Camp Fund                | 76,121.77              | 50,223.54          | -52,789.25         | 73,556.06             |
| Wm Benoni DES Library Fund                | 90.14                  | 0.00               | 0.00               | 90.14                 |
| <b><i>SCEMS Enterprise Fund</i></b>       | 0.00                   | 1,186,610.98       | -683,637.89        | 502,973.09            |
| <b><i>WWTP Fund</i></b>                   | 448,380.43             | 550,913.80         | -479,827.00        | 519,467.23            |
| <b><i>Oxford Land Purchase</i></b>        | 0.00                   | 10,000.00          | 0.00               | 10,000.00             |
| <b><i>Energy Conservation Project</i></b> | -294,200.00            | 18,500.00          | 0.00               | -275,700.00           |
| <b><i>Highway Garage</i></b>              | 323,757.27             | 0.00               | -115,403.78        | 208,353.49            |
| <b>Trust Funds</b>                        |                        |                    |                    |                       |
| Dickinson Library Trust                   | 111,641.86             | -19,001.22         | -473.00            | 92,167.64             |
| Dickinson/Billings Fund                   | 2,982.94               | 5.97               | 0.00               | 2,988.91              |
| Cemetery/Brookside Fund                   | 29,213.43              | 444.55             | 0.00               | 29,657.98             |
| Fr Wells/Pine Nook Fund                   | 55,634.77              | 846.00             | -2,205.85          | 54,274.92             |
| Land Preservation Trust                   | 998.39                 | 1.50               | 0.00               | 999.89                |
| May Topp Cemetery Fund                    | 13,188.87              | 77.38              | 0.00               | 13,266.25             |
| Worker's Comp Fund                        | 391.14                 | 0.59               | -357.00            | 34.73                 |
| Surp War Bonds/ConwForest                 | 18,415.92              | 36.37              | 0.00               | 18,452.29             |

**The 2015 Deerfield Town Report**

TOWN REPORTS AND REFERENCE - FY2015 Annual Special Revenue Funds Report

***FY2015 ANNUAL SPECIAL REVENUE FUNDS REPORT (CONT'D)***

|                           | <b>Opening Balance</b> | <b>YTD Revenue</b>  | <b>YTD Expense</b>   | <b>Ending Balance</b> |
|---------------------------|------------------------|---------------------|----------------------|-----------------------|
| Dfld/Whately Veterans     | 2,118.92               | 4.24                | 0.00                 | 2,123.16              |
| Municipal Bldg Fund       | 198,140.95             | 2,237.98            | -55,553.00           | 144,825.93            |
| Ins Indemnification       | 29,381.95              | 36.05               | -20,000.00           | 9,418.00              |
| Stabilization Fund        | 1,176,869.29           | 15,881.72           | 0.00                 | 1,192,751.01          |
| <b>Agency Funds</b>       |                        |                     |                      |                       |
| Firearm ID Cards          | 3,087.50               | 3,093.75            | -5,412.50            | 768.75                |
| S Mill Village Dev Escrow | 26,363.13              | 13.10               | 0.00                 | 26,376.23             |
| Deputy Collector Fees     | 415.00                 | 9,446.00            | -10,203.78           | -342.78               |
| Districts                 | 0.00                   | 936,437.35          | -936,551.89          | -114.54               |
|                           | <b>4,407,773.45</b>    | <b>7,403,342.33</b> | <b>-5,939,532.05</b> | <b>5,871,583.73</b>   |

### FY2015 DEERFIELD BALANCE SHEET

| <u>Assets</u>                                    | General          | Spec. Revenue    | Capital Project | Enterprise     | Trust & Agency   | Long Term Debt   | Totals            |
|--|------------------|------------------|-----------------|----------------|------------------|------------------|-------------------|
| Cash & Cash Equivalents                          | 3,045,988        | 3,851,974        | 228,813         | 506,166        | 1,587,648        |                  | 9,220,590         |
| Receivables:                                     |                  |                  |                 |                |                  |                  |                   |
| Property Taxes                                   | 140,451          | 1,773            |                 |                |                  |                  | 142,223           |
| Excise Taxes                                     | 30,620           |                  |                 |                |                  |                  | 30,620            |
| Tax Liens  | 129,566          | 4,754            |                 |                | 12,410           |                  | 146,731           |
| Tax Deferrals                                    | 6,416            |                  |                 |                |                  |                  | 6,416             |
| User Charges                                     |                  | 34,823           |                 | 207,324        |                  |                  | 242,147           |
| Departmental                                     | 750              | 322,499          |                 |                |                  |                  | 323,249           |
| Less: Allowance for                              |                  |                  |                 |                |                  |                  |                   |
| Uncollectable Accts.                             | -205,484         |                  |                 |                |                  |                  | -205,484          |
| Due from Other Governments                       |                  | 1,047,384        |                 |                |                  |                  | 1,047,384         |
| Tax Foreclosures                                 | 28,387           |                  |                 |                |                  |                  | 28,387            |
| Amount to be Provided for the<br>Payment of Debt |                  |                  |                 |                |                  | 5,885,000        | 5,885,000         |
| <b>Total Assets</b>                              | <b>3,176,694</b> | <b>5,263,207</b> | <b>228,813</b>  | <b>713,491</b> | <b>1,600,059</b> | <b>5,885,000</b> | <b>16,867,263</b> |
| <b>Liabilities</b>                               |                  |                  |                 |                |                  |                  |                   |
| Warrants Payable                                 | 0                |                  |                 |                |                  |                  | 0                 |
| Accounts Payable                                 | 3,591            | 1,449            |                 |                |                  |                  | 5,040             |
| Accrued Payroll                                  | 286,059          | 1,816            |                 | 3,193          |                  |                  | 291,068           |
| Employee Withholdings                            | -2,537           |                  |                 |                |                  |                  | -2,537            |
| Taxes Due Districts                              | 0                |                  |                 |                |                  |                  | 0                 |
| Tailings   | 30,720           |                  |                 |                |                  |                  | 30,720            |
| Deferred Revenue:                                |                  |                  |                 |                |                  |                  |                   |
| Property Taxes                                   | -65,034          | 1,773            |                 |                |                  |                  | -63,261           |
| Other (excise & tax liens)                       | 195,740          | 1,409,460        |                 | 207,324        | 12,410           |                  | 1,824,934         |
| Contract Retainage                               |                  | 10,400           | 10,460          |                |                  |                  | 20,860            |
| Temporary Loans                                  |                  |                  | 275,700         |                |                  |                  | 275,700           |
| Bond Indebtedness                                |                  |                  |                 |                |                  | 5,885,000        | 5,885,000         |
| <b>Total Liabilities</b>                         | <b>448,538</b>   | <b>1,424,898</b> | <b>286,160</b>  | <b>210,518</b> | <b>12,410</b>    | <b>5,885,000</b> | <b>8,267,524</b>  |
| <b>Fund Equity</b>                               |                  |                  |                 |                |                  |                  |                   |
| Reserved for Encumbrances                        | 24,852           |                  |                 |                |                  |                  | 24,852            |
| Reserved for Continuing Appropriations           | 423,868          | 305,532          |                 |                |                  |                  | 729,400           |
| Reserved for Subsequent Years Expenditures       | 586,613          | 0                |                 |                |                  |                  | 586,613           |
| Reserved for CPA                                 |                  | 243,325          |                 |                |                  |                  | 243,325           |
| Bonds Authorized                                 | -232,500         |                  |                 |                |                  |                  | -232,500          |
| Bonds Authorized and Unissued                    | 232,500          |                  |                 |                |                  |                  | 232,500           |
| Unreserved Fund Balance                          | 1,692,822        | 3,289,452        | -57,347         | 502,973        | 1,587,648        |                  | 7,015,549         |
| Reserved-Appropriation Deficit                   |                  |                  |                 |                |                  |                  |                   |
| Unreserved-Overlay Deficit                       |                  |                  |                 |                |                  |                  |                   |
| <b>Total Fund Equity</b>                         | <b>2,728,156</b> | <b>3,838,309</b> | <b>-57,347</b>  | <b>502,973</b> | <b>1,587,648</b> | <b>0</b>         | <b>8,599,739</b>  |
| <b>Total Liabilities &amp; Fund Equity</b>       | <b>3,176,694</b> | <b>5,263,207</b> | <b>228,813</b>  | <b>713,491</b> | <b>1,600,059</b> | <b>5,885,000</b> | <b>16,867,263</b> |



*The 2015 Annual Town Report*

**Editorial Staff:**

*Douglas C. Finn*

*Patricia Kroll*

*Kathleen Dolan*

**Thanks To**

*Robert J. Decker III*