

Annual Report 2010

Dedication

The 2010 Annual Report is dedicated to Ray Boron, Sr. and Doris Bilodeau. Their service to the community and expertise will be sorely missed.

Raymond (Ray) J. Boron, Sr., a decorated World War II Veteran, was a member of the 4th Ranger Battalion Association, First Special Service Force Association, and active as part of the Deerfield VFW from 1949 to 2010.

Mr. Boron also contributed a great deal of time and effort on behalf of the community as a business-owner and town representative in various capacities. As a member, past President and Secretary of the South Deerfield Rotary Club, he participated in the illumination of the Mount Sugarloaf Christmas Tree from the beginning of the tradition until 1997. The Town of Deerfield benefitted from his knowledge and experience while he served as a member of and Chairman on the Deerfield Finance Committee. Mr. Boron also worked as a Trustee of the Tilton Library for many years.

Doris Bilodeau, an auctioneer and attorney was a well-respected member of the community. Mrs. Bilodeau practiced privately, concentrating in real estate, small business and estate administration. She and her husband also ran Douglas Auctioneers. With her expertise and experience in the auctioneer profession, she helped develop specialized computer systems and taught auctioneering as well as auction law in the industry.

Mrs. Bilodeau contributed her time and effort as a member of the Personnel Board, too. For many years, she and her fellow board members assisted the Board of Selectmen to interpret the Personnel Bylaws for the benefit of the town and its employees.

Commonwealth of Massachusetts

Franklin County

TOWN OF DEERFIELD

Villages of Deerfield & South Deerfield



*Report for the Year Ending
December 31, 2010*

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About Deerfield ⇔ Facts

Incorporated in 1673, the Town of Deerfield is located in Franklin County, along the Connecticut River and Deerfield River Valleys in Western Massachusetts.

General Features

- ❖ An area of 33.57 square miles.
- ❖ 82 miles of Town Roads, maintained by the Deerfield Highway Department.
- ❖ 17 miles of State Highways, maintained by Massachusetts Department of Transportation.
- ❖ Contiguous to the Towns of Conway, Montague, Shelburne, Sunderland, Whately, and by the City of Greenfield.

Government

- ❖ ***Open Town Meeting*** form of government, with a Board of Selectmen that oversees daily operations.
- ❖ Code of the Town of Deerfield stipulates:
 1. Annual Town Meeting on the Last Monday in April, at Frontier Regional School.
 2. Annual Elections on the First Monday in May, at the Municipal Offices.
- ❖ Population 5125 (as of the 2010 Federal Census).
- ❖ Registered voters 3555.

Public Institutions

- ❖ Franklin County Technical School, Turners Falls, Mass., grades 9 - 12.
- ❖ Regional School Union #38 (includes Conway, Deerfield, Sunderland, and Whately)
 1. Deerfield Elementary School, grades Pre-K - 6.
 2. Frontier Regional School, grades 7 - 12.
- ❖ Tilton Library

Public Safety & Services

- ❖ Highway Department, staffed by the Superintendent and a full-time, six-member crew.
- ❖ Transfer Station, operated by two part-time attendants on Tuesdays, Thursdays and Saturdays from 8:30 am – 4:00 pm.
- ❖ Wastewater Treatment facilities in specific areas of South Deerfield and Deerfield; operated by a Chief Operator and two Certified Operators.
- ❖ Police Department, staffed by the Chief of Police, six full-time and nine part-time Patrolmen, and a Clerk/Matron, operated 24 hours per day, seven days a week.

About Deerfield ⇨ Federal & State Officials

United States Senators
Commonwealth of Massachusetts

John F. Kerry, Democrat
One Financial Plaza, 12th Floor
Springfield, MA 01103
(413) 785-4610
or
304 Russell Senate Office Building
Washington, DC 20510
(202) 224-2742
e-mail: john_kerry@kerry.senate.gov

Scott P. Brown, Republican
2400 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
Phone: (617) 565-3170
or
317 Russell Senate Office Building
Washington, DC 20510
Phone: (202) 224-4543
e-mail: comments@scottbrown.senate.gov

Representative in Congress
First Congressional District

John W. Olver, Democrat
57 Suffolk Street, Suite 310
Holyoke, MA 01040
(413) 532-7010
or
1027 Longworth House Office Building
Washington, DC 20515
(202) 225-5335

Governor
Commonwealth of Massachusetts

Deval L. Patrick, Democrat
State House, Room 360
Boston, MA 02133
(617) 725-4000
e-mail: goffice@state.ma.us

Representative to Governor's Council
Eighth Councilor District

Thomas T. Merrigan
23 Plum Tree Lane
Greenfield, MA 01301
(413) 774-5300
e-mail: merrigan@valinet.com

Senator in General Court
Hampshire-Franklin Senatorial District

Stanley C. Rosenberg, Democrat
1 Prince Street
Northampton, MA 01060
(413) 584-1649
or
State House, Room 320
Boston, MA 02133
(617) 722-1532
e-mail: stanrosenberg@state.ma.us

Representative in General Court
First Franklin District

Stephen Kulik, Democrat
1 Sugarloaf Street
South Deerfield, MA 01373
(413) 665-7200
or
State House, Room 473F
Boston, MA 02133
(617) 722-2210
e-mail: Rep.StephenKulik@hou.state.ma.us

About Deerfield ⇨ Town Appointed & Elected Officials

ELECTED OFFICIALS

(Alphabetical order)

	<u>Term</u>
Assessors, Board of (3 yr term)	
John P. Coderre, M.A.A.	2013
David A. Rohrs, M.A.A.	2012
Bruce A. St. Peters, Chair	2011
Constables (3 yr term)	
Sharyn Paciorek	2013
Roger Sadoski, Jr.	2012
Deerfield School Committee (3 yr term)	
Bernadette Bean	2012
Mark A. Capuano	2013
Kenneth M. Cuddeback	2011
Jamison Isler	2011
Mary Ramon	2012
Elector Under Oliver Smith Will (1 yr term)	
Andrew Rohrs	2011
Frontier Regional School Committee (3 yr term)	
Robert J. Decker, III	2011
Alexis M. Toy	2012
Moderator (3 yr term)	
Peter R. James	2011
Planning Board (3 yr term)	
Paul Allis	2012
Max Antes, Jr.	2012
John Baronas	2011
Lynn Rose	2012
Roger Sadoski, Jr.	2011
Elizabeth Schmitt	2011
John Waite	2013
Selectboard	
Mark E. Gilmore	2011
John P. Paciorek	2011
Carolyn Shores Ness	2012
Tilton Library Board of Trustees	
Elsie Kolakoski	2013
David Lamb	2011
Nancy Maynard	2012
Sharyn Paciorek	2011
Cynthia Pepyne (resigned)	
Midori Tabery	2011
Tilton Library Board of Permanent Trustees	
Maryann Barnes	
Daniel Carmody, Jr.	
Pamela Oakes	
Elizabeth Schmitt	

APPOINTED OFFICIALS

(Alphabetical order)

	<u>Term</u>
MODERATOR APPOINTMENTS	
Capital Improvement Planning Committee	
William Cummings	2011
Finance Committee (3 yr term)	
Thomas Clark	2011
David Dacyczyn	2013
Carol A. Moro	2012
Albert N. Olmstead, Jr.	2013
Mark Russo	2011
David Sheehan	2011
Franklin County Technical School Committee (3 yr term)	
Edward Pepyne, Jr.	2011
Open Space Committee	
Judith Kundl	2013
Dan Laroche	2011
DEERFIELD SCHOOL COMMITTEE APPOINTMENTS	
Capital Improvement Planning Committee	
Kenneth M. Cuddeback	2011
Albert N. Olmstead, Jr. (resigned)	
Representative to Frontier	
Mary Ramon	2011
School Crossing Guards	
Carole Giusto, Alternate	2011
Elsie Kolakoski	2011
Sharyn Paciorek	2011
Superintendent of Schools	
Regina Nash, Ed.D.	2011
<u>APPOINTED BOARDS & COMMITTEES</u>	
(Alphabetical order)	
Agricultural Commission	
John Baronas, Alternate	2011
Thomas Clark	2011
Elizabeth Clarke	2011
Peter Melnik	2011
Francis G. Sobieski	2011
Stephen Taylor	2011
Kenneth Williams, IV	2011
Americans with Disabilities Coordinator	
Harold L. Eaton, Jr.	2011
Animal Inspector	
Michael Raffa	2011

About Deerfield ⇨ Town Appointed & Elected Officials

Assistant Dog Officers			Council on Aging (upon replacement)	
All Police Officers	2011		Heidi M. Olmstead	
Board of Health (3 yr term)			John P. Paciorek	
Mark E. Gilmore	2013		Nancy Paciorek	
John P. Paciorek	2011		Sharyn Paciorek	
Carolyn Shores Ness	2012		Stephen Perkins (resigned)	
Board of Health Agents			Carolyn Shores Ness	
Richard Calisewski	2011		Elizabeth Turner	
Harold L. Eaton, Jr., Assistant	2011		Wallace Turner	
Zachary Smith, Assistant	2011		Cultural Council (allowed 3 terms, 2 years each)	
David Zamojski, Assistant	2011		Rachel Blain	2011
Building Officials			Julie Cavacco	2011
Richard Calisewski, Building Commissioner	2011		Allen Fowler (resigned)	
Vernon Harrington, Inspector	2011		Judith Kundl	2013
Burial Agent			Reba-Jean Shaw Pichette	2011
Patricia Raymer, Assistant	2011		Emergency Medical Technicians	
Mary A. Stokarski	2011		Jeffrey Belanger	2011
Capital Improvement Planning Committee			Kathleen Belanger	2011
Thomas Clark (Finance Committee)	2011		Suellen Bellows	2011
Kenneth Cuddeback (School Committee Rep)	2011		Benjamin Clark	2011
Bernard R. Kubiak (non-voting)	2011		Michael Currie	2011
David Rohrs (Board of Assessors)	2011		Jeffrey Dabkowski	2011
Roger Sadoski, Jr. (Planning Board)	2011		Jason Dorval	2011
Carolyn Shores Ness (Board of Selectmen)	2011		Mark Fortier	2011
Mary A. Stokarski (non-voting)	2011		Robert Grant	2011
Civil Defense - Emergency Manager			Louise Kelley	2011
Mark E. Gilmore	2011		Emily Kibber	2011
Zachary Smith, Assistant	2011		Steven Kolakoski	2011
Community Preservation Committee			Laurie J. Lankowski	2011
Richard Andriole (Moderator) (resigned)			Matt Marchand	2011
Stephen Barrett (Conservation Commission)	2011		Thomas Messer	2011
Rachel Blain (Board of Selectmen)	2013		William Messer	2011
Jack Cavacco (Historical Commission) (resigned)			Anthony Muszynski	2011
Daniel F. Graves (Moderator)	2011		Sara Parrott	2011
Bruce Hunter (Regional Housing Authority) (resigned)			John Raymer	2011
Liam O'Brien (Recreation Committee) (resigned)			Matthew Russo, Director	2011
Marilyn McArthur (Historical Commission)	2011		Sarah Samson	2011
Roger Sadoski, Jr. (Planning Board)	2011		Kurt Seaman	2011
Bruce St. Peters (Board of Assessors)	2011		Zachary Smith	2011
Robert Underhill (Open Space Committee)	2011		Jonathan Van't Land	2011
Conservation Commission (3 yr term)			Sharon Van't Land	2011
Stephen Barrett	2013		John Whitney	2011
Brian Dejnak	2012		Matthew Wolkenbreit	2011
Louis Misiun, Jr.	2013		David Zamojski, Assistant Director	2011
Philip Savage	2013		Jeffrey Zamojski	2011
Paul Sokoloski	2012		Melanie Zamojski	2011
Council on Aging (upon replacement)			Emergency - 911 Coordinator	
Mark E. Gilmore			Gary Stokarski	2011
Marcia M. Gobeil (resigned)			Energy Resources Committee	
Elsie Kolakoski			Kristan Bakker	2011
			Ronald Bohonowicz	2011
			Amy Gazin-Schwartz	2011
			David Gilbert-Keith, Associate	2011
			Barbara Krolick	2011
			Kathleen Melnik (resigned)	
			M.A. Swedlund	2011

About Deerfield ⇨ Town Appointed & Elected Officials

Energy Resources Committee		Open Space Committee (3 year)	
Jay W. Stryker	2011	Lynn Rose	2013
Fence Viewers		Alan C. Swedlund	2011
Frank Sherburne	2011	Robert Underhill (resigned)	
Forest Warden		Oxford Redevelopment Committee (until completion)	
Thomas Clark, Deputy	2011	Daren Gray	
Harold L. Eaton, Jr., Deputy	2011	Ralph Healy (Alternate)	
Gary Stokarski	2011	Carol Katz	
Chester Yazwinski, Jr., Deputy	2011	Kevin Moore	
Franklin County Solid Waste Committee		John P. Paciorek	
Timothy Fannin	2011	David Sheehan	
Mark E. Gilmore	2011	Carolyn Shores Ness	
M.A. Swedlund, Alternate	2011	Jane Trigère (Alternate)	
Franklin Regional Council of Governments		Steve Upton	
John P. Paciorek	2011	John Waite	
Franklin Regional Transit Authority Representative		Satu Zoller	
Robert J. Decker, III	2011	Personnel Board (4 year)	
Hazardous Waste Coordinator		Daniel L. Blanchard	2014
Lynn Rose	2011	Terrie McGoldrick	2011
Health Insurance Subcommittee		Jay A. Wallace	2011
Bernard R. Kubiak	2011	<i>Vacancies (3)</i>	
Carolyn Shores Ness	2011	Plumbing & Gas Inspector	
Mary A. Stokarski	2011	Steven Baranoski, Alternate	2011
Janet Uden	2011	Malcolm Cichy	2011
Highway Garage Building Committee		<i>Vacancies (1)</i>	
Ralph Healy	2011	Police Department	
Bruce Hunter	2011	Nathan J. Coffin, Officer	2013
William McGoldrick	2011	Carole Giusto, Clerk/Dispatcher	2013
Eric Ness	2011	Michael A. Krusiewski, Officer	2011
John P. Paciorek	2011	Mark W. Puchalski	2013
Stanley Stokarski	2011	Harry S. Ruddock III, Officer	2013
Historic Commission (3 yr term)		Adam P. Sokoloski	2013
Pamela Tosi Hodgkins	2012	Robert C. Warger, Officer	2013
Henrietta Kocot	2013	Michael Wozniakewicz, Chief of Police	2013
Andrea Krawczyk (resigned)		Jennifer D. Yazwinski	
Edith C. Lipp	2012	Police Department, Special Officers	
Marilyn McArthur	2011	Gregory Boyce	2013
Patricia Potter	2012	Kurt A. Gilmore	2013
Jane Trigère	2011	Laurie J. Lankowski	2013
Keeper of the Cemetery Maps		David F. Leuschner	2013
Harold L. Eaton, Jr.	2011	Joseph F. Mieczkowski	2013
Keeper of the Town Clock		Noah H. Pack	2013
Robert Ouellette	2011	Christopher J. Redmond	2013
Local Census Director		Roger J. Sadoski, Jr.	2013
Mary A. Stokarski	2011	Gary Sibilila	2011
Open Space Committee (3 year)		Michael S. Thomas	2013
Benjamin Clark	2013	Police Department, Special Appointees	
		Kathleen Belanger, Matron	2011
		Harold L. Eaton, Jr.	2011
		Mark E. Gilmore	2011
		Carole Giusto, Matron	2011
		John P. Paciorek	2011
		Carolyn Shores Ness	2011

About Deerfield ⇨ Town Appointed & Elected Officials

Recreation Committee

Robert J. Ackerman	2011
Erik Lagoy	2011
Gretchen Law	2011
Jodi Olmstead	2011
Liam O'Brien (resigned)	
Lori Roche	2011
Robert Swasey (resigned)	
Rod Warnick	2011

Registrar of Voters (3 yr term)

William H. Leno	2011
Mary A. Stokarski, Clerk	2012

Right-to-Know Coordinator

Harold L. Eaton, Jr.	2011
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South County Senior Center (Oversight Committee)

Lisa Ballou (resigned)	
Desiree Jarosz, Program Assistant	2011
Mary Wheelan, Director	2011

Stormwater Bylaw Committee (Planning)

John Baronas	
Daren Gray	
Peter LaBarbera	
Bridget Mitchell	
Jim Pasiecznik	
Roger J. Sadoski, Jr.	
Robert Underhill	

Streetscape Subcommittee (Planning)

Inactive Committee

Surveyor of Lumber & Wood and Tree Warden (3 year)

Henry J. Kocot	2011
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Superintendent of Sewers & Streets

Harold L. Eaton, Jr.	2011
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Swim Program Committee

Dana Lavigne	2011
Edith Ostrowski	2011
Sharyn Paciorek	2011

Tilton Library Director (Library Trustees)

Sara Woodbury	2011
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Town Accountant (3 yr term)

Janet Swem	2013
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Town Counsel

Blatman, Bobrowski & Mead, LLC (Special)
Mirick O'Connell (Special)

Town Memorial Forest Committee

Mark E. Gilmore	2011
Henry C. Kocot	2011
John P. Paciorek	2011
Carolyn Shores Ness	2011

Tri-Town Beach Commission (3 yr term)

Dana Lavigne	2012
Edith Ostrowski	2013
Sharyn Paciorek	2011

Veterans' Agent - Director of Veterans' Services

Leo Parent, Jr.	2011
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Veterans' Grave Officer

Douglas B. Tierney	2011
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Wells, Fred W. Fund, Trustee

Henry Zukowski	2011
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Wiring Inspector

William McGoldrick	2011
Wayne Shaw, Alternate	2011
Bruce St. Peters, Alternate	2011

Workers & Unemployment Compensation Agent

Mary A. Stokarski	2011
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Zoning Board of Appeals (3 yr term)

Stephen Barrett	2011
Ronald Bohonowicz	2013
Robert J. Decker, III (Alternate)	2012
Jamie Hartwright	2012
William McGoldrick	2013
Christopher Pichette	2011

MUNICIPAL EMPLOYEES

(Alphabetical order by Department)

Assessors Office

Karen Menard, M.A.A., Clerk

Highway Department - Transfer Station

Roger Baker, Mechanic (retired)
Brian Chyz, Equipment Operator
Jason Miller, Equipment Operator
Michael Phillips, Foreman
Kevin Scarborough, Equipment Operator
Stephen Taylor, Equipment Operator/Mechanic
Dennis Welcome, Equipment Operator

Recreation Department

Suzanne Antonellis, Director

Selectmen's Office

Patricia A. Kroll, Administrative Assistant
Bernard R. Kubiak, MPPA, Town Administrator
Priscilla L. Phelps, Administrative Assistant
Kayce D. Warren, Executive Assistant

About Deerfield ⇨ Town Appointed & Elected Officials

Tax Collector - Treasurer - Town Clerk's Office

Barbara Hancock, Assistant Collector - Treasurer
Patricia Raymer, Assistant Town Clerk
Mary A. Stokarski, Tax Collector-Treasurer-Town Clerk

Wastewater Treatment Plants

Donald Chappell, Chief Operator
John Kaczinski, Certified Operator
Keith Milne, Certified Operator



Boards & Committees ⇒ A List of Roles & Responsibilities

Agricultural Commission

The Agricultural Commission is a seven-member board, appointed by the Board of Selectmen. The Commission actively participates in agricultural development in Deerfield, work closely with local farmers, the Massachusetts Department of Agriculture, regional agricultural commissions, and other community organizations to monitor state and federal regulations as they affect farming activities.

Board of Assessors

The Board of Assessors consists of three members. One member is elected each year for a three-year term. Office hours are daily 9:00 a.m. – 4:00 p.m. except Wednesdays, 9:00 a.m. – Noon.

The Assessors are required by Massachusetts law to value all real and personal property, based on “full and fair cash value” and are responsible for setting the tax rate; committing real estate, personal property and motor vehicle excise tax to the Tax Collector; updating records for new construction; all abatements and motor vehicle excise; updating town tax maps; changes of address for tax billing purposes; reviewing all applications for abatements, exemptions and special land use qualifications. More comprehensive information regarding property tax abatements is available on the town website, www.deerfieldma.us, under the Assessors Department page.

Board of Selectmen & Board of Health

The Board of Selectmen consists of three members, with one member elected each year for a three-year term. The Selectmen are the Chief Administrative Officers of the Town acting in various authoritative capacities including Sewer Commissioners and Local Licensing Authority for all liquor licenses in town. They are authorized to sign all contractual agreements on behalf of the town, approve all payment of bills and payroll for employees, and receive and act upon requests and complaints from citizens.

One of the most important functions of the Selectmen, however, is the preparation of the Town Meeting Warrant. An Annual Warrant is composed of articles outlining each subject on which the town meeting must vote. Examples of Warrant Articles include bylaw changes, acceptance of funds and grants, disposal of property and the Omnibus (town) Budget items. Once Town Meeting has voted, it is the responsibility of the Board of Selectmen to implement the wishes of the voters.

In Deerfield, the Board of Selectmen also acts as the Board of Health. They are responsible for implementation of all state and local health regulations. Activity monitored by the Board of Health includes food service permits and inspections, offal hauling, disposal works installers, and Title V (Septic System) oversight.

Capital Improvement Planning Committee

The members of the Capital Improvement Planning Committee are appointed by several different boards, committees and town officials. The primary purpose of the committee is to supervise scheduled town capital improvement activities such as large equipment purchases, land acquisition, building construction and repairs, as well as individual purchases that do not fall under the Omnibus Budget Line Items.

Boards & Committees ⇒ A List of Roles & Responsibilities

Community Preservation Committee

Community Preservation Committee was created after acceptance of enabling legislation by Town Meeting. The Community Preservation Act, Massachusetts General Law Ch. 44B, provides new funding sources to address specific community concerns. These include acquisition of open space and recreational land use, creation and support of affordable housing, and preservation of historical buildings and land.

Conservation Commission

The Conservation Commission is appointed by the Selectmen to serve a three-year term. They work closely with the Massachusetts Department of Environmental Protection to implement and enforce the Commonwealth of Massachusetts Wetlands Act. Acting along with other boards and committees, the Commission also participates in comprehensive permitting activities.

Energy Resources Committee

The Energy Resources Committee is appointed annually by the Board of Selectmen. They work closely with other town officials as well as state, federal, regional and private-sector organizations to identify, plan and fund energy conservation projects to enhance community quality of life.

Finance Committee

Finance Committee, appointed by the Town Moderator, functions in an advisory role formulating and overseeing the town budget. Working closely with departments, boards and committees, the Finance Committee recommends spending for both individual appropriations as well as the entire Omnibus Budget to the Board of Selectmen for approval and submission to Town Meeting.

Historical Commission

The Historical Commission was created via enabling legislation accepted at Town Meeting and appointed by the Board of Selectmen. The Commission, with the assistance of the Massachusetts Historical Commission, works to identify, evaluate, and preserve the town's historical resources.

Local Cultural Council

Cultural Council promotes cultural diversity in the community. With funds appropriated by the Legislature and distributed by the Massachusetts Cultural Council, the Council funds enrichment programs in a variety of disciplines - art, music, theater/film, science, etc. - for students, seniors and the general public.

Planning Board

This is an elected board of seven members each serving a staggered, three-year term. Planning Board's primary focus is to monitor growth and new development in town. Along with other committees, the Board participates in comprehensive permitting, reviews Site Plan proposals, proposals believed to be Approval Not Required (ANR), and zoning changes to the Code of the Town of Deerfield.

Boards & Committees ⇒ A List of Roles & Responsibilities

Recreation Committee

The Recreation Committee is appointed by the Board of Selectmen and administers planning and development of recreation facilities as well as town-sponsored events and recreational activities in the community.

Zoning Board of Appeals

This is a six-member Board, with one alternate, appointed by the Board of Selectmen. Zoning Board of Appeals is empowered to act in accordance with Massachusetts General Laws Chapter 40A and 40B, as well as the zoning bylaws detailed in the Code of the Town of Deerfield. They are responsible to issue variances, special permits, and other remedies as allowable. In concert with specific boards and committees, Zoning Board of Appeals participates in comprehensive permitting.

Schedules

Unless otherwise specified, the following list details days and times boards and committees generally meet. Please see the website, www.deerfieldma.us, for agendas and minutes.

Board & Committee Meeting Schedules				
<u>Board/Committee</u>	<u>Frequency</u>	<u>Day</u>	<u>Time</u>	<u>Room</u>
Agricultural Commission	No set schedule			
Board of Assessors	Weekly	Tuesday	7:00 PM	117
Board of Selectmen/Health	Bi-weekly	Wednesday	7:30 PM	107
Community Preservation Committee	Monthly, 2nd Thurs.	Thursday	7:00 PM	130
Conservation Commission	Monthly, 4th Thurs.	Thursday	7:00 PM	107
Energy Resources Committee	Monthly, 4th Fri.	Friday	3:30 PM	130
Finance Committee	Weekly, Dec-May	Tuesday	7:30 PM	121
Historical Commission	Monthly	Tuesday	6:30 PM	121/130
Planning Board	Monthly	Monday	6:00 PM	107
Open Space Committee	Quarterly, 4th Mon.	Monday	7:00 PM	130
Recreation Committee	No set schedule			
Zoning Board of Appeals	Monthly, 1st & 3rd Thurs.	Thursday	7:00 PM	107

All other board, committee and commission meetings are posted on the Municipal Bulletin Board at least 48 hours (excluding weekends or legal holidays) prior to the time and date of the meeting. Meetings are also posted on the website and to the Community Access Channel, Channel 15. Meetings are public and citizens are encouraged to attend.

Boards & Committees ⇒ Agricultural Commission

The Deerfield Agricultural Commission remains active in serving our agricultural community. In the past year, the Commission held a Fall Forum with the Board of Assessors as our guests on Chapter 61 applications. We also participated in a resolution of a dispute between a farm and a neighbor. We wrote a letter to the Department of Revenue on the Chapter 61 rates set in Deerfield for the farmers and landowners.

Members of the Agricultural Commission have participated in regional and statewide conferences with other Agricultural Commissions and groups alike to keep us up-to-date on information in the agricultural community.

I would like to thank all of the Agricultural Commission members and the other departments that have worked with us for all their hard work.

Respectfully Submitted,

Stephen D. Taylor
Chairman

Elizabeth Clarke, Vice Chair
Francis Sobieski
Peter Melnik
John Baronas, Jr.
Kenneth Williams IV
Thomas G. Clark



Boards & Committees ⇨ Board of Assessors

How the Assessors Determine Value

Real property valuation in Massachusetts is based on “full and fair cash value,” the amount a willing buyer would pay a willing seller on the open market. Assessors must collect, record, and analyze a great deal of information about property and market characteristics in order to estimate the fair market value of all taxable properties in their communities. Some properties such as churches, educational institutions, State and Town-owned land are also valued, even though they are exempt from taxation.

Personal property valuation in Massachusetts is based on a combination of market value and utility value of property not considered real estate and, generally, not part of one’s home. Personal property located within the Town as of January 1st proceeding the next fiscal year should be reported to the Town on a Form of List by March 1st.

The Commonwealth of Massachusetts requires that the assessed values are reviewed annually with sales statistics for the previous calendar year and that all properties be recertified every three years. Deerfield has completed triennial certification for fiscal year 2011. The Town of Deerfield uses an independent appraisal service to inspect properties and to analyze sales.

Why Assessments Go Up When a Property Hasn’t Changed

Since assessments reflect market value, rising/falling real estate prices in the community will result in *generally* higher/lower assessments. As several factors influence market value, the changes to assessments may not be uniform. One such factor is the style of the building. For example, one year, colonials will be in demand, thus raising their market value more than other styles and, another year, capes will be more popular. Another factor is location. For various reasons, certain neighborhoods are more attractive to buyers (in-town one year, rural the next...). Again, the resulting demand raises the price for homes in the preferred neighborhood. In addition, the condition of the property will affect its value. For two homes comparable in style, grade, and location, the better-maintained home will have a higher value. So, while changes made to a property can affect value, these other factors must also be considered.

If You Disagree With the Assessed Value of Your Property

If, in your opinion, the assessment of your property is incorrect, by all means discuss it with the Board of Assessors. At the meeting, you will need to specify the items about which you disagree such as misinformation on the property record card or values of *comparable* properties lower or higher than yours. If so, cite specific examples. Information on all properties is available in the Assessors’ Office and on-line at **www.deerfieldma.us**.

Abatements and Appeals

Once the tax bills have been mailed, an aggrieved taxpayer must go through the more formal process of filing for an abatement. These forms may be picked up at the Assessors’ Office. They must be filed with the Assessors on or before the due date of the first installment of the actual tax bill.

Boards & Committees ⇒ Board of Assessors

If the Assessors do not grant the desired abatement, the taxpayer also has the right to appeal to the State's Appellate Tax Board. The appeal must be filed within three months of the denial. Information and applications are available from:

The Appellate Tax Board
100 Cambridge Street, Suite 200
Boston, MA 02114
Phone: (617)727-3100
<http://www.mass.gov/atb/>

How Property Taxes Are Computed

Before Proposition 2½ went into effect in Massachusetts in Fiscal Year 1982, the amount to be raised by the property tax in each community was essentially determined by what the community decided to spend in the coming year, either through its Annual Town Meeting, or its City and Town Council. So, budgets were determined and, then, the tax rates were set to raise that amount. With Proposition 2½ in effect, the process is reversed. The tax limitation law sets the maximum amount a community may collect, or levy, from the property tax to "...2.5 percent of the total full and fair cash value of all real and personal property in the community" based on the previous year's valuation. At the Town Meeting, a budget is adopted. Budgets must be made to fit within that limit (with the exception of any override(s) or debt exclusion(s) passed by the voters). The budget total less the monies anticipated from other sources, such as state aid and local receipts from fees, etc., is the amount that needs to be raised through property taxes.

Determining the Tax Rate

Before the tax rate can be set, the Town must decide if they want all property to be taxed at the same rate, or if they prefer separate rates for a certain class of property, such as commercial/industrial. So, the Assessors prepare a Tax Rate Recapitulation sheet showing the total value for each class of property and its percentage of the town total. Using this information, the Board of Selectmen holds a Classification Hearing to decide if there will be a single or multiple tax rate(s).

What Assessors Do Not Do

Assessors do not make the laws that affect property owners. Tax laws are enacted by the Massachusetts Legislature. Various guidelines and regulations to implement the legislation are established by the Department of Revenue. The Assessors must follow these procedures and act in accordance with the law.

Boards & Committees ⇨ Board of Assessors

Fiscal Year Ending June 30, 2011

Town Appropriations Voted April 26, 2010

Appropriations To Be Raised:

From Raise and Appropriate	\$11,635,260.91	
From Free Cash	344,116.00	
From Available Funds	<u>99,311.00</u>	<u>\$12,078,687.91</u>

Other Amounts To Be Raised:

Overlay Deficits of Prior Years	1,432.69	
Cherry Sheet Offsets	496,864.00	
School Choice Assessment	86,919.00	
Charter School Assessment	31,620.00	
Air Pollution	1,330.00	
Regional Transit Authority	16,428.00	
RMV Surcharge Underestimate	3,060.00	
Community Preservation Act Surcharge Estimate	296,937.00	
Overlay Reserve	<u>85,054.92</u>	<u>\$1,019,645.61</u>

Total Amount To Be Raised:

\$13,098,333.52

Estimated Receipts & Other Revenue Sources:

Estimated Receipts From State:

Cherry Sheet Estimated Receipts	\$2,127,998.00	
Mass. School Building Authority Payment	299,550.00	<u>2,427,548.00</u>

Local Estimated Receipts:

Motor Vehicle Excise	\$605,000.00	
Other Excise	1,000.00	
Penalties & Interest	26,000.00	
Payment In Lieu Of taxes	110,000.00	
Sewer Charges	481,332.00	
Trash Disposal	140,000.00	
Fees	32,000.00	
Rentals	26,000.00	
Departmental Revenue - Cemeteries	000.00	
Other Departmental Revenue	0.00	
Licenses & Permits	100,000.00	
Fines & Forfeits	72,000.00	
Investment Income	40,000.00	
Room Occupancy Tax	139,860.00	
Miscellaneous Non-Recurring	<u>25,000.00</u>	<u>\$1,798,192.00</u>

Free Cash		\$344,116.00
Free Cash to reduce tax rate		0.00
Community Preservation Act Surcharge		296,937.00
Other Available Funds		99,311.00

Total Estimated Receipts & Revenue

\$4,966,104.00

Total Tax Levy

\$8,132,229.52

Total Assessed Value of Real & Personal Property

685,685,457.00

Total Levy ÷ Total Value x 1,000 = Tax Rate

8,132,229.52 ÷ 685,685,457.00 x 1,000 = \$11.86

Boards & Committees ⇨ Board of Selectmen & Board of Health

The year proved to be both challenging and productive for the Selectboard and Board of Health.

The committee formed by the Board to design a combined highway garage and emergency medical facility made two key recommendations to the Board. One recommendation resulted in the hiring of HKT Architects and Weston & Sampson as the design team for the new facility. As work on the design and site evaluation progressed, that resulted in a second recommendation regarding the suitability of the site, located next to the South Deerfield Fire District. With a finding that the property was not suitable, work on the facility was halted and a search for a new site initiated.

The Board, contracting with Siemens Industries, began a systematic review of the town's buildings to increase energy efficiency and management which would not only result in lower energy bills but pay for itself over time. This \$497,000.00 project was made more affordable by the award of a \$150,000.00 grant of Federal stimulus funds through the state Department of Energy Resources. The grant also provided the town with technical assistance through Beacon Integrated Solutions to help plan and monitor completion of the project. Work on the project is slated for completion by June, 2011. In another energy related effort, the Board went forward with planning for a solar electric installation on the capped landfill and expects to have a facility in place in the next year.

The Board was active in disease prevention through a comprehensive series of flu vaccination efforts. Clinics were held for senior citizens, school staff, and town employees. The key event was the Emergency Dispensing Site drill in October that combined the efforts of Conway, Deerfield, Sunderland and Whately for the regions first "drive-up" clinic. Hundreds of people received flu and other vaccinations over a three hour period at a site in the Industrial Park that allowed them to receive the injections without leaving their vehicles. This not only provided a significant number of people with protection from the seasonal and H1N1 flu but gave the towns the opportunity to practice their response to an emergency situation.

There were some transitions in the year as well. Long time staff member Deborah Gordon left to work in Amherst. The Board reorganized its staffing arrangements, with Patricia Kroll and Pricilla Phelps being hired to fill vacancies. The Board accepted the resignation of Edward Pepyne, Jr. who had long served as town counsel. The law firm of Blatman, Bobrowski and Mead, LLC was named as town counsel.

The Board has met the challenge of difficult economic times by carefully managing the town's finances. A new compensation plan was put into place for town employees and the Board expects to make revisions in the town's personnel practices as well. We wish to extend our thanks to the town staff for their work on everyone's behalf.

Mark E. Gilmore, Chair
John P. Paciorek
Carolyn Shores Ness

Boards & Committees ⇒ Capital Improvement Planning Committee

The Capital Improvement Planning Committee was formed by Town Meeting action to evaluate requests and to plan funding for Capital projects in the Town of Deerfield. Members of the C.I.P.C. include one representative each from the School Committee, Finance Committee, Selectboard, Assessors and Planning Board, as well as two Community members. The Town Clerk and Town Administrator serve as ad hoc members. The committee worked diligently to evaluate requests and made the following recommendations for funding at the 2010 Town Meeting which were overwhelmingly approved:

1. Replacement of a police cruiser.
2. Setting aside funds for grit removal at the wastewater treatment plants.
3. Setting aside funds for the future replacement of the ambulance.
4. Setting aside funds for the replacement of the “new” elementary school roof that is now almost twenty years old.

Since the annual Town Meeting, emergency replacements have been made of the boilers in both the Tilton Library and the Senior Center.

In conclusion, we feel that the Town of Deerfield is very fortunate in that it has been able to fund needed capital projects on a regular schedule. This is done to not only protect the taxpayer’s investment in capital assets but also to stay abreast of new legal requirements and changes in the community. Regular replacement of equipment in the Town of Deerfield makes for more efficient and effective delivery of services to the citizens.

However, we are still concerned that a major capital item in the Town of Deerfield continues to be ignored: The much needed replacement of our inadequate and aging Highway Department Garage has been recognized for over 25 years. Seven years ago a site was acquired and design money appropriated at Town Meeting. As of yet no further action has been taken. The Town of Deerfield has taken on the task of developing the Oxford site that surrounds the town garage; this action makes movement on this project even more critical. We hope that the Deerfield Selectboard can focus on a new Highway Garage Facility.

Respectfully submitted,

Thomas G. Clark, Chair
Capital Improvement Planning Committee

(Note that the Senior Center boiler was replaced mid-year through a reserve fund transfer approved by the Finance Committee)

Boards & Committees ⇒ Capital Improvement Planning Committee

Capital Improvement Plan – Voted 2010

Department	FY 2010 approved	FY 2011 requested	FY 2012	FY 2013	FY 2014
Assessors					
Replace computer and printer	\$0.00				
Board of Selectmen/Town Hall					
Computers & Software	\$2,500.00				
Building Inspector					
Police Department					
Cruisers	\$29,500.00	\$29,500.00	\$29,500.00	\$29,500.00	\$29,500.00
Suicide Prevention Cell Tour System	\$5,505.00				
Town Clerk/Treasurer					
Tilton Library					
Furnace (thru ESCO contract)	\$0.00				
Sewer Department					
ODWWTP & SDWWTP Comminutor	\$10,000.00				
ODWWTP & SDWWTP Grit Removal	\$7,829.00	\$7,829.00	\$7,829.00		
Highway Department					
Garage Design & Construction & Land*					
Pickups (two) w/ plows and radios	\$51,000.00				
Senior Center					
Boiler replacement (funds transfer)	\$0.00	\$19,000.00			
Recreation Department					
EMS Department					
Ambulance	\$45,450.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Deerfield Elementary					
Roof replacement		\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
Frontier					
Farmland Retention					
Open Space	\$0.00				
Totals	\$151,784.00	\$131,329.00	\$112,329.00	\$104,500.00	\$104,500.00

Boards & Committees ⇨ Community Preservation Committee

Membership:

<u>Name</u>	<u>Appointing Authority</u>
Stephen Barrett	Conservation Commission
Rachel Blain	Board of Selectmen
Daniel F. Graves	Moderator
Erik Lagoy	Recreation Committee
Marilyn McArthur	Historical Commission
Roger Sadoski, Jr.	Planning Board
Bruce St. Peters	Board of Assessors
Alan Swedlund	Open Space Committee
Vacancy	Regional Housing Authority

The Community Preservation Committee was created after acceptance of the Massachusetts Community Preservation Act, General Law Chapter 44B, by Town Meeting in 2007.

The Massachusetts Community Preservation Act website (www.communitypreservation.org) details aspects of the enabling legislation, but a brief synopsis of its purpose is noted below:

“The Community Preservation Act provides new funding sources which can be used to address three core community concerns:

1. *Acquisition and preservation of open space*
2. *Creation and support of affordable housing*
3. *Acquisition and preservation of historic buildings and landscapes*

A minimum of 10% of the annual revenues of the fund must be used for each of the three core community concerns, and up to 5% may be used for administrative expenses of the Community Preservation Committee. The remaining funds can be allocated for any combination of the allowed uses, or for land for recreational use.”

Each Community Preservation Committee must follow certain steps as part of the grant process. In Deerfield, the committee begins by holding an information session to notify interested parties of funding availability and detail the application schedule. After applications are received and reviewed, another public information session is held. This open meeting allows for public discussion on the grant submittals. Once the CPC has approved proposals, recommendations are presented for funding at Annual Town Meeting.

Deerfield approved a surcharge of three percent (3%) of property taxes with the first \$100,000 exempted to provide funding for these activities. In addition to town funds, the Commonwealth provides matching funds of between 29 - 100% of the town’s surcharge. For the Fiscal Year 2010 funding cycle, the CPC recommended Town Meeting reserve funding for the projects noted below. Also noted are the amounts expended as of the close of the fiscal year; June 30, 2010.

Preservation Category	Application	Purpose	Voted Amount	Expended Amount
Historical Preservation	Tilton Library Architectural & Engineering Study	Repair Library Steps	\$10,000.00	\$5,105.00
Community Housing	Rural Development, Inc. - Senior Housing Study	Feasibility Study	\$30,000.00	\$0.00
Open Space	Franklin Land Trust/Dept. of Agricultural Resources	Crowley/Perwak APR	\$60,000.00	\$0.00
Administrative Expenses		CPC Expenses	\$7,500.00	\$4,471.63

The Deerfield CPC would like to thank applicants, residents, and town officials that have participated in this process. We look forward to continued preservation activities that meet the needs of the community.

Boards & Committees ⇔ Energy Resources Committee

The Deerfield Energy Resources Committee

Committee Members:

Kristan Bakker

Ron Bohonowicz

Amy Gazin-Schwartz

David Gilbert Keith

Jay Stryker

M.A. Swedlund

The Deerfield Energy Resources Committee (the Energy Committee) was established in 2005 to advise the Select Board on energy conservation. We have since added to our mission, the promotion of energy conservation and reduction of CO₂ by Deerfield residents.

In 2010 the Energy Committee has been focused on qualifying as a “Green Community” under the 2008 Massachusetts Green Communities Act. The Town must fulfill five criteria (listed below) in order to qualify and when our application is accepted we will be eligible for significant state grants for energy efficiency improvements and alternative energy installations. We also will have a plan to reduce the annual energy costs of the town by at least 20% by June 2014.

1. Provide for the as-of-right siting of renewable or alternative energy generating facilities, renewable or alternative energy research and development (R&D) facilities, or renewable or alternative energy manufacturing facilities in designated locations.
2. Adopt an expedited application and permitting process under which these energy facilities may be sited within the municipality and which shall not exceed 1 year from the date of initial application to the date of final approval.
3. Establish an energy use baseline inventory for municipal buildings, vehicles, street and traffic lighting, and put in place a comprehensive program designed to reduce this baseline by 20 percent within 5 years of initial participation in the program.
4. Purchase only fuel-efficient vehicles for municipal use whenever such vehicles are commercially available and practicable.
5. Require all new residential construction and all new commercial and industrial real estate construction to minimize, to the extent feasible, the life-cycle cost of the facility by utilizing energy efficiency, water conservation and other renewable or alternative energy technologies.

We received a technical assistance grant from the State to help us through the process of creating a plan to meet these five criteria. The grant pays for the expertise of Stacy Metzger and Pat Smith, from the Franklin Regional Council of Governments. They have been incredibly helpful untangling all the complexities of the qualifying process.

We are on course to submit our application this June. Several other towns in Franklin County have qualified and received grants including Greenfield and Montague.

Special thanks to Selectman, Mark Gilmore, and Town Administrator, Bernie Kubiak, for their knowledge and guidance, and to the entire Select Board for their support of our work.

Respectfully submitted,

M.A. Swedlund (Chair)

Boards & Committees ⇨ Hazardous Waste Coordinator

Lynn Rose, Hazardous Waste Coordinator

My Role: as Hazardous Waste Coordinator since 2000 has been to both prevent contamination of some of our town's resources, and to identify and ensure the clean-up of some of the existing pollution. This role has involved establishing the town's participation in the FCSWMD annual HHW collection, and identifying and overseeing the investigation and mitigation of state superfund sites at the East Deerfield Railroad Yard. This volunteer work involves; writing grants for the town to hire technical expertise, helping to hire and oversee technical consultants, meeting with regulators, overseeing Pan Am Railway's compliance with regulations, developing technical and educational materials, educating town officials and the community about these issues, coordinating public participation in the investigation and mitigation of hazardous waste site activities, and coordinating efforts with other towns and environmental groups.

Town oversight of state superfund sites (MA Contingency Plan Regulations) at the East Deerfield Railyard: we are working for our 6th year with GeoInsight, Inc., an environmental consultant firm to review and provide technical comments to the town railyard investigation.

The Railyard: property is approximately 129 acres. It is bounded to the north and east by land and the Connecticut River, to the south by River Road, and to the west by the Deerfield River.

Our Successes this Year: We are continuing to have success from our stringent oversight of Pan Am's compliance to environmental regulations and to make them accountable to the Town. We have seen major progress on many fronts, providing reason to celebrate the following successes:

1. MassDEP's Oversight – their site manager continues to audit Pan Am's documents submitted to address multiple new and old hazardous waste sites. They are working closely with the Town to review our comments in addition to their own assessment, which as resulted in MassDEP requiring Pan Am to conduct additional investigations, monitoring and clean-up.
2. Public Information Process – We have fully reinstated this process at the site. Pan Am intends to hold a public hearing in 2/11 to discuss the upcoming Public Involvement Plan (PIP) as well as some other site work. We now have a revised PIP in place to guide Pan Am's process for involving Deerfield in all of their work to address contaminated sites at the railyard. This process enables us to evaluate and comment on all of their plans for investigation and clean-up of each site. They have to provide us with fact sheets, draft documents for our comment, and hold public hearing to explain site activities and solicit comments from residents.
3. We finally have some public input in the clean-up of the abandoned Lake Asphalt site. Please see specific sites listed below for details.

Summary of Contaminated Sites at the Railyard: Please note that the frequency of releases at the site as well as how long it takes to address the contamination. Also, there are a number of older, closed sites not listed here.

Key: The following sites are evaluated and addressed using the following phases:
• Phase I: Initial Site Investigation – initial investigation activities to evaluate a release.
• Phase II: Comprehensive Site Assessment – investigation to evaluate extent, source, and risks associated with contamination to determine need for remedial actions at the site.
• Phase III: Remedial Action Plan – evaluation of clean-up options.
• Phase IV: Remedy Implementation Plan – implementation of selected clean-up option.
• Phase V: Remedial Operation Maintenance or Monitoring – of an implemented clean-up option.
• Response Action Outcome (RAO) – close out the site based on completion of environmental work.
• Immediate Response Action (IRA) – clean-up required whenever a sudden release of hazardous material, or other time-critical situation, is encountered.
• Release Abatement Measures (RAM) – further clean-up prior to Phase IV if they need to clean-up to prevent a release during release.

Boards & Committees ⇔ Hazardous Waste Coordinator

Four New Sites This Year 8/10 – 2/11: Pan Am has continued to have new spills and accidents at the railyard that require both immediate clean-up and then follow-up investigation. In addition, through new monitoring activities this year, they are finding high levels of contaminants from previous releases. All of the following sites are still actively being addressed:

1. **SITE # 1-18115 - Fuel Island 100-gallon Diesel Spill (2/11)**
They are still in the immediate response action phase and will begin Phase I this fall/winter.
2. **SITE # 1-18124 - Release of Hydraulic Fluid at the Work Equipment Building (2/11)**
They are still in the immediate response action phase and will begin Phase I this fall/winter.
3. **SITE # 1-18128 – Identified Petroleum Contamination in Groundwater Exceeding Reportable Concentrations**

As part of an investigation for another release, Pan Am identified that the amount of contamination found in the newly installed (11/10) monitoring wells MW-26S and MW-26D exceeded acceptable reportable concentrations. MassDEP deemed the contamination be a “reportable release”, designated this contamination as a new release condition (waste site), and is requiring them to evaluate the competence and possible leaks of current and past underground storage tanks and the oil/water separator connected to the current on-site wastewater treatment plant. They will submit their Phase I report 2/12.

4. **# 1-17967 Threat of Release (9/10) – holes in 100,000 gallon Above Ground Storage Tank.** See 5. F. below for details.

Older Sites that Continue to be Addressed in 2010/2011 (2 sites in 2009 and 1 site in 2010 closed out)

1. **SITE # 1-17029 – Release of 250 to 500 gallons of fuel during from a fuel tank during an incident (6/08).** A public meeting was held on 6/19/10 on the plans for the Phase II Comprehensive Site Assessment (which is due to be submitted in 6/11). Pan Am will propose their solutions for addressing the site in their Phase III in June 2011.
2. **SITE # 1-16603 – Lake Asphalt** - This property was previously leased from Pan Am for use as an asphalt plant and then abandoned for more than 20 years. It is located along the southwestern boundary of the railyard across from several residences. Pan Am removed 4 buildings, 18 above ground storage tanks, 1 vault and approximately 60 drums. Contaminants found included asbestos, PCBs, petroleum products and lead.

Although they removed some of the contaminants from the site, they completely failed to conduct the public involvement process as required by state law in the initial clean up. Thus, the town had not participated in the investigations until this year when MassDEP audited their work, rejected their findings and attempt to close out the site. Based on the audit findings, they required Pan Am to revise their Phase II. MassDEP considers the site to be a potential drinking water source area, which requires a higher standard of investigation and clean-up than the railyard. They are requiring Pan Am to add additional groundwater monitoring wells, and further test soils for asbestos, lead, petroleum by-products and other contamination.

A PIP meeting should be scheduled 3/11 at Town Hall to present a draft Audit Follow-Up Plan. They have to complete Audit Follow-Up Plan by April 2011 and a Final Phase II due 7/11. This is a great example of how the Town and MassDEP are supervising them and making them comply.

3. **SITE # 1-15823 – Release of 750 gallons of fuel from a train during an incident in 7/05.** They will remove the contaminated soil summer 2011 and submit a Phase IV 11/11.

Boards & Committees ⇨ Hazardous Waste Coordinator

4. **SITE # 1-17606** – *100 gallon diesel spill* from an overfill of a locomotive (10/09). Approximately half of the diesel was contained in the fueling area containment system and processed in the site's wastewater treatment plant. The other half of the diesel contaminated the soil, which was excavated in 2010. They are monitoring the groundwater for contamination. They are in Phase I and will submit Phase II/Phase III to address contamination 10/12.
5. **SITE # 1-12430** – A total of five release conditions, including the main release number, which were originally investigated separately are now linked together under this tracking number. Early this winter, Pan Am held a public hearing to discuss some of the following sites. Sites include:
 - a. **SITE # 1-12430** – *Historical release of petroleum to soil* near fueling island identified during another investigation.
 - b. **SITE 1-12430 Addendum** – *Chlorinated Solvents* - A public involvement plan meeting was held 11/30/10 at Town Hall on the Phase II *addendum* report which described the results of additional investigation activities to *actually* define the nature and extent of petroleum impacts from the four identified sources of release and evaluate risks posed by petroleum and chlorinated solvent impacts in soil and groundwater to human health and the environment. Pan Am had tried 5 years ago to develop a solution without actually defining the source and extent of the solvent contamination in the potential drinking water source. In addition to not defining the problem, their solution was to only monitor the breakdown of contaminants, not remove them. Based on Town concerns and an audit, MassDEP sent a notice on noncompliance to Pan Am 10/9/09 to require them to conduct additional investigation activities to define the source and extent. MassDEP intends to send Pan Am another notice of noncompliance in 2/11 to conduct additional investigation. Thus, they have to revise an addendum to the original Phase II in 8/11 and revise their Phase III in 5/11.
 - c. **SITE # 1-17432** – *Release of 20 gallons of fuel from a train* during transfer of the locomotive between tracks 4/09. The release occurred at each of 3 adjacent switches.
 - d. **SITE # 1-12501** – *releases of diesel* from an underground storage tank 8/98.
 - e. **SITE # 1-13006** – *former fueling island generating petroleum contamination* floating on the groundwater 7/99.
 - f. **SITES # 1-17125** – *100-gallon diesel release from 100,000- gallon aboveground storage tank (AST) 8/08* – This site has become complicated by the fact that in addition to removing old contamination, and decommissioning and replacing this AST with a new tank farm, there was a threat of release from the tank. **They assigned # 1-17967 to this Threat of Release (9/10)**. In 9/10 they found holes in the AST shell and in 12/10, they found holes in the tank floor. Although Pan Am attributed the presence of contamination in the soils and groundwater underneath the tank to the release in 2008, MassDEP proposed that their secondary containment was not adequate and that there is an ongoing condition of “substantial release migration”.

The Town, MassDEP and the State Fire Marshal's Office were involved in this process. MassDEP issued an order on 9/10 to take the AST out of service. When they did, they found that the tank had been leaking undetected underneath. The new tank farm will come on-line this spring.

Boards & Committees ⇨ Historical Commission

The Deerfield Historical Commission (DHC) is pleased to report one main accomplishment in 2010. We were successful in our pursuit of Community Development Act (CPA) funds for the preservation of one of the many town-owned cemeteries. Most importantly, we were also successful in getting the citizenry of Deerfield to vote its approval of our project.

In January the commission met with Michele Barker, Circuit Rider for *Preservation Massachusetts*, to investigate the feasibility of pursuing Community Preservation funds. *Preservation Massachusetts* is the statewide non-profit organization that actively promotes preservation of historic buildings and landscapes as a positive force for economic development and retention of community character. Barker counseled the commission on requirements and issues pertaining to preparation of an application.

Thus armed with expert advice and guidance, the commission decided to venture into the realm of CPA funding with a modest application for the partial restoration of the Sugarloaf St. Cemetery in the center of South Deerfield village. It was chosen as the first site for cemetery restoration for two reasons: one was that a neighbor of the cemetery had already begun a modest cleaning improvement; the other reason was a decision the DHC had made to focus on those areas of Deerfield where historic landscapes and memory are most endangered.

The DHC is grateful to the citizens of Deerfield for approving the commission's 2010 request of \$32,000 for the Sugarloaf Street Cemetery restoration project. CPA funds became available in summer; in autumn the commission prepared a request for proposals and evaluated the bids. In November, Gravestone Services of New England was awarded the contract.

The project went on hiatus during a long hard winter with weather conditions clearly not conducive to outdoor cemetery restoration. The DHC used that time to prepare a proposal for 2011-12 CPA funding for restoration of two more town cemeteries and the Bloody Brook Monument.



Boards & Committees ⇔ Historical Commission

In March we received from Gravestone Services of New England the “Preservation Master Plan for Sugarloaf Street Cemetery.” This document satisfied the first of five tasks required. It is an evaluation and inventory report detailing the condition and repairs that will be undertaken on each stone including images showing its pre-treatment condition.

We expect to the repair work to continue throughout the summer and fall of 2011 culminating in a final report that includes a site plan, inventory forms and images of the final condition of the stones. Future work on this cemetery will resolve issues concerning stray discarded stones, landscaping and fence work.

Overall, the DHC’s 2010 experience included consulting with historical commissions in other towns about CPA funding; visiting a cemetery restoration site in Worthington; learning how the bidding process works, and assuming responsibility for administration of the project, together with the assistance of the town administrator. We made every effort to work in compliance with the open meeting law that went into effect July 1, 2010.

Do you have a project in mind that the DHC can assist you with? Could you devote time on the commission to research, plan and implement interesting projects with us? Please leave a message for the DHC at Town Hall (deerfieldhistoricalcommission@town.deerfield.ma.us or 665-1400, Ext.336).

The commission gratefully acknowledges the gift of Pat Potter’s photocopied album of Deerfield photos, now being transferred onto a CD at FCAT and accepted the resignations of Edie Lipp and Andrea Krawczyk, with gratitude for their service.

Respectfully submitted,

Marilyn McArthur, Clerk

Deerfield Historical Commission:

Henrietta Kocot, Chair
Marilyn McArthur, Clerk
Pam Hodgkins
Pat Potter
Jane Trigère



Boards & Committees ⇨ Local Cultural Council

In a time of economic distress for many non-profits, the goal of the Deerfield Cultural Council is pleased to help keep our local cultural programs vital. The grant money that we are fortunate to receive from the State of Massachusetts is never enough to support all of the wonderful applicants that we would wish. To that end, we evaluate applications based on certain criteria—the council’s goals to meet community expectations as well as requirements for a complete application.

Cultural Council Funding Priorities

1. We try to bring a variety of ARTS programs to be shared in the community (interactively if possible).
2. We try to allocate across three demographics – students, seniors, and the general population.
3. We give preference to events that take place in town or have free or reduced ticket prices for our residents.
4. Smaller grants are more likely to be funded.
5. Since grant funds are scarce, we encourage applicants to obtain additional funding from other sources.
6. Programs that offer free or reduced fees for performances receive extra consideration.



Eurydice by Sarah Ruhl
Presented by Old Deerfield Productions
Photos Courtesy of Lara Dubin

Boards & Committees ⇨ Local Cultural Council

Happily, Deerfield received \$4,000 of funding from the Massachusetts Cultural Council in 2010! As some funds were unused from the 2009 grant cycle, we awarded that money to new programs. The Council was pleased to support a variety of programs, such as musical performances, art and theater presentations, and film projects.

Approved Programs

Name of Organization	Project	Discipline	Grant Amount
Deerfield Recreation Department	Friday Frolics - TJ & The Peepers	Music	\$200.00
Deerfield Recreation Department	Friday Frolics - Greenfield Military Band	Music	\$200.00
Deerfield Recreation Department	Friday Frolics - Art Steele Band	Music	\$200.00
John Root	Music for Seniors	Music	\$200.00
Greenfield Recreation Department	July 4th Celebration	Music	\$200.00
Garth Shaneyfelt	Beverages of Franklin County	Film	\$100.00
Turners Falls	Art Show	Art	\$100.00
Community Action	Art is Fun!	Art	\$250.00
Tilton Library	A Tale for 8 Towns	Literature	\$500.00
Tilton Library	Monday Night Music	Music	\$500.00
Pocumtuck Valley Memorial Assoc.	Family Programs	History	\$500.00
Pocumtuck Valley Memorial Assoc.	July 4th Concert	Music	\$200.00
Pocumtuck Valley Memorial Assoc.	Pioneer Consort	Music	\$200.00
Ashfield Community Theater	To Kill a Mockingbird	Theater	\$100.00
Springfield Symphony Orchestra	Youth Concert	Music	\$100.00
Society to Benefit Everyone	Bank Film Project	Film	\$50.00
Deerfield Elementary School	Arts Festival Music	Music	\$300.00
Ellen Clegg	Beat Stress Workshop	Music	\$25.00
University of Massachusetts	Greening the Valley	Interdisciplinary	\$100.00
The Marble Collection	The Marble Collection - Art	Art/Literature	\$50.00
Old Deerfield Productions	Eurydice	Theater	\$500.00
<i>Total</i>			<i>\$4,575.00</i>

Sincerely,

Reba-Jean Shaw-Pichette, Chair

Members

Rachel Blain
 Julie Cavacco
 Allen Fowler (resigned)
 Judith Kundl
 Reba-Jean Shaw Pichette

Boards & Committees ⇔ Planning Board

Purpose and Overview - The purpose of the Planning Board is to:

- 1) Comprehensive Master Plan – develop and update
- 2) Zoning Bylaw – provide additions and amendments. In addition it involves the following:
 - a) Site Plan Review – regulate a use (not to prohibit it) based on zoning.
 - b) Special Permit Granting Authority – serves an authority when designated by a Zoning By-Law.
- 3) Subdivision Regulation – Controls conversion of undeveloped land into smaller lots, which involves:
 - a) Determining whether submitted plan is ANR (Approval Not Required)
 - b) Adopting subdivision rules and regulations
 - c) Reviewing and approving or disapproving of Preliminary Subdivision Plans
 - d) Determining associated fees and/or other charges
- 4) Scenic Roads – may request designation or hold a hearing on a proposed change

Planning Board Accomplishments:

Overview – This year marked major changes for the Planning Board (PB). We merged our needs for staffing support with the other boards and offices in the Town’s municipal offices. In addition, we took advantage of the Franklin Regional Council of Governments (FRCOG) Planning Office for technical assistance to revise bylaws, develop user-friendly application forms and processes and assist with site plan review of applicant submissions.

This shift in the way the PB conducts business provided us a unique opportunity to reevaluate and implement new procedures and streamline our application processes, as well as work closer with other town boards and offices. The ultimate goal of these changes is to provide residents, applicants and the general public with clear, timely information, efficient application processes and better access to the Planning Board.

Transition of Administrative Support – The goals of the PB’s consolidation of administrative functions under the umbrella of the Selectmen’s Office in cooperation with the Town Clerk’s Office are to better manage the information necessary for the PB to efficiently conduct business. Some of the expanded assistance the PB now receives includes:

- 1) A communication conduit between the public and the members, five days a week, whenever the Town Offices are open. This is a significant expansion from 2 hours once a week.
- 2) Review of applications, receipt of information requests, mail, notices, and other documents, through the use of step-by-step guidance documents in a formalized process.
- 3) Posting and publication of meetings/hearings as required by the town’s bylaws and Massachusetts General Law.
- 4) Facilitation of approved bylaw changes, plans, and other materials to the appropriate recipient after action by the Board.

Improved Recordkeeping – The PB has also made major changes to our recordkeeping system for all PB documents. The change involves merging the independently organized PB files with all of the other records in town hall from Conservation Commission, Building Inspector, Zoning Board, etc. which is organized by

Boards & Committees ⇔ Planning Board

address. This change will enable the PB and all other town boards and offices with access to information from all of the town's boards per address. As part of this integration process, we are assessing the requirements under the new recordkeeping laws to guide what documents we need to keep. We are also looking into digitizing the many plans on file. As part of the PB's efforts to keep efficient track of information, we have instituted the following:

- 1) New electronic submission requirements for applicant submittals.
- 2) A new PB Clerk position to record and disseminate decisions taken by the board.
- 3) Space on the website for continuous posting of PB documents (agendas, applications, minutes, etc.) for public information. Upload of documents has begun.

We extend our gratitude to the staff in the Selectmen and the Town Clerk Offices, specifically Bernie Kubiak, Mary A. Stokarski, Pat Raymer, Barbara Hancock, Kayce Warren, Pat Kroll, and Priscilla Phelps for their on-going commitment and assistance throughout this transition. The PB also would like to thank the applicants who have been through this transition with us. Your patience, comments and suggestions are invaluable and allow us to better serve everyone's needs.

Technical Assistance – The PB signed a contract with FRCOG Planning Department to provide on-going technical assistance in June 2010. Through this contract, the PB, with the expertise at the FRCOG, and at the urging of other town boards and committees, sought to clarify the Zoning Bylaws and internal PB processes, as well as implement conservation opportunities. With the expertise and experience of Patricia Smith, Senior Land Use Planner, substantive progress has been made on these fronts. Some of these on-going projects are listed below:

- 1) Developing systems and enhancing forms - to provide more information and guidance to expedite the application processes and minimize mistakes such as:
 - a) New Approval Not Required (ANR) and Site Plan Review (SPR) application forms and processes with flow charts and attachment of pertinent bylaws and other relevant information for reference.
 - b) Clarification of the ANR and SPR submission processes, allowing for review of applications prior to submission for errors and/or additional documentation, and determine needs for peer review of application by the Town's consultants.
 - c) Changes to Zoning Bylaw language related to these application processes to include electronic submissions, clarify section references, specify number of copies for each submission, etc.
- 2) Bylaw Changes – The PB has been involved with two major changes to the Zoning Bylaws.
 - a) Stormwater Bylaws and Regulations
 - i) The Stormwater Bylaw Committee drafted a Stormwater Bylaw, forwarded this proposal to the PB, where it was amended and approved. The PB recommended the bylaw to the 2010 Annual Town Meeting, where it was passed.
 - ii) The PB finalized the related Stormwater Regulations drafted by the Stormwater Committee to implement the approved bylaw.
 - iii) The PB will hold a public hearing on the recommended regulations at their monthly meeting on 4/4/11. Once comments are incorporated from this hearing, the bylaws will go into effect.

Boards & Committees ⇨ Planning Board

We would like to take this opportunity to extend special thanks to the Stormwater Subcommittee and Debbie Shriver, a town resident and the Town's project consultant, for all their hard work in bringing this to fruition!

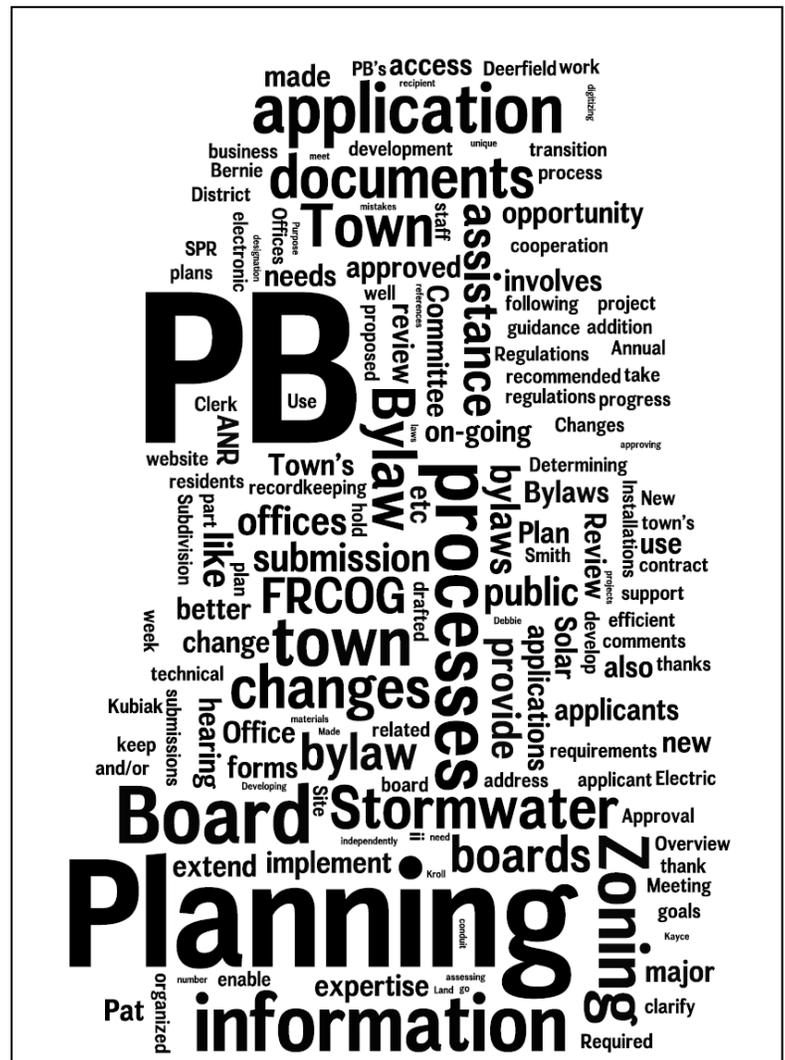
- b) Solar Electric Installations Bylaw – The PB, in cooperation with the Energy Resources Committee, Selectboard, and with the expertise of Pat Smith, Stacey Metzger, and Peggy Sloan of the FRCOG, participated in the development of the Solar Electric Installations District (formerly referred to as the Solar Overlay District). This bylaw:
 - i) Identified and proposed areas in town suitable for large-scale installation of photovoltaic arrays.
 - ii) Made changes to the Zoning Use Table to enable this use.

The PB would like to thank M.A. Swedlund, Bernie Kubiak, and Adam Costa of Blatman, Bobrowski & Mead (Town Counsel) and the FRCOG Planning staff for their valuable assistance on this project. We seek to present a report and finished bylaw to the upcoming 2011 Annual Town Meeting.

The Planning Board would like to take this opportunity to extend its thanks and appreciation to residents, applicants, and visitors of Deerfield. Without your input and support, our board would not be able to meet expectations for preservation, growth and development here in Deerfield. We have made great progress towards improving access and service to the community and strive to further those goals.

Sincerely,

Paul Allis, Clerk
Max Antes, Jr.
John Baronas, Jr.
Lynn Rose, Vice-Chair
Roger Sadoski, Jr.
Bette Schmitt
John Waite, Chair



Boards & Committees ⇨ Recreation Committee

DEERFIELD RECREATION COMMITTEE AND PARKS AND RECREATION DEPARTMENT

Committee Members (Current):

Jodi Blake, Chairman
Rob Ackermann
Erik Lagoy
Gretchen Law
Lori Roche
Rod Warnick

Recreation Department:

Director Sue Antonellis

The 2010-2011 year has shown a continued pursuit of programs and offerings for residents by the Deerfield Recreation Committee and Department. The mission for the committee is to continue pursuit of expanding recreational facilities and lands, as well as expanding the recreational programs available to the residents of the Town of Deerfield.

Throughout this past year, a variety of programs and resource investigations have occurred. Because of this work, the following developments have occurred:

- Maintained and expanded the operation of youth sport programs, which include: soccer (K-6), basketball (1-8coed), softball (2-6), baseball (K-6). The batting cage and pitching machine have been utilized by local teams.
- The Deerfield Recreation Summer Program involving youth has continued, with offerings of outdoor activities, music, and arts and crafts. The councilor-in-training program has been a success, as these individuals have moved on to become current councilors. The Pocumtuck Valley Memorial Association generously donates their facility for this program.
- During the summer we continued with our Summer Concerts, featuring a children's musician, blues and swing bands.
- Adult exercise programs have been established through Deerfield Elementary and Frontier, and include two pilates classes, Nautilus and women's basketball. The popularity of these programs has increased and the demand for more adult programs exists.
- Recreational Programs (skiing, girl's softball, girl's volleyball, soccer, basketball, field hockey and baseball) have been established jointly with neighboring district towns - Sunderland, Conway and Whately.
- The Department is continuously working with the youth community service groups, to obtain their valuable aid in the support of our programs.
- Frontier Regional has generously continued support for common usage of facilities the Old Home Day Road Race.

Boards & Committees ⇔ Recreation Committee

- Joint efforts with Eaglebrook School have continued to provide our community with public ice skating on Sunday evenings from November through February, as well as gymnasium usage for recreational basketball.
- The Department remains a member of the Massachusetts Parks and Recreation Association and Pioneer Valley Parks and Recreation Association.
- The Old Home Day event continued in May of 2010. This annual event is a festive activity for community members of all ages, and this past May included: Sugarloaf 5K Road Race, PTO Fun Fair, Police & Kiwanis Bike Rodeo, Memorial Park ball game, Barbecue, band Benny Lava, the Berkshire Brewery and Red Sox ticket Raffle donated by All States Asphalt, Inc., Trew Stone, LLC and Warner Bros. A special thank you to the police, fire and ambulance departments for their support. Thanks to all who participated and contributed to this lively community event.
- Newsletters are distributed through Deerfield Elementary and messages are also displayed on the cable TV town announcements. A sign also displays current events and is placed on the town common during the summer months.
- Tickets to Six Flags New England were offered at a deeply discounted rate.
- The Committee has continuous correspondence with local schools for mutual support – Deerfield Elementary, Frontier Regional, Bement School, Deerfield Academy and Eaglebrook School. We thank them for their availability of their facilities.

We are always trying to expand our program offerings. The department serves many members of the community in our youth, adult and senior programs. Our programs and their number of participants include: Baseball-160, Basketball-126, Ice Skating-603, Old Home Day-300, Pilates-32, Nautilus-20 12, Soccer- 180, Skiing- 28, Softball-72, and Summer Program-36.

The Recreation Committee would like to thank the Board of Selectmen, the Deerfield Town officials/staff, the Deerfield Highway Department, the Deerfield Police Department, the Pocumtuck Valley Memorial Association, Sokoloski's Landscaping, the youth participating in community service and others for their continued interest and support in our committee's efforts.

Within the community, there are always those individuals and businesses that contribute that extra time and effort to volunteer for recreational activities. These include coaches, assistants, officials and scorekeepers, event organizers and program supporters. The Committee would like to extend a special thanks to your continued endeavors to support the community of Deerfield.

Available space is still a concern that the committee has been continuously addressing. Many of our programs utilize the Deerfield Elementary School, Frontier Regional facilities, Sugarloaf Mountain field, Channing Bete fields, Bement School fields, PVMA access and parking facilities, and Memorial Park for activities. We extend our appreciation to these groups for assisting the community in offering a space for these valuable programs. Without their continued assistance, recreation for the town residents would be minimal. Again, we continue to appeal to landowners to come forth with possible opportunities to solve the issue of field space and our continuing demand for more indoor activity space.

Recreational needs still require additional field space. We currently utilize less than 10 acres and Massachusetts requirements state we should have 50-60 acres for the town's current population for active recreation. Additional acreage is necessary with the steady increase in population.

Boards & Committees ⇨ Recreation Committee

Due to the Deerfield Recreation Committee's work this year, the committee remains active in continuing our ambitious efforts. We strive to maintain a minimal growth budget by creating and enhancing our programs to be self-funded where possible, to support the residents' financial concerns of taxation growth.

We would like consideration from the town's residents to support our current budget requests to maintain our Parks and Recreation Department.

The Deerfield Recreation Committee continues to investigate avenues for providing strong recreation programs and access to recreational space for residents of Deerfield. While we continue to progress, we will continue to pursue the future vision of satisfying the health, well being and recreational needs of our youth, adults and senior citizens. As we do, we welcome the residents to continue their contribution to the recreational development by providing comments, suggestions, assistance and most of all, participation. Deerfield's recreational activities are contingent on volunteer help from the community, regardless of age, and all are welcome. Our goal is to provide a well-rounded program for Deerfield's residents to utilize. It is one of the tangible ways we enjoy the high quality of life in our community. Recreation provides both opportunities to participate and to give back to our community. We thank the Town of Deerfield for their continued support in this worthy endeavor.



Departments ⇒ A Synopsis of Key Positions

Building Commissioner

The Building Commissioner oversees all construction permitting in town, including both commercial and residential projects. Construction projects vary, but some examples are outdoor deck installations, roofing projects, housing construction and alterations, and demolition of buildings.

Building Inspector

Supervised by the Building Commissioner, the primary responsibility of the Inspector is to monitor residential construction projects. As with the position of commissioner, on-going training and certification is required by the Commonwealth of Massachusetts. Residential projects include but are not limited to such things as roofing repair and replacement, outdoor deck installations, and house construction and alterations.

Chief of Police

The Police Chief is responsible for the overall planning, administration staffing and operation of the Police Department in accordance with applicable local, state and federal laws and regulations in the maintenance of law and order and the protection of life and property.

Gas & Plumbing Inspector

The Gas & Plumbing Inspector oversees all plumbing and heating, as well as all gas projects. The Inspector, acting independently, receives commercial and residential applications, conducts inspections, and issues permits accordingly.

Health Agent

Acting on behalf of the Board of Health, the Health Agent is responsible for implementation of all state and local health regulations. In addition to the normal activity of food service permits and inspections, disposal works installers' permits, and Title V oversight, the Agent regularly attends training seminars to maintain certifications and stay abreast of changes to the laws.

Library Director

The Tilton Library Director is responsible for the management and operations of the Library, implementation of policies and related projects, and facilitation of state and regional library resources available to the community.

Parks & Recreation Director

The Director is responsible for development, overall operation, and administration of a town-wide recreation program including the maintenance of recreation/athletic fields and the provision of athletic programs, services, events, and activities.

Superintendent of Streets & Sewers

The Superintendent of Streets and Sewers serves in an administrative and supervisory capacity overseeing public works priorities including Highway (road construction and repair, snow removal, grounds and facility maintenance, etc.), Transfer Station (trash and recycling disposal), and Sewer distribution and Wastewater Treatment systems.

Departments ⇒ A Synopsis of Key Positions

Tax Collector (combined with Town Clerk and Treasurer)

This is a Selectboard appointment. The Tax Collector obtains assessments of property from the Assessors who also set the rates. Bills are mailed out and collected by this office. Any changes have to be made through the Assessors' office.

Personal Property Tax Bills – Value set by Assessors and mailed and collected by the Tax Collector. Payments are due and payable thirty days from the mailing date.

Real Estate Tax Bills – Value of property is set by the Assessors and is billed for the fiscal year on a January 1st assessment. Bills are presently issued in two halves and are due and payable on November 1st and May 1st. Because of the delay by the Assessors in setting the tax rate, bills are not always ready for mailing on October 1st. The first half of the bill is then due and payable thirty days after the mailing date, and the second half is due and payable on May 1st. Although every effort is made to see that all property owners receive tax bills, failure to receive a bill does not relieve the owner of the responsibility of payment nor of any interest, fees or penalties which may be levied for late payments.

Taxes for the Deerfield Area Fire Protection District, South Deerfield Fire District and South Deerfield Water District are payable in the Tax Collector's office thirty days from mailing date.

Excise Tax Bills – Value set by the Commonwealth of Massachusetts and is due and payable to the Town Tax Collector thirty days after mailing. Data and bills are compiled by the Commonwealth and may be corrected for minor items by the Assessors. Other items may be corrected through the Massachusetts Registry of Motor Vehicles. Unpaid bills are referred to the Deputy Tax Collector and if uncollected, may result in suspension of license and/or registration, by the Registry.

Sewer Use Bills – Rates are set by the Board of Selectmen. Bills are sent to users on the sewer system only, twice a year, and are due and payable, in the Tax Collector's office, thirty days after mailing.

District Property Tax Bills – Value set by the Assessors and mailed and collected by the Tax Collector. Payments are due and payable the same as the Real Estate Tax Bills.

Note: District User Fees are established and collected by the Districts. These Districts are: Deerfield Fire District and the South Deerfield Water District.

Town Accountant

The Town Accountant maintains town financial records and oversees and monitors expenditures of town funds in accordance with all applicable local, state and federal regulations.

Town Administrator

The Town Administrator is responsible for the provision of administrative and supervisory work overseeing the services provided by of all of the Town's departments, commissions, boards and offices under the jurisdiction and polices of the Board of Selectmen.

Departments ⇒ A Synopsis of Key Positions

Town Clerk (combined with Tax Collector and Treasurer)

The Town Clerk is responsible for recording Town Meetings and Elections; maintaining records of Registered Voters, Dog Licenses, Fishing and Hunting Licenses, Street Listings, Town Census, Births, Deaths and Marriages; certification of all vital records. Duties and responsibilities are clearly set by Massachusetts General Law.

Treasurer (combined with Tax Collector and Town Clerk)

The Treasurer is responsible for all town funds. The Treasurer oversees the payment of payroll and departmental bills and is empowered by town meeting vote to borrow funds if necessary. These duties are clearly set by Massachusetts General Laws.

Tree Warden & Moth Superintendent

This combined position, appointed by the Selectboard for a three-year term, supervises the planting, maintenance and removal of trees on town land or in the town right-of-way. These responsibilities also include monitoring moth activity as it affects the growth and subsistence of town trees.

Wiring Inspector

The Wiring Inspector is appointed by the Board of Selectmen. Acting under the jurisdiction of the Board of State Examiners of Electricians, the Inspector receives all commercial and residential applications, issues permits and conducts inspections.

Zoning Officer

The Zoning Officer interprets the town zoning bylaws, determining such things as allowable use (i.e., residential/agricultural, commercial, and industrial) for property and buildings in town. In cases where bylaws restrict certain activities, the Zoning Officer refers the matter to the Zoning Board of Appeals for further action.

Departments ⇨ A Synopsis of Key Positions

Municipal Offices
 8 Conway Street
 South Deerfield MA 01373

www.deerfieldma.us

Municipal Office Hours:
Main Office Number:

Weekdays, 9 am – 4 pm
(413) 665-1400

Town Hall Department	Staff Contact	Extension	Availability
Accountant	Janet Swem	103	T/F 11 am – 12 pm
Assessors Office	Karen Menard	106	Contact Office
Inspections Department	Richard Calisewski	109	T/Th, 9 am – 4 pm
	Vern Harrington	110	By Appointment
Recreation Department	Suzanne Antonellis	107	T/Th, 10 am – 2 pm
Selectmen's Office	Bernard R. Kubiak, MPPA	104	Regular Hours
	Patricia A. Kroll	111	Regular Hours
	Priscilla L. Phelps	108	T – F, 10 am – 3 pm
	Kayce D. Warren	105	Regular Hours
Town Nurse	Lisa R. White, RNBS	114	Wed, 10 am – 2 pm
Treasurer-Collector-Town Clerk	Barbara J. Hancock	102	Regular Hours
	Patricia Raymer	100	Regular Hours
	Mary A. Stokarski	101	Regular Hours

Other Offices	Staff Contact	Telephone	Availability
Plumbing & Gas Inspector	Malcolm Cichy	665-4030	By appointment
Tilton Library	Sara Woodbury	665-4683	Contact Library
Wastewater Treatment Plants	Donald Chappell (S. Deerfield)	665-2651	By appointment
Wiring Inspector	William McGoldrick	665-4993	By appointment

FOR EMERGENCIES, DIAL 9 - 1 - 1

Public Safety Departments	Staff Contact	Telephone	Availability
Emergency Medical Services	Anthony J. Muszynski		Regular Hours
	Zachary Smith	665-8814	Regular Hours
	David Zamojski		Regular Hours
Highway/Sewer Department	Harold L. Eaton, Jr.	665-2036	M-F, 7am-2pm
Police Department	Chief Michael Wozniakewicz	665-2606	24 hrs/7 days

Departments ⇒ Emergency Medical Services

Deerfield Emergency Medical Services thanks you for your continued support. Your support enables our dedicated members to continue to provide high quality pre hospital care. In our challenging economic times, your continued support for our service has not waivered and is truly appreciated.

Our current staff includes a full time staff of 3 to ensure staffing 16 hours a day/ 7 days a week. That staff is augmented by 25 on- call EMT's. Within our department, there is a smaller group of highly active members that respond to more than 4 calls per month or 50 plus calls per year.

We continue to be fortunate to have the full support of the Deerfield Police. The Deerfield Police continue to actively respond to our calls and are typically the first people you will see during an emergency. During an Emergency Situation, seconds can seem like an eternity. The assistance of the police has helped to put a friendly person on the doorstep in a time of need. Their assistance has been invaluable in helping to triage calls and better prepare our EMT's as they arrive. In addition, our Police help to ensure scene safety for our Emergency Responders. Once on scene, the police have been actively involved in assisting us to help you. We have a number of officers that are EMT's. This is not commonly seen in the law enforcement field and is a compliment to the leadership and dedication of this group to serve our community. Their efforts make a difference in patient care every day. The little things that are done quickly can have a high impact on patient outcome and reduced recovery times. In some cases, the quick actions of our Police Officers have meant the difference between life and death. We are thankful for their continued support.

We would also like to acknowledge that the South Deerfield Fire District continues to be generous in providing a home for our staff and ambulance, with no additional cost to the town. Both the Deerfield Fire District and the South Deerfield Fire District assist with rescue situations with their specialty equipment and knowledge of how to best utilize that equipment. Our gratitude goes to the Highway Department for providing space to secure our rescue boats. In addition, they ensure snow is cleared at the fire station and our paths of travel, so we can respond when called upon during inclement weather.

I would like to acknowledge the contributions and support from the town offices as well. Town Administrator, Bernie Kubiak is an invaluable resource in providing support and guidance in addition to keeping us apprised of new information from Beacon Hill. Town Accountant, Janet Swem and Treasurer/Clerk, Mary Stokarski ensure that payroll and bills are paid while monitoring income and expenses throughout the year. Kayce Warren ensures that we are informed about meetings and requests, helps to track down information, and provides answers to a multitude of questions that we have through the year. Our Select Board has been very supportive in providing guidance and support for our organization. This team of people works tirelessly in an effort to serve the entire community and I am thankful for being a part of this team. It is truly a pleasure to work with such a great group of professionals.

This past year, we responded to 491 requests for medical assistance. This number is down slightly from 496 requests the previous year. Of the 491 calls, we transported 330 patients. Of these 330 transports, 119 required assistance from Paramedics. The other calls that we did not transport a patient include refusals on-scene, requests for stand-by, or being cancelled en route. We provided mutual aid to our surrounding communities on 102 occasions and requested mutual aid from our neighbors on 43 occasions.

Departments ⇨ Emergency Medical Services

Mutual aid is an agreement between communities to assist each other when the request for service is not able to be met by that community. These agreements allow for the sharing of resources and staff to help meet those demands. Common reasons include when an ambulance is already transporting another patient, when there are multiple patients, when an ambulance is out of service for maintenance, or when an ambulance is already committed to another situation such as standby at an active fire scene. These agreements allow for the sharing of resources and staff to meet demands.

Our service is currently working toward our certification once again as a provider of Advanced Life Support. Once we have met the requirements and are approved to operate at this level, we will be able to provide a higher level of care to the residents of Deerfield. In emergency situations, time is a deciding factor. We are hopeful that we can reduce the time to Advanced Care Interventions by providing these interventions with our own staff. This should result in a positive outcome for our patients.

We are asking for support to upgrade our stretcher. Our current stretcher is manually operated and has been since we started. An area for high injury potential in EMS is back injury. As we have seen a decline in the number of responders as well as a maturing EMS crew, safety is a top priority for our staff and patients. Over the past few years, there have been a number of attempts made at a stretcher that would provide assistance when rising up and lowering to lessen the burden on the operators. Many of these early attempts resulted in heavier stretchers with limited success. Last year a couple of services in the area sampled a new stretcher that was powered by a 24 volt battery, similar to the battery used in today's power tools. This provided a stretcher that could not only handle weights to 700 pounds, but was not much heavier than the standard stretcher. The battery is easily charged and easily replaced as well. With your support, we hope to purchase this stretcher to provide another safety feature to ensure that our responders go home safely at the end of a call.

I would like to take the opportunity to thank the talented and dedicated members of Deerfield Emergency Medical Services. I am fortunate to work with such a talented team. Our full time staff has been instrumental in meeting the demands of the state by completing and submitting required paperwork, working with our billing agency, looking for opportunities to improve our service, and ensuring daily tasks are completed. The dedication of our entire team to serving the community, no matter the time of day, weather conditions, or personal obligations is amazing. I am happy to report that we have new members on our team this year, whose contributions have already made a difference. It is not uncommon to stop by the fire station and find some of these members sitting with our full time staff, reviewing skills, equipment, or waiting for the next call to come in. I thank these team members for their commitment to our community and their desire to serve. Requirements for maintaining credentials as an EMT require nearly 80 hours of training every two years as well as a financial investment and time away from family. This dedicated group provides a great level of care that is acknowledged by the number of thank you notes that we receive from patients we have cared for.

In closing, I am happy to say that this has been another positive year for Deerfield Emergency Medical Services. We look forward to continuing to improve our service to ensure we meet the needs of our community. We are always looking for new members. Please feel free to contact us at 665-8814 if you have any interest in serving your neighbors and your community.

Matthew F. Russo
DEMS Director

Departments ⇨ Highway Department, Transfer Station, Wastewater Operations

Highway Department

Description of Services

The Highway Department primarily acts as a public works department providing the public safety services of road construction and maintenance including snow removal, flood mitigation, emergency traffic relief, etc. These services are provided on a 24 hour, 7 day per week basis by me, a Foreman, Mechanic, and four Equipment Operators.

Road Repairs

Despite the economic downturn, the Legislature and Governor appropriated money for so-called “Chapter 90” Funds. Use of funds is limited to road maintenance, purchase of specific equipment, and preparatory work for new roads and/or associated structures. In anticipation of upcoming streetscape project, some funds were held to be used for planning purposes.

Deerfield successfully completed the following road repair projects:

1. Chipseal:
 - a. Repairs to Mathews, Wapping, Keets and Whitmore Ferry Roads.
2. Bituminous Concrete Overlay:
 - a. Final repairs and paving on Mill Village Road as part of the Mill Village Emergency Watershed Project.
 - b. Paving of Childs Cross Road.
 - c. Full reclamation and paving of Boynton Road East.
 - d. Paving of Old Main Street with no lane markings.

Building Maintenance Operations

Other activities include indoor and outdoor municipal building/grounds maintenance and repair, coordination of contract services (both roadway and building), and administration of special sites and projects all fall under the auspices of the Highway Department. Buildings requiring maintenance include the Municipal Offices and Police Department, Frontier Senior Center, Tilton Library, Highway Garage, the Captain Lathrop Drive pump station, and Transfer Station Facility. Activities between various public works departments are contiguous and interdependent.

As I have noted in the past, there is a need to replace the existing Highway Department Facility. I encourage residents and town officials to pursue the matter vigorously. Conditions at the current facility continue to deteriorate with a resulting increase in maintenance costs.

Wastewater Treatment Plants

Description of Services

The main focus of wastewater treatment plant is processing influent from both the South Deerfield sewer system and the Old Deerfield sewer system. These operations can be divided into two sections, based upon personnel requirements and job functions. Basically, each operator is responsible for all aspects of plant operations, supervised by the Chief Operator. The Chief Operator is additionally responsible to Town Management for all reporting requirements as required by law and policy.

Departments ⇒ Highway Department, Transfer Station, Wastewater Operations

Transfer Station Operations

Description of Services

Deerfield Transfer Station is available to residents of Deerfield 24 hours weekly – Tuesday, Thursday and Saturday from 8:30 am to 4:00 pm. It functions as a **Pay-As-You-Throw** system, requiring the use of an annual residential sticker and town bags. The station is staffed by two regular part-time employees and one emergency, on-call person. If necessary, members of the highway crew provide relief as well.

Regular Disposal Availability

1. Trash compaction – using the orange town bags.
2. Cans, bottles, plastics, and paper/cardboard recycling.
3. Bulky Items – based on fees for specific items.
4. Composting of biodegradable materials.

We receive funds from the Massachusetts Recycling Fund for recycled materials such as cans, bottles and plastics, as well as paper and cardboard. These funds have decreased in the past two years, in direct correlation to economic factors. Disposal of tires, CRT's and certain hazardous chemicals is done at additional cost to the Town in cooperation with the Franklin Solid Waste Management District and other agencies. Such undertakings, usually done once a year, decrease the environmental impact of these materials.

In an effort to assist community cleanup projects (such as Source to Sea) in town, we offer pickup service on a case-by-case basis. Such activities are dependent on staffing and work schedule. I strongly support these efforts, as it alleviates some of the roadside trash and engenders cooperation between conservation organizations, residents and Town staff.

Revenue

We received the following amounts in revenue for the Transfer Station from the specified sources:

• Bags	\$ 67,747
• Bulky Item Box	\$ 8,529
• Stickers	\$ 74,435
• Scrap Metal	\$ <u>2,664</u>
• Total	\$153,375

This revenue supports approximately 75% of the Transfer Station activities, the balance of which is sustained through town taxes.

In Closing

I would like to take the time to thank my crew, town staff, Tree Warden, the boards and committees, the Fire and Water Districts, and the residents for their support throughout the year. I also want to express my appreciation to the state and federal officials, as well as the regional non-profit organizations that assisted our department in providing vital services.

Respectfully submitted,
Harold L. Eaton, Jr.,
Superintendent of Streets & Sewers

Departments ⇨ Inspections

The Building Department processed 411 permits between January and December 2010 and collected \$145,943 in fees. While construction of new homes is down, renovations are on the rise.

The Health Department continues to monitor Food Inspections, Housing complaints, Septic Inspections, installation of Septic Systems, Flu Clinics and Public Health complaints.

The fees collected from the Inspections Department are greater or equal to the budget requested. Services required are by state mandate.

Respectfully Submitted,

Richard Calisewski
Building Commissioner
Health Agent
Zoning Enforcement Officer

January 1, 2010 – December 31, 2010

Building Permits

Type of Permit	Number of Permits	Total Permit Fee	Total Value of Project
Commercial	123	\$106,632.40	\$9,064,103
Residential	288	\$39,310.77	\$4,001,889
Total	411	\$145,943.17	\$13,065,992

Board of Health Permits

Type of Permit	Number of Permits	Total Permit Fees
Food Service	86	\$6,550
Ice Rinks	2	\$70
Installers	14	\$700
Offal - Haulers	7	\$350
Recreational Camps	8	\$800
Tobacco	6	\$0
Total	92	\$8,470

Departments ⇨ Police Department

The 2010 Annual Town Report marks my 18th writing of the Deerfield Police Departments annual report. The Police Department has been continuously active, responding to calls for assistance and conducting criminal investigations.

Traffic control/watch continues to dominate the Department's patrol time, despite the decrease in motor vehicle accidents-163 in 2009 to 142 for 2010.

The Deerfield Police Department continues to participate in Federally Funded traffic enforcement safety grants, which are administered by the Executive Office of Public Safety & Security in Boston. This grant funding has markedly decreased in the past three years.

School traffic is always a major concern. Arrival and departure times see a large number of vehicles in a short time span, causing congestion on roadways in neighborhoods that were not designed for that traffic load. Over the summer, additional no parking signs were placed on Pleasant Street to prevent bottle necking of the roadway, as well as improper pedestrian crossing. The placement of school staff at the pick-up/drop off zones has significantly provided a safer environment during peak traffic flow.

Arrest activity returned to a more typical number, with one hundred fifty-two adult arrests and six juvenile arrests in 2010, as opposed to the two hundred thirty-four arrests in 2009.

Assaults remained the same at 41, and sensitive crimes dropped from 10 to 3. Two workplace deaths were investigated over the summer of 2010. A fatal injury at the rail yard in East Deerfield claimed the life of a 39 year old resident of New Hampshire. Deerfield Police assisted the State Police Detectives and the Federal Railway Administration with this tragic accident. A second fatality occurred at the Yankee Candle Warehouse, with a 24 year old falling from a work platform. Again, we assisted the State Police Detectives and OSHA with the investigation of this fatality.

Property crimes remained consistent with 49 break and entries, and 99 thefts being investigated. A break and entry to a home or motor vehicle is a serious offense and often difficult to solve. Many who are victim to this crime often place themselves in a vulnerable position by not locking the doors/windows to their home, storage building, or automobile. In December, two neighborhoods were victimized with multiple vehicles being entered, all of which were unlocked. Please take the time to protect your property by securing it properly.

In 2010, Deerfield experienced its first bank robbery. On June 1st, a woman entered the Bank of Western Massachusetts on Elm Street with a note demanding money. Attentive bank personnel forwarded an accurate physical description of the robber, as well as her motor vehicle, which she had parked away from the bank. This information was immediately disseminated throughout the County, resulting in the apprehension of the suspect by a Massachusetts State Police Sergeant and a Greenfield Police Officer within fifteen minutes just over the town line in Greenfield.

The Police Department remains active with calls for service. We logged over 300 calls assisting our ambulance. The Department responded to over 250 alarms in 2010, and investigated 91 abandoned or misdialed 911 calls. In the absence of an Animal Control Officer, animal calls were handled by Police Officers. We continue, in partnership with Montague and Greenfield Police Departments, to share a facility for stray dogs in Montague. A task force has been formed by the Franklin Regional

Departments ⇒ Police Department

Council of Governments to study this municipal task, which has become problematic for many communities.

Even though the offerings for training programs for law enforcement officers are decreasing due to budget shortfalls, the Deerfield Police Department diligently continues to work at training and updating all officers in the fields of first-aid, CPR and AED use. In addition, there is continued education in the areas of breath test operators. Training in domestic violence was conducted by the Office of the Northwestern District Attorney and was attended by eleven Officers in September. In April the Department conducted its annual firearms training. The Department will continue to seek out and attend classes that will keep our department updated and trained in all areas.

The Bicycle Safety Rodeo and Child ID program are popular events during Old Home Day. The Deerfield Police Department maintains its partnership with the Greenfield Kiwanis Club and Deerfield Recreation Department with this annual event. The Department also remains active in the TRIAD Program, attending monthly meetings at the Senior Center and taking part in the serving of their annual spaghetti dinner fundraiser.

The Department participated in the Homeland Security Drill with the Towns of Conway, Deerfield, Sunderland and Whately. Under the direction of the Boards of Health, a drive-thru dispensing of medication was practiced. In this event flu shots were administered to over 650 people who remained in their vehicles on site at the Deerfield Industrial Park. This location was chosen after determining its ability to accommodate the traffic flow. The Department appreciates the willingness of the business owners to allow us to use this site. These events strengthen the working relationships that have been formed with our neighbors and the many disciplines working together for a common goal.

In October, the Department received delivery of a 2011 Ford Crown Victoria Police sedan, replacing the 2007 model that served us well with over 140,000 miles.

The members of the Deerfield Police Department are a very dedicated group that serve our community. I could not be more proud of them. We all share a concern for community and work to preserve what we have here. The pride for our community is not only experienced by the Police Department, but by those with whom we work closely – the Highway Department, Fire and Water Districts, our Ambulance Department, and all who work in the Town Hall. We all share a strong desire to make Deerfield a great place to call home.

Respectfully submitted,

Michael J. Wozniakewicz
Chief of Police

Departments ⇨ Police Department

Deerfield Police Call Numbers For Year End 2010

Accident – Major	122
Accident – Minor	20
Alarms	259
Alcohol	42
Animals Domestic	138
Animals Other	59
Arrest Adult	152
Arrest Juvenile	6
Arson	2
Assaults	41
Assistance Request	881
Breaks & Entry	48
Civil Complaints	20
Code Violation	19
Court Process	100
Disorderly Conduct	14
Disturbance	122
Domestic Violence	15
Fires	56
Fraud	19
Gambling	0
Lost / Found Property	59
Medical Aid	312
Missing Person	13
Motor Vehicle	775
Mutual Aid	84
Narcotic	29
Persons Investigated	264
Phone Calls	26
Police Information	213
Protective Custody	10
Recreation Vehicles	6
Robbery	1
Security Checks	12
Sexual Offenses	3
Death / Attempts	8
Thefts	99
Vandalism	74
Weapons	17
Trespass	23
Explosives	12
911 Abandon	91
Car Seat Install	22
Kidnap	0

Departments ⇨ Tax Collector

FISCAL YEAR JULY 1, 2009– JUNE 30, 2010

All monies for the Real Estate, Districts, Sewer, Motor Vehicle, trash bags, department receipts and landfill permits are processed through this office. Real Estate and Personal Property tax bills (8298 total bills) issued twice a year were produced in-house for fiscal year 2010 and mailed on December 04, 2009. With the excellent co-operation between the accountant's and the assessor's office we are able to produce our bills earlier each year. The following combined receipts are for informational purposes:

REAL ESTATE	7,936,989.83
COMMUNITY PRESERVATION ACT	165,591.83
PERSONAL PROPERTY	188,291.98
MOTOR VEHICLE EXCISE TAXES	561,034.05
SEWER	458,975.68
INTEREST AND FEES	53,076.88
TOTAL:	9,363,960.25

All unpaid motor vehicle taxes are submitted to the Deputy Tax Collector and if not resolved, registrations and licenses will be marked at the Registry of Motor Vehicles, resulting in non-renewal until resolved. With delinquent Real Estate, District and Personal Property, if not resolved, the Town is forced to place the property into Tax Title. Any Sewer Usage fees not paid are applied as a lien on the Real Estate Taxes.

Taxpayers are reminded that if they are experiencing financial difficulties, contact this office at 413-665-1400, extension #101, as soon as you receive your bill and we will work with you, thereby avoiding the Deputy Tax process and eventually the lien on the property.

Another function of this office is to produce Municipal Lien Certificates. Many properties (458) were refinanced or purchased, thus requiring a certificate to be completed by this office. The total of \$11,450.00 was deposited into the general funds.

Respectfully submitted,

Mary A. Stokarski
Tax Collector

Departments ⇨ Tilton Library

Library Activities and Accomplishments 2010

Building and Grounds

The library applied for and received recommendation for CPA roof and steps refurbishment funds which were favorably voted by town meeting. A building and grounds needs assessment survey was conducted. As a result, the focus of the Tilton Fund's annual appeal was to improve and revitalize the interior of the library. The first phase (lighting replacement) of the town initiated Siemens energy program was completed.

Staff

Library staff members received training and participated in workshops in OCLC interlibrary loan functions, readers' advisory, social media and youth collections. Staff members received specific training in circulation, cataloging, and proprietary database use. In January, staff participated in in-house customer service training. The library director is a member of and participated in CWMARS Circulation Committee meetings and roundtables, attended transition and closing meetings of the Western Massachusetts Regional Library System, advocated for libraries at the state house and at the local Library Legislative Breakfast. The library director attended an in-service training in open meeting law and attended performance evaluation training as requested by the town. The library continues to accept and train a limited number of adult volunteers to assist with certain library related tasks.

Programs

Youth Services: The popular children's story time was offered weekly for 50 weeks and in addition to introducing the pleasures of reading, offered a meeting place for caregivers and children. Our Drop In and Discover program, designed for school aged children, is offered daily during the school year and features a "Connections" theme. Our games closet is open every day after school and is well used by families and students who visit regularly. The summer reading program for ages 1 – 100 was held in conjunction with Monday Night Music. Family Literacy Month activities, children's room homecoming and Braille awareness displays brought people to the library. School outreach activities with the schools and other agencies associated with children brought visitors to the library and promoted literacy. The library continues to serve as an important source for teen meeting, reading and Internet use.

Adult Services: A new mystery book discussion group was formed this year and like the regular book discussion group, meets once per month and is open to all. The library hosted two local authors for evening talks. A special "Celebrate Sugarloaf" program was offered in the fall and featured geology, dog training and food programs as well as a related art exhibit. The collaborative ten towns *Deerfield Reads* reading program took place in late winter. The library partnered with PVMA's The Big Read grant through book discussions and related programs. Local artists displayed their original work in the adult areas of the library. The library observed American Library Association reading related initiatives.

For the population size served, Tilton Library is at the top for the number of children's programs offered and the number of people participating in the summer reading program.

Departments ⇨ Tilton Library

Circulation and Access

At the beginning of the fiscal year 2,398 Deerfield residents were active registered borrowers compared to 2,271 at the same time a year ago. For fiscal year 2010, the library received 5,566 items from other libraries for loan to local patrons and the library provided 3,234 items to other libraries in the network. A third public Internet computer was purchased to meet the needs of an average of 60 computer users per week. A Russian language deposit collection was borrowed from Boston Public Library for use by native speakers. English as a second language and adult literacy materials were added and with help from the Friends, two new museum passes and an e-reader were purchased. Library staff members kept in tune with the zeitgeist in order to continue to provide the books and materials that users demand. Delivery service to homebound residents continued. The library provides the only free public access to computers where many have been able to apply for and obtain employment and where school children can complete homework assignments. Library use continues to increase. During the last full fiscal year circulation increased 12% and that success is expected to be repeated this fiscal year.

Website

After much work and planning, the library's website www.tiltonlibrary.org went online in January. Its dynamic nature allows it to evolve to meet the changing needs of the library and its patrons. The calendar feature is used to announce library programs and activities and the newsletter is posted at publication. Library policies, history, contact information and online reservation of materials are a few of the values of the site.

Friends of the Library

The library boasts an active and successful friends group whose membership is open to all.

Board of Trustees

The Library Trustees worked to oversee Tilton Library including the direction and review of the library director. It established and updated library policies, determined the final budget, attended a statewide conference and open meeting law training and conducted public relations activities. As specified by state law, the Board is legally responsible for administrative policy-making and acts as an agent of public trust governing the library. The Board and the library director work together as partners to offer the best in library services to the town of Deerfield.

The library is open Monday 1-8 p.m.; Tuesday 2-5 p.m.; Wednesday 10 a.m. - 5 p.m.; Thursday 1-8 p.m. and Saturday 9 a.m. - 1 p.m. Come see us soon!

Respectfully submitted,

Sara Woodbury
Library Director

Departments ⇨ Town Accountant

Free Cash was certified on October 18th, 2010 for \$1,142,124. The calculation of Free Cash is a result of a combination of many factors, but mostly from receipts in excess of estimated, and of unspent balances in appropriations. This year this number was higher than normal as a result of various one-time revenues received. In Deerfield Free Cash has usually been used to finance capital purchases.

Year To Date Expense Report FY2010

	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>
Moderator	400.00	400.00	
Selectmen's Salaries	7,000.00	6,899.88	100.12
Selectmen's Staff Salaries	52,272.00	52,272.00	
Town Administrator Salary	68,145.00	68,145.00	
Selectmen/Administrator Exp	9,450.00	8,869.93	580.07
Enc Selectmen/Admin Exp 10		-1,650.00	1,650.00
Finance Committee Exp	300.00	152.00	148.00
Reserve Fund	24,381.86		24,381.86
Accountant Salary	26,755.00	26,750.88	4.12
Accountant Expense	3,750.00	2,833.80	916.20
Enc Accountant Expense 10		-320.40	320.40
Audit	13,500.00	13,500.00	
Assessor's Salaries	5,500.00	5,500.00	
Assessors Clerk Salary	39,125.00	39,120.58	4.42
Assessor's Expense	6,975.00	6,255.39	719.61
Assessors Maps	3,875.00	3,671.50	203.50
Assessor APRs File	9,345.00	9,069.03	275.97
Capital-GIS	18,744.47		18,744.47
Triennial Recert	59,972.29	17,500.00	42,472.29
Clrk/Treas/Coll Staff Salaries	76,014.00	73,837.97	2,176.03
Enc Clrk/Treas/Coll Off Sal 09	6,538.08	1,439.28	5,098.80
Treas/Coll/Clerk Salary	69,645.00	69,632.59	12.41
Clerk/Treas/Coll Exp	23,000.00	19,732.01	3,267.99
Oliver Smith Trustee	20.00	20.00	
Legal Expense	35,000.00	34,800.78	199.22

Departments ⇨ Town Accountant

	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>
Personnel Bd Expense	500.00		500.00
Personnel Classification Study	8,340.00	6,800.00	1,540.00
Capital-Acctng Software	794.20	794.20	
Capital Plan-Hardware/Software	6,165.42	2,515.80	3,649.62
Capital Plan-Hardware/Software	2,500.00		2,500.00
Capital Plan-Computers	3,770.22	3,527.94	242.28
Capital Plan-Web Site Dev	1,005.00	45.00	960.00
Tax Taking	7,836.12	7,823.62	12.50
Unknown Property	7,380.00	7,058.95	321.05
Dfld Community TV	1,500.00		1,500.00
Office Contracted Serv	35,299.00	33,633.70	1,665.30
Enc Office Contracted Serv 10		-4,848.22	4,848.22
Binding Records	450.00	219.28	230.72
Capital-Records Preservation	488.00		488.00
Reg of Voters Clerk	100.00	100.00	
Elections & Regist	6,176.00	6,076.82	99.18
Street Listing	4,417.00	2,020.48	2,396.52
Conservation Comm.	800.00	755.07	44.93
Open Space Comm. Exp	1,000.00		1,000.00
Bylaw Maintenance	2,480.00	1,959.89	520.11
Planning Board	10,075.00	5,216.13	4,858.87
Planning Bd Zoning Review	10,000.00	10,000.00	
Zoning Bd of Appeals	400.00	46.54	353.46
Agriculture Comm. Expense	1,000.00	169.50	830.50
Capital-Streetscape Planning	9,195.68		9,195.68
Parking Lot Costs	665.00		665.00
Parking Lot Construction	7,000.00		7,000.00
Town Office Bldg Maint	57,970.00	55,191.57	2,778.43
Enc Town Office Bldg Maint 10		-10,610.00	10,610.00
Town Office Supplies	8,400.00	8,343.40	56.60
Town Office Telephone	12,092.00	8,520.48	3,571.52
Emerg Repairs-Bldgs	7,315.82		7,315.82
Town Reports	4,700.00	2,510.02	2,189.98

Departments ⇨ Town Accountant

	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>
Publishing Fees	2,500.00	1,868.54	631.46
General Insurance	52,000.00	48,516.39	3,483.61
Prior Year Bill	250.00	250.00	
Police Dept Payroll	566,564.00	552,242.39	14,321.61
Enc Police Dept Payroll 09	3,744.08	3,743.46	0.62
Enc Police Dept Payroll 10		-5,714.08	5,714.08
Police Sick & Vacation	25,499.00	22,174.75	3,324.25
Police Dept Expense	64,550.00	64,462.20	87.80
Capital-Police Cruiser	27,500.00	27,500.00	
Capital-Police Station Maint	4,500.00	4,461.00	39.00
Capital-Police SuicidePrev Sys	5,505.00		5,505.00
EMS Expense	76,726.00	76,726.00	
Ambulance Replacement	206,010.19	205,024.98	985.21
Bldg Insp Office Sal	37,598.00	28,994.55	8,603.45
Bldg Inspector Salary	23,537.00	21,997.36	1,539.64
Building Insp Dept Expense	2,440.00	2,083.00	357.00
Canine Control Program	9,000.00	1,272.70	7,727.30
Tree Warden Salary	1,000.00	1,000.00	
Insect & Pest Control	1,000.00	1,000.00	
Tree Care & Planting	34,000.00	33,886.85	113.15
Dutch Elm	2,000.00	2,000.00	
Elementary School Expense	3,956,671.00	3,890,471.42	66,199.58
Enc Elementary School Exp09	17,421.80	15,147.60	2,274.20
Enc Elementary School Exp10		-49,024.14	49,024.14
Frontier Reg School Expense	2,509,505.00	2,509,504.72	0.28
Frontier-Dickinson Trust	743.69	736.39	7.30
Frontier-Interest/Debt	226,585.00	226,585.00	
Frontier-Transportation	31,393.00	31,393.00	
Fr County Tech Expense	299,483.00	291,569.00	7,914.00
Out of District Placement Exp	29,000.00	25,855.00	3,145.00
Eng Discontinue Rds	2,363.82		2,363.82
General Highway Payroll	307,236.00	306,861.79	374.21
General Highway OT	39,265.00	29,231.20	10,033.80
General Highway Expense	238,430.00	231,295.10	7,134.90
Capital-2 Pickup Trucks, Plows	51,000.00	47,849.50	3,150.50
Street lighting	45,000.00	42,597.88	2,402.12
Highway Garage Dev	156,345.20	23,896.95	132,448.25

Departments ⇨ Town Accountant

	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>
Deerfield River Embankment	263,148.72	263,148.72	
Transfer Station Sal	21,593.00	20,221.28	1,371.72
Transfer Station Expense	229,500.00	211,718.78	17,781.22
Solid Waste Management	4,500.00	1,752.00	2,748.00
Inflow/Infilt-SSES	42,545.02	21,750.00	20,795.02
Sewer Rprs Phase I,II	14,034.92		14,034.92
Board of Health Agent	22,866.00	20,985.28	1,880.72
Board of Health Expenses	16,974.00	13,856.16	3,117.84
Senior Center Dir Sal	4,750.00	2,447.50	2,302.50
Senior Center Soc Worker	3,035.00	3,035.00	
Council on Aging Expense	200.00	198.61	1.39
Senior Center Bldg Maint	15,500.00	14,583.06	916.94
Veterans Services	12,347.00	12,347.00	
Veterans Benefits	2,000.00	2,000.00	
War Memorial Maintenance	2,500.00	300.00	2,200.00
ADA Coordinator	250.00		250.00
Tilton Library Expense	126,516.00	126,452.79	63.21
Tilton Library-Dickinson Trust	6,089.60	5,912.19	177.41
Summer Swim Program	9,680.00	5,997.78	3,682.22
Tri Town Beach Exp	13,613.00	13,532.80	80.20
Consultant-Rec Land	4,025.00		4,025.00
Recreation Director Salary	35,682.00	35,682.00	
Recreation Dept Expense	6,300.00	6,300.00	
Enc Recreation Dept Expense 10		-400.00	400.00
Vet/Memorial Day Exp	4,750.00	4,030.28	719.72
Prin-Maturing Debt	405,000.00	405,000.00	
Int-Maturing Debt	30,894.00	30,893.75	0.25
Int-Temporary Loans	36,000.00	30,726.00	5,274.00
Air Pollution District	1,330.00	1,330.00	
RMV Marking Surchg	3,060.00	2,840.00	220.00
Reg Transit Authority	16,428.00	16,428.00	
Charter School Assessment	31,620.00	32,814.00	-1,194.00
School Choice Assessment	86,919.00	87,553.00	-634.00

Departments ⇨ Town Accountant

	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>
Fr Reg Council Govt	45,680.00	44,507.00	1,173.00
Sick Leave/Vacation Reserve	60,482.96	44,204.08	16,278.88
Franklin County Ret	349,769.00	349,769.00	
City of Newton	225.91	225.91	
Worker's Compensation	41,475.00	41,324.08	150.92
Worker's Compensation 2000	42,956.93		42,956.93
Unemployment Insurance	5,000.00	292.73	4,707.27
Group Insurance	643,000.00	577,352.36	65,647.64
Medicare Exp	70,354.00	70,347.91	6.09
Medicare Security Act	50.00		50.00
Oxford Acquisition Costs	15,747.54	3,990.00	11,757.54
Oxford Redevelopment Costs	10,000.00		10,000.00
Total	<u>12,594,279.54</u>	<u>11,849,211.94</u>	<u>745,067.60</u>

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Special Revenue Funds FY2010

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
<u>Highway Funds</u>				
Mass Highway Funds	0.00	171,112.61	-203,812.60	-32,699.99
<u>Revolving Funds</u>				
Wetlands Protection Fund	10,361.25	2,800.00	0.00	13,161.25
Dog Revolving Fund	6,899.31	7,063.00	-5,000.00	8,962.31
Public Health Inspections	15,423.60	2,800.00	-5,690.00	12,533.60
Title V Inspections	8,725.00	11,100.00	-5,000.00	14,825.00
Recreation Revolving Fund	41,709.18	44,379.84	-38,365.76	47,723.26
Swim Program	1,197.00	920.00	-176.70	1,940.30
Planning Bd-Bement	0.00	1,000.00	-1,000.00	0.00
Planning Board Revolving	1,200.00	1,400.00	-250.00	2,350.00
ZBA Revolving-T-Mobile	0.00	0.00	0.00	0.00
Con Comm Revolving-Kocot	0.00	2,713.13	-2,713.13	0.00
<u>Receipts Reserved For Appropriation</u>				
Ambulance Services	-34,066.50	241,445.80	-258,376.78	-50,997.48
Sale of Cemetery Lots	14,335.00	2,400.00	0.00	16,735.00
Insurance Claims	5,498.66	0.00	0.00	5,498.66
County Dog Fund	1,030.14	0.00	0.00	1,030.14

Departments ⇨ Town Accountant

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
<u>Other Special Revenue Funds</u>				
PEG Access Fund	126,227.54	63,980.09	-39,475.76	150,731.87
Police Donations Fund	900.00	1,100.00	0.00	2,000.00
Frontier Sr Center Gift Fund	593.43	4,818.21	-1,464.63	3,947.01
Youth Baseball Gifts	1,568.49	0.00	0.00	1,568.49
Recreation Dept Gifts	10,751.03	1,100.00	-1,579.95	10,271.08
Grant Program Income	2,086.08	0.00	-2,000.00	86.08
Flag Donations Fund	300.00	730.00	-480.00	550.00
Yankee Candle Gift Fund	1,302.29	0.00	0.00	1,302.29
Historical Comm Donations	0.00	0.00	0.00	0.00
EWP Donations	0.00	55,338.58	0.00	55,338.58
Library Antitrust Settlement	5.30	0.00	0.00	5.30
Albany Rd Cemetery Donation	1,640.57	0.00	0.00	1,640.57
<u>Community Pres Act</u>	657,101.83	311,577.40	-197,570.37	771,108.86
<u>State & Federal Grants</u>				
Freight Rail Cap Fd	10,911.88	0.00	-10,911.88	0.00
Oxford Food Grant	3,600.95	0.00	-3,600.95	0.00
Dare Grant-Police	105.68	0.00	0.00	105.68
Comm Policing Grant	29,313.01	445.88	-5,034.90	24,723.99
Bulletproof Vest Grant	5,970.50	0.00	-3,132.15	2,838.35
Drug Forfeiture Grant	8,374.37	30.02	-206.28	8,198.11
Gov Highway Safety Grant	0.00	6,401.50	-5,874.96	526.54
FEMA-All Hazards Grant	99.07	0.00	0.00	99.07
FEMA Emergency Funds	-1,954.70	1,954.70	0.00	0.00
Council on Aging Grant	5.45	6,055.00	-6,059.93	0.52
Library State Aid	21,258.41	4,899.35	-4,554.00	21,603.76
Cultural Council	4,938.34	4,039.87	-4,035.00	4,943.21
FEMA Storm Emergency Funds	0.00	0.00	0.00	0.00
ECEMP Grant	2,500.00	0.00	0.00	2,500.00
Peer to Peer Grant	0.00	0.00	0.00	0.00
Emer Dispensing Site Grant	0.00	3,104.77	-6,465.74	-3,360.97
43D Permitting Grant	10,000.00	0.00	0.00	10,000.00
DEP Tech Assist Grant	-8,280.63	8,280.63	0.00	0.00
USDA Mill Village EWP	0.00	353,737.65	-547,622.39	-193,884.74

SPECIAL REVENUE FUND REPORT

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
<u>Education Funds</u>				
School Lunch	22,387.02	152,575.23	-150,568.38	24,393.87
School Choice	578,634.48	484,597.00	-362,790.24	700,441.24
Grant Funded Stipends	0.00	25,667.43	-25,667.43	0.00

Departments ⇨ Town Accountant

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
Title I Grant	0.00	24,316.00	-24,316.00	0.00
REAP Grant	5,421.22	44,080.00	-45,436.02	4,065.20
Circuit Breaker Rev Fund	5,361.01	14,482.00	-23,682.91	-3,839.90
SPED Assistance Grant	0.00	26,997.56	-26,997.51	0.05
Special Activities Fund	15,446.64	18,775.00	-18,722.00	15,499.64
Dionne Mem Music Award	40.00	0.00	0.00	40.00
6th Grade Class Fund	98.99	0.00	0.00	98.99
School Building Use	3,738.81	500.00	-1,487.49	2,751.32
Fall Daybreak program	31,731.20	411,378.60	-405,049.69	38,060.11
Summer Daybreak Program	6,178.96	30,000.00	-22,337.39	13,841.57
Community Partnership Program	12,436.39	176,964.96	-172,086.04	17,315.31
Half Day EC Program	12,367.67	12,895.30	-6,323.67	18,939.30
After School Program	71,339.86	233,003.58	-202,661.82	101,681.62
Writing Camp	74.43	0.00	0.00	74.43
Retail Store Gift Fund	2,831.75	857.41	-1,619.32	2,069.84
Early Literacy Interv Grant	0.00	0.00	0.00	0.00
Title I Stimulus Program	0.00	9,746.00	-9,746.00	0.00
Mass Clean Energy Grant	0.00	1,397.65	-1,146.30	251.35
<u>WWTP Fund</u>	766,767.63	471,107.34	-436,612.11	801,262.86
<u>Oxford Land Purchase</u>	-1,707,000.00	0.00	0.00	-1,707,000.00
<u>Trust Funds</u>				
Dickinson Library Trust	120,121.76	943.39	-5,419.00	115,646.15
Dickinson/Billings Fund	2,918.83	16.62	0.00	2,935.45
Cemetery/Brookside Fund	28,491.24	169.47	0.00	28,660.71
Fr Wells/Pine Nook Fund	79,233.69	445.70	0.00	79,679.39
Land Preservation Trust	25,780.12	157.80	0.00	25,937.92
May Topp Cemetery Fund	12,137.09	308.06	0.00	12,445.15
Worker's Comp Fund	126,513.18	713.44	0.00	127,226.62
Surp War Bonds/ConwForest	18,022.68	102.65	0.00	18,125.33
Dfld/Whately Veterans	2,072.48	11.81	0.00	2,084.29
Municipal Bldg Fund	271,387.69	9,370.56	-7,500.00	273,258.25
Ins Indemnification	84,623.33	475.07	0.00	85,098.40
Stabilization Fund	1,921,298.77	47,794.42	0.00	1,969,093.19
<u>Agency Funds</u>				
Off Duty Police Detail	0.00	62,303.12	-69,058.12	-6,755.00
Firearm ID Cards	600.00	2,887.50	-3,487.50	0.00
Plumbing/Gas/Wire Insp	-1,912.50	94,926.70	-92,946.70	67.50
S Mill Village Dev Escrow	26,201.96	0.00	0.00	26,201.96

Departments ⇨ Town Accountant

**Town of Deerfield
Combined Balance Sheet- All Funds
June 30, 2010**

	General Fund	Special Revenue Funds	Capital Project Funds	Trust & Agency Funds	General Long Term Debt	Totals
<u>Assets</u>						
Cash & Cash Equivalents	2,710,094	2,676,327		2,759,705		8,146,126
Receiveables:						
Property Taxes	258,691	4,118				262,809
Excise Taxes	47,281					47,281
Tax Liens	18,786	5,185				23,971
User Charges		-188,655				-188,655
Departmental		144,789				144,789
Less: Allowance for Uncollectable Accts.	-140,327					-140,327
Due from Other Governments		644,970				644,970
Tax Foreclosures	12,955					12,955
Amount to be Provided for the Payment of Debt					380,000	380,000
Total Assets	2,907,480	3,286,733	0	2,759,705	380,000	9,333,918
<u>Liabilities</u>						
Warrants Payable	127,363					127,363
Accounts Payable	14,289	5,229				19,518
Accrued Payroll	408,071	16,246				424,317
Employee Withholdings	50,803					50,803
Taxes Due Districts	5,477					5,477
Tailings	30,720					30,720
Deferred Revenue:						
Property Taxes	118,364					118,364
Other (excise & tax liens)	79,022	610,406				689,427
Temporary Loans			1,707,000			1,707,000
Bond Indebtedness					380,000	380,000
Total Liabilities	834,109	631,880	1,707,000	0	380,000	3,552,989
<u>Fund Equity</u>						
Reserved for Encumbrances	73,667					73,667
Reserved for Continuing Appropriations	364,431	303,769				668,200
Reserved for Subsequent Years Expenditures	287,861	222,040				509,901
Reserved for CPA		233,295				233,295
Bonds Authorized	0					0
Bonds Authorized and Unissued	0					0
Unreserved Fund Balance	1,347,412	1,895,749	-1,707,000	2,759,705		4,295,866
Unreserved-Unprovided Abatements	0					
Total Fund Equity	2,073,371	2,654,853	-1,707,000	2,759,705	0	5,780,929
Total Liabilities & Fund Equity	2,907,480	3,286,733	0	2,759,705	380,000	9,333,918

Departments ⇨ Town Clerk

REPORT OF THE TOWN CLERK

JANUARY 2010 – DECEMBER 2010

The function of the Town Clerk is to record every legal action by the Town of Deerfield along with issuing marriage, birth and death certificates. We also issued approximately 900 dog licenses and 300 sporting licenses, 150 plus archery stamps, waterfowl and primitive firearms stamps. The funds turned over to the general fund this year were \$4,966.03 recording fees and \$4,290.00 for dog fees. Most people appreciate the notice for renewal of dog licenses in the census mailing; they can, in return, request a dog license by mail, we have included an additional .50 cents to pay for the envelope and stamp so that the license can be returned promptly.

An additional function of this office is to do the town census. Approximately 2500 households receive the census form. Again, more than 500 households did not respond to the first mailing and additional mailings were required, costing the Town additional postage and clerical time.

A reminder to all residents: All dogs, six months or older, must be registered with the Town Clerk. Any dog not registered by April 30th is subject to a late fee of \$20.00, as voted at the Town Meeting held on April 30, 2001.

In 2011, the Division of Fisheries and Wildlife will change the way sporting licenses will be processed and if they do not change how the payment is made, we will be unable to process them from this office.

Respectfully submitted,
Mary A. Stokarski
Town Clerk

ANNUAL AND SPECIAL TOWN MEETINGS APRIL 26, 2010 & MAY 10, 2010

FRANKLIN SS

I, Mary A. Stokarski, duly appointed and qualified Clerk of the Town of Deerfield, hereby certify that the following votes were taken at the Annual Town Meeting held on Monday, April 26, 2010 and continued to Monday, May 10, 2010 in the Auditorium at Frontier Regional School on 113 North Main Street in the Village of South Deerfield.

Moderator's Motions:

Town Meeting convened at 7:08 p.m. on April 26, 2010, at 9:00 p.m. it was voted to reconvene to a second meeting night on May 10, 2010 at 7:00 p.m.

Return of the Warrant for the Annual Town Meeting:

Departments ⇨ Town Clerk

Moderator's Motions:

Voted that the reading of all articles be waived and that prior to the reading of a motion under the article, the Moderator briefly summarize the content of the article to be considered and further that unless objection is raised the reading of detailed motions be waived where the article as printed can, in the opinion of the Moderator, be incorporated by reference in any motion presented.

Motion Carried, declared by the Moderator

Voted to allow the following to address the audience during the Town Meeting:

Michael Wozniakewicz, Chief of Police
Bernard Kubiak, Town Administrator
Regina Nash, Superintendent, Frontier Regional and Union 38 Schools
Donald Scott, Business Manager, Frontier Regional and Union 38 Schools
Richard K. Lane, Superintendent, Franklin County Vocational Technical School
Russ Kaubris, Business Manager, Franklin County Vocational Technical School
Lisa Mead, Town Counsel
Janet Swem, Town Accountant
Sara Woodbury, Director of the Tilton Library
Donald Hafner, Architects, Inc.
Pat Smith, Franklin County Vocational Technical School

Motion Carried, declared by the Moderator

A special recognition was given to Dan Blanchard for 15 years of service to the Finance Board.

Recess Annual Town Meeting and Open Special Town Meeting:

Return of the Warrant for the Special:

ARTICLE 1:

Voted that the Town amend Article 11 of the April 27, 2009, Annual Town Meeting by authorizing the selectmen to transfer as it becomes available the sum of \$446,332 from the sewer receipts account and transfer \$35,000.00 from the sewer reserve account, for Fiscal Year 2010 operations and maintenance of the Wastewater Treatment Plants and for sewer line maintenance.

Motion Carried, declared by the Moderator

ARTICLE 2:

Voted to divide the article so that each appropriation is considered a separate motion.

Motion Carried, declared by the Moderator

Voted that the Town amend Article 13 of the April 27, 2009 Annual Town Meeting by transferring the sum of \$2,750 from Account Number 422-5120, Highway Overtime to Account Number 541-5110, Senior Center Director Salary.

Motion Carried, declared by the Moderator

Voted that the Town amend Article 13 of the April 27, 2009 Annual Town Meeting by transferring the sum of \$2,000.00 from Account Number 422-5400, Highway Expenses, to Account Number 541-5110, Senior Center Director Salary.

Departments ⇨ Town Clerk

Motion Carried, declared by the Moderator

Voted to dissolve the Special Town Meeting and reconvene Annual Meeting.

Declared by the Moderator

ARTICLE 1

Voted that we split up this article by By-Law and Map.

Motion Carried, declared by the Moderator

John Waite from the Planning Board gave a presentation in favor of this article.

Voted that the town revise its existing Zoning Bylaws by adopting the proposed revisions as set forth in the warrant, a copy of which has been distributed at this meeting which revisions are incorporated herein by reference.

Unanimous, declared by the Moderator

Voted to revise its existing Zoning Map as set forth in the warrant, a copy of which has been distributed at this meeting, which is incorporated herein by reference.

Unanimous, declared by the Moderator.

ARTICLE 2

Voted that the Town amend the general bylaws by adding a new Chapter 155 entitled STORMWATER as follows:

155-1 PURPOSES

A.) The purpose of this Bylaw is to protect, maintain and enhance the public health, safety, environment and general welfare by establishing requirements and procedures to manage stormwater runoff, promote groundwater recharge and to prevent water pollution from new development and redevelopment. This Bylaw seeks to meet that purpose through the following objectives:

- A. Establish regulations for land development activities that preserve the health of water resources;
- B. In new development, require that the amount of stormwater runoff is equal to or less than pre-development conditions and that the quality of stormwater runoff is equal to or better than pre-development conditions in order to reduce flooding, stream erosion, pollution, property damage and harm to terrestrial and aquatic life;
- C. Establish stormwater management standards and design criteria to control the quantity and quality of stormwater runoff;
- D. Encourage the use of “low impact development practices,” such as reducing impervious cover and preserving greenspace and other natural areas to reduce stormwater runoff and maintain hydrologic function;
- E. Establish maintenance provisions to ensure that stormwater treatment practices will continue to function as designed and pose no threat to public safety;
- F. Establish procedures for the Town’s review of stormwater management plans and for the Town’s inspection of approved stormwater treatment practices.

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B.) Nothing in this Bylaw is intended to replace the requirements of either, the Town of Deerfield Environmental Regulations, Watershed Protection Districts, Flood Plain District, or any other Bylaw that has been or may be adopted by the Town of Deerfield. Any activity subject to the provisions of the above-cited Bylaws must comply with the specifications of each.

155-2 AUTHORITY

This Bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, and pursuant to the regulations of the federal Clean Water Act.

155-3 SCOPE AND APPLICABILITY

A.) 1. This Bylaw shall be applicable to all new development and redevelopment, including, site plan applications, subdivision applications and applications for earth removal permits. The bylaw shall apply to any land disturbance activities that will result in an increased amount of stormwater runoff or pollutants from a parcel or contiguous parcels of land, or that will alter the drainage characteristics of a parcel of land, unless exempt under Section 3B of this Bylaw. All new development and redevelopment, under the jurisdiction of this Bylaw, shall be required to obtain a Stormwater Permit. The Stormwater Permit process shall be coordinated with existing permitting, where applicable.

2. An alteration, redevelopment, or conversion of land use or activities to those with higher potential pollutant loadings such as: auto salvage yards, auto fueling facilities, fleet storage yards, commercial parking lots, road salt storage areas, outdoor storage and loading areas of hazardous substances, railroad yards and vehicle wash bays shall require a Stormwater Permit.

3. This Bylaw is not retroactive and does not affect current or approved land development or redevelopment applications.

B.) Exemptions

No person shall alter land within the Town of Deerfield without having obtained a Stormwater Permit for the property with the following exceptions:

1. Any activity for proposed residential use that will disturb an area less than 1 (one) acre;
2. Any activity for proposed commercial, industrial or institutional use that will disturb less than 12,500 square feet;
3. Normal maintenance and improvement of land in agricultural use as defined by the Wetlands Protection Act Bylaw 310 CMR 10.04. This definition of agriculture shall apply to agriculture practiced in any location in the Town;
4. Conversion of land to agricultural use for crops and/or pasture;
5. Timber harvesting;
6. Maintenance of existing landscaping, gardens or lawn areas associated with residential dwellings;
7. Construction of a single-family dwelling where approval is not required, as defined under the Subdivision Control Law and where total land disturbance is less than 1 (one) acre. Prior to land disturbing activities, persons constructing a single-family dwelling are required to notify the Town Building Commissioner about actions to reduce stormwater impacts during and after construction.

Persons constructing single-family dwellings are strongly encouraged to use stormwater control and site planning methods described in the Town of Deerfield Best Development Practices Guidebook;

8. Repair or replacement of a septic system;

Departments ⇨ Town Clerk

9. Construction of a deck, patio, retaining wall, driveway or other impervious surface expansion, shed, accessory building, swimming pool, tennis and basketball court associated with a residential dwelling;
10. Construction of utilities (gas, water, electric, telephone, etc.) other than drainage, which will not permanently alter terrain, ground cover, or drainage patterns;
11. Emergency repairs to any Stormwater Management device or practice that poses a threat to public health or safety, or as deemed necessary by the Stormwater Authority;
12. Stormwater discharges resulting from the activities subject to this Bylaw that are wholly subject to jurisdiction under the Wetlands Protection Act and that demonstrate compliance with the Massachusetts Stormwater Management Standards as reflected in an Order of Conditions issued by the Conservation Commission.

155-4 DEFINITIONS

The definitions set forth below shall apply in the interpretation and implementation of the Bylaw. Terms not defined in this Appendix shall be understood according to their customary and usual meaning. The Stormwater Authority may by its regulations adopt additional definitions in furtherance hereof.

ACCESSORY BUILDING: A subordinate or secondary building situated on the same lot or parcel with a principal building, the use of which is customarily incidental to that of the main building or land use.

APPLICANT: A property owner or agent of a property owner who has filed an application for a Stormwater Permit.

AUTO FUELING FACILITY: A facility dedicated to the transfer of fuels from a stationary pumping station to mobile vehicles or equipment. It includes above- or under-ground fuel storage facilities. In addition to general service gas stations, an auto fueling facility includes pumping stations at 24-hour convenience stores, construction sites, warehouses, car washes, manufacturing establishments, port facilities, and businesses with fleet vehicles. Stormwater contamination at fueling facilities is caused by leaks/spills of fuels, lube oils, radiator coolants, and vehicle washwater.

AUTO SALVAGE YARD: A facility for the dismantling, storage and/or sale of vehicles for reusable parts and fluids. Fluids associated with auto salvage yards may include, but are not limited to: drained motor oil, window cleaner, antifreeze, battery acid, hydraulic oil/fluid, transmission fluid, brake fluid and oil and water recovered from steam cleaning. These fluids may enter stormwater runoff from storage areas.

BEST MANAGEMENT PRACTICE (BMP): Structural, non-structural and managerial techniques that are recognized to be the most effective and practical means to prevent and/or reduce increases in stormwater volumes and flows, reduce point source and nonpoint source pollution, and promote stormwater quality and protection of the environment. “Structural” BMPs are devices that are engineered and constructed to provide temporary storage and treatment of stormwater runoff. “Nonstructural” BMPs use natural measures to reduce pollution levels, do not require extensive construction efforts, and/or promote pollutant reduction by eliminating the pollutant source.

BETTER SITE DESIGN: Site design approaches and techniques that can reduce a site’s impact on the watershed through the use of nonstructural Low Impact Development (LID) Management practices. Better site design includes conserving and protecting natural areas and greenspace, reducing impervious cover, and using natural features for LID Management.

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BUILDING ENCLOSURE: The building assemblies comprising the outer structure of a building that enclose living and storage spaces including walls, windows, doors, roof, floors and foundation; also, building envelope, building shell.

CONTIGUOUS PARCELS: Adjoining lands of common ownership, even if divided by a public road, easement, rivers or streams.

DEVELOPMENT: The modification of land to accommodate a new use or expansion of use, usually involving construction.

DISTURBANCE OF LAND: Any action that causes a change in the position, location, or arrangement of soil, sand, rock, gravel or similar earth material.

FLEET STORAGE YARD: A facility for the storage and maintenance of vehicles owned or operated as a unit, including but not limited to, automobiles, trucks, buses and motorcycles.

FOREST CUTTING PLAN: A plan for the cutting of trees on forest land, which is prepared and submitted in accordance with M.G.L. Chapter 132 Sections 40 - 46A. The forest cutting plan requires approval by a Service Forester of the Massachusetts Department of Conservation and Recreation, as provided under 304 CMR 11.04.

IMPERVIOUS SURFACE: Any material or structure on or above the ground that prevents water from infiltrating through the underlying soil. Impervious surface is defined to include, without limitation: paved parking lots, sidewalks, roof tops, driveways, patios, and paved, gravel and compacted dirt surfaced roads.

LANDSCAPING: Landscaping includes a range of maintenance and construction activities aimed at shaping, defining, and enhancing out-door spaces and environments inhabited by people. It is practiced as both a science and an art. Landscaping involves working with functional site conditions of water, soil, seasonality, wind, and light conditions, requires a thorough knowledge of plant materials, and strives to shape our living environments to achieve aesthetic effects.

LOW IMPACT DEVELOPMENT: Low Impact Development (LID) is an approach to land development that uses land planning and design practices and technologies to simultaneously conserve and protect natural resource systems and reduce infrastructure costs. LID seeks to design the built environment to remain a functioning part of an ecosystem rather than exist apart from it. LID tools are used to plan and engineer urban and rural sites to maintain or restore the hydrologic and ecological functions of their watersheds.

LOW IMPACT DEVELOPMENT (LID) CREDIT SYSTEM: A form of incentive for developers to promote conservation of natural and open space areas. Projects that comply with prescribed requirements are allowed reductions in stormwater management requirements when they use techniques to reduce stormwater runoff at the site.

MASSACHUSETTS STORMWATER MANAGEMENT STANDARDS AND HANDBOOK: The policy issued by the Department of Environmental Protection, and as amended, that coordinates the requirements prescribed by state regulations promulgated under the authority of the Massachusetts Wetlands Protection Act G.L. c. 131 § 40 and Massachusetts Clean Waters Act G.L. c. 21, §. 23-56. The policy addresses stormwater impacts through implementation of performance standards to reduce or prevent pollutants from reaching water bodies and control the quantity of runoff from a site.

NEW DEVELOPMENT: Any construction or land disturbance of a parcel of land that is currently in a natural vegetated state and does not contain alteration by man-made activities.

NONPOINT SOURCE POLLUTION: Pollution from many diffuse sources caused by rainfall or

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snowmelt moving over and through the ground. As the runoff moves, it picks up and carries away natural and human-made pollutants, finally depositing them into water resource areas.

OUTDOOR STORAGE AND LOADING AREAS OF HAZARDOUS SUBSTANCES: Facilities that perform the loading/unloading and outside storage of liquid and solid materials at industrial and commercial locations. These areas include, but are not limited to, shipping and receiving, outside above and below ground storage, and fueling areas. Materials transferred may include, but are not limited to, products, raw materials, intermediate products, waste materials, fuels, and scrap metals. Leaks and spills of fuels, oils, powders, organic chemicals, heavy metals, salts, acids, and alkalis during transfer are potential causes of stormwater contamination. Spills from hydraulic line breaks are a common problem at loading docks.

OWNER: A person with a legal or equitable interest in a property.

OWNERSHIP: The state or fact of being an owner.

PERSON: Any individual, group of individuals, association, partnership, corporation, company, business organization, trust, estate, the Commonwealth or political subdivision thereof to the extent subject to Town Bylaws, administrative agency, public or quasi-public corporation or body, the Town of Deerfield, and any other legal entity, its legal representatives, agents, or assigns.

POST-DEVELOPMENT: The conditions that reasonably may be expected or anticipated to exist after completion of the land development activity on a specific site or tract of land. Post-development refers to the phase of a new development or redevelopment project after completion, and does not refer to the construction phase of a project.

PRE-DEVELOPMENT: The conditions that exist at the time that plans for the land development of a tract of land are submitted to the Stormwater Authority. Where phased development or plan approval occurs (preliminary grading, roads and utilities, etc.), the existing conditions at the time prior to the first plan submission shall establish pre-development conditions.

RAILROAD YARD: A facility for the storage, maintenance, repair and movement of locomotives and rail cars. Railroad yards include terminals, switching yards, maintenance yards and all associated equipment, structures and storage areas. Pollutant sources from railroad yards can include drips/leaks of vehicle fluids onto the railroad bed, human waste disposal, litter, locomotive/railcar/equipment cleaning areas, fueling areas, outside material storage areas, the erosion and loss of soil particles from the railroad bed, maintenance and repair activities at railroad terminals, switching yards, and maintenance yards, and herbicides used for vegetation management. Waste materials can include waste oil, solvents, degreasers, antifreeze solutions, radiator flush, acids, brake fluids, soiled rags, oil filters, sulfuric acid and battery sludges, and machine chips with residual machining oil and toxic fluids/solids lost during transit. Potential pollutants include oil and grease, sediment, organic chemicals, pesticides, and metals.

RECHARGE: The replenishment of underground water reserves.

REDEVELOPMENT: Any construction, alteration, transportation or improvement exceeding land disturbance of 12,500 square feet, where the existing land use is commercial, industrial or institutional.

ROAD SALT STORAGE AREA: A facility for the storage of deicing materials, most commonly salts such as sodium chloride, gravel, sand and other materials that are applied to highways and roads to reduce the amount of ice during winter storm events.

STORMWATER AUTHORITY: The Planning Board shall be the Stormwater Authority which shall have the authority to administer, implement, and enforce these Stormwater Bylaws. The

Departments ⇨ Town Clerk

Stormwater Authority is responsible for coordinating the review, approval and permit process as defined in this Bylaw. Other Boards and/or departments participate in the review process as defined in Section 6 of these Stormwater Bylaws.

STORMWATER PERMIT: A permit issued by the Stormwater Authority for projects in the categories and meeting the standards defined in this Bylaw, after review of an application, plans, calculations, and other supporting documents. Projects in these categories that meet these generic standards and are properly implemented are assumed to meet the requirements and intent of this Bylaw which is designed to protect the environment of the Town of Deerfield from the deleterious affects of uncontrolled and untreated stormwater runoff.

TIMBER HARVESTING: Operations associated with felling and moving trees and logs from the stump to the point of delivery, such as, but not limited to, marking danger trees and trees/logs to be cut to length, felling, limbing, bucking, debarking, chipping, yarding, loading, unloading, storing, and transporting machines, equipment and personnel to, from and between logging sites.

VEHICLE WASH BAY: Facilities include automatic systems found at individual businesses or at gas stations and 24-hour convenience stores, as well as self-service car washes. Types of vehicle wash bays include tunnels, rollovers and hand-held wands. The tunnel washes are housed in a long building through which the vehicle is pulled. At a rollover wash, the vehicle remains stationary while the equipment passes over. Wands are used at self-serve car washes. Wash wastewater may contain detergents and waxes that contribute to polluted stormwater runoff. Other potential pollutants from vehicle wash bays include oil, grease and sediment.

155-6 ADMINISTRATION

A.) The Planning Board is hereby designated as the Stormwater Authority. The Stormwater Authority shall administer, implement and shall enforce this Bylaw. Any powers granted or duties imposed upon the Stormwater Authority may be delegated in writing by the Stormwater Authority to its employees or agents.

B.) Stormwater Regulations. The Stormwater Authority shall adopt, implement and may periodically amend, rules and regulations relating to the terms, conditions, definitions, enforcement, fees (including application, inspection, and/or consultant fees), procedures and administration of this Stormwater Bylaw by majority vote of the Stormwater Authority, after conducting a public hearing to receive comments on any proposed revisions. Such hearing dates shall be advertised in a newspaper of general local circulation, at least fourteen (14) days prior to the hearing date. After public notice and public hearing, the Stormwater Authority may issue rules and regulations to fulfill the purposes of this Bylaw. Failure by the Stormwater Authority to issue such rules and regulations or a legal declaration of their invalidity by a court shall not suspend or invalidate the effect of this Bylaw.

C.) The Stormwater Authority may designate another Town Board, including, but not limited to, the Conservation Commission for the purpose of reviewing Stormwater submittals and providing recommendations to the Stormwater Authority as requested from time to time by the Stormwater Authority as its authorized agent for the purposes of reviewing all Stormwater submittals and approving Stormwater Permits for any project within that particular Board's jurisdiction.

D.) Stormwater Management Standards and Handbook. The Stormwater Authority will use the policy, criteria and information, including specifications and standards, of the latest edition of the Massachusetts Stormwater Management Standards and Handbook to execute the provisions of this Bylaw. This policy and criteria shall apply to land disturbance activities in any location of the Town that require a Stormwater Permit. The Handbook includes a list of acceptable stormwater treatment practices, including specific design criteria for each. The Standards and Handbook may be updated and expanded periodically, based on improvements in engineering, science, monitoring, and local maintenance experience. Unless specifically revised in the Stormwater Regulations, stormwater management practices that are designed, constructed, and maintained in accordance with these design and sizing criteria will be presumed to be protective of Massachusetts water quality standards. Where the Town of Deerfield's Stormwater Bylaw and Regulations apply standards or

Departments ⇨ Town Clerk

requirements that are stricter than those of the MA DEP Stormwater Management Standards and Handbooks, the standards and requirements of the Town of Deerfield's Stormwater Bylaw and Regulations shall apply.

E.) Actions by the Stormwater Authority. The Stormwater Authority may take any of the following actions as a result of an application for a Stormwater Permit: Approval, Approval with Conditions, Disapproval, or Disapproval without Prejudice.

F.) Appeals of Action by the Stormwater Authority. A decision of the Stormwater Authority shall be final. Further relief of a decision by the Stormwater Authority made under this Bylaw shall be reviewable in the Superior Court in an action filed within 60 days thereof, in accordance with M.G.L. Ch. 249 § 4.

G.) Low Impact Development (LID) Credit System. The Stormwater Authority may adopt a LID Credit System through the Regulations authorized by this Stormwater Bylaw. This credit system will allow applicants the option, if approved by the Stormwater Authority, to take credit for the use of better site design practices for stormwater and may reduce some of the requirements specified in the criteria section of the Regulations. Failure by the Stormwater Authority to issue such a credit system through its Regulations or a legal declaration of its invalidity by a court shall not act to suspend or invalidate the effect of this Bylaw.

155-7 PROCEDURES

Permit Procedures and Requirements shall be defined and included as part of any rules and regulations issued as permitted under Section 5 of this Bylaw.

155-8 ENFORCEMENT

The Stormwater Authority or an authorized agent of the Stormwater Authority shall enforce this Bylaw, regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations. Enforcement shall be further defined and included as part of any Stormwater Regulations issued as permitted under Section 5 of this Bylaw.

155-9 SEVERABILITY

The invalidity of any section, provision, paragraph, sentence, or clause of this Bylaw shall not invalidate any other section, provision, paragraph, sentence, or clause thereof, nor shall it invalidate any permit or determination that previously has been issued.

Voted to call the question.

Motion Carried, so declared the Moderator

ARTICLE 3

Motion the Town will vote to reduce the Community Preservation Act Property surcharge from 3% to ½% or pass any vote or votes in relations thereto

Sponsored by Citizen Petition

Motion was made to postpone debate until after Article 14.

Both motions did not pass, so declared the Moderator

Voted that the meeting adjourn to meet in the polls at the MEETING ROOM at the TOWN OFFICES, 8 Conway Street in the Village of South Deerfield on MONDAY, the 3RD day of May 2010, next at 10:00 o'clock in the forenoon, for the purpose of elections:

One (1) Selectperson for three (3) years.

One (1) Assessor for three (3) years.

One (1) Deerfield Elementary School Committee Member for three (3) years.

One (1) Elector under Oliver Smith Will for one (1) year.

Two (2) Planning Board Members for three (3) years.

One (1) Tilton Library Trustee for three (3) years.

Departments ⇨ Town Clerk

Two (2) Constables for three (3) years.

And upon closure of the polls, to reconvene to a second meeting night on Monday, May 10, 2010 at 7:00 o'clock p.m. in the Frontier Regional School Auditorium on 113 North Main Street in the Village of South Deerfield to deliberate and act upon the remaining articles on the warrant.

Motion Carried, so declared the Moderator

ARTICLE 4

Voted that the Town hear the reports of the Selectmen, the Deerfield School Committee, and all other town officers, boards, committees, and commissions.

Motion Carried, so declared the Moderator

Lynn Rose, Coordinator from the Hazardous Waste Committee gave a report.

ARTICLE 5

Voted that the Town authorize its Treasurer and Assistant Treasurer with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2010 in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4 and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with General Laws, Chapter 44, Section 17, such borrowing shall not exceed \$1,000,000.00.

Motion Carried in excess of 2/3, so declared the Moderator.

ARTICLE 6

Voted that the Town raise and appropriate, transfer from available funds, or otherwise provide any sum or sums of money for public library purposes said sum to be reimbursed to the Town by the State under provision of Chapter 151 of the Acts of 1996.

Motion Carried, so declared the Moderator

ARTICLE 7

Voted that the Town authorize the Selectmen to apply, accept and expend for specific purposes provided by any Federal or State Grants or Programs which may be awarded to the Town.

Motion Carried, so declared the Moderator

ARTICLE 8

Voted that the Town acknowledge gifts made in appreciation of services rendered and deposited by the Treasurer in the General Funds of the Town, there being no conditions attached to these gifts:

Deerfield Academy – \$72,500.00
Bement School – \$1,000.00
Allen Chase Foundation/Eaglebrook – \$26,000.00
Historic Deerfield – \$15,000.00
Woolman Hill – \$2,520.00

Motion Carried, so declared the Moderator

Departments ⇨ Town Clerk

ARTICLE 9

Voted to authorize the Board of Selectmen to execute an amendment to the Franklin County Solid Waste Management District, adding the Town of Leverett to said District under the terms and conditions set forth in the warrant, a copy of which has been distributed at this meeting, which proposed amendment is incorporated herein by reference.

Motion Carried, as declared the Moderator

ARTICLE 10

Voted that the Town amend the Frontier Regional School District Amendment as set forth in the warrant, a copy of which has been distributed at this meeting, which proposed amendment is incorporated by reference.

Motion Carried, as declared the Moderator

ARTICLE 11

Voted that the Town authorize the Board of Selectmen to lease upon terms and conditions which they deem appropriate, for a term of up to twenty-five (25) years, land and space at the Town owned property at 9 Lee Road (Assessors Map 110, lot 20 and Map 110, Lot 21 the former landfill), for the purpose of a photovoltaic installation (solar panels).

Motion Carried, as declared the Moderator

ARTICLE 12

Voted that the Town accept the provisions of G.L. c. 40 §22F as amended relative to setting fees.

Motion Carried, as declared the Moderator

ARTICLE 13

Voted that the Town accept the provisions of G.L. c. 272 §73A as amended relative to the removal and repairs of gravestones or other memorials and such materials.

Motion Carried, as declared the Moderator

ARTICLE 14

Voted to divide the article so that each appropriation is considered a separate motion.

Motion Carried, as declared the Moderator

Voted the Town appropriate \$21,260 from 2011 Community Preservation Fund 2011 Estimated Revenues and \$10,740 from Community Preservation Undesignated Fund Balance for the preservation of gravestones in the Sugarloaf Street Cemetery in a manner consistent with the proposal submitted to the Community Preservation Committee by the Historical Commission in December 2009; said funds to be expended within 3 years under the direction of the Board of Selectmen and any unused funds to be returned to the Community Preservation Committee undesignated fund balance.

Motion Carried, as declared the Moderator

Voted that the Town appropriate \$17,777 from the Community Preservation Undesignated Fund Balance for the preservation of municipal records in a manner consistent with the proposal submitted to the Community Preservation Committee by the Town Clerk, Mary Stokarski in December 2009; said funds to be expended within 3 years under the direction of the Board of Selectmen, and any unused funds to be returned to the Community Preservation Committee undesignated fund balance.

Departments ⇨ Town Clerk

Motion Carried, as declared the Moderator

Voted that the Town appropriate \$77,765 from Community Preservation Reserve for Historic Preservation and \$185,694 from Community Preservation Undesignated Fund Balance for the restoration of the Tilton Library roof, front steps and façade in a manner consistent with the term “Rehabilitation” as set forth in G.L. c. 44B, §2 and consistent with the proposal submitted to the Community Preservation Committee by the Tilton Library Trustees in December 2009; said funds to be expended within 3 years under the direction of the Board of Selectmen and any unused funds to be returned to the Community Preservation Committee undesignated fund balance.

Motion Carried, as declared the Moderator

Voted that the town appropriate \$10,000 from Community Preservation Fund 2011 Estimated Revenues for Community Preservation Committee administrative expenses.

Motion Carried, as declared the Moderator

Voted that the town transfer \$21,260.00 (10%) of the Community Preservation Fund 2011 Estimated Revenues to the Reserve for Community Housing and \$21,260.00 (10%) of the Community Preservation Fund 2011 Estimated Revenues to the Reserve for Open Space as required by General Law Chapter 44B.

Motion Carried, as declared the Moderator

Voted that the town transfer \$138,820 from the balance of Community Preservation Fund 2011 Estimated Revenues to the 2011 Community Preservation Budgeted Reserve.

Motion Carried, as declared the Moderator

ARTICLE 15

Voted that the Town will raise and appropriate \$483,240.00 and authorize the Selectmen to transfer as it becomes available said sum from the sewer receipts account established for such purposes for Fiscal Year 2011 for the operation and maintenance of the Wastewater Treatment Plants located in the villages of Old Deerfield and South Deerfield respectively, and for sewer line maintenance.

Motion Carried, as declared the Moderator

ARTICLE 16

Voted that the Town will vote to authorize revolving funds for the Planning Board under MGL Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2010 as set forth in the warrant, a copy of which has been distributed at this meeting which is incorporated herein by reference:

Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Fund	FY 2011 Spending Limit
Planning	Planning Board	Fees charged for filings	Activities and expenses related to proposal and permit reviews.	\$25,000.00
Total Spending				\$25,000.00

Motion Carried, as declared the Moderator

ARTICLE 17

Voted that the Moderator read amounts recommended by the Finance Committee to be appropriated under this article and unless objection is made, each item recommended in the report of the Finance

Departments ⇨ Town Clerk

Committee shall be tentatively accepted as appropriated for the purpose stated. If an objection is made to any recommendation, such appropriation shall be taken separately and the amount thereof and the manner of taking the same shall be determined by vote of the meeting and tentatively accepted. One voted shall be taken appropriating each amount so accepted as a single appropriation not to be exceeded.

Procedural Motion Carried, so declared the Moderator

Voted that the Town appropriate \$11,126,128.00 to fund the accepted amounts voted and to meet this appropriation transfer:

- \$7,500.00 from the Municipal Building Account.
- \$5,000.00 from the Dog License revolving fund.
- \$5,000.00 from the Title Five revolving fund.
- \$10,000.00 from the Public Health Inspections revolving fund.
- And raise and appropriate a balance of \$11,098.628.00

Unanimously voted, so declared the Moderator

ARTICLE 18

Voted that the Town take from Free Cash the sum of \$225.91 for the City of Newton in accord with Chapter 32, Sections 56-60 of the General Laws as amended.

Motion Carried, as declared the Moderator

ARTICLE 19

Voted that the Town appropriate \$112,329.00 and to meet this appropriation take \$104,500.00 from Free Cash and transfer \$7,829.00 from the Sewer Reserve Account for the capital projects and in the manner as set forth in the copy of the warrant, a copy of which has been distributed at this meeting, which capital projects and manner are incorporated herein by reference:

Item	Department	Amount	Proposed Funding
Cruiser	Police	\$29,500.00	Free Cash
Grit Removal	Waste Water Treatment	\$7,829.00	Sewer Reserve Account
Elementary School Roof	School Committee	\$50,000.00	Free Cash
Ambulance Replacement	Emergency Medical Services	\$25,000.00	Free Cash

Unanimous Vote, as declared the Moderator

ARTICLE 20

Voted that the Town establish the salaries and compensations of all elected officers of the Town, as provided in Chapter 41, Section 108 of the General Laws, as set forth in the warrant, a copy of which has been distributed at this meeting, which salaries and compensation are incorporated herein by reference.

VOTED

Moderator, Annual Town Meeting	\$300.00
Moderator, Special Town Meeting	\$50.00
Selectmen, Chairman	\$2,500.00

Departments ⇨ Town Clerk

Selectmen, Associate Members	\$2,200.00
Assessors, Chairman	\$2,000.00
Assessors, Associate Members	\$1,750.00
School Committee, Chairman	\$150.00
School Committee, Assoc. Members	\$100.00
Elector, Oliver Smith Will	\$20.00

ARTICLE 21

Voted that the Town amend the Classification Plan By-Law by deleting the Classification Plan Fiscal 2009 and Compensation Plan Fiscal 2009 and by inserting a new salary schedule entitled “Classification Plan, effective July 1, 2010” and “Compensation Plan, effective July 1, 2010” as set forth in the copy of the warrant, which has been distributed at this meeting and incorporated herein by reference.

Motion Carried, as declared the Moderator

ARTICLE 22

Voted that the Town take from Free Cash the amount of \$18,400.00 for the unfunded liability sick leave and vacation account.

Motion Carried, as declared the Moderator

ARTICLE 23

Voted that the Town take from Free Cash \$100,000.00 for the Reserve Fund of the Town, to provide for extra-ordinary or unforeseen expenditures under Section 6 of Chapter 40 of the Massachusetts General Laws for the Fiscal Year beginning July 1, 2010.

Motion Carried, as declared the Moderator

ARTICLE 24

Voted that the Town take from Free Cash \$35,000.00 for the purpose of funding mandated triennial recertification updates.

Motion Carried, as declared the Moderator

ARTICLE 25

Voted that the Town will vote to raise and appropriate \$44,099.00 for its share of the core assessment of the Franklin Regional Council of Governments.

Motion Carried, as declared the Moderator

ARTICLE 26

Voted that the Town raise and appropriate \$260,672.00 for the purpose of providing ambulance services in the Town of Deerfield, and to meet this appropriation transfer from ambulance receipts as they become available the sum of \$170,000.00 and raise and appropriate \$90,672.00.

Motion Carried, as declared the Moderator

ARTICLE 27

Voted that the town transfer the interest earned for the preceding year from the Dickinson Library Trust fund to the Tilton Library \$3,502.00 and to Frontier Regional School for Library use \$500.00.

Departments ⇨ Town Clerk

Motion Carried, as declared the Moderator

ARTICLE 28

Voted that the town take from Free Cash, \$29,735.00 to provide for an out of district educational placement under M.G.L. c. 74.

Motion Carried, as declared the Moderator

ARTICLE 29

Voted that the Town confirm that all votes taken under the Omnibus Budget and financial articles will be contingent upon receipt of a Cherry Sheet and other state funding which shows sufficient state aid to allow the Town to remain within its levy limit.

Motion Carried, as declared the Moderator

ARTICLE 30

Voted that the Town present any instruction to its officers, boards, committees, commissioners:

Voted that the Town Meeting instruct the Board of Selectmen and Tilton Library Board of Trustees to carefully consider the need for viable accessibility to the upper level of the Tilton Library and consider the need for structural masonry repairs needed before proceeding with bidding for repairs to the roof and front steps of the library as voted in Article 14.

Motion Carried, as declared the Moderator

CONCLUDING VOTE:

Voted that the meeting adjourn at 9:15 p.m.

Motion Carried, as declared the Moderator

A true copy, Attest:

Mary A. Stokarski, Town Clerk

SPECIAL TOWN MEETING AUGUST 26, 2009

FRANKLIN SS

I, Mary A. Stokarski, duly appointed and qualified Clerk of the Town of Deerfield, hereby certify that with a quorum present, the following votes were taken at the Special Town Meeting held on Wednesday, August 26, 2009, Municipal Office Building, 8 Conway Street in the Village of South Deerfield.

Meeting convened at 7:05 p.m.

Moderator's Motion:

Voted that the following person be allowed to address the audience during the Special Town Meeting:
Bernard Kubiak, Town Administrator

Departments ⇨ Town Clerk

Motion Carried, so declared the Moderator.

ARTICLE 1

Motion made and seconded to divide this article into two parts, each account considered individually, for the purposes of discussion and voting.

Motion Carried, so declared the Moderator.

Voted Article 13 of the April 27, 2009 annual town meeting to be amended by decreasing account number #15435410, Veteran's Benefits, from \$7,5000.00 to \$350.00

Motion Carried, so declared the Moderator.

Voted Article 13 of the April 27, 2009 annual town meeting be amended by decreasing account number #07525900, Interest on Temporary Loans, from \$45,000.00 to \$36,000.00

Motion Carried, so declared the Moderator.

ARTICLE 2

Voted the Town accept General Law Chapter 64L Section 2(a) to impose a local meals excise.

Motion Carried, so declared the Moderator.

ARTICLE 3

Voted the Town amend its local room occupancy excise under General Law Chapter 64G Section 3A to the rate of 6 percent.

Motion Carried, so declared the Moderator.

ARTICLE 4

No action taken on this article.

So stated the Moderator.

ARTICLE 5

Voted the Town authorize the payment of \$250.00 from available funds in the Planning Board revolving fund account to Weston & Sampson, Inc. for services rendered in 2008.

Motion unanimous, so declared the Moderator.

Motion made and voted to dissolve this meeting at 7:32 PM.

A true copy, Attest:

Mary A. Stokarski, Town Clerk

Departments ⇨ Treasurer

Fiscal Year July 1, 2009 – June 30, 2010

It is a pleasure that I again announce that the Town was in the fortunate position of not having to borrow in anticipation of revenue (twenty-six years). As everyone knows, interest rates have taken a drastic cut this fiscal year. We have gone from approximately 2.50% as of June 30, 2009 and now between .95% and .35% as of June 30, 2010.

Respectfully submitted,
Mary Stokarski, Treasurer

STABILIZATION

Balance July 1, 2010	\$1,921,298.76
Interest FY 2010	\$ 47,794.42
Appropriations FY 2010	\$ -
Balance June 30, 2010	\$1,969,093.18

TRUST FUNDS

MUNICIPAL BUILDINGS	\$ 273,258.25
BILLINGS TRUST FUND	\$ 2,935.45
FOREST MEMORIAL	\$ 18,125.33
BROOKSIDE CEMETERY	\$ 28,660.72
PINE NOOK CEMETERY	\$ 79,679.39
LAND PRESERVATION FUND	\$ 25,937.92
MAY TOPP PETUTUAL CARE	\$ 12,445.15
WORKMEN'S COMPENSATION FUND	\$ 127,226.62
VETERANS SERVICE	\$ 2,084.29
INSURANCE INDEMNITY FUND	\$ 85,098.40
DICKINSON TRUST	\$ 115,646.15
BALANCE: JUNE 30, 2010	\$ 771,097.67

ALLOCATION OF GENERAL CASH BY BANK ACCOUNTS FISCAL YEAR ENDING JUNE 30, 2010

Bank of America	\$ 37,935.10
Peoples United Bank	\$1,991,006.29
Eastern Bank	\$ 630,315.87
Greenfield Co-Operative Bank	\$1,016,196.05
Greenfield Savings Bank	\$1,353,413.70
Unibank	\$ 346,801.20
Berkshire Bank	\$ 14,332.47
TD BankNorth	\$ 8,422.91
Century Bank	\$ 7,391.89
	\$5,405,815.48

Departments ⇒ Tree Warden & Moth Superintendent



Report of the Tree Warden and Moth Superintendent

We had a good year for maintaining the trees in our town. We continue to trim or cut the trees as each situation requires. We replant trees as needed to replenish the foliage throughout our town.

As always, I would like to say thank you to the residents of Deerfield, our Superintendent of Streets, Harold Eaton, Jr. (and his staff), and the many others who through their cooperation and assistance have made for another successful year.

Respectfully submitted,

Henry J. Kocot
Tree Warden and Moth Superintendent

Regional Activities ⇨ Franklin County Solid Waste Management District

FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT

To the Residents of the Solid Waste District:

The Solid Waste District was formed in 1989 to help Franklin County towns manage all aspects of their solid waste – recyclables, organics, hazardous waste, wastewater treatment sludge, and trash. We continue to provide assistance to the twenty-two member towns through administrative support, professional consultation, trainings, and outreach to residents and businesses. In 2010 we welcomed a new member town, Leverett.

A review of recycling tonnage for 2010 shows a continued decline of 10% from 2009. Historically, when the economy is in a downturn trash disposal and recycling tonnages are lower than normal. District residents still showed their commitment to recycling by diverting 1,900 tons of paper and 1,100 tons of mixed containers from regional disposal facilities. The 3,000 tons of recyclable material was processed at the Springfield Materials Recycling Facility. Recycling market prices rebounded in 2010. District towns received a total of \$116,400 in revenue for their recyclables.

In 2010, the District sponsored a spring and fall “Clean Sweep” collection for bulky items, electronics, tires, appliances, and anything too big to fit into a trash bag. Over 60 tons of material was recycled or disposed of from the two collections. A total of 542 households participated.

We also held our annual household hazardous waste collection in September 2010. This event allows residents to properly dispose of toxic cleaners, automotive products, pesticides, and other toxic products. Over 300 households participated in this event. Almost 50% of participants were using the collection for the first time.

We continue to work with public schools to improve their recycling programs as well as to implement programs to collect food waste for composting. The District also provides hands-on assistance to businesses and institutions that want to recycle or compost their waste. Recycling and composting assistance was provided to 30 public events, including the Franklin County Fair.

If you have questions about District programs, call us at 772-2438, visit our website at www.franklincountywastedistrict.org or visit us at 50 Miles Street in Greenfield.

Jan Ameen - *Executive Director*

Chris Boutwell, Montague - *Chair*

Andrea Donlon, Buckland – *Treasurer*

Regional Activities ⇨ Director's Report

FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS



425 Main Street, Greenfield, MA 01301

Phone: 413.774.3167

Fax: 413.774.3169

www.frcog.org

Service Programs:

Advocacy and Regional Services
Cooperative Purchasing
Emergency Preparedness
Franklin County Emergency Communication System
Homeland Security Fiduciary
Natural Resources Planning
Town Accounting

Community Coalition for Teens
Economic Development Planning
Franklin County Cooperative Inspection
Geographic Information Systems (GIS)
Land Use Planning
Regional Health and Nursing
Transportation Planning

Estimated Net Operating Budget: \$3,337,300

Source of Funds of Net Operating Budget:

9% Regional Services Assessment
69% State and Federal Grants
20% Fee for Service Programs
2% Misc. and Interest

Total FY 2012 Regional Services Assessment: \$329,205 (level funded from FY 2011)

The Regional Services Assessment is the membership fee that all Franklin County towns pay. The Assessment has been reduced by 9.3% since 2001. Please refer to your town's FY 12 budget for your town's share of the membership fee.

81% Grants (state and federal)
22% Fee for Service Program Assessments
3% Misc. fees, interest, financial services, county road reimbursements, etc.

FY 2011 Regional Services Assessment: \$329,205 (level funded from FY 2010)

Provided below is a brief summary of FRCOG Service Program accomplishments in FY 2011. Please refer to the FRCOG Annual Report for a more complete listing of accomplishments and for town highlights.

Advocacy and Regional Services

FRCOG staff were actively involved in the efforts to bring broadband to all parts of western MA; studied the potential of creating a regional animal control facility and is currently working with the Franklin County Sheriff to further this plan; helped 13 communities secure energy efficiency grants; co-sponsored Senator Rosenberg's Municipal Conference; and worked with the FRTA to move the Franklin Regional Transit Center forward, the future home of the FRCOG.

Community Coalition for Teens

After significant cuts in state funding in FY 2009 and the beginning of FY 2010, this program is smaller, but FRCOG staff continue to provide remarkable service to the region's teens and school districts. CCT conducts an annual Teen Health Survey that is used to guide teen health advocacy efforts, organizes an annual Youth Conference that brings more than 300 Franklin County teens together, and works to reduce teen drug and alcohol use through several innovative methods.

Regional Activities ⇨ Director's Report

FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS



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Cooperative Purchasing Program

The Cooperative Purchasing Program provided bidding and contracting services for more than 20 highway products and services to 22 towns, fuel bidding services to 17 towns, non-profits and schools, and dog tags and licenses for 54 towns in 4 counties. The Program explored new opportunities to help towns and schools that resulted in elevator maintenance services for 3 towns and 4 school districts, and a general liability insurance bid for eight school districts that saved the region more than \$130,000.

Franklin County Cooperative Inspection Program

If you are a member of the FCCIP, please refer to the separate FCCIP Report for your town's permit activity in FY 2011. A highlight of the FCCIP was the purchase of on-line permitting software that will be available to member towns in FY 2012. This new software will be a customer-friendly streamlining of the permitting process.

Franklin County Emergency Communication System (FCECS)

The FRCOG owns and maintains the 14-tower FCECS that provides emergency communications services to first responders in all Franklin County towns. The system is a tremendous asset to the county although it is recognized that there are still service gaps due to the region's terrain. The FRCOG secured a grant in 2011 to study the best provisioning of regional dispatch services for the county and is working with the City of Greenfield to implement a data sharing project in FY 2012.

Homeland Security

The FRCOG has been the fiduciary for federal Homeland Security funds for western Massachusetts since 2005.

Planning and Economic Development

Planning and Economic Development combines the service programs of Economic Development, GIS, Land Use, Natural Resources and Transportation and annually secures approximately \$1 million in grants to serve the municipalities and region of Franklin County. Examples include a Regional Brownfields Program that has assessed more than 50 sites for contamination and offers grants and loans for cleanup of sites; funding to create a Sustainability Plan for the region that will help to guide growth, development and food production in the region; assisting communities with Green Community designation, and securing more than \$60 million in ARRA funding for our region's roads and bridges.

Regional Activities ⇔ Public Health Nurse

FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS



425 Main Street, Greenfield, MA 01301

Phone: 413.774.3167

Fax: 413.774.3169

www.frcog.org

In 2010, FRCOG's Regional Nurse worked under the direction of the Deerfield Board of Health to provide a broad spectrum public health nursing services:

- Weekly walk-in clinic Weds at Deerfield Town offices 10 a.m. – 2 p.m. assisting residents with a variety of health care needs (medication management, assessment and monitoring of health conditions, medication information).
- State-mandated infectious disease surveillance, reporting and case monitoring, including assistance to residents and local agencies regarding the prevention and spread of disease and to assure appropriate treatment.
- Blood pressure, blood glucose and other preventative and diagnostic health screenings.
- Community vaccination clinics providing Seasonal Flu, pneumonia and tetanus/diphtheria. Home vaccination to residents in need.
- Coordination assistance planning, purchasing and medical inventory: Frontier Regional Drive Thru Emergency Dispensing Site and Flu Clinic.
- Mercury thermometer and sharps disposal and container exchange (Franklin County Solid Waste Management Program).
- Assisted administration of a three town grant project (Whately lead) providing medication management services to seniors.
- Skin testing for residents and town employees at risk for Tuberculosis.

The mid-year reorganization of space in the town offices has provided a welcoming and private space for residents to visit with the nurse. Over the year, the nurse provided a total of 672 in-office and home consults to residents and employees in Deerfield. A total of 1103 flu vaccines via the Drive Thru EDS (670), in office and home visits (344) and South County Senior Center (89) were counted.

The nurse is available to town residents to assist a variety of health concerns. Though a part time, 8 hour per week position, residents are encouraged to contact the nurse for assistance with non-emergency health care needs on Wednesdays at 413-665-1400 x 114.

Respectfully submitted,

Lisa White, RN BS
Franklin Regional Council of Governments

Regional Activities ⇔ Frontier Community Access Television

Frontier Community Access Television, Inc.
8B Elm Street
South Deerfield, MA 01373

Frontier Community Access TV, Cable Channel 12 for Conway, Deerfield, Sunderland and Whately operates from a humble studio and production facility at 8B Elm Street in South Deerfield. Over the past year we have seen a lot of growth, many new volunteers, new equipment, and new offering on our shared education access channel.

Here are a few of the touchstone events of the past year.

This time last year, we were basking in the success of our first Live Telethon at Frontier to benefit the music department. We successfully raised enough money to significantly offset the cost for the band students to attend a music competition in the DC area. It was also the first big test of our Field Production Unit, or “Road Case”, which allows us to broadcast live or record events with multiple cameras. This year’s Telethon (April 7) is on track to be even better than last year, including art and woodworking in the event.

In September, we welcomed Kevin Murphy as the new operations manager. In addition to maintaining everyday operations, Mr. Murphy has trained an “army of volunteers”, primarily FRS students. Along with some adult volunteers, the “army” has been hard at work through the fall bringing you Frontier sports and arts events, as well as FRS school committee meetings and Local Lens, our own local events informational program.

In January, the “army” began live broadcast of Frontier Basketball home games, with live commentary by FRS seniors. We are currently trying to raise enough money (\$7,000) to allow for live broadcasts from the football and baseball fields at FRS. Local businesses are stepping up to help start the fund, ***if any readers of this report are interested in supporting this effort, please contact FCAT’s outreach director, Eric Goldstein at the station (665-0012 or mail@fcat12.org).***

We had a major equipment upgrade in late November, which has already allowed us to offer a greater variety of programming on Channel 12. Our new digital video server will eventually allow us to offer Satellite programs from Free speech TV, something that residents have long requested. This server can produce signals for up to four public access channels, and we are working on using two of those channels to for the government access channels for Deerfield and Whately – this will make it easier for the towns to offer a wider range of programming on Channel 15, including rebroadcasts of public meetings, without interfering with their live broadcasts of public meetings. It will also allow the towns a more convenient web based access to the community bulletin boards on Channel 15, making it easier to update in a timely manner.

In the near future, we plan to 1) offer web streaming of the content on our digital server, including public meetings, sports and arts events and 2) begin broadcasting in parallel on Channel 17 to the four towns, which we hope will make it easier to keep both our polka fans and our sports fans happy.

Regional Activities ⇨ Frontier Community Access Television



Submitted by FCAT Board of Directors chair Joyce Palmer Fotune and Operations Manager Kevin Murphy

Regional Activities ⇨ Frontier Regional Emergency Dispensing Site Planning Group

2010 was the 5th year town officials, departments and community volunteers in the towns of Conway, Deerfield, Sunderland and Whately worked together with the goal of improving emergency preparedness.

Our overarching goal has been to develop our ability to meet needs associated with any large-scale community emergency. This year, in order to test our community preparedness capabilities, we held a full scale exercise – a “drive-thru” Emergency Dispensing Site (EDS). This type of EDS is ideal for response to a highly contagious pandemic event. Practicing in this way utilized our existing emergency plans, required coordination of supplies and resources and organized lines of communication, and produced significant logistical challenges.

In addition to providing an important practice drill, the “drive-thru” EDS, which was held on October 24, 2010, provided state supplied flu vaccines to the public. Vaccinations for 6 months and above to all ages were given. This real life application tested our capabilities to register, triage, vaccinate and screen for post-vaccination symptoms in an efficient and effective manner. A tracking system measured the time it took for participants to cycle through these clinical tasks. The longest trip from entering to vaccination was 13 minutes, the average was 9. In all, more than 670 flu vaccines were administered, providing protection for the community for both seasonal and H1N1 strains.

The success of this year’s “drive thru” EDS relied more than ever on the support of medical and community volunteers. Over 1,500 volunteer hours were logged supporting every task from working as part of the planning group, issuing press releases, setting up tables and cones, and screening for and administering flu vaccines, to creating a comprehensive manual on running the EDS. These volunteers have proven time and again they can get the job done, whatever the job may be. Their willingness to be part of a fast organizing and flexible team is the foundation of our community’s preparedness. Thank you to each of our volunteers!

Additionally, our communities benefit from professional and community relationships that strengthen our capabilities. The utilization of existing community resources, such as faculty and nursing students of Greenfield Community College, the generosity of local business, and the leadership of the Franklin Regional Council of Governments and the State Department of Public Health help to make things happen behind the scenes and is also greatly appreciated.

Dave Chichester, Conway
Carolyn Shores Ness, Deerfield
Wendy Houle, Sunderland
Michael Archbald, Whately
Frontier Regional Emergency Dispensing Site Planning Group

Regional Activities ⇔ Frontier Regional Emergency Dispensing Site Planning Group

THANK YOU Community Officials, Volunteers and Town Employees
who participated in Frontier's 2010 Drive Thru EDS!

*Dave Bach
Donald Bates
Michele Beckta
Jeff Belanger
Deb Bennett
Dr. Bryant Benson
Jodey Benson
Papy Bibo
Johanna Bradley
Sue Bridge
Mia Burek
Richard Calisewski
Elaine Chichester
Beth Chin
Chet Chin
Jackie Choate
Janet Conley
Jenn Cowan
Mary Dent
Harriet "Belle" Dyer
Beth Ferretti
Dorothy Gagnon
Cameron Gemmell
Jeffrey Gilbert
Carol Giusto
Keri Gouin
Taunette Greene
Barbara Hancock
James Henderer
Lorna Henderer
Barb Howey*

*Ron Howey
Jennifer Jackman
Nate Jackman
Wendy Killian
William Kimball
Patricia Kroll
Bernard Kubiak
Liz Kugler
Michelle Lewis
Jade Littlefield
Heather Loomis
Don MacLeod
Alice Maiewski
Jill Maniotti
Alice Monica
Bill McLoughlin
Cathy Mitchell
A.J. Muszynski
Wiesia Nye
Diane O'Connell
Donna Paddock
Kathleen Peabody
Ken Perkins
Michael Phillips
Sylvia Procopio
Renay Purdy
Pat Raymer
Daniel Ryan
Katie Sadler
Roger Sadoski
Laura Short*

*Lynn Sibley
Jean Simmons
Zack Smith
Jesse Sobek-Rosnick
Michael Stevens
Mary Stokarski
Jason Stowe
Kathy Sullivan
Matt Sweet
Ron Sweet
Janet Swem
Stephen Taylor
Marc Tremblay
Robert Underhill
Jemma Vanderheld
Kayce Warren
Faith White
Robert White
Lisa White
Michelle Whitney
Randall Williams
Michael
Wozniakewicz
Jane Wrisley
Randy Yales
Jennifer Yazwinski
David Zamojski
Jeff Zamojski
Ed Zaniowski*

Regional Activities ⇨ South County Senior Center

The mission of the South County Senior Center (formerly Frontier) is to identify and meet the nutritional, social, intellectual, health and safety needs of elders from Deerfield, Sunderland and Whately through the presentation of activities and services in a safe and comfortable environment. The senior center is a joint venture of all three towns. The Board of Oversight, including one representative from each of the Select Boards, oversees the operation of the center. Current members of the Board of Oversight are: Jonathan Edwards from Whately, Tom Fydenkevez of Sunderland, and Mark Gilmore from Deerfield. The senior center is staffed by a Director and a Program Assistant. A Franklin County Home Care Corporation employee works in the kitchen to prepare and serve meals on Mondays, Wednesdays and Fridays. For about half of 2010, Lisa Ballou, a Deerfield resident, served as an Interim Director. Others filled in temporarily in the summer until the new Director, Mary Wheelan, was appointed in August. Desiree Jarosz was appointed in October as the Program Assistant. In addition to paid staff, there are volunteers who provide very valuable services for elders in the area, both here at the senior center and out in the community.

The regular hours of operation are Mondays, Wednesdays and Fridays from 9 a.m. - 1 p.m. but activities and special events are sometimes scheduled outside of those hours. Mary is also available at 268-2141 at other times. Some of the regularly scheduled activities in 2010 included: tai chi, osteoporosis exercise class, peer led exercise, Wii Bowling, cards, games, and crafts. Coffee and snacks are served in the morning and a meal is served at noon. Some special events that took place during 2010 included: a Green Bag Day (pharmacists and nurses were available here at the center to review seniors' medications), a holiday dinner in December, a harvest dinner, and entertainment was provided a number of times on and off site through a grant from the Whately Cultural Council. And, elders have been entertaining each other via a popular event scheduled once or twice a month called Song/ Poem/ Story Circle where people take turns sharing original or cover material. Movies have been shown sometimes as well.

The number of seniors in the area served by the senior center has grown considerably and further growth is expected. As of June 30th the combined total of people age 60 and over in Deerfield, Sunderland and Whately was 2,189. As the number of seniors grows and funding resources shrink a greater emphasis will need to be placed on the availability of services and information online. It is for this reason that the senior center's newsletter, *South County Elder News*, became available in October every month on the town web sites of Deerfield, Sunderland and Whately. Hard copies of the newsletter have been available at the senior center and at the town halls and libraries in all three towns. Anyone not able to get the newsletter either online or at community locations can request it be sent through the mail. Also, the senior center has utilized and will continue to make use of community access television to get out information about services and events.

Meals are provided in the senior center Monday, Wednesday and Friday at noon. The meals are provided by Franklin County Home Care Corporation to seniors on a donation basis with a suggested amount of \$2 but any amount is accepted. Coffee and snacks were also available. Brown Bags (bags of groceries provided by the Food Bank of Western Massachusetts to eligible seniors) were provided throughout the year on a monthly basis. In October this monthly event changed its scheduled day to the first Thursday of the month at 12:30 p.m. at the Deerfield Town Hall. This service was coordinated by very dedicated volunteers. The Senior Center also frequently distributed food donated by the Franklin County Sheriff's Office, TRIAD, and local farmers.

Regional Activities ⇨ South County Senior Center

The Senior Center works closely with both FRTA and PVTA to ensure that transportation needs are met. In addition to getting rides to the senior center, elders can get rides for medical appointments and other transportation needs through FRTA (Deerfield and Whately) and PVTA (Sunderland). These affordable transportation options have been under-utilized. While more transportation options may be desirable, increasing use of existing options will help establish the need for greater availability. In addition to the transportation provided through regional transit authorities, the Senior Center was able to borrow a van owned by the Wrisley Funeral Home to provide transportation to special events such as Bright Nights in Springfield as well as some cultural events.

Health related services included: flu shot clinic, foot care and blood pressure checks. There were also speakers on a variety of health topics and distribution of health education literature. Tai chi and classes with exercises for people who have osteoporosis were held weekly. A peer led exercise program was held twice per week. And, the center's Wii Bowling Team, who practice twice weekly, received second place honors in a regional Wii Bowling Tournament.

It takes a community, in fact, three communities working well together to meet the needs of elders in the southern part of Franklin County. This is why the Senior Center Director worked cooperatively with other organizations and groups serving seniors including: local Councils on Aging, TRIAD, RSVP, AARP, Franklin County Home Care, SHINE (Serving Health Insurance Needs of Elders), Executive Office of Elder Affairs, nursing homes, rehabilitation centers, Fuel Assistance, Food Stamps, and more. Others who helped included: very dedicated volunteers, very helpful town employees from all three towns, Lisa White, R.N. (public health nurse), very generous businesses and individuals, and a Board of Oversight that is very committed to the South County Senior Center becoming the best it can be for elders in the area.

Respectfully submitted,
Mary Wheelan



Courtesy of Harold J. Wrisley

Regional Activities ⇔ Veterans' Services

Enrollment and Eligibility:

If you are a Veteran not currently enrolled in the VA healthcare, you are invited to contact their main eligibility office and 413-582-3091. Further information can be found at www.va.gov/healtheligibility.

Greenfield Based outpatient Clinic, 143 Munson Street, 413-773-8428

Many Veterans have called looking for the VA Web Sites. Here are a few for you.

Educational Benefits:	www.gibill.va.gov
Home Loan Guaranty:	www.benefits.va.gov/homeloans
Federal Jobs:	www.usajobs.opm.gov
Returning Veterans:	www.seamlesstransition.va.gov
VA Home Page:	www.va.gov
Government Jobs:	www.usajobs.opm.gov

HOME OF THE BRAVE:

Mass Housing's Home for the Brave loan program provides affordable, no-down payment mortgages for veterans of the U.S. Armed Services living in Massachusetts.

To apply for a Home of the Brave loan, contact a participating lender. For a complete list of Home for the Brave lenders, visit www.masshousing.com/

You can call Massachusetts Housing Finance Agency at **1-888-672-7562**.

Sincerely,

Leo J. Parent, Jr
Director
1-413-863-3205

Regional Activities ⇔ Wells Trust

ANNUAL REPORT OF THE FRED WELLS TRUSTEES

Funds available for the fiscal year 2010/2011 are \$183,838 (which includes unused scholarship money from 2009/2010 that was reallocated to the scholarship fund).

EDUCATION: The Trustees received 300 applications for education scholarships and approved 282 students to receive \$157,171. This amount includes the two \$1,000 scholarships in honor of Ralph & Hilda Haskins. The Trustees spent many hours on the selection process to ensure that as many students as possible could receive scholarship aid.

HEALTH: Four (4) health programs were approved totaling \$17,600:

Hospice of Franklin County	\$5,300
New England Learning Center for Women in Transition (NELCWIT)	\$5,300
Tripp Memorial Inc.	\$3,000
Community Action WIC Programs	\$4,000

AGRICULTURE: An amount of \$9,067 was allowed by the Trustees for payment:

Franklin County Agricultural Society	\$6,147
Heath Agricultural Fair	\$2,158
Shelburne Grange Fair	\$ 762

Respectfully submitted,

Henry Zukowski

Schools ⇨ Deerfield Elementary School



Mr. Kenneth Cuddeback, Chair
Deerfield School Committee
Deerfield, MA 01373

Dear Mr. Cuddeback:

I respectfully submit the 2010 Annual Report for the Deerfield Elementary School:

DEERFIELD SCHOOL COMMITTEE

	<u>Term Expires</u>
Kenneth Cuddeback, Chair	2011
Mark Capuano, Vice Chair	2013
Bernadette Bean, Secretary	2012
* Mary Ramon, Member	2012
Jamison Isler, Member	2013

*Representative to Frontier Regional School Committee

Schools ⇨ Deerfield Elementary School

ADMINISTRATION

Superintendent	Regina H. Nash Ed.D.
Business Manager	Donald M. Scott
Director of Special Education	Karen Ferrandino
Administrative Secretary	Donna Hathaway
Administrative Secretary	Sherie Gervais
Special Education Secretary	Diana Capuano
Receptionist	Brenda Antes
Bookkeeper - Union #38	Paula Light
Bookkeeper - Grants	Stephan Shepherd
Interim Principal	Louise Law
Assistant Principal	Shatta Mejia
Secretary to Principal.	Joanne Lee
Secretary to Principal	Carol Wendelken

DEERFIELD ELEMENTARY SCHOOL **ENROLLMENT - OCTOBER 1, 2010**

Grade	Boys	Girls	School Choice	Tuitioned In	Total
Pre-K	10	11	0	10	31
K	26	28	4	0	58
1	24	20	12	1	57
2	35	26	6	0	67
3	31	26	10	1	68
4	24	24	11	1	60
5	35	24	13	0	72
6	23	33	8	0	64
Total	208	192	64	13	477

Schools ⇨ Deerfield Elementary School

UNION #38 TEACHERS' SALARY SCHEDULE CONWAY, DEERFIELD, SUNDERLAND, WHATELY

July 1, 2009 - June 30, 2010

1st Half

<u>STEP</u>	<u>B</u>	<u>B + 15</u>	<u>M</u>	<u>M+15</u>	<u>M + 30</u>	2%
3	37,705	38,879	40,095	41,349	42,641	
4	38,879	40,095	41,349	42,641	43,975	
5	40,095	41,349	42,641	43,975	45,349	
6	41,349	42,641	43,975	45,349	46,763	
7	42,641	43,975	45,349	46,763	48,225	
8	43,975	45,349	46,763	48,225	49,732	
9	45,349	46,763	48,225	49,732	51,288	
10	46,763	48,225	49,732	51,288	52,888	
11	48,225	49,732	51,288	52,888	54,540	
12	49,732	51,288	52,888	54,540	56,247	
13	51,288	52,888	54,540	56,247	58,007	
14	54,770	56,425	58,457	60,216	62,601	
20	56,470	58,156	60,231	62,024	64,458	

2nd
Half

<u>STEP</u>	<u>B</u>	<u>B + 15</u>	<u>M</u>	<u>M+15</u>	<u>M + 30</u>	1%
3	38,082	39,268	40,496	41,762	43,068	
4	39,268	40,496	41,762	43,068	44,415	
5	40,496	41,762	43,068	44,415	45,802	
6	41,762	43,068	44,415	45,802	47,231	
7	43,068	44,415	45,802	47,231	48,707	
8	44,415	45,802	47,231	48,707	50,229	
9	45,802	47,231	48,707	50,229	51,801	
10	47,231	48,707	50,229	51,801	53,417	
11	48,707	50,229	51,801	53,417	55,086	
12	50,229	51,801	53,417	55,086	56,809	
13	51,801	53,417	55,086	56,809	58,587	
14	55,318	56,989	59,042	60,818	63,227	
20	57,035	58,737	60,833	62,644	65,102	

Nature's Classroom Teacher: \$275 per teacher unit.

Workshop Presenters: \$30 per hour of presentation and reimbursement for reasonable expenses.

Head Teachers: \$400

Placement on 20 occurs when a teacher has completed 19 years of service as a teacher in the District.

Mentors: \$500 per each new teacher, \$250 for second/third-year teacher, \$250 for each additional teacher being mentored, to a maximum of three (3) in any year.

Schools ⇒ Deerfield Elementary School

FINANCIAL REPORT

TOWN OF DEERFIELD SCHOOL DEPARTMENT

SUMMARY OF BUDGET RELATED EXPENDITURES

JULY 1, 2009- JUNE 30, 2010

<u>Category</u>	<u>Amount</u>
School Committee	\$ 7,470
Central Office	\$ 243,898
Principal's Office	\$ 220,238
General Instruction	\$ 1,389,719
Kindergarten	\$ 201,371
Pre-School	\$ 50,492
Art	\$ 41,324
Music	\$ 55,933
Physical Education	\$ 48,812
Special Education	\$ 848,637
Library/Media	\$ 45,080
Guidance	\$ 50,387
Psychologist	\$ 53,718
Student Services	\$ 10,186
Health	\$ 47,341
Cafeteria	\$ 2,907
Building & Grounds	\$ 313,788
Fixed Costs	\$ 62,249
Transportation	\$ 150,789
Fixed Assets	\$ 39,825
Total	\$ 3,884,164

SUPERINTENDENT'S REPORT DEERFIELD ELEMENTARY SCHOOL

OPENING STATEMENT

The Deerfield Elementary School continues to offer an outstanding educational experience for students in preschool through grade six. The educational environment provides opportunities for children to grow in an academically rich setting. Dedicated and experienced faculty helps children to find their way in our ever changing world. The educational opportunities available to students are possible because the people of Deerfield continue their commitment to fund their school's budget and to support its faculty and programs.

The community has high expectations for the educational experience that are offered to our students. The Deerfield school community rises to meet those expectations and provide a solid foundation for our future citizens. Deerfield Elementary School students continue to perform well on both local and state assessments.

ENROLLMENT AND SCHOOL CHOICE

The October 1, 2010 enrollment for Deerfield Elementary School totaled 446 (K-6) students. This is a decrease of 12 students from the October 1, 2009 enrollment figures. Of the 446 (K-6) students, 64 are School Choice, which is a decrease of 11 students from the School Choice enrollment of October 1, 2009.

CURRICULUM AND PROFESSIONAL DEVELOPMENT

In an ongoing effort to make the best use of the technology for our students' benefit, the teachers in the Deerfield Elementary School continue to expand their technological knowledge and skills and to explore motivating and innovative uses of technology in the classroom.

During the 2009/2010 school year, teachers in the Deerfield Elementary School were trained in the use of a computer based interactive white board known as the "Smart board". This device makes it possible for students to participate in engaging lessons that are designed on a computer and displayed on a large screen in classroom. These boards are "smart" because the images, words, and numbers on the screen can be moved around, made to change color, grow larger or smaller, or disappear entirely when the screen is simply tapped by a finger. In addition, video clips selected by the teacher from various educational resources on the internet can be easily shown to the entire class. Students are eager to be invited to work with the screen in front of their classmates creating lively and motivating class periods.

Teachers in Deerfield Elementary School received training in strategies for addressing bullying behaviors, and a review of the anti-bullying curriculum for grades 3 – 6 called *Steps to Respect*. This curriculum, designed by the nationally based organization Committee for Children teaches students how to recognize bullying behaviors and what to do when bullying occurs. Students are taught strategies for refusing bullying from others, and how not to be bystander, but to report bullying to responsible adults. All classrooms in the district began implementing this curriculum beginning in September 2010.

Schools ⇨ Deerfield Elementary School

ASSESSMENT

Deerfield Elementary School teachers worked collaboratively with teachers from the other schools in Union #38 to develop a system of math and literacy assessments that will enable teachers to determine areas in the curriculum needing review, as well as accurately identify specific skills or students that would benefit from support, practice, or enrichment.

In addition to participating in locally developed assessments, students in grades 3 – 6 participate in computer based assessments of reading and math skills that enable teachers to compare each student's skill development to students across the nation. This system, called Measurement of Academic Progress from the Northwest Educational Assessment System is also being used at Frontier Regional School and is helping our schools track and monitor each student's individual progress as they move up through the grades.

STAFF

As of September 1, 2010, newly hired faculty members at the Deerfield Elementary School are Philip Pittelli (Grade 6 Teacher) and Mark Nolan (Computer Teacher). Louise Law, Director of Elementary Education, will be serving a one year term as Interim Principal.

The following faculty personnel have retired this year: Joanne Rella (Special Education Teacher). We wish her the very best in her future endeavors.

SPECIAL THANKS

I am pleased to acknowledge the dedication of Deerfield School Committee members Chair Kenneth Cuddeback, Mark Capuano, Mary Ramon, Bernadette Bean and Jamison Isler. This group of individuals works hard on behalf of the Deerfield community and the many citizens who are part of the educational experience. I look forward to continuing our work together as we strive for excellence.

My sincere thanks to the Deerfield School Council and PTA. Their efforts at Deerfield Elementary School enhance the many opportunities available to our students and staff. I want to thank all those town departments that help us keep our students and staff safe. I especially wish to recognize the Police, Fire, and Highway Departments for their dedication and vigilance.

Finally, I would like to extend my appreciation to the citizens of Deerfield for their support. All members of the community are welcome to visit our school and encouraged to participate in the wide range of school activities and programs that are available to them.

Respectfully submitted,

Regina H. Nash, Ed.D.
Superintendent of Schools

Schools ⇨ Franklin County Technical School District

82 Industrial Boulevard, Turners Falls, MA 01376



Franklin County Technical School District Annual Report to Towns

Franklin County Technical School District Committee

Bernardston

Lloyd J. Szulborski

Buckland

Laura J. Earl

Colrain

Nicole Slowinski

Conway

Stephanie Recore

Deerfield

Edward W. Pepyne, Jr.

Erving

Robert F. Bitzer

Gill

Clifford C. Hatch

Greenfield

Larry D. Geiser
Jeffrey D. Hampton
Mark M. Maloney
John A. Zon, Jr.

Heath

Arther A. Schwenger

Levden

Gerald N. Levine

Montague

Richard J. Kuklewicz
Chairperson
Dennis L. Grader

New Salem

Jeff D. Adams

Northfield

Gail V. Zukowski

Orange

Clifford J. Fournier
Secretary
Vacancy

Shelburne

Vacancy

Sunderland

James Bernotas

Warwick

A. George Day, Jr.
Vice-Chairperson

Wendell

Richard E. Drohen

Whately

Donald C. Sluter

We submit this annual report for 2010 on behalf of the Franklin County Technical School District and its administration, faculty, staff and students.

Schools ⇨ Franklin County Technical School District

82 Industrial Boulevard, Turners Falls, MA 01376

Total enrollment as of October 1, 2010 was 504 students with town breakouts as follows:

Bernardston	11	Erving	16	Montague	72	Sunderland	18
Buckland	16	Gill	13	New Salem	10	Warwick	7
Colrain	19	Greenfield	122	Northfield	24	Wendell	5
Conway	13	Heath	5	Orange	61	Whately	7
Deerfield	24	Leyden	4	Shelburne	20	Non-District	37

Franklin County Technical School awarded 114 diplomas to our seniors in June of 2010. Massachusetts students are required to pass the MCAS in order to receive a high school diploma and once again our students were very successful in meeting this high academic standard. The graduates also earned their vocational certificate along with their diploma. 46% of our graduates planned to go on to either a two or four year college, 32% joined the area work force, 4% planned to join the military, 6% went on to a post secondary trade/technical school, and 14% were unsure as to which of the above options they would pursue. We are proud of the accomplishments of the Class of 2010.

All schools in the Commonwealth are required by the federal No Child Left Behind Act (NCLB) to meet or exceed specific student performance standards in English/language arts, mathematics and science. The Franklin County Technical School is proud to note that, both in the aggregate and for all subgroups; it met these adequate yearly progress determinations for the 2009–2010 school year.

During 2009-2010, the students from various vocational programs performed a variety of service projects benefiting many of our member towns and the city of Greenfield. We plan to continue supplying our constituent towns with these services as they offer both the ideal learning laboratory for our students as well as an opportunity to contribute back to the communities that have supported us so well over the years. A small sample of recent projects include a timber framed pavilion for the town of Northfield Council on Aging, a water tank project for the town of Montague, a sign project for the town of Bernardston, a house building project in conjunction with Habitat for Humanity and the installation of numerous interactive whiteboards and projectors for Whately Elementary School. Students from many shop areas also continue to routinely assist our building maintenance department, supplying services that would otherwise be contracted to outside agencies.

Articulation agreements are contracts that guarantee college credit for work performed at the high school level as long as very specific requirements are met. In some circumstances, seniors at F.C.T.S. are able to earn more than half a semester of college credit prior to graduation. F.C.T.S. currently has articulation agreements in place with Greenfield Community College, Mt. Wachusett Community College, Springfield Technical Community College, Vermont Technical College and other post secondary institutions who have agreed to award college credit for work completed in our business department, CAD/CAM department, Information Technology program and Business Technology program. We are working to develop further agreements that will benefit our students in other program areas as we begin to look at discussing agreements with the labor unions that would translate into shorter probationary periods and higher starting pay for our graduates. We continue to strive to provide our graduates with multiple options for career paths along with the technical skills that allow them to “earn as they learn” at a pay rate that is well above entry level rates.

Schools ⇔ Franklin County Technical School District

82 Industrial Boulevard, Turners Falls, MA 01376

We were fortunate to have the opportunity to work closely with Greenfield Community College as they offered a pioneering Weatherization Installer Course. Franklin County Technical School provided the space necessary for the laboratory and classroom instruction. The curriculum was developed by both Springfield Technical Community College and the Massachusetts Clean Energy Center and is the first of its kind in the nation. Designed to prepare students for a career as a residential weatherization installer capable of cost effectively air sealing and insulating single-family and small multi-family dwellings using current best practices, we had a carpentry instructor and a student from our plumbing and heating program complete the course. Select portions of the curriculum will be integrated into our existing programs using the state-of-the-art training mock-ups located on our property. F.C.T.S will continue to work to expand our collaboration with GCC in the area of renewable energy and sustainable energy for the mutual benefit of both institutions.

F.C.T.S. introduced a Robotics elective in the 2010-2011 school year. Students in this program design, build and learn to program their own robots. As they gain new skills, they are presented with increasingly more difficult challenges. Students work in teams to find solutions to specific situations and eventually have the opportunity to compete against robotics teams from other schools. The study of robotics, by its very nature, captures all four legs of STEM (science, technology, engineering and mathematics) very well while a competitive environment increases motivation and desire to succeed, thus creating classroom environments where both knowledge and skill development can flourish without having to compromise one for the other.

F.C.T.S. is preparing to introduce a new program, PROJECT LEAD THE WAY (PLTW), scheduled to be ready for September 2011. PLTW is a national non-profit organization that partners with high schools to implement a curriculum that emphasizes hands-on experiences in STEM. The overall goal is to encourage a more diverse group of students to consider careers as scientists, technology experts, engineers, healthcare providers and researchers in an effort to enable the United States to remain competitive in the global economy. PLTW teachers must pass a pre-core assessment and receive intensive two week training before they can teach under this program. Students who are selected to participate will experience five rigorous courses over their four years at F.C.T.S., designed to prepare them for entry into the fields of engineering, science or other related areas. Students will develop problem-solving skills and apply their knowledge of research and design as they create solutions to various challenges. Courses such as Introduction to Engineering Design, Digital Electronics, Principles of Engineering, and Computer Integrated Manufacturing prepare students for post secondary success in a wide variety of STEM based careers. We are very excited about the opportunities that PLTW and our new Robotics electives will provide for our students.

In closing, we will continue to work diligently to ensure that our graduates are an integral part of the economic development for the region and we thank each and every citizen of Franklin County for your continued support.

Mr. Richard J. Kuklewicz
School Committee Chairman

Mr. Richard K. Lane
Superintendent

Schools ⇨ Frontier Regional School



Mr. Robert Halla, Chair
Frontier Regional School District Committee
South Deerfield, MA 01373

Dear Mr. Halla:

I respectfully submit the 2010 Frontier Regional School Annual Report.

FRONTIER REGIONAL SCHOOL COMMITTEES

	<u>Term Expires</u>
* Robert Halla, Chair, Whately	2011
* Mary Ramon, Vice Chair, Deerfield	2011
William Smith, Secretary, Whately	2012
Robert White, Member, Sunderland	2011
Alexis Toy, Member, Deerfield	2012
* Lynn Cook, Member, Sunderland	2011
Robert Decker, III, Member, Deerfield	2011
Cyndie Ouimette, Member, Conway	2013
* Elaine Rogers, Member, Conway	2011

*Representing the local Elementary School Committees for one-year term.

Schools ⇨ Frontier Regional School

Regular meetings are held on the second Tuesday of each month, in the Media Center, Frontier Regional School, South Deerfield, Massachusetts at 7:00 p.m.

ADMINISTRATION

Regina H. Nash, Ed.D.	Superintendent of Schools
Donald M. Scott	Business Manager
Karen Ferrandino	Director of Special Education
Patricia Stachelek	Frontier Regional Bookkeeper/Treasurer
Stephan Shepherd	Grants Bookkeeper
Donna Hathaway	Administrative Secretary
Sherie Gervais	Administrative Secretary
Diana Capuano	Special Education Secretary

FRONTIER REGIONAL SCHOOL ADMINISTRATION

Martha Barrett	Principal
Darius Modestow	Assistant Principal
Kelly Blanchette	Special Education Secretary
Deborah Coons	Administrative Secretary
Debbie Mason	Attendance Officer
Roberta Reiter	Administrative Secretary
Karen Siwicki	Guidance Secretary

FRONTIER REGIONAL SCHOOL ENROLLMENT - OCTOBER 1, 2010

Grade	Conway	Deerfield	Sunderland	Whately	School Choice	Tuitioned	
						In	Total
7	24	47	23	16	19	0	129
8	5	52	28	14	20	0	119
9	11	40	23	15	19	0	108
10	9	35	19	17	26	1	107
11	14	36	28	15	22	1	116
12	12	36	24	15	21	0	108
Total	75	246	145	92	127	2	687

Schools ⇨ Frontier Regional School

FRONTIER REGIONAL

SALARY SCHEDULE

JULY 1, 2009 – JUNE 30, 2010

<u>STEP</u>	<u>Bachelors</u>	<u>Masters</u>	<u>M+30</u>	<u>CAGS/Doctorate</u>
1	37,008	38,790	40,976	43,025
2	38,914	40,477	42,526	44,652
3	40,529	42,205	44,130	46,337
4	41,526	43,995	45,791	48,081
5	42,982	45,403	47,473	49,847
6	44,106	46,892	49,255	51,717
7	46,005	48,387	50,881	53,425
8	47,218	49,923	52,520	55,146
9	48,469	51,182	54,891	57,636
10	50,880	54,090	57,332	60,198
11	53,549	57,224	59,847	62,840
12	54,437	59,334	62,610	65,741
13	56,552	61,526	64,854	68,097
* 20L	57,052	62,026	65,354	68,597
** 25L	57,552	62,526	65,854	69,097

Placement on Step 20L occurs when an individual has completed 19 years of service as a Frontier Regional School faculty member.

Placement on Step 25L occurs when an individual has completed 24 years of service as a Frontier Regional School faculty member.

FRONTIER REGIONAL SCHOOL SUPERINTENDENT'S REPORT

I am proud to report that I continue to see a commitment to high standards on the part of students, parents, faculty, and community members. Evidence of this has been apparent in our students, as well as in our students' success on local and state assessments, and in the work that students and teachers accomplish in our school every day.

ENROLLMENT AND SCHOOL CHOICE

The October 1, 2010 enrollment for Frontier Regional School District totaled 687 students. This is a decrease of 13 students from the October 1, 2009 enrollment figures. Of the 687 students, 127 were School Choice, which is an increase of 4 students from the School Choice enrollment of October 2009.

The Frontier Regional School graduated 108 students in the Class of 2010.

STAFF

Newly hired faculty members at Frontier Regional School this year are Matt Howell (ELL), Colin Hosley (Math Teacher) and Joanne Valley (Arts). Two new faculty replaced faculty who have moved to other districts or who have retired. A part-time ELL instructor was added to allow us to meet the needs of middle school English Language Learners.

NEW ADDITIONS AND AWARDS

There were a number of new happenings at Frontier Regional School District this year.

- The community has reason to celebrate at the completion of the New England Association of Secondary Schools accreditation process. The three year self-evaluation study was viewed positively by the visiting committee and Frontier was awarded its ten year accreditation. The visiting team examines seven areas of the school: Mission and Expectations for Student Learning, Curriculum, Instruction, Assessment of Student Learning, Leadership and Organization, School Resources for Learning and Community Resources for Learning.
- Deerfield Academy donated over \$10,000 worth of previously used Nautilus equipment. The new equipment is located in Frontier's new Wellness Center. The equipment is being used daily in gym classes and team practices. In addition, a couple of evenings a week adult weight training classes are being offered to the public. The space that previously housed the weight equipment was transformed into a movement room.
- The addition of Virtual High School (VHS) classes has expanded the number of opportunities our students have to participate in courses that are not currently offered by Frontier faculty.
- Independent study opportunities have been one way that students can pursue a topic of interest under the guidance of a Frontier faculty member. This year a Capstone presentation was added to the other Independent study requirements. At the end of each semester, students who have participated in an independent study course conduct a presentation in front of a review panel.

Schools ⇨ Frontier Regional School

- A number of new clubs have been added to the list of opportunities for Frontier students. Club choices now include the Green Club and the Ultimate Frisbee Club.

CURRICULUM AND PROFESSIONAL DEVELOPMENT

This year in addition to preparing for the NEASC visit Frontier faculty participated in a number of professional development activities. The faculty had the opportunity to learn about best practices in teaching students with Language Based Learning difficulties. Workshops were presented by Land Mark College and provided information in structuring classes so that all students can be successful.

Faculty were engaged in several discussions related to assessment and the mission of the Frontier Regional School. The Massachusetts Curriculum Frameworks continue to be a central theme in all curriculum discussions. This year teachers in all academic areas were involved in a continuation of a curriculum mapping project.

Frontier teachers are continually engaged in professional development activities to strengthen their skills. Curriculum development, state standards and data driven analysis are central themes and a focus of professional development.

SPECIAL THANKS

I am pleased to acknowledge the dedication and hard work of Frontier Regional School Committee Members: Chair, Robert Halla, Mary Ramon, William Smith, Dr. Robert White, Alexis Toy, Lynn Cook, Robert Decker, III, Cyndie Ouimette and Elaine Rogers. I look forward with pleasure to continuing our work together.

I would like to acknowledge all of the faculty and staff members who work tirelessly to create a highly effective and supportive learning environment in the Frontier Regional School. I appreciate their professionalism, their willingness to meet the needs of individual students, and the care and concern they bring to their classrooms every school day.

I am proud of the efforts of our administration, teaching and support staff, students and central office support and administrative staff as they are accountable to the high standards that are so important to the success of today's schools. I am also extremely grateful for the ongoing support of parents; the communities of Conway, Deerfield, Sunderland and Whately; our school councils, town officials and employees. Without this team effort, we could not obtain the educational excellence for which our schools are known and admired.

Respectfully submitted,

Regina H. Nash, Ed.D.
Superintendent of Schools

Area Highlights ⇒ Private Educational Institutions & Districts

PRIVATE EDUCATIONAL INSTITUTIONS

The Bement School	Co-Educational, K - 9	www.bement.org
Eaglebrook School	Boys only, 6 - 9	www.eaglebrook.org
Deerfield Academy	Co-Educational, 9 - 12, Post-Graduate	www.deerfield.edu

WATER & FIRE DISTRICTS

(Not Affiliated with the Town of Deerfield)

Public Water Supply and Fire Services to the Villages of Deerfield and South Deerfield are provided by the independent political entities, which are each managed by Prudential Committees and/or Commissioners. Some information about these districts is provided below.

Fire Districts

Deerfield Area Fire Protection District	413-773-7527
Commissioners:	Patricia Kelly 2013
(3 yr. term)	Ted Pennock 2012
	Patrick O'Bryan 2011
<u>Fire Chief:</u>	<u>Chester Yazwinski, Jr.</u>

South Deerfield Fire District	413-665-2313
Commissioners:	Donald Sadowsky 2012
(3 yr. Term)	Stanley Stokarski, Jr. 2011
	William Swasey 2013
<u>Fire Chief:</u>	<u>Gary Stokarski</u>

Water Districts

Deerfield Fire District (Water Dept.)	413-773-3359
Commissioners:	Brett Gewanter 2011
(3 yr. Term)	Kenneth Williams, III 2012
	Stanley Yazwinski 2013
<u>Superintendent:</u>	<u>Brian Nartowicz</u>

South Deerfield Water District	413-665-3540
Commissioners:	Kim R. Crossman 2012
(3 yr. Term)	Bruce Hunter 2011
	William Leno 2013
<u>Superintendent:</u>	<u>Roger Sadoski, Jr.</u>

Area Highlights ⇨ Historical & Recreational Resources

HISTORIC DEERFIELD, INC.

P O Box 342
84B Old Main Street
Deerfield, Mass. 01342
(413) 774-5581

www.historic-deerfield.org

Founded in 1952, Historic Deerfield, owns and maintains 11 historic properties in center of Old Deerfield. The Flynt Center of Early New England Life holds collections of over 25,000 objects. Offering lectures, tours, Special Events and Symposia, as well as a Summer Fellowship Program, Historic Deerfield is dedicated to preserving the history of the Deerfield, Massachusetts and the Connecticut River Valley.

POCUMTUCK VALLEY MEMORIAL ASSOCIATION

8 Memorial Street
Deerfield, Mass. 01342
(413) 774-7476

www.deerfield-ma.org

Affectionately known as P.V.M.A., the Association provides vital preservation of the history of our area through cultural and online programs, community outreach, publishing, Teacher education, and the Memorial Hall Museum. Such events as the Old Deerfield Craft Fairs, promote tourism to Deerfield and its environs.

MASS. DEPARTMENT OF CONSERVATION & RECREATION

Connecticut River Greenway
State Park

136 Damon Road
Northampton, Mass. 01060
(413) 586-8706 ext. 12

www.mass.gov/dcr/parks/central/crgw.htm

Offering fishing, motorized and non-motorized boating and other scenic activities, the Connecticut River Greenway is a new addition to the state park system. With over 12 miles of permanently protected shoreline, it can be accessed from places along the river.

Mount Sugarloaf State Reservation
Route 116

South Deerfield, Mass. 01373
(413) 545-5993

www.mass.gov/dcr/parks/central/msug.htm

Mount Sugarloaf presents commanding views of the Connecticut River as well as the Pelham and Berkshire Hills. The Reservation offers numerous hiking trails, a scenic Pavilion, picnicking areas, and automobile access.

Please visit our website at www.deerfieldma.us

MUNICIPAL HOLIDAYS

***New Years Day
Martin Luther King, Jr. Day
Presidents Day
Patriots Day
Memorial Day
Independence Day
Labor Day
Columbus Day
Veterans Day
Thanksgiving Day and the following day
Christmas Day***

ANNUAL CENSUS FORMS

The Town Clerk would like to remind residents that Census forms are mailed out annually in January and due within 10 days of mailing. This form is used to update street lists of residents and the active voter lists of each town, as mandated by the State of Massachusetts. We are required to make every effort to obtain a response, which means that forms must be re-sent several times before the information is obtained. ***By returning the form promptly, we would save the Town a considerable amount of money in postage.***

DOG LICENSES

All dog owners are required to license their animals by the State of Massachusetts. In an effort to make this process an easy one, as part of the Census form, we print a basic application which may be returned to the Town Clerk's office by hand or mail. Dog owners should provide a copy of up-to-date Rabies vaccination records, plus the fee by April 30th of each year. If owners choose to mail in their dog license requests, please include a SELF-ADDRESSED, STAMPED ENVELOPE so that we may mail back your tags and license. The Town bylaws require a \$20.00 fine, if licenses are not obtained by May 1st of each calendar year.

TAX PAYMENTS

To accommodate our residents who want the convenience of paying (Town or District) taxes and fees online, you may visit our new website, www.deerfieldma.us and choose ***Online Bill Pay*** (left-hand side of Home Page). You will be re-directed to the secure ***UniPay Gold*** webpage. Please choose from the Tax Collector or Town Clerk fees, have your bill and method of payment ready, and follow the simple instructions! We hope the new website and payment options provide greater convenience and serve the needs of our residents.

We would like to thank everyone who donated photographs for the 2010 Annual Town Report. These images show the vitality and beauty of the community and your efforts are much appreciated.