
TOWN OF DEERFIELD

Villages of Deerfield & South Deerfield



**Report for the Year Ending
December 31, 2017**

ABOUT DEERFIELD 4

ELECTED OFFICIALS..... 9

BOARD OF ASSESSORS..... 9

SELECTBOARD / BOARD OF HEALTH..... 9

PLANNING BOARD..... 9

TOWN CONSTABLE..... 9

TOWN MODERATOR..... 9

DEERFIELD ELEMENTARY SCHOOL COMMITTEE..... 10

FRONTIER REGIONAL SCHOOL COMMITTEE..... 10

TILTON LIBRARY TRUSTEES..... 11

APPOINTED OFFICIALS..... 12

BYLAWS REVIEW ADVISORY COMMITTEE..... 12

CAPITAL IMPROVEMENT PLANNING COMMITTEE..... 12

COMMUNITY PRESERVATION COMMITTEE..... 13

CONSERVATION COMMISSION..... 14

CULTURAL RESOURCE OFFICER REPORT..... 15

DEERFIELD ENERGY COMMITTEE (FORMERLY ENERGY RESOURCES COMMITTEE)..... 16

FINANCE COMMITTEE..... 17

HISTORICAL COMMISSION..... 17

OPEN SPACE COMMITTEE..... 20

PERSONNEL BOARD..... 20

TOWN DEPARTMENTS..... 21

ACCOUNTANT..... 21

BOARD OF ASSESSORS..... 31

BUILDING INSPECTIONS..... 33

TOWN ADMINISTRATOR..... 34

TOWN ADMINISTRATION / SELECTBOARD..... 35

CLERK / TREASURER / COLLECTOR..... 35

TOWN CLERK..... 35

TOWN TREASURER..... 36

TOWN COLLECTOR..... 38

ANNUAL TOWN MEETING – APRIL 24, 2017..... 38

PUBLIC SAFETY..... 56

DEERFIELD POLICE DEPARTMENT..... 56

Staffing..... 56

Equipment..... 57

Calls for Service..... 57

Major Events..... 58

Training..... 59

Grants..... 59

School Safety..... 59

Focused Areas..... 60

SOUTH COUNTY EMERGENCY MEDICAL SERVICES..... 61

PUBLIC WORKS	63
<i>HIGHWAY DEPT</i>	<i>63</i>
<i>Description of services.....</i>	<i>63</i>
<i>Road repairs.....</i>	<i>63</i>
<i>Culverts</i>	<i>63</i>
<i>Vehicle/equipment Maintenance.....</i>	<i>63</i>
<i>Building Maintenance operations</i>	<i>63</i>
<i>TRANSFER STATION.....</i>	<i>64</i>
<i>WASTEWATER TREATMENT PLANTS.....</i>	<i>65</i>
EDUCATION.....	67
<i>DEERFIELD ELEMENTARY SCHOOL.....</i>	<i>67</i>
<i>FRONTIER REGIONAL SCHOOL.....</i>	<i>73</i>
<i>FRANKLIN COUNTY TECHNICAL SCHOOL.....</i>	<i>75</i>
RESIDENT SERVICES.....	78
<i>SOUTH COUNTY SENIOR CENTER.....</i>	<i>78</i>
<i>TILTON LIBRARY.....</i>	<i>80</i>
<i>RECREATION COMMITTEE AND PARKS AND RECREATION DEPARTMENT.....</i>	<i>83</i>
<i>Children's Programs.....</i>	<i>83</i>
<i>Adult Programs.....</i>	<i>84</i>
<i>Family Programs</i>	<i>84</i>
<i>Community Events</i>	<i>85</i>
<i>Seniors.....</i>	<i>85</i>
REGIONAL PARTNERS.....	87
<i>COOPERATIVE PUBLIC HEALTH SERVICE</i>	<i>87</i>
<i>FRANKLIN COUNTY REGIONAL RETIREMENT.....</i>	<i>88</i>
<i>FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT.....</i>	<i>90</i>
<i>FRONTIER COMMUNITY ACCESS TELEVISION.....</i>	<i>91</i>
<i>FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS.....</i>	<i>92</i>
<i>OLIVER SMITH WILL.....</i>	<i>94</i>
<i>UPPER PIONEER VALLEY VETERANS' SERVICES DISTRICT</i>	<i>96</i>
DEERFIELD ECONOMIC DEVELOPMENT INDUSTRIAL CORPORATION (DEDIC)	97

ABOUT DEERFIELD

Incorporated in 1673, the Town of Deerfield is located in Franklin County, along the Connecticut River and Deerfield River Valleys in Western Massachusetts. The northern part of Town is often referred to as Old Deerfield and the southern part is called South Deerfield.

General Features

- An area of 33.57 square miles.
- 82 miles of Town Roads, maintained by the Deerfield Highway Department.
- 17 miles of State Highways, maintained by Massachusetts Department of Transportation.
- Contiguous to the Towns of Conway, Montague, Shelburne, Sunderland, and Whately, and the City of Greenfield.

Government

- Open Town Meeting form of government, with a three-member Selectboard that sets policy and a Town Administrator that oversees daily operations.
- Annual Town Meeting on the Last Monday in April, at Frontier Regional School.
- Annual Elections on the First Monday in May, at the Town Offices.
- Population 5125 (2010 Federal Census).
- Registered voters 3688.

Public Education and Human Services

- Deerfield Elementary School, grades Pre-K - 6. A part of School Union #38 (includes Conway, Deerfield, Sunderland, and Whately).
- Frontier Regional School, grades 7 - 12.
- Tilton Library.
- South County Senior Center, a regional senior center serving the residents of Deerfield, Sunderland and Whately.

Public Works

- Public Works Department, including Director and highway crew; wastewater treatment facilities in South Deerfield and Old Deerfield; Transfer Station, open on Tuesdays, Thursdays and Saturdays from 8:30 am - 4:00 pm.

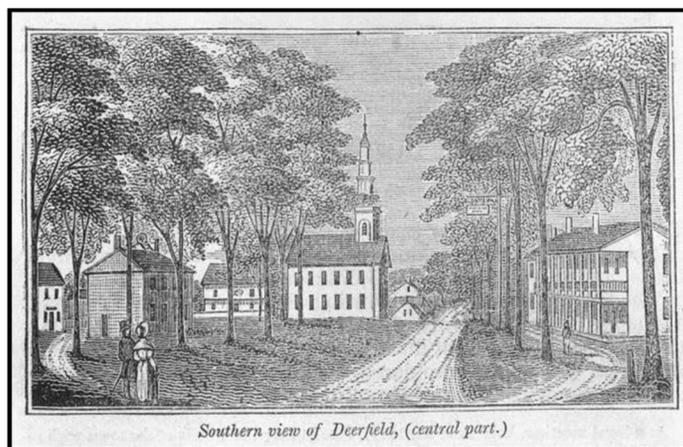
Public Safety & Services

- Police Department, staffed by the Chief of Police, eight full-time and twelve part-time officers, and a full-time Administrative Assistant/Matron, operated 24/7/365.
- South County Emergency Medical Services (SCEMS), regional ambulance services for Deerfield, Sunderland, and Whately, operated 24/7/365.

THE FIRST 150 YEARS

SETTLEMENT

In 1666, John Pynchon, an agent for settlers from Dedham in eastern Massachusetts, purchased 8,000 acres of land from the Pocumtuck Indians. He established a frontier settlement involving 43 proprietors on fertile land adjacent to the Deerfield and Connecticut Rivers. The settlement was centered in present-day Old Deerfield and encompassed parts of Greenfield, Gill, Shelburne, Conway, Ashfield, and Whately. It was incorporated in 1673 as Deerfield, the first town in what was to become Franklin County.



CONFLICT

Two years later, in 1675, one of the earliest encounters of the King Philip's War took place when Indians attacked a wagon train accompanied by militiamen under the command of Capt. Thomas Lathrop, carrying corn from Deerfield to Hadley. Over 30 colonists were killed in what became known as the Bloody Brook Massacre. Skirmishing continued, culminating in a retaliatory attack in 1676 led by Capt. William Turner at Peskeomscut (now Turner's Falls but then a part of Deerfield). The 200 victims of the attack were mainly Native American children, women and the elderly. Decades later, in 1704, French and Indian forces attacked the village of Deerfield, burning down the meeting house and school as well as most of the residences. Fifty-six colonists were killed and 112 captives were forced to travel north on foot in the winter to Quebec. Many died along the way, others were later ransomed, some chose to stay in Canada and a few eventually returned on their own.

RECOVERY

Re-construction and reoccupation of Deerfield took place soon after the attack. Agriculture became the major economic focus with major crops of corn, wheat and onions as well as the raising of oxen. The settlement grew geographically both north and south and by 1767 the community of Bloody Brook - later to become South Deerfield - could support its own school and church. Transportation of goods took place primarily via the Connecticut River serving markets in Hartford and New York City and indirectly, Boston. With the onset of the



American Revolution, Deerfield became a trading hub where craftsmen and shopkeepers supplied area farmers, westward-moving settlers and soldiers. Many of the account books from this era still survive.

CONTINUED GROWTH

The late 18th and early 19th centuries were a period of significant growth with the population nearly doubling to 2,000. In Old Deerfield architecturally noteworthy houses were built and elm trees planted to line the Street. In 1797 Deerfield Academy, the Town's first boarding school, was established. More than a century later it would be joined by Eaglebrook School and The Bement School. In 1812, a ferry across the river to Sunderland was replaced by a toll bridge which linked to a network of newly constructed roads extending throughout the area and the state. The development of a port at Cheapside, at the confluence of the Deerfield and Connecticut Rivers, also contributed to commercial growth of the area. It wouldn't be until the middle of the 19th century with the coming of the train that development would shift to South Deerfield.

DEERFIELD TODAY

GEOGRAPHY

According to the United States Census Bureau, the town has a total area of 33.4 square miles (86.6 km²), of which 32.4 square miles (83.9 km²) is land and 1.1 square miles (2.8 km²), or 3.17 percent, is water. Deerfield is bounded on the north by Greenfield, is situated 29 miles (47 km) north of Springfield, and about 93 miles (150 km) west of Boston.



Deerfield's northern point is located at the confluence of the Deerfield and Connecticut rivers, with the former flowing through the northwest corner of the town and the latter forming the eastern border of the town. Several brooks and the Mill River also flow through the town. North Sugarloaf Mountain rises above the Connecticut in the southeast corner, providing a panoramic view of the valley and the town center. The Pocumtuck Range rises along the eastern side of town north of Sugarloaf.

Interstate 91 passes from south to north through the central part of town, crossing the Deerfield River near the river's southernmost bend. The interstate is paralleled by U.S. Route 5 and Massachusetts Route 10, which run concurrently through the town. Route 116 also passes through town, combining with Routes 5 and 10 for a one-mile stretch, briefly passing into Whately before separating and crossing through the southern part of town and over the Connecticut River at the Sunderland Bridge.

All three routes historically crossed through the center of the village prior to the construction of I-91 but were rerouted to a more direct route closer to the highway.

DEMOGRAPHICS

Historical Population

Year	Pop.	±%
1840	1,934	—
1850	2,421	+25.2%
1860	3,073	+26.9%
1870	3,632	+18.2%
1880	3,543	-2.5%
1890	2,910	-17.9%
1900	1,969	-32.3%
1910	2,209	+12.2%
1920	2,803	+26.9%
1930	2,882	+2.8%
1940	2,684	-6.9%
1950	3,086	+15.0%
1960	3,338	+8.2%
1970	3,850	+15.3%
1980	4,517	+17.3%
1990	5,018	+11.1%
2000	4,750	-5.3%
2010	5,125	+7.9%

Source: United States Census records and Population Estimates Program data.

GOVERNMENT

Deerfield employs the open town meeting form of government and is led by a Selectboard. The town has its own police, fire, and public works departments. The fire department and the post office both have two branches, in South Deerfield (where most of the town offices are) and in Old Deerfield Village, near Memorial Hall and the Old Town Hall. The town's Tilton Library is connected to the regional library network and is located in South Deerfield. The nearest hospital, Baystate Franklin Medical Center, is located in Greenfield, as are many regional and state offices.

Deerfield is represented in the Massachusetts House of Representatives by the First Franklin district, which includes the southeastern third of Franklin County and towns in north central Hampshire County. The town is represented in the Massachusetts Senate by the Hampshire and Franklin district, which includes much of eastern Franklin and Hampshire Counties. The town is patrolled by the Second (Shelburne Falls) Barracks of Troop B of the Massachusetts State Police.

Deerfield is represented in the United States House of Representatives as part of Massachusetts's 2nd congressional district and has been represented by Jim McGovern of Worcester. Massachusetts is currently represented in the United States Senate by senators Ed Markey and Elizabeth Warren.

EDUCATION

Deerfield is the central member of Frontier Regional and Union 38 School Districts, which also includes Conway, Whately, and Sunderland. Each town operates its own elementary school, with Deerfield Elementary School serving the town's students from kindergarten through sixth grades. All four towns send seventh through twelfth grade students to Frontier Regional School in South Deerfield. Frontier's athletics teams are nicknamed the Red Hawks, and the team colors are red and blue. There are many art programs available during and after school at Frontier.

Private schools in the town include The Bement School (a coeducational boarding school for grades K-9), Eaglebrook School (a private boys' boarding school for grades 6-9), and Deerfield Academy, a private, coeducational secondary preparatory school.

The nearest community college, Greenfield Community College, is located in Greenfield. The nearest state colleges are Massachusetts College of Liberal Arts in North Adams and Westfield State College; the nearest state university is the University of Massachusetts Amherst. The nearest private colleges, including members of the Five Colleges and Seven Sisters, are located to the south and southeast, in the towns of Northampton, Amherst, and South Hadley.



ELECTED OFFICIALS

BOARD OF ASSESSORS

John P. Coderre, M.A.A. (Chair)	2019
Francis G. Sobieski.....	2020
Charles A. Shattuck III.....	2018

SELECTBOARD / BOARD OF HEALTH

Henry Komosa.....	2019
Trevor D. McDaniel.....	2020
Carolyn Shores Ness	2018

PLANNING BOARD

John R. Baronas, Jr.....	2019
Henry Komosa.....	2020
John F. Waite, Chair.....	2019
Roger J. Sadoski, Jr.....	2020
Paul W. Allis	2018
Max R. Antes, Jr.	2018
Rachel S. Blain	2018

TOWN CONSTABLE

Sharyn A. Paciorek.....	2018
Roger J. Sadoski, Jr.....	2018

TOWN MODERATOR

Town Meeting is conducted by the Moderator, an elected position with a term of three years. The Moderator serves as the presiding officer, regulating the proceedings, deciding all questions of order and making public declaration of all votes. The Moderator's goal is to conduct the Town Meeting in a fair, yet expeditious manner, allowing all points of view a fair hearing while still keeping the process moving. The current Moderator is **Daniel F. Graves, Esq.** and can be reached at (413) 773-8706 or by email at dgraveslaw@gmail.com



DEERFIELD ELEMENTARY SCHOOL COMMITTEE

Deerfield School Committee Members

Meetings are held on the 1st Wednesday of the month at 6 pm unless otherwise noted.

G. David Sharp, Chair
Term Ends 2019

Ken Cuddeback, Vice Chair
Term Ends 2020

Mary Ramon
Term Ends 2018

Jan Flaska, Secretary
Term Ends 2019

Trevor McDaniel
Term Ends 2018

FRONTIER REGIONAL SCHOOL COMMITTEE

Frontier Regional School Committee Members

Meetings are held on the 2nd Tuesday of the month at 6 pm unless otherwise noted.

Robert Halla, Chair
Whately - 2017/appointed

William Marrassese, Vice Chair
Deerfield Elected - Term Ends 2018

Philp Kantor - Secretary
Budget Sub-Committee
Conway - 2018/appointed

Mary Ramon
Budget Sub-Committee
Deerfield - 2018/Appointed

William Smith
Budget Sub-Committee
Whately Elected - Term Ends 2018

Keith McFarland
Budget Sub-Committee
Sunderland - 2018/Appointed

Lyn Roberts
CES Rep.
Sunderland Elected - Term Ends 2020

Robert Decker, III
MARS/CES Rep.
Deerfield Elected - Term Ends 2020

Judy Pierce
Sunderland Elected - Term Ends 2019

Cyndi Ouimette
Conway - Terms Ends 2019

Damion Fosnot
Deerfield Elected - Term Ends 2019

TILTON LIBRARY TRUSTEES

Nancy Maynard – Chair
Cynthia Von Flatern – Secretary
Grant Bialek
Ann Mary Cloutier
Sharyn Paciorek
Kathleen O'Rourke
Elizabeth Schmitt
Marjorie Shearer
Satu Zoller

Bette Schmitt's Sugarloaf Street 'Private Library'



APPOINTED OFFICIALS

BYLAWS REVIEW ADVISORY COMMITTEE

Richard Calisewski
Judith Kundl
Nathalie McCormick
Bruce St. Peters
Wendy Foxmyn - Town Administrator ex-officio
Barbara Hancock - Town Clerk ex-officio

A Bylaws Review Advisory Committee was first appointed in August 2017 by the Selectboard and had its first meeting in September. Its charge is to review bylaws and to make recommendations to the Selectboard to eliminate or update the existing bylaws that may conflict with various parts of the Town Code and suggest any new bylaws that may need to be created to modernize the Town Bylaws. In doing so, we hope that the Code may become more understandable and user friendly.

Bruce St. Peters, Chair

CAPITAL IMPROVEMENT PLANNING COMMITTEE

Deerfield's Capital Improvement Planning Committee met frequently in 2017-2018 to prepare the Fiscal Year 2018 Capital Budget Recommendations. At the Annual Town Meeting, residents of Deerfield voted to expend a total Capital Budget of \$ 146,500.

The following is a list of items and their funding source:

Free Cash

- | | |
|-------------------------------|----------------------------------------------|
| 1. Town Clerk: | New voting machine at a cost of \$6,500. |
| 2. Highway Department: | Salt shed repair at a cost of \$7,000. |
| 3. DES: | Entry foyer drainage at a cost of \$6,500. |
| 4. DES: 1st of a 3-year plan. | Replace door hardware at a cost of \$12,500. |
| 5. DES: 1st of a 3-year plan. | Replace flooring at a cost of \$17,000. |

Subtotal \$49,500

Roadside Mower Special Rev. Fund

1. Highway Department: 1st of a 5-year plan with Eversource. Roadside mower at a cost of \$26,000.

Subtotal \$26,000

SCEMS Enterprise Fund

Retained Earnings

- 1. SCEMS : Three IV pumps at a cost of \$21,000.
- 2. SCEMS : Two stretcher loading systems at a cost of \$50,000.

Subtotal \$71,000

On the recommendation of the Capital Improvement Planning Committee, it was voted to establish a Capital Stabilization Fund for future capital needs. The committee also recommended a few language changes to the Capital Improvement Bylaw which were voted at the Annual Town Meeting.

The committee expresses the importance of a well-constructed and funded Five Year Capital Improvement Plan that will continue to be reviewed, along with the current Capital Improvement Bylaw, for appropriate updates and recommendations.

Respectfully submitted,
The Capital Improvement Planning Committee

COMMUNITY PRESERVATION COMMITTEE

Membership:

<u>Name</u>	<u>Appointing Authority</u>
Alan Swedlund, Chair	Open Space Committee
Rachel Blain, Clerk	Selectboard
Ken Schoen	Historical Commission
Roger Sadoski, Jr.	Planning Board
Charles Shattuck	Board of Assessors
Tim Hilchey	Moderator
Steve Barrett	Conservation Commission
Robert Ackerman	Recreation Committee
VACANT	Regional Housing Authority

The Community Preservation Committee was created after acceptance of the Massachusetts Community Preservation Act, General Law Chapter 44B, by Town Meeting in 2007.

The Massachusetts Community Preservation Act website (www.communitypreservation.org) details aspects of the enabling legislation, but a brief synopsis of its purpose is noted below:

“The Community Preservation Act provides new funding sources which can be used to address three core community concerns:

- 1. Acquisition and preservation of open space
- 2. Creation and support of affordable housing
- 3. Acquisition and/or preservation of historic buildings, structures, documents, etc.

A minimum of 10% of the annual revenues of the fund must be reserved for each of the three core community concerns, and up to 5% may be used for administrative expenses of the Community Preservation Committee. The remaining funds can be allocated for any combination of the allowed uses, or “for permissible recreational use”.

Each Community Preservation Committee must follow certain steps as part of the grant process. In Deerfield, the committee begins by holding an information session to notify interested parties of funding availability and to detail the application schedule. After applications are received and reviewed, another public information session is held. This open meeting allows for public discussion on the grant submittals. Once the CPC has approved proposals, recommendations are presented for funding at Annual Town Meeting.

Deerfield approved a surcharge of three percent (3%) of property taxes with a \$100,000 residential exemption to provide funding for these activities. By becoming a 3% community, the Commonwealth provides matching funds in two additional rounds of funding which have resulted in historically matching funds of between 50% and 100% of the town’s surcharge. This leverage is critical for the impact these funds can have on bettering our Town. For the Fiscal Year 2018 funding cycle, the CPC recommended Town Meeting reserve funding for the projects noted below.

Preservation Category	Application	Purpose	Voted Amount
Historical Preservation	Completion of the Sugarloaf Street Cemetery Fence	Preservation	\$6,500
Historical Preservation	Conservation of Civil War Obelisk	Preservation	\$31,000
Administrative		Administrative	5% Est. Revenue

The Deerfield CPC would like to thank applicants, residents, and town officials that have participated in this process. We look forward to continued preservation activities that meet the needs of the community.

CONSERVATION COMMISSION

- Stephen M. Barrett.....2018
- Benjamin Byrne2019
- Brian W. Dejnak.....2018
- Louis S. Misiun, Jr.....2019

Beyond the normal Requests for Determination of Applicability usually submitted to the Conservation Commission, there were a number of high profile submissions and/or Certificates of Compliance issued by the Conservation Commission in 2017. A brief summary follows:

- Plans were submitted and approved for the new Cumberland Farms store on 5&10
- Plans were submitted & approved for the new hockey rink & health center at Deerfield Academy

- Plans were submitted & approved for the new self-storage facility on 5&10
- Plans were submitted and approved for a new cell tower on 5&10
- RDA's were submitted and decisions rendered on the condo project on Sugarloaf Street and an addition to the Veterinary Emergency & Specialty Hospital (VESH) facility on 5&10
- Certificates of Compliance were requested & issued for both the large solar project on River Road as well as the Science, Art & Music project at Eaglebrook School
- It should be noted for the record that all projects submitted to the Conservation Commission are reviewed and overseen by the Massachusetts Department of Environmental Protection.

There was also the welcomed addition of Matt Ainsworth as the 5th member of our board.

Respectfully submitted,

Steve Barrett
Chair, Conservation Commission

CULTURAL RESOURCE OFFICER REPORT

The Massachusetts Historical Commission did not issue any state permits for archaeological investigations in the town of Deerfield nor did the town host any private archaeological surveys for the year 2017.

Deerfield's Archaeological Accountability Policy has been effective in controlling the destruction of archaeological sites located in town. This policy has been adopted by the town of Northfield and is being considered as a bylaw. The city of Holyoke, the town of Ashfield and others are considering this same policy which promotes transparency between the public and the state permitted entities.

Dr. Juliet E. Morrow is an Archaeologist from the University of Arkansas who has visited Deerfield's museum of Paleo American artifacts (located in the town hall) to measure the spear points and striking platforms for understanding the different fluting processes. Differentiating between time periods representing the Paleo sequence of lithics based on flint napping techniques is cutting edge science. We welcome Juliet and her future report.

"Appreciative and informed public support of archaeology is absolutely vital to the future of the resource and to the field of archaeology itself": (Evelyn Bailey 1991, Archaeology of Eastern North America).

Private land owners have rights. Don't hesitate to question trespassers who have not gotten permission to access your property. Call the non-emergency phone number (665-2606) for Deerfield's Police if needed.

Although we had a quiet year of non-archaeology, economic development moves forward. Accidental discovery is always around the corner in Deerfield.

Respectfully Yours,
Cultural Resource Officer
David (Bud) Driver

DEERFIELD ENERGY COMMITTEE (FORMERLY ENERGY RESOURCES COMMITTEE)

Members:

Laurie Boosahda
Irene “Reenie” Clancy
Stephen Eipper
Greg Franceschi
David Gilbert Keith (Chair)
Jay Stryker
Steve Svoboda

The Energy Committee advises the Selectboard on energy-related issues and seeks to promote energy savings for everyone in the community. Energy is expensive, so one reason to promote conservation is simply to save money now. But we also encourage consideration of the long-term impacts of energy use by promoting both conservation and the use of renewable energy.

Town citizens experienced—and sometimes lost money because of—significant weather-related events in recent years, from Hurricane Irene, the February tornado last year in Conway, the drought of 2016-17, or even extended range and breeding times of ticks and mosquitos. Such costs will only increase as the climate continues to change. It’s worth acting now to do our part to limit costs later.

In the last year, we:

1. Worked with Ener-G-Save and the Grinspoon Foundation on a region-wide project to encourage homeowners to take advantage of free energy audits offered by MassSave in association with Berkshire Gas and Eversource. To schedule yours, call: (413) 279-9141.
 - a. The audits are free
 - b. MassSave will pay $\frac{3}{4}$ of the cost¹ of recommended energy-conservation work on your home, such as improving insulation or sealing air-leaks. So, you pay only one quarter of the cost, but reap the savings for many years.
2. Created a Home Solar Electricity Guide (thank you Steve Eipper) available at the town website: From the home page click *Boards & Committees*→*Energy Resources Committee* and look for the olive-green buttons on the upper left of our section.
3. Distributed flyers advising anyone who may have been considering purchasing solar systems about valuable incentives.
4. Submitted our annual report as a Green Community, thanks to Pat Smith of the Franklin Regional Council of Governments. Pat was able to help us thanks to a technical assistance grant we received from the state Department of Energy Resources [DOER]. Completion of that report allowed us to—
5. Apply for a new Green Communities grant to lower energy consumption at the elementary school. (Big thanks to Bob Lesko, the school’s Director of Facilities.) Cross your fingers.
6. Our previous Green Communities grant paid for the solar array now helping power the Old Deerfield Wastewater Treatment Plant. You can see its power production for yourself. From the Town of Deerfield home page go to *Boards & Committees*→*Wastewater Treatment*→*Online Dashboard for Solar Array*.
7. We are currently exploring solar development of town-owned land.

¹ Ordinarily this offer was capped at \$2,000 worth of work, but the cap was lifted for some time last year. Even with the cap, then, homeowners can get \$2,000 worth of energy efficiency improvements while paying only \$500. Such improvements usually pay for themselves within a year to a few years—but the savings continue far longer.

8. We are working with neighboring towns to look at electricity “aggregation”. Years ago, the state deregulated the electricity market to promote competition among producers, but individual homeowners lack the economic power to create real competition. Aggregation lets communities—whether as citizens of a single town or several towns— join their bargaining power together to negotiate among competing sources to get the best electricity rates. It also lets the group influence what sort of power source they prefer. Aggregation, then, is a sort of buyers’ club to influence both cost and the “greenness” of the energy being used.

We were a little distracted taking time to get the facts about the Northeast Energy Direct natural gas project (thank you, Reenie Clancy). We are getting back up to speed and look forward to helping the town save money while at the same time reducing the load on the environment we all share.

Respectfully submitted,
David Gilbert Keith
(Chair, Deerfield Energy Committee)

FINANCE COMMITTEE

Members:

Bruce Hunter	2019
Albert Olmstead (Chair)	2019
John Paciorek Sr.	2019
John Paresky	2020
Bruce St. Peters.....	2020
Mary Stokarski	2018
Jeffrey Upton.....	2020

HISTORICAL COMMISSION

Members:

Bonita Conlon	2019
David Driver.....	2019
Henrietta Kocot.....	2019
Michael Muilenberg.....	2020
John Nove (chair)	2020
Kenneth Schoen.....	2018
Jane Trigere.....	2018
Dr. Peter Thomas, Consultant	

Following her passing in 2016, the Commission received many boxes from the family of Betty Hollingsworth containing historical photographs and papers. A sampling from her collection of hundreds of photographs, assembled and researched by Commissioner Trigere, will rotate through the Commission’s display cases in Town Hall. Many of those photographs also went into the making of a documentary by FCAT which includes material from an oral history recorded by Commissioners Schoen and Trigere. We hope to make a DVD of this documentary available to the public in the near future.

COMMUNITY PRESERVATION ACT FUNDED PROJECTS

Albany Road Cemetery Restoration - Work on the town's oldest burial ground was completed in October. Kai Nalenz of Gravestone Services of New England cleaned, restored and/or reset nearly 200 stones in the town's oldest cemetery. The total CPA grant of \$53,000 awarded over two years was supplemented by a generous gift of \$10,000 from Deerfield Academy. Academy staff also performed necessary tree work along the Hockey Rink border of the property and will replace some fence posts and rails in the year ahead. Historic Deerfield updated and reprinted their guide to the graveyard as well as drafting and contributing a National Park Service-style interpretive panel which was installed just inside the cemetery gate by the Town DPW. A truly cooperative project!



Sugarloaf Cemetery Fence - After construction of a granite post and split cedar rail fence on the north (Sugarloaf St.) side of the cemetery was completed with CPA funds awarded in 2015, bids were received for a 100' fence of the same materials to be constructed on the cemetery's west side. Fitzgerald Fence of Northampton will complete the project in the Spring of 2018.

Civil War Memorial - Funds were awarded to conserve the 29' tall obelisk of the Civil War Memorial on the Common in Old Deerfield. CPA funds had been used previously to remove the sandstone soldier from atop the obelisk because the delamination of the sandstone had created a potentially dangerous situation. The soldier was moved to an exhibit case in Town Hall, also funded by the CPA, and the obelisk capped to prevent water from seeping into it. Before conservation next year, the obelisk will be evaluated for structural stability and its ability to possibly support a replica soldier in the future.

ARCHAEOLOGICAL ACTIVITIES

- No excavations were carried out by researchers during the year under the Town's Archaeological Accountability Policy. Commissioner Driver continues to serve as the Town's Cultural Resource Officer.

- Dr. Juliet E. Morrow, an American archaeologist and a professor of Anthropology at Arkansas State University in Jonesboro, Arkansas visited Deerfield on two occasions to make careful measurements of artifacts from the Sugarloaf site in the Town's collection to compare how the local crafting of stone tools compared with those from a site she's been studying in Michigan.
- The Paleolithic tools in the Town Hall display case were also the topic of a chapter in a book published by the University of Utah Press entitled *In the Eastern Fluted Point Tradition* written by Dr. Michael Gramley on the significance of the Sugarloaf site.

TURNER'S FALLS BATTLEFIELD GRANT

Commissioner Nove continued to represent the town at monthly advisory board meetings for a grant awarded by the National Park Service to the Town of Montague to document the massacre and counterattack which took place in April of 1676, a turning point in King Philip's War. The work, contracted out to a team of historians and archaeologists from the Mashantucket Research Museum at Foxwoods in Connecticut, focused this year on using metal detection (musket balls, horse tack, domestic material) as a way of tracing the movement of Colonists and Natives at that encounter. The Board is made up of representatives from historical commissions in the towns adjacent to the event as well as delegates from five New England tribes whose ancestors were present at the event. Project reports can be found at the Town of Montague website.

NORTH MAIN ST. WALKING TOUR

As the year drew to a close, work began on a North Main St. Historical Walking Tour. Extending from the Old Grammar School north to the Bloody Brook Monument, the tour will be based on information gathered in the South Deerfield Historical Resources Inventory as well as conversations with long-time North Main St. residents. We plan to create an illustrated printed guide along with a digital version that can be downloaded or viewed on a hand-held device.

ACKNOWLEDGEMENTS

We wish to thank consultant, Dr. Peter Thomas, and acknowledge his many contributions during the year, most significantly his digitizing and indexing of well over 3,000 pages of town records. These included 18th and 19th century censuses, tax records and voter lists as well as records of Town Meetings and Selectboard meetings. He also documented Proprietors' records dating back to 1665. This material will be invaluable to researchers looking into Deerfield's long and complex history. An electronic copy of the material was given to the Memorial Libraries.

The Commission also acknowledges the contributions of David Barclay, former Director of Development at Historic Deerfield. David attended meetings ex officio until the Fall of 2017, taking part in discussions and frequently injecting an element of clarity into our deliberations. He also served as point-person for the creation of the Albany Road Cemetery interpretive sign and stanchion which Historic Deerfield contributed to the Town.

OPEN SPACE COMMITTEE

The Open Space Committee was not active in 2017. No business came before us from any Town boards or committees, no land preservation proposals were presented from any of the regional land trusts, and we still await actions on the recommendations coming from the revised Town Open Space Plan that we completed with the help of FRCOG. It is our sense that the Selectboard has been so busy with other matters that they have not had time to approach us regarding open space issues. We lost one member of the Committee this year, John Kneurr, due to retirement and his moving out of town. The Committee is looking for a replacement and welcomes applicants who would like to volunteer for this committee.

Alan Swedlund, Chair

PERSONNEL BOARD

Fiscal 2017-2018 was a very busy year for the Personnel Board. Our first task was to review and update all of the staff positions within the Town. There have been significant changes in some of the jobs, due to the many requirements handed down by the State. We reviewed the salaries of those towns comparable to the Town of Deerfield, and then rewrote the Classification Salary Schedule, which had not been updated since 2009. We also instituted an annual Longevity Pay Schedule for the employees.

The Board regrettably accepted the resignation of Karen Moro, but welcomed new member Cindy True.

We are very fortunate to have the staff that is employed by the Town. Our next function will be to produce an employee manual so that everyone understands what the benefits and requirements are of all those employed.

Mary A. Stokarski, Chair
Nanci S. Schwartz
Michele Komosa
Cindy True

TOWN DEPARTMENTS

ACCOUNTANT

Brenda K. Hill..... Town Accountant

Free Cash was certified on September 19, 2017 for \$1,924,290. The calculation of Free Cash is the result of a combination of many factors, including unspent Free Cash from the previous certification year, receipts in excess of estimated for the year just ended, and unspent appropriation balances for the year just ended. This year the number is higher than normal, mostly due to Free Cash remaining from FY2016. In Deerfield, Free Cash has historically been used to finance capital purchases. In some years, it has also been used to cover budget shortages due to tax levy limitations.

The South County EMS Enterprise Fund completed its third full year of operations as of June 30, 2017. On September 19, 2017, Retained Earnings was certified at \$412,382.

Fiscal Year 2017 Annual Expenditure Report			
<u>Account Name</u>	<u>Total Budget</u>	<u>YTD Expenses</u>	<u>Over/(Under)</u>
Moderator	350.00	300.00	50.00
Selectmen's Salaries	16,000.00	16,000.00	-
Selectmen's Staff Salaries	138,873.00	102,944.45	35,928.55
Selectmen/Administrator Expense	9,500.00	6,929.70	2,570.30
Finance Committee Expense	255.00	155.00	100.00
Reserve Fund	32,900.00	-	32,900.00
Accountant Salary	41,406.00	41,352.16	53.84
Accountant/Audit Expense	16,425.00	14,004.92	2,420.08
Assessor's Salaries	7,000.00	7,000.00	-
Assessor's Clerk Salary	51,049.00	51,045.50	3.50
Assessor's Expense	21,535.00	15,986.99	5,548.01
Capital - GIS	16,244.47	-	16,244.47
Triennial Recertification	43,139.32	19,645.44	23,493.88
Clerk/Treas/Collector Staff Salaries	153,159.00	127,653.77	25,505.23
Treasurer/Collector Expense	40,561.00	33,618.55	6,942.45

Account Name	Total Budget	YTD Expenses	Over/(Under)
Oliver Smith Trustee	20.00	-	20.00
Legal Expense	41,000.00	40,617.72	382.28
Personnel Board Expense	250.00	-	250.00
Office Contracted Services	204,449.29	204,449.29	-
Encumbered Office Contracted Serv 201	1,992.50	620.00	1,372.50
Town Clerk Expense	23,187.00	14,111.61	9,075.39
Conservation Commission Expense	800.00	507.99	292.01
Open Space Committee Expense	250.00	-	250.00
Planning Board Expense	7,500.00	3,799.75	3,700.25
Zoning Board of Appeals Expense	1,100.00	952.21	147.79
Agriculture Commission Expense	100.00	-	100.00
Capital - Streetscape Planning	8,738.61	-	8,738.61
Town Office Building Maintenance	60,900.00	59,904.29	995.71
Town Office Expense	20,000.00	19,956.70	43.30
Capital - Fire Detection System	2,500.00	2,500.00	-
Capital - Door Replacement	5,500.00	5,191.00	309.00
Capital - Rekey Town Hall Doors	6,500.00	-	6,500.00
Capital - Senior Center Bingo Hall floor	7,000.00	5,060.00	1,940.00
General Insurance	74,464.00	49,670.00	24,794.00
Police Department Payroll	773,967.00	753,964.78	20,002.22
Police Department Expense	77,800.00	77,653.30	146.70
Capital - Police Cruiser	42,500.00	42,470.00	30.00
Capital - Defib Updates	20,500.00	20,500.00	-
SCEMS Expense	314,307.00	314,307.00	-
Inspections Department Salaries	108,897.00	100,448.32	8,448.68
Inspections Department Expense	5,795.00	2,413.71	3,381.29
Canine Control Program	15,965.00	15,965.00	-

Account Name	Total Budget	YTD Expenses	Over/(Under)
Elementary School Expense	4,469,223.00	4,469,222.99	0.01
Encumbered Elementary School Exp 201	44,705.36	36,588.07	8,117.29
Encumbered Elementary School Exp 201	-	(141,388.36)	141,388.36
Frontier Regional School Expense	3,488,026.00	3,488,026.00	-
Frontier - Dickinson Trust	341.04	-	341.04
Frontier - Transportation	40,529.00	40,529.00	-
Frontier Regionalization Study	4,000.00	-	4,000.00
Franklin County Tech Expense	238,156.00	238,156.00	-
Out of District Placement Exp	32,956.00	11,333.00	21,623.00
Capital - DES Generator	27,000.00	-	27,000.00
Capital - DES Door Hardware	9,200.00	-	9,200.00
General Highway Payroll	433,735.00	406,565.05	27,169.95
General Highway Expense	227,608.95	190,993.16	36,615.79
Capital - Ford F550 Dump Truck	80,000.00	80,000.00	-
Capital - Tractor - JD	72,000.00	70,420.84	1,579.16
Capital - Stillwater Bridge (emergency)	13,791.05	13,791.05	-
Snow and Ice Removal	202,102.00	202,101.57	0.43
Street Lighting	37,600.00	37,438.18	161.82
Transfer Station Expense	190,100.00	149,860.76	40,239.24
Landfill Monitoring	90,000.00	45,385.00	44,615.00
Board of Health Salaries	31,587.00	28,236.60	3,350.40
Board of Health Expense	35,530.00	34,389.44	1,140.56
Council on Aging Expense	200.00	-	200.00
Senior Center Expense	24,108.00	24,108.00	-
Veterans Services Assessment	8,023.00	8,022.41	0.59
Veterans Benefits	35,000.00	21,043.40	13,956.60
War Memorial Maintenance	1,505.00	40.00	1,465.00
ADA Coordinator	250.00	-	250.00
Tilton Library Expenses	161,050.00	161,048.89	1.11
Tilton Library - Dickinson Trust	773.98	760.00	13.98
Capital - Copier	2,099.00	2,099.00	-
Capital - Carpet	13,787.00	-	13,787.00
Capital - Air Conditioner	15,500.00	-	15,500.00

<u>Account Name</u>	<u>Total Budget</u>	<u>YTD Expenses</u>	<u>Over/(Under)</u>
Summer Swim Program	8,000.00	5,852.50	2,147.50
Tri-Town Beach Expense	14,656.00	13,768.19	887.81
Recreation Director Salary	43,978.00	43,974.24	3.76
Historic Commission Expense	1,175.00	546.48	628.52
Vet/Memorial Day Expense	2,000.00	1,567.39	432.61
Principal - Maturing Debt	340,000.00	340,000.00	-
Interest - Maturing Debt	206,386.00	192,086.50	14,299.50
Interest - Temporary Loans	5,000.00	3.86	4,996.14
Air Pollution District	1,593.00	1,593.00	-
RMV Marking Surcharge	3,320.00	2,380.00	940.00
Regional Transit Authority	45,928.00	45,928.00	-
Charter School Assessment	39,624.00	58,596.00	(18,972.00)
School Choice Assessment	128,071.00	152,653.00	(24,582.00)
Special Education Assessment	1,452.00	-	1,452.00
Franklin Regional Council of Governmer	43,701.00	43,701.00	-
Sick Leave/Vacation Reserve	10,000.00	9,644.94	355.06
Franklin County Retirement	409,340.00	407,355.05	1,984.95
Workers Compensation	32,500.00	29,541.13	2,958.87
Workers Compensation 2000	42,956.93	-	42,956.93
Unemployment Insurance	32,040.00	29,373.28	2,666.72
Group Insurance	820,532.00	775,390.47	45,141.53
Medicare Expense	86,570.00	86,257.14	312.86
Medicare Security Act	50.00	-	50.00
Total Year to Date Expenditures	14,763,738.50	14,030,681.37	733,057.13

Fiscal Year 2017 Annual Revenue Report

<u>Account Name</u>	<u>Total Budget</u>	<u>YTD Revenues</u>	<u>Over/(Under)</u>
Personal Property Taxes	483,244.92	476,992.18	(6,252.74)
Real Estate Taxes	9,923,093.11	9,827,116.95	(95,976.16)
Tax Liens Redeemed	-	65,093.87	65,093.87
Motor Vehicle Excise	590,000.00	694,963.43	104,963.43
Farm Animal Excise	-	5,002.20	5,002.20
Pen & Int On Prop Taxes	30,000.00	27,693.49	(2,306.51)
Pen & Int On Excise Taxes	15,000.00	15,953.63	953.63
Pmts In Lieu Of Taxes	160,000.00	188,721.37	28,721.37
Other Taxes	-	606.90	606.90
Room Occupancy Tax	120,000.00	194,699.55	74,699.55
Local Meals Tax	70,000.00	91,273.40	21,273.40
Abated MV Taxes Recovered	-	1,723.65	1,723.65
Total Tax Revenue	11,391,338.03	11,589,840.62	198,502.59
Utility Tower Rental	36,000.00	40,649.29	4,649.29
Fees-Assessors	-	436.45	436.45
Fees-Collector	2,500.00	3,895.00	1,395.00
Fees-Registry Markings	1,500.00	2,400.00	900.00
Fees-Comcast Subscriber	500.00	873.50	373.50
Fees-PEG Access	80,000.00	141,840.53	61,840.53
Fees-Town Clerk	7,000.00	10,618.00	3,618.00
Fees-Conservation Comm	500.00	1,050.00	550.00
Fees-Zoning Board	1,000.00	1,633.56	633.56
Fees-Police	10,000.00	13,468.80	3,468.80
Fees-Weights & Measures	2,500.00	-	(2,500.00)
Fees-Canine Control	4,000.00	4,661.50	661.50
Fees-Dump Stickers	55,000.00	78,940.00	23,940.00
Fees-Bulky Items	7,000.00	8,702.00	1,702.00
Fees-Trash Bag Receipts	83,000.00	96,146.00	13,146.00
Fees-Health Board-Septic	9,000.00	7,100.00	(1,900.00)
Fees-Health Board-Other	6,000.00	6,855.00	855.00
I & E Delinquent Charges Rev	5,500.00	13,450.00	7,950.00
Total Fee Revenue	275,000.00	392,070.34	117,070.34
Licenses-Liquor	20,000.00	23,799.33	3,799.33
Licenses-Other	6,000.00	4,249.00	(1,751.00)
Total Licenses Revenue	26,000.00	28,048.33	2,048.33

Account Name	Total Budget	YTD Revenues	Over/(Under)
Permits-Trench	3,000.00	350.00	(2,650.00)
Permits-Police Dept	1,000.00	2,437.50	1,437.50
Permits-Building Insp	110,000.00	371,234.90	261,234.90
Permits-Plumbing Insp	20,000.00	29,665.00	9,665.00
Permits-Electrical Insp	40,000.00	134,556.59	94,556.59
Total Permits Revenue	174,000.00	538,243.99	364,243.99
Medicaid Reimbursement	30,000.00	56,769.47	26,769.47
Reimb for State Owned Land	98,751.00	98,751.00	-
Veterans Abatements	12,830.00	14,063.00	1,233.00
Elderly Abatements	12,000.00	11,044.00	(956.00)
Shool Aid Chapter 70	1,085,623.00	1,085,623.00	-
School Transportation	-	841.00	841.00
Charter Tuition Reimb	2,679.00	17,882.00	15,203.00
Unrestricted Govt Aid	461,807.00	461,807.00	-
Veterans Benefits	14,594.00	16,977.06	2,383.06
Total State Revenue	1,718,284.00	1,763,757.53	45,473.53
Fines-Court	70,000.00	75,037.50	5,037.50
Fines-Parking	1,000.00	1,410.00	410.00
Fines-District Court	4,000.00	8,788.45	4,788.45
Total Fines Revenue	75,000.00	85,235.95	10,235.95
Earnings On Investments	15,000.00	18,681.83	3,681.83
Sale of Fixed Assets	-	625.00	625.00
Miscellaneous Revenue	18,000.00	21,220.91	3,220.91
Refunds & Reimbursements	2,000.00	3,129.52	1,129.52
Tr Fr Special Revenue	21,892.00	21,892.00	-
Tr Fr Trust Funds	51,667.00	51,667.00	-
Tr Fr Enterprise Fund	57,899.00	57,899.00	-
Total Other Revenue	166,458.00	175,115.26	8,657.26
Total Year To Date Revenue	13,862,080.03	14,612,961.31	750,881.28

Special Revenue Funds Fiscal Year 2017

	<u>Opening Balance</u>	<u>YTD Revenue/Trfrs</u>	<u>YTD Expense/Trfrs</u>	<u>Ending Balance</u>
<u>Highway Funds</u>				
Mass Highway Funds	(223,902.22)	223,902.22	38,588.81	(38,588.81)
<u>Revolving Funds</u>				
Recycling Program Revolving Fund	22,304.68	4,045.25	9,078.32	17,271.61
Police Detail Revolving Fund	(2,132.00)	140,493.00	156,017.00	(17,656.00)
Wetlands Protection Fund	19,776.44	1,853.29	-	21,629.73
Recreation Revolving Fund	31,116.10	36,271.70	36,780.45	30,607.35
Swim Program Revolving Fund	10,078.15	1,580.00	-	11,658.15
Planning Board Revolving Fund	13,808.60	9,231.39	14,482.18	8,557.81
Plan Bd/ConsComm Review Fund	-	6,000.00	6,000.00	-
Plan Bd/ConsComm Review Fund	4,000.00	13,430.62	17,430.62	-
School Resource Officer Fund	27,397.22	31,000.00	46,973.07	11,424.15
Public Health & Safety Fund	-	25,000.00	25,000.00	-
<u>Receipts Reserved For Appropriation</u>				
Deerfield Ambulance Services	9,025.34	(888.69)	-	8,136.65
Sale of Cemetery Lots	23,525.00	1,400.00	42.18	24,882.82
Sales of Town Real Estate	-	105,100.00	-	105,100.00
Insurance Claims	7.37	-	-	7.37
<u>Other Special Revenue Funds</u>				
HCOG Wellness Minigrant	160.76	500.00	577.92	82.84
Veterans Street Sign Fund	1,468.42	-	109.59	1,358.83
Sadoski Memorial Day/Vets Fund	506.03	-	-	506.03
Police Donations Fund	444.39	4,000.00	4,330.62	113.77
Senior Center Gift Fund	8,176.84	3,533.50	7,310.08	4,400.26
Youth Baseball Gift Fund	1,568.49	-	-	1,568.49
Recreation Dept Gift Fund	14,646.27	1,647.75	2,018.68	14,275.34
Memorial Day Gift Fund	2,052.01	700.00	1,612.20	1,139.81
Yankee Candle Gift Fund	3,020.23	3,000.00	1,371.39	4,648.84
EWP Donations	55,338.58	-	7,075.31	48,263.27
Albany Road Cemetery Donation Fund	1,640.57	-	-	1,640.57
Senior Center Operations Fund	12,957.69	48,216.00	44,059.85	17,113.84
Senior Center EOEA Grant Fund	-	22,710.00	22,710.00	-
FCHCC Senior Center Fitness Grant	(340.00)	1,603.00	1,263.00	-
Senior Center My Life My Health Grant	983.49	-	-	983.49
EDS Donations	9.75	-	-	9.75
Public Works Donation Fund	22,613.04	-	1,025.00	21,588.04
Mass in Motion Grant	(374.32)	410.19	35.87	-

	<u>Opening Balance</u>	<u>YTD Revenue/Trfrs</u>	<u>YTD Expense/Trfrs</u>	<u>Ending Balance</u>
<u>Community Preservation Act</u>	2,026,771.77	317,987.83	64,643.00	2,280,116.60
<u>State & Federal Grants</u>				
Community Policing Grant	1,338.31	-	428.10	910.21
Bulletproof Vest Grant	(6,378.50)	6,779.57	2,822.50	(2,421.43)
Drug Forfeiture Grant	4,663.22	35.71	-	4,698.93
Council on Aging Grant	-	12,140.00	12,140.00	-
Library State Aid	23,723.87	7,021.55	8,155.27	22,590.15
Cultural Council Grant	3,505.90	4,510.08	4,725.00	3,290.98
ECEMP Grant	2,500.00	-	2,500.00	-
43D Permitting Grant	10,000.00	-	10,000.00	-
MAPHCO Minigrant	(1,260.30)	1,260.00	1,366.54	(1,366.84)
Mass DEP Minigrant	798.18	5,700.00	2,197.21	4,300.97
MEMA EMPG Grant	(2,460.00)	4,920.00	2,460.00	-
Greent Community Grant	(11,096.81)	12,900.00	-	1,803.19
COA Service Incentive Grant	(1,084.68)	11,623.93	9,651.06	888.19
CIC EMS Grant	1,400.91	-	1,400.91	-
P&D Library Grant	8,241.00	-	8,241.00	-
Early Voting Grant	-	250.00	250.00	-
Community Compact IT Grant	-	45,000.00	-	45,000.00
EOAF Mosquito Control Grant	-	35,310.00	4,908.49	30,401.51
<u>Education Funds</u>				
School Lunch	(9,448.37)	111,556.99	113,604.82	(11,496.20)
School Choice	756,956.19	553,818.00	446,082.58	864,691.61
Grant Funded Stipends	(4,657.50)	8,491.50	3,834.00	-
Title I Grant	-	31,786.00	31,786.00	-
REAP Grant	(6,388.32)	26,455.35	29,340.76	(9,273.73)
Circuit Breaker Rev Fund	30,695.39	9,421.00	24,700.30	15,416.09
SPED Assistance Grant	(2,244.22)	75,198.89	72,954.67	-
Special Activities Fund	20.00	29,238.46	15,911.00	13,347.46
Dionne Mem Music Award	40.00	-	-	40.00
6th Grade Class Fund	98.99	-	-	98.99
School Building Use Fund	5,867.80	550.00	-	6,417.80
Fall Daybreak Program	30,397.23	144,255.41	62,527.61	112,125.03
Summer Daybreak Program	14,736.97	2,800.00	-	17,536.97
Community Partnership Program	25,191.41	231,224.24	224,256.19	32,159.46
After School Program	64,552.23	149,059.30	184,467.15	29,144.38
Writing Camp Fund	74.43	-	-	74.43
Retail Store Gift Fund	3,724.27	857.85	59.95	4,522.17
Mass Clean Energy Grant	12.51	-	-	12.51
River Valley Day Camp Fund	73,330.88	80,568.20	89,999.52	63,899.56
Wm Benoni DES Library Fund	90.14	-	-	90.14

	<u>Opening Balance</u>	<u>YTD Revenue/Trfrs</u>	<u>YTD Expense/Trfrs</u>	<u>Ending Balance</u>
<u>South County EMS Enterprise Fund</u>	862,479.10	1,221,836.07	1,316,787.99	767,527.18
<u>WWTP Fund</u>	372,953.44	972,645.87	614,173.60	731,425.71
<u>Capital Project Funds</u>				
Oxford Land Purchase	10,000.00	-	-	10,000.00
Highway Garage	108,497.32	-	12,221.86	96,275.46
School Roof Project	(35,770.07)	936,031.00	1,716,855.14	(816,594.21)
Albany Road Gravestones Project	-	53,000.00	5,143.75	47,856.25
<u>Trust Funds</u>				
Dickinson Library Trust	91,953.51	3,627.64	880.00	94,701.15
Dickinson/Billings Fund	2,994.90	5.99	-	3,000.89
Cemetery/Brookside Fund	30,655.58	189.53	-	30,845.11
Fr Wells/Pine Nook Fund	56,102.36	346.17	-	56,448.53
Land Preservation Trust	1,002.87	3.02	-	1,005.89
May Topp Cemetery Fund	13,340.48	68.90	-	13,409.38
Workers Comp Fund	34.80	0.07	-	34.87
Surp War Bonds/Conway Forest	18,489.28	36.97	-	18,526.25
Deerfield/Whately Veterans	2,127.42	4.25	-	2,131.67
Municipal Building Fund	100,896.03	(772.18)	50,787.00	49,336.85
Insurance Indemnification Fund	31.40	0.12	-	31.52
Stabilization Fund	1,226,948.76	6,929.06	-	1,233,877.82
<u>Agency Funds</u>				
Firearm ID Cards	987.50	7,237.50	6,875.00	1,350.00
S Mill Village Development Escrow	26,389.43	13.17	-	26,402.60
Deputy Collector Fees	-	7,999.00	7,999.00	-
Districts	-	1,051,668.80	1,051,668.80	-
	\$5,993,703.93	\$6,866,330.03	\$6,662,697.91	\$6,197,336.05

Town of Deerfield
Combined Balance Sheet- All Funds
June 30, 2017

	General Fund	Special Revenue Funds	Capital Project Funds	Enterprise (EMS)	Trust & Agency Funds	Long Term Debt	Totals
Assets							
Cash & Cash Equivalents	3,898,551	4,600,530	837,538	792,342	1,534,658		11,663,618
Receivables:							
Property Taxes	141,826	2,504					144,330
Excise Taxes	31,768						31,768
Tax Liens	80,862	2,765			9,824		93,452
Tax Deferrals	5,860						5,860
User Charges		71,075		438,432			509,507
Departmental	750	321,788					322,538
Less: Allowance for							
Uncollectable Accts.	-259,067						-259,067
Due from Other Governments		831,941					831,941
Tax Foreclosures	29,949						29,949
Amount to be Provided for the Payment of Debt						5,205,000	5,205,000
Total Assets	3,930,499	5,830,602	837,538	1,230,773	1,544,483	5,205,000	18,578,895
Liabilities							
Warrants Payable	49,885	31,170		10,121	3,556		94,733
Accounts Payable	1,953	74		50			2,077
Accrued Payroll	347,566	8,117		14,643			370,326
Employee Withholdings	56,365						56,365
Taxes Due Districts	0						0
Tailings	0						0
Deferred Revenue:							
Property Taxes	-117,241	2,504					-114,737
Other (excise & tax liens)	149,189	1,227,568		438,432	9,824		1,825,014
Contract Retainage		0	0				0
Temporary Loans			1,500,000				1,500,000
Bond Indebtedness						5,205,000	5,205,000
Total Liabilities	487,718	1,269,434	1,500,000	463,246	13,380	5,205,000	8,938,778
Fund Equity							
Reserved for Encumbrances	145,131						145,131
Reserved for Continuing Appropriations	165,241	107,511					272,752
Res'd for Subsequent Years Expend.	853,910	0		355,145			1,209,055
Reserved for Debt Service	76,367						76,367
Reserved for CPA		350,225					350,225
Bonds Authorized	0						0
Bonds Authorized and Unissued	0						0
Unreserved Fund Balance	2,202,133	4,103,433	-662,463	412,382	1,531,103		7,586,588
Reserved-Appropriation Deficit							
Unreserved-Overlay Deficit							
Total Fund Equity	3,442,781	4,561,169	-662,463	767,527	1,531,103	0	9,640,118
Total Liabilities & Fund Equity	3,930,499	5,830,602	837,538	1,230,773	1,544,483	5,205,000	18,578,895

BOARD OF ASSESSORS

John P. Coderre, M.A.A. (Chair)	2019
Francis G. Sobieski	2020
Charles A. Shattuck III.....	2018

Administrative Assistant to the Board of Assessors
Karen S. Menard, M.A.A.

How the Assessors Determine Value

Real property valuation in Massachusetts is based on “full and fair cash value,” the amount a willing buyer would pay a willing seller on the open market. Assessors must collect, record, and analyze a great deal of information about property and market characteristics in order to estimate the fair market value of all taxable properties in their communities. All properties, including churches, educational institutions, State and Town-owned land, are also valued, even though they may be exempt from taxation.

Personal property valuation in Massachusetts (property not considered real estate and, generally, not part of one’s home) is based on a combination of market value and utility value. Personal property located within the Town as of January 1st preceding the next fiscal year is required to be reported to the Town on a Form of List by March 1st.

The Commonwealth of Massachusetts requires that the assessed values be reviewed annually with sales statistics for the previous calendar year and that all properties be recertified every five years, starting fiscal year 2018. Deerfield has completed interim updates for fiscal year 2018. The Town of Deerfield uses an independent appraisal service to inspect properties and to analyze sales.

Why Assessments Go Up When a Property Hasn’t Changed

Since assessments reflect market value, rising/falling real estate prices in the community will result in generally higher/lower assessments. As several factors influence market value, the changes to assessments may not be uniform. One such factor is the style of the building. For example, one year, colonials will be in demand, thus raising their market value more than other styles and, another year, capes will be more popular. Another factor is location. For various reasons, certain neighborhoods are more attractive to buyers (in-town one year, rural the next...). Again, the resulting demand raises the price for homes in the preferred neighborhood. In addition, the condition of the property will affect its value. For two homes comparable in style, grade, and location, the better maintained home would have a higher value. While changes made to a property can affect value, these other factors must also be considered.

If You Disagree With the Assessed Value of Your Property

If, in your opinion, the assessment of your property is incorrect, by all means discuss it with the Board of Assessors. At the meeting, you will need to specify the items about which you disagree such as misinformation on the property record card or values of comparable properties lower or higher than yours. If so, cite specific examples. Information on all properties is available in the Assessors’ Office and on-line at www.deerfieldma.us.

Abatements and Appeals

Once the tax bills have been mailed, an aggrieved taxpayer must go through the more formal process of filing for an abatement. These forms may be picked up at the Assessors' Office. They must be filed with the Assessors on or before the due date of the first installment of the actual tax bill.

If the Assessors do not grant the desired abatement, the taxpayer then has the right to appeal to the State's Appellate Tax Board. The appeal must be filed within three months of the denial from the Board of Assessors. Information and applications are available from:

The Appellate Tax Board
100 Cambridge Street, Suite 200
Boston, MA 02114
Phone: (617)727-3100
<http://www.mass.gov/atb/>

How Property Taxes Are Computed

Before Proposition 2½ went into effect in Massachusetts in Fiscal Year 1982, the amount to be raised by the property tax in each community was essentially determined by what the community decided to spend in the coming year, either through its Annual Town Meeting, or its City and Town Council. Budgets were so determined and, then the tax rates were set to raise that amount. With Proposition 2½ in effect, the process is reversed. The tax limitation law sets the maximum amount a community may collect, or levy, from the property tax to "...2.5 percent of the total full and fair cash value of all real and personal property in the community" based on the previous year's valuation plus new growth. At the Annual Town Meeting, a budget is adopted. Budgets must be made to fit within that limit (with the exception of any override(s) or debt exclusion(s) passed by the voters). The budget total less the monies anticipated from other sources, such as state aid and local receipts from fees, etc., is the amount that needs to be raised through property taxes.

Determining the Tax Rate

Before the tax rate can be set, the Town must decide if they want all property to be taxed at the same rate, or if they prefer separate rates for a certain class of property, such as commercial/industrial. The Assessors prepare a Tax Rate Recapitulation sheet showing the total value for each class of property and its percentage of the town total. Using this information, the Selectboard holds a Classification Hearing to decide if there will be a single or multiple tax rate(s).

What Assessors Do Not Do

Assessors do not make the laws that affect property owners. Tax laws are enacted by the Massachusetts Legislature. Various guidelines and regulations to implement the legislation are established by the Department of Revenue. The Assessors must follow these procedures and act in accordance with the law.

Appropriations To Be Raised:

From Raise and Appropriate	\$14,043,787.00	
From Free Cash	942,102.00	
From Other Available Funds	242,235.00	
From Offset Receipts	1,405,891.00	<u>\$16,634,015.00</u>

Other Amounts To Be Raised:

Amounts Certified for Tax Title	6,620.00		
Overlay Deficits	0.00		
Cherry Sheet Offsets	654,555.00		
State and County Cherry Sheets Charges	219,988.00		
Overlay Reserve	<u>132,838.03</u>	<u>\$1,014,001.03</u>	
Total Amount to Be Raised:			\$17,648,016.03
Estimated Receipts & Other Revenue Sources:			
Estimated Receipts From State:			
Cherry Sheet Estimated Receipts	\$2,342,839.00		
Mass. School Building Authority Payment	0.00	<u>\$2,342,839.00</u>	
Local Estimated Receipts:			
Motor Vehicle Excise	\$590,000.00		
Other Excise	0.00		
Room Occupancy Tax	120,000.00		
Meals Tax	70,000.00		
Penalties & Interest	45,000.00		
Payment In Lieu Of taxes	160,000.00		
Sewer Charges	672,611.00		
Trash Disposal	130,000.00		
Fees	50,000.00		
Rentals	36,000.00		
Departmental Revenue - Cemeteries	0.00		
Other Departmental Revenue	0.00		
Licenses & Permits	200,000.00		
Fines & Forfeits	75,000.00		
Investment Income	15,000.00		
Medicaid Reimbursement	30,000.00		
Miscellaneous Non-Recurring	<u>20,000.00</u>	<u>\$2,308,611.00</u>	
Free Cash		\$942,102.00	
Free Cash to reduce tax rate		0.00	
Enterprise Funds		1,105,891.00	
Community Preservation Act Surcharge		300,000.00	
Other Available Funds		<u>242,235.00</u>	
Total Estimated Receipts & Revenue			<u>\$7,241,678.00</u>
Total Tax Levy			\$10,406,338.03
Total Assessed Value of Real & Personal Property			675,736,236.00
Total Levy ÷ Total Value x 1,000 = Tax Rate			10,406,338.03 ÷ 675,736,236.00 x 1,000 = \$15.40

BUILDING INSPECTIONS

Richard J. Calisewski.....Building Commissioner
 Kyle J. Scott.....Assistant Building Commissioner
 Wayne E. Shaw.....Wiring Inspector
 Steven B. Baranoski..... Gas & Plumbing Inspector

TOWN ADMINISTRATOR

This has been a very busy year (11 months, in my case). The Office of the Selectboard and Town Administrator had been in transition since 2013 when the long-time Town Administrator retired. I was hired as the Interim Town Administrator, and served for seven months during the 2013 - 2014 period. I returned in late January 2017 to serve as the permanent Town Administrator.

We prepared and implemented a 2018 budget and capital program including a long-overdue updated compensation plan for non-union town employees, and accomplished some fiscal streamlining by adopting several of the state's "Municipal Modernization" reforms, at Annual Town Meeting. There were a number of projects we started or continue to plan, both large (Community/Senior Center, WWTP upgrade, Tilton Library expansion, South County EMS building, South Deerfield Center improvements project) and small; including, but not limited to, updating, and making more visually attractive and user-friendly, the Town of Deerfield website; implementing the long-planned public works infrastructure mapping (PWIM) project, and beginning a multi-year project to manage and digitize town records. We are continually challenged to meet the ever-changing laws, rules, and regulations of state government. These changes have increased the time and cost burden for local government, which we manage to accomplish with no increase in general government staffing.

The 2017 Annual Town Meeting authorized the Selectboard to accept donation of the land and buildings of the South Deerfield Congregational Church on North Main Street. The Selectboard awaits transfer of the property and began usage planning. Efforts to upgrade streets, sidewalks, lighting, and landscaping were re-started with development of a South Deerfield Center inventory. Deerfield was the lead town in a successful regional grant application, with several other Pioneer Valley cities and towns, for creation of the Pioneer Valley Mosquito Control District. The state approved formation of the district during the course of the grant-funded year.

We created a new By-Laws Review Advisory Committee to undertake a comprehensive review of the Town's General By-Laws (excluding Personnel and Zoning). We've started a Roads Committee to research and clarify the status of roads and streets in the Town, continued work on developing financial policies, and revising the Personnel By-Law in order to incorporate Personnel Policies into our personnel practices.

The Town Administrators serving the Frontier Regional School District communities (Deerfield, Sunderland, Whately) meet regularly with FRS administrators to discuss issues of common interest and opportunities for sharing services, as well as the availability of grants and other resources.

The last part of the year involved the Town gearing up for implementation of marijuana legalization in Massachusetts.

I wish to thank the extraordinary hard-working and capable town employees who deliver the services to town residents, businesses, and visitors, as well as the volunteers who serve on town boards and committees. We welcomed Jenn Wallace as Assistant Town Clerk, Ki Eno as Executive Assistant in the Selectboard/Town Administrator's Office, Meg Ryan as the South County Senior Center Outreach Coordinator, and former Assistant Building Inspector Kyle Scott to his new position as Building Commissioner. Lastly, I want to thank the Selectboard for their support and commitment to serving the community.

Wendy Foxmyn, Town Administrator

TOWN ADMINISTRATION / SELECTBOARD

Wendy Foxmyn, Town Administrator
Ki J. Eno, Executive Assistant
Patricia A. Kroll, Administrative Assistant

Carolyn Shores Ness, Chair
Henry Komosa
Trevor D. McDaniel

CLERK / TREASURER / COLLECTOR

TOWN CLERK

It was a quiet election year, with the single May Local Election. There were two positions with opposition, Frontier Regional School Committee and Planning Board. Ten percent of voters turned out and voted all incumbents in for another term.

Noteworthy, was a new version of the Massachusetts General Law C66 S10 and C4 S7(26), the Public Records Law. The new law, effective January 1, 2017, outlined some changes to the guidelines for response, penalties, and required a Town point person for the public to contact for requests; the creation of a Records Resource Officer. The new law was welcomed in Deerfield, as the Town had already embraced efforts to move toward transparency and accessibility via the Town website and other efforts.

The Town Clerk’s page on the Town’s website has been expanded to include up-to-date information, helpful links, and a FAQ section. In addition to finding useful information of the website, residents may also order and pay for birth, death, and marriage records as well as dog licenses by choosing Online Bill Pay.

The following is a summary of activities of the Town Clerk’s Office for 2017.

Respectfully submitted,
Barbara J. Hancock, Town Clerk

	Vital Statistics				
	2017	2016	2015	2014	2013
Births	36	31	40	24	30
Deaths	48	38	31	46	37
Marriages	25	35	26	21	25

FY16 Total Fees Collected by the Town Clerk
Recording Fees: \$14,403.50 Dog Licenses: \$4,651.00

TOWN TREASURER

Fiscal Year July 1, 2016 - June 30, 2017

Receipts per month	Month	Expenses per month	Interest Received
699,525	July	-3,166,382	1,435
767,434	August	-1,726,551	1,761
1,050,396	September	-2,565,330	2,517
680,353	October	-1,215,867	841
767,766	November	-1,646,996	1,362
5,950,780	December	-2,892,928	3,572
2,529,953	January	-1,667,590	1,978
900,050	February	-1,290,913	2,826
1,298,924	March	-1,362,358	7,472
7,006,878	April	-2,905,534	1,700
1,835,329	May	-2,943,391	3,301
1,594,699	June	-1,327,098	26,362
25,082,087	FY17 Totals	-24,710,938	55,127

Beginning Balance 7/1/2016	8,237,342
Receipts Fiscal Year	25,082,087
Expenditures Fiscal Year - General	-24,710,938
From/To Trusts to General Funds	51,667
Trust Funds	265,654
Stabilization Trust Funds	1,217,089
Petty Cash	120
BAN -School Roof	1,500,000
Balance General and Trust Funds - 6/30/2017	11,643,021

Allocation of General Funds by Bank Accounts
Fiscal Year Ending June 30, 2017

Belmont Savings	3,656,560.00
People's Bank	1,198,534.00
People's Bank/Greenfield Co-op - CPA	2,266,116.00
Century	9,225.00
Eastern	529,114.00
Greenfield Co-Operative Bank	1,424,411.00
Greenfield Savings Bank	479,706.00
Unibank	490,889.00
Easthampton Savings/Berkshire Bank	105,594.00
Total General Funds	10,160,149.00

STABILIZATION

Balance July 1, 2016	1,204,659.00
Interest FY 2017	12,429.00
Appropriations FY 2017	
Expenditures FY 2017	
Balance June 30, 2017	1,217,088.00

TRUST FUNDS

MUNICIPAL BUILDINGS	48,511.72
BILLINGS TRUST FUND	3,000.89
FOREST	18,526.25
BROOKSIDE CEMETERY	30,346.15
PINE NOOK CEMETERY	55,533.91
LAND PRESERVATION FUND	1,005.89
MAP TOPP PERTUTUAL CARE	13,409.38
WORKMEN'S COMPENSATION FUND	34.87
VETERANS SERVICE	2,131.67
INSURANCE INDEMNITY FUND	31.52
DICKINSON LIBRARY TRUST FUND	93,122.13
BALANCE JUNE 30, 2017	265,654.00

Town Meeting authorization to transfer funds:

Capital Building	50,787.00	4/25/2016 STM
Dickinson Trust	880	ATM 4/25/2016
	<u>57,227.00</u>	

TOWN COLLECTOR

The Town of Deerfield issues Real Estate and Personal Property taxes bills on a Semi-Annual schedule using actual data, rather than preliminary. The tax rate setting process is a multi-step process that begins shortly after the close of the prior fiscal year and involves several different Town departments as well as State agencies. The release of the first half tax bills can vary depending on the progress of the tax rate setting process. The first half fiscal year 2017 taxes were issued on December 7th and were due thirty days later, on January 6th. The second half installment was due May 1st. The following report of receipts for the fiscal year 2017 is for informational purposes:

Real Estate	8,947,955
Community Preservation Act	182,878
Personal Property	478,123
Motor Vehicle Excise	707,605
Sewer	946,402
Income & Expense Liens	12,150
Tax Title	80,609
Interest & Fees	48,553
Farm Animal	5,019
Transfer Station Stickers	49,475
<u>Transfer Station Bags</u>	<u>71,131</u>
	11,529,900

ANNUAL TOWN MEETING – APRIL 24, 2017

FRANKLIN SS

I, Barbara J. Hancock, duly appointed and qualified Clerk of the Town of Deerfield hereby certify that the following votes were taken at the Annual Town Meeting on Monday, April 24, 2017 in the Frontier Regional School Auditorium on 113 North Main Street in the Village of South Deerfield.

Town Meeting convened at 7:10 p.m. with 143 voters in attendance.

VOTED that the reading of all articles be waived and that prior to the reading of a motion under the article, the Moderator briefly summarize the content of the article to be considered; and, further, that unless objection is raised, the reading of detailed motions be waived where the article as printed can, in the opinion of the Moderator, be incorporated by reference in any motion presented.

Motion Carried, so declared the Moderator

VOTED that the following people be allowed to address the audience during the Town Meeting:

- Attorneys Lisa Mead and Adam Costa, Town Counsel
- Brenda Hill, Town Accountant
- Wendy Foxmyn, Town Administrator
- Sara Woodbury, Tilton Library Director
- Dr. Lynn Carey, Superintendent, Frontier Regional/Union 38 Schools
- Patricia Cavanaugh, Business Manager, Frontier Regional/Union 38 Schools
- Jeanine Heil, Principal, Deerfield Elementary School
- Richard Martin, Superintendent, Franklin County Technical School
- Russell Kaubris, Business Manager, Franklin County Technical School

Motion Carried, so declared the Moderator

VOTED that Albert Olmstead would serve as Moderator in the case of the Moderator’s absence or recusal any time during this Annual Town Meeting.

Motion Carried, so declared the Moderator

ARTICLE 1

VOTED that the Town hear the reports of the Selectboard, the Deerfield School Committee, and all other Town officers, boards, committees, and commissions.

Motion Carried, so declared the Moderator

ARTICLE 2

VOTED that the Town establish the salaries and compensation of elected officers of the Town as printed in the warrant.

<i>OFFICIAL</i>	<i>REQUESTED</i>	<i>RECOMMENDED</i>
<i>Moderator, Annual Town Meeting</i>	\$ 300.00	\$ 300.00
<i>Moderator, Special Town Meeting</i>	\$ 50.00	\$ 50.00
<i>Selectboard, Chair</i>	\$ 6,000.00	\$ 6,000.00
<i>Selectboard, Associate Members</i>	\$ 5,000.00	\$ 5,000.00
<i>Assessors, Chair</i>	\$ 3,000.00	\$ 3,000.00
<i>Assessors, Associate Members</i>	\$ 2,500.00	\$ 2,500.00
<i>School Committee, Chair</i>	\$ 150.00	\$ 150.00
<i>School Committee, Assoc. Members</i>	\$ 100.00	\$ 100.00
<i>Elector, Oliver Smith Will</i>	\$ 20.00	\$ 20.00

Motion Carried, so declared the Moderator

ARTICLE 3

VOTED that the Town acknowledge the following monetary gifts made in the last 12 months in appreciation for services rendered:

Deerfield Academy	\$115,400
Eaglebrook School	\$ 26,000
Historic Deerfield	\$ 15,000
Woolman Hill, Inc	\$ 3,555
Bement School	\$ 3,000

Motion Carried, so declared the Moderator

VOTED that the Town also acknowledge the following monetary pledges towards the cost of replacement of the Deerfield Elementary School roof, which was completed in the summer of 2016. These pledges are to be paid over a period of 5 or 10 years for the total amount listed:

Deerfield Academy	\$105,000
Eaglebrook School	\$ 75,000
Historic Deerfield	\$ 25,000
Bement School	\$ 20,000

Pledges received to date are:

Historic Deerfield	\$ 5,000
Bement School	\$ 2,000

Motion Carried, so declared the Moderator

VOTED that the Town also acknowledge the following monetary donations made towards the School Resource Officer program in the last 12 months:

Deerfield Academy	\$ 30,000
Bement School	\$ 1,000

Motion Carried, so declared the Moderator

ARTICLE 4

VOTED that the Town transfer the interest of \$1,050 earned for the preceding year from the Dickinson Library Trust fund as follows:

\$ 892.00 to the Tilton Library for Library use, and
\$ 158.00 to Frontier Regional School for Library use.

Motion Carried, so declared the Moderator

ARTICLE 5

VOTED that the Town amend Chapter 20 of the Town of Deerfield General Bylaws by adding a new section 20-3 to establish and authorize revolving funds for use by certain Town departments, boards, committees, agencies or officers under G.L. c. 44, § 53E½, as follows:

Chapter 20, Finance

§ 20-3 Departmental Revolving Funds

A. Purpose.

- (1) This by-law establishes and authorizes revolving funds for use by Town departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, § 53E½.

B. Expenditure Limitations.

- (1) A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without further appropriation subject to the following limitations:
 - (a) Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
 - (b) No liability shall be incurred in excess of the available balance of the fund.
 - (c) The total amount spent during a fiscal year shall not exceed the amount authorized by Town meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the select board and finance committee.

C. Interest.

- (1) Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund.

D. Procedures and Reports.

- (1) Except as provided in General Laws Chapter 44, § 53E½ and this by-law, the laws, charter provisions, by-laws, rules, regulations, policies or procedures that govern the receipt and custody of Town monies and the expenditure and payment of Town funds shall apply to the use of a revolving fund established and authorized by this by-law. The Town Accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the Town Accountant provides the department, board, committee, agency or officer on appropriations made for its use.

E. Authorized Revolving Funds. (Refer to Tables included here within)

The Table establishes:

- a. Each revolving fund authorized for use by a town department, board, committee, agency, or officer.
- b. The department or agency head, board, committee, or officer authorized to spend from each fund.
- c. The fees, charges and other monies charged and received by the department, board, committee, agency, or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant.
- d. The expenses of the program or activity for which each fund may be used.
- e. Any restrictions or conditions on expenditures from each fund.
- f. Any reporting or other requirements that apply to each fund.
- g. The fiscal years each fund shall operate under this by-law.

TABLE 1.				
FUND	AUTHORITY TO SPEND FUNDS	REVENUE SOURCE	USE OF FUNDS	FISCAL YEARS
Public Health and Safety	Selectboard	Receipts for public health and safety purposes.	Services, activities, and expenses related to providing public health and safety services.	Fiscal Year 2018 and subsequent years.
Recycling	Selectboard	Receipts related to the recycling program.	Operation of solid waste and recycling programs, membership and services with Franklin County Solid Waste Management District, purchase of recycled content and environmentally preferable products.	Fiscal Year 2018 and subsequent years.
Parks and Recreation	Recreation Department	Fees and receipts related to Recreation Department programs and services.	Activities and expenses related to providing recreational activities.	Fiscal Year 2018 and subsequent years.
Planning	Planning Board	Fees charged for applications and filings.	Activities and expenses related to proposal and permit reviews.	Fiscal Year 2018 and subsequent years.

Motion Carried, so declared the Moderator

VOTED that the Town authorize the total expenditures for the following revolving funds pursuant to G.L. c.44 Section 53E ½ for the fiscal year beginning July 1, 2017 to be expended in accordance with the bylaws heretofore approved.

FUND	SPENDING LIMIT
Public Health and Safety	\$250,000.00
Recycling	\$20,000.00
Parks and Recreation	\$75,000.00
Planning	\$25,000.00

Motion Carried, so declared the Moderator

VOTED that the Town authorize revolving funds under MGL Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2017 as set forth in TABLE 1. as described in the prior motion.

Motion Carried, so declared the Moderator

ARTICLE 6

VOTED that the Town transfer from Free Cash the sum of \$22,500.00 to fund the police department collective bargaining agreement for fiscal year 2017.

Motion Carried, so declared the Moderator

ARTICLE 7

VOTED that the Town adopt the following Classification-Compensation Plan in accordance with §35-36 of the General Bylaws:

F118 DEERFIELD COMPENSATION - CLASSIFICATION SCHEDULE

Grade	Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Over	
1	Landfill Attendants	13.00	13.72	14.44	15.17	15.89	16.61	17.33	18.06	18.78	19.50	Long	
	Library Aides	13.00	13.72	14.44	15.17	15.89	16.61	17.33	18.06	18.78	19.50	Long	
2	WWTP Operator	15.60	15.47	17.33	18.20	19.07	19.93	20.80	21.67	22.53	23.40	Long	
	Heavy Equipment Operator	15.60	15.47	17.33	18.20	19.07	19.93	20.80	21.67	22.53	23.40	Long	
	Library Adult Circ. Head	15.60	15.47	17.33	18.20	19.07	19.93	20.80	21.67	22.53	23.40	Long	
	Assistant Town Clerk	15.60	15.47	17.33	18.20	19.07	19.93	20.80	21.67	22.53	23.40	Long	
	Sr Ctr Program Coordinator	15.60	15.47	17.33	18.20	19.07	19.93	20.80	21.67	22.53	23.40	Long	
	EMT - Basic	15.60	15.47	17.33	18.20	19.07	19.93	20.80	21.67	22.53	23.40	Long	
	Admin Assistant (SB/BoH)	18.20	19.21	20.22	21.23	22.24	23.26	24.27	25.28	26.29	27.30	Long	
	Admin Assistant (Insp.)	18.20	19.21	20.22	21.23	22.24	23.26	24.27	25.28	26.29	27.30	Long	
	Admin Assistant (Police)	18.20	19.21	20.22	21.23	22.24	23.26	24.27	25.28	26.29	27.30	Long	
	Children's Librarian	18.20	19.21	20.22	21.23	22.24	23.26	24.27	25.28	26.29	27.30	Long	
3	Foreman/HED	18.20	19.21	20.22	21.23	22.24	23.26	24.27	25.28	26.29	27.30	Long	
	Parks & Recreation	18.20	19.21	20.22	21.23	22.24	23.26	24.27	25.28	26.29	27.30	Long	
	Advanced EMT	18.20	19.21	20.22	21.23	22.24	23.26	24.27	25.28	26.29	27.30	Long	
	Senior Center Director	20.80	21.96	23.11	24.27	25.42	26.58	27.73	28.89	30.04	31.20	Long	
	Executive Assistant	20.80	21.96	23.11	24.27	25.42	26.58	27.73	28.89	30.04	31.20	Long	
	Asst Treas/Collector	20.80	21.96	23.11	24.27	25.42	26.58	27.73	28.89	30.04	31.20	Long	
	Assistant Assessor	20.80	21.96	23.11	24.27	25.42	26.58	27.73	28.89	30.04	31.20	Long	
	Paramedic	20.80	21.96	23.11	24.27	25.42	26.58	27.73	28.89	30.04	31.20	Long	
	Town Accountant	23.40	24.70	26.00	27.30	28.60	29.90	31.20	32.50	33.80	35.10	Long	
	Library Director	23.40	24.70	26.00	27.30	28.60	29.90	31.20	32.50	33.80	35.10	Long	
4	Health Agent	23.40	24.70	26.00	27.30	28.60	29.90	31.20	32.50	33.80	35.10	Long	
	Building Commissioner	23.40	24.70	26.00	27.30	28.60	29.90	31.20	32.50	33.80	35.10	Long	
	Chief WWTP Operator	23.40	24.70	26.00	27.30	28.60	29.90	31.20	32.50	33.80	35.10	Long	
	Assistant EMS Director	23.40	24.70	26.00	27.30	28.60	29.90	31.20	32.50	33.80	35.10	Long	
	Town Clerk/Treas/Collector	26.00	27.45	28.89	30.33	31.78	33.22	34.67	36.11	37.55	39.00	Long	
	Supt of Streets & Sewer	26.00	27.45	28.89	30.33	31.78	33.22	34.67	36.11	37.55	39.00	Long	
	Police Chief	26.00	27.45	28.89	30.33	31.78	33.22	34.67	36.11	37.55	39.00	Long	
	EMS Director	26.00	27.45	28.89	30.33	31.78	33.22	34.67	36.11	37.55	39.00	Long	
	LONGEVITY		10-14 yrs	\$200	15 - 19 yrs.	\$ 300,000	20-24 \$400	25+ \$500					

ARTICLE 8

VOTED that the Town amend Chapter 35 of the Town of Deerfield General Bylaws by adding a new §35-42-1, Longevity Pay, which reads:

§35-42-1. LONGEVITY PAY

A. Definitions for purposes of longevity compensation

1. Continuous service shall mean uninterrupted continuous employment by the Town of Deerfield from the last date of hire.
2. Employees who work regularly at least forty hours per week shall receive longevity at the schedule established below.
3. Full time status is based on an employee's current work status. Prior part-time service will be used to compute longevity years, provided the years are continuous.
4. Part-time employees, who are on the classification-compensation schedule, shall receive pro-rated longevity pay, according to the schedule below.

B. Calculations of longevity for non-elected, full-time employees

1. Upon completion of TEN years of continuous Town service, a sum of two hundred dollars (\$200.00) shall be added to that employee's pay once a year, and once each year thereafter through the fourteenth year of continuous Town service, that employee shall receive a lump sum longevity payment of \$200.00.
2. Upon completion of FIFTEEN years of continuous Town service, a sum of three hundred dollars (\$300.00) shall be added to that employee's pay once a year, and once each year thereafter through the nineteenth year of continuous Town service, that employee shall receive a lump sum longevity payment of \$300.00.
3. Upon completion of TWENTY years of continuous Town service, a sum of four hundred dollars (\$400.00) shall be added to that employee's pay once a year, and once each year thereafter through the twenty-fourth year of continuous Town service, that employee shall receive a lump sum longevity payment of \$400.00.
4. Upon completion of TWENTY-FIVE years of continuous Town service, a sum of five hundred dollars (\$500.00) shall be added to that employee's pay once a year, and once each year thereafter of continuous Town service, that employee shall receive a lump sum longevity payment of \$500.00.

C. Payment of longevity benefit

1. Payment of longevity compensation shall be made on an annual basis and shall be paid on the last fiscal year payroll.
2. Longevity compensation shall be construed as regular compensation for the purpose of retirement benefits.

Motion Carried, so declared the Moderator

ARTICLE 9

VOTED that the Moderator read amounts recommended by the Finance Committee to be appropriated under this article, and unless objection is made, each item recommended in the report of the Finance Committee shall be tentatively accepted as appropriated for the purpose stated. If an objection is made to any recommendation, such appropriation shall be taken separately and the amount thereof and the manner of taking the same shall be determined by vote of the meeting and tentatively accepted. One vote shall be taken appropriating each amount so accepted as a single appropriation not to be exceeded.

Motion Carried, so declared the Moderator

VOTED that the Town appropriate \$ 14,240,325 to fund the accepted amounts voted, and to meet this appropriation, transfer:

- \$100,000 from Overlay Surplus
- \$63,111 from South County Emergency Medical Service Enterprise Fund
- \$2,700 from South County Senior Center Operation Fund
- \$22,000 from Waste Water Treatment Plant Fund
- \$8,228 from Receipts Reserved for Debt payment
- \$237,292 from Free Cash
- And raise and appropriate a balance of \$13,806,994.

Motion Carried, so declared the Moderator

ARTICLE 10

VOTED that the Town transfer from Free Cash the sum of \$10,000.00 to the Other Post-Employment Benefits Liability Trust Fund.

Motion Carried, so declared the Moderator

ARTICLE 11

VOTED that the town raise and appropriate \$743,290, and authorize the Selectboard to transfer as it becomes available said sum from the sewer receipts account established for such purposes for Fiscal Year 2018, for the operation and maintenance of the Wastewater Treatment Plants located in the villages of Old Deerfield and South Deerfield respectively, and for sewer line maintenance.

Motion Carried, so declared the Moderator

ARTICLE 12

VOTED that the Town will vote to raise and appropriate \$ 1,250,202 to fund the South County Emergency Medical Service Enterprise Fund for Fiscal Year 2018 and to meet the Town of Deerfield’s allocated share of costs as follows:

Revenues

Medical Service Fees	\$ 450,000
Grants	\$ 0
Retained Earnings	\$ 284,145
Deerfield Assessment	\$ 267,117
Sunderland Assessment	\$ 162,438
Whately Assessment	\$ 86,502
Other	\$ 0
Total Revenues	\$ 1,250,202

Expenses

Salaries/Wages	\$ 869,371
Operating Expenses	\$ 217,720
Indirect Costs	\$ 63,111
Reserve for Emergency/Unforeseen	\$ 100,000

Total Enterprise Fund Expenses	\$ 1,250,202
---------------------------------------	---------------------

Town of Deerfield’s Allocated Share of Total Enterprise Fund Expenses: FY2018 Subsidy	\$ 267,117
--------------------------------------------------------------------------------------------------	-------------------

Total Deerfield Allocated Share	\$ 267,117
----------------------------------------	-------------------

Information Only:

FY2018 Assessments Calculation

Total Expenses		\$ 1,250,202	
Less Estimated Medical Service Fees		-\$ 450,000	
Less Retained Earnings		-\$ 284,145	
Amounts to be Assessed		\$ 516,057	
Deerfield	51.76%		\$ 267,117
Sunderland	31.48%		\$ 162,438
Whately	16.76%		\$ 86,502

Capital Expenditures

See Article #13

Motion Carried, so declared the Moderator

ARTICLE 13

VOTED that the Town transfer from Free Cash the sum of \$49,500.00, from South County Emergency Medical Service Enterprise Fund Retained Earnings the sum of \$71,000.00, and from the Roadside Mower Special Revenue Fund the sum of \$26,000.00 for the purpose of funding the following Capital Projects:

DETAIL OF CAPITAL REQUESTS			
FREE CASH	Requested	CIPC	FinComm
Town Clerk: New Voting Machine	\$ 6,500	\$ 6,500	\$ 6,500
Hwy: Salt Shed Repair	\$ 7,000	\$ 7,000	\$ 7,000
Elementary School: Entry Foyer Drainage	\$ 6,500	\$ 6,500	\$ 6,500
Elementary School: Replace Door Hardware	\$ 12,500	\$ 12,500	\$ 12,500
Elementary School: Replace Flooring	\$ 17,000	\$ 17,000	\$ 17,000
Subtotal:	\$ 49,500	\$ 49,500	\$ 49,500
ROADSIDE MOWER SPECIAL REV FUND			
Lease pmt #1 of 5 for Roadside Mower	\$ 26,000	\$ 26,000	*
SCEMS ENT FUND RETAINED EARNINGS			
3 IV Pumps	\$ 21,000	\$ 21,000	\$ 21,000
2 Stretcher Load Systems	\$ 50,000	\$ 25,000	\$ 50,000
Subtotal:	\$ 71,000	\$ 46,000	\$ 71,000
TOTAL - CAPITAL REQUESTS	\$ 146,500	\$ 121,500	\$ 120,500
* Will give recommendation at Town meeting			

Motion Carried, so declared the Moderator

DETAIL OF CAPITAL REQUESTS

FREE CASH	Requested	CIPC	FinComm
Town Clerk: New Voting Machine	\$ 6,500	\$ 6,500	\$ 6,500
Hwy: Salt Shed Repair	\$ 7,000	\$ 7,000	\$ 7,000
Elementary School: Entry Foyer Drainage	\$ 6,500	\$ 6,500	\$ 6,500
Elementary School: Replace Door Hardware	\$ 12,500	\$ 12,500	\$ 12,500
Elementary School: Replace Flooring	\$ 17,000	\$ 17,000	\$ 17,000
Subtotal:	\$ 49,500	\$ 49,500	\$ 49,500
ROADSIDE MOWER SPECIAL REV FUND			
Lease pmt #1 of 5 for Roadside Mower	\$ 26,000	\$ 26,000	\$26,000
SCEMS ENT FUND RETAINED EARNINGS			
3 IV Pumps	\$ 21,000	\$ 21,000	\$ 21,000
2 Stretcher Load Systems	\$ 50,000	\$ 25,000	\$ 50,000
Subtotal:	\$ 71,000	\$ 46,000	\$ 71,000
TOTAL - CAPITAL REQUESTS	\$ 146,500	\$ 121,500	\$ 146,500

ARTICLE 14

VOTED that the Town establish a Capital Expenditure Stabilization Fund, pursuant to MGL. Ch. 40, section 5B, for the purpose of reserving funds for capital expenditures.

Motion Carried in excess of two-thirds, so declared the Moderator

ARTICLE 15

VOTED that the Town transfer from Free Cash the sum of \$200,000.00 to the Capital Expenditure Stabilization Fund.

Motion Carried, so declared the Moderator

ARTICLE 16

VOTED that the Town transfer from Free Cash the amount of \$117,102.00 to the Snow and Ice Removal Expense account to fund the shortfall for FY 2017.

Motion Carried, so declared the Moderator

ARTICLE 17

VOTED that the Town appropriate \$31,000.00 from the Community Preservation Fund 2018 Estimated Revenues for the Deerfield Historical Commission Repair and Stabilization of the Obelisk of the Civil War Monument project in a manner consistent with the proposal submitted by the applicant and approved by the Community Preservation Committee, said funds to be expended within three years under the direction of the Selectboard and any unused funds to be returned to the Community Preservation Fund as required by statute.

Motion Carried, so declared the Moderator

VOTED that the Town appropriate \$6,500.00 from the Community Preservation Fund 2018 Estimated Revenues for the Deerfield Historical Commission Complete Fencing on the North Side of Sugarloaf Cemetery project in a manner consistent with the proposal submitted by the applicant and approved by the Community Preservation Committee, said funds to be expended within three years under the direction of the Selectboard and any unused funds to be returned to the Community Preservation Fund as required by statute.

Motion Carried, so declared the Moderator

VOTED that the Town transfer \$30,000.00 (10%) of the Community Preservation Fund 2018 Estimated Revenues to the Reserve for Open Space as required by General Law Chapter 44B.

Motion Carried, so declared the Moderator

VOTED that the Town transfer \$30,000.00 (10%) of the Community Preservation Fund 2018 Estimated Revenues to the Reserve for Community Housing as required by General Law Chapter 44B.

Motion Carried, so declared the Moderator

VOTED that the Town appropriate \$15,000.00 (5%) from the Community Preservation Fund 2018 Estimated Revenues for Community Preservation Committee administrative expenses.

Motion Carried, so declared the Moderator

VOTED that the Town transfer \$187,500.00, the balance of the Community Preservation Fund 2018 Estimated Revenues, to the Community Preservation Budgeted Reserve.

Motion Carried, so declared the Moderator

ARTICLE 18

VOTED that the Town transfer from Free Cash \$1.00 for funding the tuition and transportation expenses of students attending the Smith Vocational and Agricultural High School for the 2017-18 school year.

Motion Carried, so declared the Moderator

ARTICLE 19

VOTED that the Town transfer from Free Cash \$90,000.00 to provide for extraordinary or unforeseen expenditures under Section 6 of Chapter 40 of the Massachusetts General Laws for the Fiscal Year beginning July 1, 2017.

Motion Carried, so declared the Moderator

ARTICLE 20

VOTED that the Town change the use of the property located at Map 15, Parcel 159 from - highway department facilities and recreational department facilities, as so specified in Article 16 of the 2003 Annual Town meeting, which land is more fully described in a deed to the Town of Deerfield in Book 4507, Page 122, at the Franklin County Registry of Deeds - to general municipal purposes.

Motion Carried in Excess of Two-Thirds, so declared the Moderator

ARTICLE 21

VOTED that the Selectboard is hereby authorized to lease property located at Map 15, Parcel 159 in the Town Assessors' records, for no more than thirty (30) years on terms the Selectboard determines are in the best interest of the Town for the purpose of housing emergency medical services.

Motion Carried, so declared the Moderator

ARTICLE 22

VOTED that the Selectboard is hereby authorized to accept a gift of real property namely that which is located at 71 North Main Street, South Deerfield, including 0.550 acres, more or less from the Congregational Church of South Deerfield, and to enter into any agreement related to the receipt of the gift as the Selectboard determines in the best interest of the town.

Motion Carried, so declared the Moderator

ARTICLE 23

VOTED that the Selectboard shall petition the General Court for special legislation, as set forth below, correcting an advertising mistake in the sale of real property; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Selectboard approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition;
Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. Notwithstanding the provisions of G.L. c. 30B, the Town of Deerfield acting by and through its Selectboard may convey a certain parcel of land to New England Natural Bakers. Said parcel is shown as “Lot 2” on a plan entitled “Plan of Land in Deerfield, Massachusetts” dated September 30, 2016, a copy of which is on file with the Town Clerk, in accordance with that certain purchase and sale agreement by and between the Town of Deerfield and New England Natural Bakers dated, March 11, 2015 as amended.

SECTION 2. This act shall take effect upon its passage, or take any action relative thereto.

Carried, so declared the Moderator

ARTICLE 24

VOTED to authorize the Selectboard, pursuant to G.L. c. 30B § 12(b), to enter into and negotiate contracts as the Selectboard deems necessary or beneficial to the Town, for terms of not more than 5 years.

Motion Carried, so declared the Moderator

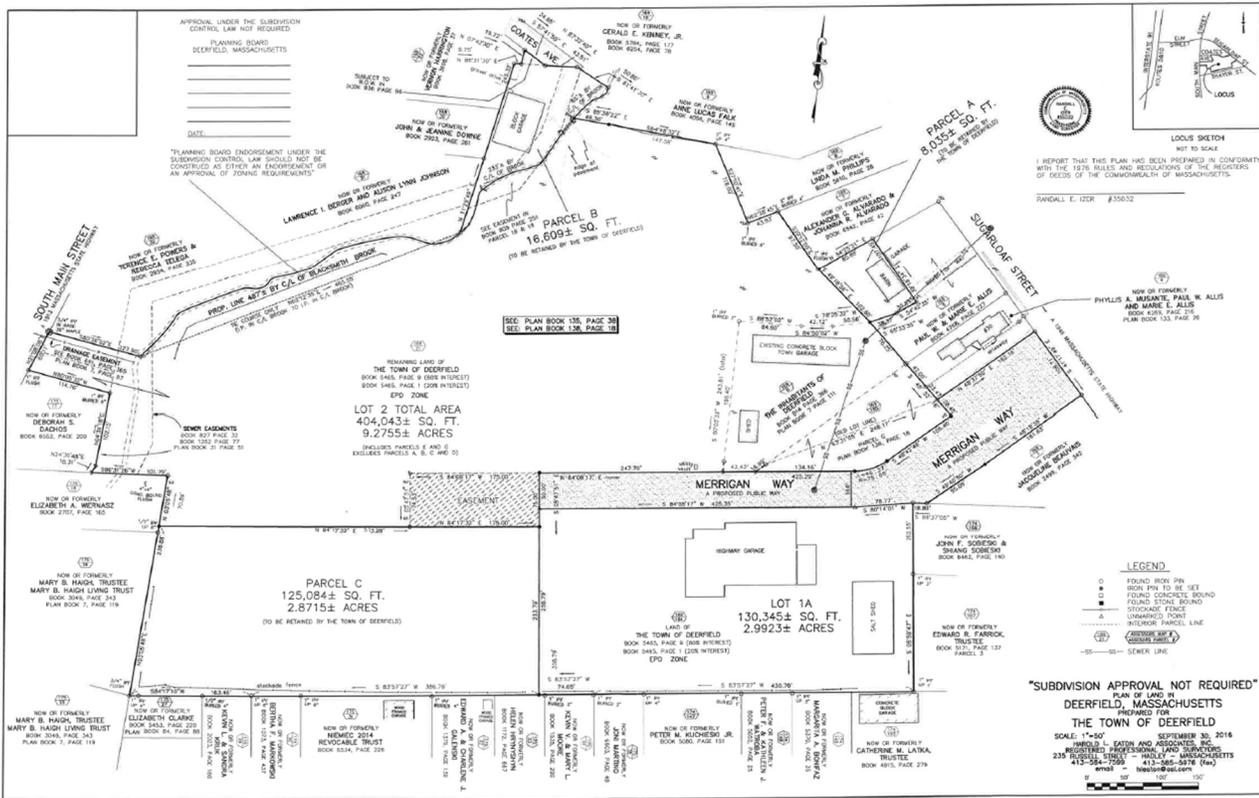
ARTICLE 25

VOTED to authorize the Board of Assessors, pursuant to G.L. c. 30B § 12(b), to enter into and negotiate contracts as the Board of Assessors deems necessary or beneficial to the Town, for terms of not more than 5 years.

Motion Carried, so declared the Moderator

ARTICLE 26

VOTED that the layout and acceptance of Merrigan Way which was originally approved in Article 30 of the 2015 Annual Town Meeting, be corrected in accordance with plan dated September 30, 2016 by Harold L. Eaton and Associates, Inc. and that the revised layout and acceptance of Sept. 30, 2016 be affirmed hereby.



Motion Carried in Excess of Two-Thirds, so declared the Moderator

ARTICLE 27

VOTED that the Town accept G.L. c. 59 §57A to allow for a single request for payment for any real or personal property tax bill of \$100 or less.

Motion Carried, so declared the Moderator

ARTICLE 28

VOTED that the Town amend the Town of Deerfield General Bylaws by striking Chapter 39 - Purchasing.

Motion Carried, so declared the Moderator

ARTICLE 29

VOTED that the Town amend Chapter 69 of the Town of Deerfield General Bylaws, Building Construction, as follows:

A. DELETE THE FOLLOWING SECTIONS 69-1, 69-2, 69-3, 69-4 AND 69-5.

B. DELETE SECTION 69-6 AND REPLACE IT AND RE-NUMBER IT AS FOLLOWS:

69-1 BUILDING PERMIT REQUIREMENTS - AN APPLICATION FOR A BUILDING PERMIT SHALL COMPLY WITH THE CURRENT VERSION OF THE MASSACHUSETTS STATE BUILDING CODE.

C. DELETE SECTION 69-7 AND REPLACE IT AND RE-NUMBER IT AS FOLLOWS:

69-2 BUILDING PERMIT FEES - THE SELECTBOARD SHALL SET ALL BUILDING, WIRING, PLUMBING AND HEATING, VENTILATION AND COOLING ("HVAC") PERMIT FEES.

D. SECTION 69-8 SHALL BE RE-NUMBERED TO SECTION 69-3

E. SECTION 69-9 SHALL BE RE-NUMBERED TO 69

F. SECTION 69-10 SHALL BE RE-NUMBERED TO SECTION 69-5

Motion Carried, so declared the Moderator

ARTICLE 30

VOTED to amend the Town of Deerfield General Bylaws, Chapter 10, Article VI, Capital Improvement Plan Committee, as detailed in the written Motion provided in your Town Meeting Booklet: Chapter 10. Committees Article VI. Capital Improvement Plan Committee

§ 10-15. Establishment; membership; terms; vacancies.

The Board of Selectmen shall establish a seven-member committee to be known as the "Capital Improvement Planning Committee." The Board of Selectmen shall appoint one member of the Board of Selectmen, one member of the Finance Committee, one member of the Planning Board, one member of the Assessors, the Treasurer (non-voting, ex-officio), the Town Administrator (non-voting, ex-officio), and one School Committee member. The Moderator shall appoint two members of the community. The Committee shall choose its own officers. If a vacancy occurs, the appointing authority shall fill it. Appointments shall be for one year, except in the case of a vacancy.

§ 10-16. Powers and duties; submission of information.

A. The committee shall study proposed capital projects and improvements involving major non-recurring tangible assets and projects which involve:

- (1) Acquisition of land for a public purpose;
- (2) Any construction of a new facility or an addition to, or extension of, an existing facility;
- (3) Any infrequent rehabilitation or major repair of a building, its grounds, or related equipment provided that the cost is \$25,000 or more and the improvement will have a useful life of 10 years or more;
- (4) Any purchase of any fixed asset provided that the cost is \$10,000 or more; and
- (5) Any planning, feasibility, engineering, or design study related to any of the above capital projects.

B. All purchases of capital equipment or fixed assets must be presented for study by the Capital Improvement Planning Committee regardless of the source of funding.

C. All officers, boards and committees shall, by December 1 of each year, give to the Committee, on forms prepared by it, information concerning all anticipated projects requiring Town Meeting action during the ensuing five years. The Committee shall consider the relative need, impact, timing and cost of these expenditures and the effect each will have on the financial position of the Town.

§ 10-17. Capital improvement recommendations.

The Committee shall prepare an annual report recommending a Capital Improvement Budget for the next fiscal year, and a Capital Improvement Program including recommended capital improvements for the following four fiscal years. The report shall be submitted to the Board of Selectmen for its consideration and approval no later than the closure of a Special or Annual Town Meeting Warrant.

§ 10-18. Capital program.

The Board of Selectmen shall publish in a newspaper of general circulation, the Town Website, and on the Deerfield Cable Access Channel a notice stating a) the times and places where copies of the capital improvements program are available for inspection; and b) the date, time, and place, not less than seven days following such publication, when the Board of Selectmen and Committee shall conduct a public hearing on said program. After said public hearing, the Board of Selectmen shall submit its approved Capital Budget to the Annual or Special Town Meeting for adoption by the Town. The Committee's report as amended by the Selectmen shall be published and made available in a manner consistent with the distribution of the Finance Committee report. The Committee shall deposit its original report and any amendments with the Town Clerk.

§ 10-19. Expenditures for capital improvements.

No expenditure shall be made for a capital improvement requested by a department, board or commission unless the proposed capital improvement is considered in the Committee's report, or until the Committee has provided its recommendation thereon.

Motion to amend section 10-18 to include the Town Website and Deerfield Cable Access Channel after the words, newspaper of general circulation.

Motion to Amend Carried, so declared the Moderator

Motion as Amended Carried, so declared the Moderator

ARTICLE 31

VOTED to adopt the following resolution:

Whereas access to health care has become one of the biggest political issues of the day and is of great concern to ourselves and our neighbors; and

Whereas: The U.S. remains one of the few countries that does not provide universal publicly funded health care; and

Whereas: the cost of health care keeps increasing thereby creating a burden and a concern to us all; and

Whereas: the number on people who do not have affordable access to quality health care increases, the health of our communities decreases, and

Whereas: the cost of health insurance increases and the policies include up-front costs of co-pays and deductibles that are a burden for employers and employees.

Whereas: in particular, the money spent by Cities and Towns to cover their employees is a large cost to both the employer and the employees; and

Whereas: these funds could be better spent by Towns to improve the overall quality of life, and by employees to increase wages and salaries and other benefits; and

Whereas: Massachusetts has been a leader in providing coverage for quality health care for its people; and

Whereas: there is an alternative means of providing health care for all that also provides better coverage, without co-pays and deductibles, and includes medical, dental and preventative care.

That this bill is the "Improved Medicare for All," House Bill #2987 Senate Bill #619

Therefore, be it Resolved: That the Town of Deerfield endorses the House and Senate Bill, "Improved Medicare for All," (S619; H2987) and will communicate its support to the State Representative and State Senator.

Motion Carried, so declared the Moderator

VOTED to hear any instruction to its officers, boards, committees, commissioners.

Motion Carried, so declared the Moderator

VOTED that the Community Preservation Committee and the Selectboard provide a summary of the balances in the respective CPA funds authorized by statute at the April 2018 Annual Town Meeting.

Motion Carried, so declared the Moderator

VOTED to instruct the Selectboard to dispose of any unused property other than Real Estate.

Motion Carried, so declared the Moderator

ARTICLE 32

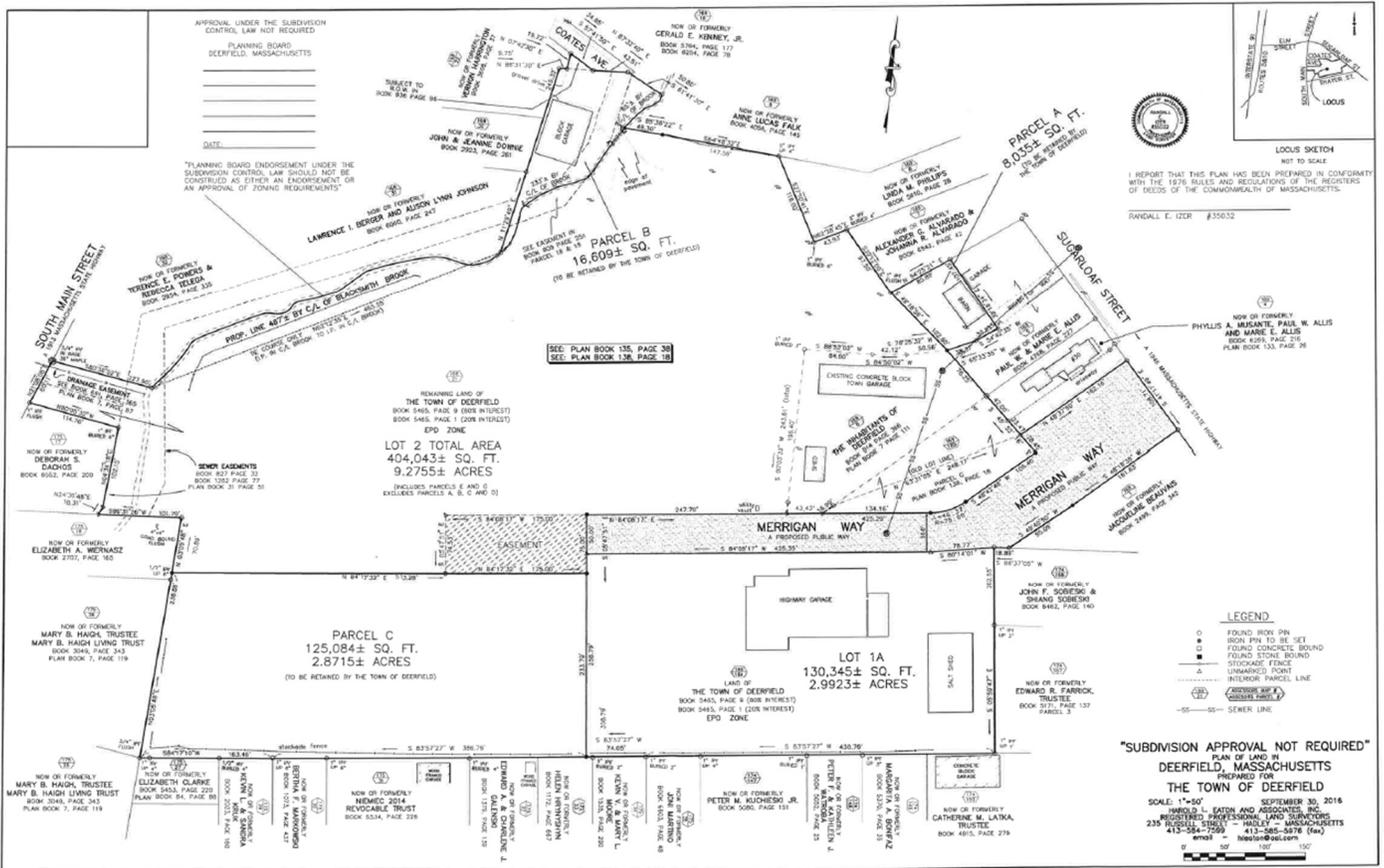
VOTED to adjourn at 10:23 p.m. to meet in the polling places at the MEETING ROOM at the TOWN OFFICES, 8 Conway Street in the Village of South Deerfield on MONDAY, the 1st day of May, 2017, next at 10:00 o'clock in the forenoon, for the purpose of elections and upon closure of the polls, to dissolve.

A true copy.

Attest:

Barbara J. Hancock, Town Clerk

ARTICLE 26 – CORRECTED LAYOUT OF MERRIGAN WAY



PUBLIC SAFETY

DEERFIELD POLICE DEPARTMENT

Mission Statement

"We, the members of the Deerfield Police Department, are committed to excellence in law enforcement and are dedicated to the people, traditions and diversity of Deerfield. In order to protect life and property, prevent crime and reduce the fear of crime, we will provide service with understanding, response with compassion, performance with integrity and law enforcement with vision."

I am pleased to present to you the 2017 Deerfield Police Department Annual Report. The officers, supervisors, and staff continue to deliver a superior product to the residents of Deerfield.

STAFFING

The Deerfield Police Department is comprised of the Chief of Police, two full-time police Sergeants, six (6) additional full-time and twelve (12) part-time officers. Officers are organized into three shifts of two officers per shift who are accessible to the public 24 hours a day, 7 days a week and 365 days a year. On each shift there is an officer assigned to Old Deerfield area (District Two), and one officer assigned to South Deerfield (District One). This ensures that residents all across town get equal response and patrol time.

The Police Department also employs a full-time administrator who is responsible for handling day to day administrative functions including: public information requests, payroll, bills, detail billing, emergency scheduling, equipment acquisition, fleet maintenance scheduling, and answering both the lobby and telephones, as well as other duties.

Officer Brian Ravish continues to expand the School Resource Officer position, now teaching many different classes with faculty at Frontier Regional High School. His relationship with the students and faculty continues at an all-time high.

In December, Officer Christopher Savinski was appointed as a full-time police officer. Chris had worked as a part-time police officer for our agency for five years prior to full-time appointment. Chris has a master's degree in criminal justice administration from Westfield State College. He also worked full-time for the Bernardston Police Department prior to his full-time appointment with Deerfield.

We saw the early retirement of Sergeant Michael Krusiewski in December. Sergeant Krusiewski was instrumental with the police department for the past twenty years providing assistance in many different areas. His experience and enthusiasm will be missed by all.

During the fall, three new part-time police officers were appointed; Nicholas Feld, Connor Parnell, and Mathew Bator. We continue to be a reputable training ground for part-time personnel who are then taken as full-time candidates by other agencies. This exceptional reputation leaves us with constant movement on the lower half of the part-time roster. Our normal year experiences three to four part-time appointments due to these movements.

EQUIPMENT

The police department continues to replace one cruiser on an annual basis. This is due to the mileage driven, idle time, and wear and tear on a vehicle. With two personnel on duty twenty-four hours a day, our annual mileage is around 140,000 miles. All personnel continue to enjoy the most recent platform of police pursuit rated vehicle, the Ford Interceptor Utility. Common perception is these vehicles are Ford Explorers, which they are not. They are built on a Ford Taurus chassis, and worked from ground up to a specialized pursuit rated police vehicle.

In April, for the first time since 1978, the Police Department entered into a two-year lease agreement with East Coast Harley Davidson. This agreement was for a fully outfitted police motorcycle for unlimited mileage and training for the two years. Three officers were sent to the one week extremely intensive motor officer safety school. One officer was already certified. Therefore, four personnel operate the motorcycle during fair to decent weather, and special events. The motorcycle has been received well by the community as a whole. After the two-year lease I will re-evaluate the program to determine the future.

In September 2013, I spearheaded a regional computer system for police and fire departments in Franklin County. This will allow for interoperability and sharing of information. This system will encompass 81 different agencies which all share the same regional dispatch center. It will save the Town of Deerfield several thousands of dollars a year in annual maintenance fees. Due to delays, the project finally gained momentum in November of 2017 and had taken off with just the two months of the year remaining. My hope is to have all twenty-four police agencies on board by July 1, 2018. We will then start the roll out to the fire department side.

Social media platforms are extremely popular with residents. Facebook and Twitter accounts are consistently updated with information from our agency. Minor events will see viewing traffic range from 2,000-10,000, with a larger event seeing in excess of 50,000 views.

The unfortunate reality of the world we live in has seen an increase in both work place and school violence. Therefore, the police department purchased ballistic helmets and metal plated bullet proof vests for each cruiser in June. These enable first responding police personnel to be placed into harm's way with the best opportunity to remain safe.

CALLS FOR SERVICE

The Department is very active in responding to calls for service. Calls for service within this area are defined as those requiring a police action; this does not include mere directions, or questions. Officers respond to all fire and ambulance calls. Officers assist at these scenes with traffic control, rendering medical aid and, if needed, are authorized to drive the ambulance to a medical facility. The total number of assigned calls for service for the 2017 calendar year was 18,060. This is an average of 49 calls for service on an average day.

There were 319 arrests, 217 active investigations, 2,156 motor vehicle stops, 773 motor vehicle citations issued, 40 parking tickets, and 390 medical emergencies in 2017.

Our Officers patrol all areas of the Town of Deerfield, watching for any unusual activity, while keeping all residents' and visitors' safety in mind, making notifications to the utility companies as well as reporting any road hazards to the appropriate highway agency. We continue to have an open

communication with business owners and perform business checks daily. Officers continue to perform vacant house checks and provide target traffic enforcement in problem areas.



Officers on road patrol perform law enforcement patrol activities including, but not limited to, arresting violators of the law, checks of property and persons, conducting security checks of buildings, and dwellings, investigating traffic crashes, and enforcement of traffic offenses, including Operating Under the Influence (OUI) investigations. Aside from road patrol, these officers also assist with criminal investigations, including searching for missing persons, runaways, and wanted persons. All of this activity is documented in reports, logs and calls for service as officers are responsible to present testimony and evidence in court.

The Police Department daily logs have been placed online. They are accessible through the Department's website, on the bottom right hand corner, under "Weekly Logs". This will allow the residents to view the day to day activities, as well as research events that may have transpired in your area.

MAJOR EVENTS

Deerfield is a hub of activity with several events taking place throughout the year. It's not uncommon for these events to draw hundreds if not thousands of visitors and participants to our town. With the constant fluctuation of our population for these events, it is imperative that we maintain an active role to insure the safety of all. Our participation in these events can range from traffic control to community policing and everything in between.

Throughout the spring, summer and fall several road races are held in town. Some of these races include the 3rd Annual VFW-SMAC Run-Round the Mountain 5K and 10K, Old Home Day 5K Run/Walk Road Race and The Deerfield Mile. In August, the Deerfield Dirt Road Randonne (D2R2). Each year this event brings more than 1,500 riders to our area. In November, 93.9 The River's radio host Monte Belmonte walks 26 miles from Northampton, through Deerfield to Greenfield to raise awareness and funds for hunger in Western Massachusetts. Officers direct traffic and block roads so that participants and spectators can relax and enjoy the day.

With the town utilizing two fire districts, the police department has taken a more active role in facilitating communication in regards to emergency management. This has been accomplished through a team atmosphere with the South County EMS, South Deerfield Fire District, Deerfield Fire District, Board of Health/Building Inspector, and Selectboard's Office. I continue to be appointed as the Assistant Emergency Management Director for the Town.

TRAINING

Sergeant Harry Ruddock, Officer Adam Sokoloski, and Officer Brian Ravish attended basic arson investigation which was provided by the Northwestern District Attorney's Office. The conference provided a base line on cases of Arson.

In September of each year is a two-day mandatory Chiefs of Police conference which has been held in Norwood. This covers a vast variety of liability and management topics.

The Northwestern District Attorney's Office started a program called, Juvenile Fire Setters. It is a program that provides valuable education and intervention to Juveniles with potentially destructive thoughts or actions. It is not a criminal action, it is a diversion program that focuses several partners, psychologists, psychotherapists, local fire department representative, and others. It has been of extreme value to Deerfield over the past few years.

Throughout the course of the year we sponsor several part-time police candidates through the part-time police academy. The current part-time academy is just over 350 hours which includes; criminal law, constitutional law, motor vehicle law, defensive tactics, patrol procedures, as well as many other critical topics.

For nearly ten years there has been a push at the state level to create one training level for both part and full-time police personnel. This will result in the part-time police academy going from 350 hours to just over 720. The smaller communities have identified several concerns with recruitment and retention efforts. This will also impact Deerfield to some degree.

GRANTS

Grants continue to be scarce in law enforcement with the vast majority going to large cities with exceptional high crime data statistics. Sergeant Harry Ruddock applied for and we received a \$10,000 traffic safety grant. Five thousand is dedicated to enforcement patrols where personnel are assigned to high impact areas to address traffic safety. The second part of the grant is \$5,000 for equipment.

Grants for law enforcement dried up around 2002-2006. The DARE and Community Policing grants were eliminated. The COPS Office, as part of the Federal Grant Program, went from a high of two billion dollars of awards annually, to now less than two hundred million.

SCHOOL SAFETY

We are in constant partnership with the schools to make sure they are as safe as possible. As most are aware, this is challenge since Deerfield has five schools; Deerfield Elementary, Frontier Regional High School, Bement, Eaglebrook, and Deerfield Academy. In total there are over 2,500 students in Deerfield. This does not include school staff. The schools, including students and staff, bring in a daily influx of over 4,000 people.

As part of school safety, we have an active partnership and leadership role in the four-town safety committee which is comprised of EMS, Police, Fire, and School Officials from all Union 38 schools and towns. This includes quarterly meetings, active shooter training, lockdown drills, shelter-in-place drills, and an annual review of school safety documents and plans.



FOCUSED AREAS

The two major projects of focus for the year have been the regional computer project as referenced above.

The second project is the county radio system. The 450 MHz system was originally built and expanded upon in 2004-2008. The system is outdated and parts are no longer in production. This leaves the repair personnel searching for parts on eBay and several other websites. As the appointed member of the oversight committee on behalf of the Franklin County Chiefs of Police Association, I continue to represent all police departments' interests county-wide. The current plan is to migrate to a State 800 MHz platform that was originally designed in the early 1990's for the State Police. Western Mass. was additionally built out in 2011 to be digitally P25 compliant. Therefore, the system reflects very reasonable coverage within the county. Both the State Executive Office of Public Safety and Security (EOPSS) and Franklin County Emergency Communications Committee (FCECS) are now looking for funding to purchase subscriber units for all police, fire and EMS units. These units range from \$3,000-\$7,500 apiece. Current estimates for subscriber units county-wide are near \$10,000,000.

As always, the Deerfield Police Department is dedicated to serving the community, residents and visitors of the Town of Deerfield. As the days, months, and years continue to pass, please do not ever hesitate to contact us if you have a question or concern.

Sincerely,
John P. Paciorek, Jr.
Chief of Police
Asst. Emergency Management Director

“PROTECTING AND SERVING OUR COMMUNITY”

The Law Enforcement Oath of Honor

On my honor, I will never betray my badge, my integrity, my character, or the public trust.

I will always have the courage to hold myself and others accountable for our actions.

I will always uphold the Constitution, my community and the agency I serve.

SOUTH COUNTY EMERGENCY MEDICAL SERVICES

In the three and a half years since our inception, South County EMS (SoCEMS) has become the regional standard for pre-hospital emergency medicine. State-of-the-art equipment with leading-edge training and education, coupled with our cadre of highly respected medical providers, means our community can boast being at the forefront of EMS care.

Aggressive initiatives made by our agency has earned us the ability to carry a wider range of advanced equipment and medications and practice medicine at the highest of levels. For example, our EMS crews are able to diagnose heart attacks in the field and coordinate with Baystate Medical Center in Springfield to deliver patients directly to their Cardiac Catheterization Lab, bypassing potentially fatal delays when patients arrive at smaller community hospitals first. Our patients also now benefit from more robust pain management options, including non-opioid pain killers when preferred by the patient or medically indicated.

Our reputation for excellence brought further increases in demand for our services. In 2017, SoCEMS saw a 10% increase in the number of patients we treated. Of the 1,055 people that received our care last year, and the 715 that we transported to the hospital, over 70% required Advanced Life Support interventions from our team of Advanced EMTs and Paramedics.

This increase in requests also meant a rise in the number of simultaneous emergencies that required multiple ambulances to respond. Making matters worse, the past year also brought with it a decrease in the available resources from outside EMS agencies. South County EMS isn't the only service feeling the impact of these shortages and we are working with our partners to devise a strategic plan to assure high-quality EMS services are available to the region's residents. Though our team of full time and local on-call responders were able to rise to the challenges, the changes in available resources have been the catalyst to review our current staffing model and seek ways we could limit dependence on outside agencies. In the meantime, our department has been actively training our sister agencies in emergency medicine and familiarization with our equipment, in the event that we need to come together during periods of increased demand.

While most consider us primarily an emergency response agency, SoCEMS believes that the health and safety of our community starts long before a call to 911. Over the past year our department has greatly expanded our outreach programs in hopes of increasing the health and wellness of our community in general. It is likely that you have seen us providing medical stand-by at community events and school sports functions. Perhaps you participated in a show-and-tell with your child and got a first-hand tour of our equipment and met our staff. You may even be one of the many people that received education in First Aid or CPR by our team of highly experienced instructors. Or maybe you just read about us in the paper representing prehospital emergency medicine at a regional disaster drill organized by the Franklin Regional Council of Government. In any event, we are proud to provide these services above and beyond emergency response, and we look forward to expanding these endeavors in the year to come.

Remarkably, South County EMS has been able to do all of this while still having our personnel and equipment divided over four locations across the three-member towns of Deerfield, Sunderland, and Whately. The operational inefficiencies, delays, and liability that the department incurs while employees travel from location to location to check and get equipment will soon be a thing of the past. South County EMS anticipates the generous donation of a dedicated building in the near future, which will house all of our vehicles, equipment, and personnel, as well as provide appropriate space for our

staff to work and train.

I am regularly approached by people who want to thank us for the positive difference that our team has made in their life or the life of a loved one, and I'm going to share with you what I share with them. It is the pride of every one of us to be here for our community. Though we couldn't imagine wanting to do anything else, we would not be able to put on our uniform and do our work were it not for your support. Thank you for allowing us to serve you, and we look forward to being at your service well into the future.

More information about our department can be found on our website: www.SoCEMS.org

Respectfully,

Chief Zachary Smith, Paramedic
EMS Director
South County Emergency Medical Services



PUBLIC WORKS

HIGHWAY DEPT

DESCRIPTION OF SERVICES

The highway department primarily serves to maintain the Town's "public works". The Department helps to ensure public safety through road maintenance (including snow removal), road drainage, flood mitigation, tree work, wastewater collection and treatment, etc. These services are provided on a 24/7/365 basis in cooperation with our public safety partners; police, fire and EMS.

ROAD REPAIRS

We are working with a pavement management program in order to properly analyze and document the road conditions and determine what roads need repair. Priority is established by traffic counts, safety, and roadway conditions. Using our "Hot Box" for pothole repair allows us to use virgin asphalt even during the winter months.

CULVERTS

To assist with repairs, we utilize a contractor for larger equipment on the site as needed, while our highway crew supervises and completes the job. This saves the town money. We continue to work with MassDOT and Mass DEP to identify all of our culverts within town and to set priorities for repair, replacement, and/or upgrades. The Massachusetts Office of Energy & Environmental Affairs (EOEA), along with the Fish & Game Division of Ecological Restoration, established very strict "stream crossing" regulations in 2012, which ensures we are making the proper ecological restorations.

VEHICLE/EQUIPMENT MAINTENANCE

The town is very fortunate to have a highly qualified mechanic and fabricator on the Highway Department staff, who has saved the town money time and time again. In addition to tracking repairs and performing preventive maintenance on highway vehicles and equipment, he also services the Recreation Department's equipment and the Police Department's vehicles and equipment.

BUILDING MAINTENANCE OPERATIONS

The Municipal Offices, Police Department, South County Senior Center, Tilton Library, Highway Garage, Transfer Station and Captain Lathrop Drive Lift Station are all maintained by the Highway Department. We are constantly reviewing our resources and assets to provide preventive maintenance. The age of our buildings makes this an increasing challenge, but I believe we are making strides to protect them.

I would like to thank all of the highway crew for stepping up to the challenges that we've taken on over this past year. This town is extremely lucky to have such a dedicated, hardworking, and talented crew. I would also like to thank the residents for their overwhelming support of the highway department over the past several years. It has been my pleasure to serve the residents and I look forward to serving for many years to come.

Respectfully submitted,
Kevin H Scarborough
Superintendent of Public Works Operations

TRANSFER STATION

David Driver.....Transfer Station Attendant
Luke Morton.....Transfer Station Attendant
Michael GriffinTransfer Station Attendant

The Deerfield Transfer Station is open to Town residents on Tuesdays, Thursdays and Saturdays from 8:30 AM to 4:00 PM.

The Fiscal Year 2017 budget was approved at \$190,100. We expended \$149,860.76 leaving an unexpended balance of 40,239.24 which was returned to Free Cash.

Revenues for FY2017 are listed below:

Bulky Item Fees	\$8,702.00
Dump Sticker Fees.....	\$78,940.00
Trash Bags Fees.....	\$96,146.00
Total Revenue.....	\$183,788.00

The fees for the use of the Transfer Station have finally fully covered direct expenditures for this fiscal year. This is due to enhanced sticker enforcement and properly charging for the bulky items dumpster. For next year, we are again working towards lowering expenses at the Transfer Station by revising the hauling schedules of the recycling and solid waste containers. The wood pellet bags recycling bin and the book recycling bin have been a great hit. It is nice to see recycling instead of dumping into a landfill.

We strongly encourage Deerfield residents to continue their recycling efforts, and to make every effort to curb their solid-waste generation. We also encourage Deerfield residents to be aware of those items that have special rules regarding disposal, such as:

- Appliances
- Automotive
- Batteries
- Cleaners
- Containers
- Electronics
- Furniture
- Glass
- Hazardous Waste
- Lighting
- Medications
- Metal
- Paints
- Paper
- Plastics
- Yard Waste
- Building/Remodeling & Construction/Demolition

Residents are encouraged to speak to a transfer station attendant, or to visit the Town's website, for more information.

Thanks are extended to the Transfer Station staff for their continued service to the Town especially during the hot summer and cold winter days. Their courteous and helpful assistance to town residents helps to ensure the safety and effectiveness of our Transfer Station operations.

WASTEWATER TREATMENT PLANTS

The Town's two wastewater treatment plants process and treat influent wastewater from both the South Deerfield sewer system and the Old Deerfield sewer system. Two Certified Operators are responsible for all aspects of plant operations, supervised by the Chief Operator. The Chief Operator is additionally responsible to Town management for all reporting requirements as required by law, policy, and environmental discharge permits. The Chief Operator also acts as the Town's liaison to the United States Environmental Protection Agency and the Massachusetts Department of Environmental Protection. The plants operate under discharge permits jointly issued by these two agencies and all operators must be licensed by the Commonwealth of Massachusetts.

This past year saw continued success in the treatment of wastewater with both facilities routinely producing effluent within the permit parameters required by the U.S. Environmental Protection Agency.

Unfortunately, solid waste that should be put into a trash receptacle continues to be put into the sewer system and is very problematic at both plants. For several years now, both plants serving the Town have seen large increases in the amount of these materials coming in, causing higher levels of electrical use at both facilities due to these materials wrapping around the drive shafts of both aerators, bogging them down. This phenomenon results not only in increasing energy consumption, but also shortens the life of equipment critical to the treatment of the waste coming in, which is very expensive to have repaired or replaced. Therefore, residents are asked to please refrain from flushing any material that does not dissolve within minutes. This includes wipes made of synthetic, woven fibers, paper towels, dental floss, elastics, personal hygiene plastics and other products, etc. If it won't dissolve in water within minutes, it should be placed in an appropriate trash container.

A solid waste removal system that includes an aerated grit channel, a mechanical bar screen, and grease separator, collectively known in the industry as a "Headworks Facility" are needed, and planning is underway for this improvement. Properly planning all aspects of infrastructure improvements are critical, and as a result of this need, FY 2017 saw the formation of the new Sewer Study Committee. The Committee was formed at the end of the summer in 2016 and was tasked with identifying and prioritizing what the aging infrastructure at both plants need in the way of repair, upgrades, and replacement, as well as the most cost-effective manner of getting that objective accomplished for the Town's residents. The Committee has worked diligently to determine the infrastructure needs, a timetable, costs, and attribution of those costs.

Finally, and unfortunately, 2017 has meant much higher costs to dispose of the sludge generated by our treatment processes. The sludge generated was formerly trucked to the Montague treatment plant to be used in an experimental process that used sludge as food for the microbes in their process. The Montague plant had to abandon their sludge-as-food experiment, and all of our sludge is now being trucked to Cranston, Rhode Island at least twice per week at nearly three times the former cost. Much needed plant upgrades would improve treatment and produce less sludge overall which would help recapture some of this excess cost. Additionally, upgrading the plants would allow for a cleaner sludge that could be taken to a Millbury, MA treatment facility, which would cost us less for hauling. We are working with other officials in the region to determine the feasibility of a regional digester that could use our sludge as food and turn it into useable electricity that could be sold back to the electric utility company for profit, and save costs in the hauling of our sludge. Until then, and as always, wastewater treatment plant personnel will continue to do the best we can with equipment and infrastructure that

is almost 50 years old, and work with town officials to educate residents about proper disposal of items that create operation problems and costs with running our facility and upgrading this infrastructure.

Respectfully Submitted,
Keith C. Milne, Chief Operator
Deerfield Wastewater Treatment Facilities



EDUCATION

DEERFIELD ELEMENTARY SCHOOL

District Mission Statement

Building dynamic learning communities, one student, one teacher, one family at a time.

District Vision Statement

Vibrant, collaborative, engaging, and inclusive learning communities promoting the growth of every student.

We are fortunate to have a team of trained teachers who implement district curriculum and curriculum maps at a high level of consistency including:

- Lucy Calkins Writing curriculum, Literacy Footprints, Engage New York, Fosnot, Second Step, Science/ Engineering Design Curriculum, Digital Literacy Curriculum, District Curriculum maps with consistent format posted online with- Atlas

To support teacher efforts Deerfield and the District provide:

- Weekly Common Planning time
- District Grade level meetings.
- PD on early release Fridays
- Data meetings Monthly

Curriculum Initiatives

Science and Engineering Design: A focus of curriculum work in Union 38 schools is designing curriculum that teaches critical thinking skills through science and engineering design projects. Classroom engineering activities often require students to work in teams where they must collaborate and communicate effectively. Students solve problems using the steps to the design process; ask, imagine, plan, create, improve. Examples include, designing and building a bird feeder, creating a model of a solar house, designing a rainwater capture and conservation system, and building model roller coasters using scrap materials. Field trips, ongoing professional development, and subscriptions to innovative web based science curriculum sites have supported this initiative. Professional development in science and engineering design curriculum has been provided over several years for Union 38 teachers by naturalists from the Hitchcock Center for the Environment engineering design has been integrated into the science curriculum at every grade level PK - 6.

Professional Development: Early release Fridays have provided time for faculty to participate in sustained professional development and collaboration with peers across the district and within their own schools to improve student learning. Teachers have received training in science and engineering, strategies for differentiating instruction, bully prevention and social skills curriculum, and technology in the classroom.

Assessment: The Union 38 district introduced a web based grading and reporting system for measuring and reporting student achievement in the fall of 2016. New standards based report cards were developed to align with district curriculum standards for 2017-2018.

Mathematics: Teachers are expanding the use of small group and individualized instruction to meet students' learning needs in mathematics. One valuable resource is the use of web based individualized math programs for students to practice and strengthen math skills and strategies taught in teacher led lessons.

Literacy: Students develop writing skills in narrative, opinion/argument, and informational writing through participating in writing units developed by the Teachers' College Reading and Writing Project. High quality innovative reading instructional materials have provided a consistent approach to literacy instruction in the early grades. In the upper grades teachers use a variety of texts and formats, including several well designed online resources to support students' continued development of critical reading.

Technology: Students receive instruction in digital literacy skills during focused technology instructional time with school media specialists. Students learn about responsible use of technology, digital content and interactions. They are taught safe and appropriate use of technology, and how to recognize and deal with cyberbullying. Students learn how to use digital tools and keyboarding skills to publish multimedia projects and to communicate or exchange information.

The use of Chromebook and iPads in the classroom has enabled teachers to provide students with individualized self-paced practice with concepts and skills taught in classroom lessons. Young students practice letter formation and early reading, writing, and math skills on iPads. Students conduct individual research projects in the classroom setting, integrating information and illustrations from online sources and presenting projects to their peers on the interactive white Smartboards that are in each classroom.

History/Social Studies: New curriculum guidelines for teaching history and social studies are expected to be published some time in 2018. Teachers will be reviewing and revising the social studies curriculum to align with the new standards. Updated resources for instruction will be reviewed to ensure alignment with the revised curriculum goals.

Community Engagement

DES has a strong commitment to community partnership as evidenced by our wide range of activities listed below:

- ***Arts Festival Day-*** Our committee of parents, teachers, and staff work together to offer opportunities for students to learn through art and culture activities. Our goal is to make the arts accessible to all students, and to create an environment rich with cultural experiences. We are pleased to announce that this year's theme is China.
- ***Math/Science Day-*** The PTA in collaboration with community members, families and staff sponsors a schoolwide event designed to inspire and challenge students and families to experience science and math in new and exciting ways. The festival may include demonstrations, hands on investigations, art, puzzles, games, books and more.
- ***Genius hour projects-*** Sixth grade students hone their research skills through independent, in-depth, long term projects. Genius hour projects allow students to spend time on early release Fridays to follow their passion and to learn through inquiry and project based learning about

topics that interest them. Many of these projects include volunteering in classrooms, donating items and raising money to support their cause.

Communication

We spend hours on a weekly basis communicating with one another and with families so we can best serve students. We have many structures to ensure communication is open and free flowing in both directions.

- *Faculty have been provided opportunities to provide input for numerous staffing positions, scheduling decisions, school improvement planning and safety procedures; (Assistant Principal, head teacher, LTS reading, Dining Duration, Fire attendance, School Improvement Plan Survey, Math survey, etc).*
- *Peek at the week-* updates provided to the faculty and staff weekly by the principal.
- *Brainstorm and Collaboration Team-* meets bi-weekly and consists of representatives from each wing of the building, specials teacher and instructional assistants. Staff share anonymous concerns with their representative who create the agenda and the team works with administration to problems solve in a collaborative way.
- *Cabinet Meeting-* consists of administration, ECBI, the school adjustment counselor and psychologist. We meet every Friday to review incident report data and discuss student needs and caseloads.
- *Case management meetings-* the committee meets every Friday morning and consists of special education liaisons, related service providers and administration. The team creates the agenda for each week and the goal is to ensure that systems and protocols related to the special services provided to students are running smoothly and meeting students' needs.
- *Early Childhood interventionist team -* meets every Friday and consists of administration, the ECBI teacher, counselor, psychologist, OT, SLP for early childhood and sometimes the Director of Early Childhood. This is a time when we review behavior plans for students, share successes and revise plans to meet students' needs.
- *Faculty meetings-* Faculty are welcome to add agenda items and to share at our bi-monthly meeting. We typically learn about on-going professional development, review learning walk data, discuss facility issues, and more.
- *Common planning time and grade level meetings -* DES teachers meet with their grade-level team weekly and district professional learning communities monthly.
- *Bi-weekly Custodian Meetings-* Administration meets with custodians and Director of Facilities bi-monthly to review schedules, cleaning protocols, short-term and long-term projects.
- *Instructional Assistant monthly meetings -* Administration meets with instructional assistants monthly. These meetings typically have a learning objective and provide an opportunity for instructional assistants to ask questions and share concerns.
- *PTA-principal report monthly -* The principal reports building news and updates at each monthly PTA meeting.
- *BBB- Principal news -* The principal shares building information and upcoming dates through the newsletters that are sent out via email, on the website and posted in the BBB.
- *robocalls/ email blasts invitations and reminders-* communication with parents is also a priority. Like many schools we use our phone/email messaging system to remind and invite parents to school events.
- *Website update-* The website has undergone updates and is now more user friendly and provides up to date information on school events and parent resources.
- *Surveys-* Family input is important to us. We use google surveys and paper surveys to solicit feedback and suggestions.

- School council- Meets 4-6 times a year and consists of the principal, teachers, community members, and parents. The school council assists the principal with the school improvement plan and reviews the budget.



Social Emotional Learning

DES is fortunate to have many resources, groups and systems that support academic, social and emotional growth. Furthermore, we have a strong core of family and community partnerships which we would like to continue to grow and support.

Examples:

- Lucy Calkins Language (seed story, watermelon story, small moment, etc), Workshop Model (teaching point, active engagement, small group, share, etc)- Students, faculty and staff are familiar with and use the language, curriculum and instructional approaches consistently throughout the grades. Students are able to transition from grade to grade and know what the language means without re-teaching.
- Behavior expectations posted in common areas/written in handbook and reviewed during performances- Expectations are posted in common areas around the building to ensure staff, students, and visitors know what the expectations are and are able to provide the support needed to ensure they are followed.
- Consistent Behavior Management System in Specials- Specials teachers worked together to create a plan for behavior expectations and consequences that will be followed in all specials. This provides consistency across the student's week as they only need to navigate two management systems (classroom and specials).
- Diversity Leadership Team- energizes, motivates and educates students promoting and inclusive environment where everyone feels valued for who they are. You will find their DES diversity logo outside or on many classroom doors and hear their accomplishments at All School Meetings.
- PAWs- Peer advocacy work group- The school adjustment counselor, with the help of peer coaches, practice the skills learned through the Second Step curriculum to refuse and report bullying. The coaches are provided with additional training targeted to increase active by-standing. This program is designed to decrease bullying behavior across the building.
- Second Step Curriculum and Language- Every student and faculty member are familiar with the second step curriculum and language. With this program, students develop social emotional strategies and foundational learning skills. Skills gained with this program are assessed on report cards.
- Zones of regulation - Our occupational therapist has provided professional development, co-taught and/or lead many lessons using the Zones of regulation curriculum. DES is familiar with the program vocabulary of emotional terms. With this program students are learning self-regulation skills, gain insight as to the perspective of how others see and react to their behavior, are more aware of events that trigger their behavior. They develop toolboxes of calming and alerting strategies, problem solving skills and much more.

- *You Be You*- combining art, literature and diversity awareness to build community. This year every staff member and student painted a rock which was then organized into an art installation in the courtyard that represents the DES community. We are looking forward to another project such as this to kick off the next school year.
- *Coffee Connection* - Parents are invited to meet with the administration monthly with no formal agenda from the school to share ideas and say hello.
- *All School Meetings*- The community is invited to share in student learning at our monthly assemblies.
- *Family training* - This year a committee was established to build parent and school academic partnership. With family feedback we are excited to offer trainings in math, executive functioning/self-regulation, growth mindset, and Second Step.

Special Education

Deerfield continues to offer a full continuum of special education supports and services designed to provide students eligible for special education a free and appropriate public education in the least restrictive environment. The least restrictive as per the Individual's with Disability Education Act is defined as "the maximum extent appropriate, children with disabilities, are educated with children who are not disabled, and special classes, separate schooling, or the removal of children with disabilities from the general educational classroom occurs only when the nature or severity of the disability of a child is such that education in regular education classes with the use of supplemental aids and services cannot be achieved satisfactorily."

With the high percentage of students eligible for special education the focus at Deerfield remains identifying systems of support that allow for interventions to be implemented early and to develop tiered systems of support in which all faculty and staff work collaboratively to meet the needs of all students.

We are a full inclusion school and use a tiered system of support to maximize student achievement. Instructional assistants, under the direction of liaisons, carryout interventions in the general education classroom. This model allows us to serve more students. Instructional assistants are able to work with all children in the classroom, yet have the skills necessary to provide tier three interventions when needed.



Preschool Program:

In 2015, we envisioned a multifaceted expansion of our district-wide preschool programs and, today, we are well underway in meeting our goals. Our preschool budgets are supported by student tuition, school budgets, and state grants. Maintaining a 1:5 staff-to-child ratio is a highly valued fiscal decision that allows us to meet the learning, social, emotional, and behavioral needs of our students. Providing young children with a healthy, language-rich environment in which to learn and grow promotes positive school outcomes and later successes in life. We are fortunate to live in a district that aligns to this precept.

We continue to focus on deepening our family engagement opportunities. The district's Early Childhood Family Discussion Group continues to provide families up-to-date information on topics such as developmental delays, anxiety, the IEP process, sensory processing, and behavioral management. Providing a safe and engaging forum for families to connect with one another continues to be a core value of our preschool programming. Additional family engagement activities focus on developmentally appropriate early learning and social-emotional activities to support kindergarten readiness. Collaborating with staff from our district's Coordinated Family and Community Engagement Grant and other local preschools and family childcare centers, we aim reach more and more at-risk children and their families.

LEAP Program:

The LEAP program services 6 students with multiple disabilities that require direct and explicit instruction in a therapeutic environment and benefit from Applied Behavioral Analysis strategies. The program includes a special education teacher, 4.5 instructional assistants and consultation from Board Certified Behavioral Analyst, occupational therapy, speech and language, and physical therapy providers.

Office of Technology: The Office of Information Technology's mission is to manage one enterprise network that facilitates student learning and supports all major business processes while maintaining a safe and secure environment. This is achieved through professional staff knowledgeable of performing risk management, device life cycle management, strategic planning of all technology projects, daily operational support and professional development training. Since 2013, the entire network infrastructure and major database systems were reconfigured or replaced. The result was a significant increase in the use of technology across all schools. In addition to the growth of hardware devices, a continual increase of quality online educational resources is available to teachers and students for all grade levels. Examples of such resources includes *Babbel Language*, *Brainpop*, *Dreambox* math program, *Mystery Science*, Google G-Suite and *ReadNaturally*. Keeping these services available for use requires significant importance to maintain an operational network with 99.99% availability. In 2016, MCAS and the English Language Learning Testing were also conducted online and this trend will continue into the foreseeable future.

Vision moving forward:

Moving forward we will look to increase our ability to provide high quality targeted small group instruction as we continue to build a multi-tiered system of support (MTSS) for academic and non-academic skills that include:

- high-quality core curriculum and instruction implemented with fidelity
- research-based academic interventions and assessment practices
- research-based behavioral interventions and supports
- universal screening and progress-monitoring
- collaboration and communication between educators and parents.

Respectfully submitted,

Tina Gemme- Principal, Deerfield Elementary School

FRONTIER REGIONAL SCHOOL

Overview:

Frontier Regional School opened in 1954 in the town of South Deerfield, Massachusetts. The school includes students in grades 7 through 12 with an enrollment of 621 students, up from 608 students in 2016. The class of 2017 had 82 graduates, 60% planned to attend a four-year college, 27% a two-year college, (87% higher education), and 12% were undecided and/or planned to enter the labor market. This is consistent with graduates of the class of 2016 where there were 98 graduates: 88% planned to attend institutions of higher education, 4% entered the military, and 8% were undecided and/or entered the labor market.

Current and Ongoing Initiatives

1:1 Chromebook Computer Initiative: Students in grades 7 and 8 were assigned a Chromebook, for school day use, during the 2016-17 school year. The goal is to increase this program to include all Frontier students by 2018.

AP Capstone Program: An application was submitted in July, 2017 and approved in October, 2017 for Frontier Regional School's participation in a newly created AP Capstone Program. The AP Capstone™ is an innovative diploma program from the College Board that equips students with the independent research, collaborative teamwork, and communication skills that are increasingly valued by colleges. AP Capstone is built on the foundation of two AP courses - AP Seminar and AP Research - and is designed to complement and enhance the in-depth, discipline specific study experienced in other AP courses. In AP Seminar, students investigate real world issues from multiple perspectives, gathering and analyzing information from various sources in order to develop credible and valid evidence based arguments. In AP Research, students cultivate the skills and discipline necessary to conduct independent research in order to produce and defend a scholarly academic paper. AP Seminar must be taken before AP Research.

AP Certificate

Students who earn a score of 3 or higher in AP Seminar and AP Research will receive the AP Seminar and Research Certificate.

AP Diploma

Students who earn a score of 3 or higher in AP Seminar and AP Research and also receive a score of 3 or higher on four additional AP Exams of their choosing will receive the AP Capstone Diploma.

AP Seminar Course

AP Seminar is a foundational course that engages students in cross-curricular conversations that explore the complexities of academic and real-world topics and issues by analyzing divergent perspectives. Using an inquiry framework (QUEST), students practice reading and analyzing articles, research studies, and foundational literary and philosophical texts; listening to and viewing speeches, broadcasts, and personal accounts; and experiencing artistic works and performances. Students learn to synthesize information from multiple sources, develop their own perspectives in research based written essays, and design and deliver oral and visual presentations, both individually and as part of a team. Ultimately, the course aims to equip students with the power to analyze and evaluate information with accuracy and precision in order to craft and communicate evidence based arguments.

Professional Development: The Early Release Fridays allowed faculty to participate in sustained professional development. This model supports intensive examination of research based practices that improve student learning.

Early Release Friday Enrichment Programs: While faculty are participating in professional development on Friday afternoons interested students have an opportunity to participate in a number of different activities. Successful programs include: CPR and First Aid Training, Lifeguard Certification at Deerfield Academy, Do it Yourself club, Open Gym, Homework help Center, Tutoring, Gaming club, and Chess club. New clubs are added based on student interest.

Extracurricular Programs: Frontier Regional School offers a variety of co-curricular activities some examples are a 50+ member marching band, 3 plays including a musical, 18+ clubs that include: Art Club, As Schools Match Wits, Biking Club, Coffee House, Community, Cross Country Ski Club, Service Club, Drama Club, FCEP, French Club, Gateways International Travel, Lacrosse, Latin Club, Model UN, National Honor Society, Photography, Robotics, Ski Club, Spanish Club, *Rockin' Redhawks*, Student Council, Weightlifting Club. Frontier has a strong tradition of competitive athletic teams that include: baseball, basketball, cheerleading, cross country field hockey, football, golf, ice hockey, ski team, soccer, softball, tennis, track, volleyball, and wrestling. Many of our athletic programs make regular appearances in post season tournament play.



Special Education: Frontier continues to offer a full continuum of special education supports and services designed to provide students eligible for special education a free and appropriate public education in the least restrictive environment. The least restrictive as per the Individual's with Disability Education Act is defined as "the maximum extent appropriate, children with disabilities, are educated with children who are not disabled, and special classes, separate schooling, or the removal of children with disabilities from the general educational classroom occurs only when the nature or severity of the disability of a child is such that education in regular education classes with the use of supplemental aids and services cannot be achieved satisfactorily."

With the high percentage of students eligible for special education, the focus at Frontier is to vertically align inclusive practices 7-12, increase differentiated instruction within the general education environment, and improve transition services for students 18-22. In order to achieve these goals, it is essential all faculty and staff continue to work collaboratively to meet the needs of all students as one cohesive system of support.

Respectfully submitted,

Darius Modestow - Principal, Frontier Regional School

FRANKLIN COUNTY TECHNICAL SCHOOL

We submit this annual report for 2017 on behalf of the Franklin County Technical School District and its administration, faculty, staff and students.

Enrollment for member towns as of October 1, 2017 was 446 students with town breakouts as follows:

Bernardston	27	Erving	29	Montague	76	Sunderland	10
Buckland	7	Gill	10	New Salem	3	Warwick	10
Colrain	17	Greenfield	97	Northfield	30	Wendell	9
Conway	9	Heath	13	Orange	63	Whately	9
Deerfield	14	Leyden	7	Shelburne	6		

Franklin County Technical School awarded 112 diplomas to our seniors in June of 2017.

Massachusetts students are required to pass the MCAS in order to receive a high school diploma and once again our students were very successful in meeting this high academic standard. FCTS has maintained Level 2 Accountability status for the last four years. Our overall Progress and Performance Index (PPI) moved from 17% in 2012 (Level III) to 31% in 2014 (Level II) and have maintained Level II status ever since, with nearly 30% growth each year. Additionally, the district met the goals set by the Department of Education for passing rates of students of high risk with disabilities.

Franklin County Technical School has distributed high school diplomas to more than 97% of its students with nearly 70% joining the regional workforce and 30% moving on to post-secondary education or armed services. The FCTS dropout rate is significantly below the state average.

On June 23, 2015, Franklin County Technical School District was fortunate to have received approval from all nineteen member towns to participate in a bond authorization which allowed FCTS to fund the MSBA 73.89% reimbursed Window and Door Replacement Project, as well as afford FCTS the opportunity to repair its twenty-year-old roof and ensure paving upgrades of its forty-year-old driveway, track, parking lot and associated areas, which were original to the school in 1976. Payment for the bond will begin to impact member towns in FY19. FCTS now has state-of-the-art exterior energy efficient doors and windows, new parking lot paving and lights, track, basketball courts and a new silicone roof coating. In addition, FCTS has added new interior doors and handles to bring us into ADA compliance. FCTS administration and teachers were instrumental in utilizing vocational students to support electrical, plumbing, and landscaping associated with the projects. Students were digging trenches to lay conduit for lighting, running heavy equipment to support installation of parking lot lights, providing landscaping for courtyards, removing shrubs, trees, and replanting vegetation, which saved the district an estimated \$100,000.

Franklin County Technical School's technical programs have been busy with community-based projects that are used as learning opportunities. Every year the shop programs, with instructors and students, embrace the authentic work that is done in the communities. These activities engage students in a way that builds skills and pride on work sites. Project work is treated as an immersive activity, with guidance and professional direction by instructors. Due to the instructional nature of the work, duration of a project may increase, but costs associated with a project to our cities and towns are significantly decreased. Students from Electrical, Plumbing, Carpentry, Landscaping/Horticulture, Auto Technology, Welding and Collision Repair are involved in repair and upgrading activities on campus that save FCTS money as compared to associated costs with hiring contractors. What follows are some examples of the ways in which we serve our communities: Annually, FCTS faculty, staff and students donate to food drives for needy families and organizations throughout Franklin County.

This year, responding to the immense needs as a result of the hurricane that damaged Puerto Rico, students and staff participated in money drives and supplies for the island residents. Our Culinary Arts program again participated in the “Senior Safety Expo” at the Schuetzen Verein in Gill. This event, run by the Franklin County Sheriff’s Office, focused on safety for our senior citizens. Seniors throughout Franklin County, and beyond, attend the event. Culinary also prepares soups for the Hope & Olive “Soup and Games” night that benefits various local organizations.

Our Pre-Employment or (PEP) program provides specialized instruction and training for students with disabilities, donates to the Dakin Animal Shelter and Ronald McDonald House.

In Greenfield, Carpentry students continue to build cabins at Camp Keewanee. They also built the new athletic storage building for Greenfield High School. The Electrical program continues to annually provide electrical and other setup activities for the Relay for Life, and they are assisting Habitat for Humanity with the electrical wiring for the house being built on Smith Street. The Landscaping/Horticulture program has worked on the Greenfield Veterans’ Memorial Field, provided irrigation consultation for Lunt’s Field, and the students and instructors have been going to Adult Day Health Services to work on floral design with the clients. Health Technology is very active in Greenfield, with students conducting clinical and community service work at GVNA Adult Day Health, Arbors Assisted Living Facility, NELCWIT/GVNA, Recovery Project, and Buckley Nursing Facility.

In Turners Falls & Millers Falls, the Landscaping/Horticulture program has worked on the Newt Guilbault fields to rework infields, conducted streetscape planting refurbishing and is now growing naturalized plants for the airport. Students also participate in the Source to Sea cleanup. The tree nursery is doing well, with the trees developing until their eventual planting in Turners/Montague and Greenfield.

In Shelburne, Landscaping/Horticulture does an annual clean-up of Hill Cemetery. Plumbing/Heating students installed AC units into St. Josephs; and in a joint project, the Landscaping program, Collision & Repair Program and Welding program are all working on the removal, repair, refurbishing and reinstallation of the Bridge of Flowers ornate collection boxes.

In Erving, Landscaping/Horticulture has an ongoing hardscaping project for the Riverfront Park. The FCTS house building project is taking place on Central Street in Erving. This project is building skills for carpentry, electrical, plumbing and landscaping students, and is adding a nice home to the community.

An assortment of activities in other communities took place that included the rebuilding of a sign for the Pine Notch Cemetery in Deerfield, building winserts for the Sunderland Town Energy Committee, greenhouse help for Charlemont-Hawlemont School, installing drip edge for the Charlemont town halls cleanup and pruning for the North Cemetery in Leyden, along with replacing their wishing well.

Our partnerships with our communities are important for our programs, and we thank those who allow our students the opportunity to practice their trades out in the field.

Respectfully,



Mr. Richard J. Kuklewicz
School Committee Chairman



Mr. Richard J. Martin
Superintendent-Director

Franklin County Technical School District Committee 2017

Bernardston-Lloyd J. Szulborski; Buckland-Laura J. Earl; Colrain-Nicole Slowinski;
Conway-Brian Kuzmeskus; Deerfield-Vacancy; Erving-Robert F. Bitzer; Gill-Sandy Brown;
Greenfield-Paul R. Doran, Christopher L. Joseph, Mark Leonard, Mark M. Maloney;
Heath-Arthur A. Schwenger; Leyden-Gerald N. Levine; Montague-Richard J. Kuklewicz, Chairperson;
Dennis L. Grader; New Salem-Angela Fournier; Northfield-Scott Milton; Orange-Clifford J. Fournier,
Secretary; Linda R. Chapman; Shelburne-Angus Dun, Vice-Chairperson; Sunderland-James Bernotas;
Warwick-A. George Day, Jr.; Wendell-Jeffrey D. Budine; Whately-Donald C. Sluter



RESIDENT SERVICES

SOUTH COUNTY SENIOR CENTER

Marlene Johnson, Director
Sue Corey, Program Coordinator
Jonathan Edwards, Board of Oversight Chair (Whately)
Tom Fydenkevez Board of Oversight (Sunderland)
Trevor McDaniel Board of Oversight (Deerfield)

The South County Senior Center serves the Towns of Deerfield, Whately, and Sunderland welcoming seniors from all over the area. We are currently open three days/ fifteen hours per week with many programs and services including a congregate meal offered during this time.

Membership and participation levels continue to grow as the number of seniors has increased within the three towns. As of this writing we have 283 members. During the past year, we have felt positive effects of this growth as we fit more people and events into the first floor of our 125-year-old school building. The year 2017 brought many positive changes; first and foremost, we have welcomed 56 new participants; nine from Sunderland, seven from Whately, 34 from S. Deerfield, 3 from Greenfield, one from CT (Daughter of a mother who is a member), two from Hadley, one each from Conway, Easthampton and Shelburne.

We continue to be proud recipients of a Title III or Church Street Home Grant from Lifepath in Greenfield, as well as Formula and Service Incentive Grants from MA Executive Office of Elder Affairs. These grants assist the center so we can continue to provide enriching programs.

The Service Incentive Grant is for the Outreach Coordinator position which is filled by Meg Ryan who has added 11 new seniors, from the previous eight seniors that the last Outreach Coordinator was visiting. The Outreach Coordinator position is a 15 hour a week position. This grant will be coming up within the next few months for renewal, and the South County Senior Center will apply. If we receive the grant again, it will be for the next three fiscal years with each year seeing an increase in hours and money for this particular position.

During this past year, we have opened the center on Tuesday and Thursday for two Yoga groups that meet weekly. Attendance continues to increase for these groups with at least 15 seniors participating on a weekly basis. The center has had many events and programs including: 39 Community Education programs, 119 Cultural Events (which increased by seven because we received grant money from Whately, Sunderland and Deerfield Cultural Councils, which we are grateful for). We had 35 Health Screenings which was an increase of 15 from last year, four Informational presentations from local pharmacies, assisted living facilities, fraud and Franklin County DA services, and, 161 recreation and special events.

This past fiscal year, the senior center had three main events that allowed us to have some relaxing time with our present seniors and offered an opportunity for us to attract new members. In August, we had our Annual BBQ outside. Many of the local restaurants, Eaglebrook, and Deerfield Academy donated food and supplies. We had wonderful volunteers from Deerfield, Whately and Sunderland Police departments, Franklin County Sherriff's Department and South County TRIAD. We had over 80 seniors participate and enough food for them to take home.

November started the season off with our fabulous Annual Potluck luncheon: each senior who attended either brought their favorite dish or made a donation. We are thankful to Franklin County Sheriff's Department who donated turkeys and all the volunteers who assisted in making this luncheon a success.

In December, we were able to have our Annual Holiday Party with Jimmy Mazz as the entertainer. We were thankful to receive a monetary contribution from the Knights of Columbus Council 15197 here in Deerfield, and the American Polish Club let us use their venue, making it possible.

Once again, we received funding for this upcoming fiscal year from the three local Cultural Councils so we can present the following upcoming events for our members and future members. The center will be sponsoring a three-part series called "Mt. Sugarloaf: What's the Story". This program will feature a three-part interactive investigation of Mt. Sugarloaf that allows participants to write their memories and knowledge that they have regarding the mountain's history. The second program will be in April with the Visioning BEAR singers for an environmental awareness presentation and third, a special performance by Steve Henderson, "An Accidental Wedding" that will take place in May.

The South County Senior Center continues to lend our medical equipment to seniors who need some extra help with walkers, wheelchairs, canes and shower equipment. The last Fiscal Year, we were able to lend 20 items of medical equipment to seniors in need. Our goals for 2018 continue to be our priority. We are planning to have an educational and wellness fair for our seniors, add another Tai Chi class on Wednesday afternoons and add more trips with the use of Wrisley's van.

Respectfully submitted,

Marlene Johnson
Director

TILTON LIBRARY

Elected Officials:

Satu Zoller 2018
Ann Mary Cloutier 2019
Grant Bialek 2020
Marjorie Shearer 2020
Kathleen O'Rourke 2020

Appointed:

Nancy Maynard
Sharyn Paciorek
Cynthia Von Flatern
Elizabeth Schmitt

Tilton Library – Deerfield's Public Library

Mission Statement: *Tilton Library seeks to inform, enrich and entertain in a spirit of community, for lifelong learning.*

Programs in celebration of Tilton Library's 100th anniversary continued through October 2017 and included an antiques appraisal, discussion of Booth Tarkington's 1916 novel "Seventeen" and a Robert Frost talk, whose poem, "Stopping by Woods on a Snowy Evening" was published in 1916. Art featuring Tilton Library, as depicted by Deerfield Elementary School and the Bement School students, was displayed at the Library in May. An ice cream social, in honor of the Library's 100-year friendship with the South Deerfield Women's Club, and a talk, "Accidental Benefactor" about Library namesake Chauncey Tilton, were also held. An evening social, which included a raffle drawing for a commemorative anniversary quilt was the concluding event.

In January, the Library submitted an application to the Massachusetts Board of Library Commissioners for a Massachusetts Public Library Construction Program grant to expand the existing building. The application was based on information gathered during the planning and design phase of the previous year. In July we learned that Deerfield was placed on a waiting list to receive a \$3.9 million grant which reflects 50% of the total estimated project cost.

During the year, library staff participated in customer service training with Sunderland Library staff, attended CWMARS sponsored workshops and meetings and were introduced to AED and CPR techniques. In October the library director attended the New England Library Association's annual conference in Burlington Vermont.

Story time, English conversation for new speakers, book discussion groups, summer reading, elementary school classroom visits and free music programs continued. New programs included back yard playtime, all-ages creative art programs, a Lego building challenge and book discussion sessions for middle grade students and for parents.

Programs sponsored in part by Deerfield Cultural Council were a six-week yo-yo workshop and a toy train talk and display for train enthusiasts. Author Michael Ponsor gave a talk in October and programs celebrating the birthday of Henry David Thoreau were held in collaboration with Sunderland Public Library in the summer. The Library continues to collaborate with Frontier Regional Coordinated Family and Community Engagement as space allows.

Generous donations were made to Tilton Fund's 2017 annual appeal. Contributions to the library were made in honor of family members of South Deerfield Women's Club and in memory of Leslie L. Thomas, Elizabeth Hollingsworth and Joseph Savage Sr. Grants for books and unrestricted use were given by Barker Family Charitable Fund, Oakes Family Charitable Fund, Elizabeth and Frank Odell Family Fund and Anonymous. Proceeds from fundraising events sponsored by Tilton Fund, Inc. and Friends of Tilton Library paid for library programs, museum passes for free or reduced admission for use by library patrons, equipment and furniture purchases, travel, conference and membership fees for library staff.

The library continues to depend on loyal volunteers to help with shelving children's books, book delivery to homebound residents, installing art for our monthly art displays, setting up for programs, weeding the front garden, recycling magazines, repairing books, stuffing envelopes and other tasks as needed.

The Board of Trustees worked closely with the capital fundraising committee to raise funds in anticipation of an expanded library building, recognizing that lack of space for parking, people and books continues to present a challenge to library users and staff. Trustees also reviewed and updated policy, monitored the library budget and goal attainment as outlined in the yearly action plan and advocated for the mission of the library in community settings.

Tilton Library is open Monday 1-8; Tuesday 1-5; Wednesday 10-5; Thursday 1-8; Friday 10-1 and Saturday 10-5. Visit us on our website www.tiltonlibrary.org anytime to reserve books, DVDs, audiobooks and to borrow from our shared digital collections through Overdrive, Axis 360, Biblioboard and EBL.

Respectfully submitted,

Sara Woodbury
Library Director

Tilton Library Staff





Teens Waiting Their Turn to Look at Books



Les Thomas – Library Trustee 1960-1988
Library Volunteer & Friend 1956-2017



Judge Ponsor – Author Talk

RECREATION COMMITTEE AND PARKS AND RECREATION DEPARTMENT

Committee Members (Current):

Rob Ackermann, Chairman
Eileen Skribiski-Banack
Beth Brown
Jeff Galli
Chuck Knight
Rod Warnick
Becky Zoly

Recreation Department Director: Sue Antonellis

The 2017-2018 year has shown a continued pursuit of program developments and offerings for residents by the Deerfield Recreation Committee and Department. The department provides comprehensive programs and facilities for adults & children. These programs are a vital part of the community promoting physical activities, recreation, entertainment, art, family and certification programs as well as providing a social network and major health and wellness outlets for all who are involved.

The Deerfield Recreation programs are part of a regionalized effort with surrounding towns, collaborating and meeting with the Chairperson or Directors of Conway, Hatfield, Hadley, Sunderland and Whately. The coordination requires regularly scheduled organizational meetings to ensure the needs of our community's teams and leagues are met and carefully programmed and scheduled.

Overall, the department had a successful year with over 750 residents participating in our programs. Our new programs were also well attended.

Throughout this past year, a variety of programs have been offered. These programs all require similar administrative support including selection of coaches, teams, team drafts, scheduling of practices and games, scheduling of fields/facilities, hiring and training referees, umpires, instructors, etc. The programs offered this year includes:

CHILDREN'S PROGRAMS

- **Soccer** – Our Start Smart Soccer program, for ages 3 & 4, continues to grow with the help of soccer players from Deerfield Academy. We had 166 players in the entire program.
- **Field Hockey** – Grades 3-6. Deerfield runs the program for girls from the Union 38 towns. Members of the Frontier Field Hockey team also volunteer their time. We had 28 players.
- **Volleyball** – Grades 3-6. Sunderland runs the program for girls from Union 38 towns, but Deerfield has a highly active set of girl participants.
- **Basketball** – Grades 1-9 play teams from Conway, Hadley, Hatfield, Sunderland, and Whately. Grades 7-9 combine kids from Frontier to form teams. We had 123 players.
- **Baseball** - Grades K-4- This program involves team play and organizations from Conway, Hadley, Hatfield, Sunderland, and Whately. We had 75 players.

- **Softball** – Grades 2-6. This program combined girls from Union 38 towns. The Recreation Directors from Deerfield and Sunderland organized and implemented this program. This year we also have a team for grades 7 & 8 because many girls wanted to continue to play on a recreational team. We had 81 players.
- **Summer Program** – Grades K-6. This program was very well attended. We were full 3 of the 4 weeks in the morning sessions. We had 97 participants.
- **Dodgeball** – We offered 2 4-week sessions of dodgeball in the fall and spring. Both sessions were full with 30 children registered each session.
- **Mini Golf Tournament**– a free event for children and their parents.
- **Flag Football**– With the help of Suburban Football coaches we had flag football for the first time. This was extremely popular with 43 children in grades kindergarten –grade 6 playing twice a week.
- **Scholarships**– We offer scholarships for high school students who are dedicated and give back to the local community through work and volunteer efforts in assisting the department. The students who have helped in the department during their high school years as referees, umpires, scorekeepers, councilors, help at clinics, assessments and special programs are encouraged to apply. We have supported 32 students through our scholarship program.

ADULT PROGRAMS

These adult programs are open to surrounding towns, but Deerfield residents have first priority. There is an additional fee of \$5.00 for non-residents. All of these programs have participants ranging in age from the mid-20's to mid-70's.

- **Pilates** – We offered beginner and intermediate classes this year.
- **ZUMBA**

FAMILY PROGRAMS

- **Family Fun Night** – Four nights during the summer for parent's vs kid's games of kickball, wiffleball and dodgeball.
- **Ice Skating at Eaglebrook** – Between 20-50 people attend each week.
- **Discount Tickets** – Six Flags New England
- **Parents Night Out** – Parents were able to drop off their children for 3 hours. We provided dinner, a movie, crafts and games in the gym.
- **Movie Nights** – A fun night with kids bringing sleeping bags and watching a movie in Town Hall.
- **Playful Engineers** – a very well attended hands on STEM workshop for grades 1-6. There was lots of building with dominoes, pulleys, tracks, cars, gadgets and gizmos.

COMMUNITY EVENTS

- **Summer Concerts** – Three Fridays in July, various bands- a free event
- **Santa’s Workshop** – Around 70 kids and over 150 people in attendance. A large variety of crafts were available for the children to make and take home, a magician, Deerfield Academy, and the Recreation Department provided food for the snack bar, each child was given a free drink and cookie, over 50 cards to veterans were brought to the Soldier’s Home in Holyoke, over 60 lbs. of food donations were brought to the Western Mass Food Bank, seniors made 15 phone calls as Santa Claus. Donations were also received from the Polish American Citizens Club and the Deerfield Police Relief Association to help defray the cost.

SENIORS

- **Summer Concerts**
- **Indoor Walking at Frontier**
- **Phone calls from Mr. & Mrs. Claus**

Information regarding registration and upcoming events can be found on the town website: www.deerfieldma.us, Deerfield Recreation Department on Facebook, newsletters distributed through Deerfield Elementary, and on the sign on the Town Common.

The Department has continuous correspondence with local schools for mutual support – Deerfield Elementary, Frontier Regional, Deerfield Academy and Eaglebrook School. We extend our appreciation to these groups for assisting the community in offering a space for these valuable programs. Without their continued assistance, recreation for the town residents would be minimal.

The Recreation Committee would like to thank the Selectboard, the Deerfield Town officials/staff, the Deerfield Highway Department, the Deerfield Police Department, the Pocumtuck Valley Memorial Association, Sokoloski’s Landscaping, The Polish American Citizen’s Club, Bement School, the many businesses that contribute throughout the year, the youth participating in community service and others for their continued interest and support in our committee’s efforts.

Within the community, there are always those individuals and businesses that contribute that extra time and effort to volunteer for recreational activities. These include coaches, assistants, officials and scorekeepers, event organizers and program supporters. The Committee would like to extend a special thanks to your continued endeavors to support the community of Deerfield.

Due to the Deerfield Recreation Committee’s work this year, the committee remains active in continuing our ambitious efforts. We strive to maintain a minimal growth budget by creating and enhancing our programs to be self-funded where possible and to support the residents’ financial concerns of taxation growth by keeping fees low and also giving residents the choice of a user’s pay programming philosophy. We would like consideration from the town’s residents to support our current budget requests to maintain our Parks and Recreation Department for a broad cross-section of the community and to ensure a healthy and active community wellness initiative.

The Deerfield Recreation Committee continues to investigate avenues for providing strong recreation programs for the residents of Deerfield. While we make progress toward that, we will continue to pursue the future vision of satisfying the health, well-being and recreational needs of our youth, adults and senior citizens. As we do, we welcome the residents to continue their contribution to the recreational development by providing comments, suggestions, assistance, and most of all, participation. Deerfield's recreational activities are contingent upon volunteer help from the community, regardless of age, and all are welcome. Our goal is to provide a well-rounded program for Deerfield's residents to utilize. It is one of the tangible ways we enjoy the high quality of life in our community and the preservation of our parks, fields and open space for the enjoyment of both the current and future generations. Recreation provides both opportunities to participate and to give back to our community. We thank the Town of Deerfield for their continued support in this worthy endeavor.



REGIONAL PARTNERS

COOPERATIVE PUBLIC HEALTH SERVICE

Activities in Deerfield -- 2017

The Town shares a Public Health Nurse with other members of the CPHS, a health district based at the Franklin Regional Council of Governments. CPHS activities in Deerfield during 2017 included:

- The Public Health Nurse held 50 weekly walk-in wellness clinics at the Deerfield Town Offices where 155 Deerfield residents made 832 visits with the nurse for health screening services and assistance with management of chronic illnesses, including 7 residents who received 33 home visits.
- The Public Health Nurse provided town residents with reference materials and health self-management supplies such as medication schedules, pill sorters, personal health records, Files of Life and medication lock boxes with assistance from a grant from the Franklin County Opioid Task Force.
- The Public Health Nurse offered mercury thermometer collection and exchange and sharps disposal/container exchange in collaboration with the Franklin County Solid Waste Management District at every wellness clinic. 116 sharps containers and 6 thermometers were exchanged for CPHS residents over the year.
- The Public Health Nurse completed state-mandated infectious disease investigations, reporting and case monitoring as needed for 220 CPHS district cases including 75 Deerfield cases, 24 of which required investigation and reporting.
- The Public Health Nurse coordinated vaccine and supplies for flu clinics in CPHS towns serving 849 individuals with the help of Medical Reserve Corps members, GCC nursing students and community volunteers. In 2017, these included flu clinics held at the Town Hall, South County Senior Center and Deerfield Elementary School where 341 area residents were vaccinated.
- Staff facilitated two “Planning Together for Healthy Aging” community conversations held at The Senior Center in Shelburne Falls inviting Boards of Health, Councils on Aging, LifePath, Inc. and other local and regional representatives.
- The Public Health Nurse worked with nursing students from UMASS, Elms, and Colby Sawyer to support established Deerfield public health goals, including medication management for homebound seniors, developing a healthy aging planning process and other special projects.
- The Public Health Nurse assisted the Town to access and implement a Hampshire Insurance Trust employee wellness grant supporting projects promoting health and wellness of the Town’s employees.
- Through a district Food Safety grant, local residents and businesses were offered low cost ServSafe, Choke Saver and Allergen Trainings.

Deerfield’s representatives to the CPHS Oversight Board are Kip Komosa, Board of Health Member, and Richard Calisewski, Health Agent. For more information: www.frcog.org



FRANKLIN COUNTY REGIONAL RETIREMENT

Annual Report for the Calendar Year Ending December 31, 2016

To the reader:

The Franklin Regional Retirement System is a government agency that serves the 530 retirees, 51 beneficiaries, 987 active employees, and 557 inactive members of the towns and agencies in Franklin County. We are organized under Chapter 34b, and subject to the provisions of Chapter 32 of the Massachusetts General Laws. We receive oversight on the state level from the Public Employee Retirement Administration Commission (PERAC). We contract with an independent auditor to do a full audit of our system each year. We also contract with an actuary to perform a complete actuarial valuation every two years. PERAC audits our operations and financial records every three years.

The retirement benefit we provide replaces participation in the Social Security system and is described as a “defined benefit”, which means that we pay monthly retirement benefits based on the age, salary, and number of years worked at the time a member of our system retires. To be a member, an employee in one of our government units must be working in a permanent position scheduled at 20 hours or more per week and earning \$5,000 or greater annually. Funding of these benefits begins with deductions from the member, and, combined with matching funds from the employing unit, are invested in a mix of stocks, bonds, and indexed funds. Investment earnings are a large part of the funding of retirement benefits, and the allocation of those funds are spread to a variety of sectors to take advantage of positive activity as it occurs in each sector. Please make note of our investment performance percentages in the chart on the next page.

Up until 1988, we were a “pay-as-you-go” system. In 1988 it was legislated that we begin saving to become “fully funded” over the ensuing 40 years. Fully funded means we have enough in reserves to pay for all the current and future potential benefits of our present membership. At the end of 2016, we are 75% funded at 28 years (70%) into the 40-year mandate.

Our fiscal year is the calendar year; therefore, our annual report is not filed until May of the subsequent year, and as a consequence the information provided herein will be a year old by the time you read this. Current reports and information can be found on our website: www.FRRSMA.com.

What follows is a synopsis of our annual report, as filed with our State oversight commission, PERAC. The full PERAC report can be read on the “Finances” page of our website.

telephone: 413-774-4837

fax: 413-774-5677

e-mail: Admin@FRRSMA.com

	CY 2016	CY 2015	CY 2014
Balances			
Cash	927,926	1,027,504	1,370,581
Investments	124,166,637	115,356,788	118,166,255
Receivables	333,708	448,896	523,687
Payables	1,622,175	1,376,958	81,595
Annuity Savings (members)	28,830,926	28,029,622	26,866,304
Retirement Reserves	98,219,520	90,180,524	93,275,814
Revenues			
Member's contributions	3,671,628	3,513,770	3,270,926
Towns, Schools, Agencies	5,875,582	5,645,116	5,418,158
Retirement Cost Sharing	460,054	472,213	466,031
Miscellaneous Revenue	9,928	20,122	19,414
Investment Income (net)	10,744,197	1,259,131	9,063,675
Expenses			
Retirement Benefits	9,113,301	8,432,951	7,980,270
Operating Expenses	498,301	469,365	403,803
Investment Expenses	703,498	687,629	720,626
Retirement Cost Sharing	1,289,229	2,884,282	3,028,026
Refunds to Members	316,759	368,098	372,232
Investment Performance			
Target	7.75%	7.75%	7.75%
Since 1984	8.36%	8.34%	8.59%
10 years	6.17%	6.57%	7.25%
5 years	10.20%	8.49%	11.39%
Current Year	9.16%	1.11%	8.42%
Demographics			
	01/01/2016	01/01/2014	01/01/2012
Members' Average Age	48.30	48.30	49.00
Members' Average Service	10.50	10.50	10.90
Members' Average Salary	35,966.00	33,249.00	32,333.00
Retirees' Average Age	72.30	72.10	72.10
Retirees' Average Pension	15,274.00	14,164.00	12,931.00
Disabled Members' Average Age	58.00	56.40	n/a
Disabled Members' Average Pension	26,353.00	26,052.00	n/a

Dale Kowacki
Executive Director
Franklin Regional Retirement System

FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT

To the Residents of the Solid Waste District:

The Solid Waste District was formed in 1989 to help Franklin County towns manage all aspects of their solid waste – recyclables, organics, hazardous waste, wastewater treatment sludge, and trash. We continue to provide assistance to twenty-two-member towns through administrative support, professional consultation, trainings, and outreach to residents and businesses.

A review of recycling tonnage for 2017 shows an increase in the amount of recycling tonnage compared to 2016. District residents recycled almost 1,800 tons of paper and 1,200 tons of mixed containers, which were processed at the Springfield Materials Recycling Facility.

In 2017, the District sponsored spring and fall “Clean Sweep” collections for bulky items, electronics, tires, appliances, and anything too big to fit into a trash bag. Over 56 tons of material were recycled or disposed of from the two collections. A total of 576 households participated in these collection events.

We held our annual household hazardous waste collection in September 2017. This event allows residents to properly dispose of toxic cleaners, automotive products, pesticides, and other toxic products. A total of 360 households participated in this event. 52% of participants were using the collection for the first time.

We applied for and received grants from the Massachusetts Department of Environmental Protection worth \$84,400 for District towns. Some grant funding is a result of a town’s successful waste management infrastructure. Other grants include equipment to make town transfer stations more efficient.

We continued to bale wood pellet bags and agricultural plastic in our second year of this recycling program. We manage the recycling and composting program at the Franklin County Fair and assist other events with waste reduction efforts. We work in each school system helping with waste management bids and with fostering sustainable waste reduction programs.

If you have questions about District programs, call us at 413-772-2438 (MA Relay for the hearing impaired: 711 or 1-800-439-2370 TTY/TDD), visit our website at www.franklincountywastedistrict.org or visit us at 50 Miles Street in Greenfield.

Jan Ameen - *Executive Director*

Chris Boutwell, Montague - *Vice-Chair*

Jonathan Lagreze, Colrain - *Chair*

MA Swedlund, Deerfield - *Treasurer*

FRONTIER COMMUNITY ACCESS TELEVISION

The year 2017 was one of geographical and technical transition for Frontier Community Access Television. After spending eight years in the former Leo's TV building in downtown South Deerfield, FCAT moved to a new space in the second floor of the Sunderland Town Hall.

The decision to leave Deerfield was not made lightly. We spent the better part of a year searching for an affordable site in South Deerfield which not only accommodated our needs in terms of production and office space, but was also fully accessible to the public, which 8B Elm Street was not. Fortunately, Sunderland was amenable to having FCAT take over much of the second floor of town hall, and the move has been a great one for our organization.

On the technical front, FCAT now has a brand new, state-of-the-art broadcast server. The new server, which we purchased from Castus, allows us to broadcast in full high definition while allowing us access to additional graphics and tools which will greatly enhance our ability to serve our towns. One such new feature is a graphics crawl function which will allow FCAT to scrawl breaking news information over our channels in times of emergency. We've already done this a few times during snow and winter weather events, and it has proven to be quite effective.

We've also beefed up our coverage of local government, as well as events at Frontier Regional School, particularly high school sports. It was a challenge during a very successful fall where just about every Frontier team went to the post-season, but we were happy to get as many of those games as possible on our channels and our fcatformedia page on You Tube.

There are many challenges for FCAT to tackle heading into 2018. Our top priority in the first part of the year will be to address a number of technical issues in Whately. For far too long, residents have been unable to watch meetings live on channel 15. Our plan is to fix that, as well as take over management of channel 15 in Whately and Sunderland, in accordance with the new ten-year cable contract signed with Comcast this past year.

There is also build-out work to be done on our broadcast studio in Sunderland Town Hall, and we will be working to finalize operating agreements with all four of our member towns. New bookkeeping rules announced by the Mass. Department of Revenue last year for public access television require towns to treat operating revenue for access stations as part of the annual town budget. FCAT has approved such an agreement already with Sunderland, and will be looking to put similar pacts in place with Conway, Deerfield and Whately in the coming year.

We also plan to be quite active in chronicling the upcoming Sunderland 300th anniversary, and are in the planning stages for a series of Deerfield "living history" projects to be incorporated in Deerfield's upcoming anniversary in 2019.

It should be an exciting year. Thanks for watching and supporting Frontier Community Access Television, and we look forward to doing our best to serve your community in 2018.

Christopher Collins
General Manager, Frontier Community Access Television

FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS

FRCOG Services to Deerfield – 2017

The Franklin Regional Council of Governments provides a variety of services, programming, and advocacy to the municipalities of Franklin County and to the greater Franklin County region. Our Planning Department assists with local planning issues, such as zoning and local hazard mitigation planning, and also works on larger regional projects. Our municipal service programs — Collective Purchasing, Cooperative Public Health, Cooperative Inspection, and Town Accounting — are available to any municipality that needs them. Partnership for Youth continues to provide substance use and chronic disease prevention. And our Regional Preparedness and Homeland Security Programs provide a variety of aid and assistance to our first responders and health emergency officials. The FRCOG's 2017 Annual Report, available in April of 2018 and on www.frcog.org shortly thereafter, will highlight our work over the past year. Specific services to the Town of Deerfield in 2017 are listed below.

Collective Bidding & Purchasing Program

- Deerfield contracted with the FRCOG to receive collective bid pricing for up to 24 different Highway Products and Services. Total estimated highway needs for FY18 is \$545,443.
- Deerfield participated in the #2 Fuel, Gasoline, and Diesel Fuel bids.
- Deerfield participates in the Dog Tags and Licenses collective bid program.
- Deerfield Elementary and Frontier Regional School are participants in the Fire Alarm Testing and Maintenance Program.

Cooperative Public Health Service Health District

Deerfield is a shared services member of the CPHS health district, sharing a nurse with 10 other communities. *Please find the services provided by this FRCOG program as a separate entry to the Deerfield Town Report.*

Partnership for Youth

- Staff conducted a Teen Health Survey to assess teen attitudes and behavior among middle and high school students. Staff reported to Frontier Regional School administrators on results from 261 Frontier students, representing 84% of the 8th, 10th, and 12th grade classes. Survey data meets federal requirements for the school and is valuable for grant-writing and program planning.
- Staff worked with the Deerfield Police Department to complete 1 round of alcohol compliance checks at open licensed establishments, a strategy proven to be effective at reducing youth substance abuse. One hundred percent (100%) of establishments in Deerfield were in compliance at the checks.

Planning and Development Department

- Staff provided information on the history of the 2001 North Main Street Bridge TIP project to the Town Administrator and the Highway Superintendent.
- Staff provided the Town Administrator and the Highway Superintendent with the Road Inventory File for Deerfield, as well as other information on County Roads and discontinuance procedures.
- Staff provided the Town Administrator and the Highway Superintendent with maps showing the town's roadway functional classifications, and the town's bridges and culverts.
- Staff assisted the FRTA with route and schedule changes for the fixed route system.

- Staff provided technical assistance with the Massachusetts Complete Streets funding program.
- Staff conducted an inventory of public street trees in sections of South Deerfield and Old Deerfield.
- Staff drafted a report focused on promoting economic activity in South Deerfield Center, as funded by the 2017 District Local Technical Assistance program. This report includes an evaluation of parcels in the Center, items discussed at a focus group of business and property owners, and recommended action items.
- Staff provided technical assistance to the Planning Board under a contract between the Town of Deerfield and the FRCOG Planning Department for on-going planning assistance as needed.
- Staff worked with the Deerfield Energy Resources Committee to prepare and submit to the DOER, Green Communities Annual Reports for 3 fiscal years (2015, 2016, and 2017).
- Staff continued to work with stakeholders involved with updating the Mahican-Mohawk Trail map and planning project.
- Staff provided technical assistance to Planning Board with respect to recreational marijuana legislation and zoning.

Regional Preparedness Program

- Staff assisted with the implementation of an Efficiency and Regionalization grant to establish the Pioneer Valley Mosquito Control District.
- Selectboard members, Board of Health members, the highway superintendent, and the police chief participated in a tabletop exercise to test the Frontier Emergency Dispensing Site Plan.
- Two Citizen Corps volunteers provided a total of 9 hours of assistance to the Town's 2 flu clinics.

Special Projects

- Staff organized and facilitated educational information meetings for individual members of several Town energy committees, including presenting information on various topics and conducting follow-up communication.

Workshops & Training

The following list represents the FRCOG workshops and training sessions that Deerfield public officials, staff, and residents attended, and the number in attendance.

Municipal Official Continuing Education Series

OPEB Trust Law — 1

Public Records Law Update — 2

Marijuana Legalization: Municipal Roles and Options — 2

Partnership for Youth

TIPS Alcohol Server Certification — 9

Retail Liquor Store Certification — 3

LifeSkills Curriculum for Teachers — 3

Emergency Preparedness & Response

Emergency Dispensing Site Drills — 6

Chemical Safety — 2

Getting the Word Out When It Matters: Risk Communication Skills — 1

Stop the Bleed/Tourniquet Use — 1

Handheld GPS Unit Use — 7

Pediatric Psychological First Aid — 1

EOC Operations and Planning — 3

Behavioral Analysis & Targeted Violence — 7

Cooperative Public Health Service

Food Safety Certification — 1

Climate Change Resiliency — 4

OLIVER SMITH WILL

February, 2018

To the Residents of the Town of Deerfield

RE: SMITH CHARITIES' FISCAL YEAR DISTRIBUTIONS

During Smith Charities' fiscal year, February 1, 2017 – January 31, 2018, the following Applicants from Deerfield were paid as beneficiaries under the Oliver Smith Will:

<u>Beneficiary Type & Total</u>	<u>Amount</u>
Widows - 3 Received a gift totaling	<u>\$1000.00</u>
	\$1000.00 Total

Leonard Grybko, Jr., Elector
Under the Oliver Smith Will

BENEFICIARY TOTALS

During the past year, one (1) tradesperson was enrolled. Loans of \$600 each were made to four (4) apprentices; the notes of four (4) tradespersons have been surrendered and the benefit of \$600 granted to each. Two (2) new student nurses were enrolled under the Nurses' Program, and one (1) nurse who earned her degree received a gift of \$600 each. Twenty-five (25) widows have been paid a total of \$9,000 and three (3) brides have received the marriage gift of \$100 each. The total sum disbursed as gifts to beneficiaries was \$19,214, which includes \$6,914 that was paid to the City of Northampton for the account of Smith's Agricultural School, being the net income from the permanent fund established for the school.

Since the provision of the Will went into effect, the beneficiaries of the nine communities have been paid:

1/31/18

* Tradespersons	\$2,923,500
** Nurses	812,933
Widows	1,807,312
*** Brides	1,496,800
Smith's Agricultural School	1,540,178
Annuities	35,374
Taxes	<u>613,717</u>
Total Payments	\$9,229,814

* Originally designated in the Will as Indigent Boys

** Originally designated in the Will as Indigent Female Children

*** Originally designated in the Will as Indigent Young Women

Mortgage payments have been made promptly and outstanding loans are up to date.

Trustees

Lydia Szych

John Coull

David Murphy

Northampton, MA, May 2, 2018

UPPER PIONEER VALLEY VETERANS' SERVICES DISTRICT

Veteran Resource and Referral Center located in Greenfield, satellite locations throughout the district

District Annual Report 2016

2016 is the 1st full year our district has been in existence. We continue to be the largest district by community count and square miles covered in the state. Below are just some of the programs and services we help veterans' and their dependents with:

- > M.G.L. Ch 115 benefit - Needs based program of financial and medical assistance to
- eligible veterans and their dependents
- > Assistance to veterans and dependents to help file for health care, pensions, and service-connected disabilities
- > Homeless prevention assistance to veterans and their families
- > Employment help with job searches, resumes, and job interview skills
- > Burial assistance to include government markers, flag holders, internment, and VA burial reimbursement
- > Massachusetts annuities and tax abatement assistance
- > Veterans records retrieval and storage
- > Referral to other public and private agencies to include housing, fuel assistance, employment, training, education
- > Attend area outreach events (fairs, festivals, health care expos)

We have continued to work hard helping veterans and dependents file for VA benefits due them. Our awarded claims have kept pace with CY16, bringing in close to \$300,000.00 in new claim money for our clients. Overall the district has over \$1,500,000.00 in VA awards flowing into our towns on a monthly basis.

After seeing a large reduction in M.G.L. Ch 115 payouts in CY15 we have leveled off this year. We forecast this caseload to remain flat for the foreseeable future for our towns. Although reimbursed back to the towns at 75%, this takes over a year to get back from the state, so reducing payouts up front has freed up funds for the member towns.

For the coming year we will continue to assist veterans, conduct outreach events, and will emphasize programs for the dependents of veterans, particularly the elderly population.

Timothy Niejadlik, Director
Upper Pioneer Valley Veterans' Services District

DEERFIELD ECONOMIC DEVELOPMENT INDUSTRIAL CORPORATION (DEDIC)

Paul R. Olszewski Chairman
John P. Paciorek, Sr.....Vice Chairman
Richard C. AndrioleTreasurer
Ralph E. Healy.....Secretary
Robert J. Decker, IIIMember
Franklin C. Sherburne.....Member

The focus of activities for the DEDIC Board in 2017 were the clearing and cleaning of the swale / retention pond system within the Park, which was last completed almost 35 years ago, and working with Atlantic Furniture as the company continued their extensive capital improvement projects to the former Ingersoll Rand / Millers Falls Tool facility and grounds which comprises 29.95 acres of the total 74.67 acres for the Deerfield Industrial Park (Park).

Through a formal Request for Proposal (RFP) process, the DEDIC Board awarded the swale / retention pond project to Sokoloski Landscaping during the summer and work was completed in October. After completion of the project, it was noted that several storm grates within the system were in need of repair. Working with the Deerfield Department of Public Works, these repairs are planned for completion in 2018 based on scheduling and proper weather conditions to complete the work. In addition, the DEDIC Board has scheduled annual mowing of the swale and retention pond to mitigate future overgrowth issues.

As mentioned, in 2017 Atlantic Furniture continued their capital improvement projects which included the addition of (6) new loading docks on the east side of the building, replacement of all original paving and reconfiguration of access roads / parking lots, additional landscaping, land clearing to improve visibility, and installation of exterior lighted company signage. Further exterior building improvements are planned in 2018.

When DEDIC updated the Economic Development Plan in 2015, the Park had total tax revenues under \$300,000 for fiscal year 2014. For fiscal year 2017, a review found the Park generated tax revenues in excess of \$300,000 to the Town of Deerfield in the form of real estate, excise, fire district and water district. In addition, the Park property owners paid \$17,607 in fees to DEDIC for fiscal year 2017 to cover the operating and administrative costs of the Park.

On behalf of the DEDIC Board, we wish to thank the Select Board and town departments who provided their assistance to us in 2017, and most importantly, the property / business owners operating within the Deerfield Industrial Park.

Sincerely Yours,
Paul R. Olszewski
DEDIC Chairman

The 2017 Annual Town Report

Editorial Staff:

Patricia A. Kroll

Proofreading Assistance

Brenda Hill

