



The 2013 Annual Report

Town of Deerfield, Massachusetts

About Deerfield.....	1
Facts.....	1
<i>General Features.....</i>	<i>1</i>
<i>Government</i>	<i>1</i>
<i>Public Institutions.....</i>	<i>1</i>
<i>Public Safety & Services.....</i>	<i>1</i>
<i>Municipal Holidays.....</i>	<i>2</i>
<i>Dog Licenses.....</i>	<i>2</i>
<i>Tax Payments</i>	<i>2</i>
Historical & Recreational Resources.....	3
Federal and State Elected Officials	4
<i>US Senate.....</i>	<i>4</i>
<i>US Congress, Second Congressional District.....</i>	<i>4</i>
<i>Commonwealth of Massachusetts</i>	<i>4</i>
Local Elected Officials and Terms.....	5
Boards and Committees – Appointments and Terms.....	6
Municipal Employees.....	12
A List of Committee Roles and Responsibilities	13
<i>Agricultural Commission.....</i>	<i>13</i>
<i>Board of Assessors.....</i>	<i>13</i>
<i>Board of Selectmen & Board of Health.....</i>	<i>13</i>
<i>Capital Improvement Planning Committee</i>	<i>13</i>
<i>Community Preservation Committee</i>	<i>13</i>
<i>Conservation Commission</i>	<i>14</i>
<i>Department of Public Works Facility Building Committee</i>	<i>14</i>
<i>Energy Resources Committee</i>	<i>14</i>
<i>Finance Committee.....</i>	<i>14</i>
<i>Historical Commission</i>	<i>14</i>
<i>Local Cultural Council.....</i>	<i>14</i>
<i>Open Space Committee.....</i>	<i>14</i>
<i>Planning Board.....</i>	<i>14</i>
<i>Recreation Committee.....</i>	<i>15</i>
<i>Zoning Board of Appeals</i>	<i>15</i>
<i>Schedules</i>	<i>15</i>
Annual Reports of Boards and Committees	16
Board of Assessors.....	16
<i>How the Assessors Determine Value</i>	<i>16</i>
<i>Why Assessments Go Up When a Property Hasn't Changed.....</i>	<i>16</i>
<i>If You Disagree With the Assessed Value of Your Property</i>	<i>16</i>
<i>Abatements and Appeals.....</i>	<i>17</i>
<i>How Property Taxes Are Computed.....</i>	<i>17</i>

<i>Determining the Tax Rate</i>	17
<i>What Assessors Do Not Do</i>	17
Board of Selectmen & Board of Health.....	19
Conservation Commission.....	20
Community Preservation Committee.....	21
Deerfield Emergency Medical Services.....	23
<i>Mission Statement:</i>	23
<i>Calls for Service:</i>	23
<i>Staffing:</i>	23
<i>Regional Service:</i>	24
<i>Retrospective:</i>	24
Deerfield Department of Public Works Facility Building Committee.....	26
Energy Resources Committee.....	27
Frontier Community Access Television.....	28
Franklin County Solid Waste District.....	29
Cooperative Public Health Service.....	30
Historic Commission.....	31
<i>Community Preservation Act-funded Projects</i>	31
<i>Archaeological Accountability Policy</i>	32
<i>Scenic Byways Projects</i>	32
<i>DHC Website</i>	32
Open Space Committee.....	33
Recreation Department.....	34
Smith Charities.....	37
Tilton Library.....	38
Town Clerk.....	40
Town Accountant.....	41
<i>FY13 Year to Date Expense Report - June 30, 2013</i>	41
<i>Budget vs Revenue Report - June 30, 2013</i>	44
<i>Annual Special Revenue Funds – June 30, 2013</i>	47
<i>Encumbrances - June 30, 2013</i>	51
<i>Combined Balance Sheet - All Funds - June 30, 2013</i>	52
Treasurer / Collector.....	53
<i>Collector</i>	53
<i>Treasurer</i>	54
Reports of Town Meeting	57
Annual Town Meeting – April 29, 2013.....	57
Special Town Meeting – October 28, 2013.....	64
Schools	72
Superintendent’s Report.....	72
<i>OPENING STATEMENT</i>	72
<i>ENROLLMENT AND SCHOOL CHOICE</i>	72
<i>CURRICULUM AND PROFESSIONAL DEVELOPMENT</i>	72
<i>EDUCATOR EVALUATION</i>	72
<i>STAFF</i>	72
<i>SPECIAL THANKS</i>	73
Deerfield School Report.....	74

About Deerfield

Incorporated in 1673, the Town of Deerfield is located in Franklin County, along the Connecticut River and Deerfield River Valleys in Western Massachusetts.

Facts

General Features

- An area of 33.57 square miles.
- 82 miles of Town Roads, maintained by the Deerfield Highway Department.
- 17 miles of State Highways, maintained by Massachusetts Department of Transportation.
- Contiguous to the Towns of Conway, Montague, Shelburne, Sunderland, Whately, and by the City of Greenfield.

Government

Deerfield enjoys an Open Town Meeting form of government, with a Board of Selectmen serving as executive branch. The daily administrative duties are delegated to a full-time Town Administrator.

- The Annual Town Meeting is held on the Last Monday in April, at Frontier Regional School.
- The Annual Elections are held on the First Monday in May, at the Municipal Offices.
- Population 5125 (as of the 2010 Federal Census), with 3484 registered voters.

Public Institutions

- Franklin County Technical School, Turners Falls, Mass. (grades 9 – 12)
- Regional School Union #38 (includes Conway, Deerfield, Sunderland, and Whately)
- Deerfield Elementary School (grades Pre-K – 6)
- Frontier Regional School (grades 7 – 12)
- Tilton Library (North Main Street)

Public Safety & Services

- Highway Department staffed by the Director and a full-time, six-member crew.
- Transfer Station, operated by three part-time attendants on Tuesdays, Thursdays and Saturdays from 8:30 am - 4:00 pm.
- Wastewater Treatment facilities in specific areas of South Deerfield and Deerfield; operated by a Chief Operator and two Certified Operators.
- Police Department, staffed by the Chief of Police, seven full-time and twelve part-time officers, and a full-time Administrative Assistant/Matron, operated 24 hours per day, seven days a week.

Municipal Holidays

- New Years' Day
- Martin Luther King, Jr. Day
- Presidents Day
- Patriots Day (State)
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Veterans Day
- Thanksgiving Day and the following day
- Christmas Day Annual Census Forms

The Town Clerk would like to remind residents that Census forms are mailed out annually in January and due within 10 days of mailing. This form is used to update street lists of residents and the active voter lists of each town, as mandated by the State of Massachusetts. We are required to make every effort to obtain a response, which means that forms must be re-sent several times before the information is obtained.

By returning the form promptly, we will save the Town a considerable amount of money in postage.

Dog Licenses

All dog owners are required to license their animals by the State of Massachusetts. In an effort to make this process an easy one, as part of the Census form, we print a basic application which may be returned to the Town Clerk's office by hand or mail. Dog owners should provide a copy of up-to-date Rabies vaccination records, plus the fee by April 30th of each year. If owners choose to mail in their dog license requests, please include a SELF-ADDRESSED, STAMPED ENVELOPE so that we may mail back your tags and license. The Town bylaws require a \$20.00 fine, if licenses are not obtained by May 1st of each calendar year.

Tax Payments

To accommodate our residents who want the convenience of paying (Town or District) taxes and fees online, you may visit our website, www.DeerfieldMA.us, and choose Online Bill Pay (left-hand side of Home Page). You will be re-directed to the secure UniPay Gold webpage. Please choose from the Tax Collector or Town Clerk fees, have your bill and method of payment ready, and follow the simple instructions! We hope the website and payment options provide greater convenience and serve the needs of our residents.

Historical & Recreational Resources

HISTORIC DEERFIELD, INC.
P O Box 342, 84B Old Main Street
Deerfield, Mass. 01342
(413) 774-5581

www.historic-deerfield.org

Founded in 1952, Historic Deerfield owns and maintains 11 historic properties in center of Old Deerfield. The Flynt Center of Early New England Life holds collections of over 25,000 objects. Offering lectures, tours, Special Events and Symposia, as well as a Summer Fellowship Program, Historic Deerfield is dedicated to preserving the history of the Deerfield, Massachusetts and the Connecticut River Valley.

POCUMTUCK VALLEY MEMORIAL ASSOCIATION
8 Memorial Street
Deerfield, Mass. 01342
(413) 774-7476

www.deerfield-ma.org

Affectionately known as P.V.M.A., the Association provides vital preservation of the history of our area through cultural and online programs, community outreach, publishing, Teacher education, and the Memorial Hall Museum. Such events as the Old Deerfield Craft Fairs, promote tourism to Deerfield and its environs.

MASS. DEPARTMENT OF CONSERVATION & RECREATION
Connecticut River Greenway State Park
136 Damon Road
Northampton, Mass. 01060
(413) 586-8706 ext. 12

www.mass.gov/dcr/parks/central/crgw.htm

Offering fishing, motorized and non-motorized boating and other scenic activities, the Connecticut River Greenway is a new addition to the state park system. With over 12 miles of permanently protected shoreline, it can be accessed from places along the river.

MOUNT SUGARLOAF STATE RESERVATION
Route 116
South Deerfield, Mass. 01373
(413) 545-5993

www.mass.gov/dcr/parks/central/msug.htm

Mount Sugarloaf presents commanding views of the Connecticut River as well as the Pelham and Berkshire Hills. The Reservation offers numerous hiking trails, a scenic Pavilion, picnicking areas, and automobile access.

Federal and State Elected Officials

US Senate

Elizabeth Warren, Democrat

Russell Senate Office Building
2 Russell Courtyard
Washington, DC 20510
ph: (202) 224-4543
or
JFK Federal Building
15 New Sudbury Street, Room 2400
Boston, MA 022030093
ph: (617) 565-3170
or
1550 Main Street, Suite 406
Springfield, MA 01103

Ed Markey, Republican

218 Russell Senate Office Building
Washington, D.C. 20510
202-224-2742
or
975 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
Phone: 617-565-8519
or
1550 Main Street, 4th Floor
Springfield, MA 01101
413-785-4610

US Congress, Second Congressional District

James P. (Jim) McGovern, Democrat

438 Cannon HOB
Washington, DC 20515
phone: 202-225-6101

94 Pleasant Street
Northampton, MA 01060
phone: 413-341-8700

Commonwealth of Massachusetts

Governor

Deval L. Patrick, Democrat
State House, Room 360
Boston, MA 02133

(617) 725-4000
e-mail: goffice@state.ma.us

Senator in General Court

Hampshire Franklin Worcester District

Stanley C. Rosenberg, Democrat
1 Prince Street
Northampton, MA 01060
(413) 584-1649

State House, Room 320
Boston, MA 02133 (617) 722-1532
e-mail: stanrosenberg@state.ma.us

Representative to Governor's Council

Eighth Councilor District

Thomas T. Merrigan
23 Plum Tree Lane
Greenfield, MA 01301

(413) 774-5300
e-mail: merrigan@valinet.com

Representative in General Court

First Franklin District

Stephen Kulik, Democrat
1 Sugarloaf Street
South Deerfield, MA 01373
(413) 665-7200

State House, Room 473F
Boston, MA 02133 (617) 722-2210
e-mail: Rep.StephenKulik@hou.state.ma.us

Local Elected Officials and Terms

(Alphabetical order)

	Term		Term
<u>Assessors, Board of (3 yr term)</u>		<u>Planning Board (3 yr term)</u>	
John P. Coderre, M.A.A., Chair	2013	Paul W. Allis	2015
David A. Rohrs, M.A.A.	2015	Max R. Antes, Jr.	2015
Bruce A. St. Peters	2014	John R. Baronas, Jr.	2013
		Lynn F. Rose	2015
		Roger J. Sadoski, Jr.	2014
<u>Constables (3 yr term)</u>		John F. Waite, Chair	2013
Sharyn A. Paciorek	2013		
Roger J. Sadoski, Jr.	2013		
		<u>Selectboard (3 yr term, stag'd)</u>	
<u>Deerfield School Committee (3 yr term)</u>		Elizabeth N. Clarke (resigned)	
Bernadette C. Bean, Secretary	2015	Mark E. Gilmore, Chair	2013
Mark A. Capuano, V. Chair	2013	Carolyn Shores Ness	2015
Kenneth M. Cuddeback, Chair	2014	David W. Wolfram	2014
Jamison L. Isler	2013		
Mary Ramon	2015	<u>Tilton Library</u>	
		<u>Board of Trustees</u>	
<u>Elector Under Oliver Smith Will (1 yr term)</u>		Elsie M. Kolakoski	2013
Andrew F. Rohrs	2013	David J. Lamb	2015
		Sharyn A. Paciorek	2014
<u>Frontier Regional School Committee (3 yr term)</u>		Midori K. Tabery	2014
Robert J. Decker, III	2014	Satu T. Zoller	2013
Alan Lipp	2013		
Alexis M. Toy	2015	<u>Board of Permanent Trustees</u>	
		Maryann Barnes (resigned)	
<u>Moderator (3 yr term)</u>		Daniel R. Carmody, Jr.	
Peter R. James	2014	Nancy O. Maynard, Chair	
		Cynthia M. Pepyne	
		Elizabeth A. Schmitt	

Boards and Committees – Appointments and Terms

(Alphabetical order)

	Term		
MODERATOR APPOINTMENTS		DEERFIELD SCHOOL COMMITTEE	
		APPOINTMENTS	
<u>Capital Improvement Planning Committee</u>		<u>Capital Improvement Planning Committee</u>	
William J. Cummings	2013	Kenneth M. Cuddeback	2015
<u>Community Preservation Committee</u>		<u>Representative to Frontier</u>	
Daniel F. Graves	2013	Mary Ramon	2015
<u>Finance Committee (3 yr term)</u>		<u>School Crossing Guards</u>	
Thomas G. Clark	2014	Elsie M. Kolakoski	2013
William J. Cummings	2014	Sharyn A. Paciorek	2013
David J. Dacyczyn	2013	Jessica Mattson (Alternate)	2013
Carol A. Moro (resigned)			
Albert N. Olmstead, Jr.	2013	<u>Superintendent of Schools</u>	
John P. Paciorek	2013	Regina Nash, Ed.D.	2013
Ralph Healy	2014		
<u>Franklin County Technical School Committee (3 yr term)</u>			
Vernon E. Harrington	2014		
<u>Open Space Committee</u>			
Judith Kundl (resigned)			
Corinne E. Dugas	2013		
John L. Knuerr	2013		

APPOINTED BOARDS & COMMITTEES

(Alphabetical order)

	Term		
<u>Agricultural Commission</u>			
John R. Baronas, Jr.	2013	Richard J. Calisewski, Building Commissioner	2013
Thomas G. Clark	2013	Vernon E. Harrington,	2013
Elizabeth N. Clarke	2013	Building Inspector	
Peter S. Melnik	2013	<u>Burial Agent</u>	
Francis G. Sobieski, Clerk	2013	Patricia M. Raymer, Assistant	2013
Stephen D. Taylor, Chair	2013	Mary A. Stokarski	2013
Kenneth S. Williams, IV	2013		
<u>Americans with Disabilities Coordinator</u>			
Shawn T. Patterson	2013	Thomas G. Clark (Finance Committee)	2013
		Kenneth M. Cuddeback (School Committee)	2013
		Bernard R. Kubiak (non-voting)	
		David A. Rohrs (Board of Assessors)	2013
		Roger J. Sadoski, Jr. (Planning Board)	2013
		Carolyn Shores Ness (Board of Selectmen)	2013
		Mary A. Stokarski (non-voting)	
<u>Animal Inspector</u>			
Richard J. Calisewski	2013		
<u>Assistant Dog Officers</u>			
All Police Officers	2013		
<u>Board of Health (3 yr term)</u>			
Elizabeth N. Clarke	2014	Mark E. Gilmore	2013
Mark E. Gilmore	2013	Zachary Smith, Assistant	2013
Carolyn Shores Ness	2015		
<u>Board of Health Agents</u>			
Richard J. Calisewski	2013	<u>Community Preservation Committee</u>	
Shawn T. Patterson	2013	Rachel S. Blain (Board of Selectmen)	2013
		Steve Gochinski (Recreation Committee)	2013
		Daniel F. Graves (Moderator)	2013
		Marilyn McArthur (Historical Commission)	2013
Zachary Smith, Assistant	2013	Roger J. Sadoski, Jr. (Planning Board)	2013
David Zamojski, Assistant	2013	Bruce A. St. Peters (Board of Assessors)	2013

APPOINTED BOARDS & COMMITTEES

(Alphabetical order, Cont'd)

Conservation Commission (3 yr term)

Benjamin Byrne
 Brian W. Dejnak
 Louis S. Misiun, Jr.
 Philip J. Savage (resigned)
 Paul A. Sokoloski

Council on Aging (upon replacement)

Mark E. Gilmore
 Elsie M. Kolakoski
 Heidi M. Olmstead
 John P. Paciorek
 Nancy L. Paciorek
 Sharyn A. Paciorek
 Council on Aging (upon replacement)
 Carolyn Shores Ness
 Elizabeth L. Turner
 Wallace A. Turner

Cultural Council (allowed 3 terms, 2 years each)

Rachel S. Blain
 John S. Cavacco
 Judith Kundl (resigned)
 Carol A. MacBurnie
 Piper R. Pichette
 Reba-Jean Shaw-Pichette

Energy Resources Committee

Kristan J. Bakker
 Ronald J. Bohonowicz (resigned)
 Amy Gazin-Schwartz
 David Gilbert-Keith
 Jeffrey T. Jewett
 Jennifer J. Marrapese
 M.A. Swedlund
 Jay W. Stryker

Emergency Medical Technicians

2015	Laura Beck	2013
2015	Jeffery Belanger	2013
2013	Kathleen Belanger	2013
	Chelsea Bunker	2013
2015	Michael Currie	2013
	Jeffrey Dabkowski	2013
	Jason Dorval	2013
	Mark Fortier	2013
	Robert Grant	2013
	Louise Kelley	2013
	Emily Kibbler	2013
	William Kimball	2013
	Laurie J. Lankowski	2013
	Jeff McAndrews	2013
	Calvin McKemmie	2013
	Thomas Messer	2013
	William Messer	2013
	Liam O'Brien	2013
	Matthew Russo, Director	2013
2014	Colette Schmidt	2013
2013	Kurt Seaman	2013
	Zachary Smith	2013
2013	Jesse Sobek-Rosnick	2013
2013	John Whitney	2013
2013	David Zamojski, Assistant Director	2013
	Jeffery Zamojski	2013
	Melanie Zamojski	2013

Emergency - 911 Coordinator

2013	William J. Swasey	2013
2013	Chester T. Yazwinski, Jr.	2013

Fence Viewers

2013	Frank Sherburne	2013
2013		

APPOINTED BOARDS & COMMITTEES

(Alphabetical order, Cont'd)

Forest Warden

Thomas G. Clark, Deputy
Shawn T. Patterson, Deputy
William J. Swasey
Chester T. Yazwinski, Jr., Deputy

Franklin County Solid Waste Committee

Timothy Fannin
Mark E. Gilmore
M.A. Swedlund

Franklin Regional Council of Governments

John P. Paciorek

**Franklin Regional
Transit Authority Representative**

Robert J. Decker, III

Hazardous Waste Coordinator

Lynn F. Rose

Health Insurance Subcommittee

Bernard R. Kubiak
Carolyn Shores Ness
Mary A. Stokarski
Janet Uden

Deerfield Public Works

Facility Building Committee

Elizabeth N. Clarke (resigned)
Vernon E. Harrington
Ralph E. Healy
William J. McGoldrick
Carolyn Shores Ness
John P. Paciorek
Stanley P. Stokarski, Jr.

**Highway, Transfer Station,
Wastewater Treatment Plants**

2014
2014
2014
2014

Shawn T. Patterson, Director 2014

Historic Commission (3 yr term)

Elizabeth A. Hollingsworth 2014
Henrietta J. Kocot 2013
Marilyn McArthur 2015
John J. Nove 2014
Patricia Potter (resigned) 2014
Kenneth N. Schoen 2015
Jane Trigère 2015

Keeper of the Cemetery Maps

Shawn T. Patterson 2014

2014 **Keeper of the Town Clock**

Robert J. Ouellette 2014

2014 **Local Census Director**

Mary A. Stokarski 2014

2014 **Open Space Committee (3 year)**

2014 Benjamin T. Clark 2014
2014 Lynn F. Rose 2014
2014 Alan C. Swedlund 2014

**Oxford Redevelopment Committee
(until completion)**

2014 Daren M. Gray David J. Sheehan
2014 Ralph E. Healy Carolyn Shores Ness
2014 Carol Katz Steve Upton
2014 Kevin V. Moore John Waite
2014 John P. Paciorek Satu Zoller
2014

APPOINTED BOARDS & COMMITTEES

(Alphabetical order, Cont'd)

Personnel Board (4 year)

Joanne M. Carney 2015
 Albert N. Olmstead, Jr. 2015
 John P. Paciorek 2014
 Jay A. Wallace 2016
 Marie B. Guerin 2017

Plumbing & Gas Inspector

Steven Baranoski, Alternate 2013
 Malcolm J. Cichy 2013
 - vacancy -

Police Department

Nathan J. Coffin 2014
 Michelle S. Duguay, Executive Assistant 2014
 Kurt A. Gilmore 2014
 Michael A. Krusiewski, Sergeant 2014
 John P. Paciorek, Jr., Chief of Police 2014
 Mark W. Puchalski 2014
 Harry S. Ruddock III, Sergeant 2014
 Adam P. Sokoloski 2014
 Robert C. Warger 2014
 Michael Wozniakewicz (retired)

Police Department, Special Officers

John R. Cowan (resigned) 2014
 Michelle S. Duguay 2014
 Garrett G. Danna 2014
 Joshua H. Hoffman (resigned) 2014
 William Kimball 2014
 Patrick Merriman 2014
 Joseph F. Mieczkowski 2014
 Noah H. Pack (resigned) 2014
 Felix A. Ramos 2014
 Brian Ravish 2014
 Christopher J. Redmond 2014

Police Department, Special Officers (cont'd)

Roger J. Sadoski, Jr. 2014
 Gary Sibia 2014
 Michael S. Thomas (resigned) 2014
 Kurt H. Wilkins 2014
 Jennifer B. Yazwinski 2014

Police Department, Special Appointees

Kathleen Belanger, Matron 2014
 Elizabeth N. Clarke 2014
 Mark E. Gilmore 2014
 Louise Kelley, Matron 2014
 Carolyn Shores Ness 2014
 Shawn T. Patterson 2014

Recreation Committee

Robert J. Ackermann 2014
 Kimberly A. Evans 2014
 Steve Gochinski 2014
 Gretchen A. Law 2014
 Phillip C. Toy 2014
 Rodney B. Warnick 2014

Registrar of Voters (3 yr term)

Patricia A. Kroll 2014
 William H. Leno 2015
 Patricia M. Raymer 2015
 Mary A. Stokarski, Clerk 2015

Right-to-Know Coordinator

Shawn T. Patterson 2014

South County Senior Center

Susan M. Corey, Program Assistant 2014
 Mark E. Gilmore (Oversight Committee) 2014
 Diana Damon, Director 2014
 Mary Wheelan, Director (resigned)

APPOINTED BOARDS & COMMITTEES

(Alphabetical order, Cont'd)

Stormwater Bylaw Committee (Planning)

John Baronas
 Daren Gray
 Peter LaBarbera
 Bridget Mitchell
 James Pasicchnik
 Roger J. Sadoski, Jr.
 Robert Underhill

Swim Program Committee

Dana M. Lavigne 2014
 Edith H. Ostrowski 2014
 Sharyn A. Paciorek 2014

Tilton Library

Sara Woodbury, Director 2014

Town Accountant (3 yr term)

Janet M. Swem 2014

Town Counsel

Blatman, Bobrowski & Mead, LLC (Special)
 Mirick O'Connell (Special)

Town Memorial Forest Committee

Mark E. Gilmore 2014
 Henry C. Kocot 2014
 Carolyn Shores Ness 2014
 Elizabeth N. Clarke 2014

Tri-Town Beach Commission (3 yr term)

Dana M. Lavigne 2015
 Edith H. Ostrowski 2013
 Sharyn A. Paciorek 2014

Veterans' Agent /

Director of Veteran's Services

Leo Parent, Jr. (part-time) 2013
 Mark Fitzpatrick (part-time) 2013

Veterans' Grave Officer

Douglas B. Tierney 2014

Wells, Fred W. Fund, Trustee

Henry J. Zukowski 2014

Wiring Inspector

William J. McGoldrick 2014
 Bruce A. St. Peters, Alternate 2014

Workers & Unemployment

Compensation Agent

Barbara J. Hancock, Assistant 2014
 Mary A. Stokarski 2014

Zoning Board of Appeals (3 yr term)

Ronald J. Bohonowicz, Chair 2013
 Robert J. Decker, III 2015
 Jamie G. Wadham 2015
 Christopher R. Pichette 2014
 Edward W. Wise, Clerk 2014

Municipal Employees

Assessor's Office

Karen Menard, M.A.A., Assistant Assessor

Highway Department / Transfer Station

Alan D. Blake, P-T Transfer Station Attendant
Brian Chyz, Sewer Maintenance Technician
Kevin Kolakoski, Equipment Operator
Michael Kolakoski, Equipment Operator
Jason T. Miller, Equipment Operator
Michael A. Phillips, Foreman
Herb Sanderson, P-T Transfer Station Attendant
Kevin H. Scarborough, Facilities Maintenance Foreman
Charles Willor III, Mechanic/Operator

Recreation Department

Suzanne Antonellis, Director

Selectmen's Office

Patricia A. Kroll, Administrative Assistant
Bernard R. Kubiak, MPPA, Town Administrator (*retired*)
Priscilla L. Phelps, Administrative Assistant
Kayce D. Warren, Executive Assistant

Tax Collector - Treasurer - Town Clerk's Office

Barbara Hancock, Assistant Collector - Treasurer
Patricia Raymer, Assistant Town Clerk
Mary A. Stokarski, Tax Collector-Treasurer-Town Clerk

Wastewater Treatment Plants

Donald Chappell, Chief Operator
John Kaczinski, Certified Operator
Keith Milne, Certified Operator

A List of Committee Roles and Responsibilities

Agricultural Commission

The Agricultural Commission is a seven-member board, appointed by the Board of Selectmen. The Commission actively participates in agricultural development in Deerfield, works closely with local farmers, the Massachusetts Department of Agriculture, regional agricultural commissions, and other community organizations to monitor state and federal regulations as they affect farming activities.

Board of Assessors

The Board of Assessors consists of three members. One member is elected each year for a three-year term. Office hours are daily 9:00 a.m. – 4:00 p.m. except Wednesdays, 9:00 a.m. – Noon.

Board of Selectmen & Board of Health

The Board of Selectmen consists of three members, with one member elected each year for a three-year term. The Selectmen are the Chief Administrative Officers of the Town acting in various authoritative capacities including Sewer Commissioners and Local Licensing Authority for all liquor licenses in town. They are authorized to sign all contractual agreements on behalf of the town, approve all payment of bills and payroll for employees, and receive and act upon requests and complaints from citizens.

One of the most important functions of the Selectmen, however, is the preparation of the Town Meeting Warrant. An Annual Warrant is composed of articles outlining each subject on which the town meeting must vote. Examples of Warrant Articles include bylaw changes, acceptance of funds and grants, disposal of property and the Omnibus (town) Budget items. Once Town Meeting has voted, it is the responsibility of the Board of Selectmen to implement the wishes of the voters.

In Deerfield, the Board of Selectmen also acts as the Board of Health. They are responsible for implementation of all state and local health regulations. Activity monitored by the Board of Health includes food service permits and inspections, offal hauling, disposal works installers, and Title V (Septic System) oversight.

Capital Improvement Planning Committee

The members of the Capital Improvement Planning Committee are appointed by several different boards, committees and town officials. The primary purpose of the committee is to supervise scheduled town capital improvement activities such as large equipment purchases, land acquisition, building construction and repairs, as well as individual purchases that do not fall under the Omnibus Budget Line Items.

Community Preservation Committee

Community Preservation Committee was created after acceptance of enabling legislation by Town Meeting. The Community Preservation Act, Massachusetts General Law Ch. 44B, provides new funding sources to address specific community concerns. These include acquisition of open space and recreational land use, creation and support of affordable housing, and preservation of historical buildings and land.

Conservation Commission

The Conservation Commission is appointed by the Selectmen to serve a three-year term. They work closely with the Massachusetts Department of Environmental Protection to implement and enforce the Commonwealth of Massachusetts Wetlands Act. Acting along with other boards and committees, the Commission also participates in comprehensive permitting activities.

Department of Public Works Facility Building Committee

This committee was appointed by the Selectboard to oversee design and construction of a new public works facility to replace the outdated Highway Garage Building that has been in use since 1952.

Energy Resources Committee

The Energy Resources Committee is appointed annually by the Board of Selectmen. They work closely with other town officials as well as state, federal, regional and private-sector organizations to identify, plan and fund energy conservation projects to enhance community quality of life.

Finance Committee

Finance Committee, appointed by the Town Moderator, functions in an advisory role formulating and overseeing the town budget. Working closely with departments, boards and committees, the Finance Committee recommends spending for both individual appropriations as well as the entire Omnibus Budget to the Board of Selectmen for approval and submission to Town Meeting.

Historical Commission

The Historical Commission was created via enabling legislation accepted at Town Meeting and appointed by the Board of Selectmen. The Commission, with the assistance of the Massachusetts Historical Commission, works to identify, evaluate, and preserve the town's historical resources.

Local Cultural Council

Cultural Council promotes cultural diversity in the community. With funds appropriated by the Legislature and distributed by the Massachusetts Cultural Council, the Council funds enrichment programs in a variety of disciplines - art, music, theater/film, science, etc. - for students, seniors and the general public.

Open Space Committee

The Open Space Committee, appointed jointly by the Board of Selectmen and Moderator, evaluates the need for conserved lands in the Town of Deerfield, taking into account ecological concerns, passive recreation and viewsapes.

Planning Board

This is an elected board of seven members each serving a staggered, three-year term. Planning Board's primary focus is to monitor growth and new development in town. Along with other committees, the Board participates in comprehensive permitting, reviews Site Plan proposals,

proposals believed to be Approval Not Required (ANR), and zoning changes to the Code of the Town of Deerfield.

Recreation Committee

The Recreation Committee is appointed by the Board of Selectmen and administers planning and development of recreation facilities as well as town-sponsored events and recreational activities in the community.

Zoning Board of Appeals

This is a six-member Board, with one alternate, appointed by the Board of Selectmen. Zoning Board of Appeals is empowered to act in accordance with Massachusetts General Laws Chapter 40A and 40B, as well as the zoning bylaws detailed in the Code of the Town of Deerfield. They are responsible for issuing variances, special permits, and other remedies as allowable. In concert with specific boards and committees, Zoning Board of Appeals participates in comprehensive permitting.

Schedules

Unless otherwise specified, the following list details days and times boards and committees generally meet. Please see the website, www.deerfieldma.us, for agendas and minutes.

<u>Board/Committee</u>	<u>Frequency</u>	<u>Day</u>	<u>Time</u>	<u>Room</u>
Agricultural Commission	As needed			
Board of Assessors	Weekly	Tuesday	7:00 PM	117
Board of Selectmen/Health	Bi-weekly	Wednesda	6:30 PM	107
Community Preservation Committee	Monthly, 2nd Thurs.	Thursday	7:00 PM	130
Conservation Commission	Monthly, 4th Thurs.	Thursday	7:00 PM	107
Department of Public Works - Facility Building Committee	As needed			
Energy Resources Committee	Monthly, 4th Tues.	Tuesday	4:00 PM	130
Finance Committee	Weekly, Dec-May	Tuesday	7:00 PM	121
Historical Commission	Monthly, 2nd Tues.	Tuesday	5:30 PM	130
Open Space Committee	As needed			
Planning Board	Monthly, 1st Mon.	Monday	7:00 PM	107
Recreation Committee	As needed			
Zoning Board of Appeals	Monthly, 1st & 3rd Thurs.	Thursday	7:00 PM	107

All other board, committee and commission meetings are posted on the Municipal Bulletin Board at least 48 hours (excluding weekends or legal holidays) prior to the time and date of the meeting. Meetings are also posted on the website and to the Government Cable Access Channel 15. Meetings are public and citizens are encouraged to attend.

Annual Reports of Boards and Committees

Board of Assessors

Board

John P. Coderre, M.A.A., Chair

David A. Rohrs, M.A.A.

Bruce A. St. Peters.

Assistant Assessor

Karen S. Menard, M.A.A.

How the Assessors Determine Value

Real property valuation in Massachusetts is based on “full and fair cash value,” the amount a willing buyer would pay a willing seller on the open market. Assessors must collect, record, and analyze a great deal of information about property and market characteristics in order to estimate the fair market value of all taxable properties in their communities. Some properties such as churches, educational institutions, and State and Town-owned land are also valued, even though they are exempt from taxation.

Personal property valuation in Massachusetts is based on a combination of market value and utility value of property not considered real estate and, generally, not part of one’s home. Personal property located within the Town as of January 1 proceeding the next fiscal year should be reported to the Town on a Form of List by March 1.

The Commonwealth of Massachusetts requires that the assessed values are reviewed annually with sales statistics for the previous calendar year and that all properties be recertified every three years. Deerfield has completed triennial certification for fiscal year 2011. The Town of Deerfield uses an independent appraisal service to inspect properties and to analyze sales.

Why Assessments Go Up When a Property Hasn’t Changed

Since assessments reflect market value, rising/falling real estate prices in the community will result in generally higher/lower assessments. As several factors influence market value, the changes to assessments may not be uniform. One such factor is the style of the building. For example, one year, colonials will be in demand, thus raising their market value more than other styles and, another year, capes will be more popular. Another factor is location. For various reasons, certain neighborhoods are more attractive to buyers (in-town one year, rural the next...). Again, the resulting demand raises the price for homes in the preferred neighborhood. In addition, the condition of the property will affect its value. For two homes comparable in style, grade, and location, the better-maintained home will have a higher value. So, while changes made to a property can affect value, these other factors must also be considered.

If You Disagree With the Assessed Value of Your Property

If, in your opinion, the assessment of your property is incorrect, by all means discuss it with the Board of Assessors. At the meeting, you will need to specify the items about which you disagree such as misinformation on the property record card or values of comparable properties lower or

higher than yours. If so, cite specific examples. Information on all properties is available in the Assessors' Office and on-line at www.deerfieldma.us.

Abatements and Appeals

Once the tax bills have been mailed, an aggrieved taxpayer must go through the more formal process of filing for abatement. These forms may be picked up at the Assessors' Office. They must be filed with the Assessors on or before the due date of the first installment of the actual tax bill.

If the Assessors do not grant the desired abatement, the taxpayer also has the right to appeal to the State's Appellate Tax Board. The appeal must be filed within three months of the denial. Information and applications are available from:

The Appellate Tax Board
100 Cambridge Street, Suite 200
Boston, MA 02114
Phone: (617)727-3100
<http://www.mass.gov/atb/>

How Property Taxes Are Computed

Before Proposition 2½ went into effect in Massachusetts in Fiscal Year 1982, the amount to be raised by the property tax in each community was essentially determined by what the community decided to spend in the coming year, either through its Annual Town Meeting, or its City and Town Council. So, budgets were determined and, then, the tax rates were set to raise that amount. With Proposition 2½ in effect, the process is reversed. The tax limitation law sets the maximum amount a community may collect, or levy, from the property tax to "...2.5 percent of the total full and fair cash value of all real and personal property in the community" based on the previous year's valuation. At the Town Meeting, a budget is adopted. Budgets must be made to fit within that limit (with the exception of any override(s) or debt exclusion(s) passed by the voters). The budget total less the monies anticipated from other sources, such as state aid and local receipts from fees, etc., is the amount that needs to be raised through property taxes.

Determining the Tax Rate

Before the tax rate can be set, the Town must decide if it wants all property to be taxed at the same rate, or if it prefers separate rates for a certain class of property, such as commercial/industrial. So, the Assessors prepare a Tax Rate Recapitulation sheet showing the total value for each class of property and its percentage of the town total. Using this information, the Board of Selectmen holds a Classification Hearing to decide if there will be a single or multiple tax rate(s).

What Assessors Do Not Do

Assessors do not make the laws that affect property owners. Tax laws are enacted by the Massachusetts Legislature. Various guidelines and regulations to implement the legislation are established by the Department of Revenue. The Assessors must follow these procedures and act in accordance with the law.

Appropriations To Be Raised:

From Raise and Appropriate	\$11,873,033.91	
From Free Cash	603,737.00	
From Available Funds	1,101,933.00	<u>\$13,578,703.91</u>

Other Amounts To Be Raised:

Overlay Deficits	170.01	
Cherry Sheet Offsets	457,649.00	
School Choice Assessment	61,850.00	
Charter School Assessment	27,080.00	
Air Pollution	1,506.00	
Regional Transit Authority	17,260.00	
RMV Surcharge Underestimate	2,420.00	
Community Preservation Act Surcharge Estimate	204,300.00	
Overlay Reserve	<u>121,790.80</u>	<u>\$894,025.81</u>

Total Amount To Be Raised: \$14,472,729.72

Estimated Receipts & Other Revenue Sources:

Estimated Receipts From State:

Cherry Sheet Estimated Receipts	\$2,013,138.00	
Mass. School Building Authority Payment	0.00	<u>\$2,013,138.00</u>

Local Estimated Receipts:

Motor Vehicle Excise	\$535,000.00	
Other Excise	1,000.00	
Penalties & Interest	20,000.00	
Payment In Lieu Of taxes	90,000.00	
Sewer Charges	488,224.00	
Trash Disposal	165,000.00	
Fees	31,500.00	
Rentals	31,000.00	
Departmental Revenue - Cemeteries	0.00	
Other Departmental Revenue	0.00	
Licenses & Permits	125,000.00	
Fines & Forfeits	98,000.00	
Investment Income	12,000.00	
Room Occupancy Tax	175,000.00	
Miscellaneous Non-Recurring	<u>25,000.00</u>	<u>\$1,796,724.00</u>

Free Cash	\$603,737.00	
Free Cash to reduce tax rate	0.00	
Community Preservation Act Surcharge	204,300.00	
Other Available Funds	<u>1,101,933.00</u>	

Total Estimated Receipts & Revenue \$5,719,832.00

Total Tax Levy \$8,752,897.72

Total Assessed Value of Real & Personal Property 651,257,271.00

Total Levy ÷ Total Value x 1,000 = Tax Rate $8,752,897.72 \div 651,257,271.00 \times 1,000 = \13.44

Board of Selectmen & Board of Health

The Board of Selectmen faced a year of transition in 2013.

Regretfully, Elizabeth N. Clarke, a member of the Selectboard since 2011, resigned her seat. She devoted a great deal of time and effort to her work as a member of our board and we appreciate her effort and hard work.

The Selectmen welcomed a new member to the Board in September of 2013. David W. Wolfram was elected to fill the vacancy left with Ms. Clarke's resignation until the May 2014 election. We appreciate his willingness to serve the Town of Deerfield.

In 2013, the Town saw fundamental transition with the retirements of the Town Administrator, Bernie Kubiak, the Treasurer-Collector-Town Clerk, Mary A. Stokarski, and the Town Accountant, Janet Swem. Their leadership and dedication to the work of the Town has been vital and we thank them for their efforts. We wish them happiness in their retirements.

With the retirement of Bernie Kubiak, the Board of Selectmen welcomed Wendy Foxmyn as Interim Town Administrator. Her experience in town government, grant writing and administration, regional planning, and personnel management for the past 30 years have benefitted the Board in hiring a new Treasure-Collector-Town Clerk, a new Town Accountant, and a new Assistant Treasurer-Collector-Town Clerk. She has also been instrumental in preparing a Community Innovation Challenge (CIC) Grant that will provide much needed funds to support our regional ambulance service.

Brenda K. Hill was hired in November 2013 as the Town Accountant. Our new Treasurer-Collector-Town Clerk is a familiar face in Town Hall. Barbara J. Hancock, formerly the Assistant Treasurer-Collector-Town Clerk began in December. With promotion of Ms. Hancock, the Board selected Ms. Sarah Misiun to fill the Assistant Treasurer-Collector-Town Clerk position. Each person brings different perspectives and experience to their respective positions and we look forward to working with them in the future.

Construction of the new public works facility has begun in earnest. We look forward with great anticipation to the finished building. The Department of Public Works Facility Building Committee (DPWFBC), along with our Owner's Project Manager (OPM) and Clerk of Works (COW) continues to oversee all aspects of the construction. The Selectboard extends its thanks and appreciation to Ralph Healy, Elizabeth N. Clarke, Stanley Stokarski, John Paciorek, Vern Harrington, Bill McGoldrick, Carolyn Shores Ness, and Richard Calisewski, the members of the DPWFBC, as well as Shawn Patterson, OPM and Kevin Scarborough, COW. The Board would also like to thank the residents for their continued support of this project. We believe it will greatly enhance the effectiveness and efficiency of our public works services.

The Town of Deerfield, along with the towns of Montague and Greenfield entered into an agreement for shared service of an animal control services. We believe that this program will allow for better response to animal calls in town and alleviate some of the strain to both the Health and the Police Departments. We look forward to reporting next year on our experience as a participant in this vital service.

Respectfully submitted,

Mark Gilmore (Chair)

Carolyn Shores Ness

David W. Wolfram

Conservation Commission

Conservation Commissions were established and empowered by the Conservation Act of 1957. Their role now, as it was then, is to protect and preserve natural resources. The Deerfield Conservation Commission, which operates with less than a full committee, strives to assist residents in understanding and complying with provisions of the Massachusetts Wetlands Protection Act, MGL chapter 131, § 40. It meets on the fourth Thursday each month and more frequently, if needed.

During 2013 ten (10) Requests for Determination (RDA) were filed by residents and businesses. With each application the Commission requests clear plans demonstrating the areas that would be disturbed in order to perform the proposed project. A copy of the application is also submitted to DEP.

The Commission was asked to weigh in on several projects requiring a Notice of Intent (NOI). An Order of Conditions, advising the applicant of specific things that need to be in place to reduce the project's impact on the environment are issued. Copies are provided to DEP, as well. Orders of Conditions need to be recorded at the Registry of Deeds prior to beginning an NOI project. Upon completion of the project, a final inspection by the Commission is conducted and a Certificate of Compliance is issued. This should be filed at the Registry of Deeds, as well. During 2013 the Commission worked with several property owners who discovered that filing with the Registry was never done. Extra time and energy were expended to clear the resulting issues so that property sales could be completed.

On some occasions the Commission invites an engineering firm to review a proposed project. In 2013 such projects included one at Eaglebrook and another for a propane company. In both cases work in the buffer zone of a waterway was of interest.

We, the Conservation Commissioners see our work as important to the continued well-being of Deerfield by helping people solve wetland concerns. We are hopeful that there are other persons interested and willing to join our committee. New members are welcome.

Respectfully submitted,
Paul Sokoloski (facilitator)
Louis Misiun, Jr.
Brian Dejnack
Ben Byrne

Community Preservation Committee

Membership:

<u>Name</u>	<u>Appointing Authority</u>
<i>Brian Dejnak</i>	Conservation Commission
Rachel Blain	Board of Selectmen
Marilyn McArthur	Historical Commission
Roger Sadoski, Jr.	Planning Board
Bruce St. Peters	Board of Assessors
Alan Swedlund	Open Space Committee
Daniel F. Graves	Moderator
Steve Gochinski	Recreation Committee
<i>Vacancy</i>	Regional Housing Authority

The Community Preservation Committee was created after acceptance of the Massachusetts Community Preservation Act, General Law Chapter 44B, by Town Meeting in 2007.

The Massachusetts Community Preservation Act website (www.communitypreservation.org) details aspects of the enabling legislation, but a brief synopsis of its purpose is noted below:

“The Community Preservation Act provides new funding sources which can be used to address three core community concerns:

Acquisition and preservation of open space

Creation and support of affordable housing

Acquisition and preservation of historic buildings and landscapes

*A minimum of 10% of the annual revenues of the fund must be used for each of the three core community concerns, and up to 5% may be used for administrative expenses of the Community Preservation Committee. The remaining funds can be allocated for any combination of the allowed uses, or **for permissible recreational use.**”*

Each Community Preservation Committee must follow certain steps as part of the grant process. In Deerfield, the committee begins by holding an information session to notify interested parties of funding availability and detail the application schedule. After applications are received and reviewed, another public information session is held. This open meeting allows for public discussion on the grant submittals. Once the CPC has approved proposals, recommendations are presented for funding at Annual Town Meeting.

Deerfield approved a surcharge of three percent (3%) of property taxes with the first \$100,000 exempted to provide funding for these activities. In addition to town funds, the Commonwealth provides matching funds of between 29 – 100% of the town’s surcharge. For the Fiscal Year 2012 funding cycle, the CPC recommended Town Meeting reserve funding for the projects noted below.

Preservation Category	Application	Purpose	Amount Approved	Amount Expended
Historical Preservation	Structural Assessment of Old Grammar School	Structural Assessment	\$10,000.00	
Historical Preservation	Cemetery Gravestone Preservation	Various Cemeteries	\$24,000.00	
Historical Preservation	Documentation of Historical Resources	Survey of Homes	\$20,000.00	
Administrative Expenses		CPC Expenses	\$10,000.00	

The Deerfield CPC would like to thank applicants, residents, and town officials that have participated in this process. We look forward to continued preservation activities that meet the needs of the community.

Deerfield Emergency Medical Services

Mission Statement:

“Deerfield Emergency Medical Services is committed to excellence in Emergency Medical Care and is dedicated to the people, traditions, and diversity of Deerfield. In our efforts to preserve life and render aid, we will provide care with compassion, make every effort to honor patient’s wishes, and protect privacy.”

Calls for Service:

In 2013, Deerfield Emergency Medical Services responded to 546 requests for medical assistance. This is down from the previous year by 12%. Of these requests, we transported 359 patients and patients refused transport on 52 occasions. We had 74 calls where we responded, but were not able to transport due to a lack of staffing. Of those calls, 38 calls were missed due to lack of response and 36 calls were missed due to our ambulance being involved with another call at the same time. We provided Advanced Life Support to 133 of our patients or 37% of our patients transported.

Our average response time from the time we receive a call for service to arrival on scene was slightly over 10 minutes during staffed hours. The same response is at almost 16 minutes for the overnight hours when we do not have staff on duty. Our average response time from the time the ambulance leaves the station until it arrives on scene is just under 6 minutes.

We are thankful for the cooperation of our town departments including the Deerfield Police, Deerfield Highway, and Town Office Staff. Without this support, we would not be able to function as effectively as we do. The South Deerfield Fire District continues to provide us with our home. The District generously provides office space, storage space as well as keeping our ambulance inside and out of the elements. This space is provided without any additional cost to Deerfield Emergency Medical Services and we are thankful for our home.

Staffing:

Our full time staff consists of David Zamojski, EMT Intermediate and Assistant Director. In addition, we are fortunate to have two Paramedics, Jason Dorval and Zack Smith. Besides working at Deerfield Emergency Medical Services, Jason is an educator. He has taught CPR in the schools in our community and he has been very active in providing education to first responders regarding children with special needs, especially autism. Zack Smith is an educator as well. He is a member of the staff at Greenfield Community College as well as a member of a business that provides training to first responders for active shooter incidents. In his spare time, Zack serves on a Medical Resource team for the Federal Government. Most recently, he was deployed during Super storm Sandy to the New York City area to assist hundreds of displaced seniors in a temporary long term care shelter.

Our call staff consists of 25 members who respond when an alert calls our staff to duty via a pager. These members are the unsung heroes that dedicate more than 60 hours bi-annually to maintain their training so they may provide medical aid when called upon. In addition, these members also help to fill shifts and cover for our full time staff when they take time off.

We have been fortunate to work with 2 great Town Administrators during the past year. Bernie Kubiak was a friend to and supporter of Deerfield EMS. We are thankful for his shared wisdom and guidance as we continue to build for the future. In addition Wendy Foxmyn served as our interim administrator. Wendy brought her passion for finding solutions to bear for South County Emergency Medical Services. She jumped in to assist where she could and graciously offered to write a grant for funding that we were ultimately able to secure.

Between October and December we lost both Janet Swem, our Town Accountant as well as Mary Stokarski, our Town Clerk, Treasurer, and Tax Collector, as well as a former Emergency Medical Technician with Deerfield Rescue. Janet and Mary had always been there to answer questions, provide guidance, and share their wisdom. We are thankful for the support of these two leaders and their departments.

Regional Service:

Deerfield has been leader in the creation of the regional service. Since receiving the support of the three member towns, Deerfield, Sunderland, and Whately there has been a great deal of effort expended to make this service a reality. While we initially hoped to begin the service in January 2014, we have realized the amount of work that needed to be accomplished was much more than anticipated. The Board of Oversight felt that it was more important to start the service the right way as opposed to getting it started quickly. Deerfield has led the bulk of these efforts in the planning and execution of numerous tasks and activities as we continue to prepare for the launch of this service. A great example of this was the effort put forth by Wendy Foxmyn to submit and secure a grant for more than \$160,000 to help offset some of the start-up costs of this project.

South Deerfield's Fire Chief, William Swasey has been very involved with the Board of Oversight. Not only has he served as a communication link to the Presidential Committee, but he has also offered and provided technical and design resources to the group. We are thankful for his time commitment and his efforts to ensure that this service is successful.

Our Police Chief, John Paciorek has been involved as well. John volunteered to provide assistance with the screening and selection committee. In addition, he has provided perspective in managing and running a 24 hour service of this size. We are thankful for his involvement as well as the sharing of his expertise in the field.

In addition to these activities, Deerfield Emergency Medical Services has secured our Paramedic license. This license will allow our Paramedics on staff to work to their full potential and provide our community with the highest level of pre-hospital care. I would like to thank the effort of our members and the perseverance of David Zamojski in working with the Office of Emergency Medical Services to bring it fruition.

With the hiring of a director for the Regional Ambulance Service, we have taken another step toward bringing the service to life. As I write this year's report, I am not sure what that date will be, but with a full time dedicated resource we should begin to see the pace of the work increase with a startup date in the near future.

Retrospective:

As we have hired a new director to lead South County Emergency Medical Services, this will be my last annual report for Deerfield Emergency Medical Services. It has been my honor and pleasure to serve Deerfield Rescue and Deerfield Emergency Medical Services since 1991. During my career

with the organization as an EMT, Assistant Director, and its Director, I have been fortunate to help continue the tradition of service to the community that was started by “Papa” Phil Gilmore in 1972. The organization has been built on the dedication of its members and the support received from the community.

I am thankful to every member who has responded to help their neighbor in their time of need, as well as the cooperation and support of the other emergency organizations in Deerfield and our surrounding communities. It is this invaluable spirit of service and desire to provide the best possible care for our neighbors that drove the humble beginnings of Deerfield Rescue. Due to the work of its founding members and those that have served the organization since that time, we have continually improved and worked toward providing better care tomorrow than we could provide today. We are thankful for the support of the business community has been integral to the development and growth of our service.

During my tenure with this organization, I have had the opportunity to work with some very special and talented people. While this list is great, a special thank you to the Gilmore family for their unwavering support and for trusting me with the service that you worked so diligently to create. Thank you to all of the EMT’s that have taken time from family and friends and missed countless meals and events to serve others when called upon. Without your willingness to serve, Deerfield EMS would not have survived.

As always, Deerfield Emergency Services is thankful for the support of our community. We are fortunate that Deerfield has always supported its Emergency Services and we look for your continued support as we begin continue to work toward a Regional Approach to Emergency Medical Services. Thank you for the opportunity to serve our community.

Respectfully Submitted,

Matthew F Russo, Director
Deerfield Emergency Medical Services

Deerfield Department of Public Works Facility Building Committee

The new public works facility planning started May 28, 2009 with Eric Ness as Chairman of the committee. The first order of business was to qualify and select an architect firm, HKT Architects Inc. of Somerville, MA. With the architect selected, work began to gather necessary information for a new DPW and EMS facility on Route #5.

A design was completed in March 2010 for this dual-use facility; incorporating the Route #5 site. The committee's April 2010 recommendation to the Selectboard concluded the site preparation work and facility would cost \$8 million and the 2 useable acres of 6 acres available was too small. The Selectboard agreed and said they would seek alternative sites.

February 10, 2012 the public works facility committee reconvened with the Selectboard's charge to locate the new facility on the Sugarloaf Street Oxford Property. Due to Eric Ness's employment requirements, Ralph Healy was elected as the committee Chairman.

A revised design (incorporating previous building design work) along with DPW employee input was finalized with HKT Architects, Inc. A new cost of \$5.9 million was presented and approved at a special Town Meeting on May 7, 2012. The finalized design and details were received Nov. 2012 and request for bids were released Jan. 2013.



With the conclusion of Sub-bids Feb. 2013 and Construction-bids Mar. 2013, Forish Construction Company of Westfield, MA was selected. The contract was signed April 2013, and construction began May 2013 with a completion date of March 2014.

Our committee is pleased to report the project is on schedule and under budget as of this report date. Due to the extreme winter weather, a change order was approved to add 30 days for certain work requiring warmer weather.

Respectfully Submitted,

Ralph E. Healy – Chairman
Deerfield Department of Public Works
Facility Building Committee

The Town of Deerfield

Has reduced its municipal energy use by

19%

Our town buildings alone have lowered their use by

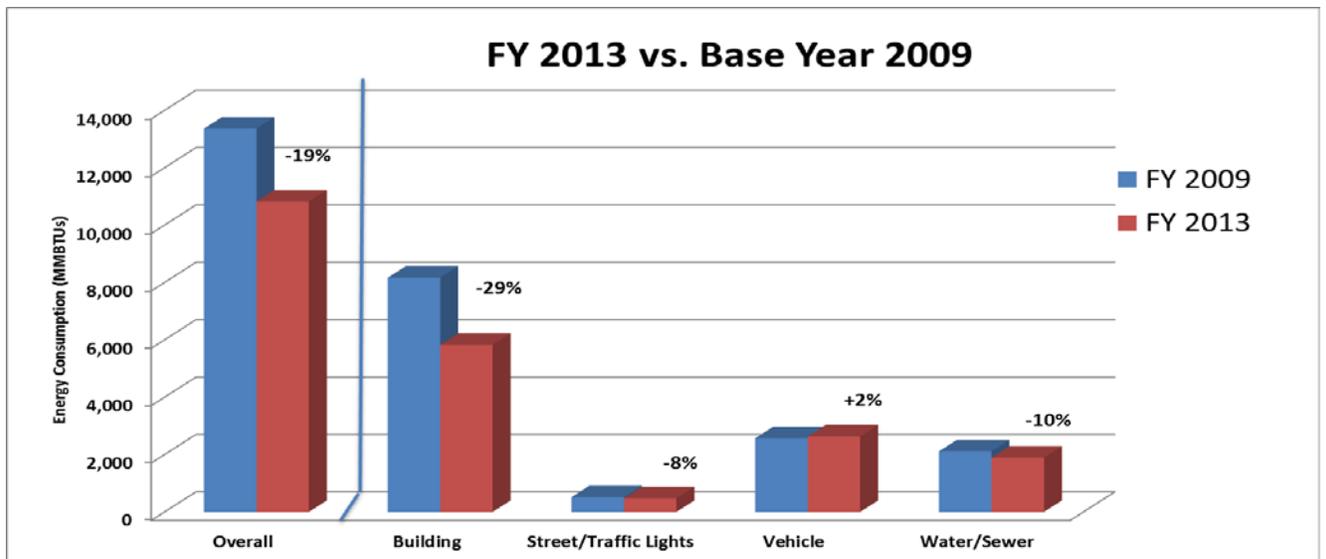
29%

We spent:

\$17,549 less on electricity this year than we did in 2009

\$12,237 less on natural gas this year than we did in 2009

\$9,861 less on oil this year than we did in 2009



Chair: Kristan Bakker

Members: Reenie Clancy, David Gilbert Keith, Jeff Jewett,
Jennifer Marrapese, Jay Stryker, M.A. Swedlund

Frontier Community Access Television

As provider of cable-access television for Conway, Deerfield, Sunderland and Whately, Frontier Community Access Television has made significant progress in 2013. FCAT has improved its level of service to the community, by increasing the quality of coverage to local government, and furthered its mission by continuing to encourage the use of cable television as a means for individual expression and community dialogue.

In 2013, FCAT met nearly all of its goals outlined in the 2012 “Year In Review”, including:

- Full upgrades to all of FCAT’s editing equipment to full HD spec
- Increase in local data storage for broadcast server archive
- Improved access to local government through increased broadcast of, and greater online access to, local government meetings.
- Full HD production of many government programming, and nearly all community service programming.
- Full HD capability in FCAT’s main studio
- Improved front-of-office resources for FCAT producers
- Construction of new sets for the main studio;
- Ongoing support of our member towns through the cable-franchise agreement renewal process.

As we move into 2014, FCAT will be actively looking to

- Complete the Cable Franchise Contract renegotiation.
- Locate, secure and begin renovation of a new facility
- Increase ‘store hours’, providing more access to FCAT resources to the community.
- Improve reporting, and add feedback mechanisms for FCAT producers and viewers
- Establish a formal underwriting campaign, and seek support for community media from local businesses and professionals.

In January 2014, Joyce Palmer Fortune stepped down as Chair of the FCAT Board of Directors, and was presented with an award in recognition of nine years of dedicated service to the FCAT board. We echo those sentiments here, and thank Ms. Palmer Fortune for her tireless support of community media.

FCAT continues to welcome input from the community, as well as community participation on every level. Individuals and organizations are encouraged to contact FCAT with questions, comments on programming, or inquiries about community media and media training opportunities available through FCAT.

Respectfully submitted,

Douglas C. Finn, General Manager,
Frontier Community Access Television

Franklin County Solid Waste District

The Solid Waste District was formed in 1989 to help Franklin County towns manage all aspects of their solid waste – recyclables, organics, hazardous waste, wastewater treatment sludge, and trash. We continue to provide assistance to twenty-two member towns through administrative support, professional consultation, trainings, and outreach to residents and businesses.

A review of recycling tonnage for 2013 shows a growing decrease from 2012. Paper recycling was down by 200 tons compared to 2012. District residents recycled over 1,700 tons of paper and over 1,100 tons of mixed containers, which were processed at the Springfield Materials Recycling Facility. Although market prices for recyclables were low from January through December, District towns received a total of \$62,100 in revenue for their recyclables.

In 2013, the District sponsored spring and fall “Clean Sweep” collections for bulky items, electronics, tires, appliances, and anything too big to fit into a trash bag. Almost 60 tons of material was recycled or disposed of from the two collections. A total of 540 households participated in these collection events.

We also held our annual household hazardous waste collection in September 2013. This event allows residents to properly dispose of toxic cleaners, automotive products, pesticides, and other toxic products. A total of 257 households participated in this event. 45% of participants were using the collection for the first time.

We received an \$18,000 grant from the MA Department of Environmental Protection (DEP) to set up a pilot recycling collection for plastic waste generated at agricultural operations. The District is working to continue this project in 2014 because we know that many farms struggle with managing this type of plastic waste. We also helped member towns implement \$17,000 worth of small-scale initiative grants from the MA DEP.

We also continue to manage the recycling and composting program at the Franklin County Fair and assist other events with waste reduction efforts. We continue to work in each school system helping with waste management bids and with fostering sustainable waste reduction programs.

If you have questions about District programs, call us at 413-772-2438 (MA Relay for the hearing impaired: 711 or 1-800-439-2370 TTY/TDD), visit our website at www.franklincountywastedistrict.org or visit us at 50 Miles Street in Greenfield.

Respectfully submitted,

Jan Ameen - Executive Director

Jonathan Lagreze, Colrain - Chair

Chris Boutwell, Montague - Vice-Chair

Andrea Donlon, Buckland - Treasurer

Cooperative Public Health Service

Deerfield is a shared services member of the CPHS, a health district based at the Franklin Regional Council of Governments. Deerfield is participating in the Public Health Nursing program. Services to the Town in 2013 included:



Public Health
Prevent. Promote. Protect.

- The Public Health Nurse offered walk-in clinics in Town Hall every Wednesday from 10-2 PM assisting residents with basic health screenings, assessment and monitoring of health conditions, and medication information. In addition, the nurse is available to residents to help with self-management of chronic conditions, medication management and connection to services. More than 113 Deerfield residents were assisted in 816 client visits. Health self-management supplies such as pill sorters, files of life, and hand sanitizer were distributed to residents at wellness clinics.
- The Public Health Nurse completed all state-mandated infectious disease investigation, reporting and case monitoring. Follow-up was provided as needed for 28 reported incidents of communicable disease.
- Health district grant funding paid for Lyme disease prevention materials for Deerfield, including a bus sign, tick identification cards and the posting of 20 trail signs in town, in addition to billboards in Greenfield on Routes 5&10.
- The following community flu vaccination clinics were offered to Deerfield residents: South County Senior Center, the drive-through Frontier Emergency Dispensing Site drill/ flu clinic for families and children, Town Hall office hours, and home vaccination to residents in need. More than 790 vaccines were administered with the help of valued community volunteers and GCC service learning nursing students.
- The Nurse assisted the Frontier Emergency Dispensing Sites Planning Group who developed and held a Drive-thru EDS at the corporate offices of Yankee Candle.
- The Nurse offered Deerfield residents mercury thermometer exchange, sharps disposal and sharps container exchange in collaboration with the Franklin County Solid Waste Management District.
- TB skin testing was provided to at-risk residents and town employees.
- The Public Health Nurse assisted employee wellness efforts coordinated by the Town of Deerfield and the Hampshire Insurance Trust.
- CPHS grant funds paid for one Board of Health member to attend the Mass Association of Health Boards BOH Certification training.

Deerfield's representatives to the CPHS Oversight Board are Dick Calisewski, Health Agent and Mark Gilmore, Board of Health Member.

For more information visit: www.frcog.org



Historic Commission

Community Preservation Act-funded Projects

CPA funds were spent on the following three projects this year.

1 - Historical Resources Inventory of South Deerfield

Working part-time out of an office in the CISA Building, Shirley Majewski and Marilyn McArthur have nearly completed their second year of collecting information on over 100 properties of interest in South Deerfield. Standardized data forms provided by the Massachusetts Historical Commission have been used as a framework for setting up information folders on each property. Contents of the files include photographs, historical data from a variety of sources and in some cases, stories from current owners, neighbors and townspeople. To date, nearly half have been completed. Shirley and Marilyn were aided this year by volunteer Betty Hollingsworth, Commission member and long-time town resident.

Many of the buildings being inventoried have turned out to have surprising pasts. The former Elm Farms Bakery on Elm St., for example, was built in 1899 as the Myron Stowell G.A.R. Post 84 for Civil War veterans. It had separate entrances for members and the women's auxiliary flanking a center stairway to an auditorium on the second floor. By 1907, space was being rented to the Sunderland Onion and Fertilizer Company. Soon after that, the Polish Society held its Sunday church services in the building until St. Stanislaus was completed in 1912.

The overall goal of the project to to prepare a nomination documents in 2015 for the inclusion of the center of South Deerfield on the National Register of Historic Places, an honorary, no-strings-attached designation awarded by the National Park Service. Plans are underway to put all the Inventory information on-line and to prepare, with local business support, a walking tour brochure of the area.

Drop-in office hours are Tuesday mornings from 9 - 12. Anyone with old photos of South Deerfield or other information to share, or questions, can also phone the office at 665-1491 or email Shirley at shrlmajewski15@gmail.com.



Former G.A.R. Hall, Elm St.



Baptist Cemetery, Upper Road

2 - Cemetery Restoration Project

As part of the third year of this project, work on two more cemeteries, both in West Deerfield, was contracted out to Gravestone Services of New England: the Old Baptist Cemetery on Upper Road and the Wisdom Cemetery on Old Albany Road adjacent to Clarkdale Orchards (not to be confused with the Albany Road Cemetery in Old Deerfield, the site of next year's detailed

assessment). Kai Nalenz evaluated, then worked on a total of 157 stones, straightening, resetting and repairing them as needed.

3 - Old Grammar School

Funding was voted last year for an architectural and engineering assessment of the 1888 Grammar School, currently serving as the South County Senior Center. After several administrative false-starts, the project was finally put out for bid in December. (Update: the contract was awarded in January, 2014 and work begun later that month.)

Archaeological Accountability Policy

During the Spring and early Summer, a policy was crafted to open up lines of communication between visiting archaeologists and the Town. It requests, among other things, that ‘affiliated’ archaeologists with a State-issued permit inform the Town of their plans prior to beginning an excavation and then to put a site report on file with the Commission at its conclusion. The policy also reviews and affirms the rights of private landowners who allow archaeologists onto their properties. The policy was fine-tuned during the Fall and will be submitted to the Selectboard at a meeting in January, 2014. (Update: at that meeting, the Selectboard voted their support of the Policy. A cover-letter expressing that support will accompany the Policy when it is sent to archaeologists.)

Scenic Byways Projects

The Historical Commission took an active role in crafting the Deerfield section of the Rt.116 Scenic Byway Master Plan, a project overseen by the Franklin Regional Council of Governments (FRCOG). A parallel project, also with Commission involvement and administered by Regional Planning Agencies with State funding, created a tourism marketing initiative for the network of seven Scenic Byways in Western Massachusetts. It involved brochures, billboards, print and electronic advertising and the creation of a website which can be viewed at www.bywayswestmass.com.

DHC Website

In conjunction with FCAT, work was begun on designing a website for the Historical Commission. The website will serve as a research resource for material on the Town’s history from its geological past through to the present with links to a wide variety of other sites. It will also spotlight the information gathered in the inventory of South Deerfield’s historic resources.

Respectfully submitted,

John Nove, Chairman

Deerfield Historical Commission Members:

Bud Driver	Betty Hollingsworth
Henrietta Kocot (Chair, Jan. - Sept.)	John Nove (Chair, Oct. -)
Ken Schoen	Jane Trigere (Clerk)
Todd Kmetz (resigned)	

Open Space Committee

This was a productive year for the Open Space Committee. Members Corinne Dugas, Alan Swedlund, Lynn Rose, and John Kneurr met regularly with members of the Recreation Committee, Sue Antonellis and Rob Ackerman. The purpose of our meetings was to work on revising the Town's Open Space and Recreation Plan. We were fortunate to have the support of the Franklin Regional Council of Governments and their planner Alyssa Larose. Alyssa took us through the many steps involved and we were able to complete our plan, hold public hearings, and submit the Plan for state and local review as of December, 2013. The Plan is now pending approval by the state as of this date (March 2014). We thank Alyssa Larose for her excellent support and FRCOG for providing this opportunity.

No other agenda items came before the committee during the calendar year, and no other deliberations or votes were taken.

Respectfully submitted,

Alan Swedlund, Chair
Open Space Committee

Recreation Department

Committee Members (Current):

Rob Ackermann, Chairman
Kristi Baranoski
Kim Evans-resigned
Steve Gochinski-resigned
Chuck Knight
Gretchen Law-resigned
Phil Toy
Rod Warnick
Becky Zoly

Recreation Department Director:

Sue Antonellis

The 2013-2014 year has shown a continued pursuit of programs and offerings for residents by the Deerfield Recreation Committee and Department. The mission for the committee is to continue pursuit of improving recreational facilities and lands, as well as expanding the recreational programs available to the residents of the Town of Deerfield.

Throughout this past year, a variety of programs and resource investigations have occurred. Because of this work, the following developments have occurred:

- Maintained and expanded the operation of youth sport programs, which include: soccer (K-6), basketball (1-8coed), softball (2-6), baseball (K-6), and field hockey.
- The Deerfield Recreation Summer Program involving youth has continued, with offerings of outdoor activities, music, and arts and crafts. This year we also offered the Mad Science program and a theater workshop for one week. The councilor-in-training program has been a success, as these individuals have moved on to become current councilors. Deerfield Academy generously donates their facility for this program.
- During the summer we continued with our Summer Concerts, featuring a blues and jazz/rock bands.
- Adult exercise programs have been established through Deerfield Elementary and Frontier, and include two Pilates classes, Nautilus with Strength Training and Yoga. Indoor Walking through the winter months is also available. The popularity of these programs has increased and the demand for more adult programs exists.
- Recreational Programs (skiing, girls' softball, girls' volleyball, soccer, basketball, field hockey and baseball) have been established jointly with neighboring district towns-Sunderland, Conway and Whately.
- The Department is continuously working with the youth community service groups, to obtain their valuable aid in the support of our programs. We also offer scholarships to graduating seniors who have volunteered or worked for the department.
- Frontier Regional has generously continued support for common usage of facilities for the Old Home Day Road Race.

- Joint efforts with Eaglebrook School have continued to provide our community with public ice skating on Sunday evenings from November through February, as well as gymnasium usage for recreational basketball.
- The Department remains a member of the Massachusetts Parks and Recreation Association.
- The Old Home Day event continued in June of 2013. This annual event is a festive activity for community members of all ages, and this past June included: Sugarloaf 5K Road Race, a mile Fun Run for children, PTO Fun Fair, Police ID & Kiwanis Bike Rodeo, and Memorial Park ball games. A special thank you to the police, fire and ambulance departments for their support. Thanks to all who participated and contributed to this lively community event.
- Newsletters are distributed through Deerfield Elementary and messages are also displayed on the cable TV town announcements. A sign also displays current events and is placed on the town common during the summer months.
- Tickets to Six Flags New England and the Connecticut Science Center were offered at a deeply discounted rate.
- The renovation of Memorial Field is in progress. A new infield and pitcher's mound has been completed, the outfield reseeded and new dugouts are in the process of being built. Thank you to Deerfield Academy for their contributions on this project.
- The Committee has continuous correspondence with local schools for mutual support – Deerfield Elementary, Frontier Regional, Deerfield Academy and Eaglebrook School. We thank them for their availability of their facilities.

We are always trying to expand our program offerings. The department serves many members of the community in our youth, adult and senior programs. Our programs and their number of participants include: Baseball 102, Basketball-112, Ice Skating-482, Old Home Day-200, Pilates-26, Nautilus-33, Soccer- 117, Skiing- 21, Softball-64, Summer Program-118, Kids Crafts-11, Ladies Golf-5, Yoga-15, and Field Hockey- 33.

The Recreation Committee would like to thank the Board of Selectmen, the Deerfield Town officials/staff, the Deerfield Highway Department, the Deerfield Police Department, the Pocumtuck Valley Memorial Association, Sokoloski's Landscaping, the youth participating in community service and others for their continued interest and support in our committee's efforts.

Within the community, there are always those individuals and businesses that contribute that extra time and effort to volunteer for recreational activities. These include coaches, assistants, officials and scorekeepers, event organizers and program supporters. The Committee would like to extend a special thanks to your continued endeavors to support the community of Deerfield.

Many of our programs utilize the Deerfield Elementary School, Frontier Regional facilities, Sugarloaf Mountain field, PVMA access and parking facilities, and Memorial Park for activities. We extend our appreciation to these groups for assisting the community in offering a space for these valuable programs. Without their continued assistance, recreation for the town residents would be minimal.

Due to the Deerfield Recreation Committee's work this year, the committee remains active in continuing our ambitious efforts. We strive to maintain a minimal growth budget by creating and enhancing our programs to be self-funded where possible, to support the residents' financial concerns of taxation growth. We would like consideration from the town's residents to support our current budget requests to maintain our Parks and Recreation Department.

The Deerfield Recreation Committee continues to investigate avenues for providing strong recreation programs for residents of Deerfield. While we continue to progress, we will continue to pursue the future vision of satisfying the health, well being and recreational needs of our youth, adults and senior citizens. As we do, we welcome the residents to continue their contribution to the recreational development by providing comments, suggestions, assistance and most of all, participation. Deerfield's recreational activities are contingent on volunteer help from the community, regardless of age, and all are welcome. Our goal is to provide a well-rounded program for Deerfield's residents to utilize. It is one of the tangible ways we enjoy the high quality of life in our community. Recreation provides both opportunities to participate and to give back to our community. We thank the Town of Deerfield for their continued support in this worthy endeavor.

Smith Charities

During the past year, five tradespersons were enrolled. Loans of \$600 each were made to twelve apprentices; the notes of twelve (12) tradespersons have been surrendered and the benefit of \$600 granted to each. Zero student nurses enrolled under the Nurses' Program, and one nurse who earned her degree received a gift of \$600. Twelve tradespersons and one nurse received an additional distribution of \$200 each. Twenty-six widows have been paid a total of \$9,868, and three brides have received the marriage gift of \$100 each. The total sum disbursed as gifts to beneficiaries was \$28,109, which includes \$7,541 that was paid to the City of Northampton for the account of Smith's Agricultural School, being the net income from the permanent fund established for the school. This year, because of the on-going low mortgage interest rate environment, there was no money to place in the Reserve for Beneficiaries account.

Since the provision of the Will went into effect, the beneficiaries of the nine communities have been paid:

*Tradespersons	\$2,908,500
** Nurses	809,933
Widows	1,766,430
*** Brides	1,495,100
Smith's Agricultural School	1,511,878
Annuities	35,374
Taxes	613,717
Total Payments	\$9,140,932

- * Originally designated in the Will as Indigent Boys
- ** Originally designate in the Will as Indigent Female Children
- *** Originally designated in the Will as Indigent Young Women

Mortgage payments have been made promptly and outstanding loans are up to date.

Trustees

Jane A. Lebieckie (Interim)
John C. LaSalle
Lydia Szych

Northampton, MA, May 1, 2014

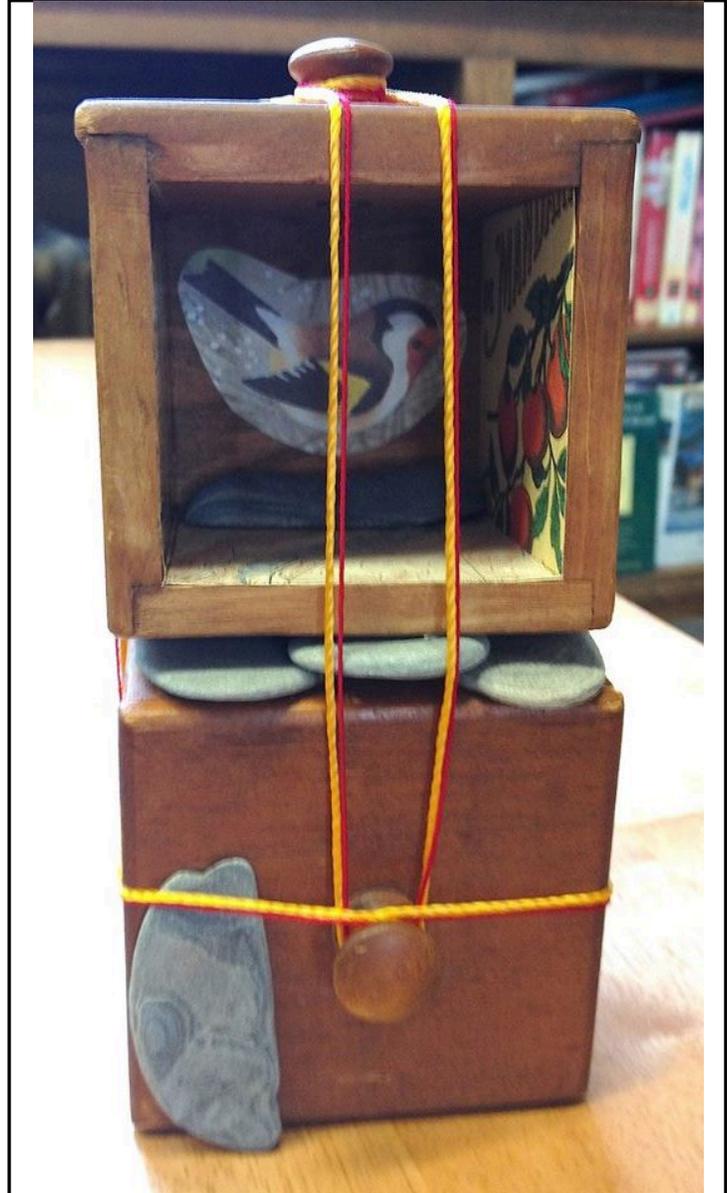
Tilton Library

Highlights of 2013 include the restoration of the front staircase, new plantings and landscaping in the front and back of the library and the return of the original 1916 circulation desk. Two new ongoing programs were launched: *1,000 Books before Kindergarten*, a pre-school parent/child reading initiative, and *Quarterly Classics*, a four times per year book discussion group. Local authors Anne Fadiman, David Gillham and John Elder Robison visited Tilton Library in February, March and October respectively. *Four Friday Films in February* featured the films of director Billy Wilder and were screened in Deerfield Town Hall. Local poets read at *Poetry Out Loud*, an event recorded by Frontier Community Access Television and *Chief Questions* featured Deerfield's newly hired police chief John Paciorek, Jr.. *Mid-Day Movie Madness* showed films for children and families during school vacation. The Friends of Tilton Library and Deerfield Cultural Council sponsored *Art in Boxes*, a Saturday morning art program for adults and teens.

Ongoing programs included *Pre-School Story Time*, *After School Drop In*, *Monday Night Music*, school visits, and two monthly book discussion groups for adults. Our children's librarian, Julie Cavacco visits Deerfield Elementary School and hosts a well attended summer reading program which is an active part of our services for young students and very young readers.

Total circulation and the number of registered borrowers at Tilton Library have risen every year since 2007. During fiscal year 2013, Tilton Library patrons downloaded 1,235 free E-books, audiobooks and videos compared to 559 items in 2012.

Once again, Tilton Library continues to serve as an important source for teen meeting, reading, volunteering and technology use. Every effort has been made to provide a welcoming library space for all, given the constraints of the size and design of the building.



An art box by Sandy Gokey, made in a Tilton Library program, Art in Boxes, funded in part by Deerfield Cultural Council.

Photo Credit: Candace Bradbury-Carlin.

Tilton Library is open Monday 1-8; Tuesday 1-5; Wednesday 10-5; Thursday 1-8; Saturday 9-1. Access to our digital collection is available through our website anytime at www.tiltonlibrary.org. Come in and see what Tilton Library is today.

<u>Trustees: (elected)</u>	<u>Staff:</u>	<u>Friends of Tilton Library Officers</u>
Nancy Maynard, Chair	Sara Woodbury, Director	Judy Holmes, President
Daniel Carmody	Julie Cavacco	Lynn Rubinstein, Vice President
Elsie Kolakoski	Deborah McQuillan	Kate Hayes, Treasurer
David Lamb	Ann Kurt	Louise Mahoney, Secretary
Sharyn Paciorek	Brenda Lynch	
Elizabeth Schmitt	Jess McQuillan	
Midori Tabery	Tony Faith	
Cynthia Von Flatern		
Satu Zoller		

DEERFIELD RESIDENTS WITH LIBRARY CARDS 2,733

FY13 LIBRARY CHECKOUTS

BOOKS	29,815
NEWSPAPERS & MAGAZINES	3,314
AUDIO & VISUAL ITEMS	14,940
ELECTRONIC MATERIALS	1,235
INTERLIBRARY LOANS RECEIVED FROM OTHER LIBRARIES	7,810

CATALOGED COLLECTIONS AVAILABLE JUNE 30, 2013

BOOKS	18,558
AUDIO & VISUAL ITEMS	2,794
ELECTRONIC MATERIALS	22,674

PROGRAMS

NUMBER OF CHILDREN'S PROGRAMS	210
ATTENDANCE AT CHILDREN'S PROGRAMS	2,084
NUMBER OF YOUNG ADULT PROGRAMS	146
ATTENDANCE AT YOUNG ADULT PROGRAMS	981
NUMBER OF ADULT PROGRAMS	42
ATTENDANCE AT ADULT PROGRAMS	804
NUMBER OF HOURS VOLUNTEERED IN LIBRARY	545

Town Clerk

The function of the Town Clerk is to record every legal action by the Town of Deerfield along with issuing marriage, birth and death certificates. We also issued approximately 845 dog licenses and two (2) kennel permits. The funds turned over to the general fund this year were \$6,421.07 recording fees and \$6,615 for dog fees. Most people appreciate the notice for renewal of dog licenses in the census mailing; they can, in return, request a dog license by mail, we have included an additional .50 cents to pay for the envelope and stamp so that the license can be returned promptly.

A major function of this office is to do the town census. Approximately 2500 households receive the census form. Again, more than 500 households did not respond to the first mailing and additional mailings were required, costing the Town additional postage and clerical time. In addition to sending notices that they have not completed the census form, we have to notify those that don't answer another notice stating that they will be removed from the voting list, with the increase in postage, the second mailing was \$231.37 and the notice of removal from the voting list was approximately \$120.00.

A reminder to all residents: All dogs, six months or older, must be registered with the Town Clerk. Any dog not registered by April 30th is subject to a late fee of \$20.00, as voted at the Town Meeting held on April 30, 2001.

We are no longer selling hunting and fishing licenses for the Town. The State has requested that they withdraw monies from our accounts through a third-party vendor and that is not an acceptable practice as far as this office is concerned. We have a list of who is selling licenses within the area, ie: Dick's Sporting, WalMart, other sporting goods store and they can be obtained online. We are very sorry for the inconvenience this has caused our residents.

Our office is also very busy keeping track of open meeting laws and ethics certifications. The state requires that everyone that works or volunteers for the Town must take a test online every two years. This project has taken a considerable amount of time – we try to make sure all forms are filled out when a person is sworn in and we have their email address, making future notices less of a burden for this office, thank you to all that have cooperated.

Respectfully submitted,

Barbara J. Hancock
Town Clerk

Town Accountant

FY13 Year to Date Expense Report - June 30, 2013

	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>
Moderator	350.00	350.00	
Selectmen's Salaries	7,000.00	6,624.96	375.04
Selectmen's Staff Salaries	93,304.00	92,856.72	447.28
Town Administrator Salary	73,788.00	73,515.20	272.80
Selectmen/Administrator Exp	14,750.00	13,159.99	1,590.01
Finance Committee Exp	300.00	152.00	148.00
Reserve Fund	17,226.70		17,226.70
Accountant Salary	29,375.00	29,375.00	
Accountant/Audit Expense	16,800.00	14,854.33	1,945.67
Assessor's Salaries	6,500.00	6,500.00	
Assessors Clerk Salary	45,164.00	44,990.42	173.58
Assessor's Expense	21,015.00	19,150.37	1,864.63
Capital-GIS	16,244.47		16,244.47
Triennial Recert	84,972.29	17,500.00	67,472.29
Clrk/Treas/Coll Staff Salaries	81,975.80	81,276.80	699.00
Treas/Coll/Clerk Salary	74,623.00	74,623.00	
Treas/Collector Expense	31,590.00	31,144.39	445.61
Oliver Smith Trustee	20.00	20.00	
Legal Expense	35,696.86	32,795.99	2,900.87
Personnel Bd Expense	500.00		500.00
Capital Plan-Hardware/Software	334.04	107.06	226.98
Capital Plan-Hardware/Software	12,175.00	8,984.00	3,191.00
Capital Plan-Hardware/Software	2,500.00		2,500.00
Office Contracted Serv	61,023.00	59,877.05	1,145.95
Enc Office Contracted Serv 11	3,688.75	3,688.75	
Enc Office Contracted Serv 12	13,000.00	3,500.00	9,500.00
Enc Office Contracted Serv 13		-3,000.00	3,000.00
Town Clerk Expense	19,541.00	17,521.24	2,019.76
Conservation Comm	800.00	431.29	368.71
Open Space Comm Exp	500.00		500.00
Planning Board	15,000.00	10,491.89	4,508.11
Zoning Bd of Appeals	400.00	296.51	103.49
Agriculture Comm Expense	500.00		500.00
Capital-Streetscape Planning	9,195.68	457.07	8,738.61

	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>
Town Office Bldg Maint	59,870.00	52,905.81	6,964.19
Town Office Expense	25,500.00	23,091.65	2,408.35
Capital-Town Off Carpeting	5,000.00		5,000.00
General Insurance	55,000.00	50,586.00	4,414.00
Prior Year Bill	624.00	624.00	
Police Dept Payroll	616,395.00	607,085.65	9,309.35
Enc Police Dept Payroll 12	10,967.04	10,967.04	
Police Coll Barg Agmt FY2011	1,400.00	1,399.15	0.85
Police Dept Expense	88,198.00	87,939.43	258.57
Enc Police Dept Expense 12	1,400.00	1,214.39	185.61
Capital-Police Cruiser	3,028.00	3,028.00	
Capital-Police Cruiser	1,791.00	1,791.00	
Capital-Police Cruiser	39,205.00	39,205.00	
Capital-Police Cruiser	39,660.00	1,910.77	37,749.23
Capital-Police SuicidePrev Sys	5,505.00	1,850.00	3,655.00
PD Laptop Computers,Equip	21,000.00	20,930.90	69.10
EMS Expense	96,319.00	96,319.00	
Ambulance Replacement	75,985.21		75,985.21
Capital-EMS Power Stretcher			
Building Insp Dept Expense	48,504.00	45,902.71	2,601.29
Storm Sandy Oct12 Expense			
Elementary School Expense	4,060,692.00	4,058,827.87	1,864.13
Enc Elementary School Exp12	10,514.89	8,693.72	1,821.17
Enc Elementary School Exp13		-60,886.13	60,886.13
Frontier Reg School Expense	2,813,086.00	2,813,086.00	
Frontier-Dickinson Trust	244.00		244.00
Frontier-Interest/Debt	107,437.00	107,437.00	
Frontier-Transportation	61,977.00	61,977.00	
Fr County Tech Expense	305,779.00	305,779.00	
Out of District Placement Exp	48,952.00	48,952.00	
Capital-DES A/Conditioner	10,000.00		10,000.00
Capital-DES Roof Study	10,000.00		10,000.00
Capital-DES Roof	150,000.00		150,000.00
Capital-DES Doors Replacement	35,000.00		35,000.00
General Highway Payroll	412,503.00	392,844.33	19,658.67
General Highway Expense	276,530.00	275,100.95	1,429.05
Capital-Radio Upgrade	2,424.00	2,424.00	
Highway Garage Lift	7,400.00	7,400.00	
Highway Radios	1,600.00	1,600.00	
Street lighting	46,000.00	46,931.82	-931.82
Highway Garage Location,Design	78,024.49	78,024.49	
Transfer Station Expense	254,014.00	203,219.80	50,794.20

	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>
Enc Transfer Station Exp 12	23,000.00	22,597.34	402.66
Capital-Paper Compactor	7,500.00	7,500.00	
Sewer Rprs Phase I,11	14,034.92		14,034.92
Board of Health Expenses	41,831.00	40,500.00	1,331.00
Council on Aging Expense	200.00		200.00
Senior Center Expense	19,068.00	19,068.00	
Veterans Services	10,223.00	10,223.00	
Veterans Benefits	53,000.00	35,777.55	17,222.45
War Memorial Maintenance	1,905.00	400.00	1,505.00
ADA Coordinator	250.00		250.00
Tilton Library Expense	144,279.50	144,209.54	69.96
Tilton Libr-Dickinson Trust	616.00	549.02	66.98
Summer Swim Program	10,760.00	7,383.00	3,377.00
Tri Town Beach Exp	14,238.00	14,217.07	20.93
Recreation Director Salary	40,298.00	40,298.00	
Historic Commission Expense	1,975.00	1,218.26	756.74
Vet/Memorial Day Exp	4,106.00	4,106.00	
Prin-Maturing Debt	94,835.00	94,835.00	
Int-Maturing Debt	20,767.00	10,562.30	10,204.70
Int-Temporary Loans	9,500.00	9,410.42	89.58
Air Pollution District	1,506.00	1,506.00	
RMV Marking Surchg	2,420.00	2,020.00	400.00
Reg Transit Authority	17,260.00	17,260.00	
Charter School Assessment	27,080.00	27,694.00	-614.00
School Choice Assessment	61,850.00	76,102.00	-14,252.00
Fr Reg Council Govt	45,303.00	45,303.00	
Sick Leave/Vacation Reserve	34,002.00	34,001.12	0.88
Franklin County Ret	408,514.00	408,514.00	
City of Newton	225.91	225.91	
Worker's Compensation	43,058.00	42,192.56	865.44
Worker's Compensation 2000	42,956.93		42,956.93
Unemployment Insurance	5,000.00		5,000.00
Group Insurance	750,823.00	716,825.73	33,997.27
Medicare Exp	86,054.00	81,726.44	4,327.56
Medicare Security Act	50.00		50.00
Oxford Acquisition Costs	8,375.31	1,000.00	7,375.31
Oxford Redevelopment Costs	10,000.00		10,000.00
<u>Total</u>	<u>12,734,245.79</u>	<u>11,956,631.64</u>	<u>777,614.15</u>

Budget vs Revenue Report - June 30, 2013

<u>Account Name</u>	<u>2013 Budget</u>	<u>YTD Revenues</u>	<u>Over/(Under)</u>
Taxes			
Personal Property Taxes	337,966.00	316,491.07	-21,474.93
Real Estate Taxes	8,293,140.92	8,316,653.79	23,512.87
Pro Rata Taxes	0.00	3,640.86	3,640.86
Tax Liens Redeemed	0.00	73,893.34	73,893.34
Foreclosure Revenue	0.00	11,826.54	11,826.54
Motor Vehicle Excise	535,000.00	609,947.10	74,947.10
Farm Animal Excise	0.00	3,070.67	3,070.67
Classified Forest Excise	0.00	0.00	0.00
Pen & Int on Prop Taxes	20,000.00	48,840.59	28,840.59
Pen & Int on Excise Taxes	0.00	16,451.69	16,451.69
Pmts In Lieu of Taxes	90,000.00	209,425.00	119,425.00
Other Taxes	0.00	0.00	0.00
Room Occupancy Tax	100,000.00	113,018.79	13,018.79
Local Meals Tax	76,000.00	76,770.55	770.55
Abated MV Taxes Recovered	0.00	695.12	695.12
Total Tax Revenue	9,452,106.92	9,800,725.11	348,618.19
Rentals			
Utility Tower Rental	31,000.00	33,077.64	2,077.64
Fees			
Fees-Assessors	0.00	268.53	268.53
Fees-Treasurer	0.00	0.00	0.00
Fees-Collector	9,000.00	8,303.64	-696.36
Fees-Registry Markings	1,000.00	2,960.00	1,960.00
Fees-Comcast Subscriber	0.00	876.00	876.00
Fees-Town Clerk	5,000.00	7,561.07	2,561.07
Fees-Conservation Comm	0.00	300.00	300.00
Fees-Zoning Board	0.00	300.00	300.00
Fees-Police	7,000.00	11,425.18	4,425.18
Fees-Weights & Measures	0.00	3,547.50	3,547.50
Fees-Canine Control	4,500.00	7,430.00	2,930.00
Fees-Dump Stickers	70,000.00	67,357.50	-2,642.50
Fees-Bulky Items	10,000.00	8,013.00	-1,987.00
Fees-Trash Bag Receipts	85,000.00	85,860.00	860.00
Fees-Bulky Item Disposal	0.00	0.00	0.00
Fees-Electronic Disposal	0.00	0.00	0.00

<u>Account Name</u>	<u>2013 Budget</u>	<u>YTD Revenues</u>	<u>Over/(Under)</u>
Fees-Grave Openings	0.00	100.00	100.00
Fees-Health Board-Septic	5,000.00	5,050.00	50.00
Fees-Health Board-Other	0.00	6,260.00	6,260.00
I & E Delinquent Charges	0.00	14,800.00	14,800.00
Other Charges for Service	0.00	0.00	0.00
Total Fee Revenue	196,500.00	230,412.42	33,912.42
Licenses			
Licenses-Liquor	20,000.00	29,043.00	9,043.00
Licenses-Other	1,000.00	2,648.89	1,648.89
Total Licenses Revenue	21,000.00	31,691.89	10,691.89
Permits			
Permits-Trench	0.00	1,350.00	1,350.00
Permits-Police Dept	1,000.00	4,025.00	3,025.00
Permits-Building Insp	97,000.00	303,433.00	206,433.00
Permits-Plumbing Insp	1,000.00	2,794.00	1,794.00
Permits-Electrical Insp	5,000.00	7,751.67	2,751.67
Total Permits Revenue	104,000.00	319,353.67	215,353.67
State Revenue			
Medicaid Reimbursement	0.00	50,294.76	50,294.76
Reimb for State Owned Land	75,886.00	75,886.00	0.00
Veterans Abatements	0.00	0.00	0.00
Surv Spouse Abatements	0.00	0.00	0.00
Elderly Abatements	22,234.00	24,334.00	2,100.00
School Aid Chapter 70	1,041,993.00	1,041,993.00	0.00
School Transportation	0.00	0.00	0.00
Charter Tuition Reimb	4,232.00	17,627.00	13,395.00
Unrestricted Govt Aid	406,247.00	406,247.00	0.00
Veteran's Benefits	4,897.00	6,261.00	1,364.00
Other State Revenue	0.00	6.00	6.00
Total State Revenue	1,555,489.00	1,622,648.76	67,159.76
Fines			
Fines - Court	91,000.00	86,652.50	-4,347.50
Fines - Parking	2,000.00	4,000.00	2,000.00
Fines - District Court	5,000.00	5,642.50	642.50
Fines - Bldg Inspections	0.00	0.00	0.00
Total Fines Revenue	98,000.00	96,295.00	-1,705.00
Other Revenue			

<u>Account Name</u>	<u>2013 Budget</u>	<u>YTD Revenues</u>	<u>Over/(Under)</u>	
Sale of Fixed Assets	0.00	0.00	0.00	
Earnings on Investments	12,000.00	11,841.00	-159.00	
Court Settlements	0.00	0.00	0.00	
Miscellaneous Revenue	20,000.00	42,695.32	22,695.32	
Refunds & Reimbursements	5,000.00	19,639.25	14,639.25	
Tr Fr Special Revenue	0.00	0.00	0.00	
Tr Fr Capital Projects	0.00	0.00	0.00	
Tr Fr Stabilization	0.00	0.00	0.00	
Tr Fr Trust Funds	76,933.00	76,933.00	0.00	
	Total Other Revenue	113,933.00	151,108.57	37,175.57
	<u>Total Year to Date Revenue</u>	<u>11,572,028.92</u>	<u>12,285,313.06</u>	<u>713,284.14</u>

Annual Special Revenue Funds – June 30, 2013

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
<i>Highway Funds</i>				
Mass Highway Funds	-16,000.00	16,000.00	-473,453.16	-473,453.16
<i>Revolving Funds</i>				
Recycling Prog Revolving Fund	0.00	22,238.15	-8,049.80	14,188.35
Police Detail Revolving Fund	7,058.50	125,684.50	-126,381.00	6,362.00
Wetlands Protection Fund	15,843.75	2,247.50	-453.96	17,637.29
Recreation Revolving Fund	28,932.98	43,655.81	-43,431.10	29,157.69
Swim Program Revolving Fund	3,903.86	2,250.00	0.00	6,153.86
Consultant Review-Eaglebrook	0.00	0.00	0.00	0.00
Planning Board Revolving	6,190.13	1,150.00	0.00	7,340.13
Plan Bd/ConsComm Rev-DA	1,523.37	0.00	-1,005.75	517.62
Plan Bd/ConsComm Rev-WaltProp	0.00	0.00	0.00	0.00
<i>Receipts Reserved For Appropriation</i>				
Ambulance Services	54,366.34	270,266.45	-271,162.55	53,470.24
Sale of Cemetery Lots	19,735.00	2,750.00	0.00	22,485.00
Insurance Claims	5,498.66	0.00	0.00	5,498.66
County Dog Fund	1,030.14	0.00	0.00	1,030.14
<i>Other Special Revenue Funds</i>				
HCOG Wellness Minigrant	0.00	900.00	-578.71	321.29
Veterans' Street Sign Fund	0.00	4,960.00	-3,691.58	1,268.42
Sadoski Mem Day/Vets Fund	1,770.00	0.00	-326.16	1,443.84
PEG Access Fund	196,845.45	77,913.88	-83,951.41	190,807.92
Police Donations Fund	0.00	1,100.00	0.00	1,100.00
SCSC Gift Fund	5,604.05	13,255.97	-2,261.72	16,598.30
Youth Baseball Gifts	1,568.49	0.00	0.00	1,568.49
Recreation Dept Gifts	10,048.16	0.00	-265.00	9,783.16
Grant Program Income	86.08	0.00	0.00	86.08
Memorial Day Gift Fund	2,877.48	695.00	-1,675.73	1,896.75
Yankee Candle Gift Fund	2,062.37	4,000.00	-4,062.37	2,000.00
Historical Comm Donations	0.00	0.00	0.00	0.00
EWP Donations	55,338.58	0.00	0.00	55,338.58
Library Antitrust Settlement	5.30	0.00	0.00	5.30

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
Albany Rd Cemetery Donation	1,640.57	0.00	0.00	1,640.57
SCSC Town Assessments	0.00	38,134.00	-38,134.00	0.00
SCSC Town EOEAs Grants	0.00	15,498.00	-15,498.00	0.00
FCHCC Sr Center Fitness Grant	-288.00	1,108.00	-1,060.00	-240.00
SCSC My Life My Health Grant	1,903.49	0.00	-470.00	1,433.49
EDS Donations	92.40	0.00	-91.22	1.18
<u>Community Pres Act</u>	1,244,608.12	298,731.32	-247,078.02	1,296,261.42
<u>State & Federal Grants</u>				
Comm Policing Grant	11,595.43	0.00	-6,963.92	4,631.51
Bulletproof Vest Grant	0.00	1,730.50	-2,656.00	-925.50
Drug Forfeiture Grant	8,263.32	594.54	-3,205.50	5,652.36
Gov Highway Safety Grant	0.00	0.00	0.00	0.00
Homeland Security Grant	0.00	3,677.88	-3,677.88	0.00
FEMA-All Hazards Grant	99.07	0.00	0.00	99.07
FEMA Emergency Funds	0.00	0.00	0.00	0.00
Council on Aging Grant	0.52	8,498.00	-8,498.00	0.52
Library State Aid	23,147.63	5,489.58	-6,146.68	22,490.53
Cultural Council	3,153.64	3,880.05	-3,785.00	3,248.69
FEMA Storm Emergency Fund	0.00	0.00	0.00	0.00
ECEMP Grant	2,500.00	0.00	0.00	2,500.00
Emer Dispensing Site Grant	0.00	0.00	0.00	0.00
43D Permitting Grant	10,000.00	0.00	0.00	10,000.00
MAPHO Minigrant	0.00	2,351.05	-6,538.33	-4,187.28
USDA Mill Village EWP	16,765.92	0.00	-7,875.00	8,890.92
ARRA Stabilization	0.00	0.00	0.00	0.00
Mass DEP Mini-grant	0.00	748.00	-748.00	0.00
MEMA EMPG	-640.00	2,333.82	-4,047.85	-2,354.03
FEMA October 2011 Storm	0.00	0.00	0.00	0.00
Green Community Grant Fund	68,334.47	0.00	-10,891.74	57,442.73
COA Service Incentive Grant	-2.00	0.00	0.00	-2.00
DEP Compactor Grant	0.00	7,500.00	-7,500.00	0.00
DEP Recycling Grant	0.00	0.00	0.00	0.00
HUD Regional Planning Grant	0.00	40,000.00	-40,000.00	0.00

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
<u>Education Funds</u>				
School Lunch	19,070.41	114,932.60	-133,815.57	187.44
School Choice	520,992.40	565,859.00	-522,311.42	564,539.98
Grant Funded Stipends	-100.00	5,898.66	-6,003.34	-204.68
Title I Grant	0.00	33,000.00	-33,000.00	0.00
Circuit Breaker Rev Fund	4,525.44	30,145.00	-31,599.74	3,070.70
SPED Assistance Grant	0.00	12,463.54	-12,790.00	-326.46
Special Activities Fund	11,231.14	17,845.00	-16,099.12	12,977.02
Dionne Mem Music Award	40.00	0.00	0.00	40.00
6th Grade Class Fund	98.99	0.00	0.00	98.99
School Building Use	2,218.80	1,849.00	0.00	4,067.80
Fall Daybreak program	93,772.34	349,283.60	-410,358.76	32,697.18
Summer Daybreak Program	24,224.82	38,750.00	-32,986.88	29,987.94
Community Partnership Program	-2,066.79	178,810.04	-172,207.59	4,535.66
Half Day EC Program	36,726.61	14,100.00	-33,693.72	17,132.89
After School Program	115,002.41	176,224.60	-165,291.72	125,935.29
Writing Camp	74.43	0.00	0.00	74.43
Retail Store Gift Fund	1,410.47	1,046.16	0.00	2,456.63
Early Literacy Interv Grant	0.00	0.00	0.00	0.00
Title 1 Stimulus Program	0.00	0.00	0.00	0.00
Mass Clean Energy Grant	12.51	0.00	0.00	12.51
MCC School Bus Grant	0.00	200.00	-200.00	0.00
River Valley Day Camp Fund	31,329.74	73,911.31	-55,150.64	50,090.41
Education Job Fund	0.00	0.00	0.00	0.00
Wm Benoni DES Library Fund	402.77	0.00	-312.63	90.14
<u>WWTP Fund</u>				
	397,993.84	567,571.30	-502,743.55	462,821.59
<u>Oxford Land Purchase</u>				
	-1,517,330.00	94,835.00	0.00	-1,422,495.00
<u>Energy Conservation Project</u>				
	-316,334.00	0.00	0.00	-316,334.00
<u>Highway Garage</u>				
	0.00	1,000,000.00	-865,198.40	134,801.60
<u>Trust Funds</u>				
Dickinson Library Trust	111,848.38	456.02	-725.00	111,579.40
Dickinson/Billings Fund	2,964.61	9.44	0.00	2,974.05
Cemetery/Brookside Fund	28,958.35	131.68	0.00	29,090.03

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
Fr Wells/Pine Nook Fund	72,255.78	236.29	-6,620.00	65,872.07
Land Preservation Trust	994.62	2.04	0.00	996.66
May Topp Cemetery Fund	12,845.00	210.40	0.00	13,055.40
Worker's Comp Fund	86,304.84	151.33	-43,058.00	43,398.17
Surp War Bonds/ConwForest	18,305.36	58.27	0.00	18,363.63
Dfld/Whately Veterans	2,106.26	6.70	0.00	2,112.96
Municipal Bldg Fund	261,914.67	4,244.08	-15,000.00	251,158.75
Ins Indemnification	67,380.22	101.08	-18,150.00	49,331.30
Stabilization Fund	2,041,814.76	21,924.61	-1,000,000.00	1,063,739.37
 <u>Agency Funds</u>				
Firearm ID Cards	-150.00	11,875.00	-11,725.00	0.00
Plumbing/Gas/Wire Insp	0.00	94,911.5a3	-87,995.03	6,916.50
S Mill Village Dev Escrow	26,336.93	13.10	0.00	26,350.03
	3,952,639.38	4,430,398.38	-5,612,651.25	2,770,386.51

Encumbrances - June 30, 2013

<u>Continuing Appropriations - General Fund</u>	Amount
Capital-Police Suicide Prev System	3,655.00
Capital-Police Cruiser	37,749.23
Frontier-Dickinson Trust	244.00
Tilton -Dickinson Trust	66.98
Legal Expense	2,900.87
Capital-Hardware/Software	226.98
Capital-Hardware/Software	3,191.00
Capital-Hardware/Software	2,500.00
Triennial Recert	67,472.29
Capital-GIS	16,244.47
Capital-Town Office Carpeting	5,000.00
War Memorial Maintenance	1,505.00
Capital-DES Roof	150,000.00
Capital-DES Roof Study	10,000.00
Capital-DES Doors Replacement	35,000.00
Capital-Streetscape Planning	8,738.61
Workers Comp 00	42,956.93
Ambulance Replacement	75,985.21
Oxford Redevelopment Costs	10,000.00
Total	<u>\$473,436.57</u>

Encumbrances - General Fund

Elementary School	60,886.13
Office Contracted Serv	3,000.00
Office Contracted Serv FY12	9,500.00
Total	<u>\$73,386.13</u>

Continuing Appropriations WWTP

Sewer Line Rehab	21,985.55
Sewer Line Rehab FY99	21,101.62
WWTP Capital Imp FY99	4,574.41
Capital-Alter Energy/Conserv	22,565.00
Grit Removal	40,003.50
Total	<u>\$110,230.08</u>

Continuing Appropriations CPA

APR Purch-Kostiuk	27,250.00
Cemetery Assess & Pres	71,025.00
Cemetery Gravestone Preservation	24,000.00
Old Grammar School Assessment	10,000.00
SD Historic Documentation	311.43
Total	<u>\$132,586.43</u>

Combined Balance Sheet - All Funds - June 30, 2013

	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Capital Project</u>	<u>Trust & Agency</u>	<u>General Long-Term Debt</u>	<u>Totals</u>
Assets						
Cash & Cash Equivalents	4,404,056	2,708,713	164,939	1,684,938		8,962,647
Receiveables:						
Property Taxes	217,825	3,209				221,035
Excise Taxes	52,310					52,310
Tax Liens	112,546	6,767				119,313
Tax Deferrals	2,819					
User Charges		32,472				32,472
Departmental	1,000	313,044				
Less: Allowance for						
Uncollectable Accts.	-162,084					-162,084
Due from Other Governments		1,153,508				1,153,508
Tax Foreclosures	12,955					12,955
Amount to be Provided for the Payment of Debt					0	0
Total Assets	4,641,429	4,217,713	0	164,939	1,684,938	10,709,018
Liabilities						
Warrants Payable	924,320				0	924,320
Accounts Payable	226	35				261
Accrued Payroll	539,921	15,161	2,000			557,082
Employee Withholdings	40,406					40,406
Taxes Due Districts	0	379				
Tailings	30,720					30,720
Deferred Revenue:						
Property Taxes	55,742	3,209				58,951
Other (excise & tax liens)	181,631	1,505,411				1,687,042
Contract Retainage		4,043	28,138			
Temporary Loans			1,738,829			
Bond Indebtedness					0	0
Total Liabilities	1,772,965	1,528,237	0	1,768,967	0	3,298,781
Fund Equity						
Reserved for Encumbrances	73,386					73,386
Reserved for Continuing Appropriations	473,437	242,817				716,253
Reserved for Subsequent Years	645,727	0				645,727
Reserved for CPA		259,210				
Bonds Authorized	5,132,500					5,132,500
Bonds Authorized and Unissued	-5,132,500					-5,132,500
Unreserved Fund Balance	1,676,860	2,187,449	-1,604,027	1,684,938		3,945,220
Reserved-Appropriation Deficit	-932					
Unreserved-Overlay Deficit	-15					
Total Fund Equity	2,868,463	2,689,476	0	-1,604,027	1,684,938	5,638,850
Total Liabilities & Fund Equity	4,641,429	0	4,217,713	0	164,939	0
				1,684,938	0	0
					0	0
						10,709,018

Treasurer / Collector

Collector

All monies for the Real Estate, Districts, Sewer, Motor Vehicle, trash bags, department receipts and landfill permits are processed through this office. Real Estate and Personal Property taxes bills issued twice a year were produced in-house for fiscal year 2013 and mailed on November 16, 2012. The following combined receipts are for informational purposes:

REAL ESTATE	8,316,653.69
COMMUNITY PRESERVATION ACT	170,543.12
PERSONAL PROPERTY	337,956.49
MOTOR VEHICLE EXCISE TAXES	609,947.10
SEWER	562,160.71
INCOME & EXPENSE FEES	14,750.00
TAX TITLE	111,545.38
INTEREST AND FEES	12,941.71
RE,PP,MVE & SEWER INTEREST & FEES	62,086.78
TOTAL:	10,198,584.98

All unpaid motor vehicle taxes are submitted to the Deputy Tax Collector and if not resolved, registrations and licenses will be marked at the Registry of Motor Vehicles, resulting in non-renewal until resolved. With delinquent Real Estate, District and Personal Property, if not resolved, the Town is forced to place the property into Tax Title. Any Sewer Usage fees not paid are applied as a lien on the Real Estate Taxes.

Taxpayers are reminded that if they are experiencing financial difficulties, contact this office at 413-665-1400, extension #102, as soon as you receive your bill and we will work with you, thereby avoiding the Deputy Tax process and eventually the lien on the property.

Another function of this office is to produce Municipal Lien Certificates. Many properties (189) were refinanced or purchased, thus requiring a certificate to be completed by this office. The total of \$4,725.00 was deposited into the general funds.

Respectfully submitted,

Barbara J. Hancock
Tax Collector

Treasurer

It is with pleasure that I again announce that the Town was in the fortunate position of not having to borrow in anticipation of revenue (twenty-nine years). Interest rates have stayed very low, now average about .0015% to .0050%. The only good that Deerfield is seeing is that the short term loan rates (Energy Loan and Oxford Property) are extremely low.

We have a total of 18 properties in tax title, during the year we received payments for eight (8) properties and had one (1) go into foreclosure. We are working with all those that are willing to enter into a payment plan to prevent future foreclosures. The law allows 1/3 payments over a period of three (3) years to clear up these accounts.

Respectfully submitted,

Barbara Hancock
Treasurer

RECEIPTS & PAYMENTS

Fiscal Year July 1, 2012 - June 30, 2013

Receipts per month	Month	Expenses per month	Interest Received
423,192.60	July	2,351,523.40	1,416.73
406,572.47	August	1,337,050.91	1,159.99
794,809.64	September	1,674,230.73	1,934.30
565,354.16	October	1,104,860.17	702.82
1,291,653.05	November	1,026,835.67	382.62
4,905,245.46	December	2,128,033.91	1,700.91
722,864.03	January	3,058,182.89	1,162.69
2,080,836.38	February	1,294,905.88	899.74
1,648,186.48	March	1,095,829.42	1,677.68
2,524,666.59	April	1,756,166.69	853.73
2,306,503.12	May	1,120,919.27	1,465.73
1,656,716.67	June	1,724,196.24	3,164.64

19,326,600.65	19,672,735.18	16,521.58
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Beginning Balance 6/30/2012

6,566,816.70

Receipts Fiscal Year 2013	19,326,600.65
Expenditures Fiscal Year 2013 - General	(19,672,735.18)
From/To Trusts to General Funds	925,233.90
Trust Funds	587,932.43
Stabilization	1,228,678.46
Petty Cash	120.00
Balance General and Trust Funds - 6/30/2013	8,962,646.96

Allocation of General Funds by Bank Accounts
Fiscal Year Ending June 30, 2013

Bank of America	73,129.27
People's Bank	1,772,569.02
People's Bank/Greenfield Co-op - CPA	1,227,828.32
Century	9,110.34
Eastern	633,755.78
Greenfield Co-Operative Bank	2,644,351.94
Greenfield Savings Bank	243,420.21
Unibank	337,276.89
Berkshire Bank	127,531.36
TD Bank	76,942.94
Total General Funds	7,145,916.07

STABILIZATION

Balance July 1, 2012	2,041,814.75	
Interest FY 2013	21,924.61	*
Appropriations FY 2013	-	
Expenditures FY 2013	(835,060.90)	
Balance June 30, 2013	1,228,678.46	

TRUST FUNDS

		Interest Rate 6/30/13
MUNICIPAL BUILDINGS	251,158.75	multiple cds
BILLINGS TRUST FUND	2,974.05	0.30%
FOREST	18,363.63	0.30%
BROOKSIDE CEMETERY	29,090.04	0.64%
PINE NOOK CEMETERY	65,872.07	0.64%
LAND PRESERVATION FUND	996.66	0.20%
MAP TOPP PETUTUAL CARE	13,055.40	0.30%
WORKMEN'S COMPENSATION FUND	43,398.17	0.30%
VETERANS SERVICE	2,112.96	0.30%
INSURANCE INDEMNITY FUND	49,331.30	0.20%
DICKINSON LIBRARY TRUST FUND	111,579.40	multiple cds
BALANCE JUNE 30, 2013	587,932.43	

Town Meeting authorization to transfer funds:

Municiple Building	15,000.00
Workmen's Comp	43,058.00
Insurance Indemnity	18,150.00
Pine Nook Expenses	6,620.00
Dickinson Library	
Interest	725.00
	<hr/>
	83,553.00

Reports of Town Meeting

Annual Town Meeting – April 29, 2013

FRANKLIN SS

I, Mary A. Stokarski, duly appointed and qualified Clerk of the Town of Deerfield, hereby certify that the following votes were taken at the Annual Town Meeting held on Tuesday, April 29, 2013 in the Auditorium at Frontier Regional School on North Main Street in the Village of South Deerfield

Town Meeting convened at 7:08 p.m. on April 29, 2013.

ARTICLE 1

Voted that the Town hear the reports of the Selectmen, the Deerfield School Committee, and all other Town officers, boards, committees, and commissions.

Motion Carried, so declared the Moderator

ARTICLE 2

Voted that the Town will vote to authorize its Treasurer and Assistant Treasurer with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2013 in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4 and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with General Laws, Chapter 44, Section 17.

Motion Carried, so declared the Moderator

ARTICLE 3

Voted that the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide any sum or sums of money for public library purposes said sum to be reimbursed to the Town by the State under provision of Chapter 151 of the Acts of 1996.

Motion Carried, so declared the Moderator

ARTICLE 4

Voted that the Town will vote to authorize the Selectmen to apply, accept and expend for specific purposes provided by any Federal or State Grants or Programs which may be awarded to the Town.

Motion Carried, so declared the Moderator

ARTICLE 5

Voted that the Town acknowledge the following gifts made by:

Deerfield Academy:	\$89,500.00
Allen Chase Foundation – Eaglebrook School:	\$26,000.00
Bement School:	\$ 3,000.00
Historic Deerfield:	\$15,000.00
Woolman Hill:	\$ 2,925.00

Motion Carried, so declared the Moderator

ARTICLE 6

Voted to divide the article so that each appropriation is considered as a separate motion.

Motion Carried, so declared the Moderator

Voted that the Town appropriate \$2,075.00 from the Community Preservation Fund 2014 Estimated Revenues for the preservation of historic account books of Deerfield residents held by the Pocumtuck Valley Memorial Association library in a manner consistent with the proposal submitted by the Association and approved by the Community Preservation Committee on April 4, 2013; said funds to be expended within 3 years under the direction of the Board of Selectmen and any unused funds to be returned to the community preservation fun as required by statute.

Motion Carried, so declared the Moderator

Voted that the Town appropriate \$16,500.00 from the Community Preservation Fund 2014 Estimated Revenues for replacing the fencing of the Sugarloaf Street Cemetery in a manner consistent with the proposal submitted by the Historical Commission and approved by the Community Preservation Committee on April 4, 2013; said funds to be expended within 3 years under the direction of the Board of Selectmen and any unused funds to be returned to the community preservation fun as required by statute.

Motion Carried, so declared the Moderator

Voted that the Town appropriate \$34,600.00 from the Community Preservation Fund 2014 Estimated Revenues to continue documenting South Deerfield’s historic resources in a manner consistent with the proposal submitted by the Historical Commission and approved by the Community Preservation Committee on April 4, 2013; said funds to be expended within 3 years under the direction of the Board of Selectmen and any unused funds to be returned to the community preservation fun as required by statute.

Motion Carried, so declared the Moderator

Voted that the Town appropriate \$510.00 from the Community Preservation Fund 2014 Estimated Revenues to the Deerfield Veteran’s Street Sign project to create a book concerning Deerfield veterans killed in action in a manner consistent with the proposal submitted by Elizabeth Hollingsworth on behalf of the project and approved by the Community Preservation Committee on April 4, 2013; said funds to be expended within 3 years under the direction of the Board of Selectmen and any unused funds to be returned to the community preservation fun as required by statute.

Motion Carried, so declared the Moderator

Voted that the Town appropriate \$10,650.00 from Community Preservation Fund 2014 Estimated Revenues for Community Preservation Committee administrative expenses.

Motion Carried, so declared the Moderator

Voted that the Town transfer \$21,300.00 (10%) of the Community Preservation Fund 2014 Estimated Revenues to the Reserve for Community Housing and \$21,300.00 (10%) of the Community Preservation Fund 2014 Estimated Revenues to the Reserve for Open Space as required by General Law Chapter 44B.

Motion Carried, so declared the Moderator

Voted that the Town transfer \$106,065.00 from the balance of Community Preservation Fund 2014 Estimated Revenues to the 2014 Community Preservation Budgeted Reserve.

Motion Carried, so declared the Moderator

ARTICLE 7

Voted that the Town raise and appropriate \$496,564.00 and authorize the Selectmen to transfer as it becomes available said sum from the sewer receipts account established for such purposes for Fiscal Year 2014 operation and maintenance of the Wastewater Treatment Plants located in the villages of Old Deerfield and South Deerfield respectively, and for sewer line maintenance.

Motion Carried, so declared the Moderator

ARTICLE 8

Voted to authorize revolving funds for the Planning Board and Recycling Program under MGL Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2013 as set forth in Article 8 of the warrant, a copy of which has been distributed at the meeting which is incorporated herein by reference.

Motion Carried, so declared the Moderator

Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Fund	FY 2014 Spending Limit
Planning	Planning Board	Fees charged for filings	Activities and expenses related to proposal and permit reviews.	\$25,000.00
Recycling	Selectboard	Receipts related to the recycling program	Operation of solid waste and recycling programs, membership in and services of the Franklin County Solid Waste Management District, and the purchase of recycled content or environmentally preferable products	\$20,000.00
			Total Spending:	\$45,000.00

ARTICLE 9

Voted that the Moderator read amounts recommended by the Finance Committee to be appropriated under this article and unless objection is made, each item recommended in the report of the Finance Committee shall be tentatively accepted as appropriated for the purpose stated. If an objection is made to any recommendation, such appropriation shall be taken separately and the amount thereof and the manner of taking the same shall be determined by vote of the meeting and tentatively accepted. One voted shall be taken appropriating each amount so accepted as a single appropriation not to be exceeded.

In the discussion, the Frontier Regional Operations was held and voted to change from the recommended amount of \$3,049,959 to the requested amount of \$3,079,734.

Voted that the Town appropriate \$12,034,076 to fund the accepted amounts voted and to meet this appropriation transfer:

- \$55,553.00 from the Municipal Building account,
- \$43,058.00 from the Workers Compensation fund account,
- \$20,000.00 from the Insurance Indemnification account,
- \$99,161.00 from the Overlay Surplus account
- \$187,799.00 from Free Cash

And raise and appropriate a balance of \$11,628,505.00.

Motion Carried, so declared the Moderator

ARTICLE 10

Voted to raise and appropriate the sum of \$199.00 for the City of Newton for retirement benefits as required by Chapter 32, Sections 56-60 of the General Laws as amended.

Motion Carried, so declared the Moderator

ARTICLE 11

Voted to appropriate the sum of \$174,463.00 as amended from free cash for the capital projects as specifically set forth in Article 11 of the warrant, a copy of which has been distributed at this meeting.

<u>Item</u>	<u>Department</u>	<u>Amount</u>	<u>Proposed Funding</u>
Police vehicle	Police	\$39,660.00	Free Cash
Computers, network, software Free Cash	Police	\$24,500.00	
Town offices computers, network, software	Board of Selectmen	\$2,500.00	Free Cash
Town Offices – accessibility	Board of Selectmen	\$10,000.00	Free Cash
Elementary School Generator grant matching funds	School Committee	\$27,000.00	Free Cash
Elementary School interior door hardware	School Committee	\$9,200.00	Free Cash
Ambulance Replacement	Emergency Medical Services	\$20,000.00	Free Cash
Snow Plows and Frames	Highway Department	\$26,800.00	Free Cash
Thumb turns for classroom doors	Frontier Regional	\$2,712.00	Free Cash
Rekey exterior doors	Frontier Regional	\$11,300.00	Free Cash
Electrical Power to Garage	Frontier Regional	\$791.00	Free Cash

Motion Carried, so declared the Moderator

ARTICLE 12

Voted to establish the salaries and compensations of all elected officers of the Town, as provided in Chapter 41, Section 108 of the General Laws, as follows:

	<u>REQUESTED</u>	<u>VOTED</u>
Moderator, Annual Town Meeting	\$300.00	\$300.00
Moderator, Special Town Meeting	\$50.00	\$50.00
Selectmen, Chairman	\$2,500.00	\$2,500.00
Selectmen, Associate Members	\$2,250.00	\$2,250.00
Assessors, Chairman	\$2,500.00	\$2,500.00
Assessors, Associate Members	\$2,000.00	\$2,000.00
School Committee, Chairman	\$150.00	\$150.00
School Committee, Assoc. Members	\$100.00	\$100.00
Elector, Oliver Smith Will	\$20.00	\$20.00

Motion Carried, so declared the Moderator

ARTICLE 13

Voted to take from Free Cash \$25,000.00 to an unfunded liability sick leave and vacation account.

Motion Carried, so declared the Moderator

ARTICLE 14

Voted to take from Free Cash \$80,000 to provide for extra-ordinary or unforeseen expenditures under Section 6 of Chapter 40 of the Massachusetts General Laws for the Fiscal Year beginning July 1, 2013.

Motion Carried, so declared the Moderator

ARTICLE 15

Voted transfer from overlay surplus account \$17,500.00 for the purpose of funding mandated triennial recertification updates.

Motion Carried, so declared the Moderator

ARTICLE 16

Voted take from Free Cash \$49,574.00 for its share of the core assessment of the Franklin Regional Council of Governments.

Motion Carried, so declared the Moderator

ARTICLE 17

Voted to raise and appropriate \$279,386 for the purpose of providing ambulance services in the Town of Deerfield, and to meet this appropriation transfer from ambulance receipts as they become available the sum of \$170,000.00 and raise and appropriate \$109,386.00.

Motion Carried, so declared the Moderator

ARTICLE 18

Voted to transfer the interest earned for the preceding year from the Dickinson Library Trust fund \$322.00 to the Tilton Library and \$57.00 to Frontier Regional School for Library use .

Motion Carried, so declared the Moderator

ARTICLE 19

Voted to take from Free Cash \$51,890.00 to fund the tuition and transportation expenses of two students to the Smith Vocational and Agricultural High School for the 2013-14 school year .

Motion Carried, so declared the Moderator

ARTICLE 20

Voted that the Town adopt the resolution set forth in the warrant as distributed to the meeting and incorporated herein by reference.

- Whereas, Baystate Franklin Medical Center in Greenfield is the only hospital in Franklin County, the most rural county in Massachusetts;
- Whereas, local access to a full-service community hospital is essential to the health and well-being of the residents of Franklin County; and,
- Whereas, some important services previously available at Franklin Medical Center are now only available at Baystate Medical Center in Springfield; and,
- Whereas, the lack of public transportation and the long distance between parts of Franklin County and Springfield presents a challenge for many residents; and,

Whereas, it is critical for the health of Franklin County residents that they have access to the broadest range of quality health care services in Franklin County,
Therefore be it resolved that the Town of Deerfield, calls upon Baystate Health System to commit all necessary resources to ensure the provision of all needed services and to commit to the long-term viability of a full-service community hospital at Baystate Franklin Medical Center which will meet the health care needs of the residents of Franklin County; and,
Be it further resolved that the Town Clerk be directed to send copies of this resolution to Mark Tolosky, President and Chief Executive Officer of Baystate Health System, and to Chuck Gijanto, President of Baystate Regional Markets

Motion Carried, so declared the Moderator

ARTICLE 21

Voted to confirm that all votes taken under the Omnibus Budget and financial articles will be contingent upon receipt of a Cherry Sheet and other state funding which shows sufficient state aid to allow the Town to remain within its levy limit.

Motion Carried, so declared the Moderator

ARTICLE 22

Voted any instruction to its officers, boards, committees, commissioners.

Julie Cavacco requested that a description of time involved of the various offices in the Town be made available so that more people would know what is required to hold such an office. Others also stated that we need to get others interested as the same people have held various offices for many years and it is time to get others involved. Jane Trigere suggested using some digital media and interview interested persons.

Motion Carried, so declared the Moderator

Voted to adjourn at 8:30 pm to meet in the polling places at the MEETING ROOM at the TOWN OFFICES, 8 Conway Street in the Village of South Deerfield on TUESDAY, the 30th day of April, 2013, next at 7:00 o'clock in the forenoon for the purpose of elections and at the closure of the polls dissolve.

Motion Carried, so declared the Moderator

A true copy.

Attest:

Mary A. Stokarski, Town Clerk

Special Town Meeting – October 28, 2013

FRANKLIN SS

I, Mary A. Stokarski, duly appointed and qualified Clerk of the Town of Deerfield, hereby certify that the following votes were taken at the Special Town Meeting held on Monday, October 28, 2013 in the Auditorium at Frontier Regional School on North Main Street in the Village of South Deerfield

Town Meeting convened at 7:15 p.m. on October 28, 2013.

Moderator's Motions:

Voted that the reading of all articles be waived and that prior to the reading of a motion under the article, the Moderator briefly summarize the content of the article to be considered and further that unless objection is raised the reading of detailed motions be waived where the article as printed can, in the opinion of the Moderator, be incorporated by reference in any motion presented.

Motion Carried, So Declared the Moderator

Voted to have the following people be allowed to address the audience during the Town Meeting:

Lisa Mead, Town Counsel
Adam Costa, Town Counsel
Wendy Foxmyn, Interim Town Administrator
Sara Woodbury, Director, Tilton Library
Patricia Smith, Consulting Town Planner
Joyce Pervere, Landowner
Donald Dubendorf, Attorney for Pervere Family
Martha Barrett, Superintendent of Schools

Motion Carried,
So Declared the Moderator

ARTICLE 1:

Vote to authorize the Board of Selectmen to enter into an inter-municipal agreement with the towns of Sunderland and Whately pursuant to Massachusetts General Laws Chapter 40, Section 4A, contingent on approval by all three towns, to establish and operate a regional emergency medical service effective January 1, 2014 for a term of one year, renewable for successive three-year terms subject to appropriation in each fiscal year, and upon such terms and conditions as the Board of Selectmen deem appropriate: and to authorize the Board of Selectmen to take all actions necessary to implement such agreement.

Motion Carried,
So Declared the Moderator

ARTICLE 2:

Vote to take from Free Cash the sum of \$255,488.68 and to add such sum to the Ambulance Revolving Account, to meet the towns allocable share of the Fiscal Year 2014 net operating cost of \$438,241 and capital cost of \$55,350, for the regional emergency medical service described in Article 1, contingent on approval by all three towns.

Motion Carried, So Declared the Moderator

ARTICLE 3:

No further action.

So Declared the Moderator

ARTICLE 4:

No further action.

So Declared the Moderator

ARTICLE 5:

No further action.

So Declared the Moderator

ARTICLE 6:

Article withdrawn by the Personnel Committee.

So Declared the Moderator

ARTICLE 7:

Article withdrawn by the Personnel Committee.

So Declared the Moderator

ARTICLE 8:

Motion to table Article 8.

Did not pass by 2/3 vote

So Declared the Moderator

Vote to take from Free Cash, the sum of \$7900.00 to fund the first year of the Collective Bargaining Agreement between the Town of Deerfield and the Deerfield Police Union, Local 981, Massachusetts Coalition of Police, I.U.P.A., AFL-CIO (Police Officers Unit).

Motion Carried,
So Declared the Moderator

ARTICLE 9:

Vote to take from Free Cash, the sum of \$10,554.00 for Animal Control Officer services.

Motion Carried,
So Declared the Moderator

ARTICLE 10:

Vote to transfer \$1030.14 from the County Dog Fund to the Library Expense Account.

Motion Carried,
So Declared the Moderator

ARTICLE 11:

Vote to take from Free Cash, the sum of \$42,500.00 for the purchase of an unmarked police cruiser.

Motion Carried,
So Declared the Moderator

ARTICLE 12:

Vote to take from Free Cash, the sum of \$21,850.00 for 800MHZ radios for the Police Department.

Motion Carried,
So Declared the Moderator

ARTICLE 13:

Vote to take from Free Cash, the sum of \$40,000.00 for the purchase of a pickup truck for the Highway Department.

Motion Carried,
So Declared the Moderator

ARTICLE 14:

Vote to take from Free Cash, the sum of \$4,629.00 for software for the Town Clerk/Treasurer/Collector's Office.

Motion Carried,
So Declared the Moderator

ARTICLE 15:

Vote to take from Free Cash, the sum of \$52,456.00 for unemployment compensation charges due the Commonwealth of Massachusetts.

Motion Carried,
So Declared the Moderator

ARTICLE 16:

Vote to take from Free Cash, the sum of \$8,000.00 for GASB 45 actuarial services.

Motion Carried,
So Declared the Moderator

ARTICLE 17:

Vote to take from Free Cash, the sum of \$85,000.00 for the Transfer Station Account, for engineering and monitoring well installation, drilling, testing and related services.

Motion Carried,
So Declared the Moderator

ARTICLE 18:

Vote to take from Free Cash, the sum of \$50,000.00 for the Deerfield Elementary School Roof.

Motion Carried,
So Declared the Moderator

ARTICLE 19:

Vote to transfer \$100,000.00 from Free Cash to the Stabilization Account.

Motion Carried in excess of 2/3 of voters,
So Declared the Moderator

ARTICLE 20: (Moved after Article 8)

Vote to rezone the parcel of land identified by the Deerfield Assessor's as Map 151, Lot 1, currently split between the Central Village Residential District (CVRD) and the Industrial District (I), by placing the entirety of said lot in the Industrial District (I).

Joyce Prevere and Don Dubendorf spoke to the motion, Planning Board voted no to the change.

Motion Carried in excess of 2/3 of voters,
So Declared the Moderator

ARTICLE 21:

Vote to amend the Zoning By-laws of the Town of Deerfield by the following:

Presentation was given by John Waite, Planning Board Chairman

I. AMEND ARTICLE II, SECTION 2100, DISTRICTS, AS FOLLOWS:

2100. DISTRICTS.

2110. Establishment. For the purposes of this By-Law, the Town of Deerfield is hereby divided into the following districts: [Amended 4-26-2010 ATM, Art. 1]

RESIDENTIAL-AGRICULTURAL	RA
CENTER VILLAGE RESIDENTIAL	CVRD
SMALL BUSINESS	C-I
COMMERCIAL	C-II
INDUSTRIAL	I
PLANNED INDUSTRIAL	PI
EXPEDITED PERMITTING DISTRICT	EPD

"Overlay" districts are also hereby created: (1) the Watershed Protection District (see Section 4200); (2) the Flood Plain District (see Section 4300); (3) the Wireless Communications District (see Section 4400); (4) the Adult Use District (see Section 4600); and (5) the Medical Marijuana Overlay District (See Section 4650).

II. INSERT THE FOLLOWING NEW DEFINITIONS INTO ARTICLE VI, DEFINITIONS:

Marijuana-Infused Product (MIP) means a product infused with marijuana that is intended for use or consumption, including but not limited to edible products, ointments, aerosols, oils, and tinctures. These products, when created or sold by a registered marijuana dispensary (RMD), as defined by Massachusetts law, shall not be considered a food or a drug as defined in G.L. c. 94, s. 1.

Medical Marijuana Treatment Center (MMTC) means a not-for-profit entity registered under 105 CMR 725.100, to be known as a registered marijuana dispensary (RMD), that acquires, cultivates, possesses, processes (including development of related products such as edible MIPs, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of marijuana.

III. AMEND ARTICLE II, SECTION 2300, DIMENSIONAL REQUIREMENTS, AS FOLLOWS:

2300. DIMENSIONAL REQUIREMENTS.

2310. General. No structure shall be erected or used, premises used, or lot changed in size or shape except in conformity with the requirements of this section, unless exempted by this By-Law or by statute (see G.L. c. 40A, s.6).

2320. Table of Dimensional Requirements. **[Amended 4-26-2004 ATM, Art. 32; 4-26-2010 ATM, Art 1]**

Principal Use	RA	CVRD	C-I	C-II	I	PI	EPD
MINIMUM LOT SIZE (x 1000 square feet) ^{1,7}	60	12 ²	15	30	80	80	-
FRONTAGE (feet)	200	100 ²	125	200	200	200	-
FRONT SETBACK (feet) ^{3,8}	30	30	20	50	40	50 ⁴	-
REAR YARD (feet) ⁸	10	10	10	25	25	25 ⁵	
SIDE YARD (feet) ⁸	10	10	10	25	25	25 ⁵	-
PERIMETER SETBACK							25
MINIMUM LOT WIDTH (feet) ⁶	100	50	62.5	100	100	100	-
MAX. BUILDING. HEIGHT (feet)	35	35	35	35	35	35	48
MAXIMUM LOT COVERAGE BY IMPERVIOUS SURFACES (%) Buildings, Parking Areas, Walkways, and other impervious surfaces - Low Impact Development (LID) techniques such as pervious pavers do not count as an impervious surface	30	75	70	60	60	70	80

NOTES:

- 1 A minimum of 80% of the area of the lot shall be uplands, and shall not be .wetland resource areas as set forth 310 CMR 10.54, 10.55, 10.56, and 10.57. "Riverfront areas," defined in 310 CMR 10.58, which do not also include other wetland resource areas, may be calculated in their entirety (100%) toward the minimum lot size requirement.
- 2 Increase by 25% for two-family dwellings; by 50% for multi-family dwellings.
- 3 Provided, however, that no building need be set back more than the average of the setbacks of the buildings on the next lots on either side if any such building is within one hundred feet of the proposed building.
- 4 75 feet if the street providing frontage is a state highway.
- 5 75 feet if the property abutting the rear yard is in the RA District.

- 6 Lot width shall be measured by a line drawn between all non-intersecting lot lines, and having a minimum distance as specified in this Table 2320 for the zoning district. All lines projected for purposes of measuring minimum lot width shall be drawn perpendicular to the property line of origin. In cases of all curved lot lines, minimum lot width shall be measured by a line drawn perpendicular to a chord drawn from the end points of each curved line segment (arc) which is tangent to the arc and parallel to the chord, having a minimum distance designated in this Table 2320 for the zoning district (see illustrations 33).
The minimum angle between a front line and any adjoining lot line shall be 60 degrees. In the case of lots located in more than one zoning district, the requirements of the more restrictive zoning districts shall apply to the entire lot.
- 7 Any part of a lot which does not meet the minimum criteria for LOT WIDTH, shall not be considered toward the calculation of MINIMUM LOT SIZE.
- 8 No Medical Marijuana Treatment Center shall be sited within a radius of five hundred feet of a school, daycare center, or any facility in which children commonly congregate, as provided for in 105 CMR 725.110(A)(14).

IV. AMEND ARTICLE IV, SPECIAL REGULATIONS, TO ADD A NEW SECTION 4650, MEDICAL MARIJUANA OVERLAY DISTRICT, AS FOLLOWS:

4650. MEDICAL MARIJUANA OVERLAY DISTRICT.

The following regulations shall apply to Medical Marijuana Treatment Centers as defined in ARTICLE VI of this bylaw.

4651. Purpose and Intent. It is the purpose of this Medical Marijuana Overlay District bylaw to address and mitigate the secondary effects of Medical Marijuana Treatment Centers.

4652. Establishment of District. The Medical Marijuana Overlay District shall consist of the entire Planned Industrial District and the southern portion of the Industrial District located south of Elm Street and bordering the railroad to the east, Route 5/Greenfield Road to the west, and the Whately Town Line to the south, and more specifically identified on the map shown in Appendix A to this Zoning Bylaw.

4653. Use Regulations. The Medical Marijuana Overlay District is an overlay district superimposed over the underlying districts set forth in this Zoning Bylaw. Within the Medical Marijuana Overlay District, the requirements of the underlying district continue to apply, subject to the additional provisions set forth in subsections 4651 through 4658. For purposes of Section 2200 of the Zoning Bylaw, Medical Marijuana Treatment Centers shall not be construed as constituting an agricultural use, a retail sales use, a medical/dental center use, a general industrial use or any other principal use, nor shall it be allowed as a home occupation or other accessory use under Section 2240.

4654. Applicability. Medical Marijuana Treatment Centers shall be allowed only within the Medical Marijuana Overlay District, with a Special Permit issued by the Board of Selectmen, according to the requirements of G.L. c. 40A, s. 9, and Section 5300 of this bylaw, including application of the standard and consideration of the factors referenced in Section 5320.

4655. Special Permit Requirements. In addition to the application requirements of Section 5300, the following shall apply to all applications for a MMTC special permit:

- a. To qualify as the recipient of a special permit, a Medical Marijuana Treatment Center must be duly certified as a registered marijuana dispensary (RMD) by the Massachusetts Department of Public Health pursuant to 105 CMR 725.100. An applicant for a special permit hereunder shall provide evidence that it is so certified, and shall submit to the Board of Selectmen all materials associated with its application to the Department of Public Health for such certification.
- b. No Medical Marijuana Treatment Center shall be sited within a radius of five hundred feet of a school, daycare center, or any facility in which children commonly congregate, as provided for in 105 CMR 725.110(A)(14). Sad radius shall be measured in a straight line from the nearest point of the facility in question to the nearest point of the MMTC.

4656. Lapse. Notwithstanding the provisions of Section 5360 of this bylaw, any Medical Marijuana Treatment Center special permit issued hereunder shall lapse within one (1) year following the filing of the special permit approval with the Town Clerk (plus such time required to pursue or await the determination of an appeal referred to in G.L. c. 40A, s. 17, from the grant thereof) if substantial use thereof has not sooner commenced except for good cause or, in the case of a permit for construction, if construction has not begun by such date except for good cause.

Vote was unanimous,
So Declared the Moderator

ARTICLE 22: (Moved after Article 20)

Vote to direct the Board of Assessors to use the Chapter 61, 61A Land value rates recommended by the state (by the Farmland Valuation Advisory Commission) for assessing the agricultural and open space lands in the Town of Deerfield.

Unanimous Vote to Instruct the Assessors,
So Declared the Moderator

Voted to adjourn the meeting at 10:17 p.m.

So Declared the Moderator

A true copy,

Attest:

Mary A. Stokarski, Town Clerk

Schools

Superintendent's Report

OPENING STATEMENT

I am honored to serve as Superintendent of the Frontier Regional and Union #38 School Districts. Faculty and staff at Deerfield Elementary School work tirelessly to encourage and inspire and to provide meaningful and engaging learning experiences for their students each day. We appreciate the ongoing support the Deerfield community offers the school as we educate students and prepare them for successful citizenship in the 21st century.

ENROLLMENT AND SCHOOL CHOICE

The October 1, 2013 enrollment for Deerfield Elementary School totaled 442 (PreK-6) students. This is a decrease of 3 students from the October 1, 2012 (PreK-6) enrollment figures of 445. Of those 442 (PreK-6) students, 87 were School Choice students, which is an increase of 1 student from the (PreK-6) School Choice enrollment of October 1, 2012 of 86 School Choice students.

CURRICULUM AND PROFESSIONAL DEVELOPMENT

The Deerfield Elementary School teachers worked with colleagues in the three other elementary schools in Union #38 to develop a new student report card that reflects the new rigorous Massachusetts curriculum standards. The new report card, which will be distributed three times per year in the months of December, March, and June, provides detailed and specific information about students' learning in all academic areas. The first report cards were distributed in December 2013 and parent feedback was overwhelmingly positive.

Teachers worked during the summer to plan to teach a new curriculum designed to strengthen student writing. The curriculum, developed faculty at Teachers' College in New York, provides students with daily instruction and practice in writing. Deerfield students at all grade levels are learning to write clear and well organized narratives, opinions, and informative or explanatory pieces about science and social studies topics.

EDUCATOR EVALUATION

District teachers and administrators received training in the newly developed Massachusetts Educator Evaluation system. District administrators in all schools have begun to use a new online program to guide and document frequent classroom observations and provide feedback to teachers on their instruction.

STAFF

Regina H. Nash has retired this year as Superintendent of Schools and Martha Barrett has moved from Principal at Frontier Regional School to Frontier Regional and Union #38 School Districts Superintendent of Schools. Scott Paul joins us this year as the new Director of Instructional Technology replacing Diana Campbell who retired.

As of August 28, 2013, newly hired faculty members at the Deerfield Elementary School are: Jennifer Smith, Grade 3; Mary MacFarland, Grade 1; Kristen Robinson, Literacy Coach/Interventionist; Jennifer Bennett, Special Education;

There were no retirees this year.

Joanne Rybczyk, Grade 1; Roxanne Dorrie, Reading Recovery, Kelley Sullivan, Grade 3, resigned this year. We wish them all the very best in their future endeavors.

SPECIAL THANKS

I am pleased to acknowledge the dedication of Deerfield School Committee members Chair Kenneth Cuddeback, Vice Chair Mary Ramon, Secretary Bernadette Bean and Members Jamison Isler and G. David Sharp. The members of the Committee work tirelessly on behalf of the children in Deerfield. Together, I look forward to working with this group to continue to strive for the best educational experience for our students.

I would like to recognize and thank all of the dedicated faculty and staff of the Deerfield Elementary School. It is because of their efforts every single day that we have achieved the success that we have.

As we continue to prepare our students for success in the 21st century it is important to acknowledge that it takes the collective support of everyone in the community to make this happen. This includes the parents and other community members as well as all town officials and employees.

Respectfully submitted,

Martha H. Barrett

Superintendent of Schools

Deerfield School Report

Kenneth Cuddeback, Chair
Deerfield School Committee
Deerfield, MA 01373

Dear Mr. Cuddeback:

I respectfully submit the 2013 Annual Report for the Deerfield Elementary School:

DEERFIELD SCHOOL COMMITTEE

	TERM EXPIRES
Kenneth Cuddeback, Chair	2014
*Mary Ramon, Vice Chair	2015
Bernadette Bean, Secretary	2015
Jamison Isler, Member	2016
G. David Sharp, Member	2016

*Representative to Frontier Regional School Committee

ADMINISTRATION

Superintendent	Martha H. Barrett
Business Manager	Patricia Cavanaugh
Director of Special Education	Karen Ferrandino
Administrative Assistant	Donna Hathaway
District Data Coordinator	Mary Jane Whitcomb
Special Education Secretary	Diana Capuano
Receptionist	Rhonda Lutenegger
Bookkeeper, Union #38	Brenda Antes
Bookkeeper, Union #38	Donna Lloyd
Bookkeeper, Grants	Stephan Shepherd
Principal	Jeanine Heil
Assistant Principal	Clayton Connor
Secretary to Principal	Catherine Eckert
School Secretary	Jennifer LaBonte

DEERFIELD ELEMENTARY SCHOOL
ENROLLMENT - OCTOBER 1, 2013

<u>Grade</u>	<u>Boys</u>	<u>Girls</u>	<u>School Choice</u>	<u>Tuitioned In</u>	<u>Total</u>	
	Pre-K	6	9	0	16	31
K	21	20	12	0	53	
1	18	13	17	0	48	
2	23	21	11	0	55	
3	22	29	7	0	58	
4	22	21	20	1	64	
5	30	31	9	1	71	
6	26	24	11	1	62	
	TOTAL	168	168	87	19	442

UNION #38 TEACHERS' SALARY SCHEDULE
CONWAY, DEERFIELD, SUNDERLAND, WHATELY
July 1, 2012 - June 30, 2013

<u>STEP</u>	<u>B</u>	<u>B+15</u>	<u>M</u>	<u>M+15</u>	<u>M+30</u>
3	38,847	40,057	41,310	42,601	43,934
4	40,057	41,310	42,601	43,934	45,308
5	41,310	42,601	43,934	45,308	46,723
6	42,601	43,934	45,308	46,723	48,180
7	43,934	45,308	46,723	48,180	49,686
8	45,308	46,723	48,180	49,686	51,239
9	46,723	48,180	49,686	51,239	52,842
10	48,180	49,686	51,239	52,842	54,491
11	49,686	51,239	52,842	54,491	56,193
12	51,239	52,842	54,491	56,193	57,951
13	52,842	54,491	56,193	57,951	59,765
14	56,430	58,134	60,229	62,040	64,498
20	58,181	59,918	62,056	63,903	66,411

Nature's Classroom Teacher: \$100 per day.

Workshop Presenters: \$30 per hour of presentation and reimbursement for reasonable expenses.

Head Teachers: \$400

Placement on 20 occurs when a teacher has completed 19 years of service as a teacher in the District.

Mentors: \$500 per each new teacher, \$250 for second/third-year teacher, \$250 for each additional teacher being mentored, to a maximum of three (3) in any year.