

Commonwealth of Massachusetts

Franklin County

TOWN OF DEERFIELD

Villages of Deerfield & South Deerfield



Flooding on Old Main Street after Tropical Storm Irene

Photograph courtesy of Carolyn Shores Ness

***Report for the Year Ending
December 31, 2011***

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Dedication



*Photograph courtesy of
The Recorder*

On June 16, 2011, James F. Rosenthal of 62A Sugarloaf Street passed away at the age of 93. Mr. Rosenthal lived most of his life in South Deerfield, marrying June Perry and raising their five children here. During that time, he dedicated his time and energy to supporting Deerfield and the Pioneer Valley region through his community and charitable works.

In 1946, Mr. Rosenthal joined the Deerfield Police Department. He went on to become Police Chief in 1948, retiring after 25 years of service to the community in 1973. He also served as Deputy Sheriff of Franklin County from 1951-1963. For 50 years, Jim Rosenthal served that town as Constable after his election in 1953, retiring in 2004.

Beginning in 1956, Mr. Rosenthal joined the Mount Sugarloaf Lodge of Masons. From there, in 1982, he went onto to become a member of Melha Shrine Temple and of the Franklin Shrine Club. As a member of the Melha Temple, Mr. Rosenthal helped raise money and awareness for children facing orthopaedic and neuromusculoskeletal disorders at the Shriner's Hospital for Children in Springfield.

Mr. Rosenthal, as a resident and municipal leader in Deerfield, devoted his life to serving our community. In recognizing his service, we extend our thanks and appreciation to him and his family.



DEERFIELD TOWN HALL

2011

Weather Disasters Wreak Havoc in the Pioneer Valley!

June 1, 2011 – *Tornado devastates southern Pioneer Valley destroying homes and commercial buildings in Springfield, West Springfield, Monson and surrounding communities.*

August 23, 2011 – *5.8 magnitude earthquake centered in the Piedmont region of Virginia affects Massachusetts and 11 other states—even some Canadian provinces.*

August 28-29, 2011 – *Tropical Storm Irene deluges Deerfield, causing millions of dollars in damages to farms and landmarks along the Deerfield River. FEMA and MEMA head up recovery efforts.*

October 30-31, 2011 – *Freak Halloween Nor'easter leaves thousands of Western Massachusetts and Connecticut residents without power for more than 10 days. Northeast Utilities and Connecticut Light & Power criticized for slow recovery efforts.*

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About Deerfield ⇨ A Little Important Information

Please visit our website at www.deerfieldma.us

MUNICIPAL HOLIDAYS

***New Years Day
Martin Luther King, Jr. Day
Presidents Day
Patriots Day (State)
Memorial Day
Independence Day
Labor Day
Columbus Day
Veterans Day
Thanksgiving Day and the
following day
Christmas Day***

DOG LICENSES

All dog owners are required to license their animals by the State of Massachusetts. In an effort to make this process an easy one, as part of the Census form, we print a basic application which may be returned to the Town Clerk's office by hand or mail. Dog owners should provide a copy of up-to-date Rabies vaccination records, plus the fee by April 30th of each year. If owners choose to mail in their dog license requests, please include a SELF-ADDRESSED, STAMPED ENVELOPE so that we may mail back your tags and license. The Town bylaws require a \$20.00 fine, if licenses are not obtained by May 1st of each calendar year.

ANNUAL CENSUS FORMS

The Town Clerk would like to remind residents that Census forms are mailed out annually in January and due within 10 days of mailing. This form is used to update street lists of residents and the active voter lists of each town, as mandated by the State of Massachusetts. We are required to make every effort to obtain a response, which means that forms must be re-sent several times before the information is obtained. ***By returning the form promptly, we would save the Town a considerable amount of money in postage.***

TAX PAYMENTS

To accommodate our residents who want the convenience of paying (Town or District) taxes and fees online, you may visit our website, www.deerfieldma.us and choose ***Online Bill Pay*** (left-hand side of Home Page). You will be re-directed to the secure ***UniPay Gold*** webpage. Please choose from the Tax Collector or Town Clerk fees, have your bill and method of payment ready, and follow the simple instructions! We hope the website and payment options provide greater convenience and serve the needs of our residents.

**We would like to thank everyone who donated photographs for the
2011 Annual Town Report.**

**These images show the vitality and beauty of the community and
your efforts are much appreciated.**

About Deerfield ⇔ Facts

Incorporated in 1673, the Town of Deerfield is located in Franklin County, along the Connecticut River and Deerfield River Valleys in Western Massachusetts.

General Features

- ❖ An area of 33.57 square miles.
- ❖ 82 miles of Town Roads, maintained by the Deerfield Highway Department.
- ❖ 17 miles of State Highways, maintained by Massachusetts Department of Transportation.
- ❖ Contiguous to the Towns of Conway, Montague, Shelburne, Sunderland, Whately, and by the City of Greenfield.

Government

- ❖ ***Open Town Meeting*** form of government, with a Board of Selectmen that oversees daily operations.
- ❖ Code of the Town of Deerfield stipulates:
 1. Annual Town Meeting on the Last Monday in April, at Frontier Regional School.
 2. Annual Elections on the First Monday in May, at the Municipal Offices.
- ❖ Population 5125 (as of the 2010 Federal Census).
- ❖ Registered voters 3484.

Public Institutions

- ❖ Franklin County Technical School, Turners Falls, Mass., grades 9 - 12.
- ❖ Regional School Union #38 (includes Conway, Deerfield, Sunderland, and Whately)
 1. Deerfield Elementary School, grades Pre-K - 6.
 2. Frontier Regional School, grades 7 - 12.
- ❖ Tilton Library

Public Safety & Services

- ❖ Highway Department, staffed by the Director and a full-time, six-member crew.
- ❖ Transfer Station, operated by two part-time attendants on Tuesdays, Thursdays and Saturdays from 8:30 am – 4:00 pm.
- ❖ Wastewater Treatment facilities in specific areas of South Deerfield and Deerfield; operated by a Chief Operator and two Certified Operators.
- ❖ Police Department, staffed by the Chief of Police, seven full-time and nine part-time Patrolmen, and a Clerk/Matron, operated 24 hours per day, seven days a week.

About Deerfield ⇨ Federal & State Officials

United States Senators
Commonwealth of Massachusetts

John F. Kerry, Democrat
One Financial Plaza, 12th Floor
Springfield, MA 01103
(413) 785-4610
or
304 Russell Senate Office Building
Washington, DC 20510
(202) 224-2742
e-mail: john_kerry@kerry.senate.gov

Scott P. Brown, Republican
2400 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
Phone: (617) 565-3170
or
317 Russell Senate Office Building
Washington, DC 20510
Phone: (202) 224-4543
e-mail: comments@scottbrown.senate.gov

Representative in Congress
First Congressional District

John W. Olver, Democrat
57 Suffolk Street, Suite 310
Holyoke, MA 01040
(413) 532-7010
or
1027 Longworth House Office Building
Washington, DC 20515
(202) 225-5335

Governor
Commonwealth of Massachusetts

Deval L. Patrick, Democrat
State House, Room 360
Boston, MA 02133
(617) 725-4000
e-mail: goffice@state.ma.us

Representative to Governor's Council
Eighth Councilor District

Thomas T. Merrigan
23 Plum Tree Lane
Greenfield, MA 01301
(413) 774-5300
e-mail: merrigan@valinet.com

Senator in General Court
Hampshire-Franklin Senatorial District

Stanley C. Rosenberg, Democrat
1 Prince Street
Northampton, MA 01060
(413) 584-1649
or
State House, Room 320
Boston, MA 02133
(617) 722-1532
e-mail: stanrosenberg@state.ma.us

Representative in General Court
First Franklin District

Stephen Kulik, Democrat
1 Sugarloaf Street
South Deerfield, MA 01373
(413) 665-7200
or
State House, Room 473F
Boston, MA 02133
(617) 722-2210
e-mail: Rep.StephenKulik@hou.state.ma.us

About Deerfield ⇨ Town Appointed & Elected Officials

ELECTED OFFICIALS

(Alphabetical order)

	<u>Term</u>
Assessors, Board of (3 yr term)	
John P. Coderre, M.A.A.	2013
David A. Rohrs, M.A.A., Chair	2012
Bruce A. St. Peters	2014
Constables (3 yr term)	
Sharyn Paciorek	2013
Roger Sadoski, Jr.	2012
Deerfield School Committee (3 yr term)	
Bernadette Bean, Secretary	2012
Mark A. Capuano, V. Chair	2013
Kenneth M. Cuddeback, Chair	2014
Jamison Isler	2013
Mary Ramon	2012
Elector Under Oliver Smith Will (1 yr term)	
Andrew Rohrs	2014
Frontier Regional School Committee (3 yr term)	
Robert J. Decker, III	2014
Alexis M. Toy	2012
Moderator (3 yr term)	
Peter R. James	2014
Planning Board (3 yr term)	
Paul Allis	2012
Max Antes, Jr.	2012
John Baronas	2014
Lynn Rose	2012
Roger Sadoski, Jr.	2014
Elizabeth Schmitt (resigned)	
John Waite, Chair	2013
Selectboard (3 yr term, stag'd)	
Elizabeth N. Clarke	2014
Mark E. Gilmore, Chair	2013
Carolyn Shores Ness	2012
John P. Paciorek (resigned)	
Tilton Library Board of Trustees	
Elsie Kolakoski	2013
David Lamb	2012
Nancy Maynard (resigned)	
Sharyn Paciorek	2013
Midori Tabery	2013
Tilton Library Board of Permanent Trustees	
Maryann Barnes	
Daniel Carmody, Jr.	
Nancy Maynard	
Pamela Oakes (resigned)	
Elizabeth Schmitt	

APPOINTED OFFICIALS

(Alphabetical order)

	<u>Term</u>
MODERATOR APPOINTMENTS	
Capital Improvement Planning Committee	
William Cummings	2012
Community Preservation Committee	
Daniel F. Graves	2012
Finance Committee (3 yr term)	
Thomas Clark	2014
David J. Dacyczyn	2013
Carol A. Moro	2012
Albert N. Olmstead, Jr.	2013
John P. Paciorek	2013
Mark Russo (resigned)	
David Sheehan	2014
Franklin County Technical School Committee (3 yr term)	
Vern Harrington	2014
Open Space Committee	
Judith Kundl	2013
DEERFIELD SCHOOL COMMITTEE APPOINTMENTS	
Capital Improvement Planning Committee	
Kenneth M. Cuddeback	2012
Representative to Frontier	
Mary Ramon	2012
School Crossing Guards	
Elsie Kolakoski	2012
Carole Giusto, Alternate (retired)	
Sharyn Paciorek	2012
Jessica Mattson (Alternate)	2012
Janet M. Filary (resigned)	
Superintendent of Schools	
Regina Nash, Ed.D.	2012
<u>APPOINTED BOARDS & COMMITTEES</u>	
<i>(Alphabetical order)</i>	
Agricultural Commission	
John Baronas, Alternate	2012
Thomas Clark	2012
Elizabeth N. Clarke	2012
Peter Melnik	2012
Francis G. Sobieski, Clerk	2012
Stephen D. Taylor, Chair	2012
Kenneth Williams, IV	2012
Americans with Disabilities Coordinator	
Harold L. Eaton, Jr. (retired)	
Shawn T. Patterson	2012

About Deerfield ⇨ Town Appointed & Elected Officials

Animal Inspector			Council on Aging (upon replacement)	
Michael Raffa			Heidi M. Olmstead	
Richard Calisewski	2012		John P. Paciorek	
			Nancy Paciorek	
Assistant Dog Officers			Sharyn Paciorek	
All Police Officers	2012		Carolyn Shores Ness	
			Elizabeth Turner	
Board of Health (3 yr term)			Wallace Turner	
Mark E. Gilmore	2013			
John P. Paciorek (retired)			Cultural Council (allowed 3 terms, 2 years each)	
Carolyn Shores Ness	2012		Rachel Blain	2012
Elizabeth N. Clarke	2012		John S. Cavacco	2013
			Julie Cavacco	
Board of Health Agents			Judith Kundl	2013
Richard Calisewski	2012		Carol MacBurnie	2013
Harold L. Eaton, Jr. (retired)			Piper R. Pichette	2013
Shawn T. Patterson	2012		Reba-Jean Shaw Pichette	
Zachary Smith, Assistant	2012			
David Zamojski, Assistant	2012		Emergency Medical Technicians	
			Laura Beck	2012
Building Officials			Jeffery Belanger	2012
Richard Calisewski, Building Commissioner	2012		Kathleen Belanger	2012
Vernon Harrington, Building Inspector	2012		Chelsea Bunker	2012
			Michael Currie	2012
Burial Agent			Jeffrey Dabkowski	2012
Patricia Raymer, Assistant	2012		Jason Dorval	2012
Mary A. Stokarski	2012		Mark Fortier	2012
			Robert Grant	2012
Capital Improvement Planning Committee			Emily Kibbler	2012
Thomas Clark (Finance Committee)	2012		William Kimball	2012
Kenneth Cuddeback (School Committee Rep)	2012		Laurie J. Lankowski	2012
Bernard R. Kubiak (non-voting)	2012		Jeff McAndrews	2012
David Rohrs (Board of Assessors)	2012		Calvin McKemmie	2012
Roger Sadoski, Jr. (Planning Board)	2012		Thomas Messer	2012
Carolyn Shores Ness (Board of Selectmen)	2012		William Messer	2012
Mary A. Stokarski (non-voting)	2012		Matthew Russo, Director	2012
			Colette Schmidt	2012
Civil Defense - Emergency Manager			Kurt Seaman	2012
Mark E. Gilmore	2012		Zachary Smith	2012
Zachary Smith, Assistant	2012		Jesse Sobek-Rosnick	2012
			John Whitney	2012
Community Preservation Committee			David Zamojski, Assistant Director	2012
Stephen Barrett (Conservation Commission) (resigned)			Melanie Zamojski	2012
Rachel Blain (Board of Selectmen)	2013		Jeffery Zamojski	2012
Steve Gochinski (Recreation Committee)	2012			
Daniel F. Graves (Moderator)	2012		Emergency - 911 Coordinator	
Marilyn McArthur (Historical Commission)	2012		Gary Stokarski	2012
Roger Sadoski, Jr. (Planning Board)	2012			
Bruce St. Peters (Board of Assessors)	2012		Energy Resources Committee	
			Kristan Bakker	2012
Conservation Commission (3 yr term)			Ronald Bohonowicz	2012
Stephen Barrett (resigned)			Amy Gazin-Schwartz	2012
Brian Dejnak	2012		David Gilbert-Keith, Associate	2012
Louis Misiun, Jr.	2013		M.A. Swedlund	2012
Philip Savage	2013		Jay W. Stryker	2012
Paul Sokoloski	2012			
			Fence Viewers	
Council on Aging (upon replacement)			Frank Sherburne	2012
Mark E. Gilmore				
Elsie Kolakoski			Forest Warden	
			Thomas Clark, Deputy	2012

About Deerfield ⇨ Town Appointed & Elected Officials

Forest Warden		Oxford Redevelopment Committee (until completion)	
Shawn T. Patterson, Deputy	2012	Kevin Moore	
Gary Stokarski	2012	John P. Paciorek	
Chester Yazwinski, Jr., Deputy	2012	David Sheehan	
		Carolyn Shores Ness	
Franklin County Solid Waste Committee		Steve Upton	
Timothy Fannin	2012	John Waite	
Mark E. Gilmore	2012	Satu Zoller	
M.A. Swedlund, Alternate	2012		
		Personnel Board (4 year)	
Franklin Regional Council of Governments		Daniel L. Blanchard (resigned)	
John P. Paciorek	2012	Terrie McGoldrick (resigned)	
		Albert Olmstead, Jr.	
Franklin Regional Transit Authority Representative		John P. Paciorek	
Robert J. Decker, III	2012	Jay A. Wallace	
Hazardous Waste Coordinator		Plumbing & Gas Inspector	
Lynn Rose	2012	Steven Baranoski, Alternate	2012
		Malcolm Cichy	2012
Health Insurance Subcommittee		<i>Vacancies (1)</i>	
Bernard R. Kubiak	2012		
Carolyn Shores Ness	2012	Police Department	
Mary A. Stokarski	2012	Nathan J. Coffin, Officer	2013
Janet Uden	2012	Carole Giusto, Clerk/Dispatcher (retired)	
		Michael A. Krusiewski, Officer	2013
Highway Garage Building Committee		Mark W. Puchalski	2013
Elizabeth Clarke	2012	Harry S. Ruddock III, Officer	2013
Ralph Healy	2012	Adam P. Sokoloski	2013
Bruce Hunter	2012	Robert C. Warger, Officer	2013
William McGoldrick	2012	Michael Wozniakewicz, Chief of Police	2013
Eric Ness	2012		
John P. Paciorek	2012	Police Department, Special Officers	
Stanley Stokarski	2012	Gregory Boyce (resigned)	
		John R. Cowan	2012
Historic Commission (3 yr term)		Kurt A. Gilmore	2013
Pamela Tosi Hodgkins (resigned)		Joshua H. Hoffman	2012
Henrietta Kocot	2013	Laurie J. Lankowski (resigned)	
Edith C. Lipp (resigned)		David F. Leuschner (resigned)	
Marilyn McArthur	2012	Joseph F. Mieczkowski	2013
John Nove	2012	Noah H. Pack	2013
Patricia Potter	2012	Felix A. Ramos	2012
Jane Trigère	2012	Christopher J. Redmond	2013
		Roger J. Sadoski, Jr.	2013
Keeper of the Cemetery Maps		Gary Sabilia	2013
Shawn T. Patterson	2012	Michael S. Thomas	2013
		Kurt H. Wilkins	2012
Keeper of the Town Clock		Jennifer Yazwinski	2013
Robert Ouellette	2012		
		Police Department, Special Appointees	
Local Census Director		Kathleen Belanger, Matron	2012
Mary A. Stokarski	2012	Mark E. Gilmore	2012
		Carole Giusto, Matron (retired)	
Open Space Committee (3 year)		John P. Paciorek (retired)	
Benjamin Clark	2013	Carolyn Shores Ness	2012
Lynn Rose	2013	Shawn T. Patterson	2012
Alan C. Swedlund	2014		
		Recreation Committee	
Oxford Redevelopment Committee (until completion)		Robert J. Ackermann	2012
Daren Gray		Kimberly Evans	2012
Ralph Healy (Alternate)		Steve Gochinski	2012
Carol Katz		Erik Lagoy (resigned)	

About Deerfield ⇨ Town Appointed & Elected Officials

Recreation Committee

Gretchen Law 2012
 Jodi Olmstead (resigned)
 Lori Roche 2012
 Phillip C. Toy 2012
 Rodney B. Warnick 2012

Registrar of Voters (3 yr term)

Patricia A. Kroll 2014
 William H. Leno 2012
 Patricia Raymer 2012
 Mary A. Stokarski, Clerk 2012

Right-to-Know Coordinator

Shawn T. Patterson 2012

South County Senior Center (Oversight Committee)

Mark E. Gilmore 2012
 Mary Wheelan, Director 2012

Stormwater Bylaw Committee (Planning)

John Baronas
 Daren Gray
 Peter LaBarbera
 Bridget Mitchell
 James Pasiecznik
 Roger J. Sadoski, Jr.
 Robert Underhill

Surveyor of Lumber & Wood and Tree Warden (3 year)

Henry J. Kocot 2012

Superintendent of Sewers & Streets

Harold L. Eaton, Jr. (retired)
 Shawn T. Patterson 2012

Swim Program Committee

Dana Lavigne 2012
 Edith Ostrowski 2012
 Sharyn Paciorek 2012

Tilton Library Director (Library Trustees)

Sara Woodbury 2012

Town Accountant (3 yr term)

Janet Swem 2013

Town Counsel

Blatman, Bobrowski & Mead, LLC (Special)
 Mirick O'Connell (Special)

Town Memorial Forest Committee

Mark E. Gilmore 2012
 Henry C. Kocot 2012
 Carolyn Shores Ness 2012
 John P. Paciorek

Tri-Town Beach Commission (3 yr term)

Dana Lavigne 2012
 Edith Ostrowski 2013
 Sharyn Paciorek 2014

Veterans' Agent - Director of Veteran's Services

Leo Parent, Jr. (part-time) 2012

Veterans' Grave Officer

Douglas B. Tierney 2012

Wells, Fred W. Fund, Trustee

Henry Zukowski 2012

Wiring Inspector

William McGoldrick 2012
 Wayne Shaw, Alternate 2012
 Bruce St. Peters, Alternate 2012

Workers & Unemployment Compensation Agent

Mary A. Stokarski 2012

Zoning Board of Appeals (3 yr term)

Stephen Barrett (resigned)
 Ronald Bohonowicz, Chair 2013
 Robert J. Decker, III (alternate) 2012
 Jamie Hartwright 2012
 William McGoldrick (resigned)
 Christopher Pichette 2014
 Edward Wise, Clerk 2014

Area Highlights ⇨ Historical & Recreational Resources

HISTORIC DEERFIELD, INC.

P O Box 342
84B Old Main Street
Deerfield, Mass. 01342
(413) 774-5581

www.historic-deerfield.org

Founded in 1952, Historic Deerfield, owns and maintains 11 historic properties in center of Old Deerfield. The Flynt Center of Early New England Life holds collections of over 25,000 objects. Offering lectures, tours, Special Events and Symposia, as well as a Summer Fellowship Program, Historic Deerfield is dedicated to preserving the history of the Deerfield, Massachusetts and the Connecticut River Valley.

POCUMTUCK VALLEY MEMORIAL ASSOCIATION

8 Memorial Street
Deerfield, Mass. 01342
(413) 774-7476

www.deerfield-ma.org

Affectionately known as P.V.M.A., the Association provides vital preservation of the history of our area through cultural and online programs, community outreach, publishing, Teacher education, and the Memorial Hall Museum. Such events as the Old Deerfield Craft Fairs, promote tourism to Deerfield and its environs.

MASS. DEPARTMENT OF CONSERVATION & RECREATION

Connecticut River Greenway State Park

136 Damon Road
Northampton, Mass. 01060
(413) 586-8706 ext. 12

www.mass.gov/dcr/parks/central/crgw.htm

Offering fishing, motorized and non-motorized boating and other scenic activities, the Connecticut River Greenway is a new addition to the state park system. With over 12 miles of permanently protected shoreline, it can be accessed from places along the river.

Mount Sugarloaf State Reservation

Route 116

South Deerfield, Mass. 01373
(413) 545-5993

www.mass.gov/dcr/parks/central/msug.htm

Mount Sugarloaf presents commanding views of the Connecticut River as well as the Pelham and Berkshire Hills. The Reservation offers numerous hiking trails, a scenic Pavilion, picnicking areas, and automobile access.

Boards & Committees ⇒ A List of Roles & Responsibilities

Agricultural Commission

The Agricultural Commission is a seven-member board, appointed by the Board of Selectmen. The Commission actively participates in agricultural development in Deerfield, works closely with local farmers, the Massachusetts Department of Agriculture, regional agricultural commissions, and other community organizations to monitor state and federal regulations as they affect farming activities.

Board of Assessors

The Board of Assessors consists of three members. One member is elected each year for a three-year term. Office hours are daily 9:00 a.m. – 4:00 p.m. except Wednesdays, 9:00 a.m. – Noon.

The Assessors are required by Massachusetts law to value all real and personal property, based on “full and fair cash value” and are responsible for setting the tax rate; committing real estate, personal property and motor vehicle excise tax to the Tax Collector; updating records for new construction; all abatements and motor vehicle excise; updating town tax maps; changes of address for tax billing purposes; reviewing all applications for abatements, exemptions and special land use qualifications. More comprehensive information regarding property tax abatements is available on the town website, www.deerfieldma.us, under the Assessors Department page.

Board of Selectmen & Board of Health

The Board of Selectmen consists of three members, with one member elected each year for a three-year term. The Selectmen are the Chief Administrative Officers of the Town acting in various authoritative capacities including Sewer Commissioners and Local Licensing Authority for all liquor licenses in town. They are authorized to sign all contractual agreements on behalf of the town, approve all payment of bills and payroll for employees, and receive and act upon requests and complaints from citizens.

One of the most important functions of the Selectmen, however, is the preparation of the Town Meeting Warrant. An Annual Warrant is composed of articles outlining each subject on which the town meeting must vote. Examples of Warrant Articles include bylaw changes, acceptance of funds and grants, disposal of property and the Omnibus (town) Budget items. Once Town Meeting has voted, it is the responsibility of the Board of Selectmen to implement the wishes of the voters.

In Deerfield, the Board of Selectmen also acts as the Board of Health. They are responsible for implementation of all state and local health regulations. Activity monitored by the Board of Health includes food service permits and inspections, offal hauling, disposal works installers, and Title V (Septic System) oversight.

Capital Improvement Planning Committee

The members of the Capital Improvement Planning Committee are appointed by several different boards, committees and town officials. The primary purpose of the committee is to supervise scheduled town capital improvement activities such as large equipment purchases, land acquisition, building construction and repairs, as well as individual purchases that do not fall under the Omnibus Budget Line Items.

Boards & Committees ⇒ A List of Roles & Responsibilities

Community Preservation Committee

Community Preservation Committee was created after acceptance of enabling legislation by Town Meeting. The Community Preservation Act, Massachusetts General Law Ch. 44B, provides new funding sources to address specific community concerns. These include acquisition of open space and recreational land use, creation and support of affordable housing, and preservation of historical buildings and land.

Conservation Commission

The Conservation Commission is appointed by the Selectmen to serve a three-year term. They work closely with the Massachusetts Department of Environmental Protection to implement and enforce the Commonwealth of Massachusetts Wetlands Act. Acting along with other boards and committees, the Commission also participates in comprehensive permitting activities.

Energy Resources Committee

The Energy Resources Committee is appointed annually by the Board of Selectmen. They work closely with other town officials as well as state, federal, regional and private-sector organizations to identify, plan and fund energy conservation projects to enhance community quality of life.

Finance Committee

Finance Committee, appointed by the Town Moderator, functions in an advisory role formulating and overseeing the town budget. Working closely with departments, boards and committees, the Finance Committee recommends spending for both individual appropriations as well as the entire Omnibus Budget to the Board of Selectmen for approval and submission to Town Meeting.

Historical Commission

The Historical Commission was created via enabling legislation accepted at Town Meeting and appointed by the Board of Selectmen. The Commission, with the assistance of the Massachusetts Historical Commission, works to identify, evaluate, and preserve the town's historical resources.

Local Cultural Council

Cultural Council promotes cultural diversity in the community. With funds appropriated by the Legislature and distributed by the Massachusetts Cultural Council, the Council funds enrichment programs in a variety of disciplines - art, music, theater/film, science, etc. - for students, seniors and the general public.

Planning Board

This is an elected board of seven members each serving a staggered, three-year term. Planning Board's primary focus is to monitor growth and new development in town. Along with other committees, the Board participates in comprehensive permitting, reviews Site Plan proposals, proposals believed to be Approval Not Required (ANR), and zoning changes to the Code of the Town of Deerfield.

Boards & Committees ⇒ A List of Roles & Responsibilities

Recreation Committee

The Recreation Committee is appointed by the Board of Selectmen and administers planning and development of recreation facilities as well as town-sponsored events and recreational activities in the community.

Zoning Board of Appeals

This is a six-member Board, with one alternate, appointed by the Board of Selectmen. Zoning Board of Appeals is empowered to act in accordance with Massachusetts General Laws Chapter 40A and 40B, as well as the zoning bylaws detailed in the Code of the Town of Deerfield. They are responsible for issuing variances, special permits, and other remedies as allowable. In concert with specific boards and committees, Zoning Board of Appeals participates in comprehensive permitting.

Schedules

Unless otherwise specified, the following list details days and times boards and committees generally meet. Please see the website, www.deerfieldma.us, for agendas and minutes.

Board & Committee Meeting Schedules				
<u>Board/Committee</u>	<u>Frequency</u>	<u>Day</u>	<u>Time</u>	<u>Room</u>
Agricultural Commission	No set schedule			
Board of Assessors	Weekly	Tuesday	7:00 PM	117
Board of Selectmen/Health	Bi-weekly	Wednesday	6:30 PM	107
Community Preservation Committee	Monthly, 2nd Thurs.	Thursday	7:00 PM	130
Conservation Commission	Monthly, 4 th Thurs.	Thursday	7:00 PM	107
Energy Resources Committee	Monthly, 4 th Tues.	Tuesday	4:00 PM	130
Finance Committee	Weekly, Dec-May	Tuesday	7:00 PM	121
Historical Commission	Monthly, 2 nd Tues.	Tuesday	5:30 PM	130
Planning Board	Monthly, 1 st Mon.	Monday	7:00 PM	107
Open Space Committee	Quarterly, 4 th Mon.	Monday	7:00 PM	130
Recreation Committee	No set schedule			
Zoning Board of Appeals	Monthly, 1 st & 3 rd Thurs.	Thursday	7:00 PM	107

All other board, committee and commission meetings are posted on the Municipal Bulletin Board at least 48 hours (excluding weekends or legal holidays) prior to the time and date of the meeting. Meetings are also posted on the website and to the Community Access Channel, Channel 15. Meetings are public and citizens are encouraged to attend.

Boards & Committees ⇨ Agricultural Commission

Annual Report 2011



Tropical Storm Irene Damage, Old Deerfield

Photograph courtesy of Carolyn Shores Ness

The Deerfield Agricultural Commission remains active in serving our agricultural community. The commission is currently working on a Farm to School program to promote local produce in our school lunches. We are also working on road signs that state that we are a Right To Farm Community.

Members of the Ag Commission have participated in regional and statewide conferences with other Agricultural Commissions and groups alike to keep us up to date on information in the agricultural community.

I would like to thank all of the Agricultural Commission members and the other departments that have worked with us for all their hard work.

Respectfully Submitted,

Stephen D. Taylor
(Chairman)

Francis Sobieski
Peter Melnik
John Baronas, Jr.
Kenneth Williams, IV
Thomas Clark

Boards & Committees ⇨ Board of Assessors

Annual Report 2011

How the Assessors Determine Value

Real property valuation in Massachusetts is based on “full and fair cash value,” the amount a willing buyer would pay a willing seller on the open market. Assessors must collect, record, and analyze a great deal of information about property and market characteristics in order to estimate the fair market value of all taxable properties in their communities. Some properties such as churches, educational institutions, and State and Town-owned land are also valued, even though they are exempt from taxation.

Personal property valuation in Massachusetts is based on a combination of market value and utility value of property not considered real estate and, generally, not part of one’s home. Personal property located within the Town as of January 1 proceeding the next fiscal year should be reported to the Town on a Form of List by March 1.

The Commonwealth of Massachusetts requires that the assessed values are reviewed annually with sales statistics for the previous calendar year and that all properties be recertified every three years. Deerfield has completed triennial certification for fiscal year 2011. The Town of Deerfield uses an independent appraisal service to inspect properties and to analyze sales.

Why Assessments Go Up When a Property Hasn’t Changed

Since assessments reflect market value, rising/falling real estate prices in the community will result in *generally* higher/lower assessments. As several factors influence market value, the changes to assessments may not be uniform. One such factor is the style of the building. For example, one year, colonials will be in demand, thus raising their market value more than other styles and, another year, capes will be more popular. Another factor is location. For various reasons, certain neighborhoods are more attractive to buyers (in-town one year, rural the next..). Again, the resulting demand raises the price for homes in the preferred neighborhood. In addition, the condition of the property will affect its value. For two homes comparable in style, grade, and location, the better-maintained home will have a higher value. So, while changes made to a property can affect value, these other factors must also be considered.

If You Disagree With the Assessed Value of Your Property

If, in your opinion, the assessment of your property is incorrect, by all means discuss it with the Board of Assessors. At the meeting, you will need to specify the items about which you disagree such as misinformation on the property record card or values of *comparable* properties lower or higher than yours. If so, cite specific examples. Information on all properties is available in the Assessors’ Office and on-line at **www.deerfieldma.us**.

Abatements and Appeals

Once the tax bills have been mailed, an aggrieved taxpayer must go through the more formal process of filing for an abatement. These forms may be picked up at the Assessors’ Office. They must be filed with the Assessors on or before the due date of the first installment of the actual tax bill.

Boards & Committees ⇒ Board of Assessors

If the Assessors do not grant the desired abatement, the taxpayer also has the right to appeal to the State's Appellate Tax Board. The appeal must be filed within three months of the denial. Information and applications are available from:

The Appellate Tax Board
100 Cambridge Street, Suite 200
Boston, MA 02114
Phone: (617)727-3100
<http://www.mass.gov/atb/>

How Property Taxes Are Computed

Before Proposition 2½ went into effect in Massachusetts in Fiscal Year 1982, the amount to be raised by the property tax in each community was essentially determined by what the community decided to spend in the coming year, either through its Annual Town Meeting, or its City and Town Council. So, budgets were determined and, then, the tax rates were set to raise that amount. With Proposition 2½ in effect, the process is reversed. The tax limitation law sets the maximum amount a community may collect, or levy, from the property tax to "...2.5 percent of the total full and fair cash value of all real and personal property in the community" based on the previous year's valuation. At the Town Meeting, a budget is adopted. Budgets must be made to fit within that limit (with the exception of any override(s) or debt exclusion(s) passed by the voters). The budget total less the monies anticipated from other sources, such as state aid and local receipts from fees, etc., is the amount that needs to be raised through property taxes.

Determining the Tax Rate

Before the tax rate can be set, the Town must decide if they want all property to be taxed at the same rate, or if they prefer separate rates for a certain class of property, such as commercial/industrial. So, the Assessors prepare a Tax Rate Recapitulation sheet showing the total value for each class of property and its percentage of the town total. Using this information, the Board of Selectmen holds a Classification Hearing to decide if there will be a single or multiple tax rate(s).

What Assessors Do Not Do

Assessors do not make the laws that affect property owners. Tax laws are enacted by the Massachusetts Legislature. Various guidelines and regulations to implement the legislation are established by the Department of Revenue. The Assessors must follow these procedures and act in accordance with the law.

Boards & Committees ⇒ Board of Assessors

Fiscal Year Ending June 30, 2011

Town Appropriations Voted April 25, 2011

Appropriations To Be Raised:

From Raise and Appropriate	\$11,457,866.00	
From Free Cash	616,223.93	
From Available Funds	<u>635,870.00</u>	<u>\$12,709,959.93</u>

Other Amounts To Be Raised:

Cherry Sheet Offsets	404,333.00	
School Choice Assessment	112,020.00	
Charter School Assessment	51,524.00	
Air Pollution	1,398.00	
Regional Transit Authority	17,260.00	
RMV Surcharge Underestimate	1,840.00	
Community Preservation Act Surcharge Estimate	202,975.00	
Overlay Reserve	<u>120,681.18</u>	<u>\$912,031.18</u>

Total Amount To Be Raised:

\$13,621,991.11

Estimated Receipts & Other Revenue Sources:

Estimated Receipts From State:

Cherry Sheet Estimated Receipts	\$1,935,032.00	
Mass. School Building Authority Payment	0.00	<u>\$1,935,032.00</u>

Local Estimated Receipts:

Motor Vehicle Excise	\$520,000.00	
Other Excise	0.00	
Penalties & Interest	20,000.00	
Payment In Lieu Of taxes	120,000.00	
Sewer Charges	482,711.00	
Trash Disposal	159,000.00	
Fees	27,000.00	
Rentals	26,000.00	
Departmental Revenue - Cemeteries	0.00	
Other Departmental Revenue	0.00	
Licenses & Permits	90,000.00	
Fines & Forfeits	92,000.00	
Investment Income	18,000.00	
Room Occupancy Tax	140,000.00	
Miscellaneous Non-Recurring	<u>25,000.00</u>	<u>\$1,719,711.00</u>
Free Cash	\$616,223.93	
Free Cash to reduce tax rate	0.00	
Community Preservation Act Surcharge	202,975.00	
Other Available Funds	635,870.00	

Total Estimated Receipts & Revenue

\$5,109,811.93

Total Tax Levy

\$8,512,179.18

Total Assessed Value of Real & Personal Property

663,976,535.00

Total Levy ÷ Total Value x 1,000 = Tax Rate

$8,512,179.18 \div 663,976,535.00 \times 1,000 = \12.82

Boards & Committees ⇒ Board of Selectmen & Board of Health

Annual Report 2011

The past year was one of transition for both the Board and the Town. John P. Paciorek stepped down from the Board after long years of service and was replaced by Elizabeth N. Clarke at the annual election. Mr. Paciorek continues to serve the town, representing us on the boards of the Franklin Regional Council of Governments and the Veteran's District. The year saw the retirement of our Highway Superintendent, Harold (Hap) Eaton, with over three decades of service to the town. Shawn Patterson was appointed as his replacement.

Tropical Storm Irene, record-setting rainfall, and the "Halloween snowstorm" all tested the town's ability to organize and respond to major destructive events. The Board wishes to recognize the efforts of our Highway, Police and Emergency Medical Services and the cooperation of the South Deerfield and Old Deerfield Fire Departments in protecting citizens during and restoring services after the storms. The Board is updating the Multi-Hazard Mitigation Plan to identify prospective hazards, responses and to qualify the town for additional assistance from the Federal Emergency Management Agency (FEMA). Town staff worked with FEMA to secure Federal assistance to help pay for our storm damage and a proposed bank stabilization project along the Deerfield River.

The Board took significant steps in reducing the town's energy use. The energy conservation retrofit in the elementary school, municipal offices and library was completed. The efforts to make Deerfield a Green Community, led by the Energy Resources Committee, resulted in the adoption of the "stretch" energy code at the annual town meeting. The Board subsequently approved a series of policies to encourage energy conservation and adopted a plan to reduce the community's energy consumption. These efforts resulted in the town being recognized as a "Green Community" and awarded a \$142,950.00 grant to help fund energy conservation efforts. Finally, the Board signed on to Hampshire Power's municipal aggregation petition which, when successful, will allow homeowners in Deerfield to buy power through the non-profit organization at a discount.

In addition to the energy retrofit, two other capital projects were completed: replacement and relining of sewer lines in Old Deerfield, which cut groundwater infiltration into the treatment plant by half and replacement of the slate roof on the Tilton Library. The library roof was made possible by funds from the community preservation account.

The emergency dispensing site efforts continued this year with a series of flu clinics throughout town. Vaccines were donated by the Department of Public Health and the clinics were staffed by volunteers. Over 726 persons participated in the clinics. The multi-year effort at pollution abatement at the East Deerfield rail yards continued, with significant progress being made.

Respectfully submitted,

Mark E. Gilmore, Chair
Carolyn Shores Ness
Elizabeth N. Clarke

Boards & Committees ⇒ Capital Improvement Planning Committee

Annual Report 2011

The Capital Improvement Planning Committee was formed by Town Meeting action to evaluate requests and to plan funding for Capital projects in the Town of Deerfield. Members of the C.I.P.C. include one representative each from the School Committee, Finance Committee, Selectboard, Assessors and Planning Board, as well as two Community members. The Town Clerk and Town Administrator serve as ad hoc members. The committee worked diligently to evaluate requests and made the following recommendations for funding at the 2011 Town Meeting which were overwhelmingly approved:

1. Replacement of a police cruiser.
2. Setting aside funds for the future replacement of the ambulance. We voted to purchase a power stretcher for the present ambulance.
3. Setting aside funds for the replacement of the “new” elementary school roof that is now almost twenty years old. We also replaced an air conditioner at the Elementary School.
4. Replacement of carpeting, IT equipment and an air conditioner in the Town Offices.
5. Major roof repair at Tilton Library. [from CPA monies]
6. Finalizing a grit removal project for the Wastewater Treatment Department.
7. In the Highway Department, we clarified the use of monies set aside for design of a new highway garage. We also acknowledged the purchase of a new Cat loader and set aside money for a mower tractor replacement.

In conclusion, we feel that the Town of Deerfield is very fortunate in that it has been able to fund needed capital projects on a regular schedule. This is done to not only protect the taxpayer’s investment in capital assets but also to stay abreast of new legal requirements and changes in the community. Regular replacement of equipment in the Town of Deerfield makes for more efficient and effective delivery of services to the citizens.

However, we are still concerned that a major capital item in the Town of Deerfield continues to be ignored: The much needed replacement of our inadequate and aging Highway Department Garage has been recognized for over 25 years. Seven years ago, a site was acquired and design money appropriated at Town Meeting. As of yet, no further action has been taken. The Town of Deerfield has taken on the task of developing the Oxford site that surrounds the town garage; this action makes movement on this project even more critical. We hope that the Deerfield Selectboard can focus on a new Highway Garage Facility.

Respectfully submitted,

Thomas G. Clark, Chair
Capital Improvement Planning Committee

Boards & Committees ⇒ Capital Improvement Planning Committee

Capital Improvement Plan – Voted 2011

Department	FY 2010 approved	FY 2011 approved	FY 2012 Requested	FY 2013	FY 2014
Board of Selectmen/Town Hall					
Computers & Software	\$2,500.00		\$12,175.00		
Carpeting			\$5,000.00		
A/C replacement			\$12,000.00		
Police Department					
Cruisers	\$29,500.00	\$29,500.00	\$29,500.00	\$29,500.00	\$29,500.00
Suicide Prevention System	\$5,505.00				
Tilton Library					
Furnace (ESCO)		\$81,501.00			
Sewer Department					
ODWWTP & SDWWTP Comminutor	\$10,000.00				
ODWWTP & SDWWTP Grit Removal	\$7,829.00	\$7,829.00	\$7,829.00		
Highway Department					
Garage Design & Construction	\$0.00	\$0.00	\$0.00		
Pickups (two) w/ plows and radios	\$51,000.00				
tractor/mower/bucket*			\$28,000.00	\$28,000.00	\$28,000.00
Cat loader			\$125,000.00		
Senior Center					
Boiler replacement		\$19,000.00			
EMS Department					
Ambulance	\$45,450.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Power stretcher			\$12,300.00		
Deerfield Elementary					
Roof replacement		\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
A/C Compressor			\$10,000.00		
Door replacement				\$35,000.00	
Totals	\$151,784.00	\$212,830.00	\$316,804.00	\$167,500.00	\$132,500.00

From sewer reserves \$(17,829.00) \$(7,829.00) (\$7,829.00)

ESCO Contract \$(69,000.00)

Chapter 90 (\$125,000.00)

transfer from reserve fund \$(19,000.00)

total from free cash/taxation \$133,955.00 \$136,001.00 \$183,975.00

* voted at September 28, 2011 Special Town Meeting

Boards & Committees ⇨ Community Preservation Committee

Annual Report 2011

Membership:

<u>Name</u>	<u>Appointing Authority</u>
Vacancy	Conservation Commission
Rachel Blain	Board of Selectmen
Marilyn McArthur	Historical Commission
Roger Sadoski, Jr.	Planning Board
Bruce St. Peters	Board of Assessors
Alan Swedlund	Open Space Committee
Daniel F. Graves	Moderator
Steve Gochinski	Recreation Committee
Vacancy	Regional Housing Authority

The Community Preservation Committee was created after acceptance of the Massachusetts Community Preservation Act, General Law Chapter 44B, by Town Meeting in 2007.

The Massachusetts Community Preservation Act website (www.communitypreservation.org) details aspects of the enabling legislation, but a brief synopsis of its purpose is noted below:

“The Community Preservation Act provides new funding sources which can be used to address three core community concerns:

1. *Acquisition and preservation of open space*
2. *Creation and support of affordable housing*
3. *Acquisition and preservation of historic buildings and landscapes*

A minimum of 10% of the annual revenues of the fund must be used for each of the three core community concerns, and up to 5% may be used for administrative expenses of the Community Preservation Committee. The remaining funds can be allocated for any combination of the allowed uses, or for land for recreational use.”

Each Community Preservation Committee must follow certain steps as part of the grant process. In Deerfield, the Committee begins by holding an information session to notify interested parties of funding availability and detail the application schedule. After applications are received and reviewed, another public information session is held. This open meeting allows for public discussion on the grant submittals. Once the CPC has approved proposals, recommendations are presented for funding at Annual Town Meeting.

Deerfield approved a surcharge of three percent (3%) of property taxes, the first \$100,000 exempted, to provide funding for these activities. In addition to town funds, the Commonwealth provides matching funds of between 29 – 100% of the town’s surcharge. For the Fiscal Year 2011 funding cycle, the CPC recommended Town Meeting reserve funding for the projects noted below.

Preservation Category	Application	Purpose	Voted Amount	Expended Amount
Historical Preservation	Tilton Library Exterior Preservation	Roof, Steps & Facade	\$263,459.00	\$5,025.00
Historical Preservation	Cemetery Gravestone Preservation	Sugarloaf St Cemetery	\$32,000.00	\$18,225.00
Historical Preservation	Clerk Records Preservation	Municipal Records	\$17,777.00	\$11,912.65
Open Space	Franklin Land Trust/Dept. of Agricultural Resources	Crowley/Perwak APR	\$60,000.00	\$60,000.00
Administrative Expenses		CPC Expenses	\$10,000.00	\$1,027.50

The Deerfield CPC would like to thank applicants, residents, and town officials that have participated in this process. We look forward to continued preservation activities that meet the needs of the community.

Boards & Committees ⇨ Conservation Commission

Annual Report 2011

The Conservation Commission is charged with assisting the Town in complying with the provisions of the Massachusetts Wetlands Protection Act, MGL Chapter 131, § 40.

During 2011, it was consulted on a number of Requests for Determination by residents and businesses, prior to beginning work in areas that might be considered wetlands. This is a positive sign that people are aware of and concerned about their immediate environment. In most cases, the proposed work could proceed with simple precautions, such as hay bales to prevent erosion.

The Commission was asked to weigh in on several Site Plans for proposed projects within the Town. It issued Certificates of Completion for projects at Deerfield Academy and held hearings on Notices of Intent.

A number of emergency situations required the Commission to issue Emergency Certifications so that immediate remediation actions could be taken, as was the situation for a plane crash near Channing Bete Company. Other emergencies were environmental problems caused by severe weather events. We hope the year ahead will not generate more of these situations.

The Commission began Fiscal Year 2011 with a budget of \$800.00. It had expenses of \$264.00, leaving a balance of \$536.00 which was returned to the General Account. Activities during the year generated \$452.50 for the Wetlands Protection Fund, which has a total of \$13,613.75, as of June 30, 2011.

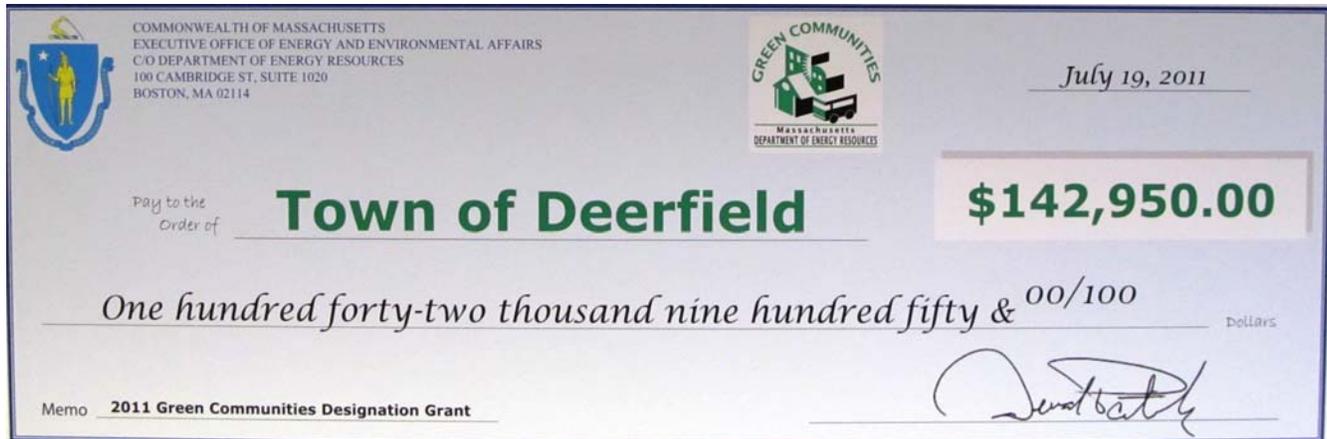
Midway through the year, longtime Chairman, Steve Barrett resigned. On behalf of the town, the Commission wishes to thank Steve for the many years he has dedicated to serving the Town. His valuable expertise is sorely missed.

Respectfully, submitted,

Paul Sokoloski, Facilitator
Louis Misiun, Jr.
Philip Savage
Brian Dejnak

Boards & Committees ⇨ Energy Resources Committee

Annual Report 2011



Green Communities Designation Funds

Photograph courtesy of Kayce Warren

In 2011, the Deerfield Energy Resources Committee continued to work with Town Administrator Bernie Kubiak and Stacy Metzger from FRCOG on developing the town's application for the Massachusetts Green Communities program. On July 20, the Town was notified that Deerfield had been designated a Green Community, and awarded a grant of \$142,950 to apply to projects to reduce the Town's energy use by 20% over five years. The Committee then worked on developing priorities for spending this money. These projects include projects to increase energy efficiency and reduce energy use at the Deerfield Elementary School and the Municipal Building; to reduce the energy spent on streetlights; and an educational effort, the Deerfield 12/12 Campaign. In the fall, the Energy Committee began to work on plans for the 12/12 campaign, which will focus on encouraging households to increase energy efficiency, reducing overall residential energy use by 12% in 2012. In January, we added two new members to the Committee: Katie Cavacco and Jeff Jewett.

Amy Gazin-Schwartz
Chair, Deerfield Energy Resources Committee

Committee:
Kristen Bakker
Ron Bohonowicz
Katie Cavacco
Amy Gazin-Schwartz
Jeff Jewett
David Keith
Jay Stryker
MA Swedlund

Boards & Committees ⇨ Historical Commission

Annual Report 2011



Sugarloaf Outlook

In 2011, the Commission continued cemetery repair and restoration work as planned.

In the spring, we completed the work plan of the 2010 community preservation (CPA) funds for repair of Sugarloaf Street cemetery. The work had been on hiatus over the long winter of 2010-11. Work was contracted to Gravestone Services of New England, Kai Nalenz, Proprietor. Mr. Nalenz enjoyed the visits of many passers-by, whom he calls the friendliest he has ever encountered in his work. He established good relations with the town public works crew, whom he advised on safe landscape maintenance in old cemeteries. We learned from him that marble

stones are not to be scrubbed to the point of gleaming whiteness; such intensive cleaning damages the stone. At Sugarloaf Street cemetery, we can see the results of proper cleaning according to preservation standards. The Commission continues to research how best to repair or replace the fence of Sugarloaf Street cemetery.

In the summer, we began the work plan of the 2011 CPA funds for cemetery repair. We commissioned a preliminary professional survey of all town-owned cemeteries for the purpose of establishing priorities. “Priority 1” stones were found in all town cemeteries. (Priority 1 stones are defined as stones that are potentially dangerous to visitors and/or historically or stylistically significant.) Also commissioned was the assessment and restoration of the Bloody Brook monument, including the “Lathrop stone” at 100 N. Main St. This restoration is complete. We commissioned an assessment of two West Deerfield cemeteries; the small “Wisdom” cemetery by Clarkdale Orchard, and the “West Deerfield” (or “Baptist”) cemetery on Upper Road. A request for proposals will be issued for the West Deerfield work in the spring and summer of 2012. Binders documenting Mr. Nalenz’s work are available in the Deerfield Town Hall.

Also in 2011, the commission began to investigate the feasibility of creating a South Deerfield Historic District, specifically a “national historic district” (the least restrictive kind). Matching funds are available from the Massachusetts Historical Commission. A revitalization of South Deerfield village would involve cooperation among many town offices, boards and committees. Above all it requires the widespread support of voters.

Respectfully Submitted,

Marilyn McArthur, Clerk

Deerfield Historical Commission:

Henrietta Kocot, Chair
Marilyn McArthur, Clerk
Jane Trigère
Pat Potter

Sugarloaf
Cemetery

*Photo Courtesy
of Historical
Commission*



Boards & Committees ⇨ Local Cultural Council

Annual Report 2011

Once again, the Deerfield Cultural Council received a number of worthy and varied requests for funding. As always, there is not enough money to provide support for all of the programs that the Council would wish and decisions are often difficult. Allocation of funds is based on criteria from the Massachusetts Cultural Council as well as our own established priorities to fund a variety of arts programs that would serve a broad range of town residents. We also give preference to events that take place in town or have free or reduced ticket prices for our residents.



Sharing the art of Georgia O’Keeffe at Tilton Library
Photograph courtesy of Sara Woodbury

Last year, Deerfield received \$ 4,335.00 of funding from the Massachusetts Cultural Council. The approved programs are:

Name of Organization	Project	Discipline	Grant Amount
Ashfield Community Theater	<i>Summer Arts Program</i>	Theater	\$50.00
David Allen	<i>Old Maps Project</i>	Arts/Sciences	\$500.00
David Bates	<i>Storytelling</i>	Arts	\$250.00
Franklin County Musicians Cooperative	<i>Summer Concert Series</i>	Music	\$200.00
Greenfield Recreation Department	<i>Fireworks Music Spectacular</i>	Music	\$250.00
Memorial Hall Association	<i>Metropolitan Opera & National Theater</i>	Arts Broadcast	\$75.00

Boards & Committees ⇨ Local Cultural Council

Name of Organization	Project	Discipline	Grant Amount
Mohawk Trail Concerts, Inc.	42nd Annual Music Festival	Music	\$100.00
Museum of Our Industrial Heritage	<i>Summer Sundays at the Museum</i>	Arts	\$175.00
Nasami Farm	<i>Riverbank Signage</i>	Various	\$100.00
NCP, Inc. d/b/a The Country Players	<i>2011 Summer Musical</i>	Music	\$100.00
Old Deerfield Productions	<i>A New Opera about Sojourner Truth</i>	Arts	\$500.00
Pocumtuck Valley Memorial Association	<i>4th of July Band Concert</i>	Music	\$400.00
Pocumtuck Valley Memorial Association	<i>Children's Museum</i>	Arts/Sciences	\$450.00
Pocumtuck Valley Memorial Association	<i>Chinese/Hungarian Concert</i>	Music	\$400.00
South County Senior Center	<i>Elder Arts Program</i>	Various	\$600.00
The Marble Collection, Inc.	<i>Marble Collection Website Redesign</i>	Arts/Sciences	\$85.00
United ARC of Franklin & Hampshire Counties	<i>"Dinner & A Show" Dinner Theater</i>	Theater	\$100.00
Total Funds Expended			\$4,335.00

Respectfully submitted
Committee members

Piper Pichette, Chair
Rachel Blain
Jack Cavacco
Judith Kundl
Carol MacBurnie



Truth – A Folk Opera about Sojourner Truth, ex-slave, abolitionist, and women’s rights pioneer

Photograph courtesy of Linda McInerney, Old Deerfield Productions

Boards & Committees ⇔ Planning Board

Annual Report 2011

Purpose and Overview - The purpose of the Planning Board is to:

- 1) Develop and update the comprehensive master plan.
- 2) Zoning
 - a) Conduct public hearings and provide recommendation on proposed Zoning amendments.
 - b) Serve as the Special Permit Granting Authority (SPGA) for Solar Electric Installations, for the Water Shed Protection District, and for Planned Unit Developments.
 - c) Conduct Site Plan Review to regulate a use, not to prohibit it.
- 3) Subdivision Regulation - Controls conversion of undeveloped land into smaller lots and the roadways and services required.
 - a) Determine whether a plan is an ANR (Approval Not Required).
 - b) Adopt Subdivision rules and regulations.
 - c) Review and approve or disapprove of preliminary and Definitive Subdivision Plans.
- 4) Scenic Roads
 - a) May recommend designation.
 - b) Hold Public Hearing on request to cut, remove, or destroy tree or stone wall.

Planning Board FY 2011 Accomplishments:

This year marked major progress on several fronts, including formalizing the Planning Board (PB) administrative processes in conjunction with the Selectboard staff and Town Administrator, streamlining the PB meeting and various application processes, refinement of some PB related town by-laws and development of regulations for new by-laws passed in 2011.

The PB efforts to merge our staffing support needs with those of the other town committees has resulted in better communication with Town Hall staff, efficient processing of resident applications and improved communication with applicants.

We extend our deepest gratitude to the staff at the Selectmen's Office, Bernie Kubiak, Kayce Warren, Patricia Kroll, and Priscilla Phelps for their ongoing commitment to assist us with all of our administrative needs in a very timely and supportive fashion.

Some of the major accomplishments this year include the following:

- 1) A contract with FRCOG Planning Department to provide technical assistance to the PB on:
 - a) Conducting site plan reviews.
 - b) Reviewing our by-laws for identifying and addressing inconsistencies.
 - c) Developing administrative processes and guidance documents, such as the Site Plan Review (SPR) and Approval Not Required (ANR) application packages. These packages include application forms with flow charts, regulatory attachments, check sheets and a new submission process.
 - d) Developing a PB Member Orientation Package and Reference Guide, which is actually useful to the entire PB.

Boards & Committees ⇔ Planning Board

This technical support has been invaluable, and we extend our gratitude and appreciation to Pat Smith, FRCOG Senior Planner, for her wisdom and expertise. These improvements provide guidance for both the PB members to make informed decisions and the applicant to expedite their end of the application process and to minimize mistakes.

- 2) Education of the PB Members
 - a) PB member attendance at trainings and conferences.
 - b) PB member orientation of the PB Member Orientation Package and Reference Guide.
- 3) Improved Communication, Recordkeeping and Access to Information
 - a) Continued to work extremely closely with the administrative staff in the Selectboard's Office on a number of fronts. This included day to day activities such as serving on the front lines for the PB to answer applicant questions, schedule meetings, review applications for completeness, record meeting minutes, post agendas, etc. to helping the PB develop application processes and forms for ANR, SPR, Stormwater, etc.
 - b) Continued to merge PB records with all the other records in town hall organized by address from the Conservation Commission, Building Inspector, and Zoning Board, etc.
 - c) Continued the process of posting PB documents (agendas, minutes, etc.) on town website.
- 4) Revisions to the following Zoning By-Laws:
 - a) Stormwater By-Law – the PB finalized the draft regulations to implement the new by-law. The PB would like to extend special thanks to Debbie Shriver for her assistance through the entire process. Lynn Rose of the PB worked with Debbie and Kayce Warren, Administrative Assistant, Selectman's Office to develop a Stormwater Application Process. The new application followed the same format the PB developed for the ANR and SPR.
 - b) Solar Electric Installations - the PB participated in the passing of the new solar overlay district and worked to develop the new regulations. The PB would like to thank Bernie Kubiak, Town Administrator, M.A. Swedlund from the Deerfield Energy Committee and Stacey Metzger, Transportation Planner, FRCOG for doing the lion's share of this work.

Sincerely,

Paul Allis, Clerk
Max Antes, Jr.
John Baronas, Jr.
Lynn Rose, Vice-Chair
Roger Sadoski, Jr.
Bette Schmitt
John Waite, Chair

Boards & Committees ⇨ Recreation Committee

Annual Report 2011

**DEERFIELD RECREATION COMMITTEE
AND
PARKS AND RECREATION DEPARTMENT**

Committee Members (Current):

Rob Ackermann, Chairman
Kim Evans
Steve Gochinski
Gretchen Law
Lori Roche
Phil Toy
Rod Warnick

Recreation Department:
Director

Sue Antonellis

The 2011-2012 year has shown a continued pursuit of programs and offerings for residents by the Deerfield Recreation Committee and Department. The mission for the committee is to continue pursuit of expanding recreational facilities and lands, as well as expanding the recreational programs available to the residents of the Town of Deerfield.

Throughout this past year, a variety of programs and resource investigations have occurred. Because of this work, the following developments have occurred:

- Maintained and expanded the operation of youth sport programs, which include: soccer (K-6), basketball (1-8 coed), softball (2-6), baseball (K-6), and field hockey.
- The Deerfield Recreation Summer Program involving youth has continued, with offerings of outdoor activities, music, and arts and crafts. This year, we also offered the Mad Science, CSI, program for one week. The councilor-in-training program has been a success, as these individuals have moved on to become current councilors. The Pocumtuck Valley Memorial Association generously donates their facility for this program.
- During the summer, we continued with our Summer Concerts, featuring a blues and jazz/rock bands.
- Adult exercise programs have been established through Deerfield Elementary and Frontier Regional, and include two Pilate's classes, Nautilus with Strength Training and women's basketball. Indoor Walking through the winter months is also available. The popularity of these programs has increased and the demand for more adult programs exists.
- Recreational Programs (skiing, girl's softball, girl's volleyball, soccer, basketball, field hockey and baseball) have been established jointly with neighboring district towns - Sunderland, Conway and Whately.
- The Department is continuously working with the youth community service groups, to obtain their valuable aid in the support of our programs. We also offer scholarships to graduating seniors who have volunteered or worked for the department.

Boards & Committees ⇨ Recreation Committee

- Frontier Regional has generously continued support for common usage of facilities for the Old Home Day Road Race.
- Joint efforts with Eaglebrook School have continued to provide our community with public ice skating on Sunday evenings from November through February, as well as gymnasium usage for recreational basketball.
- The Department remains a member of the Massachusetts Parks and Recreation Association and Pioneer Valley Parks and Recreation Association.
- The Old Home Day event continued in June of 2011. This annual event is a festive activity for community members of all ages, and this past June included: Sugarloaf 5K Road Race, PTO Fun Fair, Police & Kiwanis Bike Rodeo, Memorial Park ball game, Barbecue, the band Benny Lava, Berkshire Brewery and Red Sox ticket Raffle donated by All States Asphalt, Trew Stone Corp. and Warner Brothers. A special thank you to the police, fire and ambulance departments for their support. Thanks to all who participated and contributed to this lively community event.
- Newsletters are distributed through Deerfield Elementary and messages are also displayed on the cable TV town announcements. A sign also displays current events and is placed on the town common during the summer months.
- Tickets to Six Flags New England were offered at a deeply discounted rate.
- The renovation of Sugarloaf Field has begun. A new equipment shed was purchased last year. Field work has begun, with the permission of DCR, by Deerfield Academy and volunteers. A new backstop has been installed. Currently, dugouts are being built and a new infield will be completed in the spring.
- The Committee has continuous correspondence with local schools for mutual support – Deerfield Elementary, Frontier Regional, Deerfield Academy and Eaglebrook School. We thank them for their availability of their facilities.

We are always trying to expand our program offerings. The department serves many members of the community in our youth, adult and senior programs. Our programs and their number of participants include: Baseball-95, Basketball-33, Ice Skating-709, Old Home Day-300, Pilates-32, Nautilus-61, Soccer-132, Skiing- 35, Softball-63, and Summer Program-63.

The Recreation Committee would like to thank the Board of Selectmen, the Deerfield Town officials/staff, the Deerfield Highway Department, the Deerfield Police Department, the Pocumtuck Valley Memorial Association, Sokoloski's Landscaping, the youth participating in community service and others for their continued interest and support in our committee's efforts.

Within the community, there are always those individuals and businesses that contribute that extra time and effort to volunteer for recreational activities. These include coaches, assistants, officials and scorekeepers, event organizers and program supporters. The Committee would like to extend a special thanks to your continued endeavors to support the community of Deerfield.

Available space is still a concern that the committee has been continuously addressing. Many of our programs utilize the Deerfield Elementary School, Frontier Regional facilities, Sugarloaf Mountain field, PVMA access and parking facilities, and Memorial Park for activities. We extend our appreciation to these groups for assisting the community in offering a space for these valuable programs. Without their continued assistance, recreation for the town residents would be minimal. Again, we continue to appeal to landowners to come forth with possible opportunities to solve the issue of field space and our continuing demand for more indoor activity space.

Boards & Committees ⇔ Recreation Committee

Recreational needs still require additional field space. We currently utilize less than 10 acres and Massachusetts requirements state we should have 50-60 acres for the town's current population for active recreation. Additional acreage is necessary with the steady increase in population.

Due to the Deerfield Recreation Committee's work this year, the Committee remains active in continuing our ambitious efforts. We strive to maintain a minimal growth budget by creating and enhancing our programs to be self-funded where possible, to support the residents' financial concerns of taxation growth. We would like consideration from the town's residents to support our current budget requests to maintain our Parks and Recreation Department.

The Deerfield Recreation Committee continues to investigate avenues for providing strong recreation programs and access to recreational space for residents of Deerfield. While we continue to progress, we will continue to pursue the future vision of satisfying the health, well-being and recreational needs of our youth, adults and senior citizens. As we do, we welcome the residents to continue their contribution to the recreational development by providing comments, suggestions, assistance and most of all, participation. Deerfield's recreational activities are contingent on volunteer help from the community, regardless of age, and all are welcome. Our goal is to provide a well-rounded program for Deerfield's residents to utilize. It is one of the tangible ways we enjoy the high quality of life in our community. Recreation provides both opportunities to participate and to give back to our community. We thank the Town of Deerfield for their continued support in this worthy endeavor.

Departments ⇨ A Synopsis of Key Positions

Building Commissioner

The Building Commissioner oversees all construction permitting in town, including both commercial and residential projects. Construction projects vary, but some examples are outdoor deck installations, roofing projects, housing construction and alterations, and demolition of buildings.

Building Inspector

Supervised by the Building Commissioner, the primary responsibility of the Inspector is to monitor residential construction projects. As with the position of Commissioner, on-going training and certification is required by the Commonwealth of Massachusetts. Residential projects include but are not limited to such things as roofing repair and replacement, outdoor deck installations, and house construction and alterations.

Chief of Police

The Police Chief is responsible for the overall planning, administration staffing and operation of the Police Department in accordance with applicable local, state and federal laws and regulations in the maintenance of law and order and the protection of life and property.

Gas & Plumbing Inspector

The Gas & Plumbing Inspector oversees all plumbing and heating, as well as all gas projects. The Inspector, acting independently, receives commercial and residential applications, conducts inspections, and issues permits accordingly.

Health Agent

Acting on behalf of the Board of Health, the Health Agent is responsible for implementation of all state and local health regulations. In addition to the normal activity of food service permits and inspections, disposal works installers' permits, and Title V oversight, the Agent regularly attends training seminars to maintain certifications and stay abreast of changes to the laws.

Library Director

The Tilton Library Director is responsible for the management and operations of the Library, implementation of policies and related projects, and facilitation of state and regional library resources available to the community.

Parks & Recreation Director

The Director is responsible for development, overall operation, and administration of a town-wide recreation program including the maintenance of recreation/athletic fields and the provision of athletic programs, services, events, and activities.

Superintendent of Streets & Sewers

The Superintendent of Streets and Sewers serves in an administrative and supervisory capacity overseeing public works priorities including Highway (road construction and repair, snow removal, grounds and facility maintenance, etc.). Transfer Station (trash and recycling disposal), and Sewer distribution and Wastewater Treatment systems.

Departments ⇒ A Synopsis of Key Positions

Tax Collector (combined with Town Clerk and Treasurer)

This is a Selectboard appointment. The Tax Collector obtains assessments of property from the Assessors who also set the rates. Bills are mailed out and collected by this office. Any changes have to be made through the Assessors' Office.

Personal Property Tax Bills – Value set by Assessors and mailed and collected by the Tax Collector. Payments are due and payable thirty days from the mailing date.

Real Estate Tax Bills – Value of property is set by the Assessors and is billed for the fiscal year on a January 1st assessment. Bills are presently issued in two halves and are due and payable on November 1st and May 1st. Because of the delay by the Assessors in setting the tax rate, bills are not always ready for mailing on October 1st. The first half of the bill is then due and payable thirty days after the mailing date, and the second half is due and payable on May 1st. Although every effort is made to see that all property owners receive tax bills, failure to receive a bill does not relieve the owner of the responsibility of payment nor of any interest, fees or penalties which may be levied for late payments.

Taxes for the Deerfield Area Fire Protection District, South Deerfield Fire District and South Deerfield Water District are payable in the Tax Collector's office thirty days from mailing date.

Excise Tax Bills – Value set by the Commonwealth of Massachusetts and is due and payable to the Town Tax Collector thirty days after mailing. Data and bills are compiled by the Commonwealth and may be corrected for minor items by the Assessors. Other items may be corrected through the Massachusetts Registry of Motor Vehicles. Unpaid bills are referred to the Deputy Tax Collector and if uncollected, may result in suspension of license and/or registration, by the Registry.

Sewer Use Bills – Rates are set by the Board of Selectmen. Bills are sent to users on the sewer system only, twice a year, and are due and payable, in the Tax Collector's office, thirty days after mailing.

District Property Tax Bills – Value set by the Assessors and mailed and collected by the Tax Collector. Payments are due and payable the same as the Real Estate Tax Bills.

Note: District User Fees are established and collected by the Districts. These Districts are: Deerfield Fire District and the South Deerfield Water District.

Town Accountant

The Town Accountant maintains town financial records and oversees and monitors expenditures of town funds in accordance with all applicable local, state and federal regulations.

Town Administrator

The Town Administrator is responsible for the provision of administrative and supervisory work overseeing the services provided by of all of the Town's departments, commissions, boards and offices under the jurisdiction and polices of the Board of Selectmen.

Departments ⇒ A Synopsis of Key Positions

Town Clerk (combined with Tax Collector and Treasurer)

The Town Clerk is responsible for recording Town Meetings and Elections; maintaining records of Registered Voters, Dog Licenses, Fishing and Hunting Licenses, Street Listings, Town Census, Births, Deaths and Marriages; certification of all vital records. Duties and responsibilities are clearly set by Massachusetts General Law.

Treasurer (combined with Tax Collector and Town Clerk)

The Treasurer is responsible for all town funds. The Treasurer oversees the payment of payroll and departmental bills and is empowered by town meeting vote to borrow funds if necessary. These duties are clearly set by Massachusetts General Laws.

Tree Warden & Moth Superintendent

This combined position, appointed by the Selectboard for a three-year term, supervises the planting, maintenance and removal of trees on town land or in the town right-of-way. These responsibilities also include monitoring moth activity as it affects the growth and subsistence of town trees.

Wiring Inspector

The Wiring Inspector is appointed by the Board of Selectmen. Acting under the jurisdiction of the Board of State Examiners of Electricians, the Inspector receives all commercial and residential applications, issues permits and conducts inspections.

Zoning Officer

The Zoning Officer interprets the town zoning bylaws, determining such things as allowable use (i.e., residential/agricultural, commercial, and industrial) for property and buildings in town. In cases where bylaws restrict certain activities, the Zoning Officer refers the matter to the Zoning Board of Appeals for further action.

Departments ⇨ A Synopsis of Key Positions

Municipal Offices
 8 Conway Street
 South Deerfield MA 01373

www.deerfieldma.us

Municipal Office Hours:
Main Office Number:

Weekdays, 9 am – 4 pm
(413) 665-1400

Town Hall Department	Staff Contact	Extension	Availability
Accountant	Janet Swem	103	T/Th 8 am – 4 pm
Assessors Office	Karen Menard	106	Contact Office
Highway/Sewer Director	Shawn T. Patterson	120	M – F, 7 am – 3 pm
Inspections Department	Richard Calisewski	109	M – Th, 9 am – 4 pm
	Vern Harrington	110	By Appointment
Recreation Department	Suzanne Antonellis	107	T/Th, 10 am – 2 pm
Selectmen's Office	Bernard R. Kubiak, MPPA	104	Regular Hours
	Patricia A. Kroll	111	Regular Hours
	Priscilla L. Phelps	108	T – F, 10 am – 3 pm
	Kayce D. Warren	105	Regular Hours
Town Nurse	Lisa R. White, RNBS	114	Wed, 10 am – 2 pm
Treasurer-Collector-Town Clerk	Barbara J. Hancock	102	Regular Hours
	Patricia Raymer	100	Regular Hours
	Mary A. Stokarski, CMMC – CMMT	101	Regular Hours
Other Offices	Staff Contact	Telephone	Availability
Plumbing & Gas Inspector	Malcolm Cichy	665-4030	By appointment
Tilton Library	Sara Woodbury	665-4683	Contact Library
Wastewater Treatment Plants	Donald Chappell (S. Deerfield)	665-2651	By Appointment
Wiring Inspector	William McGoldrick	665-4993	By Appointment
<i>FOR EMERGENCIES, DIAL 9 – 1 – 1</i>			
Public Safety Departments	Staff Contact	Telephone	Availability
Emergency Medical Services	Matthew T. Russo, Director		By Appointment
	Zachary Smith	665-8814	Contact Department
	David Zamojski, Asst. Director	665-8814	Contact Department
Police Department	Chief of Police	665-2606	24 hrs/7 days

Departments ⇨ Emergency Medical Services

Annual Report 2011



2010 International Ambulance

Photograph courtesy of Bernard R. Kubiak

Deerfield Emergency Medical Services is appreciative for your continued support. Your support enables our team of Emergency Medical Technicians to provide high quality pre hospital care. Throughout these challenging economic times, your continued support for our service has not wavered and is truly appreciated.

This year has certainly presented its share of weather related emergencies. We are fortunate to have cooperative working relationships with the supporting departments in town including Deerfield Police, Deerfield Highway, Deerfield Fire and South Deerfield Fire as well as the various leaders and department heads within the town. Challenging situations can bring out the best in people and I believe we were witness to this during this year's weather related events.

We continue to be fortunate to have the full support of the Deerfield Police. The Deerfield Police continue to actively respond to our calls in town and are typically the first people you will see during an emergency. Their quick response ensures scene safety for all responders. In addition, they provide valuable information that can assist us in preparing for or calling in additional resources to assist with the call. Our officers are not merely bystanders, but active participants in providing care and assisting our EMT's to provide care during emergency situations. Our police department has made a commitment to work with us and we have equipped police cruisers with an automatic external defibrillator. These life saving devices are used during cardiac arrest in an effort to restore normal heart function. The quicker the device can be applied, the better the chances are for successful outcomes. Our police officers are trained first responders and have not hesitated, when the situation has called for use of this device.

We would also like to acknowledge the South Deerfield Fire District who continues to be generous in providing a home for our staff and ambulance, with no additional cost to the town. Both the Deerfield Fire District as well as the South Deerfield Fire District assist with rescue situations with their specialty equipment and knowledge of how to best utilize that equipment. We continue to work

Departments ⇨ Emergency Medical Services

with Deerfield Fire and the Northfield Dive Team to plan for water rescue emergencies. South Deerfield has been invaluable with assistance during motor vehicle and building extrication.

Our gratitude goes to the Highway Department for providing space to secure our rescue boats. In addition, they ensure snow is cleared at the fire station and our paths of travel, so we can respond when called upon during inclement weather. While we haven't seen much snow this winter, their services were heavily relied upon last winter.

We are very fortunate to have a dedicated support team that allows us to focus on our patients. Town Administrator Bernie Kubiak is an invaluable resource in providing wisdom and support as well as keeping tabs on Beacon Hill. Town Accountant Janet Swem and Treasurer/Clerk Mary Stokarski ensure that our accounting is accurate and that expenses and revenues are properly allocated. Kayce Warren keeps my department up to date about meetings and requests, helps to answer the perplexing questions, and provides makes the impossible truly possible. Our Select Board continues to provide the resources and support that we need to be successful. This team of people works tirelessly in an effort to serve the entire community and I am thankful for all of their efforts. It is truly a pleasure to work with such a great group of professionals.

This past year, we responded to 632 requests for medical assistance. This number is up dramatically from 496 requests the previous year. Of the 632 calls, we transported 433 patients. The remaining 199 calls resulted in 61 refusals, where the patient chose not to be transported by us, 52 cancellations where we were cancelled en route to the call, and 86 occurrences where we provided stand by coverage or where we may not have transported for a variety of other reasons. We provided mutual aid to our surrounding communities on 180 occasions.

Mutual aid is an agreement between communities to assist each other when the request for service is not able to be met by that community. These agreements allow for the sharing of resources and staff to help meet those demands. Common reasons include when an ambulance is already transporting another patient, when there are multiple patients, when an ambulance is out of service for maintenance, or when an ambulance is already committed to another situation such as standby at an active fire scene. These agreements allow for the sharing of resources and staff to meet demands

Our current staff includes a full time staff of 3 to ensure staffing 16 hours a day/ 7 days a week. That staff is augmented by 25 on call EMT's. Within our department, there is a smaller group of highly active members that respond to more than 4 calls per month or 50 plus calls per year. One of our full time members, Anthony (A.J.) Muszynski has left to pursue other interests. I thank Anthony for his dedication and service to our community during his tenure with Deerfield EMS and wish him all the best in the future. We are in the process of searching for a replacement for this open position.

Our service has applied for certification as a provider of Advanced Life Support. Once we have met the requirements and are approved to operate at this level, we will be able to provide a higher level of care to the residents of Deerfield. In emergency situations, time is a deciding factor. We are hopeful that we can reduce the time to Advanced Care Interventions by providing these interventions with our own staff. This should result in a positive outcome for our patients.

We are currently working with a consultant to determine the feasibility of a regionalized Emergency Medical Service. This is an opportunity for us to look forward in an effort to plan for the challenges that we are currently facing and those we will face in the future. The consultant that is working with our communities has had experience with these situations in the past and has provided an initial assessment. His report has identified many of the challenges facing community based EMS systems

Departments ⇨ Emergency Medical Services

today. The report contains a number of recommendations that we will be discussing in upcoming meetings. We will continue to explore this opportunity in an effort to continue to provide the best possible emergency care in a fiscally responsible manner.

I would like to take the opportunity to thank the talented and dedicated members of Deerfield Emergency Medical Services. I am fortunate to work with such a talented team. Our full time staff has been instrumental in meeting the demands of the state by completing and submitting required paperwork, working with our billing agency, looking for opportunities to improve our service, and ensuring daily tasks are completed. The dedication of our entire team to serving the community, no matter the time of day, weather conditions, or personal obligations is amazing. I am happy to report that we have new members on our team this year, whose contributions have already made a difference. It is not uncommon to stop by the fire station and find some of these members sitting with our full time staff, reviewing skills, equipment, or waiting for the next call to come in. I thank these team members for their commitment to our community and their desire to serve. Requirements for maintaining credentials as an EMT require 72 hours of training every two years as well as a financial investment and time away from family. This dedicated group provides a great level of care that is acknowledged by the number of thank you notes that we receive from patients we have cared for.

In closing, I am happy to say that this has been another positive year for Deerfield Emergency Medical Services. We look forward to continuing to improve our service to ensure we meet the needs of our community. We are always looking for new members. Please feel free to contact us at 665-8814 if you have any interest in learning more about opportunities to provide emergency medical care to your neighbors and your community.

Deerfield Emergency Medical Services

Matthew F. Russo
DEMS Director

Departments ⇒ Highway Department, Transfer Station, Wastewater Operations

Annual Report 2011

As has been mentioned in past reports, the Highway Department, Transfer Station, and Wastewater Treatment operations function cooperatively to provide the services of road construction and maintenance, public building and grounds maintenance, trash disposal and recycling, and sewer/waste water removal. Though not officially organized as a Department of Public Works, these services often overlap in execution, however, which begs the question of whether the Town might consider establishing a Department of Public Works to more effectively meet the needs of residents.

Highway Department

2011 presented many challenges, weather-wise. We struggled through a difficult winter, only to watch our neighbors in the lower valley devastated by the June 1st Tornado. The earthquake in late August, followed by Tropical Storm Irene and then a Nor'easter on Halloween pushed the entire northeast region to its personal and financial limits.

Frequent, heavy snowfall in the beginning of 2011 put pressure on both personnel and financial strain on our budgets. We often faced the debilitating constraints of equipment breakdowns, which slow our response time. Despite that, we responded as best we could to keep the streets and sidewalks clear in as timely a fashion as possible. Know that with a crew of six plus myself, the time to sand, salt and plow is approximately 4 hours per run (sanding/salting first, then plowing).

This year our road maintenance activities were particularly extensive, both in scope and completion time, despite the debilitating effects of both Tropical Storm Irene and the Halloween Snowstorm. Utilizing state aid (so-called "Chapter 90") funds which support road construction/repair for local roads, we purchased a Front-end Loader, and completed repairs to sections of the roads listed below.

1. Bituminous concrete overlay (asphalt paving) to sections of :
 - (A) Boynton Road West
 - (B) Lee Road
 - (C) Pine Street
 - (D) Sawmill Plain Road
 - (E) South Main Street
 - (F) Sugarloaf Extension
2. Chip sealing of Stillwater Road

Tropical Storm Irene devastated the entire Deerfield River Valley. Deerfield's infrastructure, though damaged, held up reasonably well under the onslaught, but other areas of the state, and New England experienced such wide-spread damage that repairs will continue for years to come. Residents of Stillwater Road, Old Deerfield center, and the farmers along the Deerfield River lost crops and soil, devastating both the land and their livelihoods. As many of you experienced, Rt. 91 was closed for 6 days to shore up the interstate's supporting bridge. Our bridge, also called Stillwater Bridge suffered minimal damage. All in all, the Town spent \$50,987 on emergency response and repairs to infrastructure, a portion of which we expect to obtain reimbursement for from the Federal Emergency Management Agency (FEMA).

Prior to the Halloween Nor'easter, town officials met to organize a public safety response, working closely with federal and state officials. Deerfield, in contrast to many other towns, fared better than

Departments ⇒ Highway Department, Transfer Station, Wastewater Operations

could have been expected. Despite road and extensive tree damage, power was restored within 2 days. Much like the situation with the tropical storm, both Massachusetts Emergency Management Agency (MEMA) and FEMA swiftly evaluated the damage to roadways, and then assisted with the resulting clean-up. We have spent approximately \$40,000 on emergency response to this disaster. At this time, FEMA has not declared this event a disaster, so we do not know if reimbursement funds will be available.

Transfer Station

The fiscal year 2011 budget was voted at \$255,593.00. We expended \$223,651.17, which left a balance of \$31,941.83 to be added to Free Cash for Fiscal Year 2012. Revenues for specific items are listed below.

Transfer Station Revenue	
Bulky Item Fees	\$ 8,853.00
Dump Sticker Fees	\$ 77,880.00
Metal Sales	\$ 476.19
Trash Bag Receipts	\$ 83,797.00
Total Revenue	\$ 171,006.19

As is clearly evident, the fees for the use of the Transfer Station do not fully cover expenditures. Frankly, abuse of the privileges continues, both in the Bulky Item container and disposal of trash in the compactor. It is my hope that in the future, this problem will be further addressed by increasing oversight during the hours of operation.

Wastewater Treatment Plant

The focus of the Town's two wastewater treatment plants is the processing of influent from both the South Deerfield sewer system and the Old Deerfield Sewer system. Each of the operators is responsible for all aspects of plant operations, supervised by the Chief Operator. The Chief Operator is additionally responsible to Town Management for all reporting requirements as required by law, policy, and environmental discharge permits.

This past year saw continued success in the treatment of wastewater with both facilities routinely producing higher quality effluent than required by USEPA. In Old Deerfield, the Town proactively replaced or lined over a half mile of old leaky sewer line which resulted in a large reduction of flow to the treatment plant from groundwater infiltration, thereby reducing operational cost and improving the treatment capacity of the plant.

Efforts continued at both facilities along the lines of energy conservation. In South Deerfield and in Old Deerfield, two 37-year old propane furnaces were replaced with new high efficiency heaters. Additionally, an old oil fired boiler at the South Deerfield plant was replaced with a new high efficiency propane boiler. Also at the South Deerfield plant an insulated drop ceiling was installed in the main building and the garage was insulated, both in an effort to conserve heat and reduce energy costs. A heat pump was installed in one building which utilizes the latent heat in the plant effluent to heat the building.

Departments ⇨ Highway Department, Transfer Station, Wastewater Operations

Conclusion

At this, the end of my 25 years as Superintendent of Streets & Sewers, I wish to extend my gratitude to the Town for the opportunity to serve for the past 38 years. I have always tried to do my best by residents and visitors alike.

To all of my employees in the Highway Department, Wastewater Treatment and Transfer Station services, it has been my pleasure to work with you. Over the years, we have faced many challenges, but despite that, I cannot imagine working with a better group of guys. Thank you for your hard work and support. I will miss you all.

I also would like to thank the town staff, members of the boards and committees, Tree Warden, Fire and Water Districts, regional non-profit, state, and federal officials for their assistance in providing vital services in Deerfield.

Respectfully Submitted,

Harold L. Eaton, Jr.
Superintendent of Streets & Sewers



1989 John Deere Grader

Photograph courtesy of Patricia A. Kroll

Departments ⇨ Inspections

Annual Report 2011

The Inspections Department processed 360 building permits, between January and December 2011 and collected \$122,453 in fees, which exceeded our departmental budget of \$27, 575.

Of notable interest this year, at the April Annual Town Meeting, the Town accepted Appendix 115AA of the Massachusetts Building Code 780 CMR, commonly referred to as the Stretch Energy Code. The Stretch Energy Code affects all NEW construction, requiring higher energy standards than the state requirements. The implementation of these new requirements will result in an average annual energy savings of 10-20%.

Type of Permit	Number of Permits	Total Permit Fee	Total Value of Project
Commercial	117	\$75,695.00	\$4,508,266
Residential	243	\$46,758.00	\$2,672,588
Total	360	\$122,453.00	\$7,180,854

The Health Department continues to monitor various types of permits including food service and tobacco sales, septic installers and installation of systems, offal (haulers), and recreational camp permits. Though the cost for permits has not changed dramatically from prior years, we did issue several new Recreational Camp permits, as well as a number of new (Disposal Works) Installers and Offal (waste hauler) licenses.

Type of Permit	Number of Permits	Total Permit Fees
Recreational Camps	12	\$1,100
Food Service	48	\$4,550
Temporary Food Service	41	\$1,250
Ice Rinks	1	\$35
Installers	8	\$400
Offal (Waste Haulers)	5	\$250
Septic Systems	26	\$6,850
Tobacco	6	\$0
Total	146	\$14,435

Respectfully Submitted,

Richard Calisewski
Building Commissioner
Health Agent
Zoning Enforcement Officer

Departments ⇨ Police Department

Annual Report 2011

The Deerfield Police Department had an active 2011 with criminal investigations, traffic enforcements as well as calls for service. Deerfield remains a major destination in the Pioneer Valley with employment, education, and tourism bringing many to our villages yearly.

The changes that have been made to the different schools parking and traffic situations have made a positive difference in the safety of our children. It was rewarding working so productively for the common goal with the school department.

Calls to Deerfield Police, which are categorized as service calls, increased in the past year. There were over 700 hundred calls for medical assistance, alarms, misdialed or abandoned 911 calls. Crimes against persons (assaults) decreased in 2011, however assaults against police officers increased. Three sexual assaults were investigated.

The Police Department was kept busy investigating 11 residential burglaries and two attempted burglaries. There were two arrests made as a result of the burglary investigations. Twenty-seven vehicles were entered with the majority of them happening while parked in residential driveways in the night and all were unlocked. Ten business breaks were also reported in 2011. New Hampshire State Police had some recent arrests that aided Deerfield Police and other departments in making progress in solving some business breaks. People need to be diligent in remembering that crime prevention begins at home. Lock your doors both home and vehicles before you retire at night and while away from home even for short periods of time. Rarely are items taken from a locked vehicle.

We hear about community policing as a new concept in cities and towns. As long as I have been part of the Deerfield Police Department Community Policing has been a natural part of the way we operate. Officers continue working with our Recreation Department, along with our partners from the Greenfield Kiwanis Club running the bicycle safety rodeo and Child ID Program. These two programs have become part of the annual "Old Home Day". Unfortunately for the first time since its start 28 years ago, due to weather we had to cancel the Annual Halloween Hay Ride that has become tradition for so many Deerfield families. We continue to stay actively involved with our Senior Citizen Triad Program, working in partnership with our seniors and with the District Attorney Sullivan's staff. We conducted two regional drug take-back events in April and October. Those two events collected over 100 pounds of unwanted medications for environmentally safe disposal. Several of the Deerfield Police Officers work on the annual Spaghetti Supper with our seniors as a fundraiser for them.

Weather related incidents marked the highlight for the calendar year 2011. Days preceding Hurricane Irene in August, Town Department Heads and the Administration met to pre-plan for the wind and heavy rain predicted for the Connecticut River Valley. The Police Department became the center of the local Emergency Operations. Police Officers worked extra shifts as needed for adequate coverage during the emergency. It took a very short period of time on Sunday morning, once the rain and wind started for power lines to come down. The Deerfield River rose quicker than one could have imagined. Several low-lying roads next to the River had to be evacuated. Roads were closed and traffic had to be rerouted through Montague by midday. As soon as Rt. 5 & 10 opened it then became the only south bound roadway because Rt. 91 was closed for 6 days while repairs were made to the 91 bridge piers that undermined due to the fast current. All highways were reopened within the week. Although many homes, schools, business and farm fields were extensively damaged we were fortunate that no person was injured.

Departments ⇒ Police Department

In September during a driving rain storm a twin-engine airplane crashed along side Route 5 & 10 near Channing L. Bete Company. The two injured occupants were taken to area hospitals with non-life threatening injuries. Once again our officers were called upon to assist with extra traffic.

The remnants of Irene had not even been completely rectified when the single most significant snowfall came on October 27th. Again the Police Department became the local command control. Our Deerfield Officers again put in long hours to assist with the downed power lines and outages. An emergency shelter was opened in Turners Falls on Sunday. By Thursday the entire town was back on line electrically and things were functioning as usual.

The Deerfield Police Department has gone through many changes this year in the personnel department in 2011. Three part-time officers Gregory Boyce, David Leuschner and Laurie Lankowski as well as one full-time officer Jennifer Yazwinski resigned. Officer Yazwinski remains as a part-time officer. Officer Kurt Gilmore became a full-time officer from part-time. Joshua Hoffman, Kurt Wilkins and John Cowan were all appointed as special Officers to the department. Michelle Duguay was appointed as police clerk.

In September, our Police Clerk of 23 years, Carole Giusto, retired. Carole was a big part of the Deerfield Police Department. Carole served many roles, police clerk, police matron, and crossing guard whenever one of the regulars couldn't. Carole would be at the station in a moments notice to man the radios whenever needed due to power outages. Carole was a special member of the Police department and remains a special friend to us all.

Highway Superintendent Harold "Hap" Eaton retired after 37 years of service to the Town of Deerfield. Hap's daily weather check-ins was part of our daily routine and is missed. I'd like to personally thank both Carole and Hap for their friendship and camaraderie through the years.

This, my 19th annual report to the Town of Deerfield, will be my last. I have spent 36 years in Law Enforcement the last 30 as a member of the Deerfield Police Department. I have seen many changes over the years. We went from a dark basement station to a new station one of the first built in this area. I am proud to have been a part of that process. Some wonderful people, either within the department or because of the department, have come into my life who I am grateful to have known. I wish you all in the town of Deerfield much happiness and prosperity and thank you for the memories,

Respectfully,
Michael J. Wozniakewicz, Chief of Police

Departments ⇒ Police Department

Deerfield Police Call Numbers Year End 2011

Accidents	157
Alarms	304
Alcohol	7
Animals (Domestic)	143
Animals (Other)	39
Arrests	128
Arson	0
Assaults	29
Assistance Request	387
Breaks & Entry	50
Civil Complaints	23
Code Violations	14
Court Process	28
Disorderly Conduct	9
Disturbance	97
Domestic Violence	11
Fires	53
Fraud	14
Gambling	0
Lost & Found Property	58
Medical Aid	364
Missing Persons	6
Motor Vehicles	441
Mutual Aid	42
Narcotic	29
Persons Investigated	178
Phone Calls	15
Police Information	342
Protective Custody	3
Recreation Vehicles	6
Robbery	0
Security Checks	11
Sexual Offenses	3
Deaths/Attempts	5
Thefts	62
Vandalism	50
Weapons	8
Trespass	22
Explosives	5
911 Abandoned	68
Car Seat Installation	4
Kidnap	0

Departments ⇨ Tax Collector

Annual Report 2011

Fiscal Year July 1, 2010 through June 30, 2011

All monies for the Real Estate, Districts, Sewer, Motor Vehicle, trash bags, department receipts and landfill permits are processed through this office. Real Estate and Personal Property taxes bills issued twice a year were produced in-house for fiscal year 2011 and mailed on November 15, 2010. With the excellent co-operation between the accountant's and the assessor's office we are able to produce our bills earlier each year. The following combined receipts are for informational purposes:

REAL ESTATE	7,964,178.35
COMMUNITY PRESERVATION ACT	165,920.43
PERSONAL PROPERTY	273,332.79
MOTOR VEHICLE EXCISE TAXES	552,628.75
SEWER	370,699.40
INTEREST AND FEES	60,877.65
TOTAL:	9,387,637.37

All unpaid motor vehicle taxes are submitted to the Deputy Tax Collector and if not resolved, registrations and licenses will be marked at the Registry of Motor Vehicles, resulting in non-renewal until resolved. With delinquent Real Estate, District and Personal Property, if not resolved, the Town is forced to place the property into Tax Title. Any Sewer Usage fees not paid are applied as a lien on the Real Estate Taxes.

Taxpayers are reminded that if they are experiencing financial difficulties, contact this office at 413-665-1400, extension #101, as soon as you receive your bill and we will work with you, thereby avoiding the Deputy Tax process and eventually the lien on the property.

Respectfully submitted,

Mary A. Stokarski
Tax Collector

Departments ⇒ Tilton Library

Annual Report 2011

Building and Grounds

The first phase of the 2010 Community Preservation Act grant has been completed. The original slate and copper roof has been replaced with new Vermont quarried semi-weathering grey/green slate and copper by Meadows Construction Company of Topsfield. The original 1915 furnace was also replaced as part of the town initiated Siemens energy program. A fireproof door was installed between the boiler and the children's room. The adult section of the library was repainted and new window shades were installed. Both these projects were paid for with money raised by the Tilton Fund, Inc.

Staff

The youth services librarian received training in teen library services at a Simmons College online workshop. Library staff members attended trainings in interlibrary loan, computer technology and email. In-house customer service training was held throughout the year. The youth services librarian and library director completed train-the-trainer sessions in anticipation of a change to a new circulation and cataloging software system coming in 2012. The library director attended classes in creating effective surveys and in managing library technology systems. The library continues to accept and train a limited number of adult volunteers to assist with certain library related tasks.



Monday Night Music at Tilton Library

Photograph courtesy of Julia Cavacco

Programs

Youth Services: The popular children's story time is offered weekly for 50 weeks a year and in addition to introducing the pleasures of reading, offers a meeting place for caregivers and children. Our *Drop in and Discover* program, designed for school aged children, is offered daily during the school year and features a "Connections" theme. Our games closet is open every day after school and is well used by families and students who visit regularly. The summer reading program is held for nine weeks and is open to ages 1 - 100. A Saturday story time was offered in the spring and a monthly children's music and story program, *Moosic*, began in the fall. A family program, *Monday Night Music* is offered for nine weeks during the summer months. School outreach activities with the schools and other agencies associated with children brought visitors to the library and promoted literacy. Additional hours granted for the youth services position allows coverage on Tuesday afternoons. The library continues to serve as an important source for teen meeting, reading and Internet use.

Adult Services: Mystery and regular book discussion groups meet once per month at the library and are open to all. The library hosted two local authors for evening talks and will offer one more author visit in the spring. An old maps program, funded by Deerfield Cultural Council was held in

Departments ⇨ Tilton Library

town hall. The collaborative ten towns *Deerfield Reads* reading program took place in late winter with book discussions, Bloody Brook and other programs and will be offered again this year. The library continues partnership with PVMA's The Big Read grant through book discussions and related programs. Local artists continued to display their original work in the adult areas of the library. Basic computer, email and "Tech Talk Tuesdays" were offered during the year. The library regularly observes ALA and other reading related initiatives.

For the population size served, Tilton Library is once again at the top for the number of children's programs offered and the number of people participating in the summer reading program.

Circulation and Access

At the beginning of the fiscal year 2,543 Deerfield residents were active registered borrowers compared to 2,398 at the same time a year ago. For fiscal year 2011, the library received 6,366 items from other libraries for loan to local patrons and the library provided 3,351 items to other libraries in the network. The Friends of the Library purchased an additional museum pass for patron use and an iPad for in-library use by older children. A second e-reader (Kindle Fire) was donated anonymously. Library card holders have access to hundreds of free downloadable audiobooks, ebooks and videos through our membership in CWMARS. The delivery service to homebound residents continues. The library provides the only free public access to computers where many have been able to apply for and obtain employment and where school children can complete homework assignments. Use of library internet computers remains constant. General library use continues to increase. During the last full fiscal year circulation of books and other materials increased 6.5%

Website

The library website www.tiltonlibrary.org offers users access to the catalog, electronic collections, library calendar and community information twenty four hours a day. A new books widget, called *Wowbrary*, was purchased which shows new additions of books and other materials as they are added to the collection.

Friends of the Library

The Friends of the Library were very active this year and raised funds from their annual book sale and their collaboration with The Tilton Fund at the annual wine tasting. Museum passes, *Monday Night Music*, author talks, summer reading, updating the library sign and built in tables for computer use were some of the projects the Friends supported this year.

Board of Trustees

The Library Trustees worked to oversee Tilton Library including the direction and review of the library director. It established and updated library policies, determined the final budget, and conducted public relations activities. As specified by state law, the Board is legally responsible for administrative policy-making and acts as an agent of public trust governing the library. The Board and the library director work together as partners to offer the best in library services to the town of Deerfield.

The library is open Monday 1-8 p.m.; Tuesday 1-5 p.m.; Wednesday 10 a.m. - 5 p.m.; Thursday 1-8 p.m. and Saturday 9 a.m. - 1 p.m. Come see us soon!

Respectfully submitted,

Sara Woodbury
Library Director

Departments ⇨ Town Accountant

Annual Report 2011

Fiscal Year July 1, 2010 through June 30, 2011

Free Cash was certified on September 7th, 2011 for \$1,181,889. The calculation of Free Cash is a result of a combination of many factors, including unspent Free Cash from the previous year, receipts in excess of estimated, and of unspent balances in appropriations. This year this number was higher than normal, mostly due to Free Cash remaining from FY2010. In Deerfield Free Cash has usually been used to finance capital purchases.

Year to Date Expense Report Fiscal Year 2011

	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>
Moderator	400.00	400.00	
Selectmen's Salaries	7,000.00	6,899.88	100.12
Selectmen's Staff Salaries	79,849.00	79,055.70	793.30
Town Administrator Salary	68,000.00	68,000.00	
Selectmen/Administrator Exp	8,978.00	6,925.56	2,052.44
Enc Selectmen/Admin Exp 10	1,650.00		1,650.00
Finance Committee Exp	300.00	90.00	210.00
Reserve Fund	8,087.00		8,087.00
Accountant Salary	27,119.00	27,063.71	55.29
Enc Accountant Expense 10	320.40	320.40	
Accountant/Audit Expense	17,250.00	14,542.42	2,707.58
Assessor's Salaries	5,500.00	5,499.96	0.04
Assessors Clerk Salary	41,823.00	41,822.68	0.32
Assessor's Expense	20,195.00	18,307.45	1,887.55
Capital-GIS	18,744.47	700.00	18,044.47
Triennial Recert	77,472.29	17,500.00	59,972.29
Clrk/Treas/Coll Staff Salaries	71,954.00	68,980.79	2,973.21
Treas/Coll/Clerk Salary	71,262.00	71,261.24	0.76
Treas/Collector Expense	32,221.89	29,298.37	2,923.52
Oliver Smith Trustee	20.00	20.00	
Legal Expense	37,982.22	37,596.30	385.92
Personnel Bd Expense	500.00		500.00
Personnel Classification Study	1,540.00	1,500.00	40.00
Capital Plan-Hardware/Software	3,649.62	3,233.70	415.92
Capital Plan-Hardware/Software	2,500.00		2,500.00

Departments ⇨ Town Accountant

Capital Plan-Computers	242.28	242.28	
Capital Plan-Web Site Dev	960.00		960.00
Unknown Property	321.05	321.05	
Office Contracted Serv	48,200.00	42,654.72	5,545.28
Enc Office Contracted Serv 10	5,948.22	5,948.22	
Enc Office Contracted Serv 11	1.00	-5,775.00	5,776.00
Binding Records	230.72	145.00	85.72
Town Clerk Expense	17,368.00	16,903.56	464.44
Capital-Records Preservation	488.00		488.00
Conservation Comm	800.00	264.04	535.96
Open Space Comm Exp	500.00		500.00
Bylaw Maintenance	520.11	520.11	
Planning Board	14,933.87	12,387.10	2,546.77
Zoning Bd of Appeals	400.00	83.49	316.51
Agriculture Comm Expense	500.00		500.00
Capital-Streetscape Planning	9,195.68		9,195.68
Parking Lot Costs	665.00		665.00
Parking Lot Construction	7,000.00		7,000.00
Town Office Bldg Maint	58,470.00	56,168.41	2,301.59
Enc Town Office Bldg Maint 10	10,610.00	4,245.75	6,364.25
Town Office Expense	29,970.00	28,058.16	1,911.84
Emerg Repairs-Bldgs	32,315.82	32,315.82	
General Insurance	50,664.00	50,664.00	
Police Dept Payroll	580,499.00	559,515.26	20,983.74
Enc Police Dept Payroll 10	5,714.08	5,673.70	40.38
Enc Police Dept Payroll 11		-9,024.08	9,024.08
Police Dept Expense	74,050.00	70,553.42	3,496.58
Capital-Police Cruiser	29,500.00	26,472.00	3,028.00
Capital-Police Suicide Prev Sys	5,505.00		5,505.00
EMS Expense	90,672.00	90,672.00	
Ambulance Replacement	25,985.21		25,985.21
Building Insp Dept Expense	27,519.00	27,518.23	0.77
Tree Warden Salary	1,000.00	1,000.00	
Tree Warden Expense	30,000.00	29,955.65	44.35

Departments ⇨ Town Accountant

Elementary School Expense	3,917,726.00	3,866,950.33	50,775.67
Enc Elementary School Exp10	49,024.14	40,795.09	8,229.05
Enc Elementary School Exp11		-50,958.17	50,958.17
Frontier Reg School Expense	2,528,596.00	2,528,596.00	
Frontier-Dickinson Trust	500.00	497.48	2.52
Frontier-Interest/Debt	166,807.00	166,807.00	
Frontier-Transportation	73,207.00	73,206.32	0.68
Fr County Tech Expense	313,725.00	313,724.84	0.16
Out of District Placement Exp	24,735.00		24,735.00
Capital-DES Roof	50,000.00		50,000.00
Eng Discontinue Rds	2,363.82		2,363.82
General Highway Payroll	359,373.00	342,529.46	16,843.54
General Highway Expense	261,430.00	272,531.02	-11,101.02
Street lighting	46,000.00	45,630.34	369.66
Highway Garage Dev	132,448.25	6,250.00	126,198.25
Transfer Station Expense	255,593.00	223,651.17	31,941.83
Inflow/Infilt-SSES	20,795.02	20,795.02	
Sewer Rprs Phase I,11	14,034.92		14,034.92
Board of Health Agent	22,903.00	7,396.76	15,506.24
Board of Health Expenses	21,293.00	21,121.22	171.78
Council on Aging Expense	200.00		200.00
Senior Center Expense	22,792.00	22,792.00	
Veterans Services	12,347.00	12,347.00	
Veterans Benefits	1,100.00	1,100.00	
War Memorial Maintenance	2,200.00	210.00	1,990.00
ADA Coordinator	250.00		250.00
Tilton Library Expense	128,095.00	128,094.78	0.22
Tilton Library-Dickinson Trust	3,679.41	2,756.94	922.47
Summer Swim Program	9,680.00	9,680.00	
Tri Town Beach Exp	13,613.00	13,601.20	11.80
Consultant-Rec Land	4,025.00		4,025.00
Recreation Director Salary	36,771.00	36,771.00	
Recreation Dept Expense	6,300.00	6,035.74	264.26
Enc Recreation Dept Expense 10	400.00	400.00	
Historic Commission Expense	1,800.00	1,007.48	792.52
Vet/Memorial Day Exp	1,750.00	1,750.00	

Departments ⇨ Town Accountant

Prin-Maturing Debt	380,000.00	380,000.00	
Prin-Temp Oxford Debt	94,835.00	94,835.00	
Int-Maturing Debt	15,200.00	15,200.00	
Int-Temporary Loans	30,726.00	11,892.10	18,833.90
Air Pollution District	1,352.00	1,352.00	
RMV Marking Surchg	2,840.00	1,840.00	1,000.00
Reg Transit Authority	16,839.00	16,839.00	
Charter School Assessment	48,288.00	37,074.00	11,214.00
School Choice Assessment	87,553.00	107,020.00	-19,467.00
Fr Reg Council Govt	44,099.00	44,099.00	
Sick Leave/Vacation Reserve	34,678.88	28,715.72	5,963.16
Franklin County Ret	365,012.00	365,012.00	
City of Newton	225.91	225.91	
Worker's Compensation	36,475.00	31,911.00	4,564.00
Worker's Compensation 2000	42,956.93		42,956.93
Group Insurance	678,139.00	672,943.66	5,195.34
Medicare Exp	70,918.11	70,918.11	
Medicare Security Act	50.00		50.00
Oxford Acquisition Costs	11,757.54	850.00	10,907.54
Oxford Redevelopment Costs	10,000.00		10,000.00
Tr To Spec Revenue	20,000.00	20,000.00	
Total	<u>12,262,567.86</u>	<u>11,563,298.57</u>	<u>699,269.29</u>

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Special Revenue Funds FY2011

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
<u>Highway Funds</u>				
Mass Highway Funds	-32,699.99	32,699.99	-152,564.20	-152,564.20
<u>Revolving Funds</u>				
Police Detail Revolving Fund	0.00	46,589.25	-37,913.75	8,675.50
Wetlands Protection Fund	13,161.25	452.50	0.00	13,613.75
Dog Revolving Fund	8,962.31	300.00	-9,262.31	0.00
Public Health Inspections	12,533.60	0.00	-12,533.60	0.00
Title V Inspections	14,825.00	0.00	-14,825.00	0.00
Recreation Revolving Fund	47,723.26	44,669.81	-42,331.64	50,061.43
Swim Program	1,940.30	1,570.00	-1,176.44	2,333.86
Planning Board Revolving	2,350.00	750.00	-1,500.00	1,600.00
<u>Receipts Reserved For Appropriation</u>				
Ambulance Services	-50,997.48	274,136.52	-257,138.17	-33,999.13
Sale of Cemetery Lots	16,735.00	1,600.00	0.00	18,335.00

Departments ⇨ Town Accountant

Insurance Claims	5,498.66	0.00	0.00	5,498.66
County Dog Fund	1,030.14	0.00	0.00	1,030.14

Other Special Revenue Funds

PEG Access Fund	150,731.87	69,425.55	-48,843.84	171,313.58
Police Donations Fund	2,000.00	1,000.00	0.00	3,000.00
Frontier Sr Center Gift Fund	3,947.01	330.00	0.00	4,277.01
Youth Baseball Gifts	1,568.49	0.00	0.00	1,568.49
Recreation Dept Gifts	10,271.08	1,557.00	-974.92	10,853.16
Grant Program Income	86.08	0.00	0.00	86.08
Flag Donations Fund	600.00	520.00	-454.10	665.90
Yankee Candle Gift Fund	1,302.29	4,000.00	-2,039.92	3,262.37
EWP Donations	55,338.58	0.00	0.00	55,338.58
Library Antitrust Settlement	5.30	0.00	0.00	5.30
Albany Rd Cemetery Donation	1,640.57	0.00	0.00	1,640.57
COA Town Assessments	0.00	39,830.24	-33,450.24	6,380.00
COA Town EOEAs Grants	0.00	13,055.00	-13,055.00	0.00
FCHCC Sr Center Fitness Grant	0.00	541.00	-840.00	-299.00
SCSC My Life My Health Grant	0.00	2,000.00	-711.21	1,288.79

<u>Community Pres Act</u>	952,448.86	289,813.11	-277,530.15	964,731.82
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State & Federal Grants

Dare Grant-Police	105.68	0.00	-105.68	0.00
Comm Policing Grant	24,723.99	0.00	-5,101.24	19,622.75
Bulletproof Vest Grant	2,838.35	3,095.00	-3,426.80	2,506.55
Drug Forfeiture Grant	8,198.11	6.31	-1,762.30	6,442.12
Gov Highway Safety Grant	526.54	1,549.34	-2,075.88	0.00
FEMA-All Hazards Grant	99.07	0.00	0.00	99.07
Council on Aging Grant	0.52	6,055.00	-6,055.00	0.52
Library State Aid	21,603.76	4,925.22	-4,255.32	22,273.66
Cultural Council	4,943.21	3,901.89	-4,475.00	4,370.10
ECEMP Grant	2,500.00	0.00	0.00	2,500.00
Emer Dispensing Site Grant	-3,360.97	6,901.49	-3,540.52	0.00
43D Permitting Grant	10,000.00	0.00	0.00	10,000.00
USDA Mill Village EWP	-193,884.74	263,868.36	-47,227.70	22,755.92
ARRA Stabilization	0.00	5,482.00	-5,482.00	0.00
Mass DEP Mini-grant	0.00	497.83	-497.83	0.00

Education Funds

School Lunch	24,438.66	147,100.08	-142,874.18	28,664.56
School Choice	700,441.24	396,924.00	-521,202.19	576,163.05
Grant Funded Stipends	0.00	25,303.91	-25,452.17	-148.26
Title I Grant	0.00	20,014.00	-20,014.00	0.00

Departments ⇨ Town Accountant

REAP Grant	4,065.20	0.00	-4,065.20	0.00
Circuit Breaker Rev Fund	-3,839.90	37,965.00	-32,854.98	1,270.12
SPED Assistance Grant	0.05	20,509.93	-22,003.43	-1,493.45
Special Activities Fund	15,499.64	3,478.41	-3,363.85	15,614.20
Dionne Mem Music Award	40.00	0.00	0.00	40.00
6th Grade Class Fund	98.99	0.00	0.00	98.99
School Building Use	2,751.32	350.00	-1,732.52	1,368.80
Fall Daybreak program	38,060.11	368,400.00	-367,960.18	38,499.93
Summer Daybreak Program	13,841.57	29,700.00	-24,291.25	19,250.32
Community Partnership Program	17,315.31	156,006.21	-168,965.47	4,356.05
Half Day EC Program	18,939.30	13,027.00	-3,360.00	28,606.30
After School Program	101,636.83	253,848.94	-220,813.15	134,672.62
Writing Camp	74.43	0.00	0.00	74.43
Retail Store Gift Fund	2,069.84	395.34	-2,000.00	465.18
Early Literacy Interv Grant	0.00	11,000.00	-11,000.00	0.00
Mass Clean Energy Grant	251.35	0.00	-238.84	12.51
MCC School Bus Grant	0.00	200.00	-200.00	0.00
<u>WWTP Fund</u>	801,262.86	472,414.05	-491,330.05	782,346.86
<u>Oxford Land Purchase</u>	-1,707,000.00	94,835.00	0.00	-1,612,165.00
<u>Energy Conservation Project</u>	0.00	100,075.00	-271,063.40	-170,988.40
<u>Trust Funds</u>				
Dickinson Library Trust	115,646.15	724.80	-4,002.00	112,368.95
Dickinson/Billings Fund	2,935.45	14.79	0.00	2,950.24
Cemetery/Brookside Fund	28,660.71	159.52	0.00	28,820.23
Fr Wells/Pine Nook Fund	79,679.39	266.11	-1,236.53	78,708.97
Land Preservation Trust	25,937.92	54.57	-25,000.00	992.49
May Topp Cemetery Fund	12,445.15	333.92	0.00	12,779.07
Worker's Comp Fund	127,226.62	640.87	0.00	127,867.49
Surp War Bonds/ConwForest	18,125.33	91.30	0.00	18,216.63
Dfld/Whately Veterans	2,084.29	11.76	0.00	2,096.05
Municipal Bldg Fund	273,258.25	3,867.42	-7,500.00	269,625.67
Ins Indemnification	85,098.40	285.47	0.00	85,383.87
Stabilization Fund	1,969,093.19	36,610.97	0.00	2,005,704.16
<u>Agency Funds</u>				
Off Duty Police Detail	-6,755.00	49,775.00	-43,020.00	0.00
Firearm ID Cards	0.00	5,050.00	-5,050.00	0.00
Plumbing/Gas/Wire Insp	67.50	69,381.69	-69,449.19	0.00
S Mill Village Dev Escrow	26,269.53	39.37	0.00	26,308.90

Departments ⇄ Town Accountant

Town of Deerfield Combined Balance Sheet- All Funds June 30, 2011

	General Fund	Special Revenue Funds	Capital Project Funds	Trust & Agency Funds	General Long Term Debt	Totals
Assets						
Cash & Cash Equivalents	2,925,737	2,880,099	174,700	2,771,823		8,752,359
Receivables:						
Property Taxes	309,818	4,665				314,483
Excise Taxes	59,100					59,100
Tax Liens	18,976	3,721				22,696
User Charges		47,321				47,321
Departmental	100	185,744				
Less: Allowance for Uncollectable Accts.	-193,058					-193,058
Due from Other Governments		1,013,715				1,013,715
Tax Foreclosures	12,955					12,955
Amount to be Provided for the Payment of Debt					0	0
Total Assets	3,133,628	4,135,266	174,700	2,771,823	0	10,215,416
Liabilities						
Warrants Payable	197,882					197,882
Accounts Payable	12	183				195
Accrued Payroll	423,934	20,786				444,720
Employee Withholdings	48,188					48,188
Taxes Due Districts	442					
Tailings	30,720					30,720
Deferred Revenue:						
Property Taxes	116,759					116,759
Other (excise & tax liens)	90,689	1,255,166				1,345,856
Contract Retainage			13,688			
Temporary Loans			1,944,165			
Bond Indebtedness					0	0
Total Liabilities	908,626	1,276,135	1,957,853	0	0	2,184,320
Fund Equity						
Reserved for Encumbrances	65,757					65,757
Reserved for Continuing Appropriations	392,184	886,838				1,279,022
Reserved for Subsequent Years Expenditures	356,166	7,829				363,995
Reserved for CPA		198,050				
Bonds Authorized	232,500					232,500
Bonds Authorized and Unissued	-232,500					-232,500
Unreserved Fund Balance	1,421,995	1,766,413	-1,783,153	2,771,823		4,177,078
Unreserved-Appropriation Deficits	-11,101					
Total Fund Equity	2,225,001	2,859,131	-1,783,153	2,771,823	0	6,072,801
Total Liabilities & Fund Equity	3,133,628	4,135,266	174,700	2,771,823	0	10,215,416

Departments ⇨ Town Clerk

Annual Report 2011

January – December 2011

The function of the Town Clerk is to record every legal action by the Town of Deerfield along with issuing marriage, birth and death certificates. We also issued approximately 900 dogs. The funds turned over to the general fund this year were \$4,163.28 recording fees and \$6,103.00 for dog fees. Most people appreciate the notice for renewal of dog licenses in the census mailing; they can, in return, request a dog license by mail, we have included an additional .50 cents to pay for the envelope and stamp so that the license can be returned promptly.

A major function of this office is to do the town census. Approximately 2,500 households receive the census form. Again, more than 500 households did not respond to the first mailing and additional mailings were required, costing the Town additional postage and clerical time. In addition to sending notices that they have not completed the census form, we have to notify those that don't answer another notice stating that they will be removed from the voting list.

A reminder to all residents: All dogs, six months or older, must be registered with the Town Clerk. Any dog not registered by April 30th is subject to a late fee of \$20.00, as voted at the Town Meeting held on April 30, 2001.

We are no longer selling hunting and fishing licenses for the Town. The State has requested that they withdraw monies from our accounts through a third-party vendor and that is not an acceptable practice as far as this office is concerned. We have a list of who is selling licenses within the area, i.e.: Dick's Sporting, Wal-Mart, other sporting goods store, etc. We are very sorry for the inconvenience this has caused our residents.

Our office is also very busy keeping track of open meeting laws and ethics certifications. The state requires that everyone that works or volunteers for the Town must take a test online every two years.

At the recommendation of the Registry of Vital Records and the United States Department of State, we no longer print the individual names from vital records in the town report. This will help to protect the privacy of individuals as well as help to curb identity theft.

Respectfully submitted,

Mary A. Stokarski
Town Clerk

Departments ⇨ Town Clerk

ANNUAL TOWN MEETING APRIL 25, 2011 AND CONTINUED APRIL 27, 2011

FRANKLIN SS

I, Mary A. Stokarski, duly appointed and qualified Clerk of the Town of Deerfield, hereby certify that the following votes were taken at the Annual Town Meeting held on Monday, April 25, 2011 in the Auditorium at Frontier Regional School on North Main Street in the Village of South Deerfield.

TOWN MEETING CONVENED AT 7:05 P.M. ON APRIL 25, 2011.

Moderator's Motions:

Voted that the reading of all articles be waived and that prior to the reading of a motion under the article, the Moderator briefly summarize the content of the article to be considered and further that the unless objection is raised the reading of detailed motions be waived where the article as printed can, in the opinion of the Moderator, be incorporated by reference in any motion presented.

Motion Carried, so declared the Moderator

Voted that the following people be allowed to address the audience during the Town Meeting:

Lisa Mead, Town Counsel
Bernard Kubiak, Town Administrator
Michael Wozniakewicz, Chief of Police
Regina Nash, Superintendent, Frontier Regional and Union 38 Schools
Donald Scott, Business Manager, Frontier Regional and Union 38 Schools
Richard K Lane, Superintendent, Franklin County Vocational Technical School
Russ Kaubris, Business Manager, Franklin County Vocational Technical School
Sara Woodbury, Tilton Library Director
Patricia Smith, Planning Department, FRCOG
Richard Hubbard, Franklin Land Trust

Motion Carried, so declared the Moderator

ARTICLE 1

Voted that the Town hear the reports of the Selectmen, the Deerfield School Committee, and all other town officers, boards, committees, and commissions.

Motion Carried, so declared the Moderator

Lynn Rose gave a report on the Hazardous Waste Cleanup of the Rail Yards and also the work being done by the Planning Board.

ARTICLE 2

Voted that the town authorize its Treasurer and Assistant Treasurer with anticipation of the revenue of the fiscal year beginning July 1, 2010 in accordance with the provisions of the

Departments ⇨ Town Clerk

Massachusetts General Laws, Chapter 44, Section 4 and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with General Laws, Chapter 44, Section 17, such borrowing shall not exceed \$1,000,000.00.

Motion Carried, so declared the Moderator

ARTICLE 3

Voted that the town raise and appropriate, transfer from available funds, or otherwise provide any sum or sums of money for public library purposes said sum to be reimbursed to the Town by the State under provision of Chapter 151 of the Acts of 1996.

Motion Carried, so declared the Moderator

ARTICLE 4

Voted that the Town authorize the Selectmen to apply for, accept and expend for specific purposes provided by any Federal or State grants or programs which may be awarded to the Town.

Motion Carried, so declared the Moderator

ARTICLE 5

Voted that the Town acknowledge gifts made in appreciation of services rendered and deposited by the Treasurer in the General Funds of the Town, there being no conditions attached to these gifts:

Deerfield Academy --	\$ 72,500.00
Bement School --	\$ 1,000.00
Allen Chase Foundation/Eaglebrook --	\$ 26,000.00
Historic Deerfield --	\$ 15,000.00
Woolman Hill --	\$ 2,520.00

Motion Carried, so declared the Moderator

ARTICLE 6

Voted to amend the Frontier Regional School District Agreement as follows:

Amendments to the Frontier Regional School District Agreement

Amend Section 1 of the Frontier Regional School District Agreement by deleting Section 1 A. – D.; replacing those paragraphs with the following paragraphs A. – C.; re-lettering paragraphs E to D, F to E, G to F and H to G: adding to the newly re-lettered paragraph D “The Selectboards of Deerfield and Sunderland shall appoint one member each to serve until the annual town elections next following the Amendment to the Regional School District Agreement.” and deleting paragraph H and replacing it with the following paragraph G.

Departments ⇨ Town Clerk

Section I

The Regional District School Committee shall consist of eleven members: two each from Conway and Whatley, three members from Sunderland and four members from Deerfield.

Composition

The Regional District School Committee, hereinafter referred to as the Committee, shall consist of eleven members: four from the Town of Deerfield, three from the Town of Sunderland, two from the Town of Whatley and two from the Town of Conway. As hereinafter provided, four of the eleven members shall be appointed by the local school committees and seven shall be elected by the annual town elections.

Appointed Members

Immediately after each annual town election, the local school committee of each member town shall appoint from its own membership one member to serve on the Committee for a term of one year. An appointed members vote shall count as one vote cast on any issue.

Elected Members

Of the seven elected members, there shall be three from the Town of Deerfield, two from the Town of Sunderland and one from each of the Towns of Conway and Whatley. At the annual town elections next following the Amendment to the Regional School District Agreement, the Town of Deerfield shall elect one additional member to serve on the Committee for a term of one year; and the Town of Sunderland shall elect one additional member to serve for a term of one year. Thereafter, at every succeeding annual town election when a member town is required to elect a member, each such town shall elect such member to serve for a term of three years. An elected members vote shall be weighted so that each member's vote represents the towns population as a percentage of the population of the whole district divided by the number of elected members from that Town. The calculations for weighted votes shall be based on the United States census and recalculated when new census figures are reported.

Delete paragraph D. Interim Committee

Change E to D. Vacancies and add final sentence:

If a vacancy occurs among the appointed members, the local school committee of the member town involved shall appoint a member from its own membership to serve for the remainder of the unexpired term. If a vacancy occurs among the elected members, the selectmen of the member town involved shall appoint a member to serve until the next annual town election, at which election a successor shall be elected to serve for the remainder of the unexpired term, if any. The Selectboards of Deerfield and Sunderland shall appoint one member each to serve until the annual town elections next following the Amendment to the Regional School District Agreement.

Change F. Organization to E. Organization

Change G. Powers and Duties to F. Powers and Duties

Departments ⇨ Town Clerk

Change H. Quorum to G. Quorum and replace with the following:

G. Quorum

A quorum for the transaction of business shall be a majority of the committee and greater than 50% of the weighted vote membership, but a number less than a majority may adjourn any meeting. Passage of any measure shall require a majority of the committee and greater than 50% of the weighted vote as counted.

Motion Carried, so declared the Moderator

ARTICLE 7

Voted to amend its Zoning By-Law by adopting the following modifications thereto, related to solar electric installations:

Paul Allis from the Planning Board gave a verbal presentation and Mary A. Swedlund gave a presentation on behalf of the Energy Commission.

Item 1:

Add the following, new use and associated permissions to the “Use Regulation Schedule,” being Section 2230 of the Zoning By-Law, under “B. Extensive Uses and Community Facilities”:

Principal Use	RA	CVRD	C-I	C-II	I	PI	EPD
Small-Scale Ground-Mounted Solar Electric Installation ⁸	Y	Y	Y	Y	Y	Y	Y

Item 2:

Add the following, new uses and associated permissions to the “Use Regulation Schedule,” being Section 2230 of the Zoning By-Law, under “D. Industrial”:

Principal Use	RA	CVRD	C-I	C-II	I	PI	EPD
Large-Scale Ground-Mounted Solar Electric Installation ^{7,8}	SP	SP	SP	SP	Y**	SP	SP
Extra-Large-Scale Ground-Mounted Solar Electric Installation ^{7,8}	N	N	N	N	SP	N	N

Item 3:

Add the following, new notes to the end of Section 2230, being the Zoning By-Law’s “Use Regulation Schedule”:

⁷ Large-Scale Ground-Mounted Solar Electric Installations and Extra-Large-Scale Ground-Mounted Solar Electric Installations are subject to the provisions of Section 3800.

⁸ Acreage and generating capacity thresholds apply in the aggregate to new facilities and expansion of existing facilities. For expansions, the acreage and output generation of the existing facility would be added to those of the proposed expansion to determine the overall size and generating

Departments ⇨ Town Clerk

capacity. Required setback areas, as per Section 3851, shall not be counted toward a facility's total acreage.

Item 4:

Under Section 5400, entitled "Site Plan Review," add the following, new Section 5415:

5415. Construction or expansion of a Large-Scale Ground-Mounted Solar Electric Installation or an Extra-Large-Scale Ground-Mounted Solar Electric Installation.

Item 5:

Add the following, new definitions to Article VI, entitled "Definitions," to be inserted therein alphabetically:

Extra-Large-Scale Ground-Mounted Solar Electric Installation shall mean a ground-mounted solar system with a generating capacity of greater than 2 MW or occupying more than ten (10) acres of land.

Amended and voted – so declared the Moderator

Large-Scale Ground-Mounted Solar Electric Installation shall mean a ground-mounted solar system with a generating capacity greater than 10 kW but no more than 2 MW and does not occupy more than ten (10) acres of land.

Small-Scale Ground-Mounted Solar Electric Installation shall mean a ground-mounted solar system with a generating capacity of 10 kW or less.

Solar Electric Installations shall mean groups of solar photovoltaic arrays for the generation of electricity.

Item 6:

Under Article VI, entitled "Definitions," delete the definition of "municipal facilities," which currently reads:

Municipal facilities shall mean facilities owned or operated by the Town of Deerfield.

and replace it with the following:

Municipal facilities shall mean facilities owned by, operated by, or operated for the Town of Deerfield.

Item 7:

Under Article VI, entitled "Definitions," amend the definition of "perimeter setback" by adding the phrase "or Industrial District" after "Expedited Permitting District."

Unanimous, so declared the Moderator

Departments ⇨ Town Clerk

ARTICLE 8

Voted to amend its Zoning By-Law by adopting the following, new Section 3800, entitled “Solar Electric Installations”:

Mary A. Swedlund, Chairman of the Deerfield Energy Committee gave a presentation and Paul Allis of the Planning Board stated their approval of this article.

3800. SOLAR ELECTRIC INSTALLATIONS.

3810. Purpose. The purpose of this bylaw is to facilitate the creation or expansion of Large-Scale Ground-Mounted Solar Electric Installations and Extra-Large-Scale Ground-Mounted Solar Electric Installations by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, minimize impacts on environmental, scenic, natural and historic resources and to provide adequate financial assurance for the eventual decommissioning of such installations.

3811. Applicability. This Section 3800 applies to the construction, operation, repair, and/or removal of Large-Scale Ground-Mounted Solar Electric Installations and Extra-Large-Scale Ground-Mounted Solar Electric Installations, and to physical modifications that materially alter the type, configuration, or size of these installations or related equipment. This Section 3800 shall not apply to Small-Scale Ground-Mounted Solar Electric Installations or to building-mounted Solar Electric Installations.

3812. Definitions.

As-of-Right Siting - As-of-right siting shall mean that development may proceed without the need for a special permit, variance, amendment, waiver, or other discretionary approval. As-of-right development may be subject to Site Plan Review to determine conformance with the provisions hereof and with the provisions of the Deerfield Zoning Bylaw, as may be applicable. As-of-right siting of Large-Scale Ground-Mounted Solar Electric Installations shall be permitted where specified by Section 2230.

Building Permit - A construction permit issued by the Building Commissioner which provides evidence that a project is consistent with the Massachusetts State Building Code as well as the Deerfield Zoning Bylaw.

Site Plan Review - Review by the Planning Board to determine conformance with the provisions of Section 5400, as well as those additional conditions specified in this Section 3800.

Site Plan Review Authority - For purposes of this Section 3800, the Planning Board is the Site Plan Review Authority.

Special Permit – Approval by the Planning Board upon determining conformance with the provisions of Section 5300, as well as those additional considerations specified in this Section 3800.

Departments ⇨ Town Clerk

Special Permit Granting Authority – For purposes of this Section 3800, the Planning Board is the Special Permit Granting Authority.

Zoning Enforcement Authority - The Building Commissioner is charged with enforcing the Deerfield Zoning Bylaw.

3820. General Requirements. The following requirements are common to all Large-Scale Ground-Mounted Solar Electric Installations and Extra-Large-Scale Ground-Mounted Solar Electric Installations.

3821. Compliance with Laws, Bylaws, and Regulations. The construction and operation of all Large-Scale Ground-Mounted Solar Electric Installations and Extra-Large-Scale Ground-Mounted Solar Electric Installations shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part thereof shall be constructed in accordance with the Massachusetts State Building Code.

3822. Building Permit and Building Inspection. No Large-Scale Ground-Mounted Solar Electric Installation or Extra-Large-Scale Ground-Mounted Solar Electric Installation shall be constructed, installed or modified as provided in this Section 3800 without first obtaining a building permit.

3823. Fees. Large-Scale Ground-Mounted Solar Electric Installations and Extra-Large-Scale Ground-Mounted Solar Electric Installations shall be permitted only upon payment of the fee(s) required for the issuance of a building permit and as required in connection with Site Plan Review or the issuance of a Special Permit hereunder.

3824. Independent Consultants. Upon submission of an application for Site Plan Review and/or a Special Permit, the Site Plan Review Authority and the Special Permit Granting Authority are authorized to engage outside consultants to peer review the application, pursuant to G.L. c. 44, § 53G, whose services shall be paid for by the applicant.

3830. Site Plan Review. Large-Scale Ground-Mounted Solar Electric Installations and Extra-Large-Scale Ground-Mounted Solar Electric Installations shall undergo Site Plan Review by the Site Plan Review Authority, in accordance with Section 5400, prior to construction, installation or modification thereof, and shall further meet the requirements of this Section 3800.

3831. General. All plans and maps shall be prepared, stamped and signed by a Professional Engineer licensed to practice in the Commonwealth of Massachusetts.

3832. Required Documents. The project applicant shall provide the following documents in addition to or in coordination with those required under Section 5400.

a. Site Plan. A Site Plan showing:

(i) Property lines and physical features, including roads and topography, for the project

Departments ⇨ Town Clerk

site.

- (ii) Proposed changes to the landscape of the site, grading, vegetation clearing and planting, exterior lighting, fencing, screening vegetation and structures, including their height.
 - (iii) Locations of wetlands and Priority Habitat Areas as defined by the Natural Heritage & Endangered Species Program (NHESP).
 - (iv) Locations of floodplains or inundation areas for moderate or high hazard dams.
 - (v) Locations of local or National Historic Districts.
 - (vi) Water provision, including fire protection measures.
 - (vii) Stormwater drainage, including means of ultimate disposal and calculations, in compliance with the Town's Stormwater Bylaw, being Chapter 155 of the Deerfield General Bylaws, and any regulations adopted pursuant thereto.
 - (viii) Existing trees 10" caliper or better and existing tree/shrub masses; proposed planting, landscaping, and screening.
 - (ix) Identification of the site of the proposed installation by street address, if any, and the name(s) of the street(s) and way(s) nearest thereto.
 - (x) Map and lot number(s) for the site, available from the Assessor's office.
 - (xi) Zoning district designation(s) for the parcel(s) of land comprising the project site.
- b. Blueprints. Blueprints or drawings of the installation signed by a Professional Engineer licensed to practice in the Commonwealth of Massachusetts, showing:
- (i) The proposed layout of the system and any potential shading from nearby structures.
 - (ii) One or three line electrical diagram detailing the Solar Electric Installation, associated components, and electrical interconnection methods, with all Massachusetts and National Electrical Code compliant disconnects and overcurrent devices.
(Amended and Voted, so declared the Moderator)
- c. General Documentation. The following information shall also be provided:
- (i) A list of any hazardous materials proposed to be located on the site in excess of household quantities and a plan to prevent their release to the environment as appropriate.
 - (ii) Documentation of the major system components to be used, including the electric generating components, transmission systems, mounting system, inverter, etc.

Departments ⇨ Town Clerk

- (iii) Name, address, and contact information for proposed system installer.
 - (iv) Name, address, phone number and signature of the project applicant, as well as all co-applicants or property owners, if any.
 - (v) The name, contact information and signature of any agents representing the project applicant.
 - (vi) Certified list of abutters.
 - (vii) Any and all presentation board(s) and/or full-sized plan(s) utilized by the applicant at meeting(s) of the Site Plan Review Authority, provided in a format no larger than 24" x 36".
- d. Site Control. The project applicant shall submit documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed Solar Electric Installation.
 - e. Operation and Maintenance Plan. The project applicant shall submit a plan for the operation and maintenance of the Solar Electric Installation, which shall include measures for maintaining safe access to the installation, stormwater management (consistent with DEP's Stormwater Regulations and the Town of Deerfield's Stormwater Regulations) and vegetation controls, as well as general procedures for operational maintenance of the installation.
 - f. Insurance. The project applicant shall provide proof of liability insurance in an amount sufficient to cover loss or damage to person(s) and structure(s) occasioned by the use or failure of the Solar Electric Installation.
 - g. Financial Surety. Applicants for Large-Scale Ground-Mounted Solar Electric Installations and Extra-Large-Scale Ground-Mounted Solar Electric Installations shall provide a form of surety, either through an escrow account, bond or otherwise, to cover the cost of removal in the event the Town must remove the installation and remediate the site to its natural preexisting condition, in an amount and form determined to be reasonable by the Site Plan Review Authority, but in no event to exceed more than 125 percent of the cost of removal and compliance with the additional requirements set forth herein. The project applicant shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation.
 - h. Utility Notification. No Large-Scale Ground-Mounted Solar Electric Installation or Extra-Large-Scale Ground-Mounted Solar Electric Installation shall be constructed until evidence has been given that the utility company that operates the electrical grid where the installation is to be located has been informed of the Solar Electric Installation owner or operator's intent to install an interconnected customer-owned generator. Off-grid systems shall be exempt from this requirement.

Departments ⇨ Town Clerk

3833. Conditions. In addition to those considerations specified in Section 5460, Large-Scale Ground-Mounted Solar Electric Installations and Extra-Large-Scale Ground-Mounted Solar Electric Installations shall be designed so as to:

- a. minimize visual impacts through proper lighting, landscaping and screening of the Solar Electric Installation and appurtenant structure(s), if any;
- b. minimize environmental impacts by avoiding land clearing and fragmentation of open space, preserving natural habitat and limiting the use of and providing for the containment of hazardous materials, and by satisfying applicable noise standards;
- c. minimize safety impacts through compliance with applicable dimensional requirements, design of the site so as to prevent unauthorized access and development of an emergency response plan; and
- d. ensure compliance with all applicable local, state and federal statutes, regulations, codes, bylaws, rules and standards.

3840. Special Permit. Where required by Section 2230, a special permit may be granted by the Special Permit Granting Authority for the construction, installation or modification of a Large-Scale Ground-Mounted Solar Electric Installation or an Extra-Large-Scale Ground-Mounted Solar Electric Installation, in accordance with Section 5300.

3841. Consolidation with Site Plan Review. Consistent with Section 5423, the Planning Board, as both the Site Plan Review Authority and the Special Permit Granting Authority, shall consolidate site plan review into the special permit procedures required hereunder, and the timetable for decision shall conform thereto.

3842. Criteria. A Special Permit may be granted upon written determination by the Special Permit Granting Authority that the benefits of the proposed use outweigh its detrimental impacts on the Town and the neighborhood, in view of the particular characteristics of the site and of the proposal in relation to that site. In addition to the criteria specified in Section 5320 or elsewhere in the Deerfield Zoning Bylaw, such determination shall include consideration of the following:

- a. the use is in harmony with the purpose and intent of this Section 3800;
- b. the use will be sited, designed and operated in a manner that appropriately addresses the impacts to the neighborhood and the community, including visual impacts, environmental impacts and impacts to public health, safety and welfare;
- c. no nuisance is expected to be created by the use; and
- d. adequate and appropriate facilities will be provided for the proper operation of the Solar Electric Installation.

3850. Dimensional Requirements.

3851. Setback Requirements. For all Large-Scale Ground-Mounted Solar Electric Installations

Departments ⇨ Town Clerk

and Extra-Large-Scale Ground-Mounted Solar Electric Installations, minimum setbacks shall be as follows. Acreage and generating capacity thresholds apply in the aggregate to new facilities and expansions of existing facilities. For expansions, the acreage and output generation of the existing facility would be added to those of the proposed expansion to determine the overall size and generating capacity. Required setback areas shall not be counted toward a facility’s total acreage.

Setback Area	RA	CVRD	C-I	C-II	I	PI	EPD
FRONT SETBACK (feet)	10	100	100	100	50	100	100
REAR YARD (feet)	10	100	100	100	50	100	100
SIDE YARD (feet)	10	100	100	100	50	100	100
PERIMETER SETBACK (feet)	–	–	–	–	100	–	–

3852. Dimensional Requirements for Appurtenant Structures. All appurtenant structures to Large-Scale Ground-Mounted Solar Electric Installations and Extra-Large-Scale Ground-Mounted Solar Electric Installations shall be subject to reasonable regulations concerning lot area, parking, and building coverage, as per the Deerfield Zoning Bylaw. Setbacks shall be determined by Section 3851. All such appurtenant structures, including but not limited to equipment shelters, storage facilities, transformers, and substations, shall be architecturally compatible with each other. Whenever reasonable, structures should be screened from view by vegetation and/or joined or clustered to avoid adverse visual impacts.

3853. Height of Structures. The height of any structure associated with Large-Scale Ground-Mounted Solar Electric Installation or Extra-Large-Scale Ground-Mounted Solar Electric Installation shall not exceed 35 feet.

3860. Design and Performance Standards.

3861. Lighting. Lighting of Solar Electric Installations and appurtenant structures shall be consistent with the Deerfield Zoning Bylaw, and all other applicable local, state and federal laws. Lighting of the installation, including appurtenant structures, shall be limited to that required for safety and operational purposes, and shall be shielded from abutting properties. All lighting shall be directed downward and shall incorporate full cut-off fixtures to reduce light pollution.

3862. Signage. Signs on all Large-Scale Ground-Mounted Solar Electric Installations and Extra-Large-Scale Ground-Mounted Solar Electric Installations shall comply with Section 3200 of the Deerfield Zoning Bylaw. Sufficient signage shall be provided, in accordance with said Section, to identify the owner of the facility and provide a 24-hour emergency contact phone number. Solar Electric Installations shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the such installation.

3863. Utility Connections. Electrical transformers or other utility interconnections shall be constructed as required by the utility provider and may be above ground if necessary; provided, however, that reasonable efforts shall be made to place all utility connections underground, depending on appropriate soil conditions, shape, and topography of the site and any requirements of the utility provider.

Departments ⇨ Town Clerk

3864. Roads. Access roads shall be constructed to minimize grading, removal of stone walls or street trees and minimize impacts to environmental or historic resources.

3865. Control of Vegetation. Herbicides may not be used to control vegetation at the Solar Electric Installation. Mowing or the use of pervious pavers or geotextile materials underneath the solar array is a possible alternative.

3866. Hazardous Materials. If hazardous materials are to be used or generated on site, provision shall be made for the storage thereof in accordance with all requirements of the Department of Environmental Protection (DEP), including but not limited to the storage of hazardous materials in a building with an impervious floor that is not adjacent to any floor drains to prevent discharge to the outdoor environment and for full containment of such materials in the event of a release. An enclosed containment area, designed to contain at least 110% of the volume of the hazardous materials used, generated or stored on the site, may be required.

3867. Noise. Noise generated by Large-Scale Ground-Mounted Solar Electric Installations, Extra-Large-Scale Ground-Mounted Solar Electric Installations and associated equipment and machinery shall conform to applicable state and local noise regulations, including the DEP's Division of Air Quality noise regulations, 310 CMR 7.10. A source of sound will be considered in violation of said regulations if the source:

- a. increases the broadband sound level by more than 10 db(A) above ambient; or
- b. produces a "pure tone" condition, when an octave band center frequency sound pressure level exceeds the two (2) adjacent center frequency sound pressure levels by three (3) decibels or more.

Said criteria are measured both at the property line and at the nearest inhabited residence. "Ambient" is defined as the background A-weighted sound level that is exceeded 90% of the time measured during equipment hours, unless established by other means with the consent of the DEP. Noise shall further comply with Section 3700 of the Deerfield Zoning Bylaw.

3868. Landscaping and Screening. Any fencing or other structure(s) erected to prevent unauthorized access to the Solar Electric Installation, as well as any appurtenant structures, shall be screened using landscaping or other means so as to minimize their visual impact.

3870. Safety and Environmental Standards.

3871. Emergency Services. The Solar Electric Installation owner or operator shall provide a copy of the project summary, electrical schematic, and site plan to the Fire Chief, Highway Superintendent, and Emergency Management Director. Upon request the owner or operator shall cooperate with local emergency services in developing an emergency response plan. All means of shutting down the Solar Electric Installation shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation.

3872. Access. All Large-Scale Ground-Mounted Solar Electric Installations and Extra-Large-Scale Ground-Mounted Solar Electric Installations shall be designed so as to prevent unauthorized access (e.g. by fencing, by locked access).

Departments ⇨ Town Clerk

3873. Land Clearing, Soil Erosion and Habitat Impacts. All Large-Scale Ground-Mounted Solar Electric Installations and Extra-Large-Scale Ground-Mounted Solar Electric Installations shall be designed to minimize land clearing and fragmentation of open space areas, and shall be located so as to avoid significant negative impacts on rare or protected species in the vicinity. Clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the Solar Electric Installation or as otherwise prescribed by applicable laws or regulations.

3874. Wetlands. All Large-Scale Ground-Mounted Solar Electric Installations and Extra-Large-Scale Ground-Mounted Solar Electric Installations shall be located in a manner consistent with applicable state and local wetlands regulations.

3880. Monitoring, Maintenance and Reporting.

3881. Solar Electric Installation Conditions. The Solar Electric Installation owner or operator shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained to a level acceptable to the local Fire Chief and Emergency Management Director. The owner or operator shall be responsible for the cost of maintaining the Solar Electric Installation and any access road(s).

3882. Modifications. All material modifications to a Solar Electric Installation made after issuance of the required building permit shall require approval by the Site Plan Review Authority and Special Permit Granting Authority, if applicable.

3883. Commissioning Report. Prior to placement of a Solar Electric Installation into operation, the owner or operator thereof shall submit a commissioning report demonstrating that said Installation has been adequately tested and that it functioned as designed prior to start-up. The report shall be submitted to the Select Board at least thirty (30) days prior to activation of the facility.

3884. Annual Reporting. The owner or operator of the Solar Electric Installation shall submit an annual report demonstrating and certifying compliance with the Operation and Maintenance Plan (see Section 3832.c), the requirements of this Section 3800 and the approved site plan, including but not limited to continued control of vegetation, compliance with noise standards, and adequacy of road access. The annual report shall also provide information on the maintenance completed during the course of the year and the amount of electricity generated by the facility. The report shall be submitted to the Select Board, Planning Board, Fire Chief, Emergency Management Director, Building Commissioner, Board of Health and Conservation Commission (if a wetlands permit was issued) no later than 45 days after the end of the calendar year.

3890. Abandonment or Decommissioning.

3891. Removal Requirements. Any Large-Scale Ground-Mounted Solar Electric Installation or Extra-Large-Scale Ground-Mounted Solar Electric Installations which has reached the end of its useful life or has been abandoned consistent with Section 3892 shall be removed. The owner or operator shall physically remove the installation no later than 150 days after the date of

Departments ⇨ Town Clerk

discontinued operations. The owner or operator shall notify the Site Plan Review Authority and Special Permit Granting Authority, if applicable, by certified mail, of the proposed date of discontinued operations and plans for removal. Decommissioning shall consist of:

- a. Physical removal of all components of the Solar Electric Installation, including but not limited to structures, equipment, security barriers, and on-site transmission lines. Associated off-site utility interconnections shall also be removed if no longer needed.
- b. Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
- c. Restoration of the site to its natural preexisting condition, including stabilization or re-vegetation of the site as necessary to minimize erosion. The Site Plan Review Authority may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.

3892. Decommissioning by the Town. If the owner or operator of a Large-Scale Ground-Mounted Solar Electric Installation or Extra-Large-Scale Ground-Mounted Solar Electric Installation fails to remove such installation in accordance with the requirements of this Section 3890 within 150 days of discontinued operations or abandonment, the Town may enter the property and physically remove the installation at the owner's expense, drawing from the escrow account or upon the bond or other financial surety provided by the applicant pursuant to Section 3832.g.

Unanimous, so declared the Moderator

ARTICLE 9

Paul Allis of the Planning Board made a recommendation.

Voted to amend its Zoning By-Law by adopting the following modifications thereto, concerning site plan review:

Item 1:

Under Section 5400, entitled "Site Plan Review," delete Sections 5421 and 5422 in their entirety and replace them with the following, new Section 5421:

5421. Prior to the commencement of any activity set forth in Section 5410, the project proponent shall obtain site plan approval from the Planning Board. Applicants for site plan approval shall submit seven (7) hard copies of the site plan to the Planning Board for review at a regularly scheduled meeting along with a compact disk containing a Standard Digital File (SDF) as defined by Version 2.0 of the MassGIS Standard for Digital Plan Submittals to Municipalities (October 2007) and a copy of the original CADD file in PDF format plus accompanying documents in PDF format and within three (3) days thereafter shall also submit a copy of the site plan to the Board of Health, Director of Public Works, Police Chief, Fire Chief, the Building Inspector, Conservation Commission, and Board of Selectmen for their advisory review and comments. The applicant shall thereafter return a receipt of delivery to said boards and officials to the Planning Board.

Departments ⇨ Town Clerk

Said boards and officials shall have fourteen (14) days from the receipt of the site plan to make a written recommendation to the Planning Board. Failure to respond or provide comments within fourteen (14) days shall be deemed to constitute no objection to the application. The Planning Board shall review and act upon the site plan, with such conditions as may be deemed appropriate, within sixty (60) days of its receipt, and notify the applicant of its decision. The decision of the Planning Board shall be upon a majority of those present and shall be in writing. No building permit shall be issued by the Building Inspector and/or no special permit or variance shall be issued by the Board of Appeals without the written approval of the site plan by the Planning Board, or unless sixty (60) days lapse from the date of the submittal of the site plan without action by the Planning Board. Where a site plan accompanies a special permit or variance application to the Board of Appeals, and the Planning Board approves a site plan "with conditions," the conditions imposed by the Planning Board shall be incorporated into the issuance, if any, of a special permit or variance by the Board of Appeals.

Item 2:

Under Section 5400, entitled "Site Plan Review," renumber Sections 5423 and 5424 as Sections 5422 and 5423, respectively.

Item 3:

Under Section 5400, entitled "Site Plan Review," delete Section 5432, which currently reads:

5432. The Planning Board may require narrative assessments of the on-site and off-site impacts of the proposed project, including traffic, drainage, noise, and other environmental factors. The Planning Board may require that such narrative assessments be prepared by qualified experts.

and replace it with the following:

5432. The Planning Board may require assessments of the on-site and off-site impacts of the proposed project, including traffic, drainage, noise, and other environmental factors. The Planning Board may require that such assessments be prepared by qualified experts at the applicant's expense.

Unanimous, so declared the Moderator

ARTICLE 10

Mary A. Swedlund, Chairman of the Deerfield Energy Committee gave a presentation.

Voted to revise its bylaws by adding a new Article V in Chapter 69 entitled "Stretch Energy Code" for the purpose of regulating the designing and construction of buildings for the effective use of energy, pursuant to Appendix 115AA of the Massachusetts Building Code 780 CMR, the "Stretch Energy Code," including future editions, amendments or modifications thereto.

Article V Stretch Energy Code

§69-10. Definitions

Departments ⇨ Town Clerk

International Energy Conservation Code (IECC): The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three year cycle. Since July 1, 2010, the baseline energy conservation requirements of the Massachusetts State Building Code defaulted to the latest published edition, the IECC 2009, with Massachusetts amendments as approved by the Board of Building Regulations and Standards.

Stretch Energy Code: Codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA of the 8th edition Massachusetts building code, the Stretch Energy Code is an appendix to the Massachusetts building code, based on further amendments to the International Energy Conservation Code (IECC) to improve the energy efficiency of buildings built to this code.

§69-11. Purpose

The purpose of 780 CMR 115.AA is to provide a more energy efficient alternative to the base energy code applicable to the relevant sections of the building code for both new construction and existing buildings.

§69-12. Applicability

This code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 13, 34, or 51 as applicable.

§69-13. Authority

The Town of Deerfield, seeking to ensure that construction within its boundaries is designed and built above the energy efficiency requirements of 780 CMR, mandate adherence to this appendix.

§69-14. Stretch Code

The Stretch Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA, including any future editions, amendments or modifications, and is herein incorporated by reference into the Town of Deerfield's bylaws.

§69-15. Enforcement

This bylaw shall be enforced by the Building Commissioner in accordance with 780 CMR.

Motion Carried, so declared the Moderator.

ARTICLE 11

Voted to initiate the process to aggregate electrical load, pursuant to MGL Chapter 164, Section 134, as amended.

Motion Carried, so declared the Moderator.

ARTICLE 12

Departments ⇨ Town Clerk

Voted to accept the provisions of G.L. c. 32B §18 as amended relative to the mandatory transfer of retirees to Medicare.

Motion Carried, so declared the Moderator.

ARTICLE 13

Voted that the Town will act on the recommendations of the Community Preservation Committee on the Fiscal Year 2012 Community Preservation Fund budget and to appropriate or reserve for later appropriation monies from Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the undertaking of Community Preservation projects and all other necessary and proper expenses in Fiscal Year 2012, with each item to be considered a separate motion.

Motion Carried, so declared the Moderator.

Presentation by Jane Trigere of the Historical Commission.

Voted to appropriate \$72,000.00 from the Community Preservation Fund 2012 Estimated Revenues for the preservation of gravestones in the town graveyards and memorials in a manner consistent with the proposal submitted to the Community Preservation Committee by the Historical Commission in March, 2011; said funds to be expended within 3 years under the direction of the Board of Selectmen and any unused funds to be returned to the community preservation fund as required by statute.

Motion Carried, so declared the Moderator.

Presentation made by Wayne Turner of the First Church of Deerfield

Voted to appropriate \$8,950.00 from the Community Preservation Fund to be used for replacing railings on the front steps of the First Church of Deerfield, 71 Old Main Street, Deerfield.

Motion Carried, so declared the Moderator

Richard Hubbard of the Franklin Land Trust made a presentation.

Voted that the town appropriate \$27,250.00 from Community Preservation Fund 2012 Estimated Revenues for the local match requirement for the Joseph Kostiuk State Agricultural Preservation Restriction and consistent with the proposal submitted to the Community Preservation Committee by the Franklin Land Trust in March, 2011; said funds to be expended within 3 years under the direction of the Board of Selectmen and any unused funds to be returned to the community preservation fund as required by statute.

Motion Carried, so declared the Moderator

Departments ⇨ Town Clerk

Voted that the town appropriate \$10,000 from Community Preservation Fund 2012 Estimated Revenues for Community Preservation Committee administrative expenses.

Motion Carried, so declared the Moderator

Voted that the Town transfer \$20,300.00 (10%) of the Community Preservation Fund 2012 Estimated Revenues to the Reserve for Community Housing as required by General Law Chapter 44B.

Motion Carried, so declared the Moderator

Voted that the Town transfer \$64,475.00 from the balance of Community Preservation Fund 2012 Estimated Revenues to the 2011 Community Preservation Budgeted Reserve.

Motion Carried, so declared the Moderator

Voted that the meeting adjourn at 9:50 pm and to reconvene to a second meeting night on Wednesday, April 27, 2011 at 7:00 o'clock p.m. in the Frontier Regional School Auditorium on 113 North Main Street in the Village of South Deerfield to deliberate and act upon the remaining articles on the warrant

Motion Carried, so declared the Moderator

ARTICLE 14

Voted that the Town raise and appropriate \$482,711.00 and authorize the Selectmen to transfer as it becomes available said sum from the sewer receipts account established for such purposes for Fiscal Year 2012 for the operation and maintenance of the Wastewater Treatment Plants located in the villages of Old Deerfield and South Deerfield respectively, and for sewer line maintenance.

Motion Carried, so declared the Moderator

ARTICLE 15

Voted that the town transfer \$409,000.00 from the Sewer Reserve fund for the repair and replacement of a portion of the sewer system in Old Deerfield.

Motion Carried, so declared the Moderator

ARTICLE 16

Voted that the Town authorize revolving funds Planning Board under MGL Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2011.

Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Fund	FY 2012 Spending Limit
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Departments ⇨ Town Clerk

Planning	Planning Board	Fees charged for filings	Activities and expenses related to proposal and permit reviews.	\$25,000.00
Total Spending				\$25,000.00

Motion Carried, so declared the Moderator

ARTICLE 17

Voted that the Moderator read amounts recommended by the Finance Committee to be appropriated under this article and unless objection is made, each item recommended in the report of the Finance Committee shall be tentatively accepted as appropriated for the purpose stated. If an objection is made to any recommendation, such appropriation shall be taken separately and the amount thereof and the manner of taking the same shall be determined by vote of the meeting and tentatively accepted. One vote shall be taken appropriating each amount so accepted as a single appropriation not to be exceeded.

Motion Carried, so declared the Moderator

Voted that the Town appropriate \$11,070,744.00 to fund the accepted amounts voted and to meet this appropriation transfer:

- \$12,500.00 from the Municipal Building account,
- \$42,000.00 from the Workers Compensation fund account,
- \$18,150.00 from the Insurance Indemnification account,
- \$32,878.00 from Free Cash,

And raise and appropriate a balance of \$10,965,307.00

Motion Carried, so declared the Moderator

Article 18

Voted that the Town take from Free Cash the sum of \$225.91 for the City of Newton in accord with Chapter 32, Sections 56 -60 of the General Laws as amended.

Motion Carried, so declared the Moderator

ARTICLE 19

Voted that the town appropriate \$296,252.00 and to meet this appropriation take \$155,975.00 from Free Cash, transfer \$7,829.00 the Sewer Reserve Account and \$132,448.00 originally appropriated for Article 17 at the 2003 Annual Town Meeting for the capital projects:

Departments ⇨ Town Clerk

Item	Department	Amount	Proposed Funding
Cruiser	Police	\$29,500.00	Free Cash
Grit Removal	Waste Water Treatment	\$7,829.00	Sewer Reserve Account
Elementary School Roof	School Committee	\$50,000.00	Free Cash
Elementary School air conditioner	School Committee	\$10,000.00	Free Cash
Ambulance Replacement	Emergency Medical Services	\$25,000.00	Free Cash
Power stretcher	Emergency Medical Services	\$12,300.00	Free Cash
Town Hall computers, network, software	Board of Selectmen	\$12,175.00	Free Cash
Town Hall carpeting	Board of Selectmen	\$5,000.00	Free Cash
Town Hall air conditioner replacement	Board of Selectmen	\$12,000.00	Free Cash
Highway garage location determination and design	Board of Selectmen	\$132,448.00	Amendment of Article 17, April 28, 2003 Annual Town Meeting appropriation.

Motion Carried, so declared the Moderator

ARTICLE 20

Voted to establish the salaries and compensations of all elected officers of the Town, as provided in Chapter 41, Section 108 of the General Laws, as follows:

	Requested	Voted
Moderator, Annual Town Meeting	\$ 300.00	\$ 300.00
Moderator, Special Town Meeting	\$ 50.00	\$ 50.00
Selectmen, Chairman	\$ 2,900.00	\$ 2,900.00
Selectmen, Associate Members	\$ 2,500.00	\$ 2,500.00
Assessors, Chairman	\$ 2,500.00	\$ 2,500.00
Assessors, Associate Members	\$ 2,000.00	\$ 2,000.00
School Committee, Chairman	\$ 150.00	\$ 150.00
School Committee, Assoc. Members	\$ 100.00	\$ 100.00
Elector, Oliver Smith Will	\$ 20.00	\$ 20.00

Motion Carried, so declared the Moderator

Departments ⇨ Town Clerk

ARTICLE 21

Voted to take from Free Cash, \$18,400.00 to an unfunded liability sick leave and vacation account.

Motion Carried, so declared the Moderator

ARTICLE 22

Voted to take from Free Cash \$80,000.00 for the Reserve Fund of the Town, to provide for extra-ordinary or unforeseen expenditures under Section 6 of Chapter 40 of the Massachusetts General Laws for the Fiscal Year beginning July 1, 2011.

Motion Carried, so declared the Moderator

ARTICLE 23

Voted to take \$12,000.00 from Free Cash and \$13,000.00 from Overlay Surplus for the purpose of funding mandated triennial recertification updates.

Motion Carried, so declared the Moderator

ARTICLE 24

Voted to take \$43,687.00 from Free Cash for the core assessment of the Franklin Regional Council of Governments.

Motion Carried, so declared the Moderator

ARTICLE 25

Voted to raise and appropriate \$262,566.00 for the purpose of providing ambulance services in the Town of Deerfield, and to meet this appropriation, transfer from ambulance receipts as they become available the sum of \$170,000.00 and raise and appropriate \$92,566.00.

Motion Carried, so declared the Moderator

ARTICLE 26

Voted to transfer the interest earned in the Dickinson Library Trust fund to the Tilton Library \$808.00 and to Frontier Regional School \$135.00 for Library use.

Motion Carried, so declared the Moderator

ARTICLE 27

Departments ⇒ Town Clerk

Voted to confirm that all votes taken under the Omnibus Budget and financial articles will be contingent upon receipt of a Cherry Sheet and other state funding which shows sufficient state aid to allow the Town to remain within its levy limit.

Motion Carried, so declared the Moderator

ARTICLE 28

Voted any instruction to its officers, boards, committees, commissioners.

No instructions voted, so declared the Moderator

Voted that the meeting adjourn to meet in the polls at the MEETING ROOM at the TOWN OFFICES, 8 Conway Street in the Village of South Deerfield on MONDAY, the 2nd day of May 2011, next at 10:00 o'clock in the forenoon, for the purpose of elections.

Motion Carried, so declared the Moderator

Classification Plan, Effective July 1, 2011

General Government

Level I	Clerk/Matron Laborer Administrative Assistant
Level II	Assistant Assessor/Clerk Wastewater Operator Equipment Operator Mechanic
Level III	Assistant Treasurer/Collector Children's Librarian Executive Assistant Foreman/Heavy Equipment Operator Parks and Recreation Director
Level IV	Chief Wastewater Operator
Level V	Library Director Town Accountant Health Agent Building Commissioner
Level VI	Town Clerk/Treasurer/Collector Town Administrator Superintendent of Streets and Sewers Chief of Police

Departments ⇨ Town Clerk

Emergency Medical Services

Level I	EMT Basic
Level II	EMT Intermediate
Level III	Paramedic
Level IV	Assistant Director

Compensation Plan, Effective July 1, 2011

General Government

Grade/Step	1	2	3	4	5	6	7	8	9	10
Level I	\$12.02	\$12.82	\$13.62	\$14.42	\$15.22	\$16.03	\$16.83	\$17.63	\$18.43	\$19.23
Level II	\$14.42	\$15.22	\$16.03	\$16.83	\$17.63	\$18.43	\$19.23	\$20.03	\$20.83	\$21.63
Level III	\$16.83	\$17.63	\$18.43	\$19.23	\$20.03	\$20.83	\$21.63	\$22.44	\$23.24	\$24.04
Level IV	\$19.23	\$20.03	\$20.83	\$21.63	\$22.44	\$23.24	\$24.04	\$24.84	\$25.64	\$26.44
Level V	\$21.63	\$22.44	\$23.24	\$24.04	\$24.84	\$25.64	\$26.44	\$27.24	\$28.04	\$28.85
Level VI	\$22.85	\$29.65	\$30.45	\$31.25	\$32.05	\$32.85	\$33.65	\$34.46	\$35.26	\$36.06

Emergency Medical Services

Grade/Step	1	2	3	4	5	6	7	8	9	10
Level I	\$12.02	\$12.82	\$13.62	\$14.42	\$15.22	\$16.03	\$16.83	\$17.63	\$18.43	\$19.23
Level II	\$14.42	\$15.22	\$16.03	\$16.83	\$17.63	\$18.43	\$19.23	\$20.03	\$20.83	\$21.63
Level III	\$19.23	\$20.03	\$20.83	\$21.63	\$22.44	\$23.24	\$24.04	\$24.84	\$25.64	\$26.44
Level IV	\$21.63	\$22.44	\$23.24	\$24.04	\$24.84	\$25.64	\$26.44	\$27.24	\$28.04	\$28.85

SPECIAL TOWN MEETING
SEPTEMBER 25, 2011

FRANKLIN SS

I, Mary A. Stokarski, duly appointed and qualified Clerk of the Town of Deerfield, hereby certify that the following votes were taken at the Special Town Meeting held on Tuesday, January 25, 2011, Municipal Office Building, 8 Conway Street in the Village of South Deerfield.

TOWN MEETING CONVENED AT 7:00 P.M.

Moderator's Motions:

Voted to allow the following to address the audience during the Town Meeting:

Michael Wozniakewicz, Chief of Police
Bernard Kubiak, Town Administrator
Lisa Mead, Town Counsel

Departments ⇨ Town Clerk

Article 1:

Voted to appropriate the sum of \$94,835.00 from Free Cash for the Principal on Maturing Debt.

Motion Carried, so declared the Moderator

Article 2:

Voted that the Town appropriate the sum of \$20,000.00 from Free Cash for the compensation for police off-duty or special detail work account as authorized by MGL Ch. 44 §53C as amended.

Motion Carried, so declared the Moderator

Article 3:

Voted that the Town will accept the provisions of MGL Ch. 143, §3Z as amended.

Motion Carried, so declared the Moderator

Article 4:

Voted that the Town will accept the provisions of MGL Ch 166 §32A as amended.

Motion Carried, so declared the Moderator

Voted at 7:17 p.m. that the meeting be dissolved.

Motion Carried, so declared the Moderator

SPECIAL TOWN MEETING
SEPTEMBER 28, 2011

FRANKLIN SS

I, Mary A. Stokarski, duly appointed and qualified Clerk of the Town of Deerfield, hereby certify that with a quorum present, the following votes were taken at the Special Town Meeting held on Wednesday, September 28, 2011, at the Municipal Office Building, 8 Conway Street in the Village of South Deerfield.

Meeting convened at 7:05 p.m.

Moderator's Motion:

Departments ⇨ Town Clerk

I move that the reading of all articles be waived and that prior to the reading of a motion under the article, the Moderator briefly summarize the content of the article to be considered and further that unless objection is raised the reading of the detailed motions be waived where the article as printed can, in the opinion of the Moderator, be incorporated by reference in any motion presented.

Motion Carried, so declared the Moderator

Voted that the following persons be allowed to address the audience during the Special Town Meeting:

Bernard Kubiak, Town Administrator
Lisa Mead, Town Counsel
Janet Swem, Town Accountant
Jaap Molenaar

Motion Carried, so declared the Moderator.

ARTICLE 1:

Voted that the town take from free cash the sum of \$11,101.02 to fund the appropriations deficit for FY2011 in the General Highway Expense Account.

Unanimous Vote, so declared the Moderator

ARTICLE 2:

Voted that the Town amend Article 25 of the Annual Town Meeting of April 25, 2011 by appropriating \$296,566.00 for the purposes of providing ambulance services in the Town of Deerfield and to meet this appropriation take from Free Cash \$34,000.00 for the Ambulance service reserve fund, transfer from ambulance receipts as they become available the sum of \$170,000.00 and raise and appropriate \$92,566.00.

Motion Carried, so declared the Moderator

ARTICLE 3:

Voted that the Town amend Article 17 of the Annual Town Meeting of April 25, 2011 to increase the operating budget of the library from \$135,005.00 to \$137,500.00, thereby increasing the total appropriation under said article from \$11,070,744.00 to \$11,073,239.00.

Motion Carried, so declared the Moderator

ARTICLE 4:

Voted that the Town amend Article 17 of the Annual Town Meeting of April 25, 2011 by transferring \$16,519.00 from the Maturing Debt account to the Interest on Maturing Debt account.

Motion Carried, so declared the Moderator

Departments ⇨ Town Clerk

ARTICLE 5:

Voted that the Town appropriate \$11,073,239.00 to fund the accepted amounts voted for Article 17 on April 25, 2011 and amended at this meeting and to meet this appropriation transfer:

- \$12,500.00 from the Municipal Building Account
- \$42,000.00 from the Worker Compensation Fund Account
- \$18,150.00 from the Insurance Indemnification Account
- \$118,000 in Free Cash

And raise and appropriate a balance of \$10,882,589.00

Motion Carried, so declared the Moderator

ARTICLE 6:

Voted that the town amend Article 19 of the Annual Town Meeting of April 25, 2011 to provide a total of \$324,252.00 for capital projects by taking from free cash an additional \$28,000.00 toward the purchase of a tractor for the Highway Department in addition to the \$296,252.00 previously approved.

Motion Carried, so declared the Moderator

ARTICLE 7:

Voted that the Town amend the Personnel Bylaw, Article 2, Section 35-26 Vacations as follows:

35-26 A. Actual Years of Service	Amount of Leave (Days)
1 year but less than 5	10 days
5 years but less than 10	15 days
Over 10 years	20 days

(1) In the first year of employment (subject to the provisions above), a full-time permanent employee may, with their supervisor's written permission, utilize up to 5 days of vacation time, to be deducted from the first installment of vacation time granted after one year of actual employment.

Motion Carried, so declared the Moderator

ARTICLE 8:

Voted that the town authorize the Selectmen to act on the Town's interest in an agricultural preservation restriction as set forth in Article 8 of the warrant, a copy of which has been distributed to town meeting members at this meeting and incorporated herein by reference, by releasing the Town's interest in that portion of land as set forth on a plan entitled Plan of Land in Deerfield, by Edward Muszynki Land Surveyor and dated November 20, 2008 and to accept an interest in an agricultural preservation restriction in the land of Molenaar located at the corner of Wells Cross Road and Mill Village Road.

Departments ⇨ Town Clerk

Motion Carried, so declared the Moderator

ARTICLE 9:

Voted that the town transfer the care custody and control of the land indicated on Map 169, Lot 147, containing 0.31 acres, more or less, from the designation of highway purposes to the purpose for conveying, selling or otherwise disposing of said land and further that the Board of Selectmen and are hereby authorized to sell, convey or otherwise dispose of said property on terms they deem appropriate and to enter into and negotiate all necessary documents subject to such restrictions and limitations as the Selectmen deem appropriate, in order to effectuate the disposition of said parcel.

Motion Carried, so declared the Moderator

Motion made and voted to dissolve this meeting at 8:05 PM

A True copy, Attest:

Mary A. Stokarski, Town Clerk

Departments ⇨ Treasurer

Annual Report 2011

Fiscal Year July 1, 2010 through June 30, 2011

It is with pleasure that I again announce that the Town was in the fortunate position of not having to borrow in anticipation of revenue (twenty-seven years). Interest rates have taken a decline - \$34,285 less received than last year, and next year is not too promising. Rates have dropped from 1.5% - 2.21% as of January 2009 to 0.74% - 1.50% as of June 30, 2009.

RECEIPTS & PAYMENTS Fiscal Year July 1, 2010 - June 30, 2011

Receipts per month	Month	Expenses per month	Interest Received
608,559.69	July	1,255,686.65	2,311.29
274,525.05	August	1,504,834.16	2,710.58
898,266.90	September	2,103,884.01	1,555.84
541,385.58	October	985,437.39	1,538.89
1,345,764.71	November	1,029,436.22	869.41
4,363,834.81	December	1,596,707.52	1,736.02
439,778.49	January	1,088,052.81	2,579.42
2,335,896.26	February	2,688,501.25	2,123.72
1,847,344.86	March	1,424,705.24	2,320.95
2,462,277.85	April	1,721,363.90	2,305.02
1,807,239.74	May	1,193,882.72	2,902.21
1,705,140.34	June	1,474,355.06	2,515.86

18,604,545.07		18,066,846.93	25,469.21	**
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Beginning Balance 6/30/2010	5,405,815.48
Receipts Fiscal Year 2011	18,604,545.07
Expenditures Fiscal Year 2011 - General	(18,066,846.93)
From/To Trusts to General Funds	63,211.53
Trust Funds	739,809.67
Stabilization	2,005,704.15
Petty Cash	120.00
Balance General and Trust Funds - 6/30/2011	8,752,358.97

Allocation of General Funds by Bank Accounts Fiscal Year Ending June 30, 2011

Bank of America	151,782.93
People's Bank	972,163.16

Departments ⇨ Treasurer

People's Bank - CPA	958,341.52
Century	507,846.48
Eastern	698,919.41
Greenfield Co-Operative Bank	1,684,934.93
Greenfield Savings Bank	460,669.04
Unibank	477,530.75
Berkshire Bank	86,085.89
TD Bank	8,451.04
Total General Funds	6,006,725.15

STABILIZATION

Balance July 1, 2010	1,969,093.18	
Interest FY 2011	36,610.97	*
Appropriations FY 2011	-	
Expenditures FY 2011	-	
Balance June 30, 2011	2,005,704.15	

TRUST FUNDS

		Interest Rate 6/30/11
MUNICIPAL BUILDINGS	269,625.67	multiple cds
BILLINGS TRUST FUND	2,950.24	0.25%
FOREST	18,216.63	0.25%
BROOKSIDE CEMETERY	28,820.24	0.25%
PINE NOOK CEMETERY	78,708.97	0.25%
LAND PRESERVATION FUND	992.49	0.25%
MAP TOPP PETUTUAL CARE	12,779.07	0.70%
WORKMEN'S COMPENSATION FUND	127,867.49	0.25%
VETERANS SERVICE	2,096.05	0.25%
INSURANCE INDEMNITY FUND	85,383.87	0.30%
DICKINSON LIBRARY TRUST FUND	112,368.95	multiple cds
BALANCE JUNE 30, 2011	739,809.67	

Departments ⇒ Tree Warden & Moth Superintendent

Annual Report 2011

It has been a busy year with our ever changing weather. The town trees have been assessed. Any work that has been needed to be done has been completed.

We continue with our normal upkeep of maintaining our town trees. We have trimmed, cut and replanted new trees wherever needed.

As always, I would like to say thank you to the residents of Deerfield and the many town departments that assist me throughout the year.

Respectfully submitted,

Henry J. Kocot
Tree Warden



Flooding on Old Main Street, Deerfield

Photograph courtesy of Carolyn Shores Ness

Respectfully submitted,

Henry J. Kocot
Tree Warden and Moth Superintendent

Regional Affiliations ⇔ Deerfield Utility Districts & Private Educational Institutions

PRIVATE EDUCATIONAL INSTITUTIONS

The Bement School	Co-Educational, K - 9	www.bement.org
Eaglebrook School	Boys only, 6 - 9	www.eaglebrook.org
Deerfield Academy	Co-Educational, 9 - 12, Post-Graduate	www.deerfield.edu

WATER & FIRE DISTRICTS

(Not Affiliated with the Town of Deerfield)

Public Water Supply and Fire Services to the Villages of Deerfield and South Deerfield are provided by the independent political entities, which are each managed by Prudential Committees and/or Commissioners. Some information about these districts is provided below.

Fire Districts

Deerfield Area Fire Protection District	413-773-7527	
Commissioners:	Patricia Kelly	2013
(3 yr. term)	Ted Pennock	2012
	Patrick O'Bryan	2014

Fire Chief: Chester Yazwinski, Jr.

South Deerfield Fire District	413-665-2313	
Commissioners:	Donald Sadowsky	2012
(3 yr. Term)	Stanley Stokarski, Jr.	2014
	William Swasey	2013

Fire Chief: Gary Stokarski

Water Districts

Deerfield Fire District (Water Dept.)	413-773-3359	
Commissioners:	Brett Gewanter	2014
(3 yr. Term)	Kenneth Williams, III	2012
	Stanley Yazwinski	2013

Superintendent: Brian Nartowicz

South Deerfield Water District	413-665-3540	
Commissioners:	Kim R. Crossman	2012
(3 yr. Term)	Leo Malanson	2014
	William Leno	2013

Superintendent: Roger Sadoski, Jr.

Regional Affiliations ⇨ Service Officers' Report

DEPARTMENT OF VETERAN SERVICES Central Franklin County District

P.O. Box 392 • 190 Millers Falls Road
Turners Falls, MA 01376
Tel: 413-863-3205 • Fax: 413-863-3219

LEO J. PARENT, JR, VSO
MARK FITZPATRICK, VSO
DONNA BEZIO, VSO
Assistant

Annual Report 2011

The Central Franklin County District was formed in 1940 and provides Veterans Services for twenty-three towns within Franklin County. Currently, we are providing support for 76 veterans who reside in your district.

The mission of the Department of Veterans' Services (DVS) is to be the chief advocate for the nearly half-million veterans of the Commonwealth and their families.

Under Chapter 115 of Massachusetts General Laws (M.G.L. Ch. 115), the Commonwealth provides a uniform program of financial and medical assistance for income-eligible veterans and their dependents. Qualifying veterans and their dependents receive financial assistance for food, shelter, clothing, housing supplies, and medical care in accordance with a formula which takes into account the number of dependants and income from all sources. Eligible dependents of deceased veterans are provided with the same benefits as they would were the veteran still living.

The District Office is located at 190 Millers Falls Road, Turners Falls, Mass 01376. Our offices are open Monday through Thursday from 8:00 AM until 4:00 PM, and Friday by appointment. Leo Parent is the Director of Veterans Services, Mark Fitzpatrick is your Veterans Services Officer, and Donna Bezio is our Administrative Assistant.

Many Veterans have been calling looking for the VA information; here are a few helpful websites:

U.S. Department of Veterans Affairs	www.va.gov
Returning Veterans	www.seamlesstransition.va.gov
Educational Benefits	www.gibill.va.gov
Loan Guaranty Service, Home Loan Program	www.homeloans.va.gov
Government & Federal Jobs/U.S. Office of Personnel Management	www.opm.gov <u>OR</u> www.usajobs.gov

Mass Housing has the *Home for the Brave* loan program, which provides affordable, no down payment mortgages for Veterans of the U.S. Armed Services living in Massachusetts. Please go to their website www.masshousing.com, and enter **Home for the Brave** in the Search box at the top right-hand corner of the page. You may also call their office at 888-672-7562.

Leo J. Parent, VSO

Mark Fitzpatrick, VSO

Regional Affiliations ⇔ Directors' Report



Annual Report 2011

To the Residents of the Solid Waste District:

The Solid Waste District was formed in 1989 to help Franklin County towns manage all aspects of their solid waste – recyclables, organics, hazardous waste, wastewater treatment sludge, and trash. We continue to provide assistance to the twenty-two member towns through administrative support, professional consultation, trainings, and outreach to residents and businesses.

A review of recycling tonnage for 2011 shows an increase from 2010. This is the first time in many years that the regional recycling tonnage has increased. District residents recycled over 1,900 tons of paper and over 1,100 tons of mixed containers. The recyclable material was processed at the Springfield Materials Recycling Facility. Recycling market prices remained high in 2011. District towns received a total of \$131,500 in revenue for their recyclables.

In 2011, the District sponsored spring and fall “Clean Sweep” collections for bulky items, electronics, tires, appliances, and anything too big to fit into a trash bag. Almost 70 tons of material was recycled or disposed of from the two collections. A total of 550 households participated.

We also held our annual household hazardous waste collection in September 2011. This event allows residents to properly dispose of toxic cleaners, automotive products, pesticides, and other toxic products. There were 336 households that participated in this event. 52% of participants were using the collection for the first time.

We continue to work with public schools to improve their recycling programs as well as to implement programs to collect food waste for composting. The District also provides hands-on assistance to businesses and institutions that want to recycle or compost their waste. Recycling and composting assistance was provided to 30 public events. In 2011 we used a state grant to build 20 new recycling/composting stations for the Franklin County Fair. Over 8,000 pounds of material were diverted from disposal. Of this total 2,000 pounds of food waste were collected and composted.

If you have questions about District programs, call us at 772-2438, visit our website at www.franklincountywastedistrict.org or visit us at 50 Miles Street in Greenfield.

Jan Ameen – *Executive Director*

Jonathan Lagreze, Colrain – *Chair*

Chris Boutwell, Montague – *Vice-Chair* Andrea Donlon, Buckland – *Treasurer*

Regional Affiliations ⇌ Council Report

FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS



425 Main Street, Greenfield, MA 01301

Phone: 413.774.3167

Fax: 413.774.3169

www.frcog.org

Annual Report 2011

To: Franklin County Residents
From: Franklin Regional Council of Governments
Date: January 2012
Subject: Highlights of 2011 Accomplishments for the region

This year, our member towns and the region benefited from access to professional services at the FRCOG, including town accounting, building and health inspection, town nursing, cooperative purchasing and professional land use and emergency planning and advocacy.

The FY 2012 Voluntary Membership Assessment was level funded for the third year in a row and has decreased by 9.3% since 2001, indicating our commitment to serving the municipalities of Franklin County in the best possible way at the lowest possible cost.

With advocacy from the FRCOG, \$20 million of stimulus funding was devoted to safety improvements on Rte. 2 in Orange, making the total investment close to \$70 million since 1995.

The Franklin County Cooperative Inspection Program (FCCIP) launched on-line permitting software in its 15 member towns, which has made permit applications easier for residents, towns and contractors, has improved response time, and has improved the efficiency of the FCCIP.

\$450,000 of new Homeland Security funds was invested in the Franklin County Emergency Communication System (FCECS) to improve emergency communication service in the region.

The FRCOG was active in helping towns recover after Tropical Storm Irene and is working with our legislative delegation to seek financial assistance for towns. The Regional Preparedness staff is also leading a study of regional response to make sure we can all learn from our experience.

The FRCOG has secured another \$200,000 Brownfields Grant from the Federal Environmental Protection Agency (EPA) to assess Brownfields contamination in local towns.

The FRCOG's Community Coalition for Teens was awarded a new grant to begin countywide planning for wellness and chronic disease prevention.

The towns of Franklin County will finally have access to a well-maintained kennel and regional dog officer based at the Sheriff's Office. FRCOG staff led the planning effort.

In the spring of 2012, the FRCOG staff will finally move under one roof for the first time in 18 years—into the Franklin Regional Transit Center.

It is our great pleasure to serve the residents of Franklin County with efficient, effective municipal services at a regional level. We are proud of our professional staff and our ability to advocate effectively for the county at the regional, state and federal level, as well as our ability to leverage outside funds to meet local needs. We are grateful to our leaders, the town representatives and regionally-elected members of the Council from every town in Franklin County. For more information on what we do, please visit us at www.frcog.org.

Regional Affiliations ⇔ Public Nurse's Report

FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS



425 Main Street, Greenfield, MA 01301

Phone: 413.774.3167

Fax: 413.774.3169

www.frcog.org

Annual Report 2011

In 2011, FRCOG's Regional Nurse worked under the direction of the Deerfield Board of Health to provide broad spectrum public health nursing services:

- Weekly walk-in clinics every Wednesday at Deerfield Town Offices 10 a.m. – 2 p.m. assisting residents with a variety of health care needs (blood pressure screening, blood glucose testing, medication management, assessment and monitoring of health conditions).
- State-mandated infectious disease surveillance, case monitoring and reporting, assistance as needed to residents and local agencies regarding the prevention and spread of disease and to assure appropriate treatment (18 cases in 2011).
- Community vaccination clinics providing Seasonal Flu vaccine for ages 6 months and older. Home vaccination to residents in need.
- Coordination assistance planning, purchasing and medical inventory: Frontier Regional Flu Clinics (8 regional clinics, 3 held in Conway Oct 7, Nov 4 and Nov 5)
- Mercury thermometer and sharps disposal and container exchange (via Franklin County Solid Waste Mgmt. District program).
- Skin testing for residents and town employees at risk for Tuberculosis.
- Frontier Regional Employee Health Fair in coordination with the Town Clerk, Hampshire COG and community volunteers (Oct 18).
- South County Senior Survey conducted with direction of Randall Stokes, professor emeritus, UMASS Amherst and UMASS School of Public Health graduate student Meghan Lemay

The nurse is available to town residents to assist a variety of health concerns. Residents are encouraged to see the nurse for assistance with non-emergency health care needs on Wednesdays from 10:00-2:00 p.m. at the Deerfield Town offices 413-665-1400 x 114.

Respectfully submitted,

Lisa White, RN BS
Franklin Regional Council of Governments

Regional Affiliations ⇨ Chairman's Report



FCAT, Inc.
8B Elm Street
South Deerfield, MA 01373
mail@fcatt12.org

Annual Report 2011

Frontier Community Access TV, Cable Channel 12 for Conway, Deerfield, Sunderland and Whately still operates from a humble studio and production facility at 8B Elm Street in South Deerfield. While 2010-11 had been a big year for us, we saw even more growth, more new volunteers, additional new equipment, and even more new offerings on our shared education access channel in 2011-12. Here is a little update of some of the bigger happenings at FCAT for the past year, roughly chronologically.

When last we reported in these pages, Kevin Murphy was our station operations manager, but now he has the title Frontier Outreach Director and he focuses primarily on training and recruiting students to produce taped and live broadcasts of school events. The team sports FRS is famous for and the lively arts scene that FRS is increasingly known for are both keeping Kevin and his crews busy. Significant updates to our equipment as well as Kevin's patience and guidance have paid off in the greatly improved quality of the students' work. Look for the polite, well-mannered young folk in maroon tee shirts with the FCAT logo at the next event you attend, and then look for its rebroadcast on Channel 12.

Doug Finn joined our staff about this time last year and took the Operations Manager position, and has focused on the day -to-day running of the station including making our schedule work. Have you noticed a little change in the programming at Channel 12 over the last year? We can thank Doug for much of that. His technical expertise seems to be boundless. He has made all of our technology work at the station – everything from the satellite dish to the video server to our small network of new editing computers. But keeping the equipment running well is only one of side of Doug, in addition he has found all manner of locally and regionally produced shows as well as copyright-free vintage black and white movies to fill our channel 12 with interesting programming 24/7.

In summer 2011, we had our first summer training program thanks to a grant from the Community Foundation of Western Massachusetts (CFWM). Led by Kevin Murphy with help from Jesse Merrick, students of all ages met for four 1-week long courses on using a video camera, editing, studio production and field production. They used their new skills right away in the field. The summer students and teachers did all the summer events tapings – the concerts in Whately and Deerfield, and some library programs in Whately and Sunderland. CFWM has generously granted us funding for summer of 2012 too, so we will have a summer training program again at FCAT this summer. Stay tuned for details.

Monday night classes are up and running, learn about all aspects of video production at these weekly classes. No fee for classes, but you must become a member (\$25/year).

Regional Affiliations ⇔ Chairman's Report



FCAT, Inc.
8B Elm Street
South Deerfield, MA 01373
mail@fcatt12.org

Some of our programs are now available at FCAT's Video On Demand (VOD) service at our website. There you can view arts events like the Watermelon Wednesday concerts and the Deerfield Library's Summer Music concerts. By the time this report is out we also hope to have Deerfield Government meetings that are recorded available on VOD as well. Try it out at www.fcatt12.org; look for the Video on Demand button at the top of the page. Coming Soon: School events will be moving from Frontier's YouTube channel to FCAT's VOD – one stop for all things FCAT.

Conway became an active member of FCAT in summer of 2011 after successful franchise negotiations with Comcast. Welcome Conway!

We should also acknowledge other organizations that have helped FCAT in the past year. Thanks to Smith College and the 5 colleges for computer donations, Yankee candle for a \$500 grant to support the station, Holiday pizza for in kind donations. (Our hungry student production crews really appreciate that!)

For the coming year, we look forward to expanding our offerings to an additional channel (17) in the 4 towns, continued improvement in the quality of our locally produced programming.

One more thing change at FCAT that will have a big positive impact on Deerfield's CH15 – we will move our digital video server to the fiber end at the Deerfield town hall in the next month or two. This will allow the server to also serve Deerfield's channel 15 and facilitate re-broadcasts of public meetings as well as give Deerfield's CH 15 easy access to the kinds of satellite and other media that have been helping improve CH 12 in the past year.

We are looking for volunteers who are interested helping determine the schedule for CH 15 as we change over to the digital server. We are also always looking for interns to help put the government meetings on the air. You provide the enthusiasm, we provide the training. All ages welcome.

Respectfully submitted,

Joyce Palmer Fortune
Chair, Frontier Community Access Television board of directors.

Regional Affiliations ⇨ Smith Charities Elector's Report

Annual Report 2011

History of the Smith Charities

Oliver Smith, a successful farmer in Hatfield, was a Magistrate for 40 years, served in the State Legislature on two occasions, and was a member of the State Constitutional Convention in 1820. He amassed a considerable fortune. Though his contemporaries may have considered him a bit eccentric, Mr. Smith appeared to recognize the value in supporting the community, as well as education. Upon his death, his will became the most unusual one filed in Massachusetts at that time!

In his will, Mr. Smith bequeathed \$400,000 to establish a benevolent trust designed to gift money to young men and women apprenticed to a trade, widows with children, brides and nurses. Since being established, the Smith Charities have paid out upwards of \$9,000,000 to qualified recipients.

The bequest also created the first vocational school in Massachusetts! Smith Vocational & Agricultural School opened in 1908 and has educated at the forefront of vocational and agricultural training programs, while maintaining both State and Federal academic standards.

Additionally, Smith's will set aside \$10,000 for the American Colonization Society.

Interestingly enough, Smith's Will became nothing less than a sensation in Northampton. In 1848, after Smith's family contested the document, the City of Northampton hired prominent attorney and orator, Daniel Webster (yes, that Daniel Webster), to defend it. The rest, as they say, is history!

To the Residents of the Town of Deerfield,

The Elector is chosen during the Town Election to serve on the Board of Directors of the Oliver Smith Will/Smith Charities. In Deerfield, during Smith Charities' fiscal year, February 1, 2011 – January 31, 2012, the following applicants from were paid as beneficiaries under the Oliver Smith Will:

3 Widows received gifts of \$300, totaling:	\$900.00
2 Brides received the marriage gift of \$100.00, totaling	\$200.00

Andrew Rohrs, Elector
Under the Oliver Smith Will

Regional Affiliations ⇔ South County Senior Center Director's Report

Annual Report 2011



The New South County Senior Center Sign

Photograph courtesy of Mary Wheelan

South County Senior Center membership grew considerably during 2011. Towards the end of the year on any given day you could expect to see generally 40 or more elders at the senior center, occasionally hitting 50 or more. This meant that often the limited space seemed crowded necessitating some strategizing around offsite space and expanded hours. For instance, the church next door allowed us to use Rohr's Hall for the *Martial Arts & Yoga for Health* class on Friday mornings. And, though the regular hours of operation were on Mondays, Wednesdays and Fridays from 9 a.m. – 1 p.m., activities requiring a quieter environment like classes and movies took place

in the afternoons and on other days of the week. Many people have, for instance, benefitted from *My Life, My Health* and *A Matter of Balance*, classes presented by Franklin County Home Care Corporation staff and volunteers once or twice per week for several weeks at a time. Trainings for staff and volunteers on CPR, First Aid, and Elder Protective Services also took place outside the set hours of operation. Events held outside the regular hours generally required pre-registration.

We began using a new tracking system at the senior center on July 1st to help keep more accurate statistics. It is actually easier to use than signing your name. We found that people were more likely to sign in with the touch screen than they were before. With the new system members received membership cards with a bar code that they could scan, much like cards used in supermarkets or pharmacies. Since July 1st over 150 people have become active, card carrying members of the senior center. It is simple to join but, if you prefer, you can easily sign in as a guest. And, when people forgot their cards, they could easily sign in as well.

Something else that is new at the senior center is a television show titled *From the Center*. It airs on FCAT channel 12 on Mondays at 5 p.m. and 10:30 p.m. Several past episodes of the show are also available online at www.fact12.org. Produced by the senior center with help from Doug Finn at FCAT and some Frontier Regional High School students and their teacher, Kevin Murphy, there have been shows on a variety of subjects of interest to seniors in the community as well as some coverage of events here at the senior center. This made it possible for people who came here to see themselves on TV and for people who could not come to the senior center to become informed about topics of interest to in the comfort of their own homes. Included on the website are shows about RSVP (Retired Senior Volunteer Program), SHINE (Serving Health Insurance Needs of Elders), Benefits Counseling, Elder Law issues, smoking cessation, Adult Family Care, and coverage of Rep. Steve Kulik who spoke at the senior center, as well as coverage of a performance by Eddy C., the one-man harmonica polka band. The wonderful collaboration of high school students, FCAT, and the senior center resulted in a very worthwhile community service which helped keep elders, caregivers and other residents informed about important subjects.

Regional Affiliations ⇨ South County Senior Center Director's Report

A survey of people over the age of fifty in the towns of Deerfield, Whately and Sunderland was conducted for the senior center in August by Randall Stokes, Lisa White and Meghan Lemay. The survey was jointly supported and funded by all three towns. The survey covered a lot of issues important to people as they age. There was an excellent return rate of 40%, much larger than is usually the case with surveys. Given the large amount of data collected it took some time for it to be tabulated and compiled in a report. The report was provided to the senior center and a meeting will be held with the center's Board of Oversight in early 2012 for further explanation. Lisa White has also agreed to appear on our television show, *From the Center* to explain the results of the survey.

An event held here at the senior center in November speaks volumes regarding how much longer people are living while *aging in place*. For our monthly birthday celebration two people had turned 90 during the month and one person turned 92. All three are active, live in their own homes and attend the senior center on a regular basis. National statistics indicated that the number of people over the age of ninety has reached nearly 2 million and is expected to reach over 9 million by 2050. These expected dramatic increases in the population of the very old among us, especially those choosing to remain in their own homes, make it all the more important for there to be well staffed senior centers.

In addition to receiving funding from the towns of Deerfield, Sunderland and Whately, the senior center also received funding from the Executive Office of Elder Affairs and Franklin County Home Care Corporation. All three local cultural councils provided funding for the South County Elder Arts Project which paid local artists to present performances here at the senior center. The senior center also received cash donations as well as donations that we distributed to elders including food, clothing, books, and other items. We are very grateful to local farmers, school students, businesses and others who donate and we admire the very generous spirit of people in the area. In these hard economic times such donations are especially welcome.

Respectfully submitted,
Mary Wheelan

Senior Center
Members enjoy
the Holiday
Dinner on
December 21,
2011.

*Photograph
courtesy of Mary
Wheelan & Susan
Corey*



Regional Affiliations ⇨ Wells Trust Trustee's Report

Annual Report 2011

TO THE INHABITANTS OF THE TOWN OF DEERFIELD:

Funds available for the fiscal year 2011/2012 are \$201,698 (which included unused scholarship money from 2010/2011 that was reallocated to the scholarship fund).

EDUCATION

The Trustees received 285 scholarship applications and approved 277 students to receive \$174,013. This amount includes the two \$1,000 scholarships in honor of Ralph and Hilda Haskins. The Trustees spent many hours on the selection process to ensure that as many students as possible could receive scholarship aid.

HEALTH

Five (5) programs were approved totaling \$17,600.00:

Franklin County Home Care Corp.	\$5,000.00
Community Action WIC Program	\$4,000.00
Hospice of Franklin County	\$2,500.00
Tripp Memorial Inc.	\$3,000.00
Community Health Center	\$3,100.00

AGRICULTURE

An amount of \$10,085 was allowed by the Trustees for payment:

Franklin County Agricultural Society	\$6,908.00
Heath Agricultural Fair	\$2,078.00
Shelburne Grange Fair	\$1,099.00

Respectfully submitted,

Henry Zukowski

July 1, 2011

Schools ⇨ Deerfield Elementary School

21 Pleasant Street, South Deerfield MA 01373

Annual Report 2011



Kenneth Cuddeback, Chair
Deerfield School Committee
Deerfield, MA 01373

Dear Mr. Cuddeback:

I respectfully submit the 2011 Annual Report for the Deerfield Elementary School:

DEERFIELD SCHOOL COMMITTEE

	<u>Term Expires</u>
Kenneth Cuddeback, Chair	2014
Mark Capuano, Vice Chair	2013
Bernadette Bean, Secretary	2012
* Mary Ramon, Member	2012
Jamison Isler, Member	2013

*Representative to Frontier Regional School Committee

Schools ⇨ Deerfield Elementary School

21 Pleasant Street, South Deerfield MA 01373

ADMINISTRATION

Regina H. Nash Ed.D.	Superintendent
Donald M. Scott	Business Manager
Karen Ferrandino	Director of Special Education
Donna Hathaway	Administrative Secretary
Sherie Gervais	Administrative Secretary
Diana Capuano	Special Education Secretary
Rhonda Lutenegger	Receptionist
Brenda Antes	Bookkeeper - Union #38
Stephan Shepherd	Bookkeeper - Grants
Jeanine Heil	Principal
Shatta Mejia	Assistant Principal
Catherine Eckert	Secretary to Principal
Carol Wendelken	Secretary to Principal

DEERFIELD ELEMENTARY SCHOOL ENROLLMENT - OCTOBER 1, 2011

Grade	Boys	Girls	School Choice	Tuitioned In	Total
Pre-K	13	8	0	10	31
K	27	14	7	0	48
1	25	29	4	0	58
2	23	21	12	1	57
3	36	26	8	0	70
4	32	26	10	1	69
5	25	26	10	1	62
6	32	23	14	0	69
Total	213	173	65	13	464

Schools ⇨ Deerfield Elementary School

21 Pleasant Street, South Deerfield MA 01373

UNION #38 TEACHERS' SALARY SCHEDULE CONWAY, DEERFIELD, SUNDERLAND, WHATELY

July 1, 2010 - June 30, 2011

<u>STEP</u>	<u>B</u>	<u>B + 15</u>	<u>M</u>	<u>M+15</u>	<u>M + 30</u>
3	38,463	39,661	40,901	42,180	43,499
4	39,661	40,901	42,180	43,499	44,859
5	40,901	42,180	43,499	44,859	46,260
6	42,180	43,499	44,859	46,260	47,703
7	43,499	44,859	46,260	47,703	49,194
8	44,859	46,260	47,703	49,194	50,731
9	46,260	47,703	49,194	50,731	52,319
10	47,703	49,194	50,731	52,319	53,951
11	49,194	50,731	52,319	53,951	55,637
12	50,731	52,319	53,951	55,637	57,377
13	52,319	53,951	55,637	57,377	59,173
14	53,951	55,637	57,377	59,173	63,859
20	55,637	57,377	59,173	63,859	65,753

- ◆ Nature's Classroom Teacher: \$275 per teacher unit.
- ◆ Workshop Presenters: \$30 per hour of presentation and reimbursement for reasonable expenses.
- ◆ Head Teachers: \$400
- ◆ Placement on 20 occurs when a teacher has completed 19 years of service as a teacher in the District.
- ◆ Mentors: \$500 per each new teacher, \$250 for second/third-year teacher, \$250 for each additional teacher being mentored, to a maximum of three (3) in any year.

Schools ⇒ Deerfield Elementary School

21 Pleasant Street, South Deerfield MA 01373

FINANCIAL REPORT

TOWN OF DEERFIELD SCHOOL DEPARTMENT

SUMMARY OF BUDGET RELATED EXPENDITURES

JULY 1, 2010- JUNE 30, 2011

<u>Category</u>	<u>Amount</u>
School Committee	\$ 9,335
Central Office	\$ 239,944
Principal's Office	\$ 225,743
General Instruction	\$ 1,403,054
Kindergarten	\$ 208,064
Pre-School	\$ 41,408
Art	\$ 43,744
Music	\$ 56,491
Physical Education	\$ 52,475
Special Education	\$ 795,813
Library/Media	\$ 46,188
Guidance	\$ 51,316
Psychologist	\$ 65,008
Student Services	\$ 9,153
Health	\$ 48,043
Cafeteria	\$ -
Building & Grounds	\$ 358,103
Fixed Costs	\$ 64,479
Transportation	\$ 143,816
Fixed Assets	<u>\$ 4,779</u>
Total	\$ 3,866,956

Schools ⇨ Deerfield Elementary School

DEERFIELD ELEMENTARY SCHOOL SUPERINTENDENT'S REPORT

OPENING STATEMENT

The Deerfield Elementary School continues to offer an outstanding educational experience for students in preschool through grade six. The educational environment provides opportunities for children to grow in an academically rich setting. Dedicated and experienced faculty helps children to find their way in our ever changing world. The educational opportunities available to students are possible because the people of Deerfield continue their commitment to fund their school's budget and to support its faculty and programs.

The community has high expectations for the educational experience that are offered to our students. The Deerfield school community rises to meet those expectations and provide a solid foundation for our future citizens. Deerfield Elementary School students continue to perform well on both local and state assessments.

ENROLLMENT AND SCHOOL CHOICE

The October 1, 2011 enrollment for Deerfield Elementary School totaled 433 (K-6) students. This is a decrease of 13 students from the October 1, 2010 enrollment figures. Of the 433 (K-6) students, 65 are School Choice, which is an increase of 1 student from the School Choice enrollment of October 1, 2010.

CURRICULUM AND PROFESSIONAL DEVELOPMENT

During the 2010/2011 school year Deerfield Elementary School joined the other elementary schools in Union #38 and Frontier Regional School in implementing a clear and coherent plan for addressing bullying. The district plan includes the adoption of specific school and district policies for addressing bullying incidents, clear procedures for administrators and teachers to follow when incidents of bullying occur, and the implementation of research based curriculum that explicitly teaches students effective strategies for recognizing and responding to bullying behaviors. All district staff were trained in the programs and curriculum giving all of our district schools an effective and coherent plan for reducing and effectively addressing issues of bullying.

ASSESSMENT

Deerfield Elementary School teachers continue to expand on strategies for assessing students' academic progress from preschool through grade six. At every grade level students' skills in reading, writing, and mathematics are carefully monitored to ensure that they are making effective progress toward achieving grade level appropriate skills. Teachers analyze samples of student writing and mathematical problem solving and compare those samples to students work from across the district. Students' oral reading fluency and comprehension of silent reading is assessed through individually administered benchmark reading assessments. The ability to accurately perform basic arithmetic operations of adding, subtracting, multiplying and dividing, as well as solve more complex mathematical problems are measured through timed assessments. Students in grades three through six participate in computer based reading and mathematical assessments that measure the growth of their skills, compared to grade level peers and their growth is tracked over the course of several years. Access to a variety of assessments enables Sunderland teachers to obtain a clear picture of each

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student's academic strengths and rate of growth. This information is used to help teachers design effective and targeted instruction to support each student in their academic development.

STAFF

As of September 1, 2011, newly hired faculty members at the Deerfield Elementary School are Dawn Kempf, Grade 2 Teacher; Molly Burque, Special Education Nurse; Alison McIver, Grade 5 Teacher; Thomas Scalzo, Part-Time Physical Education Teacher; and Emily Eller, Sped Teacher/Liaison.

The following faculty personnel have retired this year: Susan Coffin (Grade 2); Holly Johnson (Computer). Mike Rejniak, Physical Education Teacher, resigned. We wish them the very best in their future endeavors.

SPECIAL THANKS

I am pleased to acknowledge the dedication of Deerfield School Committee members **Chair Kenneth Cuddeback, Mark Capuano, Mary Ramon, Bernadette Bean and Jamison Isler**. This group of individuals works hard on behalf of the Deerfield community and the many citizens who are part of the educational experience. I look forward to continuing our work together as we strive for excellence.

My sincere thanks to the Deerfield School Council and PTA. Their efforts at Deerfield Elementary School enhance the many opportunities available to our students and staff. I want to thank all those town departments that help us keep our students and staff safe. I especially wish to recognize the Police, Fire, and Highway Departments for their dedication and vigilance.

Finally, I would like to extend my appreciation to the citizens of Deerfield for their support. All members of the community are welcome to visit our school and encouraged to participate in the wide range of school activities and programs that are available to them.

Respectfully submitted,

Regina H. Nash, Ed.D.
Superintendent of Schools

Schools ⇨ Franklin County Technical School District

82 Industrial Boulevard, Turners Falls, MA 01376

Annual Report 2011



Franklin County Technical School District Annual Report to Towns

Franklin County Technical School District Committee

Bernardston

Lloyd J. Szulborski

Buckland

Laura J. Earl

Colrain

Nicole Slowinski

Conway

Stephanie Recore

Deerfield

Vacancy

Erving

Robert F. Bitzer

Gill

Clifford C. Hatch

Greenfield

Larry D. Geiser
Jeffrey D. Hampton
Mark M. Maloney
John A. Zon, Jr.

Heath

Arther A. Schwenger

Levden

Gerald N. Levine

Montague

Richard J. Kuklewicz,
Chairperson
Dennis L. Grader

New Salem

Jeff D. Adams

Northfield

Gail V. Zukowski

Orange

Clifford J. Fournier,
Secretary
Linda R. Chapman

Shelburne

Angus Dunn

Sunderland

James Bernotas

Warwick

A. George Day, Jr., *Vice-Chairperson*

Wendell

Richard E. Drohen

Whately

Donald C. Sluter

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82 Industrial Boulevard, Turners Falls, MA 01376

We submit this annual report for 2011 on behalf of the Franklin County Technical School District and its administration, faculty, staff and students.

Total enrollment as of October 1, 2010 was 504 students with town breakouts as follows:

Bernardston	11	Erving	19	Montague	75	Sunderland	15
Buckland	16	Gill	14	New Salem	8	Warwick	10
Colrain	8	Greenfield	125	Northfield	24	Wendell	5
Conway	13	Heath	7	Orange	62	Whately	10
Deerfield	21	Leyden	4	Shelburne	14	Non-District	44

Franklin County Technical School awarded 108 diplomas to our seniors in June of 2011. Massachusetts students are required to pass the MCAS in order to receive a high school diploma and once again our students were very successful in meeting this high academic standard. The graduates also earned their vocational certificate along with their diploma. 45% of our graduates planned to go on to either a two or four year college, 31% joined the area work force, 2% planned to join the military, 3% went on to a post-secondary trade/technical school, and 19% were unsure as to which of the above options they would pursue. We are proud of the accomplishments of the Class of 2011.

During 2011, the students from various technical programs performed a variety of service projects benefiting many of our member towns and the city of Greenfield. We plan to continue supplying our constituent towns with these services as they offer both the ideal learning laboratories for our students as well as an opportunity to contribute back to the communities that have supported us so well over the years. A small sample of recent projects include construction of a single family home in collaboration with the Habitat for Humanity in Montague, continual service learning work in the Baystate Franklin Medical Center, Buckley-Greenfield Healthcare Center, and the Poet's Seat Health Care Center, wiring and lighting modifications at the Orange Airport, a turf upgrade project for the Swift River School in New Salem, and a transfer station building for Warwick. A number of programs also continue to routinely assist our building maintenance department, supplying services that reduce costs to our member towns.

F.C.T.S. is in the final stages of a complete renovation of our gymnasium. The project began immediately after the end of the school year in June 2011 with the removal of the existing synthetic flooring material by our custodial and maintenance staff. This was the original flooring from 1976 when the school was constructed and it was in extremely poor condition. A Gymnasium Renovation Committee composed of school committee members, administrators, teachers and coaches along with the athletic director reviewed the various options for replacement flooring. The committee selected an engineered wood product that met or exceeded the six standards for sports flooring recognized world-wide as the best method for evaluating sports floors. The "HARO Helsinki 10" flooring system exhibits outstanding performance in the area of shock absorption, standard deformation, deformation control, ball rebound, friction and rolling load test. This system is a state-of-the-art athletic surface that also provides maximum health and safety protection for our student athletes. The gymnasium was painted by school staff and the HARO flooring was installed completely by F.C.T.S. Carpentry instructors with skilled student assistance, allowing the district to complete this long awaited renovation of the gymnasium facility with no capital request or extra cost to our nineteen member towns.

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F.C.T.S., like every other school in the Commonwealth, is preparing to transition to the new Common Core state standards. These new standards for academic instruction within our schools were written explicitly to define the knowledge and skills that students must master to be college and career ready by the end of high school. The Common Core standards have been adopted by 43 states and the District of Columbia and full implementation is expected by the 2013-2014 school year. The new standards support improved curriculum and instruction due to their increased focus, clarity, coherence and rigor. We look forward to incorporating these challenging but attainable new standards into the instruction that we provide.

PROJECT LEAD THE WAY (PLTW) is a national non-profit organization that partners with high schools to implement a curriculum that emphasizes hands-on experiences in STEM (science, technology, engineering, and mathematics) and F.C.T.S. introduced the first of four PLTW course offerings in September 2011. Introduction to Engineering Design (IED) was kicked off this school year with sixteen enthusiastic freshmen populating the inaugural class. The major focus of IED is the engineering design process and its application. Through hands-on projects, students apply engineering standards and document their work. Students use industry standard 3D modeling software to help them design solutions to solve proposed problems, document their work using an engineer's notebook, and communicate solutions to peers and members of the professional community. We will continue to phase in components of the program such as Principles of Engineering, Digital Electronics and Engineering Design and Development over the next three years. The course sequence in the PLTW program at F.C.T.S. is specifically designed to prepare students to pursue a post-secondary education and careers in STEM-related fields.

In closing, we will continue to work diligently to ensure that our graduates are an integral part of the economic development for the region and we thank each and every citizen of Franklin County for your continued support.



Mr. Richard J. Kuklewicz
School Committee Chairman



Mr. Richard K. Lane
Superintendent

Schools ⇨ Frontier Regional School

113 North Main Street, South Deerfield MA 01373

Annual Report 2011



Mary Ramon, Chair
Frontier Regional School District Committee
South Deerfield, MA 01373

Dear Ms. Ramon:

I respectfully submit the 2011 Frontier Regional School Annual Report.

FRONTIER REGIONAL SCHOOL COMMITTEE

	<u>Term Expires</u>
* Mary Ramon, Chair, Deerfield	2012
* Cyndie Ouimette, Vice-Chair, Conway	2013
William Smith, Secretary, Whately	2012
Donna Rowe, Member, Sunderland	2014
Alexis Toy, Member Deerfield	2012
* Lynn Cook, Member, Sunderland	2012
Robert Decker, III, Member, Conway	2014
Joseph McGranaghan, Member, Conway	2012
* Nathanael Fortune, Member, Whately	2012

* Representing the local Elementary School Committees for one-year term.

Regular meetings are held on the second Tuesday of each month in the Media Center, Frontier Regional School, South Deerfield, Massachusetts at 7:00 p.m.

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113 North Main Street, South Deerfield MA 01373

ADMINISTRATION

Regina H. Nash, Ed.D.	Superintendent of Schools
Donald M. Scott	Business Manager
Karen Ferrandino	Director of Special Education
Paula Light	Frontier Regional Bookkeeper/Treasurer
Stephan Shepherd	Grants Bookkeeper
Donna Hathaway	Administrative Secretary
Sherie Gervais	Administrative Secretary
Diana Capuano	Special Education Secretary

FRONTIER REGIONAL SCHOOL ADMINISTRATION

Martha Barrett	Principal
Darius Modestow	Assistant Principal
Kelly Blanchette	Special Education Secretary
Deborah Coons	Administrative Secretary
Debbie Mason	Attendance Officer
Roberta Reiter	Administrative Secretary
Karen Siwicki	Guidance Secretary

FRONTIER REGIONAL SCHOOL ENROLLMENT - OCTOBER 1, 2011

Grade	Conway	Deerfield	Sunderland	Whately	School Choice	Tuitioned	
						In	Total
7	10	48	21	10	16	1	106
8	22	51	23	13	17	2	128
9	6	45	26	10	13	0	100
10	12	36	22	14	16	1	101
11	9	37	15	16	25	3	105
12	11	36	29	14	16	3	109
Total	70	253	136	77	103	10	649

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FRONTIER REGIONAL

SALARY SCHEDULE

JULY 1, 2010 – JUNE 30, 2011

<u>STEP</u>	<u>Bachelors</u>	<u>Masters</u>	<u>M+30</u>	<u>CAGS/Doctorate</u>
1	37,748	39,566	41,796	43,886
2	39,692	41,287	43,377	45,545
3	41,341	43,049	45,013	47,264
4	42,357	44,875	46,707	49,043
5	43,842	46,311	48,422	50,844
6	44,988	47,930	50,240	52,751
7	46,925	49,355	51,899	54,494
8	48,162	50,921	53,570	56,249
9	49,438	52,206	55,989	58,789
10	51,898	55,172	58,479	61,402
11	54,620	58,368	61,044	64,097
12	55,526	60,521	63,862	67,056
13	57,683	62,757	66,151	69,459
20L	58,183	63,257	66,651	69,959
25L	58,683	63,757	67,151	70,459

- ◆ Placement on Step 20L occurs when an individual has completed 19 years of service as a Frontier Regional School faculty member.
- ◆ Placement on Step 25L occurs when an individual has completed 24 years of service as a Frontier Regional School faculty member.

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FRONTIER REGIONAL SCHOOL SUPERINTENDENT'S REPORT

OPENING STATEMENT

I am proud to report that I continue to see a commitment to high standards on the part of students, parents, faculty, and community members. Evidence of this has been apparent in our students, as well as in our students' success on local and state assessments, and in the work that students and teachers accomplish in our school every day.

ENROLLMENT AND SCHOOL CHOICE

The October 1, 2011 enrollment for Frontier Regional School District totaled 654 students. This is a decrease of 33 students from the October 1, 2010 enrollment figures. Of the 654 students, 102 were School Choice, which is a decrease of 24 students from the School Choice enrollment of October 2010.

The Frontier Regional School graduated 99 students in the Class of 2011.

STAFF

Newly hired faculty members at Frontier Regional School this year are: Sally Yazwinski, MS Special Education Teacher; Matthew Guertin, HS Science Teacher; Kristen Herrman, Special Education Teacher in the FTEP Program and David Faytell, Part-time Writing Center Teacher.

Denise Lemay, Special Education Teacher and Delphine Thouin, HS Science Teacher, retired this year.

CURRICULUM AND PROFESSIONAL DEVELOPMENT

This year the state of Massachusetts adopted a new curriculum framework in the academic areas of English language arts and mathematics with literature implications for the areas of science and social studies. The Frontier Regional School faculty began to work with these new Common Core standards in order to modify our current curriculum. In the state of Massachusetts new assessments will be fully aligned with these standards by the 2013/2014 school year. Students at the Frontier Regional School will be prepared for this assessment shift due to the current curriculum changes that are being made.

In addition to modifying the content of the existing curriculum, the district has adopted a new system to record and modify the existing curriculum maps. The new system will allow classroom teachers to access an electronic copy of the curriculum including: timelines, standards, assessments and classroom resources. The next phase of this conversion and curriculum update will include public access to key components of the system. This will allow families to look at a course overview for the classes that their children are taking.

The state of Massachusetts requires that all faculty, who are teaching students who use English as a second language, be trained in three different areas of second language instruction. This year the Frontier faculty received training in two out of the three required areas. Our district has a low

Schools ⇨ Frontier Regional School

percentage of English language learners, however the workshops provided techniques and strategies that can assist teachers in reaching many different types of learners.

SPECIAL THANKS

I am pleased to acknowledge the dedication and hard work of Frontier Regional School Committee Members: **Chair Mary Ramon, Vice-Chair Cyndie Ouimette, Secretary William Smith, Members Donna Rowe , Alexis Toy, Lynn Cook, Robert Decker, III, Joseph McGranaghan and Nathanael Fortune.** I look forward with pleasure to continuing our work together.

I would like to acknowledge all of the faculty and staff members who work tirelessly to create a highly effective and supportive learning environment in the Frontier Regional School. I appreciate their professionalism, their willingness to meet the needs of individual students, and the care and concern they bring to their classrooms every school day.

I am proud of the efforts of our administration, teaching and support staff, students and central office support and administrative staff as they are accountable to the high standards that are so important to the success of today's schools. I am also extremely grateful for the ongoing support of parents; the communities of Conway, Deerfield, Sunderland and Whately; our school councils, town officials and employees. Without this team effort, we could not obtain the educational excellence for which our schools are known and admired.

Respectfully submitted,

Regina H. Nash, Ed.D.
Superintendent of Schools

COMMENDATION

The Deerfield Board of Selectmen hereby commends our public safety personnel for their timely action to preserve and protect life and property in the Town of Deerfield, in the face of historically severe weather events in 2011.

By virtue of their training, experience, and hard work, the members of our Public Safety Team, including the Highway Department crew, Police Department, and Emergency Medical Services executed our planned response to the situation during both Tropical Storm Irene and the Halloween Nor'easter.

**Mark E. Gilmore, Chair
Carolyn Shores Ness
Elizabeth N. Clarke**



Flood damage along the Deerfield River

Photograph courtesy of Carolyn Shores Ness