
TOWN OF DEERFIELD

Villages of Deerfield & South Deerfield



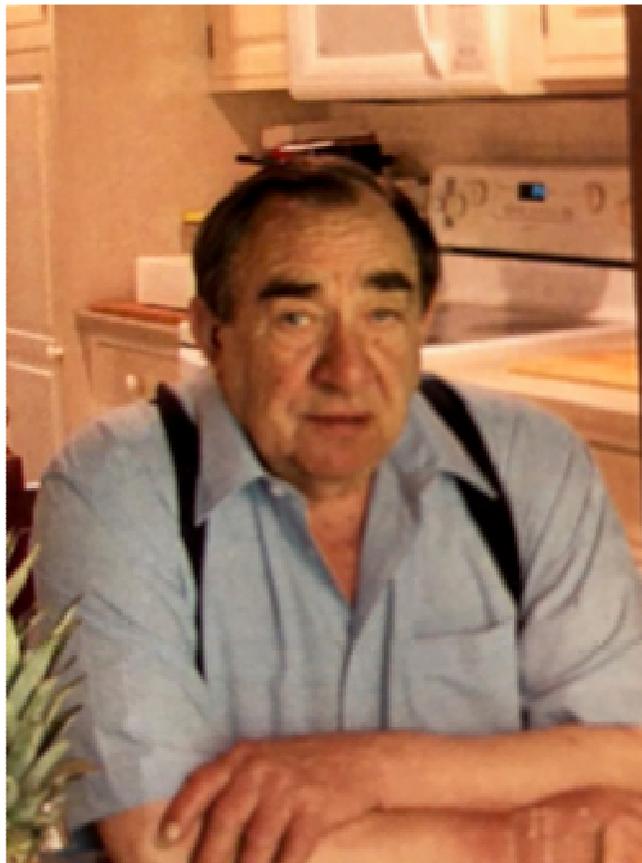
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December 31, 2018**

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DEDICATION

On the day after Christmas 2018, John J Jankowski Jr. passed away after a long illness. John was born in Deerfield and was a lifelong resident. He went to Deerfield schools and Northampton tech school. He joined the United States Marine Corps in 1954 and served until 1957 when he was honorably discharged. John then worked at Greenfield Supply Company for a while before starting his plumbing career. John was a licensed plumber here in Deerfield for many years. He served the town of Deerfield as a plumbing and gas inspector for decades. When the town built a new fire station on Route 5, John volunteered his time and talent to do the plumbing for that building. John loved his community and was a strong voice in town. John was never short on opinions. He also was a volunteer on the new elementary school Ad Hoc Building Committee. After turning his plumbing business over to his nephew Jamie Yankowski, he enjoyed making sheet metal duct work for other area businesses. John also loved hunting and fishing. Traveling across the country and into Alaska and Canada several times to hunt and fish was a big joy for him, and the stories were amazing! This community will truly miss John and the stories he shared at his shop on Tina Drive.



ELECTED OFFICIALS

BOARD OF ASSESSORS

John P. Coderre, M.A.A. (Chair).....	2019
Francis G. Sobieski	2020
Charles A. Shattuck III	2021

SELECTBOARD / BOARD OF HEALTH

Henry Komosa.....	2019
Trevor D. McDaniel	2020
Carolyn Shores Ness	2021

Greetings to the residents and constituents of the Town of Deerfield. 2018 has been an incredibly busy year! It is with great pleasure that we provide an outline of many activities the Town, through our office, has been working on this year. While this will highlight many things that we have been working towards on your behalf, we cannot capture all initiatives in a short report. We encourage you to reach out to us at any time and to attend our meetings.

Nothing can be accomplished without the hard work and dedication of the staff of the Town of Deerfield. We are proud to say our employees, who make up the team you have working for you, is second to none. Department heads and their staff are incredibly competent and knowledgeable in so many ways in their respected fields and work hard to accomplish a high level of service to our constituents. We are so fortunate to serve our community with this team.

Below will recount month by month the projects our Board undertook:

January:

We started the year by creating the 350th Anniversary Committee. We have a wonderful group of people pulling together ideas to celebrate the 350th Anniversary of our Town in 2023. It may seem early, but it will be here before you know it. We want a really great celebration all year so please reach out with your ideas and get involved. The Committee is planning fun activities that will build on our sense of community. We have begun interviewing our most senior residents to gain some perspective and weave the stories of our history.

We attended the annual Massachusetts Municipal Association Conference in Boston. Each year you invest in us to attend this conference to gain knowledge on the most pressing issues in the state and to network with fellow Selectboard members and state officials and the Governor. We gain credits towards the cost of insurance by attending seminars. We hope to find grant opportunities, to assist in securing information to complete projects we identified as priorities, and be educated on issues that affect cities and towns across the Commonwealth.

We continued to build our ideas around marijuana policies and land use issues. This has been a huge undertaking on so many levels. The Boards have been working hard to roll this out correctly and safely, along with the staff's time and Town Counsel to get it right. There are two entities working on getting permitted in Town; one to cultivate and one to operate a retail store.

Deerfield has helped build and now belongs to the Pioneer Valley Mosquito Control District with the help of a grant received in the amount of \$150,000. Carolyn Ness has been instrumental in building this program and continues to shepherd this forward to be a program to help keep our residents safe and aware of the increasing dangers to health and well-being due to this issue.

We contracted with Diana Schindler to be our Special Projects Coordinator. This position has been vital to help Wendy Foxmyn, our Town Administrator, move the major projects forward with specialized, targeted help. Diana has been instrumental on moving a lot of the initiatives forward that we list in this report.

February:

We worked with Franklin Regional Council of Governments (FRCOG) to complete a study of the downtown area. We studied the available spaces for economic development and other opportunities. Please see the report listed on our town website. This work is tying into the work of our Town Common Committee. Our Committee has been working with other grants and projects to, literally, pave a path forward on our town common. This issue was brought forward by Jane Trigere who we lost this year to her battle with cancer. (Please find our tribute to Jane in another section of the annual report.) Jane was the force behind cleaning up our common and replacing benches and reworking the paths of the common so they are safe and lead to save crosswalks across the busy intersections of the downtown area. Many are not ADA compliant and they lead to no pathway or a poorly placed and unsafe crosswalk. There is a lot more work to be done here and we would love your support and help. Please reach out to get involved.

We developed an OPEB Policy and Funding Source. OPEB stands for **Other Post Retirement Benefits**. This is a fund we set up to help bridge the gap between what we will owe our retirees for health insurance after they retire. The need will far outpace our ability to pay if we don't start putting money aside as we have done for the retirement pension. We started with a policy of funding it at 4% of the town's prior fiscal year's total health insurance costs for town employees (active and retired). This is not enough and we are looking for other funding sources. Please stay tuned.

We took over maintenance of Ridge Road off of Stage Road. There was an agreement that the Town should begin to maintain the road for sanding and plowing. We are reviewing many of our old roads, inventorying and determining if we should maintain or discontinue. More to come.

March:

A tree inventory was completed with the help of a grant, and the inventory and map are posted in town hall and on our town website if you are interested. Due to tight budgets, many trees are in need of funding to trim up, replace or take down due to age and the effect of climate change on the variety of trees we have in town.

Nominated Carolyn Shores Ness to represent the Town of Deerfield as a Commissioner on The Pioneer Valley Mosquito District.

The Board worked in conjunction with the Energy Committee to apply for a Green Communities Grant for energy improvements to the Deerfield Elementary School. We were awarded a grant for a total of \$166,082 to replace inefficient lighting and boilers with new energy efficient items. This will reduce operating costs for years to come.

The duMONT Company purchased the remaining parcel of the Oxford Pickle property and are building a new state-of-the-art manufacturing facility in Deerfield and will bring new jobs to town in the near future.

New England Natural Bakers will begin building their new factory on the Oxford Pickle property in 2019-2020. This will bring additional jobs to town that pay good wages. Along with these large-scale commercial entities, there have been many new restaurants and businesses opening in town. It has been so nice to see the buzz around town that Deerfield is the place to be. New projects are happening all the time.

One of the major projects we have been working on for several years took a major step forward with awarding the Waste Water Treatment Plants and Collection Systems Assessment Study to DPC Engineering, LLC. David Prickett and his team have worked with the Town over several years. After interviewing companies, the Board chose to award the project to David Prickett and his team. This is a large project to assess the needs of our crumbling infrastructure at both the Old Deerfield and South Deerfield Treatment Plants and the collections' systems that make up our assets. This project was not completed in 2018 but should be done in early 2019. The larger project was side-tracked temporarily when the Town was faced with serious issues affecting the secondary (only) clarifier at the South Deerfield Plant. We had been notified by DEP that the clarifier was in very poor shape and could fail at any time. We then worked with Dave Prickett to build a plan to implement the repair or replacement of the clarifier. DPC Engineering completed and submitted a grant application to the United States Department of Agricultural (USDA) for the first phase of the 13-year plan.

April:

We contracted with former Bernardston Senior Center Director, Diane Cornwell, to begin an assessment of our Regional Senior Center. Diane has been a wealth of knowledge and helped us revamp how we budget and fund our senior center. Diane also looked at the regional agreement and how the center functions. She also evaluated our programming and space needs. Her assistance in the process to get our new Director on board and bring our senior center up to speed was invaluable. We adjusted the senior center FY2019 budget by adding an additional \$20,000 at special town meeting. We expect to receive her full report in early 2019 and take further recommended actions in years to come.

FY19 Annual Town Meeting warrant was full of capital projects and zoning changes and marijuana zoning. We want to thank Wendy Foxmyn and the staff of all the departments for the hard work of getting the numbers ready and the articles correct to be executed the evening of town meeting.

May:

We continue to receive funding from the Municipal Vulnerability Preparedness Program (MVP). We have been able as one of the first communities to be MVP certified to participate in each round of funding. Upgrading and improving our resiliency to climate change reduces our costs in the future.

The Town of Deerfield on behalf of South County Emergency Management System which is a partnership of the towns of Sunderland Whately and Deerfield, accepted the gift from Deerfield Academy of a brand-new EMS Building. This new building is home to all three ambulances along with offices, sleeping quarters and headquarters for the program. This wonderful gift to Deerfield and our neighbors demonstrates the strong partnership between our region and Deerfield Academy. The Academy saw our need and stepped up to contribute to the health and well-being of our communities. We also want to thank all those who came before us who paved the way for South County EMS.

June:

The Town of Deerfield accepted the First Congregational Church as a gift to the town. We have funds set aside to study the building to see what the best choices are. This was such a generous gift from the church community; we are determined to use the space effectively to serve our constituents for years to come.

We revised a former Community Compact Grant award and used funds to secure and stabilize IT functions in Town Hall. The Town also developed a five-year IT plan and has funding in place to continue to build necessary IT infrastructure and address ever-developing IT needs.

July:

We began in earnest to develop and hold hearings around our Community Host Agreements with several cannabis companies interested in locating their businesses in Deerfield.

We began evaluating the Assistant Town Administrator job description in hopes of posting it. This position has been periodically filled over the last few years and we are looking to shape the position to be most helpful to the town administrator in light of the constant changes in the requirements and needs of the office.

August:

We were awarded the Green Communities Grant and began to implement.

The Board began the process of looking to see if we could put a solar array on the transfer station landfill. This is a complex project due to the requirements from DEP for the land on top of the land fill and the state of programs offered by the state. The programs are highly competitive and sell our right away. We are working to get our requirements met so we are ready to go when the next program is launched by the state.

September:

We used a previously awarded IT Grant to hire Northeast IT to evaluate our systems. We then began to update hardware and infrastructure in the town hall. We were able to upgrade network security with the grant totaling \$38,825.

The Board approved a Host agreement for Deerfield Naturals to operate a cultivation facility at 10 Greenfield Road, pending all approvals from CCC, State and Planning Board.

The Board approved a Host agreement for Suns, Inc. for Cultivation only on Mill Village Road pending approval of CCC, State and Planning Board.

The Board began discussions about forming a town building advisory committee to begin to assess our town buildings to get an idea of lifespan, use of space and future capital needs to help us all evaluate costs and develop a long-range plan for capital improvements. They have begun their work and will hire a professional building assessment of the town owned buildings.

October through December:

The Selectboard appointed the Building Advisory Committee and they began their work. (See their Annual Report contained within for more information). They have \$30,000 to use to assess Town buildings.

Awarded DPC Contract for USDA Grant Application for Wastewater Treatment Plant Projects.

The town has been awarded the Complete Streets Tier II Prioritization Planning grant to begin to implement the listening sessions and prioritization plan of multi-modal accessibility. The committee is excited that we are nearing the point where we actually will be getting money to improve our downtown.

PLANNING BOARD

John R. Baronas, Jr.....	2019
Henry Komosa.....	2020
John F. Waite, Chair	2019
Roger J. Sadoski, Jr.....	2020
Paul W. Allis	2021
Max R. Antes, Jr.	2021
Rachel S. Blain.....	2021

TOWN CONSTABLE

Sharyn A. Paciorek2019
Roger J. Sadoski, Jr.2019

TOWN MODERATOR

Town Meeting is conducted by the Moderator, an elected position with a term of three years. The Moderator serves as the presiding officer, regulating the proceedings, deciding all questions of order and making public declaration of all votes. The Moderator's goal is to conduct the Town Meeting in a fair, yet expeditious manner, allowing all points of view a fair hearing while still keeping the process moving. The Moderator also makes several appointments to Town Boards including the Finance Committee. The current Moderator is **Daniel F. Graves, Esq.** and can be reached at (413) 773-8706 or by email at dgraveslaw@gmail.com.

DEERFIELD ELEMENTARY SCHOOL COMMITTEE

Deerfield School Committee Members

Meetings are held on the 1st Wednesday of the month at 6 pm unless otherwise noted.

G. David Sharp, Chair
U-Rep;
Term Ends 2019

Ken Cuddeback, Vice Chair
U-Rep
Term Ends 2020

Mary Ramon
F-Rep;
Term Ends 2021

Jan Flaska, Secretary
CES Rep
Term Ends 2019

Trevor McDaniel
U-Rep.; CES Rep.
Term Ends 2021

FRONTIER REGIONAL SCHOOL COMMITTEE

Frontier Regional School Committee

Meetings are held on the 2nd Tuesday of the month at 6 pm unless otherwise noted.

Robert Halla, Chair
Whately – Term Ends 2019

Philp Kantor - Secretary
Member
Conway – Term Ends 2019

William Smith, V. Chair
Whately Elected - Term Ends 2021

Lyn Roberts
Member
Sunderland - Term Ends 2020

Judy Pierce, Secretary
Sunderland Elected - Term Ends 2019

Damion Fosnot
Member
Deerfield - Term Ends 2019

Olivia Leone
Member
Deerfield - Term Ends 2021

Mary Ramon
Member
Deerfield - Term Ends 2019

Keith McFarland
Member
Sunderland – Term Ends 2019

Robert Decker, III
Member
Deerfield - Term Ends 2020

Cyndi Ouimette
Member
Conway - Terms Ends 2019

TILTON LIBRARY TRUSTEES

Elected:

Grant Bialek (Treasurer)

Ann Mary Cloutier

Kathleen O'Rourke

Marjorie Shearer

Satu Zoller (Vice Chair)

Appointed:

Nancy Maynard (Chair)

Elizabeth Schmitt

Cynthia Von Flatern (Secretary)

APPOINTED OFFICIALS

BYLAWS REVIEW ADVISORY COMMITTEE

Richard Calisewski
Judith Kundl
Nathalie McCormick
Bruce St. Peters
Diana Schindler - Town Administrator ex-officio
Barbara Hancock - Town Clerk ex-officio

CAPITAL IMPROVEMENT PLANNING COMMITTEE

The Deerfield Capital Improvement Planning Committee held numerous meetings throughout 2017-2018 in preparation for the 2019 Fiscal Year Capital Budget Recommendations. At the 2018 Annual Town Meeting, on the recommendation of the Capital Improvement Planning Committee, it was voted to spend, from free cash, a subtotal of \$349,895 on the following items:

Hardware and flooring replacement for the Deerfield Elementary School
Generator for the Town Offices
Carpet/tile project for the Senior Center
Church-Senior / Community Center
Transfer station fence, compactor and a Freightliner plow truck requested by the Highway Department.

\$26,000 was also voted for a roadside mower out of a Special Reserve Fund, to bring total Capital Requests to \$375,895.

The voters of Deerfield also approved to transfer \$250,000 to the Capital Expenditure Stabilization Fund.

Due to some unusual, and in some cases emergency/timing situations, town officials held three Special Town Meetings that required the Capital Improvement Planning Committee to consider additional capital requests for Fiscal Year 2019. These requests included:

Town Buildings Assessment
Wastewater Treatment Plants Assessment
South Deerfield Wastewater Treatment Plant
Clarifier Mill Village Road Migration Assessment
Police Station Roof Repair

All of these capital requests were approved by the voters at the 2018/2019 Special Town Meetings for a total of \$1,173,400 in additional requests for the Fiscal Year 2019.

The Town of Deerfield has several major projects on the horizon that are being discussed on various levels and in different committees. These major projects could challenge the town's annual budget and impact the individual taxpayers as well. The Capital Improvement Planning Committee will continue to work with the various committees to remain focused on producing and recommending a Capital Budget and 5-Year Capital Plan that reflects appropriately on anticipated capital requests.

Respectfully submitted,
The Capital Improvement Planning Committee

COMMUNITY PRESERVATION COMMITTEE

Membership:

<u>Name</u>	<u>Appointing Authority</u>
Alan Swedlund, Chair	Open Space Committee
Rachel Blain, Clerk	Selectboard
Ben Bensen	Historical Commission
Roger Sadoski, Jr.	Planning Board
Charles Shattuck	Board of Assessors
Tim Hilchey	Moderator
Vacant	Conservation Commission
Robert Ackermann	Recreation Committee
Vacant	Regional Housing Authority

CONSERVATION COMMISSION

Louis S. Misiun, Jr, Chair	2019
Mathew Ainsworth	2020
Benjamin Byrne.....	2019
Timothy Hilchey	2022
William R. Marrapese, Clerk	2022

After serving on the Commission for many years as Chair, Steve Barrett chose not to serve another term. His experience is sorely missed by the remaining members, as is that of Brian Dejnak also a longtime member who left. Louis Misiun, an experienced member now serves as Chair.

Activities during 2018 were many and varied. Two large scale solar projects came before the Commission. One off Settright Road in an agricultural area is in progress. The other at a site just off River Road on railroad owned property has been approved for development.

Several commercial ventures required the Commission’s attention. The new Cumberland Farms convenience store and gas station ran into a cease and desist situation when work spilled into a resource area not included in the original plan. VESH, the emergency animal hospital on Greenfield Road has begun the process of expanding its facility. The Commission will be following this in 2019. The final parcel at the former pickle site was purchased, requiring amendments to a previously issued Order of Conditions for the site. This project by Dumont Co. will be on the Commission’s radar in 2019.

There is much interest in the growing, processing, and selling of cannabis products in town. The Commission continues to receive inquiries about environmental concerns at various sites within the town.

These and the many other requests for determination that have come before this commission have made for a very busy year.

Respectfully submitted,
Louis Misiun, Jr.
Ben Byrne
Matthew Ainsworth

CULTURAL RESOURCE OFFICER

As Deerfield's appointed Cultural Resource Officer, (CRO) my focus has been on developing strategy for defending against negative impacts caused by economic development primarily on or near archaeological sites in Deerfield. I have been advocating for private land owner's property rights of freehold.

I welcome you to the Town Hall where stands a museum quality glass front cabinet made of cherry wood, built by Robert Callahan of Hillside Woodworking and Associates. This cabinet has the most spectacular 12,400 year dated stone artifacts made of Hudson Valley flint. Also, in this museum case are two of the largest flow banded rhyolite spear blades found on this side of the Mississippi River. There are numerous drawers of artifacts also to view from the D.E.D.I.C. / Sugarloaf Paleo Archaeological Site.

In other news, a sad note of erosion is the beaver rodent that has grown to the size of a Newfoundland hound since the anti-trapping laws were passed. Along all water ways and drainages in Deerfield, the beaver is hard at work killing trees that support the river banks from slumping into the water ways which is helping to destroy archaeological sites by exposing them to unnecessary erosion. How can we curtail the irreversible damage caused by these industrious, protected rodents?

All state permitted entities that excavate pre-historic/historic sites on public or private lands in Deerfield fall under the Archaeological Accountability Policy and shall meet with the DHC and the CRO prior to any archaeological survey field work. The Massachusetts Historical Commission did not issue any state permits for any archaeological investigation in the town of Deerfield for 2018.

Respectfully Yours,
Cultural Resource Officer
David (Bud) Driver

DEERFIELD 350TH

The Deerfield 350th Steering Committee members are: Stan Adams, Julie Cavacco, Henrietta Kocot, Holly Lankowski, Kathy Melnik, Jay Stryker, Peter Thomas.

The Committee has been discussing a variety of events and activities and continue to look for other ideas. We encourage anyone to contribute to expanding our options and participate on one or more subcommittees. We would like to hear from you.

Please send your thoughts to: Deerfield350th@gmail.com or Deerfield 350th Committee, 8 Conway Street, South Deerfield, MA 01373

DEERFIELD ENERGY COMMITTEE (FORMERLY ENERGY RESOURCES COMMITTEE)

Members:

Laurie Boosahda
Irene “Reenie” Clancy
Stephen Eipper
Greg Franceschi
David Gilbert Keith (Chair)
Jay Stryker
Steve Svoboda

Revitalized with several new members this year, the Deerfield Energy Committee is committed to reducing carbon-emissions from energy use. Primarily, we see this as our civic and generational duty to respond to climate change. In addition, saving energy can also save money.

This year, we can report several important projects:

- **Green Communities Grant:** We applied for and the town received a Green Communities Grant totaling \$166,000 to make energy improvements at the elementary school. Simply by replacing older boilers at the school, the town’s municipal energy use will be reduced by 5%, with resulting cost savings. The grant also includes funds for other significant upgrades at the school.
- **Aggregation:** Hoping to encourage rate reductions through competition, the state deregulated electric utilities two decades ago. Since 1998, we have all been able to choose among many generation suppliers. But individual buyers have less ability to influence the market than large groups – aggregations - of electricity customers. Deerfield has agreed to work with (currently) twelve surrounding communities and an aggregation company, Colonial Power. Aggregation allows us to A.) choose “greener” generation sources and, B.) bargain for lower rates. Stay tuned.
- **Solar Development:** The Energy Committee has been busy promoting solar development in town and working to ensure the best possible use of municipal resources.
- **Food waste composting:** We are hoping to have food waste collection available at our transfer station beginning this summer. Part of a regional effort, the nominal cost should be offset by the reduction of our tipping fees at the landfill. Saving food scraps from our waste stream will not only contribute to production of a useful product, compost, but will lower our trucking and landfilling costs.
- **Continuing Outreach:** Have you had a **MassSave** energy audit recently? The audits are entirely free and your utility company will pay 75% of up to \$2,000 of upgrade costs (or up to 100% depending on your income). While you pay once, your savings on heating and cooling costs—and your added comfort—go on for many years. Check out these and other savings at **MassSave.com**.
- **New ideas:** We are looking into several potential energy saving projects, including shared heat-pump technologies and electric car charging stations. We are exploring locations for these stations, so please share your suggestions. And if any of you have ideas for other ways to save energy, we would love to hear from you.

Restfully submitted,
David Gilbert Keith
(Chair, Deerfield Energy Committee)

FINANCE COMMITTEE

Members:

Albert Olmstead (Chair).....	2019
Bruce Hunter.....	2019
John Paciorek Sr.....	2019
John Paresky	2020
Bruce St. Peters.....	2020
Jeffrey Upton	2020
Allison van der Velden	2021

HISTORICAL COMMISSION

Members:

John Nove (chair)
Ben Bensen
Bonita Conlon
David Driver
Henrietta Kocot
Michael Muilenberg
Dr. Peter Thomas, Historical Consultant

In October, we mourned the passing of Jane Trigere, Commission member for nearly a decade. She led the Commission's efforts to evaluate and use Community Preservation Act (CPA) funds to restore gravestones in the Town's dozen historic cemeteries. She also served as Clerk and gave selflessly of her time and energy to a wide variety of other Town projects. Jane retired from her Commission post in the Spring of 2018. Her husband Ken Schoen, also a Commission member and our representative on the Community Preservation Committee, retired in the Fall. Their involvement at Commission meetings will be missed.

Ben Bensen, a long-time resident of the Town, joined the Commission as its newest member. One vacancy on the Commission still remains.

Members of the Commission continue to sort through the material left by Betty Hollingsworth, a long-time resident and historian of South Deerfield and former Commission member, who passed away in 2016. Some of her photographs of the town and its inhabitants are in view on the display case in Town Hall. Videos of interviews with her by Commissioner Schoen interspersed with historic photographs, continue to be produced. Two have been broadcast by FCAT.

COMMUNITY PRESERVATION ACT - FUNDED PROJECTS

Sugarloaf Cemetery Fence - The granite and split cedar rail fencing project, begun with CPA funds in 2017, was completed with the installation of 100 feet of fencing along the cemetery's west side by Fitzgerald Fence of Northampton. A gap at the northwest corner along Sugarloaf St. was left for the installation of an interpretive panel - similar to the one erected at the Albany Road Cemetery last year - which will describe the Cemetery's history.

Civil War Memorial - Francis Miller of ConservArt LLC in Connecticut completed work on the sandstone obelisk portion of the Deerfield Civil War Memorial in Old Deerfield. Part of the work included an engineering study of the obelisk to determine how to best mount a bronze replica of the original sandstone soldier. The replica will be given to the Town by members of the Deerfield Academy Class of '69 on the occasion of their 50th reunion in June of 2019.

ARCHAEOLOGICAL ACTIVITIES

No archaeological excavations were carried out by researchers this year under the Town's Archaeological Accountability Policy. David Driver continues to serve as the Town's Cultural Resource Officer.

NORTH MAIN STREET WALKING TOUR

Work continues on gathering information for the planned print and on-line Walking Tour brochure. We've become especially interested in the monument/fountain which once stood just to the north of the Bloody Brook Monument at the bend of North Main Street. It was dedicated, probably in the early 20th century, to Artimas Williams (d.1881), discoverer of the one of the mass graves associated with the Bloody Brook Massacre. By 1953, a map identified it as a "former monument" and today it survives only as a circular flower bed. The sharing of any information - or photos - of the fountain would be greatly appreciated by the Commission. The Commission's historical advisor, Dr. Peter Thomas, has written a brief essay on the origins of North Main Street and its early history part of which will be included in the brochure.



PERSONNEL BOARD

Members:

Bruce Hunter.....	2019
Michele Komosa	2021
Kimberly S. Russo.....	2019
Nanci S. Schwartz.....	2020
Cynthia True.....	2020

TOWN BUILDINGS ADVISORY COMMITTEE

Members: Julie Chalfant (Chair), Deborah Dachos, Bruce Hunter, Carol Moro, John Paciorek, Kevin Scarborough (ex-officio)

On Nov 28, 2018, the Deerfield Town Selectboard approved forming a Town Buildings Advisory Committee to assess current buildings and provide recommendations.

To date, the committee has worked on drafting an RFQ to obtain a professional assessment of the physical condition of town-owned buildings; this assessment will provide necessary information for the town capital planning committee to create a more accurate capital improvement plan.

Further, the committee has begun planning surveys of town residents, volunteers and employees to assess space needs and desires for the town and solicit input to the process.

The results of the building condition assessment and the space needs surveys, combined with information prepared by the SCSC consultant regarding Senior Center needs, will provide background information for the committee to make recommendations regarding the current Senior Center building and the church building in the center of South Deerfield, and recommendations regarding town needs and desires for a community and/or senior center and for senior housing in town.

TOWN DEPARTMENTS

ACCOUNTANT

Brenda K. Hill Town Accountant

Free Cash was certified on September 11, 2018 for \$1,278,294. The calculation of Free Cash is the result of a combination of many factors, including unspent Free Cash from the previous certification year, receipts in excess of estimated for the year just ended, and unspent appropriation balances for the year just ended. In Deerfield, Free Cash has historically been used to finance capital purchases. In some years, it has also been used to cover budget shortages due to tax levy limitations.

The South County EMS Enterprise Fund completed its fourth full year of operations as of June 30, 2018. On September 11, 2018, Retained Earnings was certified at \$514,077.

Fiscal Year 2018 Annual Expenditure Report

<u>Account Name</u>	<u>Total Budget</u>	<u>YTD Expenses</u>	<u>Over/(Under)</u>
Moderator	400.00	350.00	50.00
Selectmen's Salaries	16,000.00	16,000.00	-
Selectmen's Staff Salaries	171,360.00	149,352.52	22,007.48
Selectmen/Administrator Expense	10,900.00	4,936.31	5,963.69
Finance Committee Expense	500.00	310.00	190.00
Reserve Fund	60,449.24	-	60,449.24
Accountant Salary	42,752.00	42,328.72	423.28
Accountant/Audit Expense	16,075.00	14,486.44	1,588.56
Assessor's Salaries	8,000.00	8,000.00	-
Assessor's Clerk Salary	53,477.00	53,273.60	203.40
Assessor's Expense	21,535.00	13,255.27	8,279.73
Capital - GIS	16,244.47	7,600.00	8,644.47
Triennial Recertification	23,493.88	19,131.11	4,362.77
Clerk/Treas/Collector Staff Salaries	149,989.00	138,296.96	11,692.04
Treasurer/Collector Expense	31,975.00	27,400.31	4,574.69
Oliver Smith Trustee	20.00	-	20.00
Legal Expense	35,700.00	35,617.50	82.50
Personnel Board Expense	250.00	200.00	50.00

<u>Account Name</u>	<u>Total Budget</u>	<u>YTD Expenses</u>	<u>Over/(Under)</u>
PEG Access Capital	50,000.00	1,037.90	48,962.10
Office Contracted Services	202,963.00	187,468.55	15,494.45
Encumbered Office Contracted Serv 2013	1,372.50	-	1,372.50
Town Clerk Expense	19,217.49	17,578.89	1,638.60
Encumbered Bylaw Mtncce FY18		(3,744.00)	3,744.00
Town Clerk Capital-Voting Machine	6,500.00	5,200.00	1,300.00
Conservation Commission Expense	800.00	440.37	359.63
Open Space Committee Expense	250.00	-	250.00
Planning Board Expense	1,000.00	958.81	41.19
Zoning Board of Appeals Expense	1,000.00	629.36	370.64
Agriculture Commission Expense	100.00	-	100.00
Capital - Streetscape Planning	8,738.61	-	8,738.61
Energy Committee Expense	1,000.00	224.22	775.78
Town Office Building Maintenance	90,400.00	66,940.51	23,459.49
Town Office Expense	18,700.00	17,611.34	1,088.66
Capital - Rekey Town Hall Doors	6,500.00	6,500.00	-
General Insurance	65,000.00	45,538.00	19,462.00
Police Department Payroll	798,173.00	760,334.89	37,838.11
Police Department Expense	93,400.00	93,264.86	135.14
Capital - Police Cruiser	42,500.00	42,500.00	-
SCEMS Expense	267,117.00	267,117.00	-
Inspections Department Salaries	130,536.00	129,621.80	914.20
Inspections Department Expense	5,795.00	3,251.32	2,543.68
Canine Control Program	24,500.24	24,500.24	-
Elementary School Expense	4,588,851.00	4,588,851.00	-
Encumbered Elementary School Exp 2017	141,388.36	117,394.60	23,993.76
Encumbered Elementary School Exp 2018	-	(124,690.18)	124,690.18
Frontier Regional School Expense	3,588,786.00	3,588,786.00	-
Frontier - Dickinson Trust	499.04	479.55	19.49
Frontier - Transportation	56,793.00	56,793.00	-
Franklin County Tech Expense	288,464.00	288,464.00	-
Out of District Placement Exp	1.00	-	1.00
Capital - DES Generator	27,000.00	-	27,000.00
Capital - Entry Foyer Drainage	6,500.00	-	6,500.00
Capital - Flooring	17,000.00	17,000.00	-
Capital - DES Door Hardware	21,700.00	8,815.50	12,884.50

<u>Account Name</u>	<u>Total Budget</u>	<u>YTD Expenses</u>	<u>Over/(Under)</u>
General Highway Payroll	441,558.00	438,027.51	3,530.49
General Highway Expense	242,400.00	214,614.37	27,785.63
Capital - Salt Shed Repair	7,000.00	7,000.00	-
Snow and Ice Removal	153,916.00	153,914.08	1.92
Street Lighting	40,000.00	38,787.04	1,212.96
Transfer Station Expense	187,500.00	160,341.05	27,158.95
Landfill Monitoring	70,000.00	59,017.06	10,982.94
Board of Health Salaries	33,507.00	32,156.60	1,350.40
Board of Health Expense	35,530.00	34,288.63	1,241.37
Council on Aging Expense	200.00	-	200.00
Senior Center Expense	25,776.00	25,776.00	-
Veterans Services Assessment	9,868.00	9,867.97	0.03
Veterans Benefits	30,000.00	18,981.19	11,018.81
War Memorial Maintenance	1,465.00	192.00	1,273.00
ADA Coordinator	250.00	-	250.00
Tilton Library Expenses	169,972.00	169,949.94	22.06
Tilton Library - Dickinson Trust	905.98	877.63	28.35
Capital - Carpet	13,787.00	1,184.00	12,603.00
Capital - Air Conditioner	15,500.00	-	15,500.00
Summer Swim Program	4,000.00	4,000.00	-
Tri-Town Beach Expense	16,242.00	15,108.18	1,133.82
Recreation Director Salary	45,888.00	45,836.86	51.14
Historic Commission Expense	1,175.00	511.59	663.41
Vet/Memorial Day Expense	2,000.00	2,000.00	-
Principal - Maturing Debt	797,280.00	797,280.00	-
Encumbered Debt Payment	-	(77,280.00)	77,280.00
Interest - Maturing Debt	200,146.69	200,146.69	-
Interest - Temporary Loans	5,000.00	-	5,000.00
Air Pollution District	1,548.00	1,548.00	-
RMV Marking Surcharge	2,380.00	2,380.00	-
Regional Transit Authority	51,174.00	51,174.00	-
Charter School Assessment	118,616.00	88,556.00	30,060.00
School Choice Assessment	152,653.00	152,769.00	(116.00)
Franklin Regional Council of Governments	44,693.00	44,693.00	-
Sick Leave/Vacation Reserve	17,207.83	17,207.83	-

<u>Account Name</u>	<u>Total Budget</u>	<u>YTD Expenses</u>	<u>Over/(Under)</u>
Franklin County Retirement	421,044.00	421,044.00	-
Workers Compensation	52,238.00	43,828.00	8,410.00
Workers Compensation 2000	42,956.93	-	42,956.93
Unemployment Insurance	17,150.00	4,986.40	12,163.60
Group Insurance	920,989.00	880,721.17	40,267.83
Medicare Expense	89,700.00	89,038.91	661.09
Medicare Security Act	50.00	-	50.00
Transfer to Capital Stabilization	200,000.00	200,000.00	-
Transfer to OPEB Trust	10,000.00	10,000.00	-
Total Year to Date Expenditures	15,924,932.26	15,099,930.97	825,001.29

Fiscal Year 2018 Annual Revenue Report

<u>Account Name</u>	<u>Total Budget</u>	<u>YTD Revenues</u>	<u>Over/(Under)</u>
Personal Property Taxes	557,205.75	557,513.82	308.07
Real Estate Taxes	10,319,779.70	10,172,917.73	(146,861.97)
Tax Liens Redeemed	-	41,981.66	41,981.66
Motor Vehicle Excise	585,000.00	751,800.33	166,800.33
Farm Animal Excise	3,000.00	5,203.55	2,203.55
Pen & Int on Prop Taxes	20,000.00	22,371.03	2,371.03
Pen & Int on Excise Taxes	10,000.00	17,707.61	7,707.61
Pmts in Lieu of Taxes	125,000.00	205,482.61	80,482.61
Other Taxes	-	1,506.64	1,506.64
Room Occupancy Tax	135,000.00	208,050.16	73,050.16
Local Meals Tax	75,000.00	85,544.51	10,544.51
Abated MV Taxes Recovered	-	1,014.83	1,014.83
Total Tax Revenue	11,829,985.45	12,071,094.48	241,109.03
Utility Tower Rental	30,000.00	40,632.92	10,632.92
Fees-Assessors	-	128.00	128.00
Fees-Collector	3,000.00	4,125.00	1,125.00
Fees-Registry Markings	2,000.00	2,960.00	960.00
Fees-Comcast Subscriber	500.00	860.00	360.00
Fees-PEG Access	82,000.00	109,568.09	27,568.09
Fees-Town Clerk	8,500.00	10,542.06	2,042.06
Fees-Conservation Comm	500.00	132.80	(367.20)
Fees-Zoning Board	1,000.00	596.11	(403.89)
Fees-Police	10,000.00	14,500.12	4,500.12
Fees-Canine Control	3,000.00	4,410.50	1,410.50
Fees-Dump Stickers	55,000.00	80,430.00	25,430.00
Fees-Bulky Items	6,000.00	10,845.00	4,845.00
Fees-Trash Bag Receipts	79,000.00	91,775.00	12,775.00
Fees-Health Board-Septic	5,500.00	10,250.00	4,750.00
Fees-Health Board-Other	5,000.00	7,810.00	2,810.00
I & E Delinquent Charges Rev	9,000.00	12,150.00	3,150.00
Total Fee Revenue	270,000.00	361,082.68	91,082.68
Licenses-Liquor	20,000.00	26,191.00	6,191.00
Licenses-Other	3,000.00	2,087.05	(912.95)
Total License Revenue	23,000.00	28,278.05	5,278.05

<u>Account Name</u>	<u>Total Budget</u>	<u>YTD Revenues</u>	<u>Over/(Under)</u>
Permits-Trench	500.00	150.00	(350.00)
Permits-Police Dept	1,500.00	2,100.00	600.00
Permits-Building Insp	95,000.00	273,383.78	178,383.78
Permits-Plumbing Insp	20,000.00	22,830.00	2,830.00
Permits-Electrical Insp	60,000.00	37,272.29	(22,727.71)
Total Permit Revenue	177,000.00	335,736.07	158,736.07
Medicaid Reimbursement	20,000.00	42,991.67	22,991.67
Reimb for State Owned Land	98,657.00	98,657.00	-
Veterans Abatements	14,067.00	-	(14,067.00)
Elderly Abatements	11,040.00	11,044.00	4.00
School Aid Chapter 70	1,095,493.00	1,095,493.00	-
Charter Tuition Reimb	44,590.00	23,913.00	(20,677.00)
Unrestricted Govt Aid	479,817.00	479,817.00	-
Veterans Benefits	16,334.00	15,817.00	(517.00)
Other State Revenue	-	13.00	13.00
Total State Revenue	1,779,998.00	1,767,745.67	(12,252.33)
Fines-Court	67,000.00	59,820.87	(7,179.13)
Fines-Parking	500.00	876.00	376.00
Fines-District Court	2,500.00	7,454.00	4,954.00
Total Fine Revenue	70,000.00	68,150.87	(1,849.13)
Earnings on Investments	10,000.00	38,992.13	28,992.13
Sale of Fixed Assets	-	200.00	200.00
Miscellaneous Revenue	8,000.00	15,748.10	7,748.10
Refunds & Reimbursements	2,000.00	3,010.79	1,010.79
Tr From Special Revenue Funds	381,980.00	381,992.51	12.51
Tr From Trust Funds	1,050.00	1,084.90	34.90
Tr From Enterprise Funds	63,111.00	63,111.00	-
Total Other Revenue	466,141.00	504,139.43	37,998.43
Total Year To Date Revenue	14,646,124.45	15,176,860.17	530,735.72

Special Revenue Funds Fiscal Year 2018				
	Opening Balance	YTD Revenue/Trfrs	YTD Expense/Trfrs	Ending Balance
<u>Highway Funds</u>				
Mass Highway Funds	(38,588.81)	38,588.81	167,127.76	(167,127.76)
<u>Revolving Funds</u>				
Recycling Program Revolving Fund	17,271.61	10,635.55	13,455.75	14,451.41
Police Detail Revolving Fund	(17,656.00)	237,077.00	235,771.00	(16,350.00)
Wetlands Protection Fund	21,629.73	940.90	-	22,570.63
Recreation Revolving Fund	30,607.35	33,852.75	32,854.50	31,605.60
Swim Program Revolving Fund	11,658.15	1,260.00	1,124.00	11,794.15
Planning Board Revolving Fund	8,557.81	2,510.86	9,573.19	1,495.48
Plan Bd/ConsComm Review Fund	-	3,200.00	3,200.00	-
School Resource Officer Fund	11,424.15	45,701.53	43,072.79	14,052.89
<u>Receipts Reserved For Appropriation</u>				
Deerfield Ambulance Services	8,136.65	-	-	8,136.65
Sale of Cemetery Lots	24,882.82	700.00	-	25,582.82
Sales of Town Real Estate	105,100.00	367,280.00	357,280.00	115,100.00
Insurance Claims	7.37	4,953.50	4,953.50	7.37
TNC Surcharge Distribution	-	163.10	-	163.10
<u>Other Special Revenue Funds</u>				
HCOG Wellness Minigrant	82.84	600.00	359.33	323.51
Veterans Street Sign Fund	1,358.83	-	70.58	1,288.25
Sadoski Memorial Day/Vets Fund	506.03	-	442.83	63.20
Police Donations Fund	113.77	1,500.00	-	1,613.77
Senior Center Gift Fund	4,400.26	2,899.50	2,403.93	4,895.83
Youth Baseball Gift Fund	1,568.49	-	1,568.49	-

	Opening Balance	YTD Revenue/Trfrs	YTD Expense/Trfrs	Ending Balance
Recreation Dept Gift Fund	14,275.34	1,235.00	1,773.86	13,736.48
Roadside Mower Fund	-	55,000.00	26,885.09	28,114.91
Memorial Day Gift Fund	1,139.81	700.00	189.46	1,650.35
Yankee Candle Gift Fund	4,648.84	-	2,369.82	2,279.02
EWP Donations	48,263.27	-	-	48,263.27
Albany Road Cemetery Donation Fund	1,640.57	-	-	1,640.57
Senior Center Operations Fund	17,113.84	51,552.00	59,001.08	9,664.76
Senior Center EOEIA Grant Fund	-	22,179.00	22,179.00	-
FCHCC Senior Center Fitness Grant	-	900.00	900.00	-
Senior Center My Life My Health Grant	983.49	-	983.49	-
EDS Donations	9.75	-	-	9.75
Public Works Donation Fund	21,588.04	-	-	21,588.04
Mass in Motion Grant	-	-	-	-
Town Common Lighting Gift Fund	-	25.00	-	25.00
<u>Community Preservation Act</u>	2,280,116.60	285,437.59	17,660.00	2,547,894.19
<u>State & Federal Grants</u>				
Community Policing Grant	910.21	-	8.50	901.71
Bulletproof Vest Grant	(2,421.43)	4,300.98	3,960.00	(2,080.45)
Drug Forfeiture Grant	4,698.93	3,323.88	-	8,022.81
Gov Highway Safety Grant	-	1,336.15	3,910.97	(2,574.82)
Council on Aging Grant	-	11,776.00	11,776.00	-
Library State Aid	22,590.15	7,291.65	6,605.37	23,276.43
Cultural Council Grant	3,290.98	4,518.53	3,230.00	4,579.51
MAPHCO Mini Grant	(1,366.84)	1,366.54	-	(0.30)
Mass DEP Mini Grant	4,300.97	4,200.00	1,686.63	6,814.34

	Opening Balance	YTD Revenue/Trfrs	YTD Expense/Trfrs	Ending Balance
MEMA EMPG Grant	-	2,460.00	2,460.00	-
Green Community Grant	1,803.19	-	-	1,803.19
COA Service Incentive Grant	888.19	7,753.05	11,073.19	(2,431.95)
Early Voting Grant	-	-	-	-
Community Compact IT Grant	45,000.00	-	-	45,000.00
EOAF Mosquito Control Grant	30,401.51	-	13,315.06	17,086.45
MVP Grant	-	15,000.00	15,000.00	-
DCR Urban Forestry Grant	-	1,200.00	-	1,200.00
Education Funds				
School Lunch	(11,496.20)	132,166.84	105,015.05	15,655.59
School Choice	864,691.61	511,096.00	414,248.33	961,539.28
Grant Funded Stipends	-	2,437.45	2,602.45	(165.00)
Title I Grant	-	29,242.00	29,242.00	-
REAP Grant	(9,273.73)	43,479.12	34,205.39	-
Circuit Breaker Rev Fund	15,416.09	10,777.00	15,416.09	10,777.00
SPED Assistance Grant	-	64,324.68	67,110.16	(2,785.48)
Special Activities Fund	13,347.46	3,181.00	16,528.46	-
Dionne Mem Music Award	40.00	-	-	40.00
6th Grade Class Fund	98.99	-	98.99	-
School Building Use Fund	6,417.80	949.19	255.78	7,111.21
Fall Daybreak Program	112,125.03	60,050.00	64,227.60	107,947.43
Summer Daybreak Program	17,536.97	2,800.00	-	20,336.97
Community Partnership Program	32,159.46	245,456.83	237,635.10	39,981.19
After School Program	29,144.38	158,854.28	162,725.15	25,273.51
Writing Camp Fund	74.43	-	74.43	-

	Opening Balance	YTD Revenue/Trfrs	YTD Expense/Trfrs	Ending Balance
Retail Store Gift Fund	4,522.17	500.00	-	5,022.17
Mass Clean Energy Grant	12.51	-	12.51	-
River Valley Day Camp Fund	63,899.56	58,067.76	77,147.14	44,820.18
Wm Benoni DES Library Fund	90.14	-	-	90.14
Fuel Up to Play Grant	-	2,000.00	2,000.00	-
<u>South County EMS Enterprise Fund</u>	767,527.18	1,124,450.98	1,152,518.97	739,459.19
<u>WWTP Fund</u>	731,425.71	857,690.75	601,495.39	987,621.07
<u>Capital Project Funds</u>				
Oxford Land Purchase	10,000.00	-	10,000.00	-
Highway Garage	96,275.46	-	10,680.00	85,595.46
School Roof Project	(816,594.21)	152,608.00	-	(663,986.21)
Albany Road Gravestones Project	47,856.25	-	40,050.00	7,806.25
<u>Trust Funds</u>				
Dickinson Library Trust	94,701.15	(824.53)	1,050.00	92,826.62
Dickinson/Billings Fund	3,000.89	5.99	-	3,006.88
Cemetery/Brookside Fund	30,845.11	(255.36)	-	30,589.75
Fr Wells/Pine Nook Fund	56,448.53	(471.85)	451.50	55,525.18
Land Preservation Trust	1,005.89	3.02	-	1,008.91
May Topp Cemetery Fund	13,409.38	80.98	-	13,490.36
Workers Comp Fund	34.87	0.03	34.90	-
Surplus War Bonds/Conway Forest	18,526.25	36.99	-	18,563.24
Deerfield/Whately Veterans	2,131.67	4.26	-	2,135.93
Municipal Building Fund	49,336.85	(428.10)	-	48,908.75
Insurance Indemnification Fund	31.52	0.12	-	31.64
	Opening Balance	YTD Revenue/Trfrs	YTD Expense/Trfrs	Ending Balance

Stabilization Fund	1,233,877.82	(10,323.21)	-	1,223,554.61
Capital Stabilization Fund	-	200,054.72	-	200,054.72
OPEB Trust Fund	-	10,000.00	-	10,000.00
Agency Funds				
Firearm ID Cards	1,350.00	6,100.00	6,125.00	1,325.00
S Mill Village Development Escrow	26,402.60	13.17	-	26,415.77
Deputy Collector Fees	-	9,032.00	9,032.00	-
Districts	-	1,250,066.70	1,250,066.70	-
Student Activities Fund	-	30,898.72	14,140.87	16,757.85
	\$6,197,336.05	\$ 6,187,544.40	\$ 5,402,415.13	\$6,982,465.32

CITY/TOWN OF DEERFIELD, MASSACHUSETTS
Combined Balance Sheet - All Fund Types and Account Groups
as of June 30, 2018
(Unaudited)

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
ASSETS								
Cash and cash equivalents	4,133,536.14	5,286,790.07	139,415.50	798,638.45		1,754,057.87		12,112,438.03
Investments								-
Receivables:								-
Personal property taxes	4,601.24							4,601.24
Real estate taxes	175,937.61	2,785.23						178,722.84
Deferred taxes	8,969.25							8,969.25
Allowance for abatements and exemptions	(173,026.25)							(173,026.25)
Special assessments								-
Tax liens	97,151.28	4,230.48				10,078.54		111,460.30
Tax foreclosures	29,949.28							29,949.28
Motor vehicle excise	34,212.18							34,212.18
Other excises								-
Utility Charges		178,236.47		599,610.73				777,847.20
Departmental	500.00	99,383.73						99,883.73
Other receivables								-
Due to/from other funds								-
Due from other governments		1,189,783.03						1,189,783.03
Prepays								-
Inventory								-
Fixed assets, net of accumulated depreciation								-
Amounts to be provided - payment of bonds							4,585,000.00	4,585,000.00
Amounts to be provided - vacation and sick leave								-
Total Assets	4,311,830.73	6,761,209.01	139,415.50	1,398,249.18	-	1,764,136.41	4,585,000.00	18,959,840.83
LIABILITIES AND FUND EQUITY								
Liabilities:								
Deferred revenue								-
Real and personal property taxes	7,512.60	2,785.23						10,297.83
Deferred taxes	8,969.25							8,969.25
Prepaid taxes/fees								-
Special assessments								-
Tax liens	97,151.28	4,230.48				10,078.54		111,460.30
Tax foreclosures	29,949.28							29,949.28
Motor vehicle excise	34,212.18							34,212.18
Other excises								-
Utility Charges		178,236.47		599,610.73				777,847.20
Departmental	500.00	99,383.73						99,883.73
Deposits receivable								-
Other receivables								-
Due from other governments		1,189,783.03						1,189,783.03
Due to other governments								-
Accounts payable	17,804.83	8,517.34		4,849.69				31,171.86
Warrants payable	111,211.52	200,403.12		42,343.94		9,862.66		363,821.24
Accrued payroll and withholdings	484,809.14	8,474.19		11,985.63				505,268.96
Other liabilities								-
IBNR								-
Bonds payable							4,585,000.00	4,585,000.00
Notes payable			710,000.00					710,000.00
Vacation and sick leave liability								-
Total Liabilities	792,120.08	1,691,813.59	710,000.00	658,789.99	-	19,941.20	4,585,000.00	8,457,664.86
Fund Equity:								
Reserved for encumbrances	229,780.44							229,780.44
Reserved for expenditures	1,582,568.00			204,382.00				1,786,950.00
Reserved for continuing appropriations	182,973.22	104,315.00		21,000.00				308,288.22
Reserved for petty cash								-
Reserved for appropriation deficit								-
Reserved for snow and ice deficit								-
Reserved for debt Service								-
Reserved for premiums	68,139.04							68,139.04
Reserved fund balance		410,225.00						410,225.00
Undesignated fund balance	1,456,249.95	4,554,855.42	(570,584.50)	514,077.19		1,744,195.21		7,698,793.27
Unreserved retained earnings								-
Investment in capital assets								-
Total Fund Equity	3,519,710.65	5,069,395.42	(570,584.50)	739,459.19	-	1,744,195.21	-	10,502,175.97
Total Liabilities and Fund Equity	4,311,830.73	6,761,209.01	139,415.50	1,398,249.18	-	1,764,136.41	4,585,000.00	18,959,840.83
PROOF	-	-	-	-	-	-	-	-

ASSESSORS

How the Assessors Determine Value

Real property valuation in Massachusetts is based on “full and fair cash value,” the amount a willing buyer would pay a willing seller on the open market. Assessors must collect, record, and analyze a great deal of information about property and market characteristics in order to estimate the fair market value of all taxable properties in their communities. All properties, including churches, educational institutions, State and Town-owned land, are also valued, even though they may be exempt from taxation.

Personal property valuation in Massachusetts (property not considered real estate and, generally, not part of one’s home) is based on a combination of market value and utility value. Personal property located within the Town as of January 1st preceding the next fiscal year is required to be reported to the Town on a Form of List by March 1st.

The Commonwealth of Massachusetts requires that the assessed values be reviewed annually with sales statistics for the previous calendar year and that all properties be recertified every five years, starting fiscal year 2018. Deerfield has completed interim updates for fiscal year 2019. The Town of Deerfield uses an independent appraisal service to inspect properties and to analyze sales.

Why Assessments Go Up When a Property Hasn’t Changed

Since assessments reflect market value, rising/falling real estate prices in the community will result in generally higher/lower assessments. As several factors influence market value, the changes to assessments may not be uniform. One such factor is the style of the building. For example, one year, colonials will be in demand, thus raising their market value more than other styles and, another year, capes will be more popular. Another factor is location. For various reasons, certain neighborhoods are more attractive to buyers (in-town one year, rural the next...). Again, the resulting demand raises the price for homes in the preferred neighborhood. In addition, the condition of the property will affect its value. For two homes comparable in style, grade, and location, the better maintained home would have a higher value. While changes made to a property can affect value, these other factors must also be considered.

If You Disagree with the Assessed Value of Your Property

If, in your opinion, the assessment of your property is incorrect, by all means discuss it with the Board of Assessors. At the meeting, you will need to specify the items about which you disagree such as misinformation on the property record card or values of comparable properties lower or higher than yours. If so, cite specific examples. Information on all properties is available in the Assessors’ Office and on-line at www.deerfieldma.us.

Abatements and Appeals

Once the tax bills have been mailed, an aggrieved taxpayer must go through the more formal process of filing for an abatement. These forms may be picked up at the Assessors’ Office. They must be filed with the Assessors on or before the due date of the first installment of the actual tax bill.

If the Assessors do not grant the desired abatement, the taxpayer then has the right to appeal to the State’s Appellate Tax Board. The appeal must be filed within three months of the denial from the Board of Assessors.

Information and applications are available from:

The Appellate Tax Board
100 Cambridge Street, Suite 200
Boston, MA 02114
Phone: (617)727-3100
<http://www.mass.gov/atb/>

How Property Taxes Are Computed

Before Proposition 2½ went into effect in Massachusetts in Fiscal Year 1982, the amount to be raised by the property tax in each community was essentially determined by what the community decided to spend in the coming year, either through its Annual Town Meeting, or its City and Town Council. Budgets were so determined and, then the tax rates were set to raise that amount. With Proposition 2½ in effect, the process is reversed. The tax limitation law sets the maximum amount a community may collect, or levy, from the property tax to "...2.5 percent of the total full and fair cash value of all real and personal property in the community" based on the previous year's valuation plus new growth. At the Annual Town Meeting, a budget is adopted. Budgets must be made to fit within that limit (with the exception of any override(s) or debt exclusion(s) passed by the voters). The budget total less the monies anticipated from other sources, such as state aid and local receipts from fees, etc., is the amount that needs to be raised through property taxes.

Determining the Tax Rate

Before the tax rate can be set, the Town must decide if they want all property to be taxed at the same rate, or if they prefer separate rates for a certain class of property, such as commercial/industrial. The Assessors prepare a Tax Rate Recapitulation sheet showing the total value for each class of property and its percentage of the town total. Using this information, the Board of Selectmen holds a Classification Hearing to decide if there will be a single or multiple tax rate(s).

What Assessors Do Not Do

Assessors do not make the laws that affect property owners. Tax laws are enacted by the Massachusetts Legislature. Various guidelines and regulations to implement the legislation are established by the Department of Revenue. The Assessors must follow these procedures and act in accordance with the law.

Appropriations To Be Raised:

From Raise and Appropriate	\$14,613,395.00	
From Free Cash	993,512.00	
From Other Available Funds	133,978.00	
From Offset Receipts	1,290,974.00	<u>\$17,031,859.00</u>

Other Amounts To Be Raised:

Amounts Certified for Tax Title	4,000.00	
Overlay Deficits	0.00	
Cherry Sheet Offsets	560,786.00	
State and County Cherry Sheets Charges	326,371.00	
Overlay Reserve	<u>62,618.45</u>	<u>\$953,775.45</u>

Total Amount To Be Raised: \$17,985,634.45

Estimated Receipts & Other Revenue Sources:**Estimated Receipts From State:**

Cherry Sheet Estimated Receipts	\$2,320,784.00	
Mass. School Building Authority Payment	0.00	<u>\$2,320,784.00</u>

Local Estimated Receipts:

Motor Vehicle Excise	\$585,000.00	
Other Excise	3,000.00	
Room Occupancy Tax	135,000.00	
Meals Tax	75,000.00	
Penalties & Interest	30,000.00	
Payment In Lieu Of taxes	125,000.00	
Sewer Charges	743,290.00	
Trash Disposal	140,000.00	
Fees	130,000.00	
Rentals	30,000.00	
Departmental Revenue - Cemeteries	0.00	
Other Departmental Revenue	0.00	
Licenses & Permits	200,000.00	
Fines & Forfeits	70,000.00	
Investment Income	10,000.00	
Medicaid Reimbursement	20,000.00	
Miscellaneous Non-Recurring	<u>10,000.00</u>	<u>\$2,306,290.00</u>

Free Cash	\$993,512.00
Free Cash to reduce tax rate	0.00
Enterprise Funds	1,054,085.00
Community Preservation Act Surcharge	300,000.00
Other Available Funds	133,978.00

Total Estimated Receipts & Revenue \$7,108,649.00

Total Tax Levy \$10,876,985.45

Total Assessed Value of Real & Personal Property 681,942,662.00

Total Levy ÷ Total Value x 1,000 = Tax Rate **10,876,985.45 ÷ 681,942,662.00 x 1,000 = \$15.95**

BUILDING INSPECTIONS

2018 Welcomed a variety of new projects, Cumberland Farms moved to a new location, Ideal Movers constructed a new facility, Dumont Corporation started construction of a new manufacturing building, and Sugarloaf Condos began construction on a 55 and older 70 unit condo development.

A special thanks to Deerfield Academy for constructing and donating a new EMS ambulance building to the Town.

Respectfully submitted,
Richard Calisewski
Building Commissioner

TOWN ADMINISTRATION / SELECTBOARD

Wendy Foxmyn, Town Administrator
Diana Schindler, Special Projects Coordinator
Patricia Kroll, Administrative Assistant

Henry Komosa, Chair
Trevor D. McDaniel
Carolyn Shores Ness

TOWN CLERK

It was a robust campaign year, drawing healthy turnouts to the polls. Incumbents at the Local Election in May were challenged for the offices of Selectboard, Assessor, School Committee, Elector of Oliver Smith Will, and the Planning Board. Incumbents were victorious in all offices. The Tilton Library Trustee and the Frontier School Committee positions were filled by write-in candidates.

Similarly, the State Primary in September had a number of candidates, both declared and write-ins, vying for the open offices in the Senate and the House of Representatives left by Senator Stanley Rosenberg's resignation and Representative Stephen Kulik's decision not to run for reelection. Both elections drew 30+% of Deerfield voters out to vote.

The November State Election contained a full slate of mid-term seats and four ballot questions. Incumbents held on to their seats and big winners from the September Primary won the empty seats by wide margins. Overall, 70% of registered voters in Town voted, 22% took advantage of Early Voting. Offered for the second time in the State, 583 voters completed Early Voting ballots throughout the two weeks leading up to the election. Early Voting was first available at the November 2016 Presidential Election which drew over 38% of voters to cast Early Voting ballots.

A Special Town Meeting was held on December 3rd consisting of five warrant articles; three financial and two that addressed Committee and Commission details. The Capital Improvement Plan Committee bylaw updated the requirement to post their Plan in the newspaper in exchange for postings to the website, local cable channel, and legal postings. The Conservation Commission was officially voted to be a five-member commission. Back in 1965, the Conservation Commission was formed by vote of Town Meeting to accept MGL C40, S8C. At the time, the Commission was voted to include three members.

The Town Clerk's page on the Town's website has been expanded to include up-to-date information, helpful links, and a FAQ section. In addition to finding useful information on the website, residents may also order and pay for birth, death, and marriage records as well as dog licenses by choosing Online Bill Pay.

The following is a summary of activities of the Town Clerk's Office for 2018.

Respectfully submitted,

Barbara J. Hancock, Town Clerk

	2018	2017	2016	2015	2014
Births	18	36	31	40	24
Deaths	51	48	38	31	46
Marriages	29	25	35	26	21

FY18 Total Fees Collected by the Town Clerk
Recording Fees: \$12,849 Dog Licenses: \$4,221

TOWN TREASURER REPORT			
Fiscal Year July 1, 2017 - June 30, 2018			
Receipts per month	Month	Expenses per month	Interest Received
552,044	July	-2,699,849	4,144
700,905	August	-1,222,381	3,924
679,896	September	-1,921,933	4,286
724,211	October	-1,224,903	3,016
981,139	November	-1,702,968	3,449
3,728,497	December	-2,553,643	3,735
4,579,721	January	-1,574,740	3,123
1,012,864	February	-1,483,518	11,217
1,392,137	March	-1,158,715	9,139
5,199,266	April	-2,834,830	4,686
2,097,812	May	-3,180,419	7,353
1,310,809	June	-1,752,581	9,085
22,959,301	FY17 Totals	-23,310,480	67,157
Beginning Balance 7/01/2017		7,647,736	
Receipts Fiscal Year		22,959,301	
Expenditures Fiscal Year - General		-23,310,480	
From/To Trusts to General Funds		-208,464	
Trust Funds		2,790,705	
Stabilization Trust Funds		1,435,602	
Petty Cash		120	
BAN -School Roof		710,000	
Balance General and Trust Funds - 6/30/2018		12,024,520	
Allocation of General Funds by Bank Accounts			
Fiscal Year Ending June 30, 2018			
Belmont Savings		4,563,566	
People's Bank		1,021,209	
People's Bank/Greenfield Co-op - CPA		0	
Century		1,013,909	
Eastern		352,334	
Greenfield Co-Operative Bank		157,543	
Greenfield Savings Bank		172,905	
Unibank		346,705	
Easthampton Savings/Berkshire Bank		95,129	
Total General Funds		7,723,300	
STABILIZATION			
Balance July 1, 2017		1,217,088.76	
Interest FY 2018		18,512.67	
Appropriations FY 2018		200,000	
Expenditures FY 2018			
Balance June 30, 2018		1,435,601.43	
TRUST FUNDS			
MUNICIPAL BUILDINGS		49,388.10	
BILLINGS TRUST FUND		3,006.88	
FOREST		18,563.24	
BROOKSIDE CEMETERY		30,879.62	
PINE NOOK CEMETERY		56,052.08	
LAND PRESERVATION FUND		1,008.91	
MAP TOPP PETUTUAL CARE		13,490.36	
WORKMEN'S COMPENSATION FUND		0	
VETERANS SERVICE		2,135.93	
INSURANCE INDEMNITY FUND		31.64	
DICKINSON LIBRARY TRUST FUND		93,736.42	
OPEB		10,000.00	
BALANCE JUNE 30, 2018		278,293.18	
Town Meeting authorization to transfer funds:			
	Create Cap'l Stabl	200,000.00	04/2017 ATM
	OPEB	10,000.00	04/2017 ATM
	Dickinson Trust	1,050.00	04/2017 ATM
		211,050.00	

Fiscal Year 2018

The Town of Deerfield issues Real Estate and Personal Property tax bills on a Semi-Annual schedule using actual data, rather than preliminary. The tax rate setting process is a multi-step process that begins shortly after the close of the prior fiscal year and involves several different Town departments as well as State agencies. The release of the first half tax bills can vary depending on the progress of the tax rate setting process.

The first half fiscal year 2018 taxes were issued on December 20th and were due thirty days later, on January 19th. The second half installment was due May 1st. The Municipal Modernization Law, enacted in November of 2017, changed the way interest calculations were done on overdue real estate and personal property bills for semi-annual billing communities, such as ours. Effective for the FY18 RE and PP billing, interest was calculated from the due date rather than the billing date.

Another anomaly in FY18 occurred late in December of 2017. Rumors of pending income tax changes created a rush of tax payers trying to pay their tax bills before the close of business on December 31st, some electing to pay the first and second half. As a result, the amount collected in December was higher than expected given the late issuance of bills.

The following report of receipts for the fiscal year 2018 is for informational purposes:

Real Estate	8,985,951
Community Preservation Act	187,190
Personal Property	548,598
Motor Vehicle Excise	749,526
Sewer	589,908
Income & Expense Liens	10,650
Tax Title	55,490
Interest & Fees	43,529
Farm Animal	5,066
Transfer Station Stickers	50,210
<u>Transfer Station Bags</u>	<u>63,220</u>
	11,289,338

Annual Town Meeting
April 30, 2018

FRANKLIN SS

To either of the Constables in the Town of Deerfield, in the County of Franklin,

GREETING:

I, Barbara J. Hancock, duly appointed and qualified Clerk of the Town of Deerfield hereby verify that the following votes were taken at the Annual Town Meeting held on Monday, April 30, 2018 in the Frontier Regional School Auditorium on 113 North Main Street in the Village of South Deerfield. Town Meeting convened at 7:12 pm. There were 280 voters in attendance.

Voted to waive the reading of all articles and that prior to the reading of a motion under the article, the Moderator briefly summarize the content of the article to be considered; and, further, that unless objection is raised, the reading of detailed motions be waived where the article as printed can, in the opinion of the Moderator, be incorporated by reference in any motion presented.

Motion carried, so declared the Moderator

Voted that the following people be allowed to address the audience during the Town Meeting:

Lisa Mead, Town Counsel
Brenda Hill, Town Accountant
Wendy Foxmyn, Interim Town Administrator
Sara Woodbury, Tilton Library Director
Dr. Lynn Carey, Superintendent, Frontier Regional/Union 38 Schools
Patricia Cavanaugh, Business Manager, Frontier Regional/Union 38 Schools
Tina Gemme, Principal, Deerfield Elementary School
Darius Modestow, Principal, Frontier Regional School
Richard Martin, Superintendent, Franklin County Technical School
Russ Kaubris, Business Manager, Franklin County Technical School
Patricia Smith, Planner, Franklin Regional Council of Governments

Motion carried, so declared the Moderator

ARTICLE 1:

Voted that the Town hear the reports of the Selectmen, the Deerfield School Committee, and all other Town officers, boards, committees, and commissions.

Motion carried, so declared the Moderator

ARTICLE 2

Voted to establish the salaries and compensation of elected officers of the Town as follows:

OFFICIAL	REQUESTED	RECOMMENDED
Moderator, Annual Town Meeting	\$ 300.00	\$ 300.00
Moderator, Special Town Meeting (each)	\$ 50.00	\$ 50.00
Selectboard, Chair	\$ 6,000.00	\$ 6,000.00
Selectboard, Members (2)	\$ 5,000.00	\$ 5,000.00
Assessors, Chair	\$ 3,500.00	\$ 3,500.00
Assessors, Members (2)	\$ 3,000.00	\$ 3,000.00
School Committee, Chair	\$ 150.00	\$ 150.00
School Committee, Members (5)	\$ 100.00	\$ 100.00

Motion carried, so declared the Moderator

ARTICLE 3

Voted to acknowledge the following monetary gifts made in the last 12 months in appreciation for services rendered:

Deerfield Academy	\$117,500
Eaglebrook School	\$ 26,000
Historic Deerfield	\$ 14,000
Woolman Hill	\$ 3,735
Bement School	\$ 3,000

Motion carried, so declared the Moderator

Voted to acknowledge the following monetary pledges towards the cost of replacement of the Deerfield Elementary School roof, which was completed in the summer of 2016. These pledges are to be paid over a period of 5 to 10 years for the total amount listed:

Deerfield Academy	\$105,000
Eaglebrook School	\$ 75,000
Historic Deerfield	\$ 25,000
Bement School	\$ 20,000

Pledges received during the last 12 months are:

Deerfield Academy	\$ 10,500
Eaglebrook	\$ 7,500
Historic Deerfield	\$ 5,000
Bement School	\$ 2,000

Motion carried, so declared the Moderator

Voted to acknowledge the following monetary donations made during the last 12 months towards the School Resource Officer program:

Deerfield Academy \$ 30,000

Motion carried, so declared the Moderator

ARTICLE 4

Voted to transfer the interest of \$1,130 earned for the preceding year from the Dickinson Library Trust fund as follows:

- \$ 960.00 to the Tilton Library for Library use, and
- \$ 170.00 to Frontier Regional School for Library use.

Motion carried, so declared the Moderator

ARTICLE 5

Voted to fix the maximum amount that may be spent during FY 2019 beginning July 1, 2018 for the revolving funds established in the town bylaws for certain departments, boards, committees, agencies or officers in accordance with G.L. c. 44 §53E ½ as follows:

FUND	SPENDING LIMIT
Recycling	\$20,000.00
Parks and Recreation	\$75,000.00
Planning	\$25,000.00

Motion carried, so declared the Moderator

ARTICLE 6

Voted to transfer from Free Cash the sum of \$35,278.00 to the Other Post-Employment Benefits Liability Trust Fund.

Motion carried, so declared the Moderator

ARTICLE 7

Voted to adopt the following FY19 Classification-Compensation Plan in accordance with §35-37 of the General Bylaws; the Plan is included in your handout.

Motion carried, so declared the Moderator

FY19 DEERFIELD CLASSIFICATION - COMPENSATION SCHEDULE

Grade	Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Over
1	Landfill Attendants	13.26	13.99	14.73	15.47	16.21	16.94	17.68	18.42	19.16	19.89	Long.
	Library Aides	13.26	13.99	14.73	15.47	16.21	16.94	17.68	18.42	19.16	19.89	Long.
2	WWTP Operator	15.91	16.80	17.68	18.56	19.45	20.33	21.22	22.10	22.98	23.87	Long.
	Heavy Equipment Operator	15.91	16.80	17.68	18.56	19.45	20.33	21.22	22.10	22.98	23.87	Long.
	Library Adult Circ. Head	15.91	16.80	17.68	18.56	19.45	20.33	21.22	22.10	22.98	23.87	Long.
	Assistant Town Clerk	15.91	16.80	17.68	18.56	19.45	20.33	21.22	22.10	22.98	23.87	Long.
	Sr Ctr Program Coordinator	15.91	16.80	17.68	18.56	19.45	20.33	21.22	22.10	22.98	23.87	Long.
	EMT - Basic	15.91	16.80	17.68	18.56	19.45	20.33	21.22	22.10	22.98	23.87	Long.
	Admin Assistant (SB/BoH)	18.56	19.59	20.62	21.65	22.68	23.73	24.76	25.79	26.82	27.85	Long.
	Admin Assistant (Insp.)	18.56	19.59	20.62	21.65	22.68	23.73	24.76	25.79	26.82	27.85	Long.
	Admin Assistant (Police)	18.56	19.59	20.62	21.65	22.68	23.73	24.76	25.79	26.82	27.85	Long.
	Children's Librarian	18.56	19.59	20.62	21.65	22.68	23.73	24.76	25.79	26.82	27.85	Long.
	Foreman/HCO	18.56	19.59	20.62	21.65	22.68	23.73	24.76	25.79	26.82	27.85	Long.
	Parks & Recreation	18.56	19.59	20.62	21.65	22.68	23.73	24.76	25.79	26.82	27.85	Long.
	Advanced EMT	18.56	19.59	20.62	21.65	22.68	23.73	24.76	25.79	26.82	27.85	Long.
	Senior Center Director	21.22	22.40	23.57	24.76	25.93	27.11	28.28	29.47	30.64	31.82	Long.
	Executive Assistant	21.22	22.40	23.57	24.76	25.93	27.11	28.28	29.47	30.64	31.82	Long.
	Asst. Treas./Collector	21.22	22.40	23.57	24.76	25.93	27.11	28.28	29.47	30.64	31.82	Long.
	Assistant Assessor	21.22	22.40	23.57	24.76	25.93	27.11	28.28	29.47	30.64	31.82	Long.
	Paramedic	21.22	22.40	23.57	24.76	25.93	27.11	28.28	29.47	30.64	31.82	Long.
	Town Accountant	23.87	25.19	26.52	27.85	29.17	30.50	31.82	33.15	34.48	35.80	Long.
	Library Director	23.87	25.19	26.52	27.85	29.17	30.50	31.82	33.15	34.48	35.80	Long.
	Health Agent	23.87	25.19	26.52	27.85	29.17	30.50	31.82	33.15	34.48	35.80	Long.
	Building Commissioner	23.87	25.19	26.52	27.85	29.17	30.50	31.82	33.15	34.48	35.80	Long.
	Chief WWTP Operator	23.87	25.19	26.52	27.85	29.17	30.50	31.82	33.15	34.48	35.80	Long.
	Assistant EMS Director	23.87	25.19	26.52	27.85	29.17	30.50	31.82	33.15	34.48	35.80	Long.
6	Town Clerk/Treas/Collector	26.52	28.00	29.47	30.94	32.42	33.88	35.36	36.83	38.30	39.78	Long.
	Supt of Streets & Sewer	26.52	28.00	29.47	30.94	32.42	33.88	35.36	36.83	38.30	39.78	Long.
	Police Chief	26.52	28.00	29.47	30.94	32.42	33.88	35.36	36.83	38.30	39.78	Long.
	EMS Director	26.52	28.00	29.47	30.94	32.42	33.88	35.36	36.83	38.30	39.78	Long.

LONGEVITY 10-14 yrs \$200 15 - 19 yrs. \$ 300.00 20-24 \$400 25+ \$500

The FY2019 Omnibus Budget

	FY2019 Requested	FY2019 Recommended	ATM Voted
100 SERIES - GENERAL GOVERNMENT			
114-5100 - MODERATOR	\$400	\$400	\$400
122-5100 - SELECTBOARD SALARIES	\$16,000	\$16,000	\$16,000
122-5110 - SELECTBOARD STAFF SALARIES	\$189,012	\$189,012	\$189,012
122-5400 - SELECTBOARD/ADMINISTRATOR EXP	\$11,150	\$11,150	\$11,150
131-5400 - FINANCE COMMITTEE	\$500	\$500	\$500
135-5110 - ACCOUNTANT SALARY	\$45,681	\$45,681	\$45,681
135-5400 - ACCOUNTANT EXPENSE	\$16,075	\$16,075	\$16,075
141-5100 - ASSESSORS SALARIES	\$9,500	\$9,500	\$9,500
141-5110 - ASSESSORS ADMIN ASSISTANT	\$57,016	\$57,016	\$57,016
141-5400 - ASSESSORS EXPENSE	\$21,505	\$21,505	\$21,505
142-5400 - ASSESSORS QUINQUENNIAL RECERT	\$20,000	\$20,000	\$20,000
145-5110 - CLERK / TREAS / COLLECTOR SALARIES	\$160,324	\$160,324	\$160,324
145-5410 - TREASURER / COLLECTOR EXPENSE	\$34,575	\$34,575	\$34,575
149-5110 - OLIVER SMITH TRUSTEE	\$0	\$0	\$0
151-5110 - LEGAL EXPENSE	\$36,000	\$36,000	\$36,000
152-5400 - PERSONNEL BOARD	\$1,500	\$1,500	\$1,500
155-5400 - IT HARDWARE	\$5,000	\$5,000	\$5,000
155-5800 - PEG ACCESS CAPITAL EXPENSE	\$11,000	\$11,000	\$11,000
159-5410 - CONTRACTED SERVICES	\$209,851	\$209,851	\$209,851
161-5400 - TOWN CLERK EXPENSE	\$21,750	\$21,750	\$21,750
171-5400 - CONSERVATION COMMISSION	\$800	\$800	\$800
172-5400 - OPEN SPACE COMMITTEE	\$250	\$250	\$250
175-5400 - PLANNING BOARD	\$1,000	\$1,000	\$1,000
176-5400 - ZONING BOARD OF APPEALS	\$1,000	\$1,000	\$1,000
179-5400 - AGRICULTURAL COMMISSION	\$100	\$100	\$100
182-5400 - ENERGY COMMITTEE	\$500	\$500	\$500
192-5400 - TOWN OFFICE BLDG MAINTENANCE	\$89,400	\$89,400	\$89,400
192-5430 - TOWN OFFICE EXPENSE	\$23,000	\$23,000	\$23,000
196-5400 - GENERAL INSURANCE	\$61,000	\$61,000	\$61,000
TOTAL - GENERAL GOVERNMENT	\$1,043,889	\$1,043,889	\$1,043,889
200 SERIES - PUBLIC SAFETY			
210-5110 - POLICE PAYROLL	\$820,072	\$820,072	\$820,072
210-5400 - POLICE DEPT EXPENSE	\$95,600	\$95,600	\$95,600
210-58xx - POLICE DEPT - CAPITAL	\$42,500	\$42,500	\$42,500
241-5110 - INSPECTIONS DEPT PAYROLL	\$125,210	\$125,210	\$125,210
241-5400 - INSPECTIONS DEPT EXPENSE	\$4,600	\$4,600	\$4,600
292-5400 - CANINE CONTROL	\$18,535	\$18,535	\$18,535
TOTAL - PUBLIC SAFETY	\$1,106,517	\$1,106,517	\$1,106,517

300 SERIES - EDUCATION	FY2019 Requested	FY2019 Recommended	ATM Voted
300-5400 - DEERFIELD ELEMENTARY SCHOOL	\$4,720,882	\$4,720,882	\$4,720,882
312-5400 - FRONTIER REGIONAL SCHOOL	\$3,771,696	\$3,771,696	\$3,771,696
315-5800 - FRONTIER REGIONAL TRANSPORTATION	\$70,386	\$70,386	\$70,386
320-5410 - FRANKLIN TECH ASSESSMENT	\$255,451	\$255,451	\$255,451
320-5800 - FRANKLIN TECH - CAPITAL	\$16,512	\$16,512	\$16,512
TOTAL - EDUCATION	\$8,834,927	\$8,834,927	\$8,834,927
400 SERIES - PUBLIC WORKS	FY2019 Requested	FY2019 Recommended	ATM Voted
422-5110 - GEN HIGHWAY PAYROLL	\$462,167	\$462,167	\$462,167
422-5400 - GEN HIGHWAY EXPENSE	\$235,400	\$235,400	\$235,400
423-5400 - WINTER SNOW AND ICE REMOVAL	\$90,000	\$90,000	\$90,000
424-5400 - STREET LIGHTING	\$39,000	\$39,000	\$39,000
433-5400 - TRANSFER STATION EXPENSE	\$174,000	\$174,000	\$174,000
439-5800 - TEST WELL MONITORING / MAINT	\$50,000	\$50,000	\$50,000
TOTAL - PUBLIC WORKS	\$1,050,567	\$1,050,567	\$1,050,567
500 SERIES - HUMAN SERVICES	FY2019 Requested	FY2019 Recommended	ATM Voted
512-5110 - BOARD OF HEALTH SALARY	\$35,299	\$35,299	\$35,299
512-5400 - BOARD OF HEALTH EXPENSE	\$38,221	\$26,846	\$38,221
541-5400 - COUNCIL ON AGING	\$50	\$50	\$50
541-5420 - SENIOR CENTER EXPENSE	\$26,137	\$26,137	\$26,137
543-5400 - VETERANS DISTRICT ASSESSMENT	\$10,063	\$10,063	\$10,063
543-5410 - VETERANS BENEFITS	\$30,000	\$30,000	\$30,000
549-5400 - ADA COORDINATOR	\$250	\$250	\$250
TOTAL - HUMAN SERVICES	\$140,020	\$128,645	\$140,020
600 SERIES - CULTURE AND RECREATION	FY2019 Requested	FY2019 Recommended	ATM Voted
610-5400 - TILTON LIBRARY	\$181,706	\$181,706	\$181,706
630-5400 - SUMMER SWIM PROGRAM	\$5,810	\$5,810	\$5,810
630-5410 - TRI-TOWN BEACH EXPENSE	\$16,432	\$16,432	\$16,432
634-5110 - RECREATION DEPT DIRECTOR SALARY	\$48,541	\$48,541	\$48,541
691-5400 - HISTORICAL COMMISSION	\$1,175	\$1,175	\$1,175
692-5800 - VETERANS DAY / MEMORIAL DAY EXP	\$2,000	\$2,000	\$2,000
TOTAL - CULTURE AND RECREATION	\$255,664	\$255,664	\$255,664

700 SERIES - DEBT SERVICE	FY2019 Requested	FY2019 Recommended	ATM Voted
710-5900 - MATURING DEBT	\$440,000	\$440,000	\$440,000
751-5900 - INTEREST ON MATURING DEBT	\$178,006	\$178,006	\$178,006
752-5900 - INTEREST ON TEMPORARY LOANS	\$5,000	\$5,000	\$5,000
TOTAL - DEBT SERVICE	\$623,006	\$623,006	\$623,006
800 & 900 SERIES - BENEFITS	FY2019 Requested	FY2019 Recommended	ATM Voted
830-5400 - FRCOG CORE ASSESSMENT	\$44,195	\$44,195	\$44,195
910-5800 - UNFUNDED SICK LEAVE AND VACATION	\$10,000	\$10,000	\$10,000
911-5400 - FRANKLIN CTY REGIONAL RETIREMENT	\$437,501	\$437,501	\$437,501
912-5400 - WORKERS COMPENSATION	\$55,981	\$55,981	\$55,981
913-5400 - UNEMPLOYMENT INSURANCE	\$15,000	\$15,000	\$15,000
914-5400 - GROUP INSURANCE - TOWN	\$273,399	\$273,399	\$273,399
914-5410 - GROUP INSURANCE - SCHOOL	\$666,244	\$666,244	\$666,244
916-5400 - MEDICARE INSURANCE	\$99,166	\$99,166	\$99,166
918-5400 - MEDICAL SECURITY ACT	\$0	\$0	\$0
TOTAL - BENEFITS	\$1,601,486	\$1,601,486	\$1,601,486
TOTAL - OMNIBUS BUDGET	\$14,656,076	\$14,644,701	\$14,656,076

ARTICLE 8

Voted that the Moderator read amounts recommended by the Finance Committee to be appropriated under this article, and unless objection is made, each item recommended in the report of the Finance Committee shall be tentatively accepted as appropriated for the purpose stated. If an objection is made to any recommendation, such appropriation shall be taken separately and the amount thereof and the manner of taking the same shall be determined by vote of the meeting and tentatively accepted. One vote shall be taken appropriating each amount so accepted as a single appropriation not to be exceeded.

Motion carried, so declared the Moderator

Voted to amend the Board of Health expense of the Omnibus Budget (line 512-5400) from \$40,346 to \$38,221.

Motion carried, so declared the Moderator

Voted to appropriate \$ 14,656,076 to fund the accepted amounts voted, and to meet this appropriation, transfer:

- \$100,000 from Overlay Surplus
 - \$70,000 from South County Emergency Medical Service Enterprise Fund
 - \$3,266 from South County Senior Center Operation Fund
 - \$28,196 from Sewer Enterprise Fund
 - \$7,779 from Receipts Reserved for Debt payment
 - \$105,305 from Free Cash
- And raise and appropriate a balance of \$14,341,530.

Motion carried as amended, so declared the Moderator

ARTICLE 9

Voted to accept the provisions of MGL c.44, § 53F ½ establishing the Sewer Enterprise Fund, effective July 1, 2018, and transfer the balance of funds in the Sewer Special Revenue Fund as of June 30, 2018 into this account.

Motion carried, so declared the Moderator

ARTICLE 10

Voted to appropriate \$ 809,612 to fund the Sewer Enterprise Fund for Fiscal Year 2019 as follows:

<u>Revenues</u>	
<i>User Fees</i>	\$ 806,000
<i>Investment Income</i>	\$ 3,612
<hr/>	
<i>Total Revenues</i>	\$ 809,612
<u>Expenses</u>	
<i>Salaries/Wages</i>	\$ 265,210
<i>Operating Expenses</i>	\$ 516,206
<i>Indirect Costs</i>	\$ 28,196
<hr/>	
<i>Total Enterprise Fund Expenses</i>	\$ 809,612

Motion carried, so declared the Moderator

ARTICLE 11

Voted to appropriate \$1,009,190.00 and to transfer from Free Cash the sum of \$327,065 to fund the South County Emergency Medical Services Enterprise Fund for Fiscal Year 2019, and to meet the Town of Deerfield’s allocated share of costs as follows:

<u>Revenues</u>		
<i>Medical Service Fees</i>		\$ 500,000
<i>Retained Earnings</i>		\$ 204,382
<i>Deerfield Assessment (from Free Cash)</i>		\$ 327,065
<i>Sunderland Assessment</i>		\$ 198,893
<i>Whately Assessment</i>		\$ 105,915
<i>Other</i>		\$ 0
<hr/>		
Total Revenues		\$1,336,255
<u>Expenses</u>		
<i>Salaries/Wages</i>		\$ 955,196
<i>Operating Expenses</i>		\$ 211,059
<i>Indirect Costs</i>		\$ 70,000
<i>Reserve for Emergency/Unforeseen</i>		\$ 100,000
<hr/>		
Total Enterprise Fund Expenses		\$1,336,255
Town of Deerfield’s Allocated Share of Total Enterprise Fund Expenses:		
<i>FY2019 Subsidy from Free Cash</i>		\$ 327,065
<hr/>		
Total Deerfield Allocated Share		\$ 327,065
Information Only:		
<u>FY2019 Assessments Calculation</u>		
<i>Total Expenses</i>		\$1,336,255
<i>Less Estimated Medical Service</i>		-\$500,000
<i>Less Retained Earnings</i>		-\$204,382
<i>Amounts to be Assessed</i>		\$631,873
<i>Deerfield</i>	51.76%	\$ 327,065
<i>Sunderland</i>	31.48%	\$ 198,893
<i>Whately</i>	16.76%	\$ 105,915
<u>Capital Expenditures</u>	none	

Motion carried, so declared the Moderator

ARTICLE 12

Voted to transfer from Free Cash the sum of \$349,895.00, and from the Roadside Mower Special Revenue Fund the sum of \$26,000.00 for the purpose of funding the following Capital Projects:

DETAIL OF CAPITAL REQUESTS			
FREE CASH	Requested	CIPC	FinComm
Elementary School: Replace Door Hardware	\$ 12,500	12,500	12,500
Elementary School: Replace Flooring	\$ 17,000	17,000	17,000
Town Offices: Generator	\$ 53,000	53,000	53,000
Senior Center: Carpet/Tile project	\$ 8,300	8,300	8,300
Church-Senior/Community Center feasibility	\$ 25,000	25,000	25,000
Hwy: Transfer Station fence	\$ 12,000	12,000	12,000
Hwy: Compactor	\$ 17,000	17,000	17,000
Hwy: Freightliner	\$ 205,095	205,095	205,095
Subtotal:	\$ 349,895	\$ 349,895	\$ 349,895
ROADSIDE MOWER SPECIAL REV FUND			
Lease pmt #2 of 5 for Roadside Mower	\$ 26,000	\$ 26,000	\$ 26,000
TOTAL - CAPITAL REQUESTS	\$ 375,895	\$ 375,895	\$ 375,895

Motion carried, so declared the Moderator

ARTICLE 13

Voted to transfer from Free Cash the sum of \$17,024 for the Frontier Regional School District to purchase a replacement tractor similar in size and features of a John Deere 1025R Sub-Compact Utility Tractor.

Motion carried, so declared the Moderator

ARTICLE 14

Voted to transfer, \$500,000 from Free Cash as follows: the amount of \$250,000.00 to the Capital Expenditure Stabilization Fund and the amount of \$250,000.00 to the Stabilization Fund.

Motion carried, so declared the Moderator

ARTICLE 15

Voted to transfer from Free Cash the amount of \$68,916 to the Snow and Ice Removal Expense account to fund the shortfall for FY 2018.

Motion carried, so declared the Moderator

ARTICLE 16

Voted to act on the recommendations of the Community Preservation Committee on the FY2019 Community Preservation Fund budget with each item to be considered as a separate appropriation.

Motion carried, so declared the Moderator

Voted to appropriate \$350.00 from the Community Preservation Fund 2019 Estimated Revenues for the Tilton Monument Restoration project at the Brookside Cemetery in a manner consistent with the proposal submitted by Friends of Tilton Library Incorporated and approved by the Community Preservation Committee, said funds to be expended within three years under the direction of the Selectboard and any unused funds to be returned to the Community Preservation Fund as required by statute.

Motion carried, so declared the Moderator

Voted to appropriate \$5,000.00 from the Community Preservation Fund 2019 Estimated Revenues for the Replacement of Louvers in the steeple of First Church of Deerfield project in a manner consistent with the proposal submitted by First Church of Deerfield and approved by the Community Preservation Committee, said funds to be expended within three years under the direction of the Selectboard and any unused funds to be returned to the Community Preservation Fund as required by statute.

Motion carried, so declared the Moderator

Voted to transfer \$24,650.00 of the Community Preservation Fund 2019 Estimated Revenues to the Reserve for Historic Preservation as required by General Law Chapter 44B.

Motion carried, so declared the Moderator

Voted to transfer \$30,000.00 (10%) of the Community Preservation Fund 2019 Estimated Revenues to the Reserve for Open Space as required by General Law Chapter 44B.

Motion carried, so declared the Moderator

Voted to transfer \$30,000.00 (10%) of the Community Preservation Fund 2019 Estimated Revenues to the Reserve for Community Housing as required by General Law Chapter 44B.

Motion carried, so declared the Moderator

Voted to appropriate \$15,000.00 (5%) from the Community Preservation Fund 2019 Estimated Revenues for Community Preservation Committee administrative expenses.

Motion carried, so declared the Moderator

Voted to transfer \$195,000.00, the balance of the Community Preservation Fund 2019 Estimated Revenues, to the Community Preservation Budgeted Reserve.

Motion carried, so declared the Moderator

ARTICLE 17

Voted to transfer from Free Cash \$1.00 for funding the tuition and transportation expenses of students attending the Smith Vocational and Agricultural High School for the 2018-19 school year.

Motion carried, so declared the Moderator

ARTICLE 18

Voted to transfer \$100,000 from Free Cash to the Reserve Fund to provide for extraordinary or unforeseen expenditures under G.L. c. 40, §6 for the Fiscal Year beginning July 1, 2018.

Motion carried, so declared the Moderator

ARTICLE 19

Voted to authorize, pursuant to G.L. c. 30B § 12(b), to enter into and negotiate contracts as the Selectboard deems necessary or beneficial to the Town, for terms of not more than 5 years.

Motion carried, so declared the Moderator

ARTICLE 20

No Action Taken

So declared the Moderator

ARTICLE 21

Voted to accept the provisions of G. L. c. 200A §9A allowing for a simplified process of managing abandoned funds.

Motion carried, so declared the Moderator

ARTICLE 22

Voted to accept the provisions of G. L. c. 40 §§ 6J and 6L allowing for an appropriation for town employee work clothes and attire.

Motion carried, so declared the Moderator

ARTICLE 23

Voted to join the Pioneer Valley Mosquito Control District for an initial one-year term.

Motion carried, so declared the Moderator

ARTICLE 24

Voted to authorize the Selectboard to petition the General Court to submit legislation to seek additional off-premise liquor licenses in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, to the end that legislation be adopted precisely as follows. The General Court may make clerical or editorial changes of form only to the bill, unless the Selectboard approves amendments to the bill before enactment by the General Court. The Selectboard is hereby authorized to approve amendments that shall be within the scope of the general public objectives of this petition including the number of licenses hereunder so long as the number does not exceed that as noted herein.

AN ACT AUTHORIZING THE TOWN OF DEERFIELD TO GRANT ADDITIONAL LICENSES FOR THE SALE OF ALCOHOLIC BEVERAGES NOT TO BE DRUNK ON THE PREMISES.

Be it enacted by the Senate and the House of Representatives in the General Court assembled, and by the authority of the same, as follows:

SECTION 1. Notwithstanding the provisions of section seventeen of chapter one hundred and thirty-eight of the General Laws, or any other general or special law or any rule or regulation to the contrary, the licensing authority of the town of Deerfield is hereby authorized to issue three (3) additional wine and malt beverage licenses not to be drunk on the premises and three (3) additional licenses for the sale of alcoholic beverages not to be drunk on the premises under the provisions of section fifteen of said chapter one hundred and thirty-eight. Said licenses shall be subject to all of the provisions of said chapter one hundred and thirty-eight except said section seventeen, subject to the conditions set forth in this section.

The licensing board shall grant these licenses for the purpose of assisting local businesses and encouraging new businesses and overall economic development throughout the Town.

SECTION 2. If the license granted under this act is cancelled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto to the licensing authority and the licensing authority may then grant the license to a new applicant at the same location and under the same conditions as specified in this act.

SECTION 3. This act shall take effect upon its passage.

or take any action relative thereto.

Motion carried, so declared the Moderator

Attorney Lisa Mead, Town Counsel, used a PowerPoint slideshow to explain the Massachusetts Marijuana regulations and the content, purpose and impact of Articles 25, 26, 27 and 28.

ARTICLE 25

Voted to accept the provisions of G.L. 64N, § 3 to impose a 3% local sales tax on the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town of Deerfield.

Motion carried, so declared the Moderator

ARTICLE 26

Voted to defer Article 26 until after votes on Article 27 and Article 28.

Motion carried, so declared the Moderator

ARTICLE 27

Voted to amend its Zoning By-Law a.k.a. Chapter 179 of the Town Code by adopting the following modifications.

Item 1

Delete from Section 2100, entitled “Districts,” Subsection 2110, entitled “Establishment,” the phrase “Medical Marijuana Overlay District” and substitute therefor the phrase “Marijuana Overlay District.”

Item 2

Add the following, new entries and accompanying Footnotes to Section 2200, entitled “Use Regulations,” Subsection 2230, entitled the “Use Regulation Schedule,” at the end of Subsections B, C and D as follows:

Principal Use	RA	CRVD	C-I	C-II	I	PI	EPD
...							
B. EXTENSIVE USES AND COMMUNITY FACILITIES							
...							
Marijuana Cultivator ¹⁰	SP ⁹	N	N	N	SP ⁹	SP ⁹	N
...							
C. COMMERCIAL							
...							
Marijuana Retailer ¹⁰	N	N	N	N	N	N	N
...							
D. INDUSTRIAL							
...							
Independent Testing Laboratory ¹⁰	N	N	N	N	N	N	SP ⁹
Marijuana Product Manufacturer ¹⁰	N	N	N	N	N	N	SP ⁹

⁹ The Planning Board shall act as the Special Permit Granting Authority for all Marijuana Establishments per Section 4663; but not for Medical Marijuana Treatment Centers, which shall be permitted in accordance with Section 4654.

¹⁰ Marijuana Establishments are also authorized by special permit in the Marijuana Overlay District in accordance with Section 4664.

Item 3

Delete in its entirety Footnote 8 in Section 2300, entitled “Dimensional Requirements,” Subsection 2320, entitled the “Table of Dimensional Requirements,” and substitute therefor the following, new Footnote 8:

⁸ No Medical Marijuana Treatment Center or Marijuana Establishment shall be sited within a radius of five hundred feet of a public or private school, daycare center or any facility in which children commonly congregate, said distance to be measured in a straight line from the nearest point of the property line of said facility to the nearest point of the property line of the Medical Marijuana Treatment Center or Marijuana Establishment.

Item 4

Amend Section 4650, entitled “Medical Marijuana Overlay District,” as follows:

(i) by deleting the aforesaid title thereof in its entirety and substituting therefor the title “Medical Marijuana Treatment Centers”;

(ii) by deleting from Subsection 4651, entitled “Purpose and Intent,” the phrase “Medical Marijuana Overlay District”;

(iii) by adding to the end of the second sentence in Subsection 4653, entitled “Use Regulations,” the phrase “or elsewhere in this By-Law”;

(iv) by deleting from Subsection 4654, entitled “Applicability,” the phrase “Medical Marijuana Treatment Centers shall be allowed only within the Medical Marijuana Overlay District” and substituting therefor the phrase “Cultivation-only Medical Marijuana Treatment Centers shall be allowed within the Residential-Agricultural, Industrial and Planned Industrial zoning districts, Medical Marijuana Treatment Centers for product manufacturing and processing shall be allowed within the Expedited Permitting District and all Medical Marijuana Treatment Centers shall be allowed within the Marijuana Overlay District”;

(v) by adding to the first sentence in Subsection 4655, entitled “Special Permit Requirements,” Item (a), following “the Massachusetts Department of Public Health pursuant to 105 CMR 725.100,” the phrase “or the Massachusetts Cannabis Control Commission, as successor thereto, pursuant to applicable regulation(s)”;

and by adding to the second sentence of said Subsection and Item, following “the Department of Public Health,” the phrase “or Cannabis Control Commission”;

(vi) by adding the following, new Subsection 4656, entitled “Transferability”:

4656. Transferability. No special permit issued under this Section 4650 shall be transferrable by the recipient; and, further, shall immediately terminate should:

(a) the recipient cease operation of the Medical Marijuana Treatment Center; (b) the recipient’s license from the Commonwealth of Massachusetts expire or be terminated; or (c) the recipient assign, convey or otherwise transfer said permit contrary to the aforesaid requirement;

and by thereafter renumbering the existing Subsection 4656 to Subsection 4657; and

(vi) except as provided above, by deleting all references within said Section 4650 to the “Medical Marijuana Overlay District” and substituting therefor references to the “Marijuana Overlay District.”

Item 5

Add the following, new Section 4660, entitled “Marijuana Establishments”:

4660. MARIJUANA ESTABLISHMENTS.

4661. Purpose. It is the purpose hereof to impose reasonable safeguards on the operation of Marijuana Establishments in accordance with applicable Massachusetts law relative to the use and distribution of Marijuana not medically prescribed, including restrictions on the time, place and manner of Marijuana Establishment operations and of any business dealing in Marijuana accessories, limitations on the number of Marijuana Establishments, signage controls and abatement of public nuisances.

4662. Definitions. The words and phrases below shall be defined as follows, with all references to statutes and regulations deemed a reference to the same as of the effective date of this Section 4660, as may be amended:

Independent Testing Laboratory shall mean laboratory that is licensed by the Commonwealth of Massachusetts and qualified to test Marijuana in accordance and compliance with G.L. c. 94C, § 34 and 935 CMR 500.00, *et seq.*

Marijuana shall mean all parts of any plant of the genus Cannabis, whether growing or not, the seeds thereof and resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture or preparation of the plant, its seeds or resin including tetrahydrocannabinol as defined in G.L. c. 94C, § 1; subject to those exemptions stated in G.L. c. 94G, § 1; and expressly including marijuana products except where the context clearly indicates otherwise.

Marijuana Cultivator shall mean an entity licensed by the Commonwealth of Massachusetts to cultivate, process and package Marijuana, to deliver Marijuana to Marijuana Establishments and to transfer Marijuana to other Marijuana Establishments, but not to consumers.

Marijuana Establishment shall mean a Marijuana Cultivator, Independent Testing Laboratory, Marijuana Product Manufacturer, Marijuana Retailer or any other type of Marijuana-related business licensed by the Commonwealth of Massachusetts.

Marijuana Product Manufacturer shall mean an entity licensed by the Commonwealth of Massachusetts to obtain, manufacture, process and package Marijuana and Marijuana products, to deliver Marijuana and Marijuana products to Marijuana Establishments and to transfer Marijuana and Marijuana products to other Marijuana Establishments, but not to consumers.

Marijuana Retailer shall mean an entity licensed by the Commonwealth of Massachusetts to purchase and deliver Marijuana and Marijuana products from Marijuana Establishments and to deliver, sell or otherwise transfer Marijuana and Marijuana products to Marijuana Establishments and to consumers.

Marijuana Social Consumption Operation shall mean an entity that purchases or otherwise acquires Marijuana from licensed Marijuana Establishments and sells single servings of Marijuana to consumers for consumption or use on the premises.

4663. Applicability. Where permitted by the Use Regulation Schedule, Section 2230, the types of Marijuana Establishments specified therein may be allowed in designated zoning districts by special permit issued by the Planning Board pursuant to G.L. c. 40A, § 9, and Section 5300 of this By-Law. All Marijuana Establishments authorized by special permit shall also require site plan review pursuant to Section 5400; which review shall be undertaken concurrently with the special permit process per Section 5422. The provisions of this Section 4660 shall not apply to Medical Marijuana Treatment Centers, which shall be subject to and governed exclusively by Section 4650.

4664. Overlay District. In addition to and not as a substitute for allowance of certain Marijuana Establishments in the underlying zoning districts in accordance with this Section 4660 and the Use Regulation Schedule, Section 2230, the following additional uses shall be allowed within the Marijuana Overlay District established pursuant to Section 4652 of this By-Law, subject to and upon the issuance of a special permit in accordance with Section 4663:

1. Marijuana Cultivator;
2. Marijuana Product Manufacturer;
3. Marijuana Retailer, excluding Marijuana Social Consumption Operations, and only until the number of Marijuana Retailers equals or exceeds 20% of the number of licenses issued within the Town of Deerfield for the retail sale of alcoholic beverages not to be drunk on the premises per G.L. c. 138, whereupon Marijuana Retailer use shall no longer be allowed hereunder; and
4. Independent Testing Laboratory.

4665. Dimensional and Performance Standards. Any Marijuana Establishment permitted hereunder shall comply with the special permit and site plan review requirements, procedures and criteria referenced in and shall be subject to such conditions as authorized by Sections 5300 and 5400 of this By-Law; but shall also satisfy the following, additional standards:

1. No use of any special permit or site plan approval issued hereunder shall commence nor shall construction of a Marijuana Establishment authorized hereunder begin unless and until all requisite license(s) and approval(s) under G.L. c. 94G and 935 CMR 500.000, *et seq.*, have first been obtained.

2. All Marijuana Establishments shall comply with the dimensional requirements of Section 2300 for the applicable or underlying zoning district; except that the minimum lot size for any Marijuana Establishment in the Residential-Agricultural (RA) zoning district shall be five (5) acres; and except that the minimum side- and rear-yard setbacks for any Marijuana Establishment allowed in said RA zoning district shall be 25 feet; provided that, where a perimeter security fence is required by 935 CMR 500.000, *et seq.*, applicable setbacks shall be measured from said fence, notwithstanding provision(s) of this By-Law to the contrary.
3. No land, building(s) or structure(s) shall be used for Marijuana-related business or activity except in accordance with a license issued by the Commonwealth of Massachusetts and in good standing.
4. The requirements of this Section 4660 shall apply to all Marijuana Establishments regardless of the class or type of license issued by the Commonwealth of Massachusetts. All requisite operational, siting and security requirements of the applicable licensing scheme shall be satisfied, and proof thereof submitted to the Planning Board.
5. Marijuana plants, products and paraphernalia shall not be visible from the outside of any building in which a Marijuana Establishment is located; nor shall any outdoor storage be permitted. The foregoing shall not be deemed to prohibit outdoor cultivation by a Marijuana Cultivator if duly-licensed by the Commonwealth of Massachusetts.
6. No Marijuana Establishment shall be operated so as to cause a nuisance to the community by noise, odor, dust, glare, fumes, vibration, heat, glare or other conditions. Marijuana Establishments shall address noise control, shall incorporate odor reduction measures and shall otherwise undertake appropriate action(s) to avoid any nuisance or impairment of the public comfort and convenience from facility operation(s).
7. Marijuana Establishments shall provide appropriate security measures, shall establish a protocol therefor and shall provide to the Planning Board and, subsequently, to the Deerfield Police Department a copy of its emergency management plan and contact information for a facility representative available 24 hours a day.
8. A minimum separation of 2,000 feet is required between Marijuana Retailers, said distance to be measured in a straight line from the nearest point of each facility to the other.
9. No Marijuana-related public events shall be permitted except in accordance with G.L. c. 94G and 935 CMR 500.000, *et seq.*, and only if and as may be authorized by the Planning Board from time to time.
10. The Planning Board may impose such restrictions on the time, place and manner of Marijuana Establishment operations and of any business dealing in Marijuana accessories as may be necessary to protect the public interest

and/or to satisfy the purpose and intent of this By-Law. The Planning Board may consider factors including, but not limited to, project and building design, setbacks, visibility, traffic and pedestrian circulation, outdoor lighting, odor control, security, hours of operation and consistency with nearby and abutting land uses; and may reasonably condition any special permit or site plan approval accordingly.

11. Pursuant to G.L. c. 40A, § 3, agriculture, aquaculture, floriculture and horticulture shall not include the growing, cultivation, distribution or dispensation of Marijuana; and, consequently, these activities are not exempt from zoning thereunder.

4666. Signage. All signage for a Marijuana Establishment shall comply with the requirements of Section 3200 of this By-Law, insofar as applicable, including but not limited to the restrictions in Section 3230 thereof, as well as all marketing and advertising requirements in 935 CMR 500.000, *et seq.*

4667. Transferability. Neither any special permit issued under this Section 4660 nor any accompanying site plan approval shall be transferrable by the recipient; and, further, shall immediately terminate should:

1. The recipient cease operation of the Marijuana Establishment;
2. The recipient's license from the Commonwealth of Massachusetts expire or be terminated; or
3. The recipient assign, convey or otherwise transfer said permit or approval contrary to the aforesaid requirement.

4668. Lapse. Notwithstanding the provisions of Section 5360 of this By-Law, any special permit issued for a Marijuana Establishment, and any site plan approval received therefor, shall lapse within one (1) year from the grant thereof (plus such time as may be required to pursue or await the determination of an appeal therefrom) if substantial use has not sooner commenced, except for good cause.

4669. Prohibition. All Marijuana Social Consumption Operations are expressly prohibited anywhere within the Town of Deerfield; provided, however, that said prohibition shall apply only insofar as the same does not conflict with Massachusetts law, or has not been preempted thereby.

Item 6

Add to Section 5400, entitled "Site Plan Review," Subsection 5410, entitled "Applicability," the following, new Subsection 5418:

5418. Marijuana Establishments as authorized in Section 4660; and renumber the existing Subsection 5418 to Subsection 5419. or take any action relative thereto.

Motion carried in excess of 2/3rds, so declared the Moderator

ARTICLE 28

Following a report from the Planning Board, Voted to *amend its Town of Deerfield General By-Laws by adding a new Chapter 121:*

**Chapter 121
Marijuana Establishments**

§ 121-1 Prohibition.

Per G.L. c. 94G, § 3(a)(2), all types of marijuana establishments, as defined by G.L. c. 94G, § 1, are prohibited within the Town of Deerfield, including marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers, marijuana social consumption operations and all other types of licensed marijuana-related businesses.

This section 121-1 shall be effective upon passage by the voters at a Town Election.

§ 121-2 Enforcement.

Enforcement of the prohibition on marijuana establishments may be by any lawful means, including but not limited to criminal indictment or complaint, pursuant to G.L. c. 40, § 21, as amended, or by noncriminal disposition, pursuant to G.L. c. 40, § 21D, as amended, and in accordance with Chapter 123. Enforcement shall be by the Board of Selectmen or its duly-authorized agent(s), or by any police officer. The penalty for noncompliance shall be \$300.00 per offense; with each day on which a violation exists deemed a separate offense.

§ 121-3 Medical marijuana.

Nothing herein shall be deemed to prohibit Medical Marijuana Treatment Centers as defined in Chapter 179.

§ 121-4 Effective date.

The aforesaid prohibition on marijuana establishments shall be effective only upon passage by the voters at a regular or special Town election.
or take any action relative thereto.

Motion failed, so declared the Moderator

ARTICLE 26

Voted to amend its Zoning By-Law, a.k.a. Chapter 179 of the Town Code, by adding the following, new entry and accompanying Footnote to Section 2200, entitled “Use Regulations,” Subsection 2230, entitled the “Use Regulation Schedule,” at the end of Subsection C as follows:

Principal Use	R A	CRV D	C- I	C- II	I	PI	EP D
...							
C. COMMERCIAL							
...							
Marijuana establishment ⁹	N	N	N	N	N	N	N

⁹ Per G.L. c. 94G, § 3(a)(2), all types of marijuana establishments, as defined by G.L. c. 94G, § 1, are prohibited within the Town of Deerfield, including marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers, marijuana social consumption operations and all other types of licensed marijuana-related businesses, but expressly excluding Medical Marijuana Treatment Centers. Said prohibition shall be effective only upon passage by the voters at a regular or special Town election.
or take any action relative thereto.

Motion failed, so declared the Moderator

ARTICLE 29

Voted to authorize the Selectboard and the Board of Assessors to negotiate and to enter into and execute a Tax Agreement for payment of personal property taxes attributable to a solar photovoltaic energy facility with Mass RE 12 LLC for a period of up to twenty (20) years to be located on a portion of 100 Railroad Yard Road, Assessor's Map 7 Lot 5.

Motion carried, so declared the Moderator

ARTICLE 30 (*petitioned Article*)

Voted that the Selectboard put forward at the next Special Town Meeting a warrant article requesting that the present Community Preservation Act surcharge of three (3) percent be reduced to a surcharge of one (1) percent or act on anything relative thereto.

Motion failed, so declared the Moderator

ARTICLE 31

Voted to hear any instruction to its officers, boards, committees, and commissioners.

Motion carried, so declared the Moderator

Voted a motion on the floor, to instruct the Selectboard or others to research switching street lights to LED bulbs and examine the cost savings.

Motion carried, so declared the Moderator

Voted a motion from the floor, to consider a study on how Deerfield's town government could run better.

Motion carried, so declared the Moderator

Voted a motion from the floor, to report the fund balance in the CPA account.

Motion carried, so declared the Moderator

Voted a motion from the floor, to report what is done with discarded vehicles.

Motion carried, so declared the Moderator

Voted a motion from the floor, that the Selectboard shall report back on the recommendations made through these instructions to officers and other studies or surveys.

Motion carried, so declared the Moderator

Voted a motion from the floor, to consider preferential voting for town elections.

Motion carried, so declared the Moderator

Voted a motion from the floor, instructing the Selectboard to study the need for professional staff to support Town departments.

Motion carried, so declared the Moderator

Voted to adjourn at 11:22p.m., to meet in the polls at the meeting room at the Town Offices, 8 Conway Street, in the Village of South Deerfield, on Monday, May 7, 2018 at 10:00 a.m., for the purpose of elections, and at the closure of the polls, dissolve.

A true copy

Attest:

Barbara J. Hancock, Town Clerk

**Annual Town Meeting
June 25, 2018**

FRANKLIN SS

I, Barbara J. Hancock, duly appointed and qualified Clerk of the Town of Deerfield, hereby certify that the following votes were taken at the Special Town Meeting held on Monday, June 25, 2018 at the Deerfield Town Offices 8 Conway Street in the Village of South Deerfield. The Special Town Meeting convened at 7:02 pm with 43 voters in attendance.

Voted to waive the 14-day portion of the Deerfield Bylaws that requires publication of Special Town Meeting warrants in the local newspaper 14 days prior to the meeting.

Motion carried, so declared the Moderator

Voted that the reading of all articles be waived and that prior to the reading of a motion under the article, the Moderator briefly summarize the content of the article to be considered; and, further, that unless objection is raised, the reading of detailed motions be waived where the article as printed can, in the opinion of the Moderator, be incorporated by reference in any motion presented.

Motion carried, so declared the Moderator

Voted that the following people be allowed to address the audience during the Town Meeting:

- Lisa Mead, Town Counsel
- Brenda Hill, Town Accountant
- Wendy Foxmyn, Town Administrator

Motion carried, so declared the Moderator

Article 1

Voted to appropriate up to \$200,000, which amount will be derived from the sale of property consisting of approximately 2.87 acres, more or less, shown as “Parcel C” on the “Subdivision Not Required Plan of Land in Deerfield, Massachusetts, Prepared for the Town of Deerfield by Harold L. Eaton & Associates, Inc., Hadley, MA, September 30, 2016” as recorded in the Franklin County Registry of Deeds Plan Book 140 Plan 41 which is a portion of property purchased with proceeds of a serial loan note issued on February, 2013 in the principal amount of \$1,422,495, to repay a portion of such serial loan note as required by G. L. c. 44, §63.

Motion carried, so declared the Moderator

Article 2

Voted to appropriate \$357,280, which amount was derived from the sale of property consisting of approximately 9.2755 acres, more or less, shown as “Lot 2” on the “Subdivision Not Required Plan of Land in Deerfield, Massachusetts, Prepared for the Town of Deerfield by Harold L. Eaton & Associates, Inc., Hadley, MA, September 30, 2016” as recorded in the Franklin County Registry of Deeds Plan Book 140 Plan 41 which is a portion of property purchased with proceeds of a serial loan note issued on February, 2013 in the principal amount of \$1,422,495, to repay a portion of such serial loan note as required by G. L. c. 44, §63.

Motion carried, so declared the Moderator

Article 3

Voted to transfer from Sewer Special Revenue Reserves the sum of \$74,600.00 to pay for the Wastewater Systems Condition Assessment & Needs Analysis Project.

Motion carried, so declared the Moderator

Article 4

Voted to transfer from Free Cash the sum of \$48,000.00 for repairs to the Police Station roof.

Motion carried, so declared the Moderator

7:18 Voted to dissolve the Special Town Meeting.

A true copy,

Attest:

Barbara J. Hancock, Town Clerk

**Annual Town Meeting
December 3, 2018**

FRANKLIN SS

I, Barbara J. Hancock, duly appointed and qualified Clerk of the Town of Deerfield, hereby certify that the following votes were taken at the Special Town Meeting held on Monday, December 3, 2018 at the Deerfield Town Offices 8 Conway Street in the Village of South Deerfield. The Special Town Meeting convened at 7:02 pm with 42 voters in attendance.

Voted that the reading of all articles be waived and that prior to the reading of a motion under the article, the Moderator briefly summarize the content of the article to be considered; and, further, that unless objection is raised, the reading of detailed motions be waived where the article as printed can, in the opinion of the Moderator, be incorporated by reference in any motion presented.

Motion carried, so declared the Moderator

Voted that the following people be allowed to address the audience during the Town Meeting:

- Lisa Mead, Town Counsel
- Brenda Hill, Town Accountant
- Wendy Foxmyn, Town Administrator

Motion carried, so declared the Moderator

ARTICLE 1:

Voted transfer from free cash, the sum of \$10,143.00 to the Senior Center Expense account to fund Deerfield's share of the FY19 unanticipated cost of operations of the South County Senior Center.

Motion carried, so declared the Moderator

ARTICLE 2:

The original motion to transfer \$30,000 from free cash to the Church Feasibility Study capital line item to be renamed Town Building Assessment to fund an assessment of Town buildings, was amended on the floor and;

Voted to transfer from free cash, the sum of \$30,000 to a new capital line item entitled, Town Building Assessment to fund assessment of Town buildings.

Motion as amended carried, so declared the Moderator

ARTICLE 3:

Voted to transfer from free cash, the sum of \$22,000.00, to the landfill monitoring account to fund additional landfill monitoring and costs related to regulatory requirements.

Motion carried, so declared the Moderator

ARTICLE 4:

Voted to amend the general by-laws of the Town of Deerfield by deleting Article VI. Capital Improvement Plan Committee in its entirety and in its place insert the following
vote to amend the GENERAL By-Laws of the Town of Deerfield by deleting Article VI. Capital Improvement Plan Committee in its entirety and in its place insert the following (namely sections 10-17 with an additional amendment voted on the floor, deleted 10-18, and 10-19 and renumbered 10-20 and 10-21).

Article VI
Capital Improvement Plan Committee

§ 10-15 Establishment; membership; terms; vacancies.

The Selectboard shall establish a seven-member committee to be known as the "Capital Improvement Planning Committee." The Selectboard shall appoint one member of the Board of Selectmen, one member of the Finance Committee, one member of the Planning Board, one member of the Assessors, the Treasurer (non-voting, ex-officio), the Town Administrator (non-voting, ex-officio), and one School Committee member. The Moderator shall appoint two members of the community. The Committee shall choose its own officers. If a vacancy occurs, the appointing authority shall fill it. Appointments shall be for one year, except in the case of a vacancy.

§ 10-16 Powers and duties; submission of information.

A. The committee shall study proposed capital projects and improvements involving major non-recurring tangible assets and projects which involve:

- (1) Acquisition of land for a public purpose;
- (2) Any construction of a new facility or an addition to, or extension of, an existing facility;
- (3) Any infrequent rehabilitation or major repair of a building, its grounds, or related equipment provided that the cost is \$25,000 or more and the improvement will have a useful life of 10 years or more;
- (4) Any purchase of any fixed asset provided that the cost is \$10,000 or more; and
- (5) Any planning, feasibility, engineering, or design study related to any of the above capital projects.

B. All purchases of capital equipment or fixed assets must be presented for study by the Capital Improvement Planning Committee regardless of the source of funding.

C. All officers, boards and committees shall, by December 1 of each year, give to the Committee, on forms prepared by it, information concerning all anticipated projects requiring Town Meeting action during the ensuing five years. The Committee shall consider the relative need, impact, timing and cost of these expenditures and the effect each will have on the financial position of the Town.

§ 10-17 Capital improvement plan.

Each year, at least (60) sixty days prior to the Annual Town Meeting, the Capital Improvement Planning Committee shall submit to the Selectboard the Capital Improvement Plan (CIP) which includes the capital improvement budget for the ensuing fiscal year and recommended capital improvements for the following four fiscal years. The Selectboard, in coordination with the Town Administrator, shall submit to the Finance Committee for funding recommendation and consideration at Annual Town Meeting. The Selectboard shall post on the Town website, on the Deerfield cable access channel, and post a legal posting as to where copies of the capital improvements plan are available. Such postings shall be not less than seven days prior to any town meeting.

During the fiscal year, the Committee may amend or add an item to the adopted Capital Improvement Plan if it finds reasonable cause why such information was not submitted for consideration at the previous Annual Town Meeting, and must be acted upon before the next Annual Town Meeting. Any such amendment or addition must be submitted to the Selectboard for its consideration and approval and reported to the next Special Town Meeting for adoption.

No expenditure shall be made for a defined capital improvement as requested by a department, board or commission unless the proposed capital improvement is considered in the Committee's plan, or until the Committee has provided its recommendation thereon.

§ 10-18 Expenditures.

Such Capital Improvement Plan, after its adoption, shall permit the expenditure on projects included therein of sums from departmental budgets for surveys, architectural or engineering advice, options or appraisals.

§ 10-19 Rules and regulations.

The Committee shall make reasonable rules and regulations for the administration of this by-law.

Motion as amended carried, so declared the Moderator

ARTICLE 5:

Voted to increase the membership of the Conservation Commission from the three to five members, and the new members being appointed for two and three years respectively and thereafter for a term of three years.

Motion carried, so declared the Moderator

7:26 Voted to dissolve the Special Town Meeting.

A true copy,

Attest:

Barbara J. Hancock, Town Clerk

PUBLIC SAFETY

DEERFIELD POLICE DEPARTMENT

Mission Statement

"We, the members of the Deerfield Police Department, are committed to excellence in law enforcement and are dedicated to the people, traditions and diversity of Deerfield. In order to protect life and property, prevent crime and reduce the fear of crime, we will provide service with understanding, response with compassion, performance with integrity and law enforcement with vision."

I am pleased to present to you the 2018 Deerfield Police Department Annual Report. The officers, supervisors, and staff continue to deliver a superior product to the residents of Deerfield.

STAFFING

The Deerfield Police Department is comprised of the Chief of Police, one full-time police Sergeant, seven (7) additional full-time and fifteen (15) part-time officers. Officers are organized into three shifts of two officers per shift who are accessible to the public 24 hours a day, 7 days a week and 365 days a year. On each shift, there is an officer assigned to Old Deerfield area (District Two), and one officer assigned to South Deerfield (District One). This ensures that residents all across town get equal response and patrol time.

The Police Department also employs a full-time administrator who is responsible for handling day to day administrative functions including: public information requests, payroll, bills, detail billing, emergency scheduling, equipment acquisition, fleet maintenance scheduling, and answering both the lobby and telephones, as well as other duties.

Officer Brian Ravish continues to expand the School Resource Officer position, now teaching many different classes with faculty at Frontier Regional High School. Brian also continues to teach the RAD (Rape Aggression Defense) class. Not only does Brian teach all aspects of use of force for our agency, he teaches many surrounding departments.

During the fall, one new part-time police officer was appointed; Timothy Boland. We continue to be a reputable training ground for part-time personnel who are then taken as full-time candidates by other agencies. This exceptional reputation leaves us with constant movement on the lower half of the part-time roster. On a normal year, there are three to four part-time appointments due to these movements.

EQUIPMENT

The police department continues to replace one cruiser annually. This is due to the mileage driven, idle time, and wear and tear on a vehicle. With two personnel on duty twenty-four hours a day, our annual mileage is around 140,000 miles.

Two years ago, the police department entered into a two-year lease agreement for a 2017 Harley Davidson motorcycle. The lease is coming to an end and the possibility of keeping that community policing and traffic enforcement tool will be dependent on annual town meeting of 2019.

In September 2013, I spearheaded a regional computer system for police and fire departments in Franklin County. This will allow for interoperability and sharing of information. This system will encompass 81 different agencies which all share the same regional dispatch center. It will save the Town of Deerfield several thousands of dollars a year in annual maintenance fees. I'm happy to report that all participating police departments are on line and the system is working extremely well.

The police department has purchased Quik Clot and Tourniquets for deployment in any incident of violence. Over the past twenty years, police departments have been training in the detection and immediate intervention of threats. The next step in that training process is to triage victims and save as many lives as possible. This is completed by force rescue teams being deployed immediately during an incident. Paramedics, Firefighters, and police working in concert with each other to provide immediate intervention care. Quik Clot is a bandage that was designed to stop excessive bleeding in order to provide maximum survivability.

CALLS FOR SERVICE

The Department is very active in responding to calls for service. Calls for service within this area are defined as requiring a police action; this does not include mere directions or questions. Officers respond to all fire and ambulance calls. Officers assist at these scenes with traffic control, rendering medical aid and if needed are authorized to drive the ambulance to a medical facility. The total number of assigned calls for service for the 2018 calendar year was 13,279. This is an average of 36 calls for service on the average day.

There were 229 arrests, 220 active investigations, 1,815 motor vehicle stops, 527 motor vehicle citations issued, 73 parking tickets, and 480 medical emergencies in 2018. Our Officers patrol all areas of the Town of Deerfield, watching for any unusual activity, while keeping all residents and visitors' safety in mind, making notifications to the utility companies as well as reporting any road hazards to the appropriate highway agency. We continue to have an open communication with business owners and perform business checks daily. Officers continue to perform vacant house checks and provide target traffic enforcement in problem areas.

Officers on road patrol perform law enforcement patrol activities including, but not limited to, arresting violators of the law, checking on property and persons, conducting security checks of buildings, and dwellings, investigating traffic crashes, and enforcing traffic offenses, including Operating Under the Influence (OUI) investigations. Aside from road patrol, these officers also assist with criminal investigations, including searching for missing persons, runaways, and wanted persons. All of this activity is documented in reports, logs and calls for service as officers are responsible to present testimony and evidence in court.

The Police Department daily logs have been placed online. They are accessible through the Department's website, on the bottom right hand corner, under "Weekly Logs". This allows the residents to view the day to day activities, as well as research events that may have transpired in your area.

MAJOR EVENTS

Deerfield is a hub of activity with several events taking place throughout the year. It's not uncommon for these events to draw hundreds if not thousands of visitors and participants to our town. With the constant fluctuation of our population for these events, it is imperative that we maintain an active role to insure the safety of all. Our participation in these events can range from traffic control to community policing and everything in between.

Throughout the spring, summer and fall, several road races are held in town. Some of these races are the 4th Annual VFW-SMAC Run Round the Mountain 5K and 10K, Old Home Day 5K Run/Walk Road Race and The Deerfield Mile. In August, the Deerfield Dirt Road Randonnée (D2R2). Each year, this event brings more than

1,500 riders to our area. In November, 93.9 The River's radio host Monte Belmonte walks 26 miles from Northampton, through Deerfield to Greenfield to raise awareness and funds for hunger in Western Massachusetts. Officers direct traffic and block roads so that participants and spectators can relax and enjoy the day.

With the town utilizing two fire districts, the police department has taken a more active role in facilitating communication in regards to emergency management. This has been accomplished through a team atmosphere with the South County EMS, South Deerfield Fire District, Deerfield Fire District, Board of Health/Building Inspector, and The Selectboard's Office. I continue to be appointed as the Assistant Emergency Management Director for the Town.

TRAINING

Sergeant Harry Ruddock, and Officer Adam Sokoloski again attended basic arson investigation which was provided by the Northwestern District Attorney's Office. The conference provided a base line on cases of Arson.

In September of each year is a two-day mandatory Chiefs of Police conference which has been held in Norwood. This covers a vast variety of liability and management topics. The conference in the fall of 2019 is going to be three mandatory days.

Throughout the course of the year, we sponsor several part-time police candidates through the part-time police academy. The current part-time academy is just over 380 hours which includes; criminal law, constitutional law, motor vehicle law, defensive tactics, patrol procedures, as well as many other critical topics.

For nearly ten years there has been a push at the state level to create one training level for both part and full-time police personnel. This will result in the part-time police academy going from 380 hours to just over 780. The smaller communities have identified several concerns with recruitment and retention efforts. This will also impact Deerfield to some degree.

GRANTS

Grants continue to be scarce in law enforcement with the vast majority going to large cities with exceptional high crime data statistics. Sergeant Harry Ruddock applied for and we received a \$10,000 traffic safety grant. Five thousand is dedicated to enforcement patrols where personnel are assigned to high impact areas to address traffic safety. The second part of the grant is \$5,000 for equipment. I'm pleased that we have received this grant two years in a row thanks to Sergeant Ruddock.

SCHOOL SAFETY

We are in constant partnership to make sure the schools are as safe as possible. As most are aware this is challenging since Deerfield has five schools; Deerfield Elementary, Frontier Regional High School, Bement, Eaglebrook, and Deerfield Academy. In total there are over 2,500 students in Deerfield. This does not include school staff. The schools including students and staff bring in a daily influx of over 4,000 people.

As part of school safety, we have an active partnership and leadership role in the four-town safety committee which is comprised of EMS, Police, Fire, and School Officials from all Union 38 schools and towns. This includes quarterly meetings, active shooter training, lockdown drills, shelter-in-place drills and an annual review of school safety documents and plans.

FOCUSED AREAS

The two major projects of focus for the year have been the regional computer project as referenced above and the county radio system.

The 450 MHz radio system was originally built and expanded upon in 2004-2008. The system is outdated and parts are no longer in production. This leaves the repair personnel searching for parts on eBay and several other websites. As the appointed member of the oversight committee on behalf of the Franklin County Chiefs of Police Association, I continue to represent all police departments interests county wide. The current plan is to migrate to a State 800 MHz platform that was originally designed in the early 1990's for the State Police. Western Mass. was additionally built out in 2011 to be digitally P25 compliant. Therefore, the system reflects very reasonable coverage within the county. Both the State Executive Office of Public Safety (EOPSS) and Security and Franklin County Emergency Communications Committee (FCECS) are now looking for funding to purchase subscriber units for all police, fire and EMS units. These units range from \$3,000-\$7,500 apiece. Current estimates for subscriber units county wide are near \$7,000,000.

On January 1, 2018, I started as the President of the Franklin County Chiefs of Police Association. I was re-elected in December of 2018 for calendar year 2019. I am also the Franklin County appointed representative to the Massachusetts Chiefs of Police Executive Board (since 2014). In addition, I serve as the police representative to the Western Mass. Homeland Security Council, which is a Governor's appointment (since 2015).

As always, the Deerfield Police Department is dedicated to serving the community, residents and visitors of the Town of Deerfield. As the days, months, and years continue to pass, please do not ever hesitate to contact us if you have a question or concern.

Sincerely,

John P. Paciorek, Jr.
Chief of Police
Asst. Emergency Management Director

"PROTECTING AND SERVING OUR COMMUNITY"

The Law Enforcement Oath of Honor

On my honor, I will never betray my badge, my integrity, my character, or the public trust.

I will always have the courage to hold myself and others accountable for our actions.

I will always uphold the Constitution, my community and the agency I serve.

SOUTH COUNTY EMERGENCY MEDICAL SERVICES

CONTINUED SUCCESS

The past year 2018 was an exciting one for our department. It marked another period of improvement to the service that we provide to Deerfield, Sunderland, and Whately, and further established our position as a leader in pre-hospital emergency medical care and community education programs.

South County EMS (SoCEMS) experienced continued increases in emergency call volume, following the trend since our inception in 2014. In the 2018 calendar year, our department assessed or responded to 1,194 patients, a 13% increase over 2017. Of the patients that we transported to the hospital, 73% of them required and received Advanced Life Support (ALS) interventions from our team of outstanding providers. Thanks to their actions, many of these providers will be formally recognized for the lives they saved last years.

The department responded to our surrounding cities and towns 173 times for “mutual-aid” representing instances in which their primary EMS was not available. These types of requests are common across public safety, and allow for a more efficient and cost-effective deployment of resources on a whole.

Further extending the lifesaving impact of South County EMS, we also provided 59 ALS Intercepts to neighboring communities who did not have their regular Paramedics available to treat a critically ill patient. South County EMS provides these services when we have additional staff on duty and can maintain availability to our primary communities.

Finally, those numbers only represent the emergency patients that we responded to and assessed. South County EMS also provides medical services to our communities above and beyond the typical 911 response. On top of our 1,194 emergency responses last year, South County EMS provided medical support during Fire, Police, HAZMAT, and Search and Rescue operations, sporting event stand-bys at our local schools, and represented EMS during region-wide disaster and emergency planning.

COMMUNITY PROGRAMS

Last year our department continued expanding our community outreach and education programs. South County EMS has trained numerous emergency responders, school staff, and community members in First Aid and CPR, and in 2018 we began offering the new “Stop-The-Bleed” training which follows the CPR/AED training model that has saved countless lives throughout the country. This new program teaches people to quickly recognize and control life-threatening bleeding through bandage and tourniquet application. These trainings are vitally important as life-threatening bleeding often proves fatal before EMS can arrive. This initiative coupled with the donation of grant-funded hemorrhage control kits that have been deployed throughout the area, means that the citizens and visitors to our community are some of the safest in the region.

Our own staff also received training and education to stay up-to-date with medical science and treatment. For example, in addition to the 60 hours of continuing education our providers are required to receive every two years, a significant number of our staff have received training in response to “active threats” and other violent situations. While we hope to never exercise these new skills, our staff are prepared and equipped to respond and protect our community in new and expanding ways.

Significant changes to who provides pre-hospital emergency medical coverage to our neighbors has meant a level of uncertainty for other communities. South County EMS remains at the service of our member towns and committed to maintaining high-level service to our citizens. We will continue to work with our regional partners and share our vision and experience providing high-quality, respectful, and efficient EMS service.

South County EMS also looks forward to announcing collaborations with other agencies and support organizations designed to provide many non-emergency community services, including follow-up for those coping with substance use disorders and their loved ones, and initiatives designed to help prevent medical emergencies before they happen.

THANK YOU

Our department moved operations into our new headquarters building, generously donated by Deerfield Academy. Additional donations by Allstate’s Asphalt, Atlantic Furniture, department personnel, and numerous community members has made our new house a home. Consolidating our service into one central location has not only improved working conditions and efficiency, it has had a positive effect on operations, even further reducing our response times across the board.

We have also received generous cash donations from the Yankee Candle and Channing Bete companies that will purchase additional equipment and allow our responders to provide better and safer care to our patients.

And we would like to thank the many families and individuals that have made donations to our department in the names of individuals. These donations are used to fund items that bring comfort and respite to the crews while they are on duty between calls. The nature of emergency work means that our responders often find themselves dealing with stressful, physically demanding, and emotional situations at all hours of the day. These donations go a long way to helping us help our own.

Last but not least, I can't forget to mention the countless large and small ways our amazing and compassionate providers give to the community every single day. Whether it is studying and researching so that they can provide advanced medical interventions and save a person’s life, or taking the extra time on a call to provide companionship and prepare a meal for a community member, our cadre of medical providers are the finest around.

Thank you.

STATISTICS

Here is the breakdown of the 2018 calendar year stats:

Emergency Calls by Type	Emergency Calls by Town
Total: 1,194	Deerfield: 620
ALS Transports: 565	Sunderland: 226
BLS Transports: 209	Whately: 174
Paramedic Intercepts: 59	Mutual Aid: 173
Refusals: 272	
Other: 89	

We look forward to continuing to provide high-quality and state-of-the-art emergency medical care to our community and supporting public health and education initiatives in 2019.

More information about our department can be found on our website: www.SoCEMS.org

Respectfully,
Chief Zachary Smith, Paramedic
EMS Director
South County Emergency Medical Services

PUBLIC WORKS

HIGHWAY DEPARTMENT

DESCRIPTION OF SERVICES

The highway department primarily serves to maintain the Town's "public works". The Department helps to insure public safety services through road maintenance (including snow removal), road drainage, flood mitigation, tree work, wastewater collection and treatment, etc. These services are provided on a 24/7/365 basis in cooperation with our public safety partners Police, Fire and EMS.

ROAD REPAIRS

We are working with a pavement management program in order to properly analyze and document the road conditions and determine what roads need repair. Priority is established by traffic counts, safety, and roadway conditions. Using our "Hot Box" for pothole repair allows us to use virgin asphalt even during the winter months.

CULVERTS

To assist with repairs, we utilize a contractor for larger equipment on the site as needed, while the Highway Department supervises and completes the job. This saves the town money. We continue to work with Mass DOT and Mass DEP to identify all of our culverts within town and to set priorities for repair, replacement, and/or upgrades. The Massachusetts Office of Energy & Environmental Affairs, along with Fish & Game Division of Ecological Restoration, established very strict "stream crossing" regulations in 2012, which insures that we are making the proper ecological restorations.

VEHICLE/EQUIPMENT MAINTENANCE

The town is very fortunate to have a highly qualified mechanic and fabricator on the Highway Department Staff who has saved the town money, time and time again. In addition to tracking repairs and performing preventive maintenance on highway vehicles and equipment, he also services the Recreation Department's equipment, and the Police Department's vehicles and equipment.

BUILDING MAINTENANCE OPERATIONS

The Municipal Offices, Police Department, South County Senior Center, Tilton Library, Highway Garage, Transfer Station and Captain Lathrop Drive Lift Station are all maintained by the Highway Department. We are constantly looking at what we have for assets and for opportunities to perform maintenance. The age of our buildings makes this an increasing challenge, but I believe we are making strides to protect them.

CEMETERIES

The Town owns and maintains 10 Cemeteries throughout the Town. Maintenance is performed by the Highway Dept. grass cutting, string trimming, bush/shrub pruning is done on an ongoing basis during the growing season.

I would like to publicly thank all of the Highway crew for stepping up to the challenges that we've taken on over this past year. This town is extremely lucky to have such a dedicated, hardworking and talented crew.

I would also like to thank the residents for their overwhelming support of the highway department over the past several years. It has been my pleasure to serve the residents and I look forward to serving for many years to come.

Respectfully submitted,
Kevin H Scarborough
Superintendent of Public Works Operations

TRANSFER STATION

David Driver.....Transfer Station Attendant
Luke Morton.....Transfer Station Attendant
Michael GriffinTransfer Station Attendant

The Deerfield Transfer Station is open to Town residents on Tuesdays, Thursdays and Saturdays from 8:30 AM to 4:00 PM. The Fiscal Year 2018 budget was approved at \$187,500.00 We expended \$160,341.05 leaving an unexpended balance of \$27,158.95 which was returned to Free Cash.

Revenues for FY2018 are listed below:

Bulky Item Fees	\$10,845
Dump Sticker Fees.....	\$80,430
Trash Bags Fees.....	\$91,775
Total Revenue	\$183,050

The fees for the use of the Transfer Station have finally fully covered direct expenditures for this fiscal year. This is due to enhanced sticker enforcement and properly charging for the bulky items dumpster. For next year, we are again working towards lowering expenses at the Transfer Station by revising the hauling schedules of the recycling and solid waste containers. The wood pellet bags recycling bin and the book recycling bin have been a great hit. It is nice to see recycling instead of dumping into a landfill.

We strongly encourage Deerfield residents to continue their recycling efforts, and to make every effort to curb their solid-waste generation. We also encourage Deerfield residents to be aware of those items that have special rules regarding disposal, such as:

- Appliances
- Automotive
- Batteries
- Cleaners
- Containers
- Electronics
- Furniture
- Glass
- Hazardous Waste
- Lighting
- Medications
- Metal
- Paints
- Paper
- Plastics
- Yard Waste
- Building/Remodeling & Construction/Demolition

Residents are encouraged to speak to a transfer station attendant, or to visit the Town's website, for more information. Thanks are extended to the Transfer Station staff for their continued service to the Town especially during the Hot summer & Cold winter days. Their courteous and helpful assistance to town residents helps to insure the safety and effectiveness of our Transfer Station operations.

WASTEWATER TREATMENT PLANTS

The Town's two wastewater treatment plants process influent wastewater from both the South Deerfield sewer system and the Old Deerfield sewer system. Two Certified Operators are responsible for all aspects of plant operations, supervised by the Chief Operator. The Chief Operator is additionally responsible to Town management for all reporting requirements as required by law, policy, and environmental discharge permits. The Chief Operator also acts as the Town's liaison to the United States Environmental Protection Agency and the Massachusetts Department of Environmental Protection. The plants operate under discharge permits jointly issued by these two agencies and all operators must be licensed by the Commonwealth of Massachusetts.

This past year saw continued success in the treatment of wastewater with both facilities routinely producing effluent well within the permit parameters required by the U.S. Environmental Protection Agency. However, this success is becoming harder and harder to achieve. At the Old Deerfield Treatment plant, the most prominent need is for bigger settling tanks in order to increase the amount of time at any given flow level for solids to settle and clarify the liquid. At the South Deerfield WWTP, the single biggest need is for a solid waste removal system that includes an aerated grit channel, a mechanical bar screen, and grease separator, collectively known in the industry as a "Headworks Facility", and will continue being advocated for until they are built. These are just a couple of a myriad of needs for new equipment.

2018 was a difficult year for both plants in the sense that we had far more expensive repair work performed than in previous years, much of which was only accomplished with the assistance of outside companies due to the heavy nature of the work involved. Virtually all of this work was related to the impact of solid waste clogging pumps and pipes, particularly at the South Deerfield WWTP. The continued influx of solid waste into a system designed for liquid treatment is unnecessarily costing the Town of Deerfield large amounts of money. It is unfortunate that many in Town continue to use the treatment plants as waste receptacles for their solid waste that should be put into the trash can, rather than disposing it by flushing it and sending it to the treatment plant.

Thankfully, it looks as if MUCH NEEDED relief is finally in sight in the form of needed upgrades to both plants, phased in over many years. As the Town gets these new assets, they will be all set for many years to come for being able to not only treat the Town's waste, but also to continue attracting new business, and meeting upcoming more stringent permit requirements for the Town and others along the Connecticut River in the near future.

Respectfully Submitted,
Keith C. Milne
Chief Operator, Wastewater Treatment Facilities

EDUCATION

January 2019

DEERFIELD ELEMENTARY SCHOOL

G. David Sharp, Chair
Deerfield School Committee
Deerfield, MA 01373

Dear Mr. Sharp:

I respectfully submit the 2018 Annual Report for the Deerfield Elementary School:

DEERFIELD SCHOOL COMMITTEE

	<u>TERM EXPIRES</u>
G. David Sharp, Chair	2019
Kenneth Cuddeback, Vice Chair	2020
Jan Flaska, Secretary	2019
*Mary Ramon, Member	2021
Trevor McDaniel	2021

*Representative to Frontier Regional School Committee

ADMINISTRATION

Superintendent	Darius Modestow
Business Services	The Management Solutions
Director of Elementary Education	Louise Law
Director of Special Education	Karen Ferrandino
Principal	Tina Gemme

SUPPORT STAFF

Executive Assistant to Superintendent	Donna Hathaway
Administrative Assistant (SPED)	Diana Capuano
Administrative Assistant	Mary Jane Whitcomb
Receptionist	Rhonda Lutenegger
Bookkeeper, Union #38	Brenda Antes
Bookkeeper, Union #38	Donna Lloyd
Grants Accountant	Stephan Shepherd
Secretary to Principal	Catherine Eckert
School Secretary	Jennifer Shumway

DEERFIELD ELEMENTARY SCHOOL
ENROLLMENT - OCTOBER 1, 2018

Grade	Boys	Girls	School	Tuitioned	Total
			Choice	In	
Pre-K	24	13	0	0	37
K	20	21	6	0	47
1	22	25	7	0	54
2	18	22	8	0	48
3	14	22	5	0	41
4	19	19	16	0	54
5	20	23	15	0	58
6	23	17	16	0	56
TOTAL	160	162	73	0	395

UNION #38 TEACHERS' SALARY SCHEDULE
CONWAY, DEERFIELD, SUNDERLAND, WHATELY

July 1, 2017 - June 30, 2018

<u>STEP</u>	<u>B</u>	<u>B+15</u>	<u>M</u>	<u>M+15</u>	<u>M+30</u>	<u>M+45</u> <u>CAGS</u>
3	42,680.00	44,011.00	45,386.00	46,806.00	48,269.00	49,704.00
4	44,011.00	45,386.00	46,806.00	48,269.00	49,779.00	51,214.00
5	45,386.00	46,806.00	48,269.00	49,779.00	51,334.00	52,769.00
6	46,806.00	48,269.00	49,779.00	51,334.00	52,934.00	54,369.00
7	48,269.00	49,779.00	51,334.00	52,934.00	54,588.00	56,023.00
8	49,779.00	51,334.00	52,934.00	54,588.00	56,295.00	57,730.00
9	51,334.00	52,934.00	54,588.00	56,295.00	58,054.00	59,489.00
10	52,934.00	54,588.00	56,295.00	58,054.00	59,867.00	61,302.00
11	54,588.00	56,295.00	58,054.00	59,867.00	61,737.00	63,172.00
12	56,295.00	58,054.00	59,867.00	61,737.00	63,668.00	65,103.00
13	58,054.00	59,867.00	61,737.00	63,668.00	65,662.00	67,097.00
14	62,925.00	64,827.00	67,162.00	69,183.00	71,922.00	73,357.00
20	64,879.00	66,816.00	69,200.00	71,261.00	74,056.00	75,491.00

Nature's Classroom Teacher: \$100 per day of attendance by a teacher.

Workshop Presenters: \$30 per hour of presentation and reimbursement for reasonable expenses.

Head Teachers: \$1,500

Placement on 20 occurs when a teacher has completed 19 years of service as a teacher in the District.

Mentors: \$500 per each new teacher, \$250 for second/third-year teacher, \$250 for each additional teacher being mentored, to a maximum of three (3) in any year.

UNION #38 INSTRUCTIONAL ASSISTANTS' SALARY SCHEDULE
CONWAY, DEERFIELD, SUNDERLAND, WHATELY

July 1, 2017 - June 30, 2018

Instructional Assistants

2017-2018	
Step 1	\$13.26
Step 2	\$13.36
Step 3	\$13.85
Step 4	\$14.33
Step 5	\$14.80
Step 6	\$15.29
Step 7	\$15.77
Step 8	\$16.25
Step 9	\$16.74
Step 10	\$17.22
Step 11	\$17.70

Revised salary schedule with increases to Step 1, Step 10, and Step 11. Steps for those who are eligible, with no double steps.

Educational Support Nurses, LPN, COTA, SLPA & PTA

2017-2018	
Step	2.5%
1	\$22.67
2	\$23.65
3	\$24.62
4	\$25.58
5	\$26.54
6	\$27.52
7	\$28.49
8	\$29.46
9	\$30.44
10	\$31.39

**SUPERINTENDENT'S REPORT
DEERFIELD ELEMENTARY SCHOOL**

District Mission Statement

Building dynamic learning communities, one student, one teacher, one family at a time.

District Vision Statement

Vibrant, collaborative, engaging, and inclusive learning communities promoting the growth of every student.

As the new Superintendent of the Frontier Regional and Union #38 Schools, I am proud to submit the annual report on behalf of the dedicated teachers and administrators of this district. In the past twelve years, I have served as Principal and Assistant Principal of the Frontier Regional School, and am pleased and honored to have the opportunity to serve our five schools in the role of Superintendent. This is an extraordinary district and I will do everything that I can to support the work our teachers do each day with our students and will continue the traditions that make this district so special.

One of the most important things I focus on is teamwork. When people work together, we can accomplish far more than any one single person can accomplish alone. This district is propelled by a dedicated and skilled team of educators. My commitment to them is paramount—to support, honor, and to help them thrive. In that vein, I would like to acknowledge our extended team of faculty and staff members who work tirelessly to create a stand-out and supportive learning environment for students. I am inspired by our administrators, teachers, and support staff, students and central office and administrative staff, as they are a vital part of our ongoing success. I also appreciate, and am energized, by the ongoing support of parents; the communities of Conway, Deerfield, Sunderland and Whately; our School Committees, town officials and employees. With this team effort, our schools will continue to be a vibrant and vital part of our communities, and will make all of us feel enormously proud

Thank you.

Darius Modestow,
Superintendent of Schools

ENROLLMENT & SCHOOL CHOICE: The October 1, 2018 enrollment for Deerfield Elementary School totaled 395 (PreK-6) students. This is a decrease of 6 students from the October 1, 2017 (PreK-6) enrollment figures of 401. Of those 395 (PreK-6) students, 76 were School Choice students, which is an decrease of 8 students from the October 1, 2017 (PreK-6) School Choice enrollment figure of 84.

CURRICULUM INITIATIVES SCIENCE AND ENGINEERING DESIGN: STEM - Science, Technology, Engineering and Mathematics education is an exciting focus in our classrooms in the Deerfield Elementary School. Science instruction involves hands on lessons enhanced through participation in an innovative web based instructional resource engaging students with interesting science “mysteries” to solve. Highly motivating lessons incorporate concepts from the national Next Generation Science Standards. Students practice math skills through creating an imaginary “budget” for building their projects, estimating, measuring, and drawing designs to scale. They learn scientific concepts such as density, erosion, refraction, reflection, properties and phases of matter, and practice engineering skills through the design process; generating multiple solutions to a design problem, planning and drawing to represent one or more solutions involved.

PROFESSIONAL DEVELOPMENT: Early release Fridays provided time for faculty to participate in sustained professional development and collaboration with peers across the district and within their own schools to improve student learning. Teachers participated in professional development throughout the year with faculty from the Hitchcock Center in Amherst, MA. Several classrooms conducted field trips and/or participated in science projects when the Hitchcock Center faculty came to our school.

ASSESSMENT: Union#38 schools continue to use standards-based report cards that align with district curriculum standards. Teams of teachers from the four elementary schools met with grade level colleagues throughout the year to collaborate on ways to measure student growth on the district standards.

MATHEMATICS: Teachers use small group and individualized instruction to meet students' learning needs in mathematics. The use of web based individualized math programs extend learning for students as they practice and strengthen math skills and strategies taught in teacher led lessons.

LITERACY: Students develop reading comprehension strategies such as predicting, analyzing, and summarizing through interacting high-quality reading materials in both print and digital formats. Upper grade students read and respond to current news stories with an online educational resource that teachers use to match stories to students' interests and reading levels.

Students in K – 2 participate in small group reading instruction using specially designed books at their instructional level. This provides a consistent approach to literacy instruction in the early grades. Students develop writing skills in narrative, opinion/argument, and informational writing by participating in writing units developed by the Teachers' College Reading and Writing Project. In the upper grades, teachers use a variety of texts and formats, including several well-designed online resources to support students' continued development of critical reading.

TECHNOLOGY: Students receive instruction in digital literacy skills during focused technology instructional time with the school library/media specialist. Students learn about responsible use of technology, digital content, and interactions. They are taught safe and appropriate use of technology, and how to recognize and handle cyberbullying situations. Students learn how to use digital tools and keyboarding skills to publish multimedia projects and to communicate or exchange information.

Staff

New faculty: Lauren Romag, Librarian; Sarah Chiavarini, Grade 4; and Marissa Morrissey, Special Education Teacher.

Retired faculty: Mary Elizabeth Miehls, Special Education Teacher and Marjorie MacDonald-Pura, Kindergarten Teacher

Resigning faculty: Lynn Dutsar, Librarian

Special Thanks

We are pleased to acknowledge the dedication of Deerfield School Committee members Chair G. David Sharp, Vice Chair Kenneth Cuddeback, Secretary Jan Flaska, and Members Mary Ramon and Trevor McDaniel. The members of the Committee work tirelessly on behalf of the children in Deerfield. Together, I look forward to working with this group to continue to strive for the best educational experience for our students.

Respectfully submitted,
Darius E. Modestow, Superintendent of Schools

FRONTIER REGIONAL SCHOOL

Robert Halla, Chair
Frontier Regional School District Committee
South Deerfield, MA 01373

Dear Mr. Halla:

I respectfully submit the 2018 Frontier Regional School Annual Report.

FRONTIER REGIONAL SCHOOL COMMITTEE

	<u>TERM EXPIRES</u>
* Robert Halla, Chair, Whately	2019
William Smith, V. Chair, Whately	2021
Judy Pierce, Secretary, Sunderland	2019
Olivia Leone, Member, Deerfield	2021
* Philip Kantor, Member, Conway	2019
* Mary Ramon, Member, Deerfield	2019
* Keith McFarland, Member, Sunderland	2019
Robert Decker, Member, Deerfield	2020
Cyndie Ouimette, Member, Conway	2019
Lyn Roberts, Member, Sunderland	2020
Damien Fosnot, Member, Deerfield	2019

*Representing the local Elementary School Committees for one-year term.

Regular meetings are held on the second Tuesday of each month, in the Media Center, Frontier Regional School, South Deerfield, Massachusetts at 6:00 p.m.

ADMINISTRATION

Darius Modestow	Superintendent of Schools
The Management Solutions	Business Services
Sarah Mitchell	Director of Secondary Education
Karen Ferrandino	Director of Special Education
Scott Paul	Director of Technology

SUPPORT STAFF

Donna Hathaway	Executive Assistant to Superintendent
Diana Capuano	Administrative Assistant (SPED)
Mary Jane Whitcomb	Administrative Assistant
Paula Light	Frontier Regional Bookkeeper/Treasurer
Donna Lloyd	Frontier Regional Bookkeeper
Stephan Shepherd	Grants Accountant
Deborah Coons	Student Information Systems Data Specialist
Stuart Dusenberry	Network Administrator
Keith Van Buren	Information Technology Specialist

FRONTIER REGIONAL SCHOOL

George Lanides	Principal
Scott Dredge	Assistant Principal
Roberta Reiter	Principal's Secretary
Kelly Blanchette	Special Education Secretary
Michelle Russell	Attendance Secretary
Mary Lapinski	Guidance Secretary

FRONTIER REGIONAL SCHOOL
ENROLLMENT - OCTOBER 1, 2018

Grade	Conway	Deerfield	Sunderland	Whately	School Choice	Tuited In	Total
7	16	40	18	12	31	1	118
8	15	46	24	12	25	0	122
9	14	27	23	9	27	0	100
10	15	47	20	5	23	0	110
11	11	35	8	9	31	1	95
12	9	34	16	6	30	0	95
SP	0	3	0	1	2	1	7
Total	80	232	109	54	169	3	647

FRONTIER REGIONAL
SALARY SCHEDULE

JULY 1, 2017 – JUNE 30, 2018

<u>STEP</u>	<u>BACHELORS</u>	<u>MASTERS</u>	<u>M+30</u>	<u>CAGS/DOCTORATE</u>
0	\$42,092	\$44,121	\$46,607	\$48,937
1	\$44,262	\$46,039	\$48,371	\$50,788
2	\$46,099	\$48,006	\$50,195	\$52,706
3	\$47,234	\$50,041	\$52,084	\$54,688
4	\$48,888	\$51,642	\$53,997	\$56,697
5	\$50,168	\$53,336	\$56,025	\$58,825
6	\$52,328	\$55,037	\$57,875	\$60,766
7	\$53,708	\$56,784	\$59,738	\$62,724
8	\$55,130	\$58,215	\$62,435	\$65,556
9	\$57,874	\$61,524	\$65,210	\$68,470
10	\$60,907	\$65,088	\$68,071	\$71,476
11	\$61,917	\$67,488	\$71,214	\$74,775
12	\$64,324	\$69,982	\$73,767	\$77,454
13	\$65,288	\$71,031	\$74,873	\$78,616
20L	\$65,788	\$71,531	\$75,373	\$79,116
25L	\$66,288	\$72,031	\$75,873	\$79,616

APPENDIX A
2016-2019 SALARY SCHEDULES

Unit C Instructional Assistants

Step	HOURLY RATES		
	2016-2017	2017-2018	2018-2019
	Top Step increase only*	2.5%	2.5%
1	\$13.25	\$13.58	\$13.92
2	\$13.73	\$14.07	\$14.43
3	\$14.22	\$14.58	\$14.94
4	\$14.68	\$15.05	\$15.42
5	\$15.17	\$15.55	\$15.94
6	\$15.64	\$16.03	\$16.43
7	\$16.15	\$16.55	\$16.97
8	\$16.60	\$17.02	\$17.44
9	\$17.10	\$17.53	\$17.97
10	\$17.60	\$18.04	\$18.49

Unit C Educational Support Nurses

Step	HOURLY RATES		
	2016-2017	2017-2018	2018-2019
	1%	2.5%	2.5%
1	\$22.12	\$22.67	\$23.24
2	\$23.07	\$23.65	\$24.24
3	\$24.02	\$24.62	\$25.23
4	\$24.96	\$25.58	\$26.22
5	\$25.90	\$26.54	\$27.21
6	\$26.85	\$27.52	\$28.20
7	\$27.80	\$28.49	\$29.20
8	\$28.74	\$29.46	\$30.20
9	\$29.69	\$30.44	\$31.20
10	\$30.62	\$31.39	\$32.17

NOTE: Schedule reflects following agreement:

FY 2017: Instructional Assistants shall implement a revised Salary Schedule which includes the removal of the bottom step and an increase to the top step. Employees will remain on the same step as a result of the step removal (no double steps).

Educational Support Nurses shall receive step movement for eligible employees and a 1% increase to Schedule.

FY 2018: Step movement for eligible employees and a 2.5% increase to Schedule.

FY 2019: Step movement for eligible employees and a 2.5% increase to Schedule.

SUPERINTENDENT REPORT

Building dynamic learning communities, one student, one teacher, one family at a time.

As the new Superintendent of the Frontier Regional and Union #38 Schools, I am proud to submit the annual report on behalf of the dedicated teachers and administrators of this district. In the past twelve years, I have served as Principal and Assistant Principal of the Frontier Regional School, and am pleased and honored to have the opportunity to serve our five schools in the role of Superintendent. This is an extraordinary district and I will do everything that I can to support the work our teachers do each day with our students and will continue the traditions that make this district so special.

One of the most important things I focus on is teamwork. When people work together, we can accomplish far more than any one single person can accomplish alone. This district is propelled by a dedicated and skilled team of educators. My commitment to them is paramount—to support, honor, and to help them thrive. In that vein, I would like to acknowledge our extended team of faculty and staff members who work tirelessly to create a stand-out and supportive learning environment for students. I am inspired by our administrators, teachers, and support staff, students and central office and administrative staff, as they are a vital part of our ongoing success. I also appreciate, and am energized, by the ongoing support of parents; the communities of Conway, Deerfield, Sunderland and Whately; our School Committees, town officials and employees. With this team effort, our schools will continue to be a vibrant and vital part of our communities, and will make all of us feel enormously proud

Thank you.

Darius Modestow,
Superintendent of Schools

Overview: Frontier Regional School opened in 1954 in the town of South Deerfield, Massachusetts. The school includes students in grades 7 through 12 with an enrollment of 647 students. This is an increase of 26 students from the October 1, 2018 enrollment figures of 621 students. Of the 647 students, 169 were School Choice students, which is an increase of 12 students from the October 1, 2017 School Choice enrollment figure of 157.

The class of 2018 had 81 graduates, 72% planned to attend a four-year college, 25% a two-year college, (97% higher education), and 3% were undecided and/or planned to enter the labor market. This is consistent with graduates of the class of 2017 where there were 82 graduates: 69% planned to attend a four-year college, 27% a two-year college, *87% higher education), and 12% were undecided and/or planned to enter the labor market.

Capital Planning Committee:

The subcommittee on capital planning was established by vote of the Frontier Regional School (FRSD) Committee in December 2017. The subcommittee charge was to identify all capital needs of the FRSD and develop a plan for addressing those needs in FY20 and in subsequent years.

The eight-member Capital Planning Subcommittee is comprised of one regional school committee person and a select board member from each town. In addition, the Frontier Regional School District (FRSD) Principal (now District Superintendent) was named chair of the committee. To assist the Task Force, the FRSD entered into a contract with the Franklin Regional Council of Governments for the services of its Municipal Finance Specialist.

Conway	Bob Armstrong, Select Board Philip Kantor, Regional School Committee
Deerfield	Trevor McDaniel, Select Board Robert Decker, Regional School Committee
Sunderland	Scott Bergeron, Select Board Judy Pierce, Regional School Committee
Whately	Frederick Orloski, Select Board Robert Halla, Regional School Committee
Superintendent	Darius Modestow
District Facility Director	Robert Lesko
FRCOG Municipal Finance Specialist	Joe Markarian

The Task Force, in general, met monthly beginning in January 2018, including an on-site inspection of the track to assess its current condition. Its members reviewed a detailed list of immediate and long-term proposed expenditures prepared by the RSD Superintendent and Facility Director. Over the course of multiple meetings, the Task Force focused on categorizing and prioritizing items on the list. The dollar amount of expenditures, as well as the timing of a purchase or project, was part of the discussion as well. As an initial action, a capital item was defined as a project, purchase or acquisition with a value of \$10,000 or more, or a life span of five (5) years or more.

Potential revenue sources were discussed with a focus on Frontier Regional School District (FRSD) general funds, annually certified Excess & Deficiency (E&D) and proceeds from borrowing. The Task Force reviewed numerous funding scenarios all in the context of the FRSD overall budget and member towns' capacity to absorb costs.

The Task Force also recognized the value of establishing a consistent year-to-year process for evaluating capital needs and for arriving at annual expenditure recommendations. Consequently, among the goals of its recommendations is to create continuity, enhance predictability, and build confidence in the process among member towns. Equally important is a FRSD commitment to a sustainable maintenance and repair program and a willingness to create financial capacity to cover future unanticipated, unforeseen capital costs. The Task Force also developed a 10-year plan that accounts for all other current capital and deferred maintenance needs, and funds a maintenance and repair program.

Proposed by the Task Force and approved by the school committee is to borrow \$1,826,664 in notes to address the major capital needs that cannot be addressed in the regular budget or use of other revenue sources. These projects include partial roof replacement, parking lot paving and repair, carpeting, upgrades to the library, HVAC upgrades and repair, and replacement of the outdoor track. This capital improvement proposal and approval to take on debt by the regional school will be brought forward for a vote by the towns this spring.

I am very proud of the work of the capital planning subcommittee. The dedication of both their time and knowledge to improve the structure around capital improvement planning in implementation.

FRONTIER CURRICULUM AND PROFESSIONAL DEVELOPMENT: Massachusetts curriculum standards in science and social studies were updated in the past two years. Frontier faculty worked in department teams to study the new frameworks, revise the current curriculum, and implement the new standards.

The 2016 science standards were fully implemented in Frontier science classrooms in the beginning of the 2017/18 school year. Science teachers worked to incorporate the state framework changes that require students to master science practices such as generating multiple solutions to design problems, analyzing data, predicting results and drawing conclusions.

The new Social Studies Framework was published in draft format this year. Like the science standards, this framework emphasizes the development of skills and practices for scientific study. Students develop practices for the study of history and social sciences through critical reading of historical documents, analyzing perspectives and developing academic arguments to support a viewpoint. Frontier faculty members spent part of the year reviewing the standards and delineating how each practice will be taught in grades 7 through 12. The emphasis is on supporting students in developing a progression of skills, strategies, and conceptual understanding that build from one year to the next.

The English department adopted new resources that support students in developing strategies to become critical readers and effective writers. In addition, a new online vocabulary building resource was adopted to build students' literacy skills.

ASSESSMENT AND SCHEDULING: Faculty participated in professional development based on the previous year's recommendations by the assessment committee. Faculty members explored research-based assessment practices and are implementing new strategies to both measure student learning as well as promote the acquisition of skills as defined by the new standards.

The scheduling committee examined the current high school schedule configuration and options for expanding choices for students. The current middle school schedule, that was modified four years ago, is working well and will be relatively unaffected. The planning committee is proposing the following changes for implementation during the 2019/20 school year:

- Create one 45-minute short block at the high school level.
- Add 5 additional credits each year to high school. This will result in increased credits needed for graduation.
- Students will be required to take 2.5 of these credits as a directed study (special education skills classes will count towards this requirement).
- Band and Strings will be offered during the 45-minute short block. Only elective non-singleton classes will be offered during the short block (i.e.: no competing classes for our performing arts classes).
- A continued limit of 30 AP credits per year
- Offer more electives such as:
 - Sociology
 - An early childhood class
 - Introduction to sports medicine
 - Classical mythology
 - Other topics that students have shown an interest in when they take independent studies.

Staff: George Lanides joined the Frontier Regional School as Principal.

New Faculty: Christina Barbieri, English Teacher; Charles Leach, English Teacher; Joseph Barrett, Special Education Teacher/Inclusion Specialist

Retired Staff: Walter Flynn, English Teacher

Resigning staff: Joseph Costello, English Teacher

Special Thanks

We are pleased to acknowledge the dedication and hard work of Frontier Regional School Committee Members: **Chair Robert Halla, Vice Chair William Smith, Secretary Judy Pierce, Members Robert Decker, III, Mary Ramon, Lyn Roberts, Philip Kantor, Cyndie Ouimette, Keith McFarland, Damien Fosnot and Olivia Leone.** I look forward with pleasure to continuing our work together.

Thank you to the citizens of our four towns for being supportive of public education and our wonderful schools.
Respectfully submitted,

Darius E. Modestow, Superintendent of Schools

FRANKLIN COUNTY TECHNICAL SCHOOL

FRANKLIN COUNTY TECHNICAL SCHOOL

82 Industrial Boulevard

Turners Falls, Massachusetts 01376

TEL: 413-863-9561

FAX: 413-863-2816



**Richard J. Martin
Superintendent**

**FRANKLIN COUNTY TECHNICAL SCHOOL
2018 Annual Report to Towns**

We submit this annual report for 2018 on behalf of the Franklin County Technical School District and its administration, faculty, staff and students.

Enrollment for member towns as of October 1, 2018 was 461 students with town breakouts as follows:

Bernardston	29	Erving	30	Montague	85	Sunderland	6
Buckland	8	Gill	11	New Salem	7	Warwick	7
Colrain	23	Greenfield	96	Northfield	28	Wendell	12
Conway	6	Heath	9	Orange	68	Whately	9
Deerfield	15	Leyden	5	Shelburne	7		

Franklin County Technical School awarded 112 diplomas to our seniors in June of 2018. Massachusetts students are required to pass the MCAS in order to receive a high school diploma and once again our students were very successful in meeting this high academic standard. The state has adjusted their measures for evaluating district/school accountability. FCTS was placed in the Not Requiring Support category, which would be equivalent to being classified as a Level 2 school in past accountability ratings. Additionally, the district is meeting targets set by the Department of Education for passing rates of students of high risk with disabilities.

On June 23, 2015 Franklin County Technical School District was fortunate to have received approval from all nineteen-member towns to participate in a bond authorization which allowed FCTS to fund the MSBA 73.89% reimbursed Window and Door Replacement Project, as well as afford FCTS the opportunity to repair its twenty-year-old roof and ensure paving upgrades of its forty year old driveway, track, parking lot and associated areas, which were original to the school in 1976. Payment for the 15-year bond is in its second year, which will impact member towns in FY20. FCTS has the advantage of utilizing vocational students and licensed instructors from carpentry, electrical, plumbing and landscaping to provide maintenance and repairs to our school grounds and facility saving member towns tens of thousands of dollars annually. These shop programs also saved member towns an estimated \$100,000 on the projects. Additionally, Automotive and Collision Repair shop programs maintain our school vehicle fleet, which reduces costly vehicle maintenance. Many of our school vehicles are used for our various construction jobs within Franklin County and also provide for athletic transportation, which significantly reduces our overall transportation costs.

Franklin County Technical School students are learning the value of paid work opportunities through a newly revamped Cooperative Education Program (Coop). There are more than 56% of our seniors involved in paid Coop jobs and internships related to their vocational field of study.

On December 12, 2018, Franklin County Technical School’s Advanced Placement (AP) test scores, were recognized by National Advanced Placement Center as one of the Commonwealth’s top 18 school districts. The AP District Honor Roll recognizes Computer Science, Statistics, and English Language and Composition.

Franklin County Technical School has been busy with community-based projects that act as learning opportunities for our students. Every year the shop programs, with instructors and students, embrace the authentic work that is done in our communities. The instructional nature of our work may cause the duration of a project to increase, but costs associated with a project are significantly decreased for our member communities. Following is a list of just some of the many projects completed by FCTS students and instructors within Franklin County over this

past year: In Bernardston, the Carpentry program has begun working with the town to build a new transfer station building. In Buckland, Landscaping students have installed a playground and rehabilitated a ballfield for the recreation department. Electrical students completed an annual clean up and placement of flags at Colrain's Farley Cemetery. In Gill, Landscaping students worked the Source to Sea Watershed cleanup; and built raised garden beds and an outdoor classroom at the Gill Elementary School. The Culinary Arts program once again assisted the Sheriff's Department at the "Senior Safety Expo" at Schuetzen Verein by preparing and serving food to participants. Landscaping students conducted a fall cleanup and pruning at the North Cemetery in Leyden, as well as refurbishing a wishing well at the cemetery, with our CAD/CAM students creating a plaque for the well.

In Greenfield, students in the Pre-Employment Program visit clients at the Greenfield Adult Day services each month to make crafts and play games with the clients. The Cosmetology program visits GVNA HealthCare, Charlene Manor and Poet Seat Health Care to provide hand massage and nail painting for the clients, and Health Tech students offer chair yoga, relaxation, nail care and aroma touch hand therapy to adult health care clients, as well. Health Tech students also work with the faculty at the Parent Child Development Center (PCDC) to create and teach health and safety topics to preschoolers and parents in Greenfield and Turners Falls; and also volunteer at the annual YMCA Girls Day Out event. Plumbing and Electrical students have completed work on the Habitat for Humanity house on Smith Street. Electrical students continue to volunteer at the Relay for Life with wiring and setup help. Carpentry and Landscaping were involved in work on a new cabin for Camp Keewanee. They also built and installed six ADA accessible picnic tables for the Poet Seat Health Care Center. Future Farmers of America (Landscaping students) donated generously to this year's annual food drive that is conducted school wide, with the food being donated to the Family Inn in Greenfield. school districts who have demonstrated significant increases with their AP scores for all areas. Franklin County Technical School's AP students were honored for the percentage of students which scored 3 or higher on their AP exams. FCTS was also recognized for their diverse student population and overall participation of students taking the AP exams. Franklin County Tech offers AP courses in

Within the Millers Falls/Turners Falls/Montague area, Electrical has installed a new paddle fan and security lighting at the Turners Falls airport and updated the pilots lounge. The Landscaping program is contracted to grow naturalizing plants and bushes for the airport, and have installed temporary irrigation. The Electrical program students are involved in the electrical wiring of the new Ja'Duke Performing Arts Center.

In Orange, Landscaping worked on a Memorial garden in town. Carpentry students worked on the Athol/Orange Regional Animal Shelter and worked with our Electrical students at the Orange Municipal Airport. In Shelburne, Landscaping did a fall cleanup of the Hill Cemetery; and Collision and Repair provided major renovations to the Bridge of Flowers donation box. Landscaping rehabilitated Cricket Field and installed sod at the ballfield. Our partnerships with our communities are important for our programs, and we thank those who allow our students the opportunity to practice their trades out in the field.

Respectfully,



Mr. Richard J. Kuklewicz
School Committee Chairman



Mr. Richard J. Martin
Superintendent-Director

Franklin County Technical School District Committee 2018

Bernardston-Bradley Stafford; Buckland-Laura J. Earl; Colrain-Nicole Slowinski; Conway-Brian Kuzmeskus; Deerfield-David Thiel; Erving-Robert F. Bitzer; Gill-Sandy Brown; Greenfield-Paul R. Doran, Christopher L. Joseph, Mark M. Maloney, Donna M. Woodcock; Heath-Arthur A. Schwenger; Leyden-Gerald N. Levine; Montague-Richard J. Kuklewicz, Chairperson; Dennis L. Grader; New Salem-Bryan Camden; Northfield-Scott Milton; Orange-Clifford J. Fournier, Secretary; Linda R. Chapman; Shelburne-Angus Dun, Vice-Chairperson; Sunderland-James Bernotas; Warwick-A. George Day, Jr.; Wendell-Jeffrey D. Budine; Whately-Donald C. Sluter

RESIDENT SERVICES

SOUTH COUNTY SENIOR CENTER

South County Senior Center

67 North Main Street, South Deerfield, MA 01373
413-665-2141, 413-665-9508, scsc@town.deerfield.ma.us, www.deerfieldma.us

Christina Johnson, Director
Sue Corey, Program Coordinator
Meg Ryan, Outreach Coordinator
Jonathan Edwards, Board of Oversight Chair (Whately)
Tom Fydenkevez, Board of Oversight (Sunderland)
Trevor McDaniel, Board of Oversight (Deerfield)

The South County Senior Center serves the Towns of Deerfield, Whately, and Sunderland, in addition to welcoming seniors from all over the area. We are officially open Mondays, Wednesdays and Fridays with many programs and services including a congregate meal site offered during this time. Although no meal is offered on Tuesdays and Thursdays various programs and classes are offered on those days.

Membership and participation levels continue to grow as the number of seniors has increased within the three towns. As of this writing we have 343 members. During the past year we have felt positive effects of this growth as we fit more people and events into the first floor of our 130-year-old school building. This space was renovated approximately 45 years ago and is now in need of substantial renovation or demolition. Discussions and planning for the future of the South County Senior Center are underway.

The year 2018 brought many positive changes; first and foremost, we have welcomed 35 new participants including 16 from Deerfield, 6 from Sunderland, and 6 from Whately.

We continue to be proud recipients of a Title III Church Street Home Grant from Lifepath in Greenfield, as well as Formula and Service Incentive Grants from the MA Executive Office of Elders Affairs. These grants assist the center so we can continue to provide enriching programs as well as to support the Program Coordinator position which is filled by Sue Corey. The Program Coordinator is a 15 hour a week position.

The Service Incentive Grant supports the Outreach Coordinator position which is filled by Meg Ryan who has added 18 new seniors she is working with in 2018. The Outreach Coordinator position is currently a 12 hour a week position with the hopes of an increase in the future.

Once again, we received funding in 2018 from the three local Cultural Councils (Deerfield, Sunderland and Whately) so we could present various programs for our members. These events included a three-part series called "Mt. Sugarloaf: What's the Story". That program featured a three-part interactive investigation of Mt. Sugarloaf that included a trip to the summit. The Center also held a special performance by Steve Henderson, "An Accidental Wedding," that took place at the Polish American Citizens Club. In April the "Visioning Bears Singers" performed at the center.

The center held many events and programs during 2018 including: 10 Community Education programs, 107 Cultural Events, 54 Health Screenings, 404 Exercise classes, 11 bus trips and 116 Social Events. Highlights included our annual June Picnic, Trip to the Big E, Thanksgiving potluck, and Christmas Eve and New Year's Eve parties.

The South County Senior Center continues to lend our medical equipment to seniors who need help with walkers, wheelchairs, canes and shower equipment. During the last year, we were able to lend over 50 items of medical equipment to seniors in need.

The South County Senior Center's goals for 2019 include increasing membership; expanding outreach with emphasis on individuals who cannot attend the center; continuing the high quality of programs and increasing the number of activities; holding events in Sunderland and Whately, re-forming the Council on Aging in all 3 towns; and increasing the amount of money the Center collects in donations and grants. In addition, plans for renovation of our building or relocation to a new one will continue to move forward.

I look forward to my first full year as director of the Senior Center.

Respectfully submitted,
Christina Johnson, Director (Hire Date: 6/25/18)
South County Senior Center

TILTON LIBRARY

Tilton Library Board of Trustees

Appointed:

Nancy Maynard (Chair)
Elizabeth Schmitt
Cynthia Von Flatern (Secretary)

Elected:

Grant Bialek (Treasurer)
Ann Mary Cloutier
Kathleen O'Rourke
Marjorie Shearer
Satu Zoller (Vice Chair)

Tilton Library – Deerfield's Public Library

Mission Statement: *Tilton Library seeks to inform, enrich, and entertain in a spirit of community, for lifelong learning.*

In 2018 the Massachusetts Board of Library Commissioners (MBLC) awarded three more provisional grants to libraries on the waiting list for construction. As a result, the Tilton Library moved up the waiting list. We were pleased to learn that we are now much closer to receiving our approved \$3.9 million grant for the Tilton Library expansion project. In the meantime, we continued to hold educational and informational events in neighborhoods and with local businesses and are looking forward to our next fundraising phase.

In May of this year the CWMARS inter library loan program was updated to a more user-friendly and secure web-based format for staff to use for circulation and cataloging. Throughout the year, library staff attended Massachusetts Library System and CWMARS sponsored workshops and meetings. In October the library director attended the New England Library Association's annual conference.

The Tilton Library continues to offer diverse programming. Story time, book discussion groups, summer reading, elementary school classroom visits and free music programs continued. A new robust program - Find Yourself at Tilton - began this year, with a weekly drop-in workshop on Saturday afternoons – 52 unique programs in all!

Other program offerings included ukulele lessons, an introduction to fly fishing, instruction on how to start an Etsy shop, Meet the Babysitter, PJ Storytime, and Cook the Books.

A brand-new sewing machine was added to the library's collection of "library of things" which includes a ukulele and walking sticks. This new sewing machine was introduced by a workshop with Katie Cavacco called "Sew Good" and has been quite popular.

The library continues to offer the free Wowbrary service which highlights weekly new arrivals of books and DVDs via email, our website, and now on our Facebook page. In order to make patrons aware of our growing digital collection, our digital magazines now appear on Wowbrary and on our Facebook page.

We continue to serve as a site for school children being tutored and children being picked up after school. We have offered test proctoring and a private meeting space for Commonwealth of Massachusetts job counseling when feasible.

The Tilton Library collaborated with neighboring Sunderland Library for a hike up Mount Sugarloaf and a Poem in Your Pocket reading for National Poetry Month in April. The Library continues to collaborate with Frontier Regional Coordinated Family and Community Engagement on programs for children and families as space allows.

Generous donations were made to Tilton Fund's annual appeal. Contributions to the library were also made by South Deerfield Women's Club in memory of those members and their families who have suffered the loss of a loved one during the past year. We received grants for books and unrestricted use from the Barker Family Charitable Fund, the Oakes Family Charitable Fund, the Elizabeth and Frank Odell Family Fund, and Anonymous. Proceeds from fundraising events sponsored by Tilton Fund, Inc. and Friends of Tilton Library paid for library programs, museum passes for free or reduced admission for use by library patrons, equipment and furniture purchases, travel, and conference and membership fees for library staff.

The library continues to depend on loyal volunteers to help with shelving children's books, book delivery to homebound residents, installing art for our monthly art displays, setting up for programs, weeding the front garden, recycling magazines, repairing books, stuffing envelopes and other tasks as needed.

The Board of Trustees worked closely with the capital fundraising committee to raise funds in anticipation of an expanded library building, recognizing that lack of space for parking, people and books continues to present a challenge to library users and staff. Trustees also reviewed and updated policy, monitored the library budget and goal attainment as outlined in the yearly action plan and advocated for the library in multiple settings.

At the end of 2018, the Tilton Library said goodbye to Library Director Sara Woodbury who retired after twelve years of service. Sara pioneered many great and beloved changes during her time as director, including the application for and management of the library expansion project. She forged invaluable relationships with other libraries, professional peers, and community members that will benefit our library for years to come. Deerfield resident Candace Bradbury-Carlin accepted the director position in December. Candace brings a strong background in library work as well as involvement in many Tilton committees and endeavors.

Tilton Library is open Monday 1-8; Tuesday 1-5; Wednesday 10-5; Thursday 1-8; Friday 10-1 and Saturday 10-5. Visit us on our website www.tiltonlibrary.org anytime to reserve books, DVDs, audiobooks and to borrow from our shared digital collections through Overdrive and the Boston Public Library eCard.

Respectfully submitted,

Candace Bradbury-Carlin
Library Director

RECREATION COMMITTEE AND PARKS AND RECREATION DEPARTMENT

Committee Members (Current):

Rob Ackermann, Chairman
Eileen Skribiski-Banack
Beth Brown
Jeff Galli
Chuck Knight
Rod Warnick
Becky Zoly

Recreation Department Director: Sue Antonellis

The 2018-2019 year has shown a continued pursuit of program developments and offerings for residents by the Deerfield Recreation Committee and Department. The department provides comprehensive programs and activities for adults & children. These programs are a vital part of the community promoting physical activities, recreation, entertainment, art, family and certification programs as well as providing a social network and major health and wellness outlets for all who are involved.

The Deerfield Recreation programs are part of a regionalized effort with surrounding towns, collaborating and meeting with the Chairperson or Directors of Conway, Hatfield, Hadley, Sunderland and Whately. The coordination requires regularly scheduled organizational meetings to ensure the needs of our community's teams and leagues are met and carefully programmed and scheduled.

Overall, the department had a successful year with over 750 residents participating in our programs. Our new programs were also well attended.

Throughout this past year, a variety of programs have been offered. These programs all require similar administrative support including selection of coaches, teams, team drafts, scheduling of practices and games, scheduling of fields/facilities, hiring and training referees, umpires, instructors, etc. The programs offered this year include:

CHILDREN'S PROGRAMS

Soccer – Our Start Smart Soccer program, for ages 3 & 4, continues to grow with the help of soccer players from Deerfield Academy. We had 123 players in the entire program.

- **Field Hockey** – Grades 3-6. Deerfield runs the program for girls from the Union 38 towns. Members of the Frontier Field Hockey team also volunteer their time. We had 17 players.
- **Volleyball** – Grades 3-6. Sunderland runs the program for girls from Union 38 towns, but Deerfield has a highly active set of girl participants.
- **Basketball** – Grades 1-9 play teams from Conway, Hadley, Hatfield, Sunderland, and Whately. Grades 7-9 combine kids from Frontier to form teams. We had 116 players.
- **Baseball** – Grades K-4– This program involves team play and organizations from Conway, Hadley, Hatfield, Sunderland, and Whately. We had 71 players.
- **Softball** – Grades 2-6. This program combined girls from Union 38 towns. The Recreation Directors from Deerfield and Sunderland organized and implemented this program. This year we also have a team for grades 7 & 8 because many girls wanted to continue to play on a recreational team. We had 99 players.
- **Summer Program** – Grades K-6. This program was very well attended. We were full 3 of the 4 weeks in the morning sessions. We had 100 participants.

- **Dodgeball** – We offered two 4-week sessions of dodgeball in the fall and spring. Both sessions were full with 30 children registered each session.
- **Mini Golf Tournament** – a free event for children and their parents.
- **Flag Football** – With the help of Suburban Football coaches we had flag football for the first time. This was extremely popular with 44 children in grades kindergarten –grade 6 playing twice a week.
- **Kids Crafts** – We offered a 4-week program and 8 children made Mandala Puzzles.
- **Scholarships** – We offer scholarships for high school students who are dedicated and give back to the local community through work and volunteer efforts in assisting the department. The students who have helped in the department during their high school years as referees, umpires, scorekeepers, and councilors, and assisted at clinics, assessments and special programs are encouraged to apply. We have supported 34 students through our scholarship program.

ADULT PROGRAMS

These adult programs are open to surrounding towns, but Deerfield residents have first priority. There is an additional fee of \$5.00 for non-residents. All of these programs have participants ranging in age from the mid-20's to mid-70's.

- **Pilates** – We offered beginner and intermediate classes this year.

FAMILY PROGRAMS

- **Ice Skating at Eaglebrook** – Between 20-60 people attend each week.
- **Discount Tickets** – Six Flags New England
- **Parents Night Out** – Parents were able to drop off their children for 3 hours. We provided dinner, a movie, crafts and games in the gym.
- **Movie Nights** – A fun night with kids bringing sleeping bags and watching a movie in Town Hall.
- **Playful Engineers** – A very well attended hands on STEM workshop for grades 1-6, building with dominoes, pulleys, tracks, cars, gadgets and gizmos.
- **Foam Fest** – A fun day that included an inflatable obstacle course, slide and bounce house. We also had a foam pit on a beautiful sunny day. Over 200 families were in attendance.

COMMUNITY EVENTS

- **Summer Concerts** – Three Fridays in July, various bands - a free event
- **Santa's Workshop** – Around 85 kids and over 200 people in attendance. A large variety of crafts were available for the children to make and take home, a magician, Deerfield Academy, and the Recreation Department provided food for the snack bar. Each child was given a free drink and cookie. Over 30 cards to veterans were brought to the Soldier's Home in Holyoke, over 90 lbs. of food donations were brought to the Western Mass Food Bank, and seniors made 10 phone calls as Santa Claus. Donations were also received from the Millitech, Inc, the Deerfield Police Relief Association and The Wok to help defray the cost.

SENIORS

- **Summer Concerts**
- **Indoor Walking at Frontier**
- **Phone calls from Mr. & Mrs. Claus**

Information regarding registration and upcoming events can be found on the town website:

www.deerfieldma.us, Deerfield Recreation Department on Facebook, newsletters distributed through Deerfield Elementary, and on the sign on the Town Common.

The Department has continuous correspondence with local schools for mutual support – Deerfield Elementary, Frontier Regional, Deerfield Academy and Eaglebrook School. We extend our appreciation to these groups for assisting the community in offering a space for these valuable programs. Without their continued assistance, recreation for the town residents would be minimal.

The Recreation Committee would like to thank the Selectboard, the Deerfield Town officials/staff, the Deerfield Highway Department, the Deerfield Police Department, the Pocumtuck Valley Memorial Association, Sokoloski's Landscaping, The Polish American Citizen's Club, Bement School, the many businesses that contribute throughout the year, the youth participating in community service, and others for their continued interest and support in our committee's efforts.

Within the community, there are always those individuals and businesses that contribute that extra time and effort to volunteer for recreational activities. These include coaches, assistants, officials and scorekeepers, event organizers and program supporters. The Committee would like to extend a special thanks for your continued endeavors to support the community of Deerfield.

Due to the Deerfield Recreation Committee's work this year, the committee remains active in continuing our ambitious efforts. We strive to maintain a minimal growth budget by creating and enhancing our programs to be self-funded where possible and to support the residents' financial concerns of taxation growth by keeping fees low and also giving residents the choice of a user's pay programming philosophy. We would like consideration from the town's residents to support our current budget requests to maintain our Parks and Recreation Department for a broad cross-section of the community and to ensure a healthy and active community wellness initiative.

The Deerfield Recreation Committee continues to investigate avenues for providing strong recreation programs for the residents of Deerfield. While we make progress toward that, we will continue to pursue the future vision of satisfying the health, well-being and recreational needs of our youth, adults and senior citizens. As we do, we welcome the residents to continue their contribution to the recreational development by providing comments, suggestions, assistance, and most of all, participation. Deerfield's recreational activities are contingent upon volunteer help from the community, regardless of age, and all are welcome. Our goal is to provide a well-rounded program for Deerfield's residents to utilize. It is one of the tangible ways we enjoy the high quality of life in our community and the preservation of our parks, fields and open space for the enjoyment of current and future generations. Recreation provides both opportunities to participate and to give back to our community. We thank the Town of Deerfield for their continued support in this worthy endeavor.

REGIONAL PARTNERS

COOPERATIVE PUBLIC HEALTH SERVICE



Cooperative Public Health Service Activities in Deerfield -- 2018

The Town shares a Public Health Nurse with other members of the CPHS, a health district based at the Franklin Regional Council of Governments. CPHS activities in Deerfield during 2018 included:

- The Public Health Nurse held 50 weekly walk-in wellness clinics at the Deerfield Town Offices where 152 Deerfield residents made 815 visits with the nurse for health screening services and assistance with the management of chronic illnesses. In addition, 6 residents received 38 home visits.
- The Public Health Nurse offered medication lock boxes, pill sorters, mercury thermometer collection and exchange, and sharps disposal and container exchange to residents. One hundred thirty-six (136) sharps containers and 5 thermometers were exchanged over the year.
- The Public Health Nurse completed state-mandated infectious disease investigations, reporting and monitoring of 178 CPHS district cases, 56 of which were from Deerfield. Eleven Deerfield cases required further in-depth investigation and reporting.
- The Public Health Nurse coordinated vaccine availability and supplies for flu clinics held at the Town Hall, South County Senior Center, and Deerfield Elementary School where 343 area residents were vaccinated.
- Fifty-Two Deerfield residents received low-cost tick tests offered through a Board of Health subsidy, a savings of \$1,820. Twenty-two percent (22%) of tick tests locally tested positive for the Lyme pathogen, and an additional 4% each tested positive for Anaplasmosis and Babesiosis. The Public Health Nurse provided tick prevention materials and helped residents access grant funded tick testing online.
- The Public Health Nurse coordinated with community volunteers to conduct a walkability assessment of South Deerfield center.
- The Public Health Nurse coordinated a weekly walking group with the South County Senior Center in which 11 community members participated.
- Through a district Food Safety grant, local residents and businesses were offered low cost ServSafe, Choke Saver and Allergen Trainings.
- The Public Health Nurse assisted the town in applying for funding and support from AARP to plan and implement age-friendly community projects.
- The Public Health Nurse assisted the Town in accessing and implementing a Hampshire Insurance Trust employee wellness grant supporting projects promoting health and wellness of the Town's employees.

Deerfield's representatives to the CPHS Oversight Board in 2018 were Kip Komosa, Board of Health Member, and Richard Calisewski, Health Agent. For more information: www.frcog.org



FRANKLIN REGIONAL RETIREMENT SYSTEM

FRANKLIN REGIONAL RETIREMENT SYSTEM

278 MAIN STREET, SUITE 311 GREENFIELD, MASSACHUSETTS 01301-3230

telephone: 413-774-4837 fax: 413-774-5677 e-mail: Admin@FRRSMA.com

Annual Report for the Calendar Year Ending December 31, 2017

To the reader:

The Franklin Regional Retirement System is a government agency that serves the 549 retirees, 52 beneficiaries, 972 active employees, and 614 inactive members of the towns and agencies in Franklin County. We are organized under Chapter 34b, and subject to the provisions of Chapter 32 of the Massachusetts General Laws. We receive oversight on the state level from the Public Employee Retirement Administration Commission (PERAC). We contract with an independent auditor to do a full audit of our system each year. We also contract with an actuary to perform a complete actuarial valuation every two years. PERAC audits our operations and financial records every three years.

The retirement benefit we provide replaces participation in the Social Security system and is described as a “defined benefit”, which means that we pay monthly retirement benefits based on the age, salary, and number of years worked at the time a member of our system retires. To be a member, an employee in one of our government units must be working in a permanent position scheduled at 20 hours or more per week and earning \$5,000 or greater annually. Funding of these benefits begins with deductions from the member, and, combined with matching funds from the employing unit, are invested in a mix of stocks, bonds, and indexed funds. Investment earnings are a large part of the funding of retirement benefits, and the allocation of those funds are spread to a variety of sectors to take advantage of positive activity as it occurs in each sector.

Up until 1988, we were a “pay-as-you-go” system. In 1988 it was legislated that we begin saving to become “fully funded” over the ensuing 40 years. Fully funded means we have enough in reserves to pay for all the current and future potential benefits of our present membership. At the end of 2017, we are 84.7% funded at 29 years (72.5%) into the 40-year mandate.

Our fiscal year is the calendar year, therefore our annual report is not filed until May of the subsequent year, and as a consequence the information provided herein will be a year old by the time you read this. Current reports and information can be found on our website: www.FRRSMA.com. What follows is a synopsis of our annual report, as filed with our State oversight commission, PERAC. The full PERAC report can be read on the “Finances” page of our website.

Dale Kowacki
Executive Director
Franklin Regional Retirement System

FRONTIER COMMUNITY ACCESS TELEVISION



12 School Street
Sunderland, MA 01375
413-665-0012
www.fcat.tv

FCAT ANNUAL REPORT FOR 2018

The year 2018 was another active one for Frontier Community Access Television. We have worked hard to expand our coverage of local government, as well as activities at Frontier Regional School, specifically Frontier sports. We were also very active this past year in helping document Sunderland's 300th anniversary, and look forward to playing a similar role in upcoming celebrations in Whately and Deerfield. The only potential stumbling block to further expansion of our organization lies with the federal government, specifically the Federal Communications Commission, which is considering a rule change which could either gut or radically reduce funding for PEG Access television stations across the United States. The change would allow cable companies to charge towns for their use of channel space on the cable system, and deduct that amount from the cable access fees which would ordinarily go to your towns, and then to FCAT.

It's been called the single greatest threat to public access television in history, and could drastically reduce FCAT's ability to operate at the level to which we, and our communities, have grown accustomed. Rest assured, however, that our organization remains financially stable and solvent, and ready to continue serving the towns of Conway, Deerfield, Sunderland and Whately for as long as we are able.

Faithfully submitted,

Christopher S. Collins
General Manager/Executive Producer
Frontier Community Access Television
Sunderland, Mass.

FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT

To the Residents of the Solid Waste District:

The Solid Waste District was formed in 1989 to help Franklin County towns manage all aspects of their solid waste – recyclables, organics, hazardous waste, wastewater treatment sludge, and trash. We continue to provide assistance to twenty-one member towns through administrative support, professional consultation, trainings, and outreach to residents and businesses.

A review of recycling tonnage for 2018 shows a level amount of recycling tonnage compared to 2017. District residents recycled just over 3,000 tons of paper and containers. The recyclables were processed at the Springfield Materials Recycling Facility and sold for reuse at domestic mills. Because of a long-term contract, town recycling programs have not been directly affected by the market disruptions in China.

In 2018, the District sponsored spring and fall “Clean Sweep” collections for bulky items, electronics, tires, appliances, and anything too big to fit into a trash bag. Over 60 tons of material were recycled or disposed of from the two collections. A total of 627 households participated in these collection events. That is 8% more participation than in 2017.

We held our annual household hazardous waste collection in September 2018. This event allows residents to properly dispose of toxic cleaners, automotive products, pesticides, and other toxic products. A total of 300 households participated in this event. 41% of participants were using the collection for the first time.

We applied for and received grants from the Massachusetts Department of Environmental Protection worth \$90,000 for District towns. Some grant funding is a result of a town’s successful waste management infrastructure. Other grants include equipment to make town transfer stations more efficient.

If you have questions about District programs, call us at 413-772-2438 (MA Relay for the hearing impaired: 711 or 1-800-439-2370 TTY/TDD), visit our website at www.franklincountywastedistrict.org or visit us at 50 Miles Street in Greenfield.

Jan Ameen - *Executive Director*

Jonathan Lagreze, Colrain – *Chair*

MA Swedlund, Deerfield – *Treasurer*

Chris Boutwell, Montague - *Vice-Chair*

Robbie Chiodo, Wendell - *Clerk*

FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS

FRCOG Services to DEERFIELD – 2018

The Franklin Regional Council of Governments provides a variety of services, programming and advocacy to the municipalities of Franklin County. Our Planning Department assists with local planning issues like zoning and hazard mitigation and also works on larger regional projects. Our municipal service programs – Collective Purchasing, Cooperative Public Health, Cooperative Inspection, and Town Accounting – are available to any municipality. We provide substance use and chronic disease prevention through our Partnership for Youth. And our Emergency Preparedness and Homeland Security Programs provide a variety of aid and assistance to our first responders and health emergency officials. The FRCOG’s 2018 Annual Report, which will be available in April of 2019 and on www.frcog.org shortly thereafter, will highlight our work over the past year. FRCOG provided the following specific services to Deerfield in 2018:

COLLECTIVE BIDDING & PURCHASING PROGRAM

- Contracted with Deerfield to receive collective bid pricing for up to 24 different highway products and services. Total estimated highway needs for FY19 is \$775,979.
- Assisted the Town with the Heating Fuel, Gasoline, and Diesel Fuel bids.
- Assisted the Town with the Dog Tags and Licenses collective bidding program.
- Assisted both schools with participation in the Fire Alarm Testing and Maintenance Program.
- Assisted the Town with the Request for Proposal for sale of the former Oxford Pickle Facility property.

COOPERATIVE PUBLIC HEALTH SERVICE (CPHS) HEALTH DISTRICT

Deerfield is a member of the CPHS health district, sharing a public health nurse with 11 other communities.

- Held 50 weekly wellness clinics, where 152 residents made 815 nurse visits for health screening services and chronic illnesses self-management assistance. Additionally, 6 residents received 38 home visits.
- Offered medication lock box, pill sorter, mercury thermometer collection and exchange; and sharps disposal and container exchange. Exchanged were 136 containers and 5 thermometers.
- Completed state-mandated infectious disease investigations, reporting and monitoring of 178 CPHS district cases — 56 from Deerfield. Eleven cases required further in-depth investigation and reporting.
- Coordinated vaccine/supplies availability for 3 flu clinics where 343 area residents were vaccinated.
- Provided 52 low-cost tick tests through a district grant and Health Board subsidy, a savings of \$945. Twenty-two percent of ticks tested positive for Lyme; 4% for Anaplasmosis; and Babesiosis.
- Coordinated with community volunteers to conduct a walkability assessment of South Deerfield center.
- Coordinated an 11-community-member weekly walking group with the South County Senior Center.
- Assisted in applying for AARP funding/support to plan and implement age-friendly community projects.
- Assisted the Town in accessing and implementing a Hampshire Insurance Trust employee wellness grant.

PARTNERSHIP FOR YOUTH

- Conducted a Teen Health Survey to assess attitudes and behavior among students. Staff reported to administrators results from 245 students, representing 84% of the 8th, 10th, and 12th grade classes.
- Provided a consultant to the School District for assistance on nutrition best practices and improvements.
- Provided training and evaluation for the evidence-based LifeSkills substance use prevention curriculum
- Presented to municipal officials on Municipal Policies to Support Youth Substance Use Prevention.

PLANNING AND DEVELOPMENT DEPARTMENT

- Provided technical assistance with the Massachusetts Complete Streets funding program.
- Conducted a walk audit training with participants at the South County Senior Center and provided a report of the observations to the Town for inclusion in the Complete Streets Prioritization Plan.
- Conducted an inventory of public street trees in sections of South Deerfield and Old Deerfield, and prepared a report that included planting and maintenance recommendations, and infographics.
- Finalized a report focused on promoting economic activity in South Deerfield Center.
- Provided technical assistance to the Planning Board under a contract between the Town and the FRCOG for planning assistance including permitting related to solar and retail development projects.
- Reviewed and evaluated Green Communities Grant project ideas with the Energy Committee.
- Applied for Recreational funding for the Mahican – Mohawk Trail improvements; updated the trail map.
- Provided technical assistance regarding recreational marijuana legislation and zoning.
- Assisted the Town Administrator with completing the FY18 Green Communities Annual Report.
- Provided technical assistance to achieve Municipal Vulnerability Preparedness program designation.
- Assisted planners in industrial & commercial facilities zoning bylaw adopted by Town Meeting in 2018.
- Helped pass state legislation creating a special designation for the Mohawk Trail Woodlands Partnership region covering 11 towns, including Deerfield, to bring financial and technical resources to support natural resource based economic development, forest conservation & municipal financial sustainability.
- Provided technical assistance to Planning Board for recreational marijuana legislation and zoning.
- Worked with MassDOT to advance the Route 5/10 repaving and sidewalks project through the Transportation Improvement Program. Updated and redistributed the Walk Franklin County Map.

SPECIAL PROJECTS

As a first phase of exploring the feasibility of creating a regional IT network for multiple municipalities, a comprehensive inventory of existing municipal computer hardware and software was conducted.

- Organized and facilitated educational information meetings for members of Town energy committees, including presenting information on various topics and conducting follow-up communication.
- Assisted the Town in procuring a shared electricity aggregation consultant in a regional project with 13 towns working together to procure the supply of electricity for residents and businesses.

WORKSHOPS & TRAINING

The following list represents the FRCOG workshops and training sessions that Deerfield public officials, staff, and residents attended, and the number in attendance.

Cooperative Public Health Service

ServSafe/Choke Saver Training – 1

Emergency Preparedness & Response

Cybersecurity Preparedness Conference – 4

Chemical Safety in Emergency Response – 4

Deerfield River Tabletop Exercise – 12

Emerging Threats Training – 1

MAPCHO Annual Meeting – 2

Managing Disaster Volunteers – 1

School Emergency Triage Training – 8

State of Preparedness in Franklin County – 1

Municipal Official Continuing Education

Cannabis Control Commission – 2

Great Libraries Build Communities – 1

Growing Hemp – 1

Municipal Financial Management – 1

Municipal Workforce Succession – 1

Partnership for Youth

Alcohol Seller Certification – 2

Planning, Conservation, and Development

Repairing Historic Windows – 2

Site Plan Review – 3

MISCELLANEOUS

OLIVER SMITH WILL

February, 2019

To the Residents of the Town of Deerfield

RE: SMITH CHARITIES' FISCAL YEAR DISTRIBUTIONS

During Smith Charities' fiscal year, February 1, 2018 – January 31, 2019, the following Applicants from Deerfield were paid as beneficiaries under the Oliver Smith Will:

<u>Beneficiary Type & Total</u>		<u>Amount</u>
Widows - 2	Received a gift totaling	\$ 600.00
Tradesperson - 1	Received a gift totaling	\$ 600.00
Total		\$ 1200.00

Leonard Grybko, Jr., Elector
Under the Oliver Smith Will

\$17,223 TOTAL BENEFICIARY GIFTS PAID

During the past fiscal year, February 1, 2018 - January 31, 2019, the following beneficiary activity has occurred within the nine (9) designated communities:

Tradespersons

- Three (3) new tradespersons were enrolled.
- Loans of \$600 each were made to four (4) apprentices.
- Notes of four (4) tradespersons have been surrendered and the benefit of \$600 granted to each.

Nurses

- There were two (2) new student nurses enrolled under the Nurses' Program.

Widows

- There was one (1) new widow that received the widow's gift.
- Twenty-one (21) widows have been paid a total of \$7,500.

Brides

- Three (3) brides have received the marriage gift of \$100 each.

The total sum disbursed as gifts to beneficiaries was \$17,223, which includes \$7,023 that will be paid to the City of Northampton after our May 1, 2019 Annual Meeting for the account of Smith's Agricultural School, being the net income from the permanent fund established for the school.

Since the provision of the Will went into effect, the beneficiaries have been paid the following:

\$2,925,900	Tradesperson's Gifts (originally designated in the Will as <i>Indigent Boys</i>)
\$ 812,933	Nurse's Gifts (originally designated in the Will as <i>Indigent Female Children</i>)
\$1,814,812	Widow's Gifts
\$1,497,100	Bride's Gifts (originally designated in the Will as <i>Indigent Young Women</i>)
\$1,547,201	Smith's Agricultural School Yearly Distributions
\$ 35,374	Annuities
<u>\$ 613,717</u>	Taxes
\$9,247,037	Total Payments to Date

Mortgage payments have been made promptly and outstanding loans are up-to-date.

Trustees

Lydia Szych

Eric Cerreta

Sheila Konieczny

Northampton, MA, February 7, 2019

FRED WELLS TRUSTEES

This trust fund was established under the Will of Fred W. Wells. Mr. Wells, a former resident of Greenfield, directed that a portion of income from the fund be used for awarding scholarships in agricultural, mechanical or professional fields. Funds available for the Fiscal Year 2018/2019 were \$258,130 (inclusive of unused scholarship money from previous years that was reallocated to be granted this year).

Education

The Trustees received 213 applications and approved 209 of those received. Trustees awarded a total of \$209,000. This amount includes two \$1,000 scholarships in honor of Ralph and Hilda Haskins. The Trustees worked diligently throughout the year to provide all eligible applicants an award to assist in their education.

Health

Four applicants were provided grants totaling **\$36,330**.

Community Action Women, Infants and Children (WIC) Program	\$ 8,000
Life Path Inc. for Meals on Wheels Program	\$ 7,000
New England Learning Center for Woman in Transition (NELCWIT)	\$ 7,000
Community Health Center of Franklin County (CHCFC)	\$14,330

Agriculture

Three applicants were provided grants totaling **\$12,800**

Franklin County Agricultural Society	\$ 7,296
Heath Agricultural Society	\$ 4,480
Shelburne Grange Fair	\$ 1,024

Respectfully Submitted,

Margaret K. Doyle
Margaret K. Doyle

UPPER PIONEER VALLEY VETERANS' SERVICES DISTRICT

FY18 is the third year our district has been in existence. We continue to be the largest district by community count and square miles covered in the state. Below are just some of the programs and services we help veterans' and their dependents with:

- M.G.L. Ch 115 benefit – Needs based program of financial and medical assistance to eligible veterans and their dependents
- Assistance to veterans and dependents to help file for health care, pensions, and service-connected disabilities
- Homeless prevention assistance to veterans and their families
- Employment help with job searches, resumes, and job interview skills
- Burial assistance to include government markers, flag holders, internment, and VA burial reimbursement
- Massachusetts annuities and tax abatement assistance
- Veterans records retrieval and storage
- Referral to other public and private agencies to include housing, fuel assistance, employment, training, education
- Attend area outreach events (fairs, festivals, health care expos)

We have continued to work hard helping veterans and dependents file for VA benefits due them. Our awarded claims have kept pace with FY17, bringing in close to \$423,000.00 in new claim money for our clients. Overall the district has over \$1,923,000.00 in VA awards flowing into our towns on a monthly basis.

We forecast this caseload to remain flat for the foreseeable future for our towns. Although reimbursed back to the towns at 75%, this takes over a year to get back from the state, so reducing payouts up front has freed up funds for the member towns.

For the coming year we will continue to assist veterans, and will emphasize programs for the dependents of veterans, particularly the elderly population. Our major projects for the future involve veterans' gravesites locations and conditions with district towns help.

Timothy Niejadlik, Director
Upper Pioneer Valley Veterans' Services District

DEERFIELD ECONOMIC DEVELOPMENT AND INDUSTRIAL CORPORATION
(DEDIC)

Paul R. Olszewski Chairman
John P. Paciorek, Sr Vice Chairman
Richard C. Andriole..... Treasurer
Ralph E. Healy.....Secretary
Robert J. Decker, III Member
Franklin C. Sherburne..... Member

The focus of activities for the DEDIC Board in 2018 was the continued scheduled maintenance and repairs to the infrastructure systems in the Deerfield Industrial Park (Park) including the swale / retention pond system and completion of repairs to the storm grates within it, and the second year of scheduled bi-annual mowing's to ensure proper operation.

For 2018, all real estate parcels within the Park continued to be occupied with established businesses providing the Town tax revenues in the form of real estate, excise, sewer, fire district and water district. During the month of August 2018, the DEDIC Board learned of the construction of an unauthorized curb cut out onto Route 116 by Atlantic Furniture, Inc. Since early September 2018, the DEDIC Board and Counsel for DEDIC have been engaged to resolve this situation.

On August 12 of 2018, Helen W. Petrovic passed away at 96 years after living a long and full life. Helen was one of the original members of DEDIC who were charged with responsibility 45 years ago of working to acquire, construct and develop land along Route 116 into the Park. Personally, I served with Helen for a period of time on the DEDIC Board when I was first appointed in 1993. Her guidance and wisdom truly benefited and has served me well all these years on the DEDIC Board, including in my current role as Chairman.

On behalf of the DEDIC Board, we want to thank the Select Board; Wendy Foxmyn, Town Administrator; Kevin Scarborough, Superintendent - Public Works Operations, and the town departments who provided their assistance in 2018.

Most importantly, continued appreciation from the DEDIC Board to all property owners / business operators within the Park for their continued support and cooperation.

Sincerely Yours,

Paul R. Olszewski

Paul R. Olszewski
DEDIC Chairman

The 2018 Annual Town Report

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