

Town of Deerfield

Board of Health

Alex White, Health Agent
 Deerfield Municipal Offices
 8 Conway Street
 South Deerfield, MA 01373
 Ph: 413-665-1400 x109
 Fax: 413-665-1411

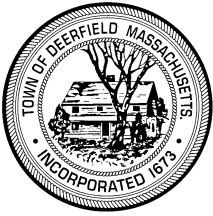
NEW FOOD ESTABLISHMENT PLAN REVIEW APPLICATION

FEE: \$100.00

*** Application fee is non-refundable. Make checks payable to **TOWN OF DEERFIELD** ***

DATE:	
NAME OF ESTABLISHMENT:	
BUSINESS ADDRESS:	
BUSINESS PHONE:	
MAILING ADDRESS (IF DIFFERENT):	
OWNER FULL NAME:	
OWNER PHONE NUMBER:	
OWNER EMAIL:	
FID NUMBER:	
IF CORPORATION OR PARTNERSHIP: NAME, TITLE & HOME ADDRESS & PHONE NUMBER OF OFFICERS OR PARTNERS:	

✓	Food Operation Type (check all applicable)	Fee	TOTAL
	Bakery	\$200.00	\$100.00 +
	Catering	\$200.00	
	Food Establishment	\$200.00	\$ _____
	Food Retail	\$200.00	=
	Faith based organization (or non-profit)	\$25.00	\$ _____
	Residential Kitchen	\$200.00	



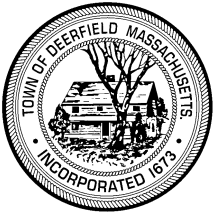
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*****NOTE: MOBILE FOOD UNIT REQUIRES A SEPARATE APPLICATION*****

FOOD OPERATIONS						
Total Square Feet:						
Number of floors:						
On Septic or Town Sewer? :						
Projected Food Service Start Date:						
<u>Regular Hours of Food Operation:</u>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Total Number of Staff:						

Attachments REQUIRED
<input type="checkbox"/> Food Manager Certifications for person in charge and designated alternate
<input type="checkbox"/> Allergy Awareness Certification
<input type="checkbox"/> Anti-Choking Training Certification (if more than 25 seats)
<input type="checkbox"/> Workers' Compensation Affidavit
<input type="checkbox"/> Workers' Compensation Policy Declaration (exemptions apply: see Affidavit)
<input type="checkbox"/> Business Certificate
<input type="checkbox"/> Proposed Menu
<input type="checkbox"/> MOBILE FOOD UNIT APPLICATION (IF APPLICABLE)
<input type="checkbox"/> HACCP (if applicable)
<input type="checkbox"/> Specification sheet for each piece of equipment
<input type="checkbox"/> Plan drawn to scale of facility showing location of equipment, plumbing and electrical; include location of any exterior facility or equipment (dumpsters, walk-ins)



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COMPLIANCE WITH ADDITIONAL DEPARTMENTAL SUBMISSIONS AND REQUIREMENTS

- Selectboard's Office
- Zoning
- Planning
- Building
- Plumbing
- Conservation
- Police
- Electrical Inspector
- Fire Department
- Other

Pursuant to M.G.L. CH. 62C Sec. 49A, CERTIFICATION OF GOOD STANDING

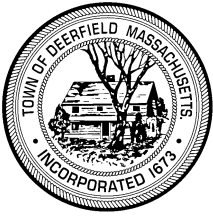
I, _____ the undersigned Taxpayer, do hereby certify that all the information contained herein is true and correct and that all taxes and fees due the Town of Deerfield have been paid or that the Taxpayer has entered into an agreement to pay all taxes and fees and is current on said agreement.

SIGNED UNDER THE PAINS AND PENALTIES OF PERJURY, this day of

_____, 20__.

Signature of Applicant/Taxpayer

By: Corporate Officer (if applicable)



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Applicants are required to submit proof of payment(s) of REAL and/or PERSONAL PROPERTY taxes and any other fees owed to the Town of Deerfield. Applicant must obtain Town Acknowledgment from the Collector's Office (see below).

Town Acknowledgment By: Office of the Collector/Treasurer/Town Clerk

_____ Date _____

Return this form with appropriate fee (and make checks payable) to: Town of Deerfield

**** Returned check fee is \$25.00 ****

Food Safety Certification

- I certify under penalties of perjury that the above information is correct, and I fully understand that any deviation from the above without prior permission from the office may nullify this approval that I understand and will comply with 105 CMR 590.000: State Sanitary Code, Chapter X – Minimum Sanitation Standards for Food Establishments. I agree to abide by the Town of Deerfield regulations.

Date _____ Print Name _____

X _____

Signature of Owner, Corporate Officer or legal responsible

Approval of these plans and specifications by Board of Health does not indicate compliance with any other code, law or regulations that may be required (Federal, State, or Local). Furthermore, the approval does not constitute endorsement or acceptance of the completed establishment (structure or equipment). A pre-opening inspection of the establishment with equipment will be necessary to determine if compliance with the local and state laws governing food service establishments have been met.