

Town of Deerfield

Village of South Deerfield



Photo taken by Kevin Murphy

**Report for the Year Ending
December 31, 2020**

Table of Contents

ELECTED OFFICIALS	4
BOARD OF ASSESSORS	4
DEERFIELD ELEMENTARY SCHOOL COMMITTEE.....	4
FRONTIER REGIONAL SCHOOL COMMITTEE.....	4
PLANNING BOARD	4
SELECTBOARD / BOARD OF HEALTH	5
TILTON LIBRARY BOARD OF TRUSTEES	5
TOWN CONSTABLES.....	6
TOWN MODERATOR.....	6
APPOINTED OFFICIALS	7
CAPITAL IMPROVEMENT PLANNING COMMITTEE	7
COMMUNITY PRESERVATION COMMITTEE	9
CONSERVATION COMMISSION.....	11
DEERFIELD 350 TH ANNIVERSARY COMMITTEE.....	11
<i>2023 Events.....</i>	<i>11</i>
<i>Fundraising Sub-Committee Summary.....</i>	<i>12</i>
<i>History Sub-Committee Summary.....</i>	<i>12</i>
<i>Monthly Meetings.....</i>	<i>12</i>
DEERFIELD CULTURAL COUNCIL	13
ENERGY COMMITTEE.....	15
FINANCE COMMITTEE	16
HISTORICAL COMMISSION.....	16
PERSONNEL BOARD.....	18
TOWN BUILDINGS ADVISORY COMMITTEE	18
<i>Town Building Assessments.....</i>	<i>18</i>
<i>Town of Deerfield Public Facilities Survey.....</i>	<i>19</i>
<i>Next Steps.....</i>	<i>19</i>
ZONING BOARD OF APPEALS	19
TOWN DEPARTMENTS.....	20
ACCOUNTANT	20
ASSESSORS	30
BUILDING INSPECTIONS.....	33
SELECTBOARD / TOWN ADMINISTRATION.....	34
TOWN CLERK	38
TOWN COLLECTOR.....	73
TOWN TREASURER.....	74
PUBLIC SAFETY	76
DEERFIELD POLICE DEPARTMENT	76
<i>Staffing.....</i>	<i>76</i>
<i>Equipment.....</i>	<i>76</i>
<i>Calls for Service.....</i>	<i>77</i>
<i>Major Events.....</i>	<i>77</i>
<i>Social Justice Movement.....</i>	<i>78</i>
<i>Training.....</i>	<i>78</i>
<i>Grants.....</i>	<i>79</i>
<i>School Safety.....</i>	<i>79</i>
<i>Focused areas.....</i>	<i>79</i>

SOUTH COUNTY EMERGENCY MEDICAL SERVICES	80
<i>Local EMS Responses and Community Outreach</i>	80
<i>COVID-19 and South County EMS</i>	80
<i>Increased Capabilities and Advanced Equipment</i>	81
<i>Thank You</i>	81
<i>Statistics</i>	82
PUBLIC WORKS	83
HIGHWAY DEPARTMENT	83
<i>DESCRIPTION OF SERVICES</i>	83
<i>ROAD REPAIRS</i>	83
<i>CULVERTS</i>	83
<i>VEHICLE/EQUIPMENT MAINTENANCE</i>	83
<i>BUILDING MAINTENANCE OPERATIONS</i>	84
<i>CEMETERIES</i>	84
<i>SEWER COLLECTION SYSTEM</i>	84
<i>ASSET MANAGEMENT</i>	84
TRANSFER STATION.....	85
WASTEWATER TREATMENT PLANTS	86
EDUCATION	87
DEERFIELD ELEMENTARY SCHOOL	87
FRONTIER REGIONAL SCHOOL Robert Halla, Chair	93
FRANKLIN COUNTY TECHNICAL SCHOOL.....	100
RESIDENT SERVICES	102
SOUTH COUNTY SENIOR CENTER	102
TILTON LIBRARY	104
RECREATION COMMITTEE AND PARKS AND RECREATION DEPARTMENT.....	106
REGIONAL PARTNERS	108
FRANKLIN COUNTY REGIONAL HOUSING & REDEVELOPMENT AUTHORITY	108
FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT	109
FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS.....	110
FRANKLIN REGIONAL RETIREMENT SYSTEM.....	113
FRONTIER COMMUNITY ACCESS TELEVISION.....	115
MISCELLANEOUS	117
DEERFIELD ECONOMIC DEVELOPMENT AND INDUSTRIAL CORPORATION.....	117
FRED WELLS TRUSTEES	119
OL IVER SMITH WILL	120
UPPER PIONEER VALLEY VETERANS' SERVICES DISTRICT	122

ELECTED OFFICIALS

BOARD OF ASSESSORS

	<u>TERM EXPIRES</u>
Francis (Skip) Sobieski, Chair	2023
John P. Coderre, M.A.A.	2022
Charles Shattuck III	2021

DEERFIELD ELEMENTARY SCHOOL COMMITTEE

	<u>TERM EXPIRES</u>
Kenneth Cuddeback, Chair	2023
G. David Sharp, Vice Chair	2022
Carey Etchells, Secretary	2022
* Mary Ramon, Member	2021
Trevor McDaniel, Member	2021

*Representative to Frontier Regional School Committee

FRONTIER REGIONAL SCHOOL COMMITTEE

	<u>TERM EXPIRES</u>
*Robert Halla, Chair, Whately	2021
William Smith, Vice Chair, Whately	2021
Judy Pierce, Secretary, Sunderland	2022
Olivia Leone, Member, Deerfield	2021
*Philip Kantor, Member, Conway	2021
*Mary Ramon, Member, Deerfield	2021
*Keith McFarland, Member, Sunderland	2021
Missy Novak, Member, Deerfield	2023
Ashley Dion, Member, Conway	2022
Lyn Roberts, Member, Sunderland	2023
Damien Fosnot, Member, Deerfield	2022

*Representing the local Elementary School Committees for one-year term.

PLANNING BOARD

	<u>TERM EXPIRES</u>
John Waite, Chair	2022
Paul Allis	2021
Max Antes, Jr.	2021
Rachel Blain	2021
Ann Mary Cloutier	2022
Denise Mason	2023
Analee Wulfkuhle	2023

The Planning Board held eleven meetings this year. We responded to COVID-19 restrictions by moving in-person meetings to remote access. Public access for attending meetings and participating in public hearings was accomplished using Zoom. We worked with town staff to develop safe protocols for completing business.

New members to the Planning Board are Analee Wulfkuhle and Denise Mason. We thank Kip Komosa and Roger Sadoski for their years of service.

Our major actions included multiple presentations and discussions on projects that required Site Plan Review Public Hearings and continuations, Zoning Bylaw discussions and ANR projects.

Major Discussions/Actions consisted of Bylaw revisions for the Marijuana Establishments and the Floodplain District. Amendments were drafted, reviewed by the public at Public Hearings, and passed at a Special Town Meeting in October 2020. We amended the current Marijuana Bylaw by deleting existing sections 4650 and 4660 and added a new section 4660 "Adult Use Marijuana Establishments". The Floodplain District maps and regulations were amended to be consistent with Federal insurance guidelines.

We managed challenging discussions with one Site Plan Review applicant via multiple public hearings and with animated public comments. We participated in private/confidential and public meetings in response to a court-ordered remand hearing for the applicant. We continue to work with the applicant in 2021.

We worked on four Zoning Bylaw amendments with a local consultant pertaining to Accessory Dwelling Units, Site Plan Review, Solar Bylaw and Formula Based Businesses.

Our goals for the upcoming year are providing on-going training and updates on Open Meeting laws, fully orienting new Planning Board members to regulations and processes, and brainstorming possible hybrid models for in-person and remote meetings in order to facilitate public engagement.

We plan to increase our focus on planning, since Town plans should help guide Planning Board decisions. That will include taking inventory of outdated plans, bylaws, etc. We will prioritize an action list for review/revisions and have workgroups to draft reports to the Board. We may have occasional extra meetings to address Planning Board infrastructure needs.

We thank town administration and staff for their above-and-beyond creativity, patience, and work during this difficult pandemic year. We also thank our consultants, advisors, Deerfield residents and friends who share their knowledge & insights and give us encouragement as we strive to have informed discussions and make decisions that are legal, fair, and well-informed.

Respectfully submitted,

Ann-Mary Cloutier, Clerk

SELECTBOARD / BOARD OF HEALTH

	<u>TERM EXPIRES</u>
Trevor D. McDaniel	2023
David W. Wolfram	2022
Carolyn Shores Ness, Chair	2021

TILTON LIBRARY BOARD OF TRUSTEES

Grant Bialek
James L. Cambias
Kathleen O'Rourke
Marjorie Shearer (Vice Chair)
Satu Zoller (Chair)

TOWN CONSTABLES

Raymond J. Burniski, Jr.
Sharyn Paciorek
Adam Sokoloski

TOWN MODERATOR

The current Moderator is Daniel F. Graves, Esq. who can be reached at (413) 773-8706 or by email at dgraveslaw@gmail.com. He has served as Deerfield's elected Town Moderator since 2016. This year, the Moderator presided over the Annual Town Meeting and a Special Town Meeting outside on the Frontier High School Football Field due to COVID. Each was a unique but in some ways, special celebration of our Town's democracy.

The Moderator serves as the presiding officer at the Annual Town Meeting and any Special Town Meetings, regulating the proceedings, deciding all questions of order and making public declaration of all votes. The Moderator does not set the agenda or articles for Town Meeting or serve in any other capacity within the Town. He is an impartial, presiding officer.

The Town of Deerfield has adopted a set of rules under a publication called "Town Meeting Time." The Moderator enforces the rules using that publication as his guideline.

While Town Meetings and Special Town Meetings are called by the Selectboard, the Selectboard members are only equal voices at the meeting where all citizens are entitled to a voice and vote. The Moderator's goal is to conduct the Town Meeting in a fair, yet expeditious manner, allowing all points of view a fair hearing and voice and to balance those voices with the volume of articles often before the Meeting in any given year.

The Moderator also makes all appointments to the Finance Committee and makes other various appointments on a variety of boards.

The Moderator invites any citizen to reach out to him at any time with any interest in serving on Town Boards.

Moderator



APPOINTED OFFICIALS

CAPITAL IMPROVEMENT PLANNING COMMITTEE

Members:

Jeff Upton, Co-Chair
Jack Davey Co-Chair/Secretary
Francis "Skip" Sobieski
Rachel Blain
Carolyn Shores Ness
Ken Cuddeback
John Paresky

The Deerfield Capital Improvement Planning Committee is composed of Deerfield residents and is charged with organizing and considering capital requests from the Town's departments. These requests may be for equipment purchases, vehicles, building upgrades, or feasibility studies. We research, consider and debate the merit of these requests. Our recommendations on the merits of capital requests are made to the Finance Committee, the Selectboard, and ultimately the Town Meeting. We are an advisory body only. We have no authority to spend taxpayer dollars.

The Deerfield Capital Improvement Planning Committee (CIPC) held numerous meetings throughout 2019 and 2020 in preparation for the 2021 Fiscal Year Capital Budget.

The committee considered and recommended:

- \$ 500,000 for Culvert Replacement to be partially funded by Massachusetts MVP Grant.
- \$1,547,000 for Sewer Plant upgrades.
- \$ 32,500 Highway Department F-150 Pickup truck
- \$ 26,000 Roadside mower for Highway Dept. (to be reimbursed by Eversource).
- \$ 40,000 Town Common upgrade design work
- \$ 15,300 Elementary School Restroom Renovation
- \$ 18,000 Elementary Flooring replacement.
- \$ 35,000 Mobile computers for Police Department
- \$ 23,000 Data migration project for Police Dept.

In addition, the committee recommended transferring \$250,000 to the Capital Stabilization Fund.

The CIPC considered but did not recommend:

- \$ 68,000 Backup generator for Elementary School

The CIPC was also presented with a request for \$50,000 for a Senior Center Feasibility study, which was tabled by the committee pending completion of GRLA consultants building assessment project.

The CIPC presented its recommendations and the five-year capital plan to the Selectboard and the Town Administrator on March 11, 2020, in accordance with Town bylaws requiring the same 60 days prior to the Town Meeting.

Subsequently, on March 26, the CIPC reconvened to consider a proposal for a town park that John Paciorek Jr. had been working on at the request of the Selectboard. The committee voted to recommend an expenditure of \$1,150,000 for land acquisition, engineering and construction of a park off North Main St. to include soccer fields, band shell, walking paths, storage building, and restrooms. The request was passed at the Annual Town Meeting.

Again, on May 19, the CIPC was asked to reconvene to consider an additional request for \$36,000 to purchase additional land for the proposed town park, and \$65,500 to purchase 230 Chromebooks to be paid for with Federal COVID-19 funds. The CIPC unanimously recommended both.

Finally, on October 22, 2020, the committee met to consider an additional expenditure of \$1,000,000 for construction of the Town Park, after initial estimates for said construction had turned out to be insufficient. The committee unanimously recommended this expenditure that was passed by the Special Town Meeting.

With regret, the committee received the resignations of two long time members, John Paresky and Jeff Upton. Both will be sorely missed; John for his astute questions, and his detailed spreadsheets, and Jeff for the calm, efficient manner in which he conducted our meetings.

In the coming year, the Capital Improvement Planning Committee will continue to work with Town boards, committees and departments to remain focused on recommending a Capital Budget that will be appropriate to the Town's needs and financial health.

Respectfully Submitted,

Jack Davey
Secretary
Capital Improvement Planning Committee

COMMUNITY PRESERVATION COMMITTEE

Membership:

<u>Name</u>	<u>Appointing Authority</u>
Tim Hilchey, Chair	Conservation Commission
Alan Swedlund	Open Space Committee
Rachel Blain	Selectboard
Ben Bensen, Clerk	Historical Commission
Analee Wulfkuhle	Planning Board
Charles Shattuck	Board of Assessors
Lili Dwight	Moderator
Robert Ackermann	Recreation Committee
VACANT	Regional Housing Authority

The 2020 Community Preservation Committee application cycle was affected by the COVID-19 global pandemic, a time of crisis for our nation and the entire international community. We held all of our meetings using the internet-based Zoom video conferencing platform to help keep our community members safe from the risk of coronavirus infection.

The Community Preservation Committee was created after acceptance of the Massachusetts Community Preservation Act, General Law Chapter 44B, by Town Meeting in 2007.

The Massachusetts Community Preservation Act website (www.communitypreservation.org) details aspects of the enabling legislation, but a brief synopsis of its purpose is noted below:

“The Community Preservation Act provides new funding sources which can be used to address three core community concerns:

1. Acquisition and preservation of open space
2. Creation and support of affordable housing
3. Acquisition and/or preservation of historic buildings, structures, documents, etc.

A minimum of 10% of the annual revenues of the fund must be reserved for each of the three core community concerns, and up to 5% may be used for administrative expenses of the Community Preservation Committee. The remaining funds can be allocated for any combination of the allowed uses, or “for permissible recreational use”.

Each Community Preservation Committee must follow certain steps as part of the grant process. In Deerfield, the committee begins by holding an information session to notify interested parties of funding availability and to detail the application schedule. After applications are received and reviewed, another public information session is held. This open meeting allows for public discussion on the grant submittals. Once the CPC has approved proposals, recommendations are presented for funding at Annual Town Meeting.

To provide funding for these activities, Deerfield approved a surcharge of three percent (3%) of property taxes, with a residential exemption on the first \$100,000 of property valuation. By becoming a 3% community, the Commonwealth provides Deerfield with maximum matching funds.

Through the end of Fiscal Year 2020, the Commonwealth delivered more than 75 percent in matching funds since the inception of the program. This leverage is critical for the impact these funds can have on bettering our Town.

For the Fiscal Year 2021 funding cycle, the CPC recommended Town Meeting reserve funding for the projects noted below.

Preservation Category	Application	Purpose	Voted Amount
Historical Preservation	Restoration of "Dead of 1704" monument	Preservation	\$2,854
Historical Preservation	Laurel Hill Cemetery restoration of hundreds of gravestones of historical importance.	Preservation	\$47,500
Recreation and Open Space	New park to be located off North Main Street. Community recreation and playing fields on approximately 8.5 acres.	Recreation	\$1.15 million
Recreation and Open Space	Additional funding for new park off North Main Street.	Recreation	\$1 million
Administrative		Administrative	5% Est. Revenue

The Deerfield CPC would like to thank applicants, residents and town officials who participated in this process. We look forward to continued preservation activities that meet the needs of the community.

CONSERVATION COMMISSION

2020 was a very different and interesting year due to the restrictions placed on all public meetings by the COVID-19 Pandemic.

The Commission was still surprisingly busy with a number of "Requests for Determinations" and a few projects that required "Notice of Intent". A few town projects that were reviewed by the Board were RDA's for the replacement of Frontier's track, North Main Street Lot 1 wetland boundary delineations and a water main replacement in Old Deerfield along Routes 5&10. Another town project that came before and approved by the Board was a NOI for the replacement of the badly deteriorated culvert on Kelleher Drive.

The future looks like it will be another busy year for the Commission with new projects on the horizon and still having to deal with the COVID-19 restrictions.

Respectfully Submitted,

Louis Misiun, Jr. Chair
Ben Byrne
Tim Hilchey
William Marrapese
Peter Law

DEERFIELD 350TH ANNIVERSARY COMMITTEE

Our mission is to plan and deliver a variety of activities and events to celebrate the 350th founding birthday of the town throughout 2023. The planning is to be inclusive and welcoming of all residents, agencies, organizations, houses of worship, schools, and businesses of the town with an emphasis on embracing the rich history, heritage, cultures, and landmarks which have made this diverse community special.

The 350th Steering Committee currently consists of 5 members: Peter Thomas, Holly Lankowski, Jay Stryker, Carolyn Shores Ness, and Jennifer Remillard.

We are seeking volunteers specifically for: the Gala, 5K & Fun Run, and the parade! It will take many hands and minds working together if we are to achieve our goals and make this a celebration to remember. Your talents, time and support are needed. Email us at Deerfield350th@gmail.com for more information and to register your willingness to join us.

2023 EVENTS

During the past year, the Steering Committee worked to establish a calendar of varied events which will take place during 2023. These events include a kickoff gala, a 5K & Fun Run in the spring, a Founders Day celebration in May, and a celebratory parade weekend in June. Our community's cultural diversity is vast. To celebrate this fact, a Multi-Cultural Fair will be held in August, with input from both educators and town and valley residents. We have also identified other events to showcase our heritage and cultivate community pride in Deerfield throughout the entire year.

The Committee continues to work to maintain and establish positive relationships with our local community partners, including but not limited to: Deerfield Academy, Eaglebrook School, Frontier Regional and other educational partners; local businesses; and private social clubs.

Members of our committee met with individuals from surrounding towns who had coordinated similar celebrations. In doing so, we obtained beneficial information, including best practices, dos and don'ts, liability considerations, and much encouragement to help us move forward with a positive outcome to benefit Deerfield residents.

The Committee is working to expand on its existing relationship with the Native American community who took part in our 300th town celebration in 1973. Our goal is to include our Native American neighbors in our celebration year.

FUNDRAISING SUB-COMMITTEE SUMMARY

The Fundraising Sub-committee disbanded during FY2020. The Steering Committee was advised by town counsel that the committee could not solicit donations pursuant to Massachusetts General Laws, as such activities might violate ethics concerns. Members of the former fundraising subcommittee have created a nonprofit entity, The Friends of Deerfield, Inc., to serve this purpose.

HISTORY SUB-COMMITTEE SUMMARY

The History Sub-committee currently consists of a small group of professional and avocational historians and archaeologists who are exploring a variety of avenues to highlight Pocumtuck's and Deerfield's complex and fascinating history. Anyone who wishes to seriously explore the town's many stories or work on outreach efforts to bring these chronicles to their neighbors is welcome to join this sub-committee. Peter Thomas is currently acting as chair and can be contacted for additional information at pthomas@gmavt.net.

During this past year, the History Sub-Committee established liaisons with Historic Deerfield and the Pioneer Valley Memorial Association to coordinate programming of various events during 2023. The Board of Directors of the Pioneer Valley History Network, an organization that facilitates research and public presentations, the Tribal Historic Preservation Officers from various Massachusetts and Vermont tribes, practitioners of living history, such as historic trade craftsmen and military reenactors, and the Polish Center of Discovery and Learning at Elms College in Springfield have been notified of Deerfield's 350th anniversary and have been requested to consider participating.

Digital versions of Deerfield's Town Meeting Records (1680-1869), Proprietors' Records (1699-1799), Selectmen Records (1872-1883), Tax Records (1770-1836) and Records of the Congregational Church of South Deerfield (1818-1954) have been compiled and will be made available for general reading and research. Studies utilizing these town records are currently underway to expand what we might think we know about old Yankee ways of life, as well as to better understand the vital stories of Polish, Ukrainian, Lithuanian, Irish, German and other immigrants who have made this town what it is today. Old photographs are being collected to document these and other histories. Members of the History and Steering Committees are working with four graduate students in the UMass History Department to develop a public webpage through which a wide variety of historical information will be made available throughout the 350th commemoration and beyond.

MONTHLY MEETINGS

Due to the COVID-19 pandemic, our FY2021 meetings have been conducted online via virtual meetings. Our monthly meetings are typically held on the last Monday of the month. Visit the Town's website for agendas.

For questions or to join any of the committees, email us at Deerfield350th@gmail.com.

DEERFIELD CULTURAL COUNCIL

In 2020, the Deerfield Local Cultural Council approved funding for 12 projects, for a total of \$4,940. The list of projects funded included:

St. Patrick's Day Performance at Senior Center	\$125
Beatles and Beyond	\$150
Magic for Seniors	\$150
Music for South County Senior Center Picnic	\$250
Poetry Readings	\$365
The 60's Experience	\$400
T J & the Peepers	\$400
Under One Sky: A Celebration of Cultural Diversity	\$400
Clay Art	\$400
The Memory Box: Living History Theatre Project	\$500
Winter Lighting of the Deerfield Town Common	\$800
1704 Commemoration	\$1,000

Given the challenges associated with offering in-person programming during the COVID-19 pandemic, the Deerfield LCC granted applicants a one-year extension of time within which to offer their programming and seek reimbursement. Several grantees have taken advantage of this extension.

In September 2020, in anticipation of the 2021 grant cycle, the Deerfield LCC adopted the following funding priorities. These priorities explicitly encourage the inclusion of diverse voices, and projects that focus on diversity and inclusion, among other things.

The priority of the Deerfield Cultural Council is to bring new and varied programs to all ages of our population. We award the funds to the applicant in each category that will reach the most residents.

1. We try to allocate across three demographics: students, seniors and our general population.
2. We give preference to events that take place in town or have free or reduced ticket prices for our residents. In light of the COVID-19 pandemic, and the ways in which it is affecting our ability to convene large, indoor events, we will also give preference to events that can be offered online (ex. Via Zoom, Facebook, YouTube, etc.) and/or to outdoor events that lend themselves to social distancing.

3. The Americans with Disabilities Act (ADA) requires that persons with disabilities have access to public programs or services on an equal basis with the rest of the general public. Furthermore, federal law mandates that any programs or service that receives federal or state funding must be accessible to persons with disabilities and reasonable accommodation be made to provide an accessible environment. Therefore, all events and programs funded by the LCCs must consider access for persons with disabilities, including the facility or event location as well as the content of the program. To ensure equitable access, an applicant's first step is a candid assessment and identification of barriers (physical, virtual, cultural, communication) followed by a bold and innovative plan for improvement. If an applicant puts forward a proposal for a project with strong potential for public benefit, but the Local Cultural Council has concerns about access for persons with disabilities, the council may choose to award a conditional approval. This would allow the applicant the opportunity address the concerns and improve access as a condition of receiving the grant.
4. Generally, smaller grants are more likely to be funded. (We are splitting up a very small pie.)
5. We cannot stress enough the need for the applicant to have an approved plan with a venue and a budget in place before applying. This confirms that our community is invested in the event and will work towards its success.

Important to note.

1. You must provide a venue. This means YOU need to find a town institution that will agree to host you by the time of the application and supply a letter of support. This is important because we need to get a concrete sense of which part of the Deerfield community you will serve when we sit down to allocate grants. Almost without exception, we reject applications submitted without a venue.
2. The application must be filled in correctly - the most common error that applicants make is in the financial details (the total expenses should not be the same as the amount that you request).
3. We cannot fund the same artist or programs every year as we try to bring variety. Groups should be careful to show that they are bringing something NEW for people to view, hear or be involved in. We will also give priority to projects that increase awareness of cultural diversity and/or elevate the voices of historically marginalized groups. Projects should create opportunities for artists and community members who identify as Black, Indigenous, POC, LGBTQX, refugee, immigrant, or persons living with a disability. Projects may include coalition building, research, leadership, and youth development.

We advertised our grant cycle, starting in October 2020, through a press release in the Greenfield Recorder, as well as on several Deerfield-focused Facebook groups (Deerfield Now, Deerfield Inclusion Group, etc.) We also invited several potential members to sit in on our granting deliberations, in anticipation of potentially joining the LCC in 2021.

Respectfully submitted,

Jennifer Marrapese, Chair; Piper Pichette, Secretary
Olivia Leone, Jack Cavacco, Denise Schwartz, Reba-Jean Pichette, Roberta LaBarbera

ENERGY COMMITTEE

Laurie Boosahda, Irene Clancy, Stephen Eipper, Greg Franceschi, David Gilbert Keith, Read Predmore, Jay Stryker, Steve Svoboda, and M.A. Swedlund

Green Communities Grant: The Deerfield Energy Committee is busy implementing our third Green Communities Grant. We received **\$165,754** in 2020 to fund energy conservation measures including LED street lights, installation of Electric Vehicle charging stations and \$5,000 to help our police buy a hybrid vehicle. The largest part of the grant is intended for the purchase of streetlights, for which the town currently pays Eversource significant rent, and then to convert most of those streetlights to LED lights. The saving in rent alone is significant and combined with the reduction in energy use of LED lighting will bring considerable ongoing savings. An incidental benefit is that the newer fixtures will direct light where it is needed while not wasting energy lighting up the sky—our stars may look brighter!

Aggregation: The Energy Committee also worked with other towns in our region to choose an “aggregator” to negotiate with our electric generation suppliers. After careful consideration, thirteen regional towns, including Deerfield, chose Colonial Power Group, Inc. to be our aggregator. By representing the towns together as our energy agent, Colonial was better able to negotiate with suppliers on two factors: the environmental “greenness” of generation as well as its cost. Colonial chose Dynegy Energy to supply regional towns. Eversource remains the distributor and bills still come from them. With the ability to opt out at any time, homeowners and landlords in town have already been switched over and are receiving about 5% in financial savings as well as a 5% improvement over state requirements in reduced carbon emissions from generation. We also encourage you to consider opting-in to the slightly more expensive greener choice for 50% improvement over state mandated carbon reductions. [Call Dynegy at (866) 220-5696 and ask to be enrolled in Deerfield’s Optional Green Product.]

Landfill Solar Array: After an exhaustive and competitive process, Nexamp, Inc. won the bidding and signed a contract to build a solar array adjacent to the town’s transfer station on its former landfill. This project has the added environmental benefit of putting a “brownfield” to use without taking farm or forestland. Nexamp still has some state and utility approvals to obtain before work can begin, but there is good reason to hope work will begin in 2021. Between lease and payments-in-lieu-of-taxes, the town stands to make well over a million dollars over the 20-year life of the array. Furthermore, townspeople may also join Nexamp’s Community Shared Solar initiative, which will offer 12.5% savings for generation cost (in addition to the 5% savings from aggregation).

Bike Lanes: One way to save energy is to avoid driving. Improving and creating bike paths promotes bicycling by enhancing the safety of riders and improving their access to popular destinations, especially including the schools. The Energy Committee is working with the town to incorporate bike lane markings on existing roads as well as creating new bike paths. In addition, we have already seen a few bike racks get set up as well.

Energy Audits: As always, take advantage of the free MassSave Energy Audits available from your utilities. Virtual Audits are available during the pandemic. Not only are you likely to get some free light bulbs or air sealing, but also as you implement recommended energy-saving upgrades such as insulation, MassSave will pay up to three quarters of the cost or as much as \$2,750 toward approved heating/cooling/water heating equipment. Just look up **Mass Save** online.

—David Gilbert Keith, Chair

FINANCE COMMITTEE

	<u>TERM EXPIRES</u>
Julie Chalfant, Chair	2022
James Cambias	2023
Albert "Skip" Olmstead, Jr.	2022
John P. Paciorek, Sr.	2022
John Paresky	2021
Allison van der Velden	2021
Jeffrey Upton	

HISTORICAL COMMISSION

Members:

John Nove, Chair
Ben Bensen
Bonita Conlon
Henrietta Kocot
Michael Muilenberg
Jennifer Ferrara Remillard
(One vacancy)

As with most other volunteer-staffed Town Commissions, this was an unusual year. After weather cancellations early in the year, we met in March in person prior to the Town Hall shutting down. We met again in the fall for a socially distanced, phone-ins-welcome session in Town Hall before it shut down for a second time. Through it all, several projects continued or were completed.

North Main Street Walking Tour

A first draft of the tour brochure, a project headed up by Commissioner Muilenberg who made use of some of the information gathered in previous years by Shirley Majewski and Marilyn McArthur, was released during the summer. Covering the area from the Old Grammar School to the Bloody Brook Monument, it was distributed to residents within that area as well as to other interested individuals for comment. We plan to have copies of the brochure available at the Tilton Library and Town Hall, to expand and edit it, and then to have a final version ready for the town's 350th anniversary in 2023.

Ongoing Community Preservation Act (CPA)-funded Projects

Work on restoring The Dead of 1704 memorial stone in the Albany Road Cemetery was put on hold until 2021. A contract has been awarded to Francis Miller who had previously worked over a five-year period to restore the town's Civil War Memorial on the Old Deerfield Common. The stone will be cleaned and reset on a restored brick base.

Work was completed by Kai Nalenz of Gravestone Services of New England on stones in the oldest section of the Laurel Hill Cemetery, the Town's second-oldest burial ground located adjacent to the Eaglebrook School. Involving nearly 400 stones, the project was supported by the Deerfield Historical Commission (DHC) and funded by the CPA with matching funds provided by the Old Deerfield Cemetery Association (recipients of the CPA funding) along with private and corporate donations. The project was coordinated throughout by Chris Harris who had previously funded the restoration of several family gravestones in that and other Town cemeteries. As part of the project, Chris learned and shared lichen-cleaning technology with volunteers who treated 31 stones at Laurel Hill. It is hoped that eventually similar groups of volunteers will maintain the stones in all the Town's historic cemeteries.

Archaeology

The DHC was notified by the Massachusetts Historical Commission (MHC) of two recent permits it had issued for work in Deerfield.

- Deerfield Academy plans to construct a dormitory extension on what is currently a paved parking area adjacent to its Health Center. Historical maps suggest that the area was minimally disturbed over the years, so sampling and analysis of the area, primarily for Native American-related artifacts and possible human remains is required. Work will take place in 2021.
- Further, up the street, Historic Deerfield (HD) began work adjacent to the soon-to-be conserved Stebbins House. A test pit with public visitation was dug during Massachusetts Archaeology Month in October followed by a ground-penetrating radar study in December. A more extensive excavation and Field School will follow in the Spring/Summer of 2021. Prior to that work, as required by the Town's Archaeological Accountability Policy, HD staff will describe their project in detail at a meeting of the Commission.

St. James' Church, North Main Street

Chris Harris, working with the Church's now-private owner, has kept the Commission informed about possible plans for the preservation, restoration and re-use of this historic building. He was instrumental in reclaiming the 1925 mural, by well-known local artist Augustus Vincent Tack (1870 - 1949), that once hung behind the altar. It was brought to auction by the Diocese of Springfield after the building was sold, ultimately becoming the property of a bidder from Texas. When informed by Harris of the hope to restore the building, the purchaser agreed to return the mural to Deerfield. A Great Barrington art conservator has since performed an evaluation of its condition and made recommendations for its conservation and care.

River Road Cemetery

Based on several anecdotal reports, the remains of a cemetery dating from the first half of the 19th century were located in a now-wooded area off River Road by Bud Driver, the Town's Cultural Resource Officer. Further research by Commissioner Bensen and Chris Harris revealed that the cemetery, now mostly buried, preceded the establishment of the nearby Pine Nook Cemetery. It lies on town-owned land but is accessible only by crossing private property. A plan is underway to apply for CPA funds to clear the area, unearth buried gravestones, and identify the burials, including an individual thought to be a Revolutionary War veteran.



PERSONNEL BOARD

Members:

Raloon Bialek

Erika Higgins Ross

Lisa Middents

Albert "Skip" Olmstead Jr. (January - October)

John Paresky (October - present)

Meeting:

Third Monday of each month, 6 pm

Recommendations made to Select Board this year:

- Increase Building Commissioner grade and rate for the FY 21 budget.
- Hire an Assistant Town Administrator.
- Post and hire an Assistant Superintendent of Public Works.

Projects under discussion in 2020:

- Receive updates and communications from the consultant who is doing a complete review of job descriptions and the classification and compensation system.
- Review as a board that all members of town committees and boards are expected to follow the same guidelines for conduct as town employees.
- Continue to work to develop an employment policy containing rights/obligations/benefits for town employees that could be updated regularly to bring the town into compliance as needed with legal requirements.

We look forward to continuing to support the Selectboard in establishing hiring procedures and meeting the needs of current staff.

Respectfully Submitted,
The Personnel Board

TOWN BUILDINGS ADVISORY COMMITTEE

In November 2018, the Deerfield Selectboard created the Town Buildings Advisory Committee (TBAC) to assess the space needs for the town and to assist in evaluating existing town-owned buildings. The committee has worked since then on two main projects intended to gather data to support these recommendations, both of which were completed this year.

TOWN BUILDING ASSESSMENTS

The first project was to accomplish an architectural and engineering assessment of the condition of the existing buildings. The town selected Gorman Richardson Lewis Architects (GRLA) through a competitive process to complete an assessment of the physical condition of four town-owned buildings: the town hall and police department, the town highway garage, the senior center building, and the empty congregational church building. The goal of this assessment was to provide information for decisions regarding the future of the buildings, and also to provide input to the town's Capital Improvement Plan for costs of needed repairs and maintenance. The assessment was completed and a thorough report on each building plus a summary is available on the town website (see <https://www.deerfieldma.us/town-buildings-advisory-committee>). A public hearing was held on February 13, 2021 to present the results to the town and gather feedback.

TOWN OF DEERFIELD PUBLIC FACILITIES SURVEY

The second project was to survey Deerfield residents regarding their opinions on the space needs of the town and possible building projects. The Polling Institute of Western New England University (WNEU) generously provided pro bono assistance in constructing the survey and analyzing the results.

The survey was completed in the Fall and Winter of 2019. Results were tabulated soon after and presented in preliminary form to the committee in early 2020. A report on the survey results is available on the town website (see <https://www.deerfieldma.us/town-buildings-advisory-committee>). A public hearing was held on February 27, 2021 to present the results to the town and gather feedback; this public hearing was purposefully delayed to February 2021 so that it coincided with the presentation of the building assessment results.

NEXT STEPS

The committee is currently drafting recommendations to the town regarding next steps for addressing town-owned buildings.

Respectfully submitted by Julie Chalfant, Chair, Town Building Advisory Committee

ZONING BOARD OF APPEALS

Members:

Bernard Sadoski, Chair
Robert Decker, III
Alex Herchenreder
David Potter
Adam Sokoloski
John Stobierski
Jennifer Remillard
Kathy Felton

During the past year, the Deerfield ZBA has worked on variances and special permits in compliance with the Deerfield Zoning Bylaws. I want to thank the Board members for their time and consideration in the implementation of these decisions.

Bernard C. Sadoski, Jr., Chairman

TOWN DEPARTMENTS

ACCOUNTANT

Brenda K. Hill Town Accountant

Free Cash was certified on September 2, 2020 for \$1,374,762. The calculation of Free Cash is the result of a combination of many factors, including unspent Free Cash from the previous certification year, receipts in excess of estimated for the year just ended, and unspent appropriation balances for the year just ended. In Deerfield, Free Cash has historically been used to finance capital purchases. In some years, it has also been used to cover budget shortages due to tax levy limitations.

The South County EMS Enterprise Fund completed its sixth full year of operations as of June 30, 2020. Retained Earnings was certified at \$435,400.

The Sewer Enterprise Fund finished its second full year of operations as an "Enterprise Fund" and had Retained Earnings certified at \$1,324,372.

Fiscal Year 2020 Annual Expenditure Report			
<u>Account Name</u>	<u>Total Budget</u>	<u>YTD Expenses</u>	<u>Balance Remaining</u>
Moderator	400.00	400.00	-
Selectboard's Salaries	16,000.00	16,000.00	-
Selectboard's Staff Salaries	196,842.00	178,871.15	17,970.85
Selectboard /Administrator Expense	11,150.00	7,393.31	3,756.69
Finance Committee Expense	500.00	160.00	340.00
Reserve Fund	79,235.23	-	79,235.23
Accountant Salary	49,905.00	49,904.97	0.03
Accountant/Audit Expense	15,800.00	14,199.00	1,601.00
Assessor's Salaries	11,000.00	11,000.00	-
Assessor's Admin Assistant Salary	60,870.00	60,869.61	0.39
Assessor's Expense	24,335.00	16,581.27	7,753.73
Quinquennial Recertification	27,862.77	19,000.00	8,862.77
Clerk/Treas/Collector Staff Salaries	175,193.17	175,193.17	-
Treasurer/Collector Expense	28,489.83	23,671.34	4,818.49
Legal Expense	62,000.00	61,471.70	528.30
Personnel Board Expense	500.00	256.96	243.04

<u>Account Name</u>	<u>Total Budget</u>	<u>YTD Expenses</u>	<u>Balance Remaining</u>
IT Hardware	6,000.00	3,022.22	2,977.78
PEG Access Capital	63,962.10	-	63,962.10
Office Contracted Services	234,200.00	232,802.72	1,397.28
Encumbered Office Contracted Serv 2013	715.20	715.20	-
Town Clerk Expense	24,734.00	13,909.96	10,824.04
Conservation Commission Expense	800.00	369.80	430.20
Open Space Committee Expense	250.00	-	250.00
Planning Board Expense	8,500.00	4,167.36	4,332.64
Zoning Board of Appeals Expense	1,000.00	211.00	789.00
Agriculture Commission Expense	100.00	-	100.00
Capital - Streetscape Planning	8,738.61	-	8,738.61
Energy Committee Expense	1,000.00	66.00	934.00
Town Office Building Maintenance	97,918.00	92,855.62	5,062.38
Town Office Expense	23,000.00	15,212.31	7,787.69
Capital - Town Hall Generator	53,000.00	53,000.00	-
Capital - Church Feasability Study	25,000.00	9,250.00	15,750.00
Capital - Town Buildings Assessment	30,000.00	27,750.00	2,250.00
General Insurance	61,000.00	48,189.00	12,811.00
Police Department Payroll	849,372.00	826,205.19	23,166.81
Police Department Expense	99,600.00	99,600.00	-
Capital - Police Cruiser	55,957.95	55,957.95	-
Capital - 800 Mhz Radios	45,000.00	21,472.18	23,527.82
SCEMS Expense	327,576.00	327,576.00	-
Inspections Department Salaries	161,730.00	121,418.22	40,311.78
Inspections Department Expense	4,600.00	4,380.18	219.82
Emergency Management	2,800.00	2,759.21	40.79
Canine Control Program	18,812.00	18,781.08	30.92

<u>Account Name</u>	<u>Total Budget</u>	<u>YTD Expenses</u>	<u>Balance Remaining</u>
Elementary School Expense	4,833,922.00	4,833,922.00	-
Encumbered Elementary School Exp 2019	87,717.64	84,383.16	3,334.48
Encumbered Elementary School Exp 2020	-	(2,156.27)	2,156.27
Frontier Regional School Expense	3,812,413.00	3,812,413.00	-
Frontier - Dickinson Trust	439.49	-	439.49
Frontier - Transportation	162,251.00	162,251.00	-
Franklin County Tech Expense	275,794.00	275,794.00	-
Out of District Placement Exp	33,965.00	31,612.28	2,352.72
Franklin County Tech Capital	20,982.00	20,981.57	0.43
Capital - DES Generator	27,000.00	-	27,000.00
Capital - DES Replace Flooring	18,460.36	18,000.00	460.36
Capital - DES Restroom Renovations	15,300.00	12,950.00	2,350.00
Capital - DES Gym Floor Renovations	15,500.00	10,195.00	5,305.00
Capital - DES Door Hardware	13,036.90	12,451.87	585.03
General Highway Payroll	492,192.00	473,283.99	18,908.01
General Highway Expense	235,650.00	220,325.62	15,324.38
Capital - Ford F350 with Plow	40,000.00	40,000.00	-
Capital - Complete Streets	40,000.00	-	40,000.00
Snow and Ice Removal	107,306.82	107,306.82	-
Street Lighting	37,000.00	36,772.06	227.94
Transfer Station Expense	190,100.00	189,431.09	668.91
Capital - Fence	12,000.00	-	12,000.00
Capital - Compactor	17,000.00	17,000.00	-
Landfill Monitoring	50,000.00	32,018.00	17,982.00
Board of Health Salaries	38,475.00	38,369.24	105.76
Board of Health Expense	38,493.00	29,317.91	9,175.09
Council on Aging Expense	100.00	-	100.00
Senior Center Expense	38,416.00	38,416.00	-
Veterans Services Assessment	10,438.00	10,437.33	0.67
Veterans Benefits	25,000.00	16,157.10	8,842.90
War Memorial Maintenance	975.02	384.00	591.02
ADA Coordinator	250.00	-	250.00
Tilton Library Expenses	186,686.00	185,714.56	971.44
Tilton Library - Dickinson Trust	1,775.04	375.00	1,400.04
Capital - Carpet	12,603.00	-	12,603.00
Capital - Air Conditioner	15,500.00	-	15,500.00

<u>Account Name</u>	<u>Total Budget</u>	<u>YTD Expenses</u>	<u>Balance Remaining</u>
Summer Swim Program	6,310.00	-	6,310.00
Tri-Town Beach Expense	17,321.00	17,310.77	10.23
Recreation Director Salary	49,712.00	49,704.72	7.28
Historic Commission Expense	1,175.00	313.45	861.55
350th Anniversary Celebration Expense	10,000.00	10,000.00	-
Vet/Memorial Day Expense	2,000.00	2,000.00	-
Principal - Maturing Debt	345,000.00	345,000.00	-
Interest - Maturing Debt	133,130.00	133,129.57	0.43
Interest - Temporary Loans	5,000.00	3,372.53	1,627.47
Air Pollution District	1,540.00	1,540.00	-
RMV Marking Surcharge	3,020.00	2,380.00	640.00
Regional Transit Authority	37,432.00	37,432.00	-
Charter School Assessment	94,289.00	111,083.00	(16,794.00)
School Choice Assessment	189,138.00	163,112.00	26,026.00
Franklin Regional Council of Governments	43,546.00	43,546.00	-
Sick Leave/Vacation Reserve	10,000.00	3,025.28	6,974.72
Franklin County Retirement	487,774.00	487,774.00	-
Workers Compensation	42,152.00	40,555.00	1,597.00
Workers Compensation 2000	42,956.93	-	42,956.93
Unemployment Insurance	30,000.00	29,057.91	942.09
Encumbered Unemployment Insurance	-	(20,000.00)	20,000.00
Group Insurance - Town	292,800.00	292,741.24	58.76
Group Insurance - Deerfield Elementary	694,367.00	663,228.91	31,138.09
Medicare Expense	102,707.00	95,074.72	7,632.28
Transfer to Capital Stabilization	150,000.00	150,000.00	-
Transfer to Grant Fund	86,056.00	86,056.00	-
Transfer to OPEB Trust	38,067.00	38,067.00	-
Total Year to Date Expenditures	16,787,683.06	16,108,254.11	679,428.95

Fiscal Year 2020 Annual Revenue Report

<u>Account Name</u>	<u>Total Budget</u>	<u>Actual</u>	<u>Over/(Under)</u>
Personal Property Taxes	605,782.58	603,469.42	(2,313.16)
Real Estate Taxes	11,183,272.73	11,069,761.38	(113,511.35)
Tax Liens Redeemed	-	44,504.27	44,504.27
Motor Vehicle Excise	615,000.00	788,996.22	173,996.22
Abated MV Taxes Recovered	-	1,152.83	1,152.83
Pen & Int on Prop Taxes	20,000.00	23,910.72	3,910.72
Pen & Int on Excise Taxes	15,000.00	18,805.68	3,805.68
Pmts in Lieu of Taxes	160,000.00	220,621.00	60,621.00
Other Taxes	3,000.00	3,949.21	949.21
Room Occupancy Tax	172,000.00	193,985.42	21,985.42
Local Meals Tax	70,000.00	88,910.76	18,910.76
Total Tax Revenue	12,844,055.31	13,058,066.91	214,011.60
Rentals	65,000.00	78,778.58	13,778.58
Fees-Assessors	-	173.00	173.00
Fees-Collector	3,000.00	5,050.00	2,050.00
Fees-Registry Markings	2,500.00	3,160.00	660.00
Fees-Comcast Subscriber	500.00	833.50	333.50
Fees-PEG Access	85,000.00	96,329.98	11,329.98
Fees-Town Clerk	9,000.00	8,709.50	(290.50)
Fees-Conservation Comm	-	-	-
Fees-Zoning Board	2,000.00	1,058.80	(941.20)
Fees-Police	16,000.00	15,132.50	(867.50)
Fees-Canine Control	3,000.00	3,635.00	635.00
Fees-Dump Stickers	62,000.00	37,305.00	(24,695.00)
Fees-Bulky Items	7,000.00	14,424.50	7,424.50
Fees-Trash Bag Receipts	81,000.00	90,932.00	9,932.00
Fees-Health Board-Septic	8,000.00	9,200.00	1,200.00
Fees-Health Board-Other	6,000.00	7,275.00	1,275.00
I & E Delinquent Charges Rev	10,000.00	13,300.00	3,300.00
Total Fee Revenue	295,000.00	306,518.78	11,518.78
Licenses-Liquor	22,000.00	31,127.00	9,127.00
Licenses-Other	2,000.00	2,953.60	953.60
Total License Revenue	24,000.00	34,080.60	10,080.60

<u>Account Name</u>	<u>Total Budget</u>	<u>Actual</u>	<u>Over/(Under)</u>
Permits-Trench	-	250.00	250.00
Permits-Police Dept	1,500.00	3,400.00	1,900.00
Permits-Building Insp	118,500.00	266,585.80	148,085.80
Permits-Plumbing Insp	18,000.00	33,443.00	15,443.00
Permits-Electrical Insp	35,000.00	38,006.00	3,006.00
Total Permit Revenue	173,000.00	341,684.80	168,684.80
Medicaid Reimbursement	25,000.00	24,509.59	(490.41)
Reimb for State Owned Land	86,261.00	86,261.00	-
Veterans Abatements	-	-	-
Elderly Abatements	28,774.00	9,538.00	(19,236.00)
School Aid Chapter 70	1,114,363.00	1,114,363.00	-
Charter Tuition Reimb	4,689.00	8,498.00	3,809.00
Unrestricted Govt Aid	510,020.00	510,020.00	-
Veterans Benefits	16,848.00	14,901.00	(1,947.00)
Other State Revenue	-	6.00	6.00
Total State Revenue	1,785,955.00	1,768,096.59	(17,858.41)
Fines-Court	50,500.00	53,313.12	2,813.12
Fines-Parking	500.00	900.00	400.00
Fines-District Court	4,000.00	2,955.00	(1,045.00)
Total Fine Revenue	55,000.00	57,168.12	2,168.12
Earnings on Investments	25,000.00	44,253.43	19,253.43
Sale of Fixed Assets	-	-	-
Miscellaneous Revenue	6,000.00	11,346.03	5,346.03
Refunds & Reimbursements	2,000.00	29,601.00	27,601.00
Tr From Special Revenue Funds	4,092.00	4,304.50	212.50
Tr From Trust Funds	1,664.00	1,664.00	-
Tr From Enterprise Funds	102,453.00	102,453.00	-
Total Other Revenue	141,209.00	193,621.96	52,412.96
Total Year To Date Revenue	\$ 15,383,219.31	\$ 15,838,016.34	\$ 454,797.03

Special Revenue Funds Fiscal Year 2020

	<u>Opening Balance</u>	<u>YTD Revenue/Trfrs</u>	<u>YTD Expense/Trfrs</u>	<u>Ending Balance</u>
Highway Funds				
Mass Highway Funds	(778,088.32)	947,990.18	198,372.78	(28,470.92)
Complete Streets	-	10,461.81	23,731.92	(13,270.11)
Revolving Funds				
Recycling Program Revolving Fund	18,740.16	6,388.75	4,766.14	20,362.77
Police Detail Revolving Fund	(41,225.00)	277,999.00	243,274.00	(6,500.00)
Wetlands Protection Fund	25,530.02	1,250.00	-	26,780.02
Recreation Revolving Fund	27,006.15	24,416.72	24,434.98	26,987.89
Swim Program Revolving Fund	11,794.15	-	-	11,794.15
Planning Board Revolving Fund	1,157.38	2,631.60	-	3,788.98
Plan Bd/ConsComm Peer Review Funds	9,500.00	4,990.00	4,990.00	9,500.00
350th Celebration Fund	-	10,000.00	-	10,000.00
Receipts Reserved For Appropriation				
Sale of Cemetery Lots	27,682.82	1,400.00	-	29,082.82
Insurance Claims	211.07	21,345.39	20,712.53	843.93
TNC Surcharge Distribution	201.70	243.90	-	445.60
Other Special Revenue Funds				
School Resource Officer Fund	19,070.69	45,701.53	44,077.85	20,694.37
HCOG Wellness Minigrant	314.13	300.00	327.38	286.75
Veterans Street Sign Fund	1,191.85	-	-	1,191.85
Sadoski Memorial Day/Vets Fund	63.20	-	-	63.20
Police Donations Fund	5,023.17	1,350.00	497.50	5,875.67
Senior Center Gift Fund	7,750.99	1,145.00	337.64	8,558.35
Recreation Dept Gift Fund	12,466.46	613.50	2,602.72	10,477.24
Roadside Mower Fund	33,514.91	26,000.00	26,000.00	33,514.91
Memorial Day Gift Fund	3,269.19	550.00	215.23	3,603.96
350th Anniversary Celebration Gifts	200.00	60.00	-	260.00
Yankee Candle Gift Fund	5,279.02	-	2,974.47	2,304.55
EWP Donations	48,263.27	-	-	48,263.27
Albany Road Cemetery Donation Fund	1,640.57	-	-	1,640.57
Senior Center Operations Fund	4,410.67	76,832.00	69,300.94	11,941.73
Senior Center EOEA Grant Fund	-	27,252.00	27,252.00	-
FCHCC Senior Center Fitness Grant	108.00	688.00	1,080.00	(284.00)
Public Works Donation Fund	10,972.39	-	116.26	10,856.13
Community Preservation Act				
	\$ 2,991,973.00	\$ 482,522.87	\$ 1,124,870.00	\$ 2,349,625.87

	<u>Opening Balance</u>	<u>YTD Revenue/Trfrs</u>	<u>YTD Expense/Trfrs</u>	<u>Ending Balance</u>
State & Federal Grants				
Community Policing Grant	901.71	-	-	901.71
Bulletproof Vest Grant	(5,054.00)	6,949.00	1,895.00	-
Drug Forfeiture Grant	13,489.01	6,924.99	6,025.69	14,388.31
Gov Highway Safety Grant	(2,026.52)	10,324.28	9,282.76	(985.00)
Council on Aging Grant	-	14,568.00	14,568.00	-
Library State Aid	20,102.92	8,073.17	11,609.56	16,566.53
Cultural Council Grant	5,658.88	5,225.90	6,237.00	4,647.78
MAPHCO Minigrant	(0.30)	-	-	(0.30)
Mass RDP Small Scale Grant	7,748.48	5,600.00	3,303.82	10,044.66
MEMA EMPG Grant	-	20,575.25	20,575.25	-
Green Community Grant	1,803.19	-	-	1,803.19
COA Service Incentive Grant	(9,870.00)	9,870.00	9,870.00	(9,870.00)
Extended Polling Fund	-	330.00	330.00	-
Community Compact IT Grant	8,438.66	-	8,438.66	-
EOAF Mosquito Control Grant	17,086.45	-	-	17,086.45
MVP Action Grant	(18,930.00)	18,930.00	-	-
DCR Urban Forestry Grant	-	-	3,754.83	(3,754.83)
Green Community 2018 Grant	(130,043.50)	130,043.50	-	-
Hazmit Planning Grant	2,500.00	-	9,543.50	(7,043.50)
META Grant	(342.70)	342.70	-	-
MVP Action Grant #3	-	320,381.00	320,265.46	115.54
MVP Action Grant #4	-	196,895.00	71,164.89	125,730.11
ADA Grant	-	-	2,228.21	(2,228.21)
COVID-19 FEMA Grant	-	-	41,783.08	(41,783.08)
COVID-19 CARES SVRF	-	-	45,978.48	(45,978.48)
CC Class Comp Grant	-	17,000.00	-	17,000.00
Education Funds				
School Lunch	30,653.71	94,595.49	99,324.84	25,924.36
School Choice	1,027,857.98	324,701.00	249,764.61	1,102,794.37
Grant Funded Stipends	-	4,330.00	4,495.00	(165.00)
Title I Grant	-	26,000.00	27,300.00	(1,300.00)
REAP Grant	(223.13)	21,634.05	21,140.92	270.00
Circuit Breaker Rev Fund	9,066.75	20,158.00	12,504.00	16,720.75
SPED Assistance Grant	-	81,644.50	84,337.23	(2,692.73)
Dionne Mem Music Award	40.00	-	-	40.00
School Building Use Fund	7,661.21	450.00	-	8,111.21
Fall Daybreak Program	82,156.92	51,500.00	51,061.59	82,595.33
Summer Daybreak Program	22,836.97	2,500.00	11,538.00	13,798.97
Community Partnership Program	31,224.98	186,885.24	207,124.59	10,985.63
After School Program	45,254.81	116,544.79	107,693.54	54,106.06
Retail Store Gift Fund	5,292.18	88.58	-	5,380.76
River Valley Day Camp Fund	65,063.76	39,497.19	89,746.45	14,814.50
Wm Benoni DES Library Fund	90.14	-	-	90.14
Local Equip & Tech Grant FY20	-	31,498.91	31,498.91	-
DES Yankee Candle Gift Fund	-	4,000.00	4,000.00	-

	<u>Opening Balance</u>	<u>YTD Revenue/Trfrs</u>	<u>YTD Expense/Trfrs</u>	<u>Ending Balance</u>
South County EMS Enterprise Fund	\$ 886,187.01	\$ 1,270,718.48	\$ 1,421,894.85	\$ 735,010.64
WWTP Fund	\$ 1,320,875.38	\$ 1,104,049.13	\$ 736,051.62	\$ 1,688,872.89
Capital Project Funds				
Oxford Land Purchase	-	-	358,780.00	(358,780.00)
Highway Garage	72,706.46	-	37,594.52	35,111.94
School Roof Project	(538,986.21)	125,000.00	-	(413,986.21)
Albany Road Gravestones Project	7,806.25	-	6,800.00	1,006.25
Obelisk Treatment	8,475.00	-	8,475.00	-
Sewer Clarifier	(31,659.31)	-	128,098.28	(159,757.59)
Sewer Upgrade Phase 1	-	-	268,421.91	(268,421.91)
Recreation Fields	-	1,098,870.00	274,119.03	824,750.97
Trust Funds				
Dickinson Library Trust	113,297.22	2,796.21	1,664.00	114,429.43
Dickinson/Billings Fund	3,012.88	5.75	-	3,018.63
Cemetery/Brookside Fund	32,012.28	778.94	-	32,791.22
Fr Wells/Pine Nook Fund	58,109.71	1,414.74	-	59,524.45
Land Preservation Trust	1,011.94	3.07	-	1,015.01
May Topp Cemetery Fund	13,566.20	70.80	-	13,637.00
Surp War Bonds/Conway Forest	18,600.30	35.45	-	18,635.75
Deerfield/Whately Veterans	2,140.19	4.08	-	2,144.27
Municipal Building Fund	51,255.20	1,282.17	-	52,537.37
Insurance Indemnification Fund	31.76	0.12	-	31.88
Stabilization Fund	1,539,625.66	34,013.19	196,895.00	1,376,743.85
Capital Stabilization Fund	454,171.61	158,369.61	-	612,541.22
OPEB Trust Fund	45,327.67	39,668.30	-	84,995.97
Agency Funds				
Firearm ID Cards	(225.00)	10,100.00	10,175.00	(300.00)
S Mill Village Development Escrow	26,428.94	13.21	-	26,442.15
Deputy Collector Fees	-	8,016.00	8,016.00	-
Districts	-	1,264,574.75	1,264,574.75	-
Student Activities Fund	7,511.58	29,317.33	28,602.96	8,225.95
	\$ 7,777,742.92	\$ 8,899,294.12	\$ 8,158,481.13	\$ 8,518,555.91

Town of Deerfield

Combined Balance Sheet - All Fund Types and Account Groups

as of June 30, 2020

(Unaudited)

	Governmental Fund Types			Proprietary Fund	Fiduciary Fund	Account	Totals
	General	Special	Capital	Types	Types	Groups	(Memorandum Only)
		Revenue	Projects	Enterprise	Trust and Agency	Long-term Debt	
ASSETS							
Cash and cash equivalents	3,207,627.17	4,261,895.33	2,265,359.74	2,565,916.18	2,415,012.44		14,715,810.86
Receivables:							
Personal property taxes	3,252.25						3,252.25
Real estate taxes	229,403.95	4,262.87					233,666.82
Deferred taxes	8,969.25						8,969.25
Allowance for abatements and exemptions	(75,379.70)						(75,379.70)
Tax liens	65,712.90	927.85		1,156.33	7,510.42		75,307.50
Tax foreclosures	40,504.66						40,504.66
Motor vehicle excise	31,229.22						31,229.22
User fees				1,025,799.10			1,025,799.10
Utility liens added to taxes	55.96			1,374.10			1,430.06
Departmental	1,250.00						1,250.00
Inventory							0.00
Amounts to be provided - payment of bonds						3,430,000.00	3,430,000.00
Amounts to be provided - vacation/sick leave							0.00
Total Assets	3,512,625.66	5,243,002.14	2,265,359.74	3,594,245.71	2,422,522.86	3,430,000.00	20,467,756.11
LIABILITIES AND FUND EQUITY							
Liabilities:							
Accounts payable	3,610.73	43.27	1,598.11	5,726.69	2,262.50		13,241.30
Warrants payable	207,784.17	229,307.02	65,078.03	114,324.87	6,335.79		622,829.88
Accrued payroll and withholdings	546,516.31	2,534.26		21,981.09			571,031.66
Other liabilities		1,676.00	1,494.15				3,170.15
Deferred revenue:							
Real and personal property taxes	157,276.50	4,262.87					161,539.37
Deferred taxes	8,969.25						8,969.25
Tax liens	65,712.90	927.85		1,156.33	7,510.42		75,307.50
Tax foreclosures	40,504.66						40,504.66
Motor vehicle excise	31,229.22						31,229.22
User fees				1,025,799.10			1,025,799.10
Utility liens added to taxes	55.96			1,374.10			1,430.06
Departmental	1,250.00						1,250.00
Due from other governments		975,916.09					975,916.09
Bonds payable						3,430,000.00	3,430,000.00
Notes payable			2,537,266.00				2,537,266.00
Vacation and sick leave liability							0.00
Total Liabilities	1,062,909.70	1,214,667.36	2,605,436.29	1,170,362.18	16,108.71	3,430,000.00	9,499,484.24
Fund Equity:							
Reserved for encumbrances	23,887.27						23,887.27
Reserved for expenditures	632,275.00			664,110.00			1,296,385.00
Reserved for continuing appropriations	278,392.14	32,850.00					311,242.14
Reserved for premiums	53,030.27						53,030.27
Reserved for working deposit		350,005.00					350,005.00
Undesignated fund balance	1,462,131.28	3,645,479.78	(340,076.55)		2,406,414.15		7,173,948.66
Unreserved retained earnings				1,759,773.53			1,759,773.53
Investment in capital assets							0.00
Total Fund Equity	2,449,715.96	4,028,334.78	(340,076.55)	2,423,883.53	2,406,414.15	0.00	10,968,271.87
Total Liabilities and Fund Equity	3,512,625.66	5,243,002.14	2,265,359.74	3,594,245.71	2,422,522.86	3,430,000.00	20,467,756.11

ASSESSORS

Board:

Francis (Skip) Sobieski, Chair
John P. Coderre, M.A.A.
Charles Shattuck III

Administrative Assistant to the Board of Assessors: Karen S. Menard, M.A.A.

How the Assessors Determine Value

Real property valuation in Massachusetts is based on “full and fair cash value,” the amount a willing buyer would pay a willing seller on the open market. Assessors must collect, record, and analyze a great deal of information about property and market characteristics in order to estimate the fair market value of all taxable properties in their communities. All properties, including churches, educational institutions, State and Town-owned land, are also valued, even though they may be exempt from taxation.

Personal property valuation in Massachusetts (property not considered real estate and, generally, not part of one’s home) is based on a combination of market value and utility value. Personal property located within the Town as of January 1 preceding the next fiscal year is required to be reported to the Town on a Form of List by March 1.

The Commonwealth of Massachusetts requires that the assessed values be reviewed annually with sales statistics for the previous calendar year and that all properties be recertified every five years, starting fiscal year 2018. Deerfield has completed interim updates for fiscal year 2021. The Town of Deerfield uses an independent appraisal service to inspect properties and to analyze sales.

Why Assessments Go Up When a Property Has not Changed

Since assessments reflect market value, rising/falling real estate prices in the community will result in generally higher/lower assessments. As several factors influence market value, the changes to assessments may not be uniform. One such factor is the style of the building. For example, one year, colonials will be in demand, thus raising their market value more than other styles and, another year, capes will be more popular. Another factor is location. For various reasons, certain neighborhoods are more attractive to buyers (in-town one year, rural the next...). Again, the resulting demand raises the price for homes in the preferred neighborhood. In addition, the condition of the property will affect its value. For two homes comparable in style, grade, and location, the better maintained home would have a higher value. While changes made to a property can affect value, these other factors must also be considered.

If You Disagree With the Assessed Value of Your Property

If, in your opinion, the assessment of your property is incorrect, discuss it with the Board of Assessors. At the meeting, you will need to specify the items about which you disagree such as misinformation on the property record card or values of comparable properties lower or higher than yours. Cite specific examples. Information on all properties is available in the Assessors’ Office and on-line at www.deerfieldma.us.

Abatements and Appeals

Once the tax bills have been mailed, an aggrieved taxpayer must go through the more formal process of filing for an abatement. These forms may be picked up at the Assessors' Office. They must be filed with the Assessors on or before the due date of the first installment of the actual tax bill. If the Assessors do not grant the desired abatement, the taxpayer then has the right to appeal to the State's Appellate Tax Board. The appeal must be filed within three months of the denial from the Board of Assessors. Information and applications are available from:

The Appellate Tax Board
100 Cambridge Street, Suite 200
Boston, MA 02114
Phone: (617)727-3100
<http://www.mass.gov/atb/>

How Property Taxes Are Computed

Before Proposition 2½ went into effect in Massachusetts in Fiscal Year 1982, the amount to be raised by the property tax in each community was essentially determined by what the community decided to spend in the coming year, through either its Annual Town Meeting, or its City and Town Council. Budgets were so determined and, then the tax rates were set to raise that amount. With Proposition 2½ in effect, the process is reversed. The tax limitation law sets the maximum amount a community may collect, or levy, from the property tax to "...2.5 percent of the total full and fair cash value of all real and personal property in the community" based on the previous year's valuation plus new growth. At the Annual Town Meeting, a budget is adopted. Budgets must be made to fit within that limit (with the exception of any override(s) or debt exclusion(s) passed by the voters). The budget total less the monies anticipated from other sources, such as state aid and local receipts from fees, etc., is the amount that needs to be raised through property taxes.

Determining the Tax Rate

Before the tax rate can be set, the Town must decide if they want all property to be taxed at the same rate, or if they prefer separate rates for a certain class of property, such as commercial/industrial. The Assessors prepare a Tax Rate Recapitulation sheet showing the total value for each class of property and its percentage of the town total. Using this information, the Selectboard holds a Classification Hearing to decide if there will be a single or multiple tax rate(s).

What Assessors Do Not Do

Assessors do not make the laws that affect property owners. Tax laws are enacted by the Massachusetts Legislature. Various guidelines and regulations to implement the legislation are established by the Department of Revenue. The Assessors must follow these procedures and act in accordance with the law.

REPORT OF THE BOARD OF ASSESSORS
 FISCAL YEAR ENDING JUNE 30, 2020
 TOWN APPROPRIATIONS VOTED APRIL 29, 2019

Appropriations To Be Raised:

From Raise and Appropriate	\$15,000,115.00	
From Free Cash	1,242,493.00	
From Other Available Funds	244,349.10	
From CPA Funds	270,000.00	
From Enterprise Funds	2,052,538.00	<u>\$18,809,495.10</u>

Other Amounts To Be Raised:

Amounts Certified for Tax Title	3,000.00	
Overlay Deficits	0.00	
Cherry Sheet Offsets	461,251.00	
State and County Cherry Sheets Charges	325,419.00	
Overlay Reserve	<u>48,929.31</u>	<u>\$838,599.31</u>

Total Amount To Be Raised: \$19,648,094.41

Estimated Receipts & Other Revenue Sources:

Estimated Receipts From State:

Cherry Sheet Estimated Receipts	\$2,222,206.00	
Mass. School Building Authority Payment	0.00	<u>\$2,222,206.00</u>

Local Estimated Receipts:

Motor Vehicle Excise	\$615,000.00	
Other Excise	3,000.00	
Room Occupancy Tax	172,000.00	
Meals Tax	70,000.00	
Penalties & Interest	35,000.00	
Payment In Lieu Of taxes	160,000.00	
Trash Disposal	150,000.00	
Fees	145,000.00	
Rentals	65,000.00	
Departmental Revenue - Cemeteries	0.00	
Other Departmental Revenue	0.00	
Licenses & Permits	197,000.00	
Fines & Forfeits	55,000.00	
Investment Income	25,000.00	
Medicaid Reimbursement	25,000.00	
Miscellaneous Non-Recurring	<u>8,000.00</u>	<u>\$1,725,000.00</u>

Free Cash	\$1,242,493.00
Free Cash to reduce tax rate	0.00
Enterprise Funds	2,154,991.00
Community Preservation Act Surcharge	270,000.00
Other Available Funds	244,349.10

Total Estimated Receipts & Revenue \$7,859,039.10

Total Tax Levy \$11,789,055.31

Total Assessed Value of Real & Personal Property 751,373,825.00

Total Levy ÷ Total Value x 1,000 = Tax Rate $11,789,055.31 \div 751,373,825.00 \times 1,000 = \15.69

BUILDING INSPECTIONS

Robert Walden..... Building Commissioner
 Wayne Shaw..... Wiring Inspector
 Eric Henderson..... Alternate Wiring Inspector
 Steven Baranoski..... Plumbing & Gas Fittings Inspector
 Mark Wendolowski..... Alternate Plumbing & Gas Fittings Inspector
 Sue Brulotte..... Administrative Assistant

The Building Inspections office ensures safety and code compliance.

Detailed below are new permits issued by the Building Department in 2020, and the annual permits issued each year.

PERMIT TYPE	NEW HOMES	COMMERCIAL	MISC. HOME REPAIR
Building Permits	23	60	193
Electrical	15	49	88
Gas Fittings	29	21	61
Plumbing	29	20	43
ANNUAL PERMITS			
Restaurants, Bars	Churches, lecture halls, recreational center	Hotel, motels, boarding house, etc.	Educational, daycares
18	8	3	74

Building permits may be required when work on a home or business is being done either by the homeowner or a contractor. If you are unsure if you need a building permit please contact the Building Inspections office.

Work Requiring a Permit (examples)

- New homes, additions, garages or storage sheds (over 200 sq. ft.)
- Interior renovations, involving the cutting away of any wall or structural member.
- Decks and ramps.
- Roofing (when re-roofing more than 25% of existing roof).
- Siding (when re-siding more than 25% of existing house)
- Windows or exterior door replacement.
- Fences over 7ft high.
- Retaining walls over 4ft high.
- Wood stoves, fireplace inserts, fireplaces, or chimneys, outdoor wood furnace.
- Demolition of any existing structure.
- Signs-new or alterations of existing signs.
- Changes of use (e.g. from storage to living space).

Why Should I Get a Permit?

It is the law. Massachusetts Building Code (780 CMR 5110.1.0) states: It shall be unlawful to construct, reconstruct, alter, repair, remove or demolish a building or structure...without first filing a written application with the building official and obtaining the required permit therefore.” In addition, a building permit is for your own protection. The building official will require the work performed to meet the standards of the Mass Building Code, which translates into your security. Insurance companies may require a Certificate of Occupancy or approval of the building official work.

SELECTBOARD / TOWN ADMINISTRATION

Carolyn Shores Ness; Chair term ending 2021

David W. Wolfram; term ending 2022

Trevor D. McDaniel; term ending 2023

We as the Selectboard / Board of Health for the Town of Deerfield are pleased to present this annual report for the calendar year ending December 2020. The year 2020 has been a year like no other in our lifetime and will be summed up with one word – COVID-19. Many projects and issues that would have been difficult to tackle on their own were made extremely difficult and complicated with the emergence of COVID-19.

We want to reflect on those who have suffered and those who have been lost. We also want to acknowledge the hard-working and wonderful staff that make up our town government on every level and every position. Our town employees that provide services to you in Deerfield have stepped up in a way that is truly inspiring and has filled us with great honor to be leading and working alongside them. The normal workload that your administrative team has had to deal with was upended and changed overnight last February and March. It has literally changed on a constant basis each day if not by the hour. We have had to learn how to take advantage of technology to be able to continue to provide services to our residents. We have had to take in and understand the laws and executive orders that were coming from Boston daily. We had to find a way to implement them and to continue to work. There are so many people we need to thank for making this all possible. We would have to start with your Town Administrator Kayce Warren and her staff. Jennifer Gannett started her first day here in Deerfield supporting Kayce on the day we declared our State of Emergency. Between Kayce, Jennifer and Pat Kroll, they have been able to keep our office running and providing service to the residents, the boards and committees that run Deerfield. Without their leadership, knowledge and guidance to us and the boards, we would not be able to run the meetings that keep our town operating.

We also want to thank our Board of Health Agent, Richard Calisewski. He has worked tirelessly at great danger to his own health to ensure our businesses, non-profit partners along with town departments had the PPE and instructions they needed to ensure their staff and employees were safe. He spent long hours to inform businesses and schools of the changes that occurred at an almost daily basis regarding safety, operations and compliance.

We are grateful for Barbara Hancock and her staff Sarah Kimball and Jennifer Wallace along with Brenda Hill our town accountant who continue working to make sure that the bills are paid and that the everyday business is accomplished. They found ways to ensure that couples could still get married. All the tasks were modified so that they could continue.

We want to thank all of the boards that found a way to meet online to help applicants and residents continue with their important work. The Finance and Capital committees continued to develop our budgets and adjusted them to meet the new demands of public health and continued to review our revenues and expenses.

We also need to thank our Highway Department, Police and EMS Departments that have responded to every request from moving town meeting to an outside event to ensuring our residents could get a flu shot and vote safely despite the perils of the pandemic. The Senior Center Director, Christina Johnson and her staff Sue Corey and Meg Ryan along with all the volunteers that stepped up when the center closed and moved to a completely new way of providing service to our South County Seniors deserve special recognition. They developed a call list, checked on all our seniors and organized a free meal pick up program to ensure that seniors had a meal and a small bit of social contact. This was truly inspiring to all of us.

We also need to acknowledge Darius Modestow and the school administration for working so closely with the Board and the town to make certain our children were safe and learning as much as possible as the circumstances shifted under all our feet. Darius and his staff ensured that all our children would have food to eat. They made sure food could be picked up all across the district and delivered directly to families if there was a need. The district also helped expand our senior meal pick up plan.

Of special note, the coordination with our contact tracing team was outstanding. Fast contact tracing has been the key to our continued safety. We truly cannot imagine going through this with any other administration and we will be forever grateful.

We want to thank Deerfield Academy and our other nonprofit partners who contributed and assisted to help relieve the debt of the school lunch program. Their contributions throughout the year have helped us manage the pandemic.

Month by Month

January-

We began the year normally with the beginning of our budget process in full swing. We selected January 29 to hold a Special Town Meeting to move money from Stabilization to fund our portion of the MVP (Municipal Vulnerability Program) Grant, which began the design work on the Kelleher Drive culvert replacement.

We negotiated a contract with DPC Engineering to inspect all of the town sewer collection system in South and Old Deerfield through a project called CMOM. This would send cameras down every pipe in South and Old Deerfield to get a first-hand look and catalog the condition of all the pipes and manholes in the system. With this information, we will develop a long-term plan for repair and replacement.

One of our most important tasks that we completed in January was to hire our new Town Administrator Kayce Warren. We welcomed Kayce back to Deerfield and were very excited for the year ahead. We were grateful for the service of Diana Schindler our Acting Town Administrator for her guidance and cheerful disposition as she helped us through the transition.

February-

We began February by awarding the contract to replace the Mill Village Road culvert with the Municipal Vulnerability Program Grant we secured the year before. We signed the contract with DPC Engineering for the CMOM project for \$233,500. We posted to hire an assistant town administrator to support Kayce. Work continued on the Multi Hazard Mitigation Plan, which is required to be updated when applying for any grants including the MVP.

We continued work on the capital plan and budgets for town meeting in April. On February 29, Deerfield 2030 was held at Frontier Regional School. The Climate Change Forum was well-attended. There were many workshops that included: *Understanding Climate Change and Its Impacts, Homeowner Strategies for Reducing Carbon Footprint, Forestland Management and Wildlife Impacts in a Changing Climate, Moving Toward Net Zero or Zero Energy Buildings, Student Activities to Address Climate Change, Climate Resiliency for Farmers, Green Infrastructure and Green Energy Strategies for Deerfield.* We ended with a Charrette to develop a downtown vision. We wish to thank Deerfield Academy for the delicious lunch that they provided.

We began to hear the beginnings of a new illness that could be very contagious and at this time had no cure or vaccine.

March-

March continued with meetings on budgets. We became increasingly alarmed with the potential for a serious public health crisis. We worked with the schools to update contact lists and adjust for upcoming events that could be affected. On March 2, one of the last large public meetings, we participated in a countywide tabletop drill for emergency dispensing sites. The South County EDS team was well-represented by all four towns (Deerfield, Conway, Sunderland and Whately). There was much more of an urgency to review the protocols of an emergency and all felt it was very valuable for the future.

We held our last in-person joint meeting for hearing on our capital plan and budgets. On March 10 at 6:00pm, we were one of the first towns in the state to declare a State of Emergency so that we would be able to deficit spend and recoup any costs that were incurred during the pandemic.

March became a whirlwind of meeting after meeting to develop and disseminate information to the public on how to stay safe and how to isolate and quarantine should the need arise in our families. The tasks and work this community did in those early days left us with no doubt that lives were saved and showed how strong and resilient Deerfield and our surrounding communities are in the face of a pandemic.

We cannot possibly list all the work done but as we said in the beginning, it was every person and every position contributing. By March 22, all meetings moved online which took our staff a lot to understand and set up. Chief Paciorek also started the task of working to collect the ideas and pull together a preliminary plan for the town meeting to consider a new park on North Main Street.

April-

While trying to navigate the waters of COVID-19, we continued to move the town forward. Chris Curtis and the MVP Steering Committee developed the Deerfield Climate Resiliency Policy, which is a forward-thinking policy to help guide our town's development with an eye towards climate change, and ways we can build a stronger more resilient community. After multiple meetings and multiple months of work, the **Flood Evacuation Action Plan** was finished.

We also started work on MVP 5 in which we discussed ideas and plans for a fifth application to the grant program. We have been very fortunate to have been funded in each of the last four rounds. Another exciting project the town worked on and entered into this year was the Franklin County Municipal Aggregation program for green energy production. This program pooled the buying power of many municipalities together to allow for a market of local green energy production while locking in a better price. The Energy Committee worked hard to make sure that this had a positive impact on Deerfield consumers. The program is voluntary and residents are free to opt out and in and back out at any time for any reason. This also allowed pricing for a greater percentage of green energy if desired.

Due to COVID-19, we voted to move our Annual Town Meeting to June 1 and town elections to June 8, 2020. We are so proud of our town staff that worked hard to pull this off for a very safe and successful town meeting and town election. An incredible amount of work was done to make this happen. It was only possible with our highway crew ensuring that we had all of our supplies and that things were set up. Our Police Department did an outstanding job to make sure that we were all safe and the meeting occurred without incident.

May-

By May, we finalized our capital plan, budgets and town warrants to meet the fiscal needs of the town while postponing any projects and articles that were not vital to the bare functioning of the town until we had more of an understanding of the length of the pandemic and its impact.

June, July and August-

We started June with our successful first-ever outside Annual Town Meeting on June 1. On June 8, we had our successful Annual Town Elections.

The summer brought with it a profound recognition that race relations and national policing needed to be addressed. With the heartbreaking loss of George Floyd viewed in our living rooms, we found the need as a community to come together. We as leaders in our town, recognize that we need to listen and work together. We will continue our efforts for understanding and pledge to continue strong community policing policies with the support of our Police Chief and the Police Department. We look forward to the hard discussions and work needed to grow as leaders so all will feel safe and secure in Deerfield.

We began to work on a borrowing plan and estimated cash flow for our wastewater projects. The engineering for the design of Phase I of the sewer project at the South Deerfield Plant continued for a potential bid date at the end of March 2021.

We accepted Sgt Harry Ruddock's request to retire after 32 years from the Police Department. We are grateful for his years of protecting us while setting an example of excellence in policing. We are very fortunate to have him transition to a part-time position to continue his contribution to our community. We also accepted the retirement request of Michael Phillips after 37 years of service with our Highway Department. Our roads in the winter were much safer and in better condition because of his efforts.

September-

We reviewed and finalized the contracts with Nexamp to finally build a solar array on the town landfill. This project has been mentioned in many reports and is an important goal for our town. We hope this will happen in the coming year.

Discussions began on the contract with Berkshire Design to develop a plan for the town common project. The ad-hoc committee has been working for 4 years to move this forward. We hope to bring this project forward for funding over the next year once the design work and estimated costs are completed.

We also surveyed the Merrigan Way property to adjust some easements for the sewer system and to allow the extension of Merrigan Way to include frontage for Pilot Precision. The town completed our ADA Self Evaluation and Transition Plan with the help of FRCOG.

October-

Feeling that our residents needed to be protected from exposure to the flu on top of the COVID concern, we planned and executed a drive-thru flu clinic on September 30 for our seniors. On October 4, we ran another drive-thru at the highway garage to test our ability to delivery vaccine in adverse weather conditions. We need to give special thanks to both the Police Department and the Highway Department as well as our wonderful volunteers for making it possible to deliver safely and successfully the flu vaccine to South County. We also had another outdoor meeting on October 22. The Special Town Meeting addressed Planning Board updates to the flood plain zoning and the expansion of the marijuana district. We also voted to fund the continuation of the North Main Street park project.

November and December-

While some activities continued normally, like the start of the Capital Improvements Planning Committee requests and the reconstitution of the Senior Housing Committee, most of our time was spent addressing the serious COVID situation. We voted to postpone the Annual Town Meeting until June. The work of the budget process was slowed down until we had more accurate financial information. Much of our time was spent in the effort to contact-trace the outbreak and keep our community safe. We made it through the holiday spike. We planned for school re-opening and a better spring. 2020 will be remembered as a stressful year by all.

TOWN CLERK

The year began routinely, but quickly became anything but routine. The March 3rd Presidential Primary saw a 48% turnout, electing eight to the Deerfield Democratic Town Committee in addition to advancing Presidential and State candidates.

On March 10 Massachusetts' Governor, Charlie Baker declared a State of Emergency in response to the threat of the pandemic known as COVID-19, or the 'coronavirus'. The Deerfield Selectboard followed on March 12, ordering the town offices closed to the public until further notice. The Town Clerk's office remained staffed full-time and went about the business of serving Deerfield remotely. A drop box was installed at the Town Offices to facilitate remote payment of tax bills, vital records, dog licenses, and transfer station stickers, and became critical for conducting elections for the remainder of the year. The year was full of new Orders from the Governor, legislative changes, and directives from the Secretary of the State. Some changes were temporary and some permanent.

Certain provisions of the Open Meeting Law were suspended by an Executive Order from Governor Baker, allowing boards and committees to meet and conduct business remotely. Zoom meetings (an online teleconferencing program) and conference calling allowed town business to be conducted remotely.

Certain business required in-person attendance, such as voting. Both elections and town meeting were postponed from their usual dates in late April and early May, to the first two Mondays in June. While the pandemic was still relevant, the delayed dates enabled an alternate venue to be found and plans to be organized.

The Annual Town Meeting was held on the Frontier Regional School's football field. The warrant was pared down and took up only the urgent articles necessary to conduct business in the next fiscal year. The weather cooperated, and although it turned windy and cold for a June evening, it stayed dry. An average size crowd of 114 voters attended.

The Annual Town Election was conducted mainly by mail-in ballots. The Governor's orders and legislative changes allowed voters the opportunity to vote by mail, and 72% of voters took advantage of that option. Despite the legislative changes to election laws, the opportunity to vote in-person was still required. Overall voter turnout was high for a local election, at 801. 225 voted in-person. It served as an informative logistics exercise in preparation for the September State Election and the Presidential Election in November, where social distancing, sanitizing all surfaces, mandatory masks, and other personal protective provisions were still necessary.

The fall elections were a combination of intense voter interest and full pandemic precautions. In an attempt to make voting safe and available to all voters, the Secretary of the State mailed postcard applications to all voters in the State. Voters could request a mail-in ballot for one or both of the fall elections by submitting their completed postcard application to the Town Clerk. In addition, mandatory in-person early voting was held for both elections. The in-person early voting spanned for seven consecutive days for the September primary and 14 consecutive days leading up to the Presidential Election. The deadline to register to vote was reduced from 20 days before each election to 10 days, landing both deadlines on a Saturday.

As a result of all these efforts to make voting safe and available, combined with passionately-divided campaigns, turnout for the November 3 Presidential Election was over 85% (3370) with three-quarters of voters turning ballots in early, by mail or by early in-person voting. The September Primary saw a 45% (1600) voter turnout, with the same election-day voting versus early-voting percentage.

A number of new volunteers stepped up to help out with processing the large number of early voter ballots and to fill vacancies created by some poll workers that were unable to work during the pandemic. Their assistance was very necessary and greatly appreciated.

There were also two Special Town Meetings in the voting mix of 2020. A single-article STM was held in January to move stabilization money to fund the cash match of a Municipal Vulnerability Grant. The second Special Town Meeting was held in October on the football field at Frontier Regional School. It took up some articles that were pared from the Annual Town Meeting agenda: Capital Expenditures, the FY21 Compensation Plan, and two zoning articles; Floodplain and Marijuana.

The calendar year 2020 closed with the pandemic still requiring social and business restrictions. The Governor’s Orders and all legislative changes set to expire at the end of December 2020 are expected to be extended. All the protective protocols developed through this year are likely to continue into the next.

Town Clerk’s Page of the Town Website -

The Town Clerk’s page on the Town’s website has been expanded to include up-to-date information, helpful links, and a FAQ section. In addition to finding useful information on the website, residents may also order and pay for birth, death, and marriage records as well as dog licenses by choosing Online Bill Pay.

The following is a summary of activities of the Town Clerk’s Office for 2020.

	2020	2019	2018	2017	2016
Births	19	34	18	36	31
Deaths	44	39	51	48	38
Marriages	30	20	29	25	35

FY20 Total Fees Collected by the Town Clerk
 Recording Fees: \$ 13,627 Dog Licenses: \$ 3,772

Respectfully submitted,

Barbara J. Hancock, Town Clerk

**Special Town Meeting
January 29, 2020**

I, Barbara J. Hancock, duly appointed and qualified Clerk of the Town of Deerfield hereby verify that the following vote was taken at the Special Town Meeting held on Wednesday, January 29, 2020 in the Town of Deerfield Town Offices, 8 Conway Street in the Village of South Deerfield. Town Meeting convened at 7:01 pm. There were 53 voters in attendance.

Moderator's Motion:

Voted that the following people be allowed to address the audience during the Town Meeting:

Brenda Hill, Town Accountant
Diana Schindler, Interim Town Administrator

Motion carried, so declared the Moderator

ARTICLE 1:

Voted to appropriate and transfer from General Stabilization, the sum of \$196,895.00, for the required cash match for the Municipal Vulnerability Preparedness (MVP) Round 4 grant award received by the town.

Motion carried by 2/3rds, so declared the Moderator

Moderator's Motion:

Voted to adjourn at 7:10 pm.

Motion carried, so declared the Moderator

A true copy

Attest:

Barbara J. Hancock, Town Clerk

**Annual Town Meeting
June 1, 2020**

I, Barbara J. Hancock, duly appointed and qualified Clerk of the Town of Deerfield hereby verify that the following votes were taken at the Annual Town Meeting held on Monday, June 1, 2020 on the football field at the Frontier Regional School on 113 North Main Street in the Village of South Deerfield. Town Meeting convened at 6:00 pm. There were 144 voters in attendance.

The meeting opened with a greeting from State Representative Natalie Blais who spoke to attendees about the COVID-19 (Coronavirus). She made her contact information available and vowed to support area residents and towns during this challenging time.

Voted to waive the reading of all articles and that prior to the reading of a motion under the article, the Moderator briefly summarize the content of the article to be considered; and, further, that unless objection is raised, the reading of detailed motions be waived where the article as printed can, in the opinion of the Moderator, be incorporated by reference in any motion presented.

Motion carried, so declared the Moderator

Voted that the following people be allowed to address the audience during the Town Meeting:

- Lisa Mead, Town Counsel
- Brenda Hill, Town Accountant
- Kayce Warren, Town Administrator
- Darius Modestow, Superintendent, Frontier Regional/Union 38 Schools
- Tina Gemme, Principal, Deerfield Elementary School
- Richard Martin, Superintendent, Franklin County Technical School
- Russ Kaubris, Business Manager, Franklin County Technical School
- Judith Rathbone and Vera Mark, Co-Personal Representative of the Estate of Charles Mark

Motion carried, so declared the Moderator

ARTICLE 1 Consent Article A - G

Voted to take up the following consent articles, Articles A through G

Motion carried unanimously, so declared the Moderator

Voted to approve Article 1 subsections A - G as follows:

A. Reports of Officers

Voted to hear the reports of the Selectboard, the Deerfield School Committee, and all other Town officers, boards, committees, and commissions.

B. Elected Officials Compensation

Voted to establish the salaries and compensation of all elected officers of the Town as contained within the omnibus budget of Town, for the Fiscal Year beginning July 1, 2020.

<i>OFFICIAL</i>		<i>Voted</i>
<i>Moderator, Annual Town Meeting</i>	\$	<i>300.00</i>
<i>Moderator, Special Town Meeting (\$50/mtg.)</i>	\$	<i>100.00</i>
<i>Selectboard, Chair</i>	\$	<i>6,000.00</i>
<i>Selectboard, Associate Members (2)</i>	\$	<i>5,000.00</i>
<i>Assessors, Chair</i>	\$	<i>4,000.00</i>

<i>Assessors, Associate Members (2)</i>	\$	3,500.00
<i>School Committee, Chair</i>	\$	150.00
<i>School Committee, Assoc. Members (4)</i>	\$	100.00

C. Acknowledgement of Gifts

Voted to acknowledge the following monetary and non-monetary gifts made to the Town in appreciation of services rendered, that have been deposited by the Treasurer in the General or related Special Funds of the Town.

Monetary Gifts in appreciation for services rendered:

Deerfield Academy	\$125,150
Eaglebrook School	\$26,000
Bement School	\$10,000
Woolman Hill	\$8,046

Monetary Pledges towards replacement of the Deerfield Elementary School Roof completed in 2016 and paid over a period of 5 to 10 years:

5 – 10-year Commitment

Deerfield Academy	\$105,000
Eaglebrook School	\$75,000
Historic Deerfield	\$25,000
Bement School	\$20,000

Pledges received in the past 12 months

Deerfield Academy	\$10,500
Eaglebrook School	\$7,500
Bement School	\$2,000

Monetary donations towards School Resource Officer received in the past 12 months

Deerfield Academy	\$30,000
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The Town gratefully acknowledges countless non-monetary gifts made by all our non-profit partners during the last 12 months.

D. Library Interest

Voted to transfer the interest earned for the preceding year from the Dickinson Library Trust fund to the Tilton Library, and to Frontier Regional School for Library use, for the Fiscal Year beginning July 1, 2020, as referenced in this article.

Dickinson Library Trust Interest

Tilton Library for Library Use	\$1,455
Frontier Regional School for Library Use	\$257
Total	\$1,712

E. Selectboard Contract Authority

Voted, in accordance with G.L c. 30B §12(b), to authorize the Selectboard to negotiate and enter into contracts with vendors as they deem necessary or beneficial, for a term of no more than five (5) years.

F. Assessors Contract Authority

Voted, in accordance with G.L c. 30B §12(b), to authorize the Board of Assessors to negotiate and enter into contracts with vendors as they deem necessary or beneficial, for a term of no more than five (5) years.

G. Revolving Funds

Voted to fix the maximum amount that may be spent for the Fiscal Year beginning July 1, 2020, for the revolving funds established in Section 20-3 of the Town of Deerfield General Bylaws for certain departments, boards, committees, agencies or officers in accordance with G.L. c. 44 § 53E 1/2, as referenced in this article.

FUND	SPENDING LIMIT
Recycling	\$20,000.00
Parks and Recreation	\$75,000.00
Planning	\$25,000.00

Motion carried unanimously, so declared the Moderator

ARTICLE 2 Fiscal Year 2019 Unpaid Bill

Voted to transfer from Free Cash the sum of \$8,518.00 to fund an unpaid bill for energy conservation work done at the Elementary School.

Motion carried unanimously, so declared the Moderator

ARTICLE 3 Reserve Fund

Voted to transfer from Free Cash the sum of \$100,000 to the Reserve Fund of the Town in accordance with G.L. c. 40 §6 for the Fiscal Year beginning July 1, 2020.

Motion carried, so declared the Moderator

ARTICLE 4 OPEB Liability Trust Fund

Voted to transfer from Free Cash the sum of \$40,272 to the Other Post-Employment Benefits (OPEB) Liability Trust Fund for the Fiscal Year beginning July 1, 2020.

Motion carried, so declared the Moderator

ARTICLE 5 Out of District Placement (Vocational Education)

Voted to transfer from Free Cash the sum of \$35,965 for the tuition and transportation expenses of students attending the Smith Vocational and Agricultural High School for the Fiscal Year beginning July 1, 2020.

Motion carried, so declared the Moderator

ARTICLE 6 Classification-Compensation Plan

Voted to adopt the Classification-Compensation Plan, in accordance with Chapter 35, Personnel, Article III, §35-37, of the by-laws of the Town of Deerfield for the Fiscal Year beginning July 1, 2020, as set forth in the Warrant.

FY21 DEERFIELD COMPENSATION - CLASSIFICATION SCHEDULE

Grade	Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Over
1	Landfill Attendants	13.73	14.48	15.25	16.02	16.78	17.54	18.30	19.07	19.83	20.59	Long.
	Library Aides	13.73	14.48	15.25	16.02	16.78	17.54	18.30	19.07	19.83	20.59	Long.
2	Assistant Town Clerk	16.47	17.40	18.30	19.21	20.14	21.05	21.96	22.88	23.79	24.72	Long.
	EMT - Basic	16.47	17.40	18.30	19.21	20.14	21.05	21.96	22.88	23.79	24.72	Long.
	Heavy Equipment Operator	16.47	17.40	18.30	19.21	20.14	21.05	21.96	22.88	23.79	24.72	Long.
	Library Adult Circ. Head	16.47	17.40	18.30	19.21	20.14	21.05	21.96	22.88	23.79	24.72	Long.
	Sr Ctr Program Coordinator	16.47	17.40	18.30	19.21	20.14	21.05	21.96	22.88	23.79	24.72	Long.
	WWTP Operator	16.47	17.40	18.30	19.21	20.14	21.05	21.96	22.88	23.79	24.72	Long.
3	Admin Assistant (Insp.)	19.21	20.28	21.35	22.41	23.48	24.56	25.64	26.70	27.77	28.84	Long.
	Admin Assistant (SB/BoH)	19.21	20.28	21.35	22.41	23.48	24.56	25.64	26.70	27.77	28.84	Long.
	Admin Assistant (Police)	19.21	20.28	21.35	22.41	23.48	24.56	25.64	26.70	27.77	28.84	Long.
	Advanced EMT	19.21	20.28	21.35	22.41	23.48	24.56	25.64	26.70	27.77	28.84	Long.
	Children's Librarian	19.21	20.28	21.35	22.41	23.48	24.56	25.64	26.70	27.77	28.84	Long.
	Foreman/HEO	19.21	20.28	21.35	22.41	23.48	24.56	25.64	26.70	27.77	28.84	Long.
	Recreation Director	19.21	20.28	21.35	22.41	23.48	24.56	25.64	26.70	27.77	28.84	Long.
4	Assistant Assessor	21.96	23.19	24.40	25.64	26.85	28.06	29.28	30.51	31.72	32.95	Long.
	Ass't Treas/Collector	21.96	23.19	24.40	25.64	26.85	28.06	29.28	30.51	31.72	32.95	Long.
	Building/Land Use Office Manager	21.96	23.19	24.40	25.64	26.85	28.06	29.28	30.51	31.72	32.95	Long.
	Executive Assistant	21.96	23.19	24.40	25.64	26.85	28.06	29.28	30.51	31.72	32.95	Long.
	Paramedic	21.96	23.19	24.40	25.64	26.85	28.06	29.28	30.51	31.72	32.95	Long.
	Senior Center Director	21.96	23.19	24.40	25.64	26.85	28.06	29.28	30.51	31.72	32.95	Long.
5	Assistant EMS Director	24.72	26.08	27.46	28.84	30.20	31.58	32.95	34.32	35.70	37.07	Long.
	Assistant TA/Planning Off.	24.72	26.08	27.46	28.84	30.20	31.58	32.95	34.32	35.70	37.07	Long.

FY21 DEERFIELD COMPENSATION - CLASSIFICATION SCHEDULE

	Building Commissioner	24.72	26.08	27.46	28.84	30.20	31.58	32.95	34.32	35.70	37.07	Long.
	Chief WWTP Operator	24.72	26.08	27.46	28.84	30.20	31.58	32.95	34.32	35.70	37.07	Long.
	Health Agent	24.72	26.08	27.46	28.84	30.20	31.58	32.95	34.32	35.70	37.07	Long.
	Library Director	24.72	26.08	27.46	28.84	30.20	31.58	32.95	34.32	35.70	37.07	Long.
	Town Accountant	24.72	26.08	27.46	28.84	30.20	31.58	32.95	34.32	35.70	37.07	Long.
6	EMS Director	27.46	28.99	30.51	32.03	33.57	35.08	36.61	38.13	39.66	41.19	Long.
	Police Chief	27.46	28.99	30.51	32.03	33.57	35.08	36.61	38.13	39.66	41.19	Long.
	Public Works Super	27.46	28.99	30.51	32.03	33.57	35.08	36.61	38.13	39.66	41.19	Long.
	Town Clerk/Treas/Collector	27.46	28.99	30.51	32.03	33.57	35.08	36.61	38.13	39.66	41.19	Long.
											25+	
LONGEVITY		10-14 yrs.	\$200	15-19 yrs.	\$300.00	20-24 yrs	\$400	\$500				

Motion carried, so declared the Moderator

ARTICLE 7 Omnibus Budget

Voted the Moderator read amounts recommended by the Finance Committee to be appropriated under this article, and unless objection is made, each item recommended in the report of the Finance Committee shall be tentatively accepted as appropriated for the purpose stated. If an objection is made to any recommendation, such appropriation shall be taken separately and the amount thereof and the manner of taking the same shall be determined by vote of the meeting and tentatively accepted. One vote shall be taken appropriating each amount so accepted as a single appropriation not to be exceeded.

Motion carried, so declared the Moderator

FY2021 Omnibus Budget

100 SERIES - GENERAL GOVERNMENT	FY2020 Appropriated	FY2021 Voted	FY2021 Recommended
114-5100 - MODERATOR	\$400	\$400	\$400
122-5100 - SELECTBOARD SALARIES	\$16,000	\$16,000	\$16,000
122-5110 - SELECTBOARD STAFF SALARIES	\$230,842	\$219,410	\$219,410
122-5400 - SELECTBOARD/ADMINISTRATOR EXP	\$11,150	\$11,150	\$11,150
131-5400 - FINANCE COMMITTEE	\$500	\$500	\$500
135-5110 - ACCOUNTANT SALARY	\$49,905	\$52,600	\$52,600
135-5400 - ACCOUNTANT EXPENSE	\$15,800	\$16,525	\$16,525
141-5100 - ASSESSORS SALARIES	\$11,000	\$11,000	\$11,000
141-5110 - ASSESSORS ADMIN ASSISTANT	\$60,870	\$64,105	\$64,105
141-5400 - ASSESSORS EXPENSE	\$24,335	\$23,125	\$23,125
142-5400 - ASSESSORS QUINQUENNIAL RECERT	\$22,500	\$20,000	\$20,000

145-5110 - CLERK / TREAS / COLLECTOR SALARIES	\$171,683	\$183,125	\$183,125
145-5410 - TREASURER / COLLECTOR EXPENSE	\$29,000	\$37,110	\$37,110
151-5110 - LEGAL EXPENSE	\$51,000	\$55,000	\$55,000
152-5400 - PERSONNEL BOARD	\$500	\$500	\$500
155-5400 - IT HARDWARE	\$6,000	\$5,000	\$5,000
155-5800 - PEG ACCESS CAPITAL EXPENSE	\$4,000	\$4,000	\$4,000
159-5410 - CONTRACTED SERVICES	\$211,200	\$214,654	\$229,654
161-5400 - TOWN CLERK EXPENSE	\$24,734	\$23,370	\$23,370
	FY2020	FY2021	FY2021
	Appropriated	Voted	Recommended
171-5400 - CONSERVATION COMMISSION	\$800	\$800	\$800
172-5400 - OPEN SPACE COMMITTEE	\$250	\$250	\$250
175-5400 - PLANNING BOARD	\$8,500	\$7,000	\$7,000
176-5400 - ZONING BOARD OF APPEALS	\$1,000	\$1,000	\$1,000
179-5400 - AGRICULTURAL COMMISSION	\$100	\$100	\$100
182-5400 - ENERGY COMMITTEE	\$1,000	\$1,000	\$1,000
192-5400 - TOWN OFFICE BLDG MAINTENANCE	\$89,400	\$80,400	\$80,400
192-5430 - TOWN OFFICE EXPENSE	\$23,000	\$13,500	\$13,500
196-5400 - GENERAL INSURANCE	\$61,000	\$55,000	\$55,000
TOTAL - GENERAL GOVERNMENT	\$1,126,469	\$1,116,624	\$1,131,624
200 SERIES - PUBLIC SAFETY			
210-5110 - POLICE PAYROLL	\$849,372	\$859,354	\$859,354
210-5400 - POLICE DEPT EXPENSE	\$99,600	\$110,300	\$110,300
210-5800 - POLICE DEPT - CRUISER	\$52,500	\$50,000	\$50,000
241-5110 - INSPECTIONS DEPT PAYROLL	\$161,730	\$161,423	\$161,423
241-5400 - INSPECTIONS DEPT EXPENSE	\$4,600	\$4,750	\$4,750
291-5400 - EMERGENCY MANAGEMENT	\$2,800	\$2,800	\$2,800
292-5400 - CANINE CONTROL	\$18,812	\$19,188	\$19,188
TOTAL - PUBLIC SAFETY	\$1,189,414	\$1,207,815	\$1,207,815
300 SERIES - EDUCATION			
300-5400 - DEERFIELD ELEMENTARY SCHOOL	\$4,833,922	\$4,833,913	\$4,833,913
312-5400 - FRONTIER REGIONAL SCHOOL	\$3,812,413	\$3,852,973	\$3,852,973
315-5800 - FRONTIER REGIONAL TRANSPORTATION	\$162,251	\$115,036	\$115,036
320-5410 - FRANKLIN TECH ASSESSMENT	\$275,794	\$313,756	\$313,756
320-5800 - FRANKLIN TECH - CAPITAL	\$20,982	\$17,818	\$17,818
TOTAL - EDUCATION	\$9,105,362	\$9,133,496	\$9,133,496

400 SERIES - PUBLIC WORKS

422-5110 - GEN HIGHWAY PAYROLL	\$492,192	\$521,540	\$521,540
422-5400 - GEN HIGHWAY EXPENSE	\$241,650	\$253,350	\$253,350
423-5400 - WINTER SNOW AND ICE REMOVAL	\$90,000	\$90,000	\$90,000
424-5400 - STREET LIGHTING	\$37,000	\$37,000	\$37,000
433-5400 - TRANSFER STATION EXPENSE	\$184,100	\$207,100	\$207,100
439-5400 - TEST WELL MONITORING / MAINT	\$50,000	\$40,000	\$40,000
TOTAL - PUBLIC WORKS	\$1,094,942	\$1,148,990	\$1,148,990
500 SERIES - HUMAN SERVICES	FY2020 Appropriated	FY2021 Voted	FY2021 Recommended
512-5110 - BOARD OF HEALTH SALARY	\$37,475	\$38,021	\$38,021
512-5400 - BOARD OF HEALTH EXPENSE	\$39,493	\$33,025	\$33,025
512-5500 - EMERGENCY COVID-19 EXP		\$8,500	\$8,500
541-5400 - COUNCIL ON AGING	\$100	\$500	\$500
541-5420 - SENIOR CENTER EXPENSE	\$38,416	\$46,091	\$46,091
543-5400 - VETERANS DISTRICT ASSESSMENT	\$10,438	\$11,593	\$11,593
543-5410 - VETERANS BENEFITS	\$25,000	\$21,000	\$21,000
549-5400 - ADA COORDINATOR	\$250	\$500	\$500
TOTAL - HUMAN SERVICES	\$151,172	\$159,230	\$159,230
600 SERIES - CULTURE AND RECREATION			
610-5400 - TILTON LIBRARY	\$186,686	\$188,309	\$188,309
630-5400 - SUMMER SWIM PROGRAM	\$6,310	\$1,310	\$1,310
630-5410 - TRI-TOWN BEACH EXPENSE	\$17,321	\$6,514	\$6,514
634-5110 - RECREATION DEPT DIRECTOR SALARY	\$49,712	\$50,341	\$50,341
691-5400 - HISTORICAL COMMISSION	\$1,175	\$1,175	\$1,175
692-5800 - VETERANS DAY / MEMORIAL DAY EXP	\$2,000	\$2,000	\$2,000
TOTAL - CULTURE AND RECREATION	\$263,204	\$249,649	\$249,649
700 SERIES - DEBT SERVICE			
710-5900 - MATURING DEBT	\$345,000	\$457,500	\$457,500
751-5900 - INTEREST ON MATURING DEBT	\$133,130	\$131,032	\$131,032
752-5900 - INTEREST ON TEMPORARY LOANS	\$5,000	\$5,000	\$5,000
TOTAL - DEBT SERVICE	\$483,130	\$593,532	\$593,532
800 & 900 SERIES - BENEFITS			
830-5400 - FRCOG CORE ASSESSMENT	\$43,546	\$44,013	\$44,013
910-5800 - UNFUNDED SICK LEAVE AND VACATION	\$10,000	\$15,000	\$15,000
911-5400 - FRANKLIN CTY REGIONAL RETIREMENT	\$487,774	\$531,139	\$531,139
912-5400 - WORKERS COMPENSATION	\$55,152	\$50,430	\$50,430

913-5400 - UNEMPLOYMENT INSURANCE	\$17,000	\$27,000	\$27,000
914-5400 - GROUP INSURANCE - TOWN	\$289,200	\$309,266	\$309,266
914-5410 - GROUP INSURANCE - SCHOOL	\$697,967	\$644,390	\$644,390
916-5400 - MEDICARE INSURANCE	\$102,707	\$105,831	\$105,831
TOTAL - BENEFITS	\$1,703,346	\$1,727,069	\$1,727,069
TOTAL - OMNIBUS BUDGET	\$15,117,039	\$15,336,405	\$15,351,405

Voted to appropriate \$15,336.405 to fund the accepted amounts voted, and to meet this appropriation, transfer:

- \$ 0 From Overlay Surplus
- \$ 62,530 From SCEMS Enterprise Fund
- \$ 5,649 From SCSC Fund
- \$ 38,620 From Sewer Enterprise Fund
- \$ 6,881 From Receipts Reserved for Debt
- \$ 36,173 From Free Cash

and Raise and Appropriate \$15,186,552.

Motion carried, so declared the Moderator

ARTICLE 8 Sewer/WWTP Enterprise Fund

Voted to appropriate \$1,348,117, as presented in this handout, to fund the Sewer Enterprise Fund for the Fiscal Year beginning July 1, 2020.

Revenues

<i>User Fees</i>	\$ 981,117
<i>Retained Earnings</i>	\$ 364,500
<i>Investment Income</i>	\$ 2,500
<i>Total Revenues</i>	\$1,348,117*

Expenses

<i>Salaries/Wages</i>	\$ 294,597
<i>Operating Expenses</i>	\$ 609,400
<i>Debt Service</i>	\$ 364,500
<i>Indirect Costs</i>	\$ 38,620
<i>Operational Reserve</i>	\$ 41,000
<i>Total Enterprise Fund Expenses</i>	\$1,348,117*

*Amounts updated from Warrant to reflect debt service.

Motion carried, so declared the Moderator

ARTICLE 9 SCEMS Enterprise Fund

Voted to appropriate the sum of \$1,403,434, and to transfer from Free Cash the sum of \$299,606, to fund the South County Emergency Medical Service Enterprise Fund for the Fiscal Year beginning July 1, 2020, and to meet the Town of Deerfield’s allocated share of the costs as set forth in the Warrant.

Revenues

Medical Service Fees	\$ 525,000
Grants	\$ 0
Retained Earnings	\$ 299,610
Deerfield Assessment (from Free Cash)	\$ 299,606
Sunderland Assessment	\$ 182,195
Whately Assessment	\$ 97,023
Other	\$ 0
<i>Total Revenues</i>	<i>\$ 1,403,434</i>

Expenses

Salaries/Wages	\$ 1,034,240
Operating Expenses	\$ 206,664
Indirect Costs	\$ 62,530
Reserve for Emergency/Unforeseen	\$ 100,000
<i>Total Enterprise Fund Expenses</i>	<i>\$ 1,403,434</i>

Town of Deerfield’s Allocated Share of Total Enterprise Fund Expenses:

<i>FY2021 Subsidy from Free Cash</i>	<i>\$ 299,606</i>
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Information Only:

FY2021 Assessments Calculation

<i>Total Expenses</i>	<i>\$ 1,403,434</i>
<i>Less Estimated Medical Service Fees</i>	<i>-\$ 525,000</i>
<i>Less Retained Earnings</i>	<i>-\$ 299,610</i>
<i>Equals Amounts to be Assessed</i>	<i>\$ 578,824</i>

<i>Deerfield</i>	<i>51.76%</i>	<i>\$ 299,606</i>
<i>Sunderland</i>	<i>31.48%</i>	<i>\$ 182,195</i>
<i>Whately</i>	<i>16.76%</i>	<i>\$ 97,023</i>

Capital Expenditure Requests

None

Motion carried, so declared the Moderator

ARTICLE 10 SCEMS Rent Stabilization Fund

Voted that the Town, in accordance with the fourth paragraph of G.L. c.40 §5B, will dedicate seventy-five percent (75%) of the receipts from the South County Emergency Medical Service rental payments to a SCEMS Stabilization Fund to be established under G.L. c. 40 §5B, to be effective for the Fiscal Year beginning July 1, 2020, and dedicate twenty-five percent (25%) of the receipts from the South County Emergency Medical Service rental payments to the General Fund for the Fiscal Year beginning July 1, 2020.

Motion carried by 2/3 Majority, so declared the Moderator

ARTICLE 11 Capital Projects

Voted to transfer from Free Cash the sum of \$96,300 and transfer from the Roadside Mower Special Revenue Fund the sum of \$26,000, for a total sum of \$122,300 to fund the Capital Improvements Projects Plan for the Fiscal Year beginning July 1, 2020, as referenced in this handout.

DETAIL OF CAPITAL REQUESTS

FREE CASH	Voted
Town Common Design & Improvements	\$40,000
Elementary School: Replace Flooring	\$18,000
Elementary School: Restroom Renovations	\$15,300
Police: Mobile Data Terminals for Cruisers	\$0
Police: Police Data Migration	\$23,000
Highway: Ford F150 Pickup	\$0
Subtotal:	\$96,300

ROADSIDE MOWER SPECIAL REV FUND	
Lease pmt #4 of 5 for Roadside Mower	\$26,000

TOTAL - CAPITAL REQUESTS	\$122,300
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Motion carried, so declared the Moderator

ARTICLE 12 Frontier Regional School Capital

Voted to transfer from Free Cash the sum of \$23,959 to fund its share of the Frontier Regional School Capital request, as presented in the Warrant.

Allocated Costs:

Conway -	\$ 8,065.55
Deerfield -	\$23,959.00
Sunderland -	\$10,975.55
Whately -	\$ 5,499.90
Total	\$48,500.00

ARTICLE 13 Community Preservation Fund

Voted to act on the recommendations of the Community Preservation Committee for the Community Preservation Fund Budget for the Fiscal Year beginning July 1, 2020, with each item to be considered as a separate appropriation, as presented in this handout:

- A. Voted to appropriate \$2,854 from the Community Preservation Fund 2021 Estimated Revenues for “Dead of 1704” monument restoration in the Albany Road cemetery, in a manner consistent with the proposal submitted by the Deerfield Historical Commission, and approved by the Community Preservation Committee; said funds to be expended within three years under the direction of the Selectboard and any unused funds to be returned to the Community Preservation Fund as required by statute.

Motion carried, so declared the Moderator

- B. Voted to appropriate \$47,500 from the Community Preservation Fund 2021 Estimated Revenues for Laurel Hill Cemetery historic gravestone restoration, in a manner consistent with the proposal submitted by the Old Deerfield Cemetery Association, and approved by the Community Preservation Committee; said funds to be expended within three years under the direction of the Selectboard and any unused funds to be returned to the Community Preservation Fund as required by statute.

Motion carried, so declared the Moderator

Motion made and voted, to table Article 13 and to take up Article 17, out of order.

Motion carried, so declared the Moderator

- C. Motion was made to appropriate \$272,000 to acquire, for recreation purposes, 8.5± acres of open land identified as Map 151 Lot 1, in the records of the assessors; a plan being on file with the Town Clerk, said land to be developed into recreation fields, foot and bicycle paths, with parking, *and acquisition of 7.45 ± acres of open land identified as Map 158 Lot 23, in the records of the Assessors*, on which to place a band shell with seating for open air events for an additional \$878,000. To meet this appropriation, I move that the Town appropriate \$198,870 from the Community Preservation Fund Open Space Reserves, \$900,000 from the Community Preservation Fund Undesignated Fund Balance, and lastly, \$51,130 from the Community Preservation Fund 2021 Estimated Revenues, and to authorize the Selectboard to submit on behalf of the town any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts. I move that this all be done in a manner consistent with the proposal approved by the Community Preservation Committee; said funds to be expended within three years under the direction of the Selectboard and any unused funds to be returned to the Community Preservation Fund as required by statute.

A motion was made and voted, to amend Article 13 by striking out the words “and acquisition of 7.45 ± acres of open land identified as Map 158 Lot 23, in the records of the Assessors,”

Motion to amend carried by 2/3rds, so declared the Moderator

Voted to appropriate \$272,000 to acquire, for recreation purposes, 8.5± acres of open land identified as Map 151 Lot 1, in the records of the assessors; a plan being on file with the Town Clerk, said land to be developed into recreation fields, foot and bicycle paths, with parking on which to place a band shell with seating for open air events for an additional \$878,000. To meet this appropriation, I move that the Town appropriate \$198,870 from the Community Preservation Fund Open Space Reserves, \$900,000 from the Community Preservation Fund Undesignated Fund Balance, and lastly, \$51,130 from the Community Preservation Fund 2021 Estimated Revenues, and to authorize the Selectboard to submit on behalf of the town any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts. I move that this all be done in a manner consistent with the proposal approved by the Community Preservation Committee; said funds to be expended within three years under the direction of the Selectboard and any unused funds to be returned to the Community Preservation Fund as required by statute.

Motion carried by 2/3rds, so declared the Moderator

D. Voted to appropriate \$272,000 to acquire, for recreation purposes, 8.5± acres of open land identified as Map 151 Lot 1, in the records of the assessors; a plan being on file with the Town Clerk, said land to be developed into recreation fields, foot and bicycle paths, with parking on which to place a band shell with seating for open air events for an additional \$878,000. To meet this appropriation, I move that the Town appropriate \$198,870 from the Community Preservation Fund Open Space Reserves, \$900,000 from the Community Preservation Fund Undesignated Fund Balance, and lastly, \$51,130 from the Community Preservation Fund 2021 Estimated Revenues, and to authorize the Selectboard to submit on behalf of the town any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts. I move that this all be done in a manner consistent with the proposal approved by the Community Preservation Committee; said funds to be expended within three years under the direction of the Selectboard and any unused funds to be returned to the Community Preservation Fund as required by statute.

Motion carried, so declared the Moderator

E. Voted to transfer \$30,000 (10%) of the Community Preservation Fund 2021 Estimated Revenues to the Reserve for Community Housing as required by General Law Chapter 44B.

Motion carried, so declared the Moderator

F. Voted to appropriate \$15,000 (5%) from the Community Preservation Fund 2021 Estimated Revenues for Community Preservation Committee administrative expenses.

Motion carried, so declared the Moderator

G. Voted to transfer \$153,516, the balance of the Community Preservation Fund 2021 Estimated Revenues, to the Community Preservation Budgeted Reserve.

Motion carried, so declared the Moderator

ARTICLE 14 Landfill Solar Project—Lease & PILOT

Voted to change the use of the top three (3) feet of the landfill located off of Lee Road, South Deerfield from landfill purposes to general municipal purposes and authorize the Selectboard to enter into a Lease Agreement for up to twenty-five years for the reuse of the former landfill off of Lee Road for the purposes of installing and operating a solar photovoltaic facility on terms and conditions which the Board determines are in the best interest of the Town, and further, enter into a Power Purchase Agreement for periods of up to twenty-five (25) years for the purchase of the solar energy generated by the facility, and further, in accordance with G.L. c. 59, § 38H, authorize the Selectboard and the Board of Assessors to negotiate and enter into a tax agreement for the payment of personal and real property taxes on the solar facility for a period of up to twenty-five (25) years.

Motion carried, so declared the Moderator

ARTICLE 15 Old Frontier Solar III PILOT

Voted, in accordance with G.L. c. 59, Sec 38H, authorize the Selectboard to enter into a Tax Agreement with Old Frontier Solar III, LLC, or its affiliate or assignee for a period of up to twenty-five (25) years for the payment of personal property taxes, and to approve said agreement under which Old Frontier Solar III, LLC, will pay the Town a sum of money per year relative to the proposed construction and operation of a Large-Scale Ground Mounted Solar Photovoltaic Installation, to be constructed on a 10 acre +/- parcel of land located at east of Settright Road, parcels 142-20 and 142-22, with an expected nameplate capacity of approximately 2.5272 MWDC, said Tax Agreement is on file in the Town Clerk's Office, and further, allow the Selectboard to negotiate any amendments necessary to said Tax Agreement to reflect any changes in the size of the Solar Photovoltaic Installation, so long as the payments reflected in the Tax Agreement rise commensurately.

Motion carried, so declared the Moderator

ARTICLE 16 Pervere Property – North Main Street Land Acquisition

Voted to authorize the Selectboard to purchase, acquire or take by eminent domain, the parcel of land identified as approximately 8.5 acres +/- identified in the Assessors records as Map 151 Lot 1 and owned by Joyce H. Pervere by deed recorded in the Franklin County Registry of Deeds, Book 2635, Page 326, and to raise and appropriate, by transfer, borrowing or otherwise the amount of \$272,000.00 to fund said acquisition; said acquisition of land having been determined to be necessary for the health and welfare of the inhabitants of Deerfield to be used for general recreational purposes to be under the care, custody and control of the Selectboard.

Motion carried by 2/3rds, so declared the Moderator

ARTICLE 17 Mark Property – North Main Street Land Acquisition

A motion was made to authorize the Selectboard to purchase, acquire *or take by eminent domain* the parcel of land identified as approximately 7.45 acres +/- identified in the Assessors records as Map 158 Lot 23 and owned by Charles Mark and to raise and appropriate, by transfer, borrowing or otherwise, the amount of \$36,000.00 to fund said acquisition; said acquisition of land having been determined to be necessary for the health and welfare of the inhabitants of Deerfield to be used for general recreational purposes to be under the care, custody and control of the Selectboard.

A motion was made and voted, to amend Article 17 by striking out the words “or take by eminent domain”.

Motion to amend carried by 2/3rds, so declared the Moderator

Voted to authorize the Selectboard to purchase, acquire the parcel of land identified as approximately 7.45 acres +/- identified in the Assessors records as Map 158 Lot 23 and owned by Charles Mark and to raise and appropriate, by transfer, borrowing or otherwise, the amount of \$36,000.00 to fund said acquisition; said acquisition of land having been determined to be necessary for the health and welfare of the inhabitants of Deerfield to be used for general recreational purposes to be under the care, custody and control of the Selectboard.

Motion did not carry, so declared the Moderator

(Returned to Article 13C)

ARTICLE 18 PILOT Precision TIF

Voted to approve the Local Incentive Application of Pilot Precision Products, LLC, Hye Partners LLC and their affiliates and vote to authorize the Selectboard to submit to the Massachusetts Office of Business Development an application designating the property located at 15 Merrigan Way, South Deerfield, MA, portions of which are shown on Assessor's Map 175, Parcel 55, as an Economic Opportunity Area, pursuant to the provisions of G.L. Chapter 23A; and further to authorize the Selectboard to enter into a Tax Increment Financing Agreement and Tax Increment Financing Plan with Pilot Precision Products, LLC and affiliates, pursuant to the provisions of G.L. Chapter 40, Section 59, in connection with the development of said property, and to authorize the Selectboard to take such action as is necessary to obtain approval of the Local Incentive Application and to implement the Tax Increment Financing Agreement and Tax Increment Financing Plan

Motion carried, so declared the Moderator

Voted to hear any instruction to its officers, boards, committees, and commissioners. Motion carried, so declared the Moderator

Selectboard Instruction, Matt Russo

I request that the Selectboard appoint a committee to explore the feasibility of purchasing the former Channing L. Bete building and grounds to address multiple town needs. These needs may include town hall office replacement, senior center replacement, library replacement, senior housing, walking trails, athletic fields, and the ability to rent unused space to generate income. I would ask that this committee be charged with investigating and returning its findings as quickly as possible to allow the Selectboard to determine if it is in our best interests to purchase the property, before it is sold to another buyer.

With no other instructions to officers, the Moderator motioned to adjourn;

Voted to adjourn at 8:14p.m., to meet in the polls at the meeting room at the Town Offices, 8 Conway Street, in the Village of South Deerfield, on Monday, June 8, 2020 at 10:00 a.m., for the purpose of elections, and at the closure of the polls, dissolve.

A true copy

Attest

TOWN OF DEERFIELD
Special Town Meeting
October 22, 2020

I, Barbara J. Hancock, duly appointed and qualified Clerk of the Town of Deerfield hereby verify that the following voted were taken at the Special Town Meeting held on Thursday, October 22, 2020 on the football field at the Frontier Regional School on 113 North Main Street, in the Village of South Deerfield. Town Meeting convened at 5:07pm. There were 135 registered voters present.

Voted to waive the reading of all articles and that prior to the reading of a motion under the article, the Moderator briefly summarize the content of the article to be considered; and, further, that unless objection is raised, the reading of detailed motions be waived where the article as printed can, in the opinion of the Moderator, be incorporated by reference in any motion presented.

Motion carried, so declared the Moderator

Voted that the following people be allowed to address the audience during the Town Meeting:

Jason Talerman, Town Counsel

Brenda Hill, Town Accountant

Kayce Warren, Town Administrator

Judith Rathbone and Vera Mark, Co-Personal Representatives of the Estate of Charles Mark

Attorney McLaughlin, Judith Rathbone's Attorney

Motion carried, so declared the Moderator

ARTICLE 1 – Acceptance of Grants

VOTED that the Town authorize the Selectboard to apply for, accept and expend for specific purposes any monies provided by any Federal or State Grants or Programs which may be awarded to the Town.

Motion carried, so declared the Moderator

ARTICLE 2 – Exemption from Retirement Age for Continued Service

VOTED that the Selectboard be authorized to submit a Home Rule Petition to the General Court, requesting the enactment of a special act of the state legislature to exempt Mr. Robert Warger, Mr. Joseph Mieczkowski, and Mr. Raymond Burniske, three Deerfield Police Officers, from mandatory retirement age of sixty-five (65) and extend their ability to serve in the capacity of police officers for an additional five (5) years.

Motion carried, so declared the Moderator

ARTICLE 3 – Consent Article

VOTED that the Town act on Article 3 for the Fiscal Year beginning July 1, 2020, with each item considered a separate appropriation, as presented in this handout:

A. Transfer for FY2021 Capital Expenditures

That the Town:

- Transfer \$35,000 from Free Cash to fund Police Mobile Data Terminals for Cruisers;
- Transfer \$32,500 from Free Cash to fund a Ford F150 Pickup Truck;
- Total transfer amount of \$67,500

B. Transfer to FY2021 General Stabilization

That this section be tabled.

C. Transfer to FY2021 Capital Stabilization

That the Town Transfer \$250,000 from Free Cash to Capital Stabilization.

D. Transfer for Deerfield 350th Celebration Funds

That the Town Transfer \$10,000 from Free Cash for the Town's 350th Anniversary Celebration.

E. Transfer for FY2021 Legal Expenses

That the Town Transfer \$25,000 from Free Cash to Legal Expenses for unforeseen costs.

F. Revisions to Classification Plan

That the Town amend the Classification/Compensation Plan per Deerfield Bylaws c. 35, Article III, § 35-37 as amended, to include the positions of Highway Dept./Public Works Administrative Assistant at Grade 2, a Highway Dept./Public Works Assistant Superintendent at Grade 5, and reclassification of the Building Commissioner from Grade 5 to Grade 6, for the Fiscal Year beginning July 1, 2020, as referenced in the Warrant.

FY21 DEERFIELD COMPENSATION - CLASSIFICATION SCHEDULE												
Grade	Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Over
1	Landfill Attendants	13.73	14.48	15.25	16.02	16.78	17.54	18.30	19.07	19.83	20.59	Long.
	Library Aides	13.73	14.48	15.25	16.02	16.78	17.54	18.30	19.07	19.83	20.59	Long.
2	Admin Asst (Hwy/Public Works)	16.47	17.40	18.30	19.21	20.14	21.05	21.96	22.88	23.79	24.72	Long.
	Assistant Town Clerk	16.47	17.40	18.30	19.21	20.14	21.05	21.96	22.88	23.79	24.72	Long.
	EMT - Basic	16.47	17.40	18.30	19.21	20.14	21.05	21.96	22.88	23.79	24.72	Long.
	Heavy Equipment Operator	16.47	17.40	18.30	19.21	20.14	21.05	21.96	22.88	23.79	24.72	Long.
	Library Adult Circ. Head	16.47	17.40	18.30	19.21	20.14	21.05	21.96	22.88	23.79	24.72	Long.
	Sr Ctr Program Coordinator	16.47	17.40	18.30	19.21	20.14	21.05	21.96	22.88	23.79	24.72	Long.
	WWTP Operator	16.47	17.40	18.30	19.21	20.14	21.05	21.96	22.88	23.79	24.72	Long.
3	Admin Assistant (Insp.)	19.21	20.28	21.35	22.41	23.48	24.56	25.64	26.70	27.77	28.84	Long.
	Admin Assistant (SB/BOH)	19.21	20.28	21.35	22.41	23.48	24.56	25.64	26.70	27.77	28.84	Long.
	Admin Assistant (Police)	19.21	20.28	21.35	22.41	23.48	24.56	25.64	26.70	27.77	28.84	Long.
	Advanced EMT	19.21	20.28	21.35	22.41	23.48	24.56	25.64	26.70	27.77	28.84	Long.
	Children's Librarian	19.21	20.28	21.35	22.41	23.48	24.56	25.64	26.70	27.77	28.84	Long.
	Foreman/HEO	19.21	20.28	21.35	22.41	23.48	24.56	25.64	26.70	27.77	28.84	Long.
	Recreation Director	19.21	20.28	21.35	22.41	23.48	24.56	25.64	26.70	27.77	28.84	Long.
4	Assistant Assessor	21.96	23.19	24.40	25.64	26.85	28.06	29.28	30.51	31.72	32.95	Long.
	Asst Treas/Collector	21.96	23.19	24.40	25.64	26.85	28.06	29.28	30.51	31.72	32.95	Long.
	Bldg/Land Use Office Mgr	21.96	23.19	24.40	25.64	26.85	28.06	29.28	30.51	31.72	32.95	Long.
	Executive Assistant	21.96	23.19	24.40	25.64	26.85	28.06	29.28	30.51	31.72	32.95	Long.
	Paramedic	21.96	23.19	24.40	25.64	26.85	28.06	29.28	30.51	31.72	32.95	Long.
	Senior Center Director	21.96	23.19	24.40	25.64	26.85	28.06	29.28	30.51	31.72	32.95	Long.
5	Assistant EMS Director	24.72	26.08	27.46	28.84	30.20	31.58	32.95	34.32	35.70	37.07	Long.
	Asst Town Admin/Plan Off	24.72	26.08	27.46	28.84	30.20	31.58	32.95	34.32	35.70	37.07	Long.
	Asst Highway (Public Works) Supt	24.72	26.08	27.46	28.84	30.20	31.58	32.95	34.32	35.70	37.07	Long.
	Chief WWTP Operator	24.72	26.08	27.46	28.84	30.20	31.58	32.95	34.32	35.70	37.07	Long.

FY21 DEERFIELD COMPENSATION - CLASSIFICATION SCHEDULE												
Grade	Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Over
	Health Agent	24.72	26.08	27.46	28.84	30.20	31.58	32.95	34.32	35.70	37.07	Long.
	Library Director	24.72	26.08	27.46	28.84	30.20	31.58	32.95	34.32	35.70	37.07	Long.
	Town Accountant	24.72	26.08	27.46	28.84	30.20	31.58	32.95	34.32	35.70	37.07	Long.
6	Building Commissioner	27.46	28.99	30.51	32.03	33.57	35.08	36.61	38.13	39.66	41.19	Long.
	EMS Director	27.46	28.99	30.51	32.03	33.57	35.08	36.61	38.13	39.66	41.19	Long.
	Police Chief	27.46	28.99	30.51	32.03	33.57	35.08	36.61	38.13	39.66	41.19	Long.
	Public Works Supt	27.46	28.99	30.51	32.03	33.57	35.08	36.61	38.13	39.66	41.19	Long.
	Town Clerk/Treas/Collector	27.46	28.99	30.51	32.03	33.57	35.08	36.61	38.13	39.66	41.19	Long.
LONGEVITY		10-14 yrs-\$200			15-19 yrs-\$300			20-24 yrs-\$400			25+ yrs-\$500	

G. Transfer of SCEMS Rental Income to SCEMS Stabilization Fund from previous years

That the Town Transfer \$54,000 from Free Cash to the SCEMS Stabilization fund which represents seventy-five percent (75%) of the rental income received by the Town for the Fiscal Years 2019 and 2020.

Motion carried, so declared the Moderator

ARTICLE 4 – Authorization for Funds for Construction of facilities for Recreational Purpose and Acceptance of PARC Grant funding.

VOTED that the Town appropriate \$1,000,000 for the purpose of construction of recreation fields, foot and bicycle paths, with parking including all engineering and design work, in accordance with G.L. c. 45 § 14 or any other enabling authority - and to meet said appropriation transfer funds from the Community Preservation Act Fund of \$1,000,000 with \$153,516 from the Budgeted Reserve Fund and \$846,484 from the Undesignated Fund Balance and further authorize the Selectboard G.L. c. 44, to file on behalf of the Town of Deerfield any and all applications deemed necessary under the PARC Grant or any other applications for funds in any way connected with the scope of this construction, and authorize the Selectboard to enter into any and all agreements and execute any and all instruments as may be necessary to affect said construction and acceptance of grants. The foregoing being done in conjunction with the acquisition by the Town pursuant to Article 16, of the June 1, 2020 Annual Town meeting of the property located at the Town of Deerfield Assessor’s Records, Map 151 Lot 1 including 8.5 +/- acres and then owned by Joyce H. Pervere by deed recorded in the Franklin County Registry of Deeds, Book 2635, Page 326, said purchase having been made for general recreational purposes to be under the care, custody and control of the Selectboard and by an appropriation of \$272,000 together with the Appropriation of \$1,150,000 pursuant to Article 13C of the June 1, 2020 Annual Town Meeting for the development of recreation fields, foot and bicycle paths with parking and a band shell with seating for open air events.

Motion carried, so declared the Moderator

ARTICLE 5 – Acceptance of Merrigan Way (as altered) as a Town Way

VOTED that the Town accept as a town way the altered layout of Merrigan Way, as laid out by the Select Board, as shown on the plans of land titled Town of Deerfield Signed ANR Plan, provided by Heritage Surveys, dated August 21, 2020, filed with the Town Clerk, reviewed and approved by Planning Board, and as referenced in this article.

ARTICLE 6 – Deerfield Zoning Bylaw Amendment c. 179 § 4300 Flood Plain District

VOTED that the Town replace Chapter 179, Section 4300, Flood Plain District, of the Deerfield Zoning bylaws with the following as presented in the Warrant:

4300. FLOOD PLAIN DISTRICT.

4301. Purpose. The purpose of the Flood Plain District is to promote the health, safety, and general welfare of the community by protecting life and property from the detrimental effects of floods; to ensure an adequate quality and quantity of water; to conserve the natural resources of the Town; ~~and~~ to prevent temporary and permanent contamination of the environment, to preserve the natural flood control and flood storage characteristics of the floodplain; and to prevent any alterations to the natural flow of the river.

4302. Definitions. For the purposes of this bylaw, the following definitions apply:

Encroachment - fill, construction of new structures, substantial improvement to existing structures or other development.

Floodway - the channel of a river or other watercourse plus any adjacent areas that must be kept free of encroachment in order that the 100-year flood may be carried without any increase in flood heights, as shown on the Flood Boundary and Floodway Map.

Floodplain - areas which would be flooded during the occurrence of the 100-year flood, shown as Zones A, A1-30 on the Flood Insurance Rate Maps.

Riverine Material - stone, rock, gravel, soil or other materials which comprise the river's bed or riverbank.

Substantial Improvement - improvement to a structure or building which exceeds 25% of the original footprint of such structure or building.

4303. Establishment of Districts. The Flood Plain District includes all special flood hazard areas designated as Zone A, A1-30 on the Deerfield Flood Insurance Rate Map (FIRM) and the Flood Boundary - Floodway Maps, dated July 2, 1980, on file with the Town Clerk, Planning Board, and Building Inspector. All maps are hereby made a part of this Zoning By-Law and are on file in the office of the Town Clerk.

4304. Use Regulations. The Flood Plain District is an overlay district superimposed over the underlying districts set forth in this Zoning By-Law. Within the Flood Plain District, the requirements of the underlying district continue to apply, subject to the following additional provisions:

4305. Floodway Regulations. In the floodway designated on the Flood Boundary - Floodway Map, all encroachments, including fill, new construction, substantial improvements to existing structures and other developments, are prohibited.

4306. Floodplain Regulations. All development within the Floodplain District, including structural and non-structural activities, whether permitted as a right or by Special Permit must be in compliance with the Massachusetts River Protection Act and the Massachusetts Wetlands Protection Act, (MGL Ch131 s40), and with the requirements of the Massachusetts State Building Code pertaining to construction in the Flood Plain (currently Section 744).

4307. Permitted Uses. The following uses in the Floodplain District of low flood damage potential and causing no obstruction to flood flows shall be permitted provided they do not require structures, fill, or storage of material or equipment:

- a. Agricultural uses such as farming, grazing, and horticulture, including barns or farm-related structures, and irrigation and maintenance of farmlands.
- b. Forestry uses.
- c. Outdoor recreational uses, including fishing, boating, play areas and foot, bicycle or horse paths.
- d. Conservation of water, plants, and wildlife.
- e. Wildlife management areas.
- f. Buildings lawfully existing prior to the adoption of these provisions.
- g. Municipal or civic uses, including water or wastewater treatment facilities.

4308. Prohibited Uses.

- a. No dumping or filling in the river is permitted. Maintenance of the riverbank may be done under requirements of MGL Ch 131s 40, and any other applicable laws, by-laws, and regulations, and must be done using natural riverbank best management practices. Agricultural uses may restore flooded fields to pre-storm conditions.
- b. No impoundments, dams, or other water obstructions may be located within the District.
- c. Commercial or industrial uses are prohibited in the district.
- d. Dumping of trash, garbage or other materials on or near the riverbank is prohibited.
- e. Construction of any kind on slopes of greater than 25% within the district is prohibited.
- f. No discharge of pollutants directly to the any river or water body is permitted.
- g. All other uses not specifically permitted or allowed by site plan approval within the overlay zone are prohibited.

4309. Uses by Special Permit

- a. No structure or building in the Floodplain District shall be erected, constructed, substantially improved, reconstructed, or otherwise created or moved; no earth or other materials dumped, filled, excavated, or transferred, unless a Special Permit is granted by the Planning Board.
- b. The following uses may be allowed by Special Permit in accordance with the Special Permit regulations of this Zoning By-Law, and additional restriction and criteria contained herein:
 - i. Single and two family residences.
 - ii. Residential accessory uses including garages, driveways, private roads, utility rights-of-way and on-site wastewater disposal systems.
 - iii. Enlargement or alteration of an existing structure, provided that the addition is no more than 25% larger than the footprint of the structure that existed at the time of the adoption of this bylaw.
 - iv. Moving of riverine materials to protect municipal infrastructure.
 - v. Parking or storage of vehicles, trailers or equipment within 200 feet of the riverbank.

4310. Special Permit Procedures

- a. The Planning Board shall be the Special Permit Granting Authority for the Floodplain District.
- b. The following Special Permit requirements apply in the Floodplain District:
 - i. With Zone A 1-30, where base flood elevation is not provided on the FIRM, the applicant shall obtain any existing base flood elevation data. These data will be reviewed by the Building Inspector for their reasonable utilization toward meeting the elevation or flood proofing requirements, as appropriate, of the State Building Code.
 - ii. No encroachments (including fill, new construction, substantial improvements to existing structures, or other development shall be allowed unless it is demonstrated by the applicant that the proposed development, as a result of compensating actions, will not result in any increase in flood levels during the occurrence of a 100-year flood in accordance with the Federal Emergency Management Agency's regulation for the National Flood Insurance Program.
 - iii. The proposed use shall comply in all respects to the provisions of the underlying District in which the land is located.
 - iv. The Board may specify such additional requirements and conditions as it finds necessary to protect the health, safety and welfare of the public and the occupants of the proposed use.
 - v. Within 10 days of the receipt of the application the Board shall transmit one copy of the development plan to the Conservation Commission, Board of Health and Building Inspector. Final action shall not be taken until reports have been received from the above Boards or until thirty-five (35) days have elapsed.
 - vi. On-site wastewater disposal systems shall be located as far from rivers or water bodies as is feasible.
- c. In addition to the provisions of Section 4310-a, in order to issue a Special Permit, the Planning Board must find that the proposed use is compliant with the following provisions:
 - i. In the Floodplain District, proposed uses must:
 1. Not create increased flood hazards which are detrimental to the public health, safety and welfare;
 2. Comply in all respects with the provisions of the underlying District or Districts within which the land is located;

3. Comply with all applicable State and Federal laws, including the Massachusetts Wetlands Protection Act (MGL Ch 131 s40) and the Massachusetts State Building Code, including:
 - a. All buildings or structures erected or substantially improvements erected, after the adoption of this bylaw, within a flood-hazard zone shall be elevated so that the lowest floor is located at or above the base flood elevation. All basement/ cellar floor surfaces shall be located at or above the base flood elevations.
 - b. The structural systems of all buildings or structures shall be designed, connected and anchored to resist floatation, collapse or permanent lateral movement due to structural loads and stresses from flooding equal to the base flood elevation.
4. Be situated in a portion of the site that will conserve riverfront vegetation and maximize open space retention;
5. Be integrated into the existing landscape through features such as vegetative buffers and through retention of the natural shorelines;
6. Not result in water pollution, erosion or sedimentation;
7. Minimize obstruction of scenic views from publicly accessible locations;
8. Preserve unique natural and historical features;
9. Minimize tree, vegetation and soil removal and grade changes.

4311. Nonconforming Uses

- a. Any lawful use, building, structures, premises, land or parts thereof existing at the effective date of this By-Law or amendments thereof and not in conformance with the provisions of this By-Law shall be considered to be a nonconforming use.
- b. Any existing use or structure may continue and may be maintained, repaired, and improved, but in no event made larger.
- c. Any nonconforming structure which is destroyed may be rebuilt on the same location but no larger than its overall original square footage.

Motion carried by 2/3rds, so declared the Moderator

ARTICLE 7 – Deerfield Zoning Bylaw Amendment c. 179 §§4650-4660 Medical Marijuana and Marijuana Establishments

VOTED that the Town amend Chapter 179 of the Town Code, Sections 4650 and 4660, entitled “Medical Marijuana Treatment Centers” and “Marijuana Establishments,” respectively, by deleting these existing Sections in their entirety and by adding a new Section 4660, entitled “Marijuana Establishments,” as printed in the Special Town Meeting warrant but subject to the following amendments which follow the Planning Board’s public hearing on the new Section:

- (i) By deleting from Section 4662 the definition of “Ceases to Operate,” in its entirety;
- (ii) By also deleting from Section 4662, in the definition of “Marijuana Establishment,” the phrase “except a medical marijuana treatment center”;
- (iii) By adding a new paragraph to the end of Section 4663, stating: “No Marijuana Establishment that has applied for and/or received a special permit or building permit prior to the effective date of this bylaw shall be subject to any requirement hereunder that is more stringent or restrictive than that in effect on the date of such special permit or building permit application”;
- (iv) By deleting from Section 4665(g) the term “building,” singular, and replacing it with the term “buildings,” plural;
- (v) By adding to Section 4666(a)(iii), after the phrase “Marijuana Establishment use,” the phrase “except for a Marijuana Retailer or Marijuana Independent Testing Laboratory”; and by adding a new sentence at the end of Section 4666(a)(iii), stating: “The Planning Board may waive the foregoing requirement when the public interest so requires.”
- (vi) By deleting Section 4666(a)(iv) in its entirety, and by renumbering Section 4666(a)(v) as Section 4666(a)(iv);
- (vii) By deleting from Section 4666(b)(iii) the term “8:00 p.m.,” twice, and in each instance replacing it with the term “10:00 p.m.”; and

- (viii) By deleting from Section 4666(d)(iv)(2) the phrase “medical marijuana business,” and replacing it with the phrase “Marijuana Establishment.”

A.

Section 4660. MARIJUANA ESTABLISHMENTS

4661. Purposes. It is recognized that the nature of the substance cultivated, processed, and/or sold by marijuana establishments should be located in such a way as to ensure the health, safety, and general well-being of the public as well as legally authorized adult customers seeking to legally purchase marijuana for their own use. The specific and separate regulation of “Marijuana Establishments” (hereafter also referred to as an ME) is necessary to advance these purposes and ensure that such facilities are not located within close proximity of minors and do not become concentrated in any one area within the Town of Deerfield.

Subject to the provisions of this Zoning Bylaw, Chapter 40A of the Massachusetts General Laws, Chapter 94G and Chapter 94I of the Massachusetts General Laws and 935 CMR 500.000 – 501.000 , Marijuana Establishments will be permitted to provide the opportunity for the legal cultivation, product manufacturing and retail sale of marijuana for non-medical adult marijuana use in a manner that complies with state regulations.

4662. Definitions.

The following definitions shall be applicable to this Section 4660 only.

Cannabis Cultivation: The use of land and/or buildings for planting, tending, improving, harvesting, processing and packaging, the preparation and maintenance of soil and other media and promoting the growth of cannabis by a cannabis cultivator, micro-business, research facility, craft marijuana cultivator cooperative, registered marijuana dispensary or other entity licensed by the Commission for cannabis cultivation. The cultivation and processing of medical marijuana in accordance with these regulations is considered to be a manufacturing use and is not agriculturally exempt from zoning. Note this term is not defined in 935 CMR 500.

Cannabis or Marijuana or Marihuana: All parts of any plant of the genus Cannabis, not excepted in 935 CMR 500.002: Cannabis or Marijuana or Marihuana(a) through (c) and whether growing or not; the seeds thereof; and resin extracted from any part of the plant; clones of the plant; and every compound, manufacture, salt, derivative, mixture or preparation of the plant, its seeds or resin including tetrahydrocannabinol as defined in M.G.L. c. 94G, § 1; provided that cannabis shall not include: (a) the mature stalks of the plant, fiber produced from the stalks, oil, or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture or preparation of the mature stalks, fiber, oil, or cake made from the seeds of the plant or the sterilized seed of the plant that is incapable of germination; (b) hemp; or (c) the weight of any other ingredient combined with cannabis or marijuana to prepare topical or oral administrations, food, drink or other products.

Cannabis or Marijuana Products: Cannabis or marijuana and its products unless otherwise indicated. These include products have been manufactured and contain cannabis or marijuana or an extract from cannabis or marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures.

Commission: The Massachusetts Cannabis Control Commission established by M.G.L. c. 10, § 76, or its designee. The Commission has authority to implement the state marijuana laws, which include, but are not limited to, St. 2016, c. 334 as amended by St. 2017, c. 55, M.G.L. c. 94G, and 935 CMR 500.000.

Community Host Agreement: An agreement, pursuant to General Laws, Chapter 94G, Section 3(d), between a Cannabis Establishment and a municipality setting forth additional conditions for the operation of a Cannabis Establishment, including stipulations of responsibility between the parties and a up to 3% host agreement revenue sharing. Note this term is not defined in 935 CMR 500.

Craft Marijuana Cooperative: A Marijuana Cultivator comprised of residents of the Commonwealth and organized as a limited liability company, limited liability partnership, or cooperative corporation under the laws of the Commonwealth. A cooperative is licensed to cultivate, obtain, manufacture, process, package and brand cannabis or marijuana products to transport marijuana to Marijuana Establishments, but not to consumers.

Hemp: The plant of the genus Cannabis or any part of the plant, whether growing or not, with a delta-9-tetrahydrocannabinol concentration that does not exceed 0.3% on a dry weight basis of any part of the plant of the genus Cannabis, or per volume or weight of cannabis or marijuana product, or the combined percent of delta-9-tetrahydrocannabinol and tetrahydrocannabinolic acid in any part of the plant of the genus Cannabis regardless of moisture content.

Host Community: A municipality in which a Marijuana Establishment is located or in which an applicant has proposed locating an establishment.

Marijuana Independent Testing Laboratory: A laboratory that is licensed by the Commission and is: (a) accredited to the International Organization for Standardization 17025 (ISO/IEC 17025: 2017) by a third-party accrediting body that is a signatory to the International Laboratory Accreditation Accrediting Cooperation mutual recognition arrangement or that is otherwise approved by the Commission; (b) independent financially from any Medical Marijuana Treatment Center (RMD), Marijuana Establishment or licensee for which it conducts a test; and (c) qualified to test cannabis or marijuana in compliance with 935 CMR 500.160 and M.G.L. c. 94C, § 34.

Licensee: A person or entity licensed by the Commission to operate a Marijuana Establishment under 935 CMR 500.000.

Manufacture: To compound, blend, extract, infuse or otherwise make or prepare a cannabis or marijuana product.

Marijuana: All parts of any plant of the genus Cannabis, whether growing or not, the seeds thereof and resin extracted from any plant, and every compound, manufacture, salt, derivative, mixture or preparation of the plant, its seeds or resin including tetrahydrocannabinol as defined in G.L. c. 94C sec. 1, subject to those exemptions stated in G.L. c. 94C sec. 1, and expressly including marijuana products except where the context clearly indicates otherwise.

Marijuana Cultivator: An entity licensed to cultivate, process and package marijuana, and to transfer marijuana to other Marijuana Establishments, but not to consumers. A Craft Marijuana Cooperative is a type of Marijuana Cultivator.

Marijuana Establishment: A Marijuana Cultivator, Craft Marijuana Cooperative, Marijuana Product Manufacturer, Marijuana Retailer, Marijuana Independent Testing Laboratory, Marijuana Research Facility, Marijuana Transporter, Medical Marijuana Treatment Center or any other type of licensed marijuana-related business.

Marijuana Microbusiness: A co-located Marijuana Establishment that can be either a Tier 1 Marijuana Cultivator or Product Manufacturer or both, in compliance with the operating procedures for each license. A Microbusiness that is a Marijuana Product Manufacturer may purchase no more than 2,000 pounds of marijuana per year from other Marijuana Establishments.

Marijuana Process or Processing: To harvest, dry, cure, trim and separate parts of the cannabis or marijuana plant by manual or mechanical means, except it shall not include manufacture as defined in 935 CMR 500.002.

Marijuana Product Manufacturer: An entity licensed to obtain, manufacture, process and package cannabis or marijuana products and to transfer these products to other Marijuana Establishments, but not to consumers.

Marijuana Research Facility: An entity licensed to engage in research projects by the Commission.

Marijuana Retailer: An entity licensed to purchase and transport cannabis or marijuana product from Marijuana Establishments and to sell or otherwise transfer this product to Marijuana Establishments and to consumers. Retailers are prohibited from delivering cannabis or marijuana products to consumers; and from offering cannabis or marijuana products for the purposes of onsite social consumption on the premises of a Marijuana Establishment.

Marijuana Social Consumption Operation: An entity that purchases or otherwise acquires Marijuana from licensed Marijuana Establishments and sells single servings of Marijuana to consumers for consumption or use on the premises.

Marijuana Transporter: An entity, not otherwise licensed by the Commission, that is licensed to purchase, obtain, and possess cannabis or marijuana product solely for the purpose of transporting, temporary storage, sale and distribution to Marijuana Establishments, but not to consumers. Marijuana Transporters may be an Existing Licensee Transporter or Third-Party Transporter.

Medical Marijuana Treatment Center, also known as a Registered Marijuana Dispensary (RMD): A not-for-profit entity registered under 105 CMR 725.100: Registration of Registered Marijuana Dispensaries, that acquires, cultivates, possesses, processes (including development of related products such as edible cannabis or marijuana products, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing cannabis or marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers for medical use. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of cannabis or marijuana for medical use.

Propagation: The reproduction of cannabis or marijuana plants by seeds, cuttings, or grafting.

Provisional Marijuana Establishment License: A certificate issued by the Commission confirming that a Marijuana Establishment has completed the application process.

RMD Applicant: A previously Registered Marijuana Dispensary with a final or provisional certificate of registration in good standing with the DPH.

4663. Applicability. Nothing in this section shall be construed to supersede state laws governing the sale and distribution of marijuana. This section shall not be construed to prevent the conversion of a medical marijuana treatment center licensed or registered no later than July 1, 2017 engaged in the cultivation, manufacture or sale of marijuana or marijuana products to a Marijuana Establishment, provided, however, any such medical marijuana treatment center obtains a special permit pursuant to this Section for any such conversion to a Marijuana Establishment.

This bylaw does not apply to the cultivation of industrial hemp as is regulated by the Massachusetts Department of Agricultural Resources pursuant to General Laws, Chapter 128, Sections 116-123.

No Marijuana Establishment that has applied for and/or received a special permit or building permit prior to the effective date of this bylaw shall be subject to any requirement hereunder that is more stringent or restrictive than that in effect on the date of such special permit or building permit application.

4664. Social Consumption. All Marijuana Social Consumption Operations are expressly prohibited anywhere within the Town of Deerfield; provided, however, that said prohibition shall apply only insofar as the same does not conflict with Massachusetts law, or has not been preempted thereby.

4665. Uses Permitted and Regulated

a. Land and buildings in Deerfield may be used hereunder only in accordance with Section 2200, Table of Use Regulations, and as otherwise provided herein.

- b. The Planning Board shall be the Special Permit Granting Authority under this section 4600.
- c. There shall be three (3) Marijuana Overlay districts, MO-1, MO-2 and MO-3. All Marijuana uses shall be prohibited elsewhere in the Town, except as noted in 4665 (g) below.
- d. All uses requiring a Special Permit under this section shall also require concurrent Site Plan Review, and shall comply with the special permit and site plan review requirements, procedures and criteria in Sections 5300 and 5400 of this Bylaw.
- e. All Marijuana operations shall comply with the dimensional requirements of Section 2300 for the applicable district.
- f. For all Special Permits, in addition to those criteria set forth in section 5300, the Planning Board may impose such restrictions on the time, place and manner of Marijuana operations as may be necessary to protect the public interest and/or to satisfy the purpose and intent of this Bylaw. In addition, the Planning Board may consider factors including but not limited to, odor control, security, hours of operation and consistency with nearby and abutting land uses, and may reasonably condition any Special Permit approval accordingly.
- g. The Planning Board may approve a Special Permit allowing co-location of a Marijuana Product Manufacturer at a location approved by Special Permit for a Marijuana Cultivator prior to the adoption of this amendment outside of the MO-1, MO-2 or MO-3 Districts; provided, however, that all other relevant requirements of this bylaw shall be satisfied (i) except for the restriction on location contained in Section 4666.a.iii, which shall not apply, and (ii) so long as product manufacturing at said location does not exceed the approved footprint of the building as of the date of adoption of this amendment.

4666. Additional Requirements/Conditions. The following additional requirements and conditions shall also apply to all Marijuana Establishments:

a. Location:

The following are additional location requirements:

- i. Marijuana establishments are encouraged to utilize existing vacant buildings where possible.
- ii. No marijuana establishment shall be located on a parcel which is within five hundred (500) feet (to be measured in a straight line from the nearest point of the property line in question to the nearest point of the property line where the Marijuana Establishment is or will be located) of a parcel occupied by a preexisting public or private school or licensed daycare center (existing at the time the applicant’s license application was received by the Cannabis Control Commission).
- iii. No Building utilized for any Marijuana Establishment use, except for a Marijuana Retailer or Marijuana Independent Testing Laboratory, shall be located within five hundred (500) feet) of a Building occupied by a residential use (including commercial residential uses such as hotels, motels, lodging houses, etc.). The distance is to be measured in a straight line from the nearest point of the residential Building in question to the nearest point of the Building where the Marijuana Establishment is or will be located. The Planning Board may waive the foregoing requirement when the public interest so requires.
- iv. No Marijuana Establishment is permitted to utilize or provide a drive-through service.

b. Use, Security and Hours of Operation:

- i. Any type of Marijuana Establishment may only be involved in the uses permitted by its definition and may not include other businesses or services.

- ii. No Marijuana shall be smoked, eaten or otherwise consumed or ingested within, or on, the premises.
- iii. The hours of operation shall be set by the Planning Board, but in no event shall a Marijuana Retail Establishment be open to the public between the hours of 10:00 p.m. and 8:00 a.m. No sale or other distribution of Marijuana shall occur upon the premises, or via delivery from the premises, between the hours of 10:00 p.m. and 8:00 a.m.
- iv. Marijuana Establishments shall provide appropriate security measures, shall establish a protocol therefor and shall provide to the Deerfield Police Department and, subsequently, to the Planning Board, a copy of its emergency management plan and contact information for a facility representative available 24 hours a day.

c. Licensing:

- i. No Marijuana Establishment may commence operation or apply for a building permit prior to its receipt of all required permits and approvals including, but not limited, to its Final License from the Cannabis Control Commission.
- ii. The number of Marijuana Retail Establishments permitted to be located within the Town of Deerfield shall not exceed 20% of the number of licenses issued within the town for the retail sale of alcoholic beverages not to be drunk on the premises where sold under chapter 138 of the General Laws. For the purposes of determining this number, any fraction shall be rounded up to the next highest whole number.

d. Physical Requirements:

- i. All aspects of the any Marijuana Establishment, except for the transportation of product or materials, relative to the acquisition, cultivation, possession, processing, sales, distribution, dispensing, or administration of marijuana, products containing marijuana, related supplies, or educational materials must take place at a fixed location within a fully enclosed building (including greenhouses) and shall not be visible from the exterior of the business. They may not be permitted to be located in a trailer, storage freight container, motor vehicle or other similar type potentially movable enclosure.
- ii. No outside storage is permitted.
- iii. No Marijuana Retailer shall have a gross floor area open to the public in excess of 2,500 square feet.
- iv. Ventilation – all marijuana establishments shall be ventilated in such a manner that no:
 - 1. Pesticides, insecticides or other chemicals or products used in the cultivation or processing are dispersed into the outside atmosphere, and
 - 2. No odor from marijuana or its processing can be detected by a person with an unimpaired and otherwise normal sense of smell at the exterior of the Marijuana Establishment or at any adjoining use or property.
- v. No Marijuana Establishment shall be operated so as to cause a nuisance to the community by noise, odor, dust, glare, fumes, vibration, heat, glare or other conditions. Marijuana Establishments shall address noise control, shall incorporate odor reduction measures and shall otherwise undertake appropriate action(s) to avoid any nuisance or impairment of the public comfort and convenience from facility operation(s).
- vi. Signage shall be displayed on the exterior of the Marijuana Establishment’s entrance in plain sight of the public stating that “Access to this facility is limited to individuals 21 years or older.” in text two inches in height. All other signage must comply with all other applicable signage regulations in the Zoning Bylaw and 935 CMR 500.

vii. Cannabis plants, products, and paraphernalia shall not be visible from outside the building in which the cannabis establishment is located and shall comply with the requirements of 935 CMR 500. Any artificial screening device erected to eliminate the view from the public way shall also be subject to a vegetative screen and the Board shall consider the surrounding landscape and viewshed to determine if an artificial screen would be out of character with the neighborhood.

e. Reporting Requirements.

i. Prior to the commencement of the operation or services provided by a Marijuana Establishment, it shall provide the Police Department, Fire Department, Building Commissioner and the Planning Board with the names, phone numbers and email addresses of all management staff and keyholders, including a minimum of two (2) operators or managers of the facility identified as contact persons to whom one can provide notice if there are operating problems associated with the establishment. All such contact information shall be updated as needed to keep it current and accurate.

ii. The local Building Commissioner, Board of Health, Police Department, Fire Department and Planning Board shall be notified in writing by the Marijuana Establishment facility owner/operator/ manager:

1. A minimum of 30 days prior to any change in ownership or management of that establishment.
2. A minimum of 12 hours following a violation or potential violation of any law or any criminal or potential criminal activities or attempts of violation of any law at the establishment.

iii. Permitted Marijuana Establishments shall file an annual written report to, and ***the owner shall*** appear before, the Planning Board no later than January 31st of each calendar year, providing a copy of all current applicable state licenses for the facility and/or its owners and demonstrate continued compliance with the conditions of the Special Permit.

iv. The owner or manager of a Marijuana Establishment is required to respond by phone or email within twenty-four hours of contact by a Town official concerning their Marijuana Establishment at the phone number or email address provided to the Town as the contact for the business.

f. Issuance, Transfer or Discontinuance of Use

i. Any permits issued hereunder shall be issued to the Marijuana Establishment owner.

ii. Any permits issued hereunder shall be issued for a specific type of Marijuana Establishment on a specific site/parcel.

iii. Any permits issued hereunder shall be non-transferable to either another Marijuana Establishment owner or another site/parcel.

iv. Any permits issued hereunder shall have a term limited to the duration of the applicant's ownership/control of the premises as a Marijuana Establishment, and shall lapse/expire if:

1. The Marijuana Establishment ceases operation (not providing the operation or services for which it is permitted) for 365 days, and/or;
2. The Marijuana Establishment's registration/license by the Cannabis Control Commission expires or is terminated;
3. Substantial use has not commenced within one year of the Special Permit issuance, except for good cause.

4. Any transfer or change of ownership of a Marijuana Establishment shall be treated as an amendment to any permit, including a Site Plan Approval, issued hereunder and shall require a public hearing before the Planning Board.

v. The Marijuana Establishment shall notify the Zoning Enforcement Officer and Planning Board in writing within 48 hours of such lapse, cessation, discontinuance or expiration or revocation.

vi. A Marijuana Cultivation or Product Manufacturing Establishment shall be required to remove all material, plants equipment and other paraphernalia prior to surrendering its state registration/license or ceasing its operation.

4667. Application Requirements. Applications for Special Permits and Site Plan Approvals for Marijuana Establishments will be processed in the order that they are filed with the Town.

In addition to the standard application requirements for Special Permits and Site Plan Approvals, such applications for a Marijuana Establishment shall include the following:

- a. The name and address of each owner and operator of the Marijuana Establishment facility/operation.
- b. A copy of an approved Host Agreement.
- c. A copy of its Provisional License from the Cannabis Control Commission pursuant to 935 CMR 500.
- d. If it's in conjunction with an approved RMD, a copy of its registration as an RMD from the Massachusetts Department of Public Health in accordance with 105 CMR 725.000 or from the Cannabis Control Commission in accordance with 935 CMR 500.
- e. Proof of Liability Insurance Coverage or Maintenance of Escrow as required in 935 CMR 500.
- f. Evidence that the Applicant has site control and right to use the site for a Marijuana Establishment facility in the form of a deed or valid purchase and sales agreement or, in the case of a lease a notarized statement from the property owner and a copy of the lease agreement.
- g. A notarized statement signed by the Marijuana Establishment organization's Chief Executive Officer and corporate attorney disclosing all of its designated representatives, including officers, directors, shareholders, partners, members, managers, or other similarly-situated individuals and entities and their addresses. If any of the above are entities rather than persons, the Applicant must disclose the identity of all such responsible individual persons.
- h. In addition to what is normally required in a Site Plan, details showing all exterior proposed security measures for the marijuana establishment including lighting, fencing, gates and alarms, etc. ensuring the safety of employees and patrons and to protect the premises from theft or other criminal activity.
- i. A detailed floor plan identifying the areas available and functional uses (including square footage).
- j. All signage being proposed for the facility.
- k. A pedestrian/vehicular traffic impact study to establish the Marijuana Establishment's impacts at peak demand times, including a line queue plan to ensure that the movement of pedestrian and/or vehicular traffic, including but not limited to, along the public right of ways will not be unreasonably obstructed.

l. An odor control plan detailing the specific odor-emitting activities or processes to be conducted on-site, the source of those odors, the locations from which they are emitted from the facility, the frequency of such odor-emitting activities, the duration of such odor-emitting activities, and the administrative of odor control including maintenance of such controls.

m. A Management Plan including a description of all activities to occur on site, including all provisions for the delivery of Marijuana and related products to Marijuana Establishment or off-site direct delivery.

n. Individual written plans which, at a minimum comply with the requirements of 935 CMR 500, relative to the Marijuana Establishments:

i. Operating procedures

ii. Marketing and advertising

iii. Waste disposal

iv. Transportation and delivery of marijuana or marijuana products

v. Energy efficiency and conservation

vi. Security and alarms

vii. Decommissioning of the Marijuana Establishment including a cost estimate taking into consideration the community's cost to undertake the decommissioning of the site.

4668. Findings. In addition to the standard Findings for a Special Permit the Planning Board must also find all the following:

- a. The Marijuana Establishment is consistent with and does not derogate from the purposes and intent of this Section and the Zoning Ordinance/Bylaw.
- b. That the Marijuana Establishment facility is designed to minimize any adverse visual or economic impacts on abutters and other parties in interest;
- c. That the Marijuana Establishment facility demonstrates that it meets or exceeds all the permitting requirements of all applicable agencies within the Commonwealth of Massachusetts and will be in compliance with all applicable state laws and regulations;
- d. That the applicant has satisfied all of the conditions and requirements of this Section and other applicable Sections of this Bylaw;
- e. That the Marijuana Establishment facility provides adequate security measures to ensure that no individual participant will pose a direct threat to the health or safety of other individuals, and that the storage and/or location of cultivation is adequately secured on-site or via delivery.
- f. That the Marijuana Establishment facility adequately addresses issues of traffic demand, circulation flow, parking and queuing, particularly at peak periods at the facility, and its impact on neighboring uses.

and

B.

Section 2230. Use Regulations Schedule shall be amended as follows:

The existing uses of Marijuana Cultivator, Marijuana Retailer and Marijuana Product Manufacturer shall be deleted and replaced with the following uses and new districts:

Amendments to Use Regulations Schedule

	RA	CVRD	C-I	C-II	I	PI	EPD	<i>MO-1</i>	<i>MO-2</i>	<i>MO-3</i>
Marijuana Cultivator	N	N	N	N	N	N	N	<i>N</i>	<i>SP¹⁰</i>	<i>SP¹⁰</i>
Marijuana Product Manufacturer	N	N	N	N	N	N	N	<i>N</i>	<i>SP¹⁰</i>	<i>SP¹⁰</i>
Marijuana Retailer	N	N	N	N	N	N	N	<i>SP¹⁰</i>	<i>SP¹⁰</i>	<i>N</i>
Marijuana Independent Testing Laboratory	N	N	N	N	N	N	N	<i>Y¹¹</i>	<i>Y¹¹</i>	<i>Y¹¹</i>
Marijuana Microbusiness	N	N	N	N	N	N	N	<i>N</i>	<i>SP¹⁰</i>	<i>SP¹⁰</i>
Marijuana Research Facility	N	N	N	N	N	N	N	<i>N</i>	<i>SP¹⁰</i>	<i>SP¹⁰</i>
Marijuana Transporter	N	N	N	N	N	N	N	<i>N</i>	<i>SP¹⁰</i>	<i>SP¹⁰</i>
Marijuana Social Consumption Operation	<i>N</i>	<i>N</i>	<i>N</i>							
Medical Marijuana Treatment Center	<i>N</i>	<i>SP¹⁰</i>	<i>SP¹⁰</i>							

Footnotes:

¹⁰ Authorized by Special Permit with Site Plan Approval from the Planning Board.

¹¹ Authorized with Site Plan Approval from the Planning Board.

MO= Marijuana Overlay District

and

C. That the Town shall amend the ZONING MAP by deleting the current Marijuana Overlay District Boundaries and in place thereof adopt the following Map changes:

The official Deerfield Zoning map shall be amended by creating three (3) new Marijuana Overlay districts, MO-1, MO-2, and MO-3 having boundaries that follow existing zoning district boundaries as follows:

MO-1:

- Industrial (south district)
- C-II (south and central districts)
 - C-I (town Center)

MO-2:

- PI
- Industrial

MO-3

- C-II (north district)

Motion carried by 2/3rds, so declared the Moderator

Voted to dissolve at 6:34 p.m.

A true copy

Attest:

Barbara J. Hancock, Town Clerk



TOWN COLLECTOR

The first half fiscal year 2020 taxes were issued on December 4 and were due thirty days later, on January 11. The second half installment was due May 1.

In spite of the global pandemic, the FY20 tax collection rate remained high. The Town Offices were closed to the public in March, by vote of the Selectboard, and remained closed through the rest of the calendar year 2020. Payment methods shifted to online, mail, and by the drop-box that was installed in the foyer at the Town Offices. Some collection due dates were delayed in light of the COVID-19 pandemic, namely demand bills and tax takings, pushing some collections into July. Tax takings normally done in June were delayed until August, creating slightly higher outstanding real estate balances at fiscal year end and lower tax title balances. All and all, a very similar collection picture compared to last year.

Sewer receipts were close to expected, similar to last year, as a result of increases to the sewer rates and fees. The Sewer Commissioners started to implement the increases to better meet sewer rate standards and adequate enough to address the upcoming work needed at both sewer treatment plants. The Town was awarded a USDA Grant and Loan to complete the first phase of the reconstruction of the So Deerfield Waste Water Treatment Plant. The project will run through a design phase before the project goes out to bid.

The following report of receipts for the fiscal year 2020 is for informational purposes:

Real Estate	\$10,599,767
Community Preservation Act	228,288
Personal Property	600,498
Motor Vehicle Excise	850,194
Sewer	958,147
Income & Expense Liens	11,300
Tax Title	57,901
Interest & Fees	59,746
Farm Animal (tax ended in FY19)	0
Transfer Station Stickers	27,701
<u>Transfer Station Bags</u>	<u>61,268</u>
	\$13,454,810*

*See Town Clerk for dog and recording fee receipts

TOWN TREASURER

Fiscal Year July 1, 2019 - June 30, 2020			
Receipts per month	Month	Expenses per month	Interest Received
772,261	July	-3,254,213	10,316
919,093	August	-1,280,372	12,485
726,927	September	-2,339,413	8,379
	<i>Atm transfers to trust</i>	-38,067	
1,606,395	October	-2,405,514	5,392
358,780	<i>Loan Proceeds</i>		
818,751	November	-1,261,988	5,503
4,657,600	December	-2,791,187	11,211
4,314,818	January	-1,782,854	23,987
1,349,422	February	-1,331,452	10,943
1,144,984	March	-2,771,995	8,708
4,819,073	April	-2,836,888	3,128
785,266	<i>April Loan Proceeds</i>		
2,673,136	May	-1,762,304	6,816
1,297,936	June	-1,614,340	12,067
198,559	<i>ATM Transfers</i>	-150,000	
1,752,000	<i>Loan Proceeds</i>		
28,195,001	FY20 Totals	-25,620,587	118,935
Beginning Balance 7/01/2019		9,761,007	
Receipts Fiscal Year		25,100,396	
Expenditures Fiscal Year - General		-25,432,520	
From Trusts to General Funds		198,559	
From General Fund to Trust Funds		-188,067	
Trust Funds		377,450	
Stabilization Trust Funds		1,959,043	
Loan Proceeds		2,896,046	
Petty Cash		120	
Interest Earned *(included in receipts)		118,935	*
Balance General and Trust Funds - 6/30/2020		14,790,969	
Allocation of General Funds by Bank Accounts			
Fiscal Year Ending June 30, 2020			
Belmont Savings		100,467	
People's Bank		1,458,118	
Century		1,865,978	
Eastern		186,932	
Greenfield Co-Operative Bank		3,128,841	
Greenfield Savings Bank		124,781	
Unibank		1,960,989	
Easthampton Savings/Berkshire Bank		95,511	
Bartholomew General Fund		274,119	
Total General Funds		9,195,736	

STABILIZATION		General	Capital (ATM 2017)
Balance July 1, 2019		1,507,303	454,172
Interest FY 2019		36,094	8,369
Appropriations FY 2020			150,000
Expenditures FY 2020		-196,895	
Balance June 30, 2020		1,346,502	612,541
TRUST FUNDS			
CPA		3,070,718	
MUNICIPAL BUILDINGS		51,383	
BILLINGS TRUST FUND		3,019	
FOREST		18,636	
BROOKSIDE CEMETERY		32,093	
PINE NOOK CEMETERY		58,256	
LAND PRESERVATION FUND		1,015	
MAP TOPP PETUTUAL CARE		13,637	
VETERANS SERVICE		2,144	
INSURANCE INDEMNITY FUND		32	
DICKINSON LIBRARY TRUST FUND		111,916	
OPEB		85,319	
BALANCE JUNE 30, 2020		3,448,168	
Town Meeting authorization to transfer funds:			
	from Gen'l Stab	-196,895.00	01/29/2020 STM
	from Dickinson Trust	-1,712.00	6/1/2020 ATM
	to Reserve Fund	100,000.00	6/1/2020 ATM
	to OPEB Fund	40,272.00	6/1/2020 ATM
	to Cap'l Stabilization	250,000.00	10/22/2020 STM

PUBLIC SAFETY

DEERFIELD POLICE DEPARTMENT

Mission Statement

"We, the members of the Deerfield Police Department, are committed to excellence in law enforcement and are dedicated to the people, traditions and diversity of Deerfield. In order to protect life and property, prevent crime and reduce the fear of crime, we will provide service with understanding, response with compassion, performance with integrity and law enforcement with vision."

I am pleased to present to you the 2020 Deerfield Police Department Annual Report. The officers, supervisors, and staff continue to deliver a superior product to the residents of Deerfield.

STAFFING

The Deerfield Police Department is comprised of the Chief of Police, three full-time police Sergeants, five (5) additional full-time and fifteen (15) part-time officers. Officers are organized into three shifts of two officers per shift who are accessible to the public 24 hours a day, 7 days a week and 365 days a year. On each shift, there is an officer assigned to Old Deerfield area (District 2), and one officer assigned to South Deerfield (District 1). This ensures that residents all across town get equal response and patrol time.

The Police Department also employs a full time administrator who is responsible for handling day-to-day administrative functions including: public information requests, payroll, bills, detail billing, emergency scheduling, equipment acquisition, fleet maintenance scheduling, and answering both the lobby and telephones, as well as other duties.

Sergeant Brian Ravish continues to expand the School Resource Officer (SRO) position, now teaching many different classes with faculty at Frontier Regional High School. Brian also continues to teach the RAD (Rape Aggression Defense) class. Not only does Brian teach all aspects of use of force for our agency, he teaches many surrounding departments. Brian has been certified by the National Association of School Resource Officers in both the Basic and Advanced SRO.

During January, one new part-time police officer was appointed; Gregory Moretti. We continue to be a reputable training ground for part-time personnel who are then taken as full-time candidates by other agencies. This exceptional reputation leaves us with constant movement on the lower half of the part-time roster. On a normal year, there are three to four part-time appointments due to these movements.

EQUIPMENT

The police department continues to replace one cruiser annually. This is due to the mileage driven, idle time, and wear and tear on a vehicle. With two personnel on duty twenty-four hours a day, our annual mileage is around 140,000 miles.

In 2016, the police department entered into a two-year lease agreement for a 2017 Harley Davidson motorcycle. In 2019, Annual Town Meeting allocated funding to purchase the motorcycle. A special thank you to Eaglebrook School as they have gifted the Town the full amount to purchase the motorcycle, \$13,000, in calendar year 2020. We highly value our relationship with Eaglebrook and the community as a whole.

The regional computer system comprised of over twenty police departments in Franklin County is working extremely well. The 450 MHz emergency communication system was originally built and expanded upon in 2004-2008. The system is outdated and parts are no longer in production. This

leaves the repair personnel searching for parts on eBay and several other websites. As the appointed member of the oversight committee on behalf of the Franklin County Chiefs of Police Association, I continue to represent all police departments' interests countywide. The current plan is to migrate to a State 800 MHz platform that was originally designed in the early 1990's for the State Police. Western Mass. was additionally built out in 2011 to be digitally P25 compliant. Therefore, the system reflects very reasonable coverage within the county. I am happy to update that this project is moving along extremely well, with a grant being released in November of 2020 for all subscriber units. Current subscriber count to replace between fire, police, and EMS is 1,303. This grant was for more than three million dollars. I anticipate the radios rolling out in March thru July of 2021.

This project in partnership with the State will save Franklin County communities in excess of ten million dollars.

CALLS FOR SERVICE

The Department is very active in responding to calls for service. Calls for service within this area are defined as requiring a police action; this does not include mere directions or questions. Officers respond to all fire and ambulance calls. Officers assist at these scenes with traffic control, rendering medical aid, and if needed are authorized to drive the ambulance to a medical facility. The total number of assigned calls for service for the 2020 calendar year was 14,284. This is an average of 39 calls for service on the average day.

There were 144 arrests, 209 active investigations, 1,960 motor vehicle stops, 197 motor vehicle citations issued, 68 parking tickets, and 320 medical emergencies in 2020.

Our Officers patrol all areas of the Town of Deerfield, watching for any unusual activity, while keeping all residents and visitors' safety in mind, making notifications to the utility companies as well as reporting any road hazards to the appropriate highway agency. We continue to have an open communication with business owners and perform business checks daily. Officers continue to perform vacant house checks and provide target traffic enforcement in problem areas.

Officers on road patrol perform law enforcement patrol activities including, but not limited to, arresting violators of the law, checking on property and persons, conducting security checks of buildings and dwellings, investigating traffic crashes, and enforcing traffic offenses, including Operating Under the Influence (OUI) investigations. Aside from road patrol, these officers also assist with criminal investigations, including searching for missing persons, runaways, and wanted persons. All of this activity is documented in reports, logs and calls for service as officers are responsible to present testimony and evidence in court.

The Police Department daily logs have been placed online. They are accessible through the Department's website, on the bottom right hand corner, under "Weekly Logs". This allows the residents to view the day-to-day activities, as well as research events that may have transpired in your area.

MAJOR EVENTS

Coronavirus disease 2019 (COVID-19) is a contagious disease caused by severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2). The first case was identified in Wuhan, China, in December 2019. It has since spread worldwide in Calendar year 2020, leading to an ongoing international pandemic.

Symptoms of COVID-19 are variable, but often include fever, cough, fatigue, breathing difficulties, and loss of smell and taste. Symptoms begin one to fourteen days after exposure to the virus. Most people (81%) develop mild to moderate symptoms (up to mild pneumonia), while 14% develop severe symptoms (dyspnea, hypoxia, or more than 50% lung involvement on imaging) and 5% of patients suffer

critical symptoms (respiratory failure, shock, or multiorgan dysfunction). At least a third of the people who are infected with the virus remain asymptomatic and do not develop noticeable symptoms at any point in time, but can spread the disease. Some patients continue to experience a range of effects—known as long COVID—for months after recovery and damage to organs has been observed. Multi-year studies are underway to further investigate the long-term effects of the disease. (Wikipedia)

In April, May and June there was near a total shut down of society in an attempt to contain the outbreak. Only critical personnel were required to report to work; medical field, fire, police, ems, etc. During these months, full-time personnel were switched to twelve-hour shifts, four days on, four days off, limiting the part-time personnel to near zero coverage. The goal was to reduce the risk of anyone interacting with the police department and to create a backup force in the extreme event of an infection.

In December, the Federal Drug Administration gave emergency approval to two vaccine manufacturing companies; Pfizer and Moderna. Both have provided data sets indicating a ninety-five (95) efficacy rate of their vaccine. Both companies require an initial shot and then a booster shot after approximately four weeks.

SOCIAL JUSTICE MOVEMENT

The Deerfield Police Department is committed to equality for all individuals we serve. We stand against racism, discrimination, and inequality in our community. We continue to work towards long term systematic solutions to inequality. We believe every person should feel safe, valued, and secure in his or her daily lives. The Deerfield Police Department embraces the “Reaffirming and Restructuring the Governor’s Task Force on Hate Crimes” as signed into executive order on November 6, 2017, and immediately adopted the four recommendations put forth by the Task Force.

We also value the rights of victims in the community, and honor the “Victim Bill of Rights” as drafted by the Massachusetts Office for Victim Assistance. We use careful consideration when balancing the public’s right to know and the privacy rights of a victim. We will not re-victimize crime victims by sharing their personal information or details that could lead to identification. We adopt the same philosophy when posting public information during on-going investigations. We strive to maintain balance of the integrity of an investigation and finding and sharing verified facts with the public.

We strive to be innovative with the future of policing that the social justice movement in the nation has called for. We are working on collaborative responses with social service networks to better serve persons who are experiencing a mental health crisis, or those who have an opioid addiction disorder. We invite and welcome all members of the community to meet us and get to know who is serving and protecting the diverse Town of Deerfield.

TRAINING

December 31, 2020, Governor Charles Baker signed the Criminal Justice Reform Act into law.

There are several major changes coming in calendar year 2021; elimination of the part-time police academy, one training standard for all police officers – thereby eliminating the vast majority of part-time personnel in the State, modification of Use of Force Standards, creation of eighteen (18) Commissions and Task Forces to report their findings back, all police departments will be required to be certified (eight minimum criteria listed in the law, however Massachusetts Police Accreditation Commission – Certification is 159 criteria), all police officers will be required to be certified and recertified every three years, additional training for School Resource Officers, creation of a POST Commission (Police Officer Standards and Training), and the creation of the Division of Standards which is the investigatory arm of POST.

A lot of forward thinking proactive steps, however a large financial impact on the vast majority of communities under ten thousand, and more especially Deerfield’s size and smaller. Many of the small town police departments (population 500-3,000) will cease to exist.

GRANTS

Grants continue to be scarce in law enforcement with the vast majority going to large cities with exceptionally high crime data statistics. Sergeant Harry Ruddock applied for and we received a \$12,000 traffic safety grant. Five thousand is dedicated to enforcement patrols where personnel are assigned to high impact areas to address traffic safety. The second part of the grant is \$6,000 for equipment. I am pleased that we have received this grant two years in a row thanks to Sergeant Ruddock.

SCHOOL SAFETY

We are in constant partnership to make sure the schools are as safe as possible. As most are aware this is challenging since Deerfield has five schools; Deerfield Elementary, Frontier Regional High School, Bement, Eaglebrook, and Deerfield Academy. In total, there are over 2,500 students in Deerfield. This does not include school staff. The schools, including students and staff, bring in a daily influx of over 4,000 people.

As part of school safety, we have an active partnership and leadership role in the four-town safety committee, which is comprised of EMS, Police, Fire, and School Officials from all Union 38 schools and towns. This includes quarterly meetings, active shooter training, lockdown drills, shelter in place drills, and annual reviews of school safety documents and plans.

FOCUSED AREAS

Completing the radio migration to the digital 800MHz CoMIRS State system.

On January 1, 2018, I started as the President of the Franklin County Chiefs of Police Association. I was re-elected in December of 2019 for calendar year 2020. I am also the Franklin County appointed representative to the Massachusetts Chiefs of Police Executive Board (since 2014). In addition, I serve as the police representative to the Western Mass. Homeland Security Council, which is a Governor's appointment (since 2015). I was also appointed this year as the State Wide Law Enforcement Liaison on the State Child Fatality Review Team. There are eleven regional teams across the State that report their findings to the State Team.

As always, the Deerfield Police Department is dedicated to serving the community, residents and visitors of the Town of Deerfield. As the days, months, and years continue to pass, please do not ever hesitate to contact us if you have a question or concern.

Sincerely,

John P. Paciorek, Jr.
Chief of Police
Asst. Emergency Management Director

“PROTECTING AND SERVING OUR COMMUNITY”

The Law Enforcement Oath of Honor

On my honor, I will never betray my badge, my integrity, my character, or the public trust.

I will always have the courage to hold myself and others accountable for our actions.

I will always uphold the Constitution, my community and the agency I serve.

SOUTH COUNTY EMERGENCY MEDICAL SERVICES

South County EMS (SoCEMS) is the premier regional EMS service in the state. As a municipal “third-service” that provides only medical-related services, our budget, infrastructure, training focus, and culture is 100% devoted to providing the best emergency medical care possible. In 2020, our department was able to quickly pivot to providing EMS care within the COVID-19 environment and did so without any loss of operational tempo. As we enter 2021, South County EMS continues to be a leader in public health and safety not just locally but within the state and region as well.

LOCAL EMS RESPONSES AND COMMUNITY OUTREACH

Our agency provides Paramedic level response to Deerfield, Sunderland, and Whately by staffing one transporting ALS ambulance 24/7 by combining full and per diem staff, and by staffing additional per diem responders during the day to meet anticipated demands. Last year SoCEMS responded to 940 calls for people experiencing medical emergencies in our primary coverage area and an additional 59 to neighboring communities. Of the patients we treated, 79% required and received Advanced Life Support (ALS) interventions from our team of providers. In addition to these medical emergencies, SoCEMS also responded to over 60 calls including Fire, Search and Rescue, HAZMAT, and Law Enforcement issues, where we provided both medical support and subject matter expertise. Our full time and per diem staff represent some of the highest and most diversely trained emergency responders in the state.

We also pride ourselves in providing services to our communities that are not just related to emergency response. South County EMS continues to participate in community outreach and education initiatives in all three member towns. As we have done in previous years, department personnel have presented to all age groups at every Union 38 school in our coverage area to promote health and safety and educate on the EMS career paths. South County EMS has educated community members free of charge, including employees of local businesses and public agencies in “Stop-the-Bleed” training as well as CPR and AED usage to increase survivability in our community during life threatening emergencies.

COVID-19 AND SOUTH COUNTY EMS

The global pandemic has impacted everyone, and with EMS being the discipline tasked with providing emergency medical care with limited resources, we are no exception. Early in 2020, we saw a sharp decrease in 911 calls as people were hesitant to go to hospitals in fear of contracting COVID-19, but our call volume rapidly returned to normal with the added concerns of COVID attached to every call. Without the benefit of infection control teams or onsite rapid testing that is enjoyed by healthcare facilities, our providers must treat all our patients as potential COVID cases. We’ve not only treated patients known to be COVID positive at the time of dispatch, but also car accident victims who later tested positive for COVID at the time. Practically speaking this means there is no distinction between the most benign medical emergencies and the most hazardous. What has always been a challenging and physically demanding job has only become more so through the need for high-level personal protective equipment (PPE) and in-between deep cleaning of equipment and the ambulance. That is, when PPE and cleaning supplies were even available.

As COVID-facing healthcare workers, all of South County EMS staff have been vaccinated against the virus and continue to test regularly and screen before every shift. Thanks to our precautions and the professionalism of our team, the department experienced zero COVID-19 related exposures or infections requiring the isolation or quarantining of staff. This not only means that our providers were protected from the hazards they faced, but it meant that the department was able to remain in full service to safely respond and treat our community members who needed us.

Looking forward, SoCEMS continues to participate in local and regional vaccination clinics, providing support and EMS protection for both the public and the volunteers staffing the clinics.

INCREASED CAPABILITIES AND ADVANCED EQUIPMENT

This past year the department replaced an old and unreliable ambulance with a new unit built to the same stringent standards as our other most recent vehicle. Built with focus on patient and provider safety, and mirroring our other front-line unit, all occupants are protected both physically as well as conceptually with similar state-of-the-art equipment and layout between units. This consistency across vehicles lowers cognitive demand on our providers during complex and challenging medical emergencies and results in safer and better care for our patients. Our third ambulance, a 2007 Ford, remains in backup duty and is currently planned to be replaced in a few years in accordance with our ambulance replacement schedule.

South County EMS also received a hand-me-down Deerfield Police SUV, which has been repurposed to provide support duties for our agency. This unit is equipped with additional medical supplies as well as specialized rescue equipment that can respond to any emergency in the region. Additionally, this vehicle provides the department the ability to limit wear-and-tear on the significantly more expensive ambulances for duties that don't otherwise require the need to transport a sick patient to the hospital. You have probably seen this unit driving around on the way to restock medications, retrieve medical equipment sent with patients to hospitals, participate in community outreach and emergency preparedness, conduct general administrative duties, or responding to all nature of emergencies.

THANK YOU

As always, we wish to thank the members of our community for your support over the years. Our team of providers were chosen because of their compassion and dedication, and we would not be able to serve were it not for the championing many of you do on our behalf.

In the past year we have received many donations both large and small. Sometimes they are out of the blue, and sometimes they are made in the name of someone we were fortunate enough to meet. While very rewarding, our line of work can also be very burdensome, and we always make sure to use your donations to bring comfort and respite to the crews while they are on duty between calls. That said, it's not just the tangible gifts that make a large impact for us. Our service is what it is, and we are able to build a strong and wonderful team, because you support our service with your words and your vote.

Finally, I must thank our talented and compassionate team of providers. Every day they give back to their community by studying and researching so that they can provide better care, by advocating for EMS and patients on the regional, state, and federal level, and by taking time on a call to provide companionship and prepare a meal for a community member. It is without a doubt that the people who wear the South County EMS patch are amongst the finest around.

Thank you.

STATISTICS

Here is the breakdown of the 2020 calendar year stats:

EMS Patient Responses by Type	EMS Patient Responses by Town
Total: 999	Deerfield: 495
ALS Transports: 537	Sunderland: 248
BLS Transports: 139	Whately: 197
Paramedic Intercepts: 13	Mutual Aid: 59
Refusals: 249	
Other: 61	

We look forward to continuing to provide high-quality and state-of-the-art emergency medical care to our community and supporting public health and education initiatives in 2021.

More information about our department can be found on our website: www.SoCEMS.org

Respectfully,

Chief Zachary Smith, Paramedic
EMS Director
South County Emergency Medical Services

PUBLIC WORKS

HIGHWAY DEPARTMENT

Kevin Scarborough.....	Superintendent of Public Works
Michael Phillips.....	Highway Foremen/ HEO
Charles Willor III.....	Maintenance Foreman / HEO
Jason Miller.....	Heavy Equipment Operator
Brian Chyz.....	Heavy Equipment Operator
Michael Kolakoski.....	Heavy Equipment Operator
Kevin Kolakoski.....	Heavy Equipment Operator
John Holhut.....	Heavy Equipment Operator

DESCRIPTION OF SERVICES

The Highway Department primarily serves to maintain the Town’s “public works”. The Department helps to insure public safety services through road maintenance (including snow removal), road drainage, flood mitigation, tree work, wastewater collection and treatment, special projects, maintenance projects etc. These services are provided on a 24/7/365 basis in cooperation with our public safety partners Police, Fire and EMS.

ROAD REPAIRS

We are working with a pavement management program in order to properly analyze and document the road conditions and determine what roads need repair. Priority for repair is established by traffic counts, safety, and roadway conditions. Through Chapter 90 monies provided from the State, we were able to pave all of Lower Road, Jones Cross Road, Albany Road West and 2,900’ of Upper Road.

CULVERTS

To assist with culvert repairs, we utilize a contractor with larger equipment as needed. The Highway Department supervises and completes the culvert jobs saving the town money. We continue to work with Mass DOT and Mass DEP to identify all of our culverts within the town and to set priorities for repair, replacement, and/or upgrades. In 2012, The Massachusetts Office of Energy & Environmental Affairs, along with Fish & Game Division of Ecological Restoration established very strict “stream crossing” regulations which insures that in making culvert repairs we are making the proper ecological restorations. Through different grants, we were able to replace the culvert on Mill Village road which has relieved the flooding on 5/10 and on Wapping Road.

VEHICLE/EQUIPMENT MAINTENANCE

The town is very fortunate to have a highly qualified mechanic and fabricator on the Highway Department staff who time and time again has saved the town money. In addition to tracking repairs and performing preventive maintenance on highway vehicles and equipment, we have also been able to service the vehicles and equipment for the Recreation and Police Departments.

BUILDING MAINTENANCE OPERATIONS

The Municipal Offices, Police Department, South County EMS, South County Senior Center, Tilton Library, Highway Garage, Transfer Station, Captain Lathrop Drive Lift Station and the Church are all maintained by the Highway Department. We are constantly looking at what we have for assets and for opportunities to perform maintenance. Given the age of our buildings, this is an increasing challenge, but we are making strides to keep them in good working order.

CEMETERIES

The Town owns and maintains 10 Cemeteries. Maintenance is performed by the Highway Department including grass cutting, string trimming, bush/shrub pruning during the growing season.

SEWER COLLECTION SYSTEM

The Town has been required to look at the entire sewer collection system. This has consisted of every manhole having to be documented for condition, size and materials of construction. Also, completing I&I to see if ground water is infiltrating our system. This has been a huge undertaking and will not be complete until sometime in 2021.

ASSET MANAGEMENT

The Town, through our insurance company MIIA, received grants to purchase software that has the ability to track everything from culverts to light switches in town hall, to pumps at the wastewater plants. With the software, we are able to manage workflow, track costs of projects and better project expenditures and services that impact the residents of the Town. Our future goal is for residents to report issues and concerns online, and be able to produce a job ticket to make our departments' services more efficient.

As we close out this year, I would like to publicly offer sincere thanks especially to the following:

To Michael Phillips who retired in August of 2020, for his 37 years of service to the Town. We wish you a safe & healthful retirement.

To the Highway, Transfer Station and Wastewater crews that have not lost any productivity during the pandemic. This department has worked every day to provide services to the residents of this Town and have stepped up to meet the many challenges of this past year.

It has been my pleasure to serve the residents and I look forward to serving for many years to come.

Respectfully submitted,

Kevin H Scarborough
Superintendent of Public Works Operations

TRANSFER STATION

David Driver..... Transfer Station Attendant
Luke Morton..... Transfer Station Attendant
Michael Griffin Transfer Station Attendant
James Schaefer..... Transfer Station Attendant

The Deerfield Transfer Station is open to Town residents on Tuesdays, Thursdays and Saturdays from 8:30 AM to 4:00 PM.

Due to COVID-19, we had to change a few things as to how we operate and provide stickers. We are actively pursuing sticker enforcement and properly charging for the bulky items' dumpster. We are continually looking for ways to lower expenses at the Transfer Station by revising the hauling schedules, compacting more to reduce trucking & tipping costs. The Food Waste composting and the book recycling bin continue to be utilized steadily. It is nice to see recycling instead of dumping into a landfill.

We strongly encourage Deerfield residents to continue their recycling efforts, and to make every effort to curb their solid-waste generation. We also encourage Deerfield residents to be aware of those items that have special rules regarding disposal, such as:

Appliances	Furniture	Paints
Automotive	Glass	Paper
Batteries	Hazardous Waste	Plastics
Cleaners	Lighting	Yard Waste
Containers	Medications	Building/Remodeling &
Electronics	Metal	Construction/Demolition

Residents are also encouraged to speak to a transfer station attendant, or to visit the Town's website, for more information.

Thanks are extended to the Transfer Station staff for their continued service to the Town especially during the Pandemic, Hot summer & Cold winter days. Their courteous and helpful assistance to town residents helps to insure the safety and effectiveness of our Transfer Station operations.

WASTEWATER TREATMENT PLANTS

The Town's two Wastewater Treatment Facilities process used water from both the South Deerfield collection system and the Old Deerfield collection system. Two certified operators are responsible for all aspects of facility operations, supervised by the chief operator. Both facilities operate under discharge permits jointly issued by EPA and DEP, and all operators are certified by the Commonwealth of Massachusetts.

This past year saw continued success in the reclaiming of the Town's used water with both facilities routinely producing a water product that is well within the permit parameters required by the U.S. Environmental Protection Agency. The ability to achieve this was under tremendous pressure due to the age and lack of sophistication of the current facility, along with the very strong organic strength coming into the plant weekly from a local brewery. However, this year, because of the COVID-19 pandemic and the corresponding shutdown of so many venues for beer to be consumed, the South Deerfield facility saw a significant reduction in organic loading due to a much reduced volume that allowed us to, at least temporarily, treat the used water received at that facility to nearly pristine quality with far less energy.

At the Old Deerfield Treatment plant, the most prominent need continues to be the need to have flow equalization capability installed, along with larger tanks in order to increase the amount of time for solids to settle in the final clarifier. There are numerous other issues at that plant that are also in need of repair and upgrading, but are also expensive. Therefore, it is still this division's wish to have the flow from the Old Deerfield facility pumped to the newly upgraded, larger facility in South Deerfield once that upgrade is complete. This will pay for itself over time by vastly reducing the operational costs of running that plant when it is converted to a pumping station.

At the South Deerfield facility, the retro-fitting of the circular clarifier was completed in near record time, and by the end of August it was back in service with a new WesTech drive and rake arm assembly and an overall refreshing of the entire tank. It is now operating perfectly.

Despite the COVID-19 Pandemic, both plants managed to remain fully staffed all year, while also ensuring that the Town's used water remained treated and in compliance with all permit parameters. The Wastewater Treatment Facility is looking forward to seeing the upgrade to the Town's South Deerfield facility beginning later this year so that the Town's ability to comply with all environmental discharge regulations will continue unabated, while also paying for itself over time by giving the town the ability to handle new businesses that may require a more sophisticated treatment, or produce greater flows or higher strength waste. This upgrade will give the town a way to remain viable and raise new revenue by ensuring that new business will be able to come to town and pay for their own waste commensurate the volume and strength, without having to ask for more tax increases from the town's residents.

Thank you,

Keith C. Milne
Chief Operator, Water Reclamation Facilities

EDUCATION

DEERFIELD ELEMENTARY SCHOOL

Kenneth Cuddeback, Chair
Deerfield School Committee
Deerfield, MA 01373

Dear Mr. Cuddeback:

I respectfully submit the 2020 Annual Report for the Deerfield Elementary School.

DEERFIELD SCHOOL COMMITTEE

	<u>TERM EXPIRES</u>
Kenneth Cuddeback, Chair	2023
G. David Sharp, Vice Chair	2022
Carey Etchells, Secretary	2022
*Mary Ramon, Member	2021
Trevor McDaniel, Member	2021

*Representative to Frontier Regional School Committee

ADMINISTRATION

Superintendent of Schools	Darius Modestow
Director of Business Administration	Shelley Poreda
Director of Special Education	Karen Ferrandino
Director of Elementary Education	Kimberly McCarthy
Director of Early Childhood	Aimee Smith-Zeoli
Director of Instructional Technology	Scott Paul
Director of School Facilities	William Hildreth
Director of Food Services	Geoffrey McDonald
Principal	Tina Gemme
Assistant Principal	Elaine Mount

SUPPORT STAFF

Executive Assistant to Superintendent	Donna Hathaway
Administrative Assistant (SPED)	Penny Smiarowski
Administrative Assistant/Facilities	Mary Jane Whitcomb
Receptionist/Early Childhood Assistant	Sarah Butler
Payroll Specialist, FRS/Union #38	Brenda Antes
Accounts Payable/Bookkeeper	Michelle Melnik
Grants Accountant	Stephan Shepherd
Secretary to Principal	Catherine Eckert
School Secretary	Jennifer Shumway

DEERFIELD ELEMENTARY SCHOOL
ENROLLMENT - OCTOBER 1, 2020

Grade	Boys	Girls	School Choice	Tuitioned In	Total
Pre-K	5	2	1	0	8
K	14	9	1	0	24
1	21	23	8	1	52
2	18	16	5	0	39
3	23	26	5	0	54
4	19	21	7	0	47
5	11	18	9	1	38
6	17	21	11	0	49
TOTAL	128	136	47	2	313

UNION #38 TEACHERS' SALARY SCHEDULE
CONWAY, DEERFIELD, SUNDERLAND, WHATELY

July 1, 2019 - June 30, 2020

<u>STEP</u>	<u>B</u>	<u>B+15</u>	<u>M</u>	<u>M+15</u>	<u>M+30</u>	<u>M+45</u> <u>CAGS</u>
3	\$44,184	\$45,563	\$46,986	\$48,457	\$49,971	\$51,456
4	\$45,563	\$46,986	\$48,457	\$49,971	\$51,534	\$53,020
5	\$46,986	\$48,457	\$49,971	\$51,534	\$53,144	\$54,630
6	\$48,457	\$49,971	\$51,534	\$53,144	\$54,801	\$56,286
7	\$49,971	\$51,534	\$53,144	\$54,801	\$56,513	\$57,998
8	\$51,534	\$53,144	\$54,801	\$56,513	\$58,280	\$59,766
9	\$53,144	\$54,801	\$56,513	\$58,280	\$60,101	\$61,587
10	\$54,801	\$56,513	\$58,280	\$60,101	\$61,978	\$63,463
11	\$56,513	\$58,280	\$60,101	\$61,978	\$63,914	\$65,400
12	\$58,280	\$60,101	\$61,978	\$63,914	\$65,913	\$67,398
13	\$60,101	\$61,978	\$63,914	\$65,913	\$67,977	\$69,463
14	\$65,789	\$67,777	\$70,219	\$72,331	\$75,195	\$76,695
20	\$67,831	\$69,857	\$72,349	\$74,504	\$77,426	\$78,927

Nature's Classroom Teacher: \$100 per day of attendance by a teacher.

Workshop Presenters: \$30 per hour of presentation and reimbursement for reasonable expenses.

Head Teachers: \$1,500

Placement on 20 occurs when a teacher has completed 19 years of service as a teacher in the District.

Mentors: \$500 per each new teacher, \$250 for second/third-year teacher, \$250 for each additional teacher being mentored, to a maximum of three (3) in any year.

UNION #38 INSTRUCTIONAL ASSISTANTS' SALARY SCHEDULE
CONWAY, DEERFIELD, SUNDERLAND, WHATELY

July 1, 2019 - June 30, 2020
Instructional Assistants

2019-2020	
Step 1	\$14.27
Step 2	\$14.77
Step 3	\$15.25
Step 4	\$15.76
Step 5	\$16.24
Step 6	\$16.74
Step 7	\$17.24
Step 8	\$17.74
Step 9	\$18.23
Step 10	\$18.76

Educational Support Nurses, LPN, COTA, SLPA & PTA

2019-2020	
Step	1%
1	\$23.47
2	\$24.48
3	\$25.48
4	\$26.48
5	\$27.48
6	\$28.48
7	\$29.49
8	\$30.50
9	\$31.51
10	\$32.49

SUPERINTENDENT'S REPORT DEERFIELD ELEMENTARY SCHOOL

District Mission Statement

Building dynamic learning communities, one student, one teacher, one family at a time.

District Vision Statement

Vibrant, collaborative, engaging, and inclusive learning communities promoting the growth of every student.

As Superintendent of the Frontier Regional and Union #38 Schools, I am proud to submit the 2020 Superintendent's Report on behalf of the dedicated teachers and administrators of this district.

Frontier Regional and Union #38 schools continue to serve our communities by providing excellent public education with an ongoing focus on meeting the individual needs of each student.

This year, with a continuing focus on development, the district has committed to the professional development of teachers and staff in the areas of trauma-informed instruction and academic rigor/student engagement. This has been built into our existing professional development plan and has been well received. Teachers also continued to work on alignment and calibration of assessments as well as a variety of other subject-specific professional development to enrich and refine their teaching.

I am extremely proud of our schools and there is no question that they are the heart of our community. Our hard-working, committed staff is reflective of our hard-working committed community—the ongoing, mutual support is impactful, infectious, and has been integral to creating something very special.

Enrollment & School Choice: The October 1, 2020 enrollment for Deerfield Elementary School totaled 313 (PreK-6) students. This is a decrease of 73 students from the October 1, 2019 (PreK-6) enrollment figures of 386. Of those 313 (PreK-6) students, 47 were School Choice students, which is a decrease of 20 students from the October 1, 2019 (PreK-6) School Choice enrollment figure of 67.

Curriculum and Professional Development

Spring 2020

When we closed our physical doors in the spring of 2020 we knew that staying connected and building upon our strong relationships with one another would help us as we grappled with unfamiliar online learning, worried about reaching all students, and strived to provide quality educational experiences. On-line teaching was uncharted territory for many of us and our staff spent countless hours learning new platforms, developing different kinds of lessons, and finding ways to stay connected with students- all while trying to cope with personal responsibilities amidst the COVID-19 crisis.

Summer 2020

In the summer of 2020, the school district was tasked with determining how to provide and sustain quality learning and engagement for our students while ensuring physical health/safety and social-emotional wellbeing for the upcoming school year. Nine committees were created to develop plans for the three learning models: remote, in-person and hybrid that were required by the state.

Fall 2020

Remote learning: The year began in the remote learning model. In late August, teachers organized materials for pick up and the technology department set up stations for students to receive a Chromebook and practice logging in. Outdoor tents helped to keep the community safe with organized guidelines for material retrieval. The remote learning model was used periodically throughout the fall when COVID cases warranted a building closure.

Remote learning was and remains an option for families for the entire 2020/21 school year. Approximately 30 percent of our students district-wide made the decision to participate in the remote learning model for the entire school year.

In-person Learning with New Safety Requirements: In-person instruction had a new look as compared to previous years. Students maintained physical distancing with 6 foot seating arrangements, masks were required in the building, new cleaning regimes took place throughout the school day, and outdoor learning spaces were created. The weather was mild, internet hubs at Frontier provided access to technology, and furniture (purchased and loaned to us by the community) supported outdoor classroom learning at each of our schools. Vulnerable learners were invited for in-person instruction beginning the week of September 14. All learners who selected the hybrid model, started in-person learning the following week.

Hybrid Learning: The hybrid model, where students participated in both in-person and remote learning each week, was up and running in late September. Students who selected this model, began attending in-person for half days on one or two days a week and quickly transitioned to a Monday/Thursday or a Tuesday/Friday in-person schedule. In January 2021, schools transitioned to three or four days of in-person learning. Wednesdays continued in the remote learning model with staff participating in professional development in the afternoons.

Supporting Students Access to Education

Students with disabilities, particularly pre-school-age children and students with significant complex needs were prioritized for receiving in-person instruction. In partnerships with families, we continue to strategize ways to maximize instructional effectiveness for our most vulnerable students no matter the learning model. Also to support learning, each school developed supervised spaces, (e.g., Internet Cafe) for students who are unable to access the remote learning due to technology and internet access barriers.

Professional Development

At the beginning of the 2019/2020 school year, faculty and staff were well underway with our 2019/2020 Curriculum and Professional Development initiatives. At the middle and high school, professional development included a focus on special education delivery models, implementing the new history/social studies frameworks, a school wide focus on student assessment and an examination of curriculum by department. At the elementary schools, teachers focused on academic rigor and student engagement by exploring instructional design, academic language, assessment, social/ emotional development, and behavioral supports through a trauma-informed lens. In March, when our school buildings were closed due to COVID-19, we pivoted to support connections and learning through remote learning platforms.

Fall 2020 Professional Development

We started the school year with 10 Days of Professional Development as recommended by the state. Teaching teams were developed to support remote and hybrid learning. The Distance Learning Playbook (Fisher, Frey, and Hattie) was used from preschool to grade 12 to help structure remote learning and instruction. Many digital curriculum platforms were vetted and incorporated into our remote instructional delivery model.

A district-wide anti-racism & equity committee was established in the spring of 2020 with members from the student body, faculty/staff, parents, and community and remains active today. This group guided the district in identifying, describing, and dismantling systemic racism. Professional development at each of the schools and for the administration team is ongoing.

The health and safety of our school communities is a top priority during a pandemic. Training for staff included: mitigation strategies (wearing of face masks, washing hands, physical distancing, ventilation, and changes to day-to-day operations including physical distancing, classroom design, and student groupings (cohorts).

Staff:

Faculty Retirements: Maureen Antaya, Kindergarten Teacher and Suzanne Ryan, Pre-School Teacher.

Faculty Resignations: Kathy Smith, Assistant Principal, resigned and was replaced by Elaine Mount; Mary Delusa, Food Services Director, resigned. Mary was replaced by Geoffrey McDonald. Lauren Romag, Librarian; Nina Dillon, Special Education Teacher; and Megan Donovan, Computer Teacher

New Faculty: Sarah Skiffington, Grade 2, Sarah Thomas, Grade 3, Taylor Lively, Grade 4 and Lauren Cheek, Special Education Liaison were all hired as Long Term Substitutes.

Special Thanks: We are pleased to acknowledge the dedication of Deerfield School Committee members Chair Kenneth Cuddeback, Vice Chair G. David Sharp, Secretary Carey Etchells and Members Mary Ramon and Trevor McDaniel. The members of the Committee work tirelessly on behalf of the children in Deerfield. Together, I look forward to working with this group to continue to strive for the best educational experience for our students.

Respectfully submitted,

Darius E. Modestow, Superintendent of Schools

FRONTIER REGIONAL SCHOOL

Robert Halla, Chair
Frontier Regional School District Committee
South Deerfield, MA 01373

Dear Mr. Halla:

I respectfully submit the 2020 Frontier Regional School Annual Report.

FRONTIER REGIONAL SCHOOL COMMITTEE

	<u>TERM EXPIRES</u>
* Robert Halla, Chair, Whately	2021
William Smith, V. Chair, Whately	2021
Judy Pierce, Secretary, Sunderland	2022
Olivia Leone, Member, Deerfield	2021
* Philip Kantor, Member, Conway	2021
* Mary Ramon, Member, Deerfield	2021
* Keith McFarland, Member, Sunderland	2021
Melissa Novak, Member, Deerfield	2023
Ashley Dion, Member, Conway	2022
Lyn Roberts, Member, Sunderland	2023
Damien Fosnot, Member, Deerfield	2022

*Representing the local Elementary School Committees for a one-year term.

Regular meetings are held on the second Tuesday of each month, in the Media Center, Frontier Regional School, South Deerfield, Massachusetts at 6:00 p.m.

ADMINISTRATION

Darius Modestow	Superintendent of Schools
Shelley Poreda	Director of Business Administration
Karen Ferrandino	Director of Special Education
Sarah Mitchell	Director of Secondary Education
William Hildreth	Director of School Facilities
Scott Paul	Director of Instructional Technology
Geoffrey McDonald	Director of Food Services

SUPPORT STAFF

Executive Assistant to Superintendent	Donna Hathaway
Administrative Assistant (SPED)	Penny Smiarowski
Administrative Assistant/Facilities	Mary Jane Whitcomb
Receptionist/Substitute Coordinator	Sarah Butler
Payroll Specialist, FRS/Union #38	Brenda Antes
Accounts Payable/Bookkeeper, FRS	Donna Lloyd
Inna Stytsenko	Treasurer
Grants Accountant	Stephan Shepherd
Deborah Coons	SIS Data Specialist
Stuart Dusenberry	Network Administrator
Keith Van Buren	Information Technology Specialist

FRONTIER REGIONAL SCHOOL

George Lanides	Principal
Scott Dredge	Assistant Principal
Roberta Reiter	Principal's Secretary
Kelly Blanchette	Special Education Secretary
Michelle Russell	Attendance Secretary
Mary Lapinski	Guidance Secretary

FRONTIER REGIONAL SCHOOL
ENROLLMENT - OCTOBER 1, 2020

Grade	Conway	Deerfield	Sunderland	Whately	School Choice	Tuitioned In	Total
7	9	35	29	10	29	2	114
8	16	48	11	15	36	0	126
9	13	31	14	6	35	0	99
10	10	42	18	5	24	0	99
11	12	35	21	9	25	0	102
12	15	42	19	3	24	0	103
SP	0	2	2	0	0	2	6
Total	75	235	114	48	173	4	649

FRONTIER REGIONAL

SALARY SCHEDULE

JULY 1, 2019 – JUNE 30, 2020

<u>STEP</u>	<u>Bachelors</u>	<u>Masters</u>	<u>M+30</u>	<u>CAGS/Doctorate</u>
0	\$43,576	\$45,676	\$48,250	\$50,663
1	\$45,823	\$47,662	\$50,076	\$52,579
2	\$47,724	\$49,698	\$51,965	\$54,563
3	\$48,899	\$51,805	\$53,921	\$56,616
4	\$50,611	\$53,462	\$55,899	\$58,695
5	\$51,936	\$55,216	\$57,999	\$60,899
6	\$54,172	\$56,977	\$59,914	\$62,908
7	\$55,601	\$58,786	\$61,844	\$64,935
8	\$57,073	\$60,268	\$64,636	\$67,867
9	\$59,913	\$63,693	\$67,509	\$70,884
10	\$63,054	\$67,382	\$70,471	\$73,996
11	\$64,100	\$69,867	\$73,724	\$77,410
12	\$66,591	\$72,448	\$76,367	\$80,185
13	\$67,589	\$73,534	\$77,512	\$81,387
20L	\$68,589	\$74,534	\$78,512	\$82,387
25L	\$69,589	\$75,534	\$79,512	\$83,387

APPENDIX A
2019-2022 SALARY SCHEDULES

Unit C Instructional Assistants

Step	HOURLY RATES		
	2019-2020	2020-2021	2021-2022
		2%	2%
*2	\$14.57	\$14.87	\$15.16
3	\$15.09	\$15.39	\$15.70
4	\$15.57	\$15.89	\$16.20
5	\$16.10	\$16.42	\$16.75
6	\$16.59	\$16.93	\$17.26
7	\$17.14	\$17.48	\$17.83
8	\$17.61	\$17.97	\$18.33
9	\$18.15	\$18.51	\$18.88
10	\$18.67	\$19.05	\$19.43
11	\$19.20	\$19.58	\$19.98

***NOTE: Due to the elimination of a step, the new scale shall be steps 2-11. Employees will move one step effective July 1, 2019. For example, an employee on step 1 would move to step 2 on July 1, 2019.**

Unit C Educational Support Nurses

Step	HOURLY RATES		
	2019-2020	2020-2021	2021-2022
	1%	2%	2%
1	\$23.47	\$23.94	\$24.42
2	\$24.48	\$24.97	\$25.47
3	\$25.48	\$25.99	\$26.51
4	\$26.48	\$27.01	\$27.55
5	\$27.48	\$28.03	\$28.59
6	\$28.48	\$29.05	\$29.63
7	\$29.49	\$30.08	\$30.68
8	\$30.50	\$31.11	\$31.73
9	\$31.51	\$32.14	\$32.79
10	\$32.49	\$33.14	\$33.80

FRONTIER REGIONAL SCHOOL SUPERINTENDENT'S REPORT

Building dynamic learning communities, one student, one teacher, one family at a time.

As Superintendent of the Frontier Regional and Union #38 Schools, I am proud to submit the 2020 Superintendent's Report on behalf of the dedicated teachers and administrators of this district.

Frontier Regional and Union #38 schools continue to serve our communities by providing excellent public education with an ongoing focus on meeting the individual needs of each student.

This year, with a continuing focus on development, the district has committed to the professional development of teachers and staff in the areas of trauma-informed instruction and academic rigor/student engagement. This has been built into our existing professional development plan and has been well received. Teachers also continued to work on alignment and calibration of assessments as well as a variety of other subject-specific professional development to enrich and refine their teaching.

In addition to a focus on staff development, we have also looked closely at our facilities through the lens of investment and longevity. This past year the Frontier community continued to show its support of our work and our impact by voting to approve the Capital Improvement Bonds to repair the track and provide much-needed building improvements. The improvement projects will start in July of 2020, these mark the beginning of more regular improvements to elongate and keep our facilities in good working condition.

I am extremely proud of our schools and there is no question that they are the heart of our community. Our hard-working, committed staff is reflective of our hard-working committed community—the ongoing, mutual support is impactful, infectious, and has been integral to creating something very special.

In service,

Darius Modestow,
Superintendent of Schools

Overview: Frontier Regional School opened in 1954 in the town of South Deerfield, Massachusetts. The school includes students in grades 7 through 12 with an enrollment of 649 students. This is a decrease of 6 students from the October 1, 2019 enrollment figures of 655 students. Of the 619 students, 173 were School Choice students, which is a decrease of 3 students from the October 1, 2019 School Choice enrollment figure of 176.

The class of 2020 had 93 graduates; 49% planned to attend a four-year college, 23% a two-year college, 2% plan to attend vocational schools, 2% will enter military service, 8% plan to enter the labor market, 2% to gap year and 14% plans unknown. **This is consistent** with graduates of the class of 2019 where there were 93 graduates: 51% planned to attend a four-year college, 24% a two-year college, 2% vocational schools, 3% to a post-graduate year at private school to further education, 13% to labor market, 3% to gap year and 4% plans unknown.

Spring 2020

When we closed our physical doors in the spring of 2020, we knew that staying connected and building upon our strong relationships with one another would help us as we grappled with unfamiliar online learning, worried about reaching all students, and strived to provide quality educational experiences. Online teaching was uncharted territory for many of us and our staff spent countless hours learning new platforms, developing different kinds of lessons, and finding ways to stay connected with students - all while trying to cope with personal responsibilities amidst the COVID-19 crisis.

Summer 2020

In the summer of 2020, the school district was tasked with determining how to provide and sustain quality learning and engagement for our students while ensuring physical health/safety and social-emotional wellbeing for the upcoming school year. Nine committees were created to develop plans for the three learning models: remote, in-person and hybrid that were required by the state.

Fall 2020

Remote learning: The year began in the remote learning model. In late August, teachers organized materials for pick up and the technology department set up stations for students to receive a Chromebook and practice logging in. Outdoor tents helped to keep the community safe with organized guidelines for material retrieval. The remote learning model was used periodically throughout the fall when COVID cases warranted a building closure.

Remote learning was and remains an option for families for the entire 2020/21 school year. Approximately 30 percent of our students district-wide made the decision to participate in the remote learning model for the entire school year.

In-person Learning with New Safety Requirements: In-person instruction had a new look as compared to previous years. Students maintained physical distancing with 6-foot seating arrangements, masks were required in the building, new cleaning regimes took place throughout the school day, and outdoor learning spaces were created. The weather was mild, internet hubs at Frontier provided access to technology, and furniture (purchased and loaned to us by the community) supported outdoor classroom learning at each of our schools. Vulnerable learners were invited for in-person instruction beginning the week of September 14th. All learners, who selected the hybrid model, started in-person learning the following week.

Hybrid Learning: The hybrid model, where students participated in both in-person and remote learning each week, was up and running in late September. Students who selected this model, began attending in-person for half days on one or two days a week and quickly transitioned to a Monday/Thursday or a Tuesday/Friday in-person schedule. In January 2021, schools transitioned to three or four days of in-person learning. Wednesdays continued in the remote learning model with staff participating in professional development in the afternoons.

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At the beginning of the 2019/2020 school year, faculty and staff were well underway with our 2019/2020 Curriculum and Professional Development initiatives. At the middle and high school, professional development included a focus on special education delivery models, implementing the new history/social studies frameworks, a school wide focus on student assessment and an examination of curriculum by department. At the elementary schools, teachers focused on academic rigor and student engagement by exploring instructional design, academic language, assessment, social/ emotional

development, and behavioral supports through a trauma-informed lens. In March, when our school buildings were closed due to COVID-19, we pivoted to support connections and learning through remote learning platforms.

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A district-wide anti-racism & equity committee was established in the spring of 2020 with members from the student body, faculty/staff, parents, and community and remains active today. This group guided the district in identifying, describing, and dismantling systemic racism. Professional development at each of the schools and for the administration team is ongoing.

The health and safety of our school communities is a top priority during a pandemic. Training for staff included: mitigation strategies (wearing of face masks, washing hands, physical distancing, ventilation, and changes to day-to-day operations including physical distancing, classroom design, and student groupings (cohorts)).

Staff:

Retired Faculty: Debra Cruz, Language Based Teacher.

Faculty Resignations: Mary Delusa, Food Services Director, resigned. Mary was replaced by Geoffrey McDonald.

New Faculty: Levi Owens, Mathematics Teacher; Olivia Frosch, Special Education Teacher; and Kenneth Ekstein, Social Studies Teacher.

Special Thanks

We are pleased to acknowledge the dedication and hard work of Frontier Regional School Committee Members: **Chair Robert Halla, Vice Chair William Smith, Secretary Judy Pierce, Members Mary Ramon, Lyn Roberts, Philip Kantor, Keith McFarland, Damien Fosnot, Olivia Leone, Ashley Dion and Melissa Novak.** I look forward to continuing our work together.

Thank you to the citizens of our four towns for being supportive of public education and our wonderful schools.

Respectfully submitted,

Darius E. Modestow, Superintendent of Schools

FRANKLIN COUNTY TECHNICAL SCHOOL

82 Industrial Boulevard
Turners Falls, Massachusetts 01376
TEL: 413-863-4239 FAX: 413-863-2816
www.fcts.us



Richard J. Martin
Superintendent

2020 Annual Report to Towns

We submit this annual report for 2020 on behalf of the Franklin County Technical School District and its administration, faculty, staff and students.

Enrollment for member towns as of October 1, 2020 was 530 students with town breakouts as follows:

Table with 4 columns of town names and enrollment counts: Bernardston (36), Erving (27), Montague (110), Sunderland (8), Buckland (8), Gill (15), New Salem (9), Warwick (6), Colrain (24), Greenfield (123), Northfield (27), Wendell (9), Conway (4), Heath (6), Orange (70), Whately (11), Deerfield (19), Leyden (1), Shelburne (17).

Franklin County Technical School awarded 106 diplomas to our seniors in June of 2020. Massachusetts students are required to pass the MCAS in order to receive a high school diploma and once again our students were very successful in meeting this high academic standard.

FCTS has the advantage of utilizing vocational students and licensed instructors from carpentry, electrical, plumbing and landscaping to provide maintenance and repairs to our school grounds and facility saving member towns tens of thousands of dollars annually.

Franklin County Technical School students are learning the value of paid work opportunities through a newly revamped Cooperative Education Program (Coop). In 2019 FCTS had approximately 50% of our seniors involved in paid Coop jobs related to their vocational field of study.

Franklin County Technical School continues to experience increased enrollment and popularity within Franklin County, which has translated to new vocational technical programs in the fields of Veterinary Animal Science and Medical Assisting. These new vibrant programs are the first new vocational programs at FCTS in more than 40 years.

Franklin County Tech's Carpentry, Electrical, Plumbing, and Landscaping programs established a foundation in collaboration with the Greenfield Savings Bank to build a new home for the community on an annual basis.



ACCREDITED MEMBER NEW ENGLAND ASSOCIATION OF SCHOOLS AND COLLEGES, INC.

electrical structure for municipality buildings. In Turners Falls, our Electrical students are wiring the music studio and installing all of the lighting for the new JaDuke's Performing Arts Center. Plumbing is working at the new Conway DPW and plumbing the bathrooms and kitchen areas. Electrical students are putting up conduit and wiring 4 new classrooms which now exist in place of the Assembly Hall to provide more space for student learning. Auto Technology saves the district a substantial amount of money by maintaining the school's vehicle fleet. Many of our school vehicles are used for our various construction jobs within Franklin County and also provide for athletic transportation, which significantly reduces our overall transportation costs. FCTS Auto Technology and Collision Repair programs are very appreciative of the donated vehicles which provide our students with real world experiences.

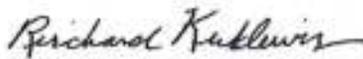
Collision repair continues working to provide body work for town vehicles, but have limited how many vehicles can be repaired due to COVID-19 protocols.

Culinary Arts regularly serves the local Community Senior Center, Chamber of Commerce, Ice carving for Greenfield Winter Fest, and the community Car Show. Our Veterinary students have been working with the Mass Division of Fishery and Wild Life, Franklin County Sheriff's Animal Shelter, work with farm animals, and provide grooming for animals and pets.

Franklin County Tech is forward thinking as it continues to review labor demand and market analysis to add new programs and skills to support students to obtain competencies and training to make them competitive in the workplace, college, and career.

Our partnerships with our communities are important for our programs, and we thank those which allow our students the opportunity to practice their trades out in the field.

Respectfully,



Mr. Richard J. Kuklewicz
School Committee Chairman



Mr. Richard J. Martin
Superintendent-Director

Franklin County Technical School District Committee 2020

Bernardston-Bradley Stafford; Buckland-Vacant; Colrain-Nicole Slowinski;
Conway-John Pelletier; Deerfield-Vacant; Erving-Robert F. Bitzer; Gill-Sandy Brown;
Greenfield-Paul R. Doran, Mark M. Maloney, Donna M. Woodcock; Heath-Arthur A. Schwenger;
Leyden-Gerald N. Levine; Montague-Dennis L. Grader, Richard J. Kuklewicz, Chairperson;
New Salem-Bryan Camden; Northfield-Laara J. Earl, Orange-Alec MacLeod, Cain Blackbird;
Shelburne - Angus Dun, Vice-Chairperson; Sunderland-James Bernotas;
Warwick-A. George Day, Jr.; Wendell-Jeffrey D. Budine; Whately-Donald C. Sluter



RESIDENT SERVICES

SOUTH COUNTY SENIOR CENTER

South County Senior Center
67 North Main Street, South Deerfield, MA 01373
413-665-2141, 413-665-9508, scsc@town.deerfield.ma.us, www.deerfieldma.us

Christina Johnson, Director
Sue Corey, Program Coordinator
Meg Ryan, Outreach Coordinator
Jonathan Edwards, Board of Oversight Chair (Whately)
Tom Fydenkevez, Board of Oversight (Sunderland)
Trevor McDaniel, Board of Oversight (Deerfield)

ANNUAL REPORT FOR 2020

The South County Senior Center serves the Towns of Deerfield, Whately, and Sunderland, in addition to welcoming seniors from all over the area. Prior to the closure of the center in March due to COVID-19 we were officially open Mondays, Wednesdays and Fridays, with many programs and services including a congregate meal offered during this time. Although no meal was offered on Tuesdays and Thursdays, various programs and classes were offered on those days as well. Since the middle of March, we have been serving LifePath Grab N' Go meals Monday through Friday to seniors as they drive past outside. We also have five volunteer drivers who bring meals to people who are unable to get to the center. Although the Senior Center remains closed to the public, the staff's hours have never been reduced.

Despite the challenges of 2020, membership and participation levels continued to grow due to the number of seniors who signed up for the Grab N' Go lunches and the seniors we have performed wellness checks on who then became members. As of this writing, we have 440 members up from 375 in 2019. During the beginning of the year, when we were still open, we felt positive effects of this growth as we fit more people and more events into the first floor of our 130-year-old school building. This space needs substantial renovation or relocation to grow any more, however. Discussions and planning for the future of the South County Senior Center are underway.

We continue to be proud recipients of a Title III Church Street Home Grant from Lifepath in Greenfield, as well as Formula and Service Incentive Grants from the MA Executive Office of Elder Affairs. These grants assist the center so we can continue to provide enriching programs as well as to support the Program Coordinator position, which is filled by Sue Corey. The Program Coordinator is a 15-hour a week position. The Service Incentive Grant supports the Outreach Coordinator position which is filled by Meg Ryan who has added 40 new seniors she is working with in 2020. The Outreach Coordinator position is currently a 12 hour a week position.

Once again, we received funding in 2020 from the three local Cultural Councils (Deerfield, Sunderland and Whately) so we could present various programs for our members. Unfortunately, all of the Cultural Council events had to be cancelled or postponed to 2021 due to our Covid-19 shut down in March.

We held many events and programs during 2020 including: 4 Community Education programs, 21 Cultural Events, 10 Health Screenings plus a successful Outdoor Flu Clinic, 52 Exercise classes (one class, Tai Chi, was held outside while we were closed), 57 Social Events and 7,000 meals provided. Highlights included a Valentine's Day Party, "Placki-Palooza" presented by Poet's Seat Health Care, "Coffee with a Cop" with all three town's Police Chiefs present, a music performance by the Sunderland Elementary School Students, a special lunch prepared by CareOne, a Presentation by First Justice Maureen E. Walsh, and a Grab N' Go Catered Thanksgiving meal by Hamel's of Holyoke which was enjoyed by over 80 people.

The South County Senior Center continued to lend our medical equipment to seniors who need help with walkers, wheelchairs, canes and shower equipment through May. We were then informed by the Board of Health that we could no longer do this because the equipment is stored upstairs on a restricted floor. We are trying to find a solution to this problem because there is still a great need for borrowed equipment. During the last year, we were able to lend over 35 items of medical equipment to seniors in need.

The South County Senior Center's goals for 2021 include re-opening!; increasing membership; expanding outreach with emphasis on individuals who cannot attend the center; increasing the number of activities; holding events in Sunderland and Whately; restarting the re-formed Council on Aging's in all 3 towns; and increasing the amount of money the Center collects in donations and grants. In addition, plans for renovation or relocation for our building will be a top priority.

I look forward to another year as director of the South County Senior Center!

Respectfully submitted,

Christina Johnson, Director
South County Senior Center

TILTON LIBRARY

Tilton Library Board of Trustees

Appointed:

Nancy Maynard
Elizabeth Schmitt
Cynthia Von Flatern (Secretary)

Elected:

James Cambias
Kathleen O'Rourke
Marjorie Shearer (Vice Chair)
Satu Zoller (Chair)

Tilton Library – Deerfield's Public Library

Mission: *The Tilton aims to enrich our community through opportunities for learning, sharing, growth, and fun.*

Each year, we spend time reflecting on our past year to report what we have accomplished and the things we're proud of. When 2020 started, it was business as usual with some amazing things to look forward to: involvement in a 26-library community read and related programs; a collaboration with Sunderland and Whately Libraries on a mindfulness series for young children, teens, and seniors; a plan to be a Census help center; programs about civic engagement such as a civics trivia night; the annual wine tasting fundraising event; the annual Monday Night Music summer outdoor concert series; and many other programs and events. We were living our strategies of community enrichment and amassing a list of things to share and celebrate. Then our world shifted in March of 2020 with the COVID-19 pandemic.



At Tilton, we are proud to serve as a community hub, providing free and open access to information, technology, and ideas. While COVID-19 halted all in-person activity for libraries across the country, we took the following actions so patrons could continue to learn, grow, and socialize safely:

- Boosted our online offerings, including a substantial expansion of eBooks and eAudiobooks.
- Expanded our website resources to include in depth information on community, national, and federal programs on COVID related issues like unemployment, vaccines, home schooling, and online activities and events
- Offered a range of virtual programs in topics like yoga, ukulele lessons, and author talks
- Offered the Summer Reading Program to people of all ages through community literary journals delivered through the mail.
- Collected our patrons' COVID stories for the Tilton history archives.
- Collaborated with local libraries to offer free safe outdoor events with free tickets to the local drive-in.
- Have been operating a curbside pickup and print services program

- Prepared and offered Take and Make Kits through our curbside service
- Ran weekly Saturday outdoor socially distanced “pop-up” library browsing events
- Have been offering staff-curated book bundles through our curbside service
- Let patrons safely inside the building by appointment to browse and use the computer when COVID numbers were low

Even with the constraints of the pandemic, the Tilton offers diverse programming. Looking forward, the library is now prepared to offer programs at all phases of closure/opening, whether it be virtual, outdoors, via the mail, or take and make kits.

In July 2020, the Massachusetts Board of Library Commissioners (MBLC) voted to pause the construction grant program for one year, due to the burden towns were facing last year with COVID. This pause took the pressure off libraries and towns in the grant program while we plan and organize for this year’s grant awards. The MBLC had an important bond of \$115 million pass, which means the state’s portion of the money for these construction grants is there for all grantees like the Tilton. As a result, there is a possibility that the Tilton will be awarded the MBLC grant in July of 2021. We are thrilled that we are getting closer to receiving the MBLC approved \$3.9 million grant toward the total Tilton Library expansion project cost of \$7.9 million, as Tilton is #5 on the wait list. Therefore, we are planning accordingly and are looking forward to our next fundraising phase.

Throughout the year, library staff attended Massachusetts Library System and CWMARS sponsored online workshops and meetings. The library increased promotion of all of the many materials and services that the library provides on its own as well as through CWMARS, the Boston Public Library, and beyond. This includes - both physically and digitally - books, movies, music, magazines, and newspapers; as well as online research databases and items known as the Library of Things (ukuleles, sewing machines, tools, games, and museum passes).

The library continues to offer the free Wowbrary service which highlights weekly new arrivals of books and DVDs via email, our website, and now on our Facebook page. In order to make patrons aware of our growing digital collection, our digital magazines now appear on Wowbrary and on our Facebook page.

Senator Jo Comerford is a dedicated library supporter and planned to speak at the Tilton in March 2020 as part of her Western Massachusetts public library tour. This event was moved online where Deerfield residents could ask Senator Comerford questions regarding her support of and plans for Massachusetts libraries.

The Board of Trustees worked closely with the capital fundraising committee in anticipation of an expanded library building, recognizing that lack of space for parking, people and books continues to present a challenge to library users and staff. Trustees also reviewed and updated policy, monitored the library budget and goal attainment as outlined in the yearly action plan, and advocated for the library in multiple settings.

Generous donations were made to Tilton Fund’s annual appeal. Contributions to the library were also made by South Deerfield Women’s Club in memory of those members and their families who have suffered the loss of a loved one during the past year. We received grants for books and unrestricted use from the Barker Family Charitable Fund, the Oakes Family Charitable Fund, the Elizabeth and Frank Odell Family Fund, The Dora Walters Trust, and Anonymous. Proceeds from fundraising events sponsored by Tilton Fund, Inc. and Friends of Tilton Library paid for library programs, museum passes for free or reduced admission for use by library patrons, equipment and furniture purchases, travel, and conference and membership fees for library staff.

Tilton Library’s regular hours are Monday 1-8; Tuesday 1-5; Wednesday 10-5; Thursday 1-8; Friday 10-1 and Saturday 10-5. As of this reporting, the Tilton’s hours are temporarily shortened due to the pandemic: Monday 11-4; Tuesday 1-5; Wednesday 11-4; Thursday 1-7; and Saturday 11-4. Visit us on

our website www.tiltonlibrary.org anytime to reserve books, DVDs, audiobooks and to borrow from our shared digital collections through Overdrive and the Boston Public Library eCard. Follow us on Instagram, Facebook, and YouTube.

Respectfully submitted,

Candace Bradbury-Carlin
Library Director

RECREATION COMMITTEE AND PARKS AND RECREATION DEPARTMENT

Committee Members (Current):

Rob Ackermann, Chairman
Eileen Skribiski-Banack
Gretchen Bysiewski
Beth Brown
Jeff Galli
Rod Warnick
Becky Zoly

Recreation Department Director: Sue Antonellis

The 2020-2021 year has been a time like no other. COVID 19 struck in March which led to cancelled programs, programs on Zoom, initiating new ways to run programs with protocols in place and adding community events.

Changes to programming began in March with Pilates classes meeting on Zoom. The baseball and softball season were cancelled. I started making craft bags to distribute to children in town. These were very well-received since parents were now teaching their children at home and looking for projects. Graduation at Frontier was cancelled and with the help of the Deerfield Police Department and suggestions from parents, a car parade was organized and graduates decorated their cars and drove from the highway garage to Frontier with parents, friends and townspeople lining the streets to wish them well.

Summer Concerts were held at Memorial Field in July with social distancing and mask wearing protocols in place. These were very well-attended as the community was ready to get outside and be entertained. Field Hockey began in August with a camp and then our team was formed with girls in grades 4-6. We were able to play seven games against other towns until the COVID numbers started to rise later in October. We began a new Intro to Field Hockey program for girls in grades 1-3 which was well-attended.

Baseball pickup games were held in August and September at Memorial Field. Soccer also began and we had five teams working on their skills, as games were not allowed. Unfortunately, the basketball season was cancelled as infection rates rose through the fall and winter months.

New community events were held during the year:

Light Up the Night - a Holiday Decorating contest was a fun way to get everyone in the holiday spirit.

There were four categories and prizes were by donated by local businesses. Recreation Committee members had the extremely hard task of choosing winners. The town was a winter wonderland of lights. Deerfield Donates was a toy and food drive. True Christmas, which gives to local families, was the beneficiary of a carload of toys. The Franklin Area Survival Center also received many donations of food for the county. Our community went above and beyond helping those in need this year of which there were many because of the loss of jobs due to COVID.

Pictures with Santa was held in conjunction with Ciesluk Farmstand. Santa was socially distanced on his shiny red tractor and children could get their picture taken by their parents. Goody bags were distributed with crafts, cookies and candy.

Most exciting was the vote at two town meetings to spend \$2.1 million from the Community Preservation Act funds to buy land on North Main Street and build playing fields and other recreational use areas. Public hearings have been held and plans are now being developed to integrate recreational needs and community ideas.

The department has continuous correspondence with local schools for mutual support – Deerfield Elementary, Frontier Regional, Deerfield Academy and Eaglebrook School. We extend our appreciation to these groups for assisting the community in offering a space for these valuable programs. Without their continued assistance, recreation for the town residents would be minimal.

The Recreation Committee would like to thank the Selectboard, the Deerfield Town officials/staff, the Deerfield Highway Department, the Deerfield Police Department, the Pocumtuck Valley Memorial Association, Sokoloski's Landscaping, The Polish American Citizen's Club and the many businesses that contribute throughout the year, the youth participating in community service, and others for their continued interest and support in our committee's efforts.

Within the community, there are always those individuals and businesses that contribute that extra time and effort to volunteer for recreational activities. These include coaches, assistants, officials and scorekeepers, event organizers and program supporters. The Committee would like to extend special thanks for your continued endeavors to support the community of Deerfield.

The Deerfield Recreation Committee remains active in continuing our ambitious efforts. We strive to maintain a minimal growth budget by creating and enhancing our programs to be self-funded where possible to support the residents' financial concerns of taxation growth. This is done with a user's pay programming philosophy. We would like consideration from the town's residents to support our current budget requests to maintain our Parks and Recreation Department for a broad cross-section of the community and to ensure a healthy and active community wellness initiative.

REGIONAL PARTNERS

FRANKLIN COUNTY REGIONAL HOUSING & REDEVELOPMENT AUTHORITY



**FRANKLIN COUNTY REGIONAL HOUSING &
REDEVELOPMENT AUTHORITY**
241 Millers Falls Road • Turners Falls, MA 01376
Telephone: (413) 863-9781 • Facsimile: (413) 863-9289

ANNUAL REPORT October 1, 2019 – September 30, 2020

The COVID 19 pandemic brought challenges to the region, and I am proud to report on the Franklin County Regional Housing and Redevelopment Authority (HRA)'s response and operations during this time. As an essential service, HRA maintained continuous service to our tenants, participants and the region throughout the pandemic. Though our main office remains closed to the public as of this writing, we have adapted to this new normal in many ways: meetings and appointments that can be done remotely are now conducted by virtual meeting or phone; client appointments that must be done in-person are scheduled by appointment only; and we continue to sanitize our building to provide a safe office environment. Some employees continue to work remotely in order to maintain work/life balance. HRA has invested in technology to enable this flexibility, and we continue to look at digital imaging solutions that will enable more of our operations to happen remotely.

Overall, our region is very fortunate in that the COVID virus has had limited impact as compared to other parts of Massachusetts and the nation. HRA did learn of one confirmed positive case of COVID in one of our housing developments in March, and this put HRA on high alert. Because of this, we implemented rigorous public health and cleaning protocols early on, and we are happy to report that there have been no additional confirmed cases among our tenants. We hope that this level of diligence continues to serve the health of our community.

HRA is a public body politic and corporate, created by the Massachusetts legislature in 1973 to serve the residents and communities of Franklin County. HRA has all of the powers and responsibilities of a local housing authority and a redevelopment authority in all 26 communities of Franklin County. Our services include housing education; development, ownership and management of affordable rental housing; administration of housing subsidies; programs for homeless families; homeownership and foreclosure prevention education and services; and Community Development Block Grant application and administration for Franklin County towns.

Though HRA services have been consistent for many years, with the help of the various Boards that are affiliated with HRA, we are looking closely at our corporate structure for opportunities improve our administrative and operational efficiency. To this end, in FY20, HRA embarked on the following projects:

- In February and March, the Shelburne Housing Authority (SHA) and HRA Boards both voted in favor of exploring regionalization. This might result in a merger of the two boards, since all SHA operations are currently carried out by HRA staff, though this action does not commit either board to pursuing this path.
- HRA has also opted to explore management of the Hampshire County Regional Housing Authority. Hampshire is a small authority with properties near HRA's west county properties, and they underwent a leadership transition this year.

Rental Assistance • Housing Development • Housing Management • Community Development
Municipal Assistance • Rehab Financing • Housing Counseling and Education • Public Infrastructure

Equal Housing Opportunity

FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT

To the Residents of the Solid Waste District:

The Solid Waste District was formed in 1989 to help Franklin County towns manage all aspects of their solid waste – recyclables, organics, hazardous waste, wastewater treatment sludge, and trash. We continue to provide assistance to twenty-one member towns through administrative support, professional consultation, trainings, and outreach to residents and businesses.

As many residents were homebound, there was an increase in trash and recycling tonnage. A review of recycling tonnage for 2020 shows an increase of 100 tons of recycling compared to 2019. District residents recycled just over 2,800 tons of paper and containers. The recyclables were processed at the Springfield Materials Recycling Facility and sold for recycling primarily to domestic companies. This is the first year in which towns had to pay a recycling processing fee to the facility operator. However, recycling markets have rebounded at the end of 2020 and some commodities are selling at record amounts. This helps offset or reduce the processing fee for all towns.

The pandemic resulted in the cancellation of both 2020 Clean Sweep collection events.

We did hold our annual household hazardous waste collection in September 2020. This event allows residents to properly dispose of toxic cleaners, automotive products, pesticides, and other toxic products. We adjusted our collection protocol to account for health and safety requirements during the pandemic. A total of 440 households participated in this event. This is over a 15% increase from 2019 and most likely due to the pandemic and residents being home.

We applied for and received grants from the Massachusetts Department of Environmental Protection worth \$115,000 for District towns. Some grant funding is a result of a town's successful waste management infrastructure. Other grants include equipment to make town transfer stations more efficient.

If you have questions about District programs, call us at 413-772-2438 (MA Relay for the hearing impaired: 711 or 1-800-439-2370 TTY/TDD), visit our website at www.franklincountywastedistrict.org or visit us at 117 Main St., 2nd Floor in Greenfield.

Jan Ameen - *Executive Director*, Jonathan Lagreze, Colrain – *Chair*
Chris Boutwell, Montague - *Vice-Chair*, M.A. Swedlund, Deerfield – *Treasurer*



Franklin Regional Council of Governments Services to Deerfield in 2020

The FRCOG provides planning services, programming, and advocacy to all Franklin County municipalities. Our municipal service programs – Collective Purchasing, Cooperative Public Health, Cooperative Inspection, and Town Accounting – are available to any municipality. Partnership For Youth provides substance use and chronic disease prevention; the Planning Department assists with local planning and larger regional projects; and the Emergency Preparedness and Homeland Security Programs prepare and train first responders and health care officials.

The COVID–19 pandemic modified the ways we did business in 2020, and while the attention of some staff shifted towards pandemic response, our typical work did not stop, nor did our mission to serve the interests of citizens, municipalities, and the region as a whole. While we have included some of that work here, FRCOG’s 2020 Annual Report, published this spring, will further summarize our regional efforts. The following pages primarily list services specific to Deerfield.

COVID Response and Recovery

The FRCOG was active in regional and municipal COVID response and recovery in numerous ways, including:

- Advocated for changes to laws and regulation needed to run municipalities remotely
- Conducted a business impact survey to understand how to allocate emergency funding to protect the regional economy
- Monitored active cases and conducted contact tracing for 19 towns
- Opened the Multi-Agency Coordination Center to disseminate situation reports to municipalities, responders and other stakeholders
- Launched a weekly newsletter of resources and support for parents & guardians of school-aged children
- Facilitated the distribution of PPE to area hospitals and responders, and facilitated a collective purchase of PPE for municipalities, non-profits and businesses
- Managed and distributed emergency funding to local Boards of Health
- Assisted the Board of Health in identifying contact tracing support for COVID case management
- Secured \$22,933 in COVID emergency management funds to cover the cost of COVID case management
- Provided \$7,000 in state funding for COVID enforcement work
- Provided mask order and social distancing signage for use at town facilities and businesses

Climate Resilience

- Worked with a town committee to finalize the Multi-Hazard Mitigation Plan that meets FEMA requirements, is valid for 5 years, and makes the town eligible for pre- and post-disaster FEMA funds.
- Worked on green infrastructure Best Management Practices to manage storm water including site assessments for integration with future Complete Streets Projects as part of the Franklin County Sustainable Stormwater Pilot Project.

Economic Development

- Communicated with a local realtor and municipal staff to support the reuse of a commercial/industrial property.
- Coordinated a group of stakeholders to begin discussions on issues and opportunities related to outdoor recreation on the Deerfield River.
- Worked with MassDOT, elected officials and other stakeholders to develop a marketing campaign for the Valley Flyer. Launch of the campaign will take place once service begins to rebound after COVID.

Finance and Municipal Services

- Deerfield contracted with the FRCOG to receive collective bid pricing for highway products and services, including rental equipment and drone services; heating and vehicle fuel; elevator maintenance; and school district fire alarm and fire extinguisher services.
- Staff assisted the town's fire district with construction bidding for fire station parking lot and site improvements, and assisted the Frontier District with design services bidding for the high school track.

Homeland Security and Emergency Preparedness

- Assisted in production of a regional IT network and shared cybersecurity systems feasibility study.
- Secured funding for a series of capacity building workshops, to be conducted in 2021.

Land Use and Natural Resources

- Assisted the Energy Committee and Town Administrator with successfully applying for a Green Communities competitive grant for an EV charging station, hybrid police vehicle, and streetlight purchase and conversion to LED. Staff are assisting with the streetlight project implementation.
- Assisted the Energy Committee and Town Administrator with completing the FY20 Green Communities annual report.

Public and Community Health

The Town shares a Public Health Nurse with other members of the CPHS, a health district based at the Franklin Regional Council of Governments. During the pandemic, the district scaled up staffing significantly to meet the need for additional COVID case management and Flu and COVID vaccine clinic planning. (See COVID specific in the section above.) Program staff:

- Held 10 weekly walk-in wellness clinics at the Deerfield Town Offices where Deerfield residents received health screening services and assistance with the management of chronic illnesses. This work was suspended with the onset of the pandemic.
- Completed state-mandated infectious disease surveillance and reporting for 332 communicable disease cases in district member towns. Forty-four (44) cases were from Deerfield, and included Lyme Disease, Anaplasmosis, Hepatitis C, Pertussis, and Babesiosis. Some cases required in-depth case investigation and reporting.
- Coordinated vaccine availability, supplies and staff support for flu clinics held at community sites throughout the CPHS district with the help of Medical Reserve Corps members, GCC nursing students and community volunteers. All told, CPHS flu clinics served 2,045 Franklin County residents. In Deerfield, the Frontier Emergency Dispensing Site Drill flu clinic vaccinated 397 residents, while the South County Senior Center clinic served 226.
- Thirty-Seven (37) Deerfield residents received low-cost tick tests through a local Board of Health subsidy, a value of \$1,295. Staff provided tick prevention materials and helped residents access grant funded tick tests. Thirty-eight percent (38%) of ticks tested in Deerfield tested positive for Lyme Disease Pathogen, and 8% for the Babesiosis pathogen.
- Assisted the Town in pursuing Age Friendly community planning.
- Offered local residents and businesses low cost ServSafe, Choke Saver Narcan, and Allergen Certification Training through a district Food Safety grant.
- Assisted the Town with accessing and implementing a Hampshire Insurance Trust employee wellness grant supporting projects that promote the health and wellness of Town employees.
- Conducted a Teen Health Survey to assess teen attitudes and behavior among middle and high

school students. Staff reported to Frontier Regional School administrators on results from 230 Frontier students, representing 71% of the 8th, 10th, and 12th grade classes. Survey data meets federal requirements for the school and is valuable for grant writing and program planning.

- Provided training, technical assistance, and evaluation for the evidence-based LifeSkills substance use prevention curriculum in the Frontier Regional School District.
- Provided materials and guidance on vaping prevention and intervention and a list of resources for advancing racial justice in schools to the Frontier Regional School District.
- Organized a community showing and discussion of the documentary *I'm Not Racist....Am I?* at which Frontier students and staff participated.
- Compiled and distributed the Coalition Connections Newsletter, which provides information and resources for families, human service providers and educators during the pandemic to support health and prevent youth substance use.

Training and Education

The following list represents the FRCOG workshops and training sessions that Deerfield public officials, staff, and residents attended, and the number in attendance.

Emergency Prep & Homeland Security

Active Threat Integrative Response – 1
American Sign Language/First Responders – 2
Radio System Migration Vendor Expo – 1

Municipal Officials' Continuing Education

Safety Planning for Libraries & Town Offices – 1

Pandemic Support

COVID Coordination Roundtable (biweekly) – 2
COVID-19 Testing Capacity – 5

Emergency Dispensing Site Exercise – 8

Municipal Reimbursement for COVID-19 – 2
Vaccine Info Sessions for First Responders – 2

Planning, Conservation & Development

Responsibilities of Planning & Zoning Boards – 1

Public Health & Community Awareness:

Minding Your Mind – 1
Food Safety Training Certification – 3

Additionally, staff organized and facilitated educational information meetings for members of town energy committees, including presenting information on various topics and conducting follow-up communication.

Transportation

- Completed an ADA Self-Evaluation and Transition Plan for the Town's facilities, buildings, and programs.
- Assisted the DPW by providing GIS data for the Deerfield Asset Management database.
- Provided the Town with GIS maps to assist in school bus transportation planning.
- Completed further updates to the Mahican-Mohawk Trail map.
- Administered a state Recreational Trails Grant for improvements to the Mahican-Mohawk Trail.
- Provided information on the Shared Streets and Spaces Program.

FRANKLIN REGIONAL RETIREMENT SYSTEM

FRANKLIN REGIONAL RETIREMENT SYSTEM

278 MAIN STREET, SUITE 311
GREENFIELD, MASSACHUSETTS 01301-3230

Annual Report for the Calendar Year Ending December 31, 2019

To the reader:

The Franklin Regional Retirement System is a government agency that serves the 578 retirees, 55 beneficiaries, 1,044 active employees, and 611 inactive members of the towns and agencies in Franklin County. We are organized under Chapter 34b, and subject to the provisions of Chapter 32 of the Massachusetts General Laws. We receive oversight on the state level from the Public Employee Retirement Administration Commission (PERAC). We contract with an independent auditor to do a full audit of our system each year. We also contract with an actuary to perform a complete actuarial valuation every two years. PERAC audits our operations and financial records every three years.

The retirement benefit we provide replaces participation in the Social Security system and is described as a “defined benefit”, which means that we pay monthly retirement benefits based on the age, salary, and number of years worked at the time a member of our system retires. To be a member, an employee in one of our government units must be working in a permanent position scheduled at 20 hours or more per week and earning \$5,000 or greater annually. Funding of these benefits begins with deductions from the member, and, combined with matching funds from the employing unit, are invested in a mix of stocks, bonds, and indexed funds. Investment earnings are a large part of the funding of retirement benefits, and the allocation of those funds are spread to a variety of sectors to take advantage of positive activity as it occurs in each sector. Please make note of our investment performance percentages in the chart on the next page.

Up until 1988, we were a “pay-as-you-go” system. In 1988 it was legislated that we begin saving to become “fully funded” over the ensuing 40 years. Fully funded means we have enough in reserves to pay for all the current and future potential benefits of our present membership. At the end of 2019, we are 74.4% funded at 31 years (77.5%) into the 40-year mandate.

Our fiscal year is the calendar year, therefore our annual report is not filed until May of the subsequent year, and as a consequence, the information provided herein will be a year old by the time you read this. Current reports and information can be found on our website: www.FRRSMA.com.

What follows is a synopsis of our annual report, as filed with our State oversight commission, PERAC. The full PERAC report can be read on the “Finances” page of our website.

	CY 2019	CY 2018	CY 2017
Balances			
Cash	1,579,892	1,548,623	1,208,508
Investments	155,459,951	137,212,980	144,523,227
Receivables	73,637	99,508	207,894
Payables	2,988,090	2,460,693	2,019,479
Annuity Savings (members)	31,675,249	30,591,939	30,005,767
Retirement Reserves	125,438,231	105,808,479	113,914,384
Revenues			
Member's contributions	4,368,605	3,754,462	3,682,424
Towns, Schools, Agencies	6,871,971	6,506,893	6,162,964
Retirement Cost Sharing	516,330	531,674	474,821
Miscellaneous Revenue	10,781	17,971	13,725
Investment Income (net)	24,332,594	(4,375,884)	19,547,767
Expenses			
Retirement Benefits	11,329,395	10,451,458	9,802,088
Operating Expenses	567,347	542,267	495,399
Investment Expenses	837,388	802,542	763,190
Retirement Cost Sharing	2,262,262	1,714,774	1,636,665
Refunds to Members	390,827	443,808	314,654
Investment Performance			
Target	7.75%	7.75%	7.75%
Since 1984	8.47%	8.21%	8.57%
10 years	9.57%	9.60%	6.57%
5 years	7.79%	5.99%	10.59%
Current Year	17.92%	-3.13%	15.41%
Demographics			
	1/1/2020	1/1/2018	1/1/2016
Members' Average Age	47.50	48.30	48.30
Members' Average Service	9.20	10.10	10.50
Members' Average Salary	37,982.00	37,651.00	35,966.00
Retirees' Average Age	72.80	72.60	72.30
Retirees' Average Pension	17,171.00	16,433.00	15,274.00
Disabled Members' Average Age	60.30	58.30	58.00
Disabled Members' Average Pension	29,998.00	28,790.00	26,353.00

Dale Kowacki
Executive Director
Franklin Regional Retirement System



FCAT ANNUAL REPORT FOR 2020

Another year has come and gone, and it's one I'm pretty sure none of us will soon forget--One which forced our organization to radically alter the way we conduct business.

A lot of good things happened this past year, which started out with a pretty active second half of a winter sports season and marked, I believe, a quantum leap in our production approach and strategies. Kevin Murphy and Alec Eckel deserve the bulk of the credit for their dedicated and constant innovation in developing a professional product which culminated, literally, with a state hockey championship game that has since generated thousands of hits on YouTube and will most likely bring home some hardware when the next round of regional awards are announced. Kevin and Alec received two of those awards this year for our 2019 coverage of Frontier's basketball and softball playoffs.

That high school hockey championship game was the last event of the year on the high school sports schedule. COVID hit and that was the end of high school sports for the year. It was also the end of in-person public meetings, so suddenly, FCAT had to switch gears and begin developing a mechanism to cover these events, which are now being largely broadcast on Zoom and other like platforms.

We had to make some quick moves. That included the purchase of a streaming package add-on to the Castus system which we secured through Matt Carlson, an FCAT employee who is now a programmer for Castus. It costs us an additional \$900 per year, but has been an invaluable resource.

As winter melted into spring, we began doing regular COVID updates from Deerfield Town Hall with local EMS, police and health officials. We ended up having to make another adjustment as our four towns all decided to conduct annual town meetings OUTDOORS, which, once again, was breaking new ground for us. We've had experience doing graduation and a few concerts outside, but never something as involved as an al fresco town meeting. And because they had no experience either, many of our towns, Deerfield especially, were looking to FCAT for technical and logistical guidance. We did our

**12 School Street
Sunderland, MA 01375
413-665-0012
www.fcat.tv**

best to assist where possible, including securing Matt Carlson to oversee the audio production, which is the most crucial element in staging these events, particularly outdoors. We had a few technical glitches here and there, but nothing which proved to be too distracting to the proceedings. I was very proud of the way our staff and volunteers pulled together and pitched in.

If there is one thing I can point to in 2020 of which I'm most proud, it's the way our team has managed to roll with the punches while continuing to find ways to serve our four communities. They say it's in times of strife that you find out what people are made of, and that has certainly been the case this year.

There are a few things I expect to happen this year.

The year 2020 ended with Conway finalizing its new ten-year cable contract with Comcast. That should be signed in a couple of months.

I'm hoping 2021 is the year that Comcast follows through with its promised build outs of Whately and Sunderland, so we can get those channel 15's under our control. We will, this winter, plan to begin live streaming Frontier sports like basketball. I'm fully expecting another outdoor town meeting season, assuming an online technology isn't developed by then.

Overall, we are going to continue to find ways to serve our communities and be a resource wherever possible. I pledge to continue doing whatever I can to make this the best public access television station not just in Franklin County, but all of Massachusetts.

Faithfully submitted,

Christopher S. Collins
General Manager
Frontier Community Access Television

MISCELLANEOUS

DEERFIELD ECONOMIC DEVELOPMENT AND INDUSTRIAL CORPORATION

Deerfield Economic Development and Industrial Corporation (DEDIC)

2020

John P. Paciorek, Sr. ----- Vice Chairman
Robert J. Decker III ----- Assistant Vice Chairman
Richard C. Andriole ----- Treasurer
Ralph E. Healy ----- Secretary
Franklin C. Sherburne ----- Member
Chris Harris ----- Member
Frank Moro ----- Member

The focus of activities for the DEDIC Board in 2020 was continued scheduled maintenance and repairs to the infrastructure systems within the Deerfield Industrial Park.

In 2015 the DEDIC Board updated the original 1977 Economic Development Plan when DEDIC was formed to create the Park. The updated 2015 Economic Development Plan is forward thinking and ultimately resulted in Massachusetts House Bill #4596 being passed and signed by Governor Baker in January 2017 granting DEDIC commercial development authority.

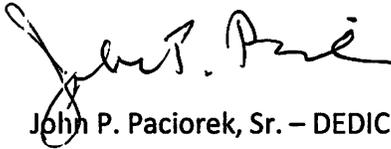
While DEDIC's granted authorities as an Economic Development Industrial Corporation are designated to the operations and management of the Park, the DEDIC Board has offered to engage in working with the governing Boards and Committees on numerous occasions over the years. The purpose being to share resources, experience and expertise of DEDIC Board members on commercial construction and business development. The Board remains optimistic that this extended offer will one day be accepted to benefit the Town.

The Town of Deerfield received taxes and fees exceeding \$340,000.00.

DEDIC thanks the governing Boards and Committees that the Board was engaged with during the year. Also, special thanks to Kayce Warren and Jennifer Gannett, Town Administrators serving in 2020, Kevin Scarborough – Superintendent of Public Works Operations and Robert Walden – Building Commissioner / Zoning Enforcement Officer, who all provided their assistance to the DEDIC Board during the year.

Most importantly, the DEDIC Board expresses continued appreciation to the property owners / business operators within the Deerfield Industrial Park for their continued contributions towards town and area economic development and their support and cooperation with the DEDIC Board.

Sincerely Yours,

A handwritten signature in black ink, appearing to read "John P. Paciorek, Sr.", written in a cursive style.

John P. Paciorek, Sr. – DEDIC Vice Chairman

FRED WELLS TRUSTEES

ANNUAL REPORT OF THE FRED WELLS TRUSTEES

This trust fund was established under the Will of Fred W. Wells. Mr. Wells, a former resident of Greenfield, directed that a portion of income from the fund be used for awarding scholarships in agricultural, mechanical or professional fields. Funds available for the Fiscal Year 2019/2020 were \$247,766.40 (inclusive of unused scholarship money from previous years that was reallocated to be granted this year).

EDUCATION

The Trustees received 235 applications and approved 224 of those received. Trustees awarded a total of **\$198,277.00**. This amount includes two \$1,000 scholarships in honor of Ralph and Hilda Haskins. The Trustees worked diligently throughout the year to provide all eligible applicants an award to assist in their education.

HEALTH

Five applicants were provided grants totaling **\$37,117.05**.

The Care Collaborative	\$ 5,000.00
Community Action Women, Infants and Children (WIC) Program	\$ 8,000.00
Life Path Inc. for Meals on Wheels Program	\$ 7,000.00
New England Learning Center for Women in Transition (NELCWIT)	\$ 7,000.00
Community Health Center of Franklin County (CHCFC)	\$10,117.05

AGRICULTURE

Three applicants were provided grants totaling **\$12,372.35**.

Franklin County Agricultural Society	\$6,186.00
Heath Agricultural Society	\$5,320.00
Shelburne Grange Fair	\$ 866.35

Respectfully Submitted,
Margaret K. Doyle

MARGARET K. DOYLE

OLIVER SMITH WILL

January 6, 2021

To the Residents of the Town of Deerfield

RE: SMITH CHARITIES' 2020 BENEFICIARY DISTRIBUTIONS

Below please find a breakdown of the following applicants who were paid monetary gifts as beneficiaries under the Oliver Smith Will between January 1, 2020 through the December 31, 2020 Year End:

Gift Distribution(s)

<u>Recipient(s)</u>	<u>Beneficiary(ies)</u>	<u>Total Gift Amount</u>
1	Bride	\$ 100.00
0	Nurses	\$ 0.00
1	Tradesperson	\$ 600.00
<u>2</u>	Widows	<u>\$ 600.00</u>
4		\$ 1300.00

In addition, a second page will be e-mailed to you at the beginning of February 2021 that will present the total beneficiaries' gifts paid during Smith Charities' Fiscal Year, which runs from February 1, 2020 through our Year End of January 31, 2021. This will include the totals for all nine (9) cities and towns, as well as the cumulative total paid out since our charities' inception.

Sincerely,

Leonard Grybko, Jr., Current Trustee & Elector Under the Oliver Smith Will

--
The Trustees of the Smith Charities
51 Main Street
Northampton, MA 01060
Phone: (413) 584-0415
Email: trustees.smithcharities@gmail.com

\$14,943 TOTAL BENEFICIARY GIFTS PAID

During the past fiscal year, February 1, 2020 - January 31, 2021, the following beneficiary activity has occurred within the nine (9) designated communities of Amherst, Deerfield, Easthampton, Greenfield, Hadley, Hatfield, Northampton, Whately, and Williamsburg:

Brides

- Two (2) brides each received the \$100 marriage gift.

Nurses

- Two (2) new student nurses were enrolled.
- No nurses graduated this year.

Tradespersons

- Four (4) new tradespersons were enrolled.
- One (1) tradesperson received the \$600 apprentice gift.

Widows

- One (1) new widow, one (1) new widow who also renewed, and seventeen (17) widows, who renewed, were paid a total of \$7,067.

The total sum disbursed as gifts to beneficiaries was \$14,943, which includes the \$7,076 that will be paid to the City of Northampton, after our monthly Trustees meeting on February 24, 2021, for the account of Smith's Agricultural School, being the net income from the permanent fund established for the school.

Since the provision of the Will went into effect, the beneficiaries from the nine (9) communities have been paid the following:

\$1,497,600	Bride's Gift (originally designated in the Will as Indigent Young Women)
\$ 814,133	Nurse's Gift (originally designated in the Will as Indigent Female Children)
\$2,926,500	Tradesperson's Gift (originally designated in the Will as Indigent Boys)
\$1,828,779	Widow's Gift
\$1,561,014	Smith's Agricultural School Yearly Distributions
\$ 35,374	Annuities
<u>\$ 613,717</u>	<u>Taxes</u>
\$9,277,117	Total Amount Paid to Date

Current Trustees

David A. Murphy
Adelia A. Bardwell
Leonard Grybko, Jr.

UPPER PIONEER VALLEY VETERANS' SERVICES DISTRICT



Department of Veteran Services
294 Main Street • Greenfield, MA 01301
Phone 413-772-1571 • Fax 413-772-1401
www.greenfield-ma.gov

Timothy Niejadlik, Director
Laura Thorne, Assistant
Christopher Demars, Deputy Director
Brian Brooks, VSO

UPPER PIONEER VALLEY VETERANS' SERVICES DISTRICT

Veteran Resource and Referral Center located in Greenfield, satellite locations throughout the district

Member Towns

Ashfield
Bernardston
Buckland
Charlemont
Colrain
Conway
Deerfield
Erving
Gill
Greenfield
Havley
Heath
Leverett
Leyden
Monroe
Montague
New Salem
Northfield
Plainfield
Rowe
Shelburne
Shutesbury
Sunderland
Warwick
Wendell
Whately

Deerfield Annual Report CY20

Our district has now been in operation for 5 ½ years. We are the largest district by community count and square miles covered in the state. Below are just some of the programs and services we help veterans' and their dependents with:

- M.G.L. Ch 115 benefit – Needs based program of financial and medical assistance to eligible veterans and their dependents
- Assistance to veterans and dependents to help file for VA health care, pensions, and service-connected disabilities
- Homeless prevention assistance to veterans and their families
- Employment help with job searches, resumes, and job interview skills
- Burial assistance to include government markers, flag holders, internment, and VA burial reimbursement
- Veterans records retrieval and storage
- Referral to other public and private agencies to include housing, fuel assistance, employment, training, education
- Attend area outreach events (fairs, festivals, health care expos)

While the COVID-19 pandemic hampered our satellite location hours, our office remained opened and staffed to assist veterans.

We have continued to work hard helping veterans and dependents file for VA benefits due them. Deerfield now has around \$180,608.62 in monthly Federal VA payments being paid to approximately 87 Deerfield residents. This is tax-free income paid due to service-connected injuries, low-income or survivor status.

We forecast Deerfield's M.G.L. Ch115 caseload to remain flat for the foreseeable future. This is the states low income assistance program for veterans' and their dependents. Although reimbursed back to the towns at 75%, this takes over a year to get back from the state, so reducing payouts up front has freed up funds for Deerfield. This budget item has been reduced to \$1,360.00 by thorough investigations and helping clients file for alternative source of income.

For the coming year we have increased our accessibility to veterans records through direct DOD access and having our Deputy become a National Service Officer. Our long term goal is to become a VA tele-health center allowing veterans to meet with VA providers in our office via the internet, saving travel time for our veterans.

Timothy Niejadlik, Director
Upper Pioneer Valley Veterans' Services District

The 2020 Annual Town Report

Editorial Staff:
Patricia A. Kroll

Proofreader:
Brenda Hill

