

Annual Town Meeting  
April 29, 2024

I, Kathlene Sanderell, duly appointed and qualified Town Clerk of the Town of Deerfield hereby verify that the following votes were taken at the Deerfield Annual Town Meeting held on Monday, April 29, 2024, in the Frontier Regional School Auditorium, 113 North Main Street in the Village of South Deerfield, with 293 voters in attendance. Moderator, Daniel Graves Esq., called the town meeting to order at 7:06 pm, declaring that the warrant was in order, and the quorum requirement was met.

Moderator led the Pledge of Allegiance.

**Moderator's Motions:**

Voted that the reading of all articles be waived and that prior to the reading of a motion under the article, the Moderator briefly summarize the content of the article to be considered; and, further, that unless an objection is raised, the reading of detailed motions be waived where the article as printed can, in the opinion of the Moderator, be incorporated by reference in any motion presented.

**Motion carried, so declared the Moderator.**

Voted the following people be allowed to address the audience during the Town Meeting:

- Attorney Lisa Mead, Town Counsel
- Brenda Hill, Town Accountant
- Kayce Warren, Town Administrator
- Darius Modestow, Superintendent, Frontier Regional/Union 38 Schools
- Shelly Poreda, Director of Business Administration, Frontier Regional/Union 38 Schools
- Tina Gemme, Principal, Deerfield Elementary School
- Richard Martin, Superintendent, Franklin County Technical School
- Russell Kaubris, Business Manager, Franklin County Technical School
- Jessica Corwin
- Josephine Silva
- Araceli McCoy
- Jimin Ahn
- Joshua Sparks, South County EMS Chief

**Motion carried, so declared the Moderator.**

**Moderator Friendly Amendment:**

Voted the following people be allowed to address the audience during the Town Meeting:

- Kathlene (Cassie) Sanderell

**Motion carried, so declared the Moderator.**

**Article 1: Consent Article**

Voted that the Town approve Article 1 on the following matters: A, B, C, D, E, F, and G.

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**A. Reports of Officers**

That the Town will hear the reports of the Selectboard, the Deerfield School Committee, and all other Town officers, boards, committees, and commissions.

**B. Elected Officials Compensation**

That the Town will vote to establish the salaries and compensation of all elected officers of the Town as contained within the omnibus budget of the Town, for the Fiscal Year beginning July 1, 2024:

<b>Official</b>	<b>Requested</b>	<b>Recommended</b>
<i>Moderator, Annual Town Meeting</i>	\$300	\$300
<i>Moderator, Special Town Meeting (\$100/mtg.)</i>	\$200	\$200
<i>Selectboard, Chair</i>	\$6,000	\$6,000
<i>Selectboard, Associate Members (2)</i>	\$5,000	\$5,000
<i>Assessors, Chair</i>	\$4,000	\$4,000
<i>Assessors, Associate Members (2)</i>	\$3,500	\$3,500
<i>School Committee, Chair</i>	\$150	\$150
<i>School Committee, Associate Members (4)</i>	\$100	\$100

**C. Acknowledgement of Gifts**

That the Town will vote to acknowledge the following monetary gifts made to the Town in appreciation of services rendered, that have been deposited by the Treasurer in the General or related Special Funds of the Town; and to acknowledge countless non-monetary gifts made to the Town by our non-profit partners:

**Donations Received by the Town of Deerfield**

	<i>Received in the past year</i>
<b><i>In appreciation for services rendered</i></b>	
Deerfield Academy	\$174,962
Bement School	\$10,000
Woolman Hill	\$1,000
<b><i>For the School Resource Officer Program and/or the School Resource Officer vehicle</i></b>	
Deerfield Academy	\$55,000
Eaglebrook School	\$12,000
<b><i>For a peer review for the Old Deerfield Wastewater Treatment Facility</i></b>	
Deerfield Academy	\$12,850
<b><i>Renovations for Temporary Library Space; Potential future space for Senior Services (former South Deerfield Congregational Church Fellowship Hall)</i></b>	
Eaglebrook School Construction Work	\$154,269

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Eaglebrook School Annual Gift in appreciation of services rendered dedicated to Construction

\$26,000

Total \$180,269

***Monetary Pledges and amounts remaining for Replacement of the Deerfield Elementary School Roof***

	<b><i>Original Pledge</i></b>	<b><i>Received in the past year</i></b>	<b><i>Remaining</i></b>
Deerfield Academy	\$105,000	\$10,500	\$21,000
Bement School	\$20,000	\$2,000	\$4,000
Eaglebrook School	\$75,000		\$22,500
Historic Deerfield, Inc.	\$25,000		\$0

*The Town of Deerfield gratefully acknowledges countless non-monetary gifts made by all our non-profit partners during the last 12 months.*

**D. Library Interest**

That the Town will vote to transfer the interest earned for the preceding year from the Dickinson Library Trust fund to the Tilton Library, and to Frontier Regional School for Library use, for the Fiscal Year beginning July 1, 2024, as referenced in this article:

***Dickinson Library Trust Interest***

Tilton Library for Library Use (85%)	\$3,257
Frontier Regional School for Library Use (15%)	\$575
<b>Total</b>	<b>\$3,832</b>

**E. Acceptance of Grants**

That the Town will vote to authorize the Selectboard to apply for, accept and expend for specific purposes, any monies provided by any Federal or State Grants or Programs which may be awarded to the Town.

**F. Selectboard Contract Authority**

That the Town, in accordance with G.L c. 30B §12(b), will vote to authorize the Selectboard to negotiate and enter into contracts with vendors as it deems necessary or beneficial, for a term of no more than five (5) years.

**G. Assessors Contract Authority**

That the Town, in accordance with G.L c. 30B §12(b), will vote to authorize the Board of Assessors to negotiate and enter into contracts with vendors as it deems necessary or beneficial, for a term of no more than five (5) years.

**Motion carried, so declared the Moderator.**

**Article 2: Consent Article – Special Appropriations**

Voted to transfer from free cash for the following items A, B, C.

**A. Reserve Fund Appropriation**

The sum of **\$100,000** for the Reserve Fund of the Town, in accordance with G.L. c.40 §6, for the Fiscal Year beginning July 1, 2024.

**B. OPEB Liability Trust Fund Appropriation**

The sum of **\$41,071** for the Other Post-Employment Benefits (OPEB) Liability Trust Fund for the Fiscal Year beginning July 1, 2024.

**C. Out of District Placement (Vocational Education) Appropriation**

The sum of **\$104,000** for the tuition and transportation expenses of students to the Smith Vocational and Agricultural High School for the Fiscal Year beginning July 1, 2024.

**Motion carried, so declared the Moderator.**

**Article 3: Revolving Funds**

Voted to fix the maximum amount that may be spent for the Fiscal Year beginning July 1, 2024, for the revolving funds established in the Deerfield General Bylaws, c. 20 §20-3, Departmental Revolving Funds, for certain departments, boards, committees, agencies, or officers in accordance with G.L. c.44 §53E½.

<b>FUND</b>	<b>SPENDING LIMIT</b>
Recycling	\$20,000.00
Parks and Recreation	\$75,000.00
Planning	\$25,000.00

**Motion carried, so declared the Moderator.**

**Article 4: Personnel**

Voted to amend Chapter 35, Personnel, of the Deerfield General Bylaws by deleting the entire chapter and substituting in its place the following language, to become effective on July 1, 2024.

**Chapter 35, Article I Personnel Bylaw**

**§ 35-1 Purpose and intent.**

The purpose of this Personnel Chapter is to establish a system of personnel administration based on merit principles that ensures a uniform, fair and efficient application of personnel policies. The intent of this chapter is to provide a method of recruitment, selection and development of a work force that is skilled and effective in accomplishing the service delivery missions of the Town. Personnel actions are to be made without regard to race, color, religious creed, national origin, sex, gender

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identity, sexual orientation, genetic information, pregnancy or a condition related to said pregnancy, ancestry or veteran status or other non-job related factor and shall be based on merit and fitness.

**§ 35-2 Statutory authority.**

The Personnel Bylaw is adopted pursuant to the authority granted by Article LXXXIX of the Constitution of the Commonwealth and MGL c. 41, §§ 108A and 108C.

**§ 35-3 Applicability.**

All Town departments and positions shall be subject to the provisions of this chapter and any regulations adopted pursuant to this chapter, excluding elected officers of the Town of Deerfield. To the extent that any collective bargaining agreement conflicts with any provision of this chapter with respect to employees covered under such labor agreements, the provisions of the collective bargaining agreement shall prevail.

**§ 35-4 Effect on prior laws and other policies.**

This personnel chapter and the regulations adopted pursuant to its provisions are intended to supersede any other previously adopted Personnel Bylaw or other regulations or policies.

**§ 35-5 Personnel Board.**

- A. Composition; mode of selection; terms of office. There shall be a Personnel Board, to consist of six (6) members. The Selectboard shall appoint two members to the Personnel Board, who shall be appointed to staggered four (4) year terms. The Moderator shall appoint one member to the Personnel Board, who shall be appointed to a four (4) year term. The Finance Committee shall appoint one (1) of its members to the Personnel Board annually. These four (4) members shall be residents of the Town and shall not be employed by the Town or elected officials of the Town. The fifth member of the Personnel Board shall be elected by a majority of Town employees covered by the Personnel By-law Classification and Compensation Plan to serve a two (2) year term as the "Employee Representative". The Employee Representative shall be a voting member of the Personnel Board but shall not serve as a member of the Personnel Relations Review Board. The Town Administrator, or their designee, shall serve in ex-officio, non-voting capacity on the Personnel Board. All six appointed and elected members shall serve without compensation. All members shall continue to hold office until their successor has been appointed and duly qualified. In the absence of a Personnel Board, the Selectboard shall act in lieu of a Personnel Board and may appoint a mediator or independent third party to address issues involving personnel actions by the Selectboard. A quorum of the Board shall be required for a meeting of the Personnel Board. Of the quorum present which may include ex-officio members, a simple majority of the Board excluding the ex officio member shall be required to take any action on a matter before the Board. A majority of the Selectboard may remove a member of the Personnel Board before the expiration of such person's term of office. The person so removed shall receive a copy of the reasons for such removal and may contest the same before the Selectboard. Such a person may be represented by counsel at the hearing. The absence of any member of the Personnel Board from twenty-five (25) percent of the regular meetings of the Personnel Board, in any consecutive twelve-month period, shall constitute a reason for removal.
- B. Powers, duties and responsibilities. The Personnel Board is responsible to develop a compensation schedule, classifying all such employees into groups and classes doing substantially similar work or having substantially equal responsibilities, and preparing proposed personnel policies for all Town employees, except those filled by popular election or those covered by a collective bargaining agreement or employment contract. Such classification plan shall provide minimum and maximum salaries to be paid to such employees in positions so classified and for the attainment of such maximum salaries by periodical step rate increases, such salaries to be appropriately

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related, if possible, to salaries paid by comparable municipalities as well as reliable cost-of-living indices.

- C. The Personnel Board is authorized to employ professional consultants.

**§ 35-6 Establishment of personnel policies.**

Personnel policies shall be established by the adoption of rules and regulations by the Selectboard. The personnel policies may include, but not be limited to, the following elements:

- A. A method of administration.
- B. A method of recruiting and selecting employees.
- C. A classification-compensation plan.
- D. A centralized record-keeping system.
- E. Personnel rules and regulations which indicate the rights and obligations of employees.
- F. Disciplinary procedures.
- G. And other elements that are deemed necessary.

**§ 35-7 Adoption of personnel rules and regulations.**

Personnel rules and regulations defining the rights, benefits, and obligations of employees subject to this chapter shall be adopted or amended as follows:

- A. Preparation of rules and regulations.
  - (1) The Personnel Board shall prepare proposed personnel rules and regulations. Any member of the Selectboard, the Personnel Board, any appointing authority or any 2 or more employees may suggest rules and regulations for consideration by the Personnel Board. The Personnel Board need not consider any proposal already considered by the Board in the preceding 6 months.
  - (2) Any person suggesting new or amended rules and regulations shall provide the proposed language and reason for the rule or regulation change in writing.
- B. Public meeting. The Personnel Board shall hold a public meeting on proposed rules and regulations. Any proposed rules and regulations or amendments to rules and regulations shall be posted in a prominent work location at least 5 business days prior to the public meeting at which such proposals are to be considered. The Personnel Board shall submit a copy of any proposed rules or regulations to the Selectboard.
- C. Personnel Board action on proposed rules and regulations. Within a reasonable period of time after the public meeting, the Personnel Board shall vote to determine if the proposed rules or regulations shall be recommended for adoption by the Selectboard.
- D. Action by the Selectboard. The Personnel Board shall transmit any recommendations for the adoption of personnel rules and regulations or amendments in writing, including the text of any proposed rules and regulations, to the Selectboard. The Selectboard shall consider the recommendations of the Personnel Board and may adopt or reject the recommendations or adopt modified personnel rules and regulations; provided, however, that if the Selectboard fails to act, recommended rules and regulations shall be deemed adopted upon the expiration of 45 days from the date of transmittal of the recommendations to the Selectboard.
- E. In the event the Selectboard determines that prompt action is in the best interest of the Town, the Selectboard may vote to adopt policies and procedures that affect personnel, without the prior recommendation of the Personnel Board. In such an instance, a copy of the Board's vote shall be promptly provided to the Personnel Board.



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	Head of Adult Services	23.62	24.21	24.82	25.44	26.08	26.73	27.40	28.09	28.79	29.51	30.25	31.01
	Head of Young Adult Services	23.62	24.21	24.82	25.44	26.08	26.73	27.40	28.09	28.79	29.51	30.25	31.01
	Operator-in-Training	23.62	24.21	24.82	25.44	26.08	26.73	27.40	28.09	28.79	29.51	30.25	31.01
	Outreach Coordinator	23.62	24.21	24.82	25.44	26.08	26.73	27.40	28.09	28.79	29.51	30.25	31.01
	Administrative Assistant(s)	23.62	24.21	24.82	25.44	26.08	26.73	27.40	28.09	28.79	29.51	30.25	31.01
	EMT-Basic(s)	23.62	24.21	24.82	25.44	26.08	26.73	27.40	28.09	28.79	29.51	30.25	31.01
<b>D</b>													
	Children's Librarian	27.16	27.84	28.54	29.25	29.98	30.73	31.50	32.29	33.10	33.93	34.78	35.65
	Advanced EMT	27.16	27.84	28.54	29.25	29.98	30.73	31.50	32.29	33.10	33.93	34.78	35.65
	Operator(s) - Sewer	27.16	27.84	28.54	29.25	29.98	30.73	31.50	32.29	33.10	33.93	34.78	35.65
<b>E</b>													
	Paramedic(s)	31.23	32.01	32.81	33.63	34.47	35.33	36.21	37.12	38.05	39.00	39.98	40.98
	Senior Center Director	31.23	32.01	32.81	33.63	34.47	35.33	36.21	37.12	38.05	39.00	39.98	40.98
	Assistant to Board of Assessors	31.23	32.01	32.81	33.63	34.47	35.33	36.21	37.12	38.05	39.00	39.98	40.98
	Assistant Town Clerk	31.23	32.01	32.81	33.63	34.47	35.33	36.21	37.12	38.05	39.00	39.98	40.98
	Assistant Treasurer/Collector	31.23	32.01	32.81	33.63	34.47	35.33	36.21	37.12	38.05	39.00	39.98	40.98
	Recreation Director	31.23	32.01	32.81	33.63	34.47	35.33	36.21	37.12	38.05	39.00	39.98	40.98
<b>F</b>													
	Health Agent	35.91	36.81	37.73	38.67	39.64	40.63	41.65	42.69	43.76	44.85	45.97	47.12
	EMS Deputy Chief	35.91	36.81	37.73	38.67	39.64	40.63	41.65	42.69	43.76	44.85	45.97	47.12
	Asst Town Administrator	35.91	36.81	37.73	38.67	39.64	40.63	41.65	42.69	43.76	44.85	45.97	47.12
	Chief WWTP Operator	35.91	36.81	37.73	38.67	39.64	40.63	41.65	42.69	43.76	44.85	45.97	47.12
	Library Director	35.91	36.81	37.73	38.67	39.64	40.63	41.65	42.69	43.76	44.85	45.97	47.12
	Planning/Econ Develop Coordinator	35.91	36.81	37.73	38.67	39.64	40.63	41.65	42.69	43.76	44.85	45.97	47.12
	Asst Public Works Supt	35.91	36.81	37.73	38.67	39.64	40.63	41.65	42.69	43.76	44.85	45.97	47.12
<b>G</b>													
	Public Works Superintendent	39.50	40.49	41.50	42.54	43.60	44.69	45.81	46.96	48.13	49.33	50.56	51.82
	Town Clerk	39.50	40.49	41.50	42.54	43.60	44.69	45.81	46.96	48.13	49.33	50.56	51.82
	Treasurer/Collector	39.50	40.49	41.50	42.54	43.60	44.69	45.81	46.96	48.13	49.33	50.56	51.82
	Building Commissioner	39.50	40.49	41.50	42.54	43.60	44.69	45.81	46.96	48.13	49.33	50.56	51.82

<b>LONGEVITY</b>	<b>10-14 Yrs. \$200</b>	<b>15-19 Yrs. \$300</b>	<b>20-24 Yrs. \$400</b>	<b>25+ Yrs. \$500</b>
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The following positions are classified as Grade G, but do not appear in the Classification-Compensation Plan. These positions are contracted according to:

G.L. c. 41 §108O (Public Safety)

Chief of Police, South County EMS Chief

G.L. c. 41 §108N

Town Accountant/Budget Director, Town Administrator

**Motion carried, so declared the Moderator.**

### **Article 6: Snow and Ice Shortfall**

Voted to transfer from the Vocational Education appropriation or otherwise provide **\$30,000** to fund a Fiscal Year 2024 shortfall related to Snow and Ice Removal Expenses.

**Motion carried, so declared the Moderator.**

### **Article 7: Sewer Enterprise Fund Transfer**

Voted to transfer **\$1,726.84** from the Sewer Enterprise Fund Retained Earnings to pay FY2023 bills for testing services at the Old Deerfield Wastewater Treatment Facility; to pay **\$397.20** from South County Emergency Medical Services (SCEMS) Retained Earnings to pay various individuals for overtime earned in FY2023 and a portion of FY2022 as required under the Fair Labor Standards Act (FLSA); and to see if the Town will vote to transfer **\$376.64** from Free Cash to pay an FY2023 bill for publication costs.

**Motion passed Unanimously, so declared the Moderator.**

### **Article 8: Free Cash Transfer – Opioid Settlement**

Voted to transfer from Free Cash the sum of \$32,214, to a special fund established pursuant to Chapter 77 of the Acts of 2023, Section 9, for the purposes of using Opioid Settlement money received by the Town in Fiscal Year 2023 for Opioid Use Disorder (“OUD”) Treatment; Support Programs for People with OUD in Treatment and Recovery; Connects to Care for People with or at risk of developing OUD; Harm Reduction efforts to prevent overdoses deaths or other opioid related harms; Support of diversion and deflection programs and strategies for criminal-justice-involved persons with OUD; Support of Pregnant or Parenting Women And Their Families, Including Babies With Neonatal Abstinence Syndrome; And To Prevent Misuse of Opioids And Implement Prevention Education.

**Motion carried, so declared the Moderator.**

### **Article 9: Omnibus Budget**

Voted to raise and appropriate, transfer from available funds, or otherwise provide a sum of money for general municipal purposes and services to operate the Town for the Fiscal Year commencing July 1, 2024. Such amounts are designated under Requests in the Omnibus Budget as shown in the Report of the Finance Committee for the Fiscal Year beginning July 1, 2024, and may be decreased but not increased.

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**The FY2025 Omnibus Budget**

	<b>FY2024</b>	<b>FY2025</b>	<b>FY2025</b>
<b>100 SERIES - GENERAL GOVERNMENT</b>	<b>Appropriated</b>	<b>Requested</b>	<b>Recommended</b>
114-5100 - MODERATOR	\$400	\$500	\$500
122-5100 - SELECTBOARD SALARIES	\$16,000	\$16,000	\$16,000
122-5110 - SELECTBOARD STAFF SALARIES	\$349,168	\$378,497	\$378,497
122-5400 - SELECTBOARD ADMINISTRATION EXP	\$15,950	\$19,000	\$19,000
131-5400 - FINANCE COMMITTEE	\$500	\$250	\$250
135-5110 - ACCOUNTANT SALARY	\$91,613	\$126,532	\$126,532
135-5400 - ACCOUNTANT EXPENSE	\$17,350	\$18,250	\$18,250
141-5100 - ASSESSORS SALARIES	\$11,000	\$11,000	\$11,000
141-5110 - ASSESSORS ADMIN ASSISTANT	\$74,322	\$77,699	\$77,699
141-5400 - ASSESSORS EXPENSE	\$18,525	\$19,110	\$19,110
142-5400 - ASSESSORS QUINQUENNIAL RECERT	\$22,000	\$22,000	\$22,000
145-5110 - TREAS / COLLECTOR SALARIES	\$157,648	\$151,900	\$151,900
145-5410 - TREASURER / COLLECTOR EXPENSE	\$31,540	\$36,250	\$36,250
151-5110 - LEGAL EXPENSE	\$96,000	\$105,000	\$105,000
152-5400 - PERSONNEL BOARD	\$750	\$500	\$500
155-5400 - IT HARDWARE	\$5,000	\$6,000	\$6,000
155-5800 - PEG ACCESS CAPITAL EXPENSE	\$4,000	\$4,000	\$4,000
159-5410 - CONTRACTED SERVICES	\$260,375	\$268,334	\$268,334
161-5110 - TOWN CLERK SALARIES	\$101,880	\$109,527	\$109,527
161-5400 - TOWN CLERK EXPENSE	\$22,850	\$26,050	\$26,050
171-5400 - CONSERVATION COMMISSION	\$2,000	\$2,000	\$2,000
172-5400 - OPEN SPACE COMMITTEE	\$250	\$250	\$250
175-5400 - PLANNING BOARD	\$2,000	\$2,000	\$2,000
176-5400 - ZONING BOARD OF APPEALS	\$1,000	\$1,000	\$1,000
179-5400 - AGRICULTURAL COMMISSION	\$100	\$100	\$100
182-5400 - ENERGY COMMITTEE	\$1,000	\$1,000	\$1,000
192-5400 - TOWN OFFICE BLDG MAINTENANCE	\$92,900	\$106,800	\$106,800
192-5430 - TOWN OFFICE EXPENSE	\$16,500	\$17,000	\$17,000
196-5400 - GENERAL INSURANCE	\$65,520	\$78,000	\$78,000
<b>TOTAL - GENERAL GOVERNMENT</b>	<b>\$1,478,141</b>	<b>\$1,604,549</b>	<b>\$1,604,549</b>

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	FY2024	FY2025	FY2025
<b>200 SERIES - PUBLIC SAFETY</b>	<b>Appropriated</b>	<b>Requested</b>	<b>Recommended</b>
210-5110 - POLICE PAYROLL	\$1,083,917	\$1,127,865	\$1,127,865
210-5400 - POLICE DEPT EXPENSE	\$115,100	\$118,300	\$118,300
210-5800 - POLICE DEPT - CRUISER	\$55,000	\$65,000	\$65,000
241-5110 - INSPECTIONS DEPT PAYROLL	\$175,292	\$178,324	\$178,324
241-5400 - INSPECTIONS DEPT EXPENSE	\$4,950	\$4,950	\$4,950
291-5400 - EMERGENCY MANAGEMENT	\$2,800	\$2,800	\$2,800
292-5400 - ANIMAL CONTROL	\$21,527	\$22,266	\$22,266
<b>TOTAL - PUBLIC SAFETY</b>	<b>\$1,458,586</b>	<b>\$1,519,505</b>	<b>\$1,519,505</b>
<b>300 SERIES - EDUCATION</b>			
300-5400 - DEERFIELD ELEMENTARY SCHOOL	\$5,265,247	\$5,341,279	\$5,341,279
310-5400 - FRONTIER REGIONAL SCHOOL	\$4,306,795	\$4,377,770	\$4,377,770
310-5800 - FRONTIER REGIONAL - DEBT SERVICE	\$11,290	\$19,360	\$19,360
315-5800 - FRONTIER REGIONAL TRANSPORTATION	\$96,311	\$94,894	\$94,894
320-5410 - FRANKLIN TECH ASSESSMENT	\$471,415	\$660,007	\$660,007
320-5800 - FRANKLIN TECH - DEBT SERVICE	\$17,827	\$18,183	\$18,183
<b>TOTAL - EDUCATION</b>	<b>\$10,168,885</b>	<b>\$10,511,493</b>	<b>\$10,511,493</b>
<b>400 SERIES - PUBLIC WORKS</b>			
422-5110 - GEN HIGHWAY PAYROLL	\$588,676	\$645,739	\$645,739
422-5400 - GEN HIGHWAY EXPENSE	\$321,900	\$327,000	\$327,000
423-5400 - WINTER SNOW AND ICE REMOVAL	\$95,000	\$95,000	\$95,000
424-5400 - STREET LIGHTING	\$20,000	\$15,000	\$15,000
433-5400 - TRANSFER STATION EXPENSE	\$244,200	\$249,300	\$249,300
439-5400 - TEST WELL MONITORING / MAINT	\$41,000	\$61,000	\$61,000
<b>TOTAL - PUBLIC WORKS</b>	<b>\$1,310,776</b>	<b>\$1,393,039</b>	<b>\$1,393,039</b>
<b>500 SERIES - HUMAN SERVICES</b>			
512-5110 - BOARD OF HEALTH PAYROLL	\$88,369	\$101,769	\$101,769
512-5400 - BOARD OF HEALTH EXPENSE	\$14,975	\$11,575	\$11,575
512-5500 - EMERGENCY COVID-19 EXP	\$0	\$0	\$0
541-5400 - COUNCIL ON AGING	\$500	\$250	\$250
541-5420 - SENIOR CENTER EXPENSE	\$75,822	\$90,299	\$90,299
543-5400 - VETERANS DISTRICT ASSESSMENT	\$14,195	\$15,505	\$15,505
543-5410 - VETERANS BENEFITS	\$21,000	\$22,000	\$22,000
549-5400 - ADA COORDINATOR	\$250	\$250	\$250
<b>TOTAL - HUMAN SERVICES</b>	<b>\$215,111</b>	<b>\$241,648</b>	<b>\$241,648</b>

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	FY2024	FY2025	FY2025
<b>600 SERIES - CULTURE AND RECREATION</b>	<b>Appropriated</b>	<b>Requested</b>	<b>Recommended</b>
610-5400 - TILTON LIBRARY	\$210,068	\$215,391	\$215,391
630-5400 - SUMMER SWIM PROGRAM	\$6,310	\$6,310	\$6,310
630-5410 - TRI-TOWN BEACH EXPENSE	\$41,022	\$34,842	\$34,842
634-5110 - RECREATION DEPT DIRECTOR SALARY	\$63,108	\$65,955	\$65,955
691-5400 - HISTORICAL COMMISSION	\$1,175	\$1,175	\$1,175
692-5800 - VETERANS DAY / MEMORIAL DAY EXP	\$2,000	\$2,000	\$2,000
<b>TOTAL - CULTURE AND RECREATION</b>	<b>\$323,683</b>	<b>\$325,673</b>	<b>\$325,673</b>
<b>700 SERIES - DEBT SERVICE</b>			
710-5900 - MATURING DEBT	\$422,051	\$401,679	\$401,679
751-5900 - INTEREST ON MATURING DEBT	\$234,941	\$205,704	\$205,704
752-5900 - INTEREST ON TEMPORARY LOANS	\$5,000	\$5,000	\$5,000
<b>TOTAL - DEBT SERVICE</b>	<b>\$661,992</b>	<b>\$612,383</b>	<b>\$612,383</b>
<b>800 &amp; 900 SERIES - BENEFITS</b>			
830-5400 - FRCOG CORE ASSESSMENT	\$42,264	\$41,698	\$41,698
910-5800 - UNFUNDED SICK LEAVE AND VACATION	\$10,000	\$10,000	\$10,000
911-5400 - FRANKLIN CTY REGIONAL RETIREMENT	\$640,352	\$646,145	\$646,145
912-5400 - WORKERS COMPENSATION	\$48,901	\$51,370	\$51,370
913-5400 - UNEMPLOYMENT INSURANCE	\$22,000	\$20,000	\$20,000
914-5400 - GROUP INSURANCE - TOWN	\$338,070	\$409,825	\$409,825
914-5410 - GROUP INSURANCE - SCHOOL	\$652,739	\$781,385	\$781,385
916-5400 - MEDICARE INSURANCE	\$111,159	\$120,089	\$120,089
<b>TOTAL - BENEFITS</b>	<b>\$1,865,485</b>	<b>\$2,080,512</b>	<b>\$2,080,512</b>
<b>TOTAL - OMNIBUS BUDGET</b>	<b>\$17,482,659</b>	<b>\$18,288,802</b>	<b>\$18,288,802</b>

**Voted to appropriate \$18,288,802 to fund the accepted amounts voted, and to meet this appropriation, transfer:**

<b>\$60,000</b>	<b>From Overlay Surplus</b>
<b>\$66,500</b>	<b>From SCEMS Enterprise Fund</b>
<b>\$15,900</b>	<b>From SCSC Fund</b>
<b>\$73,700</b>	<b>From Sewer Enterprise Fund</b>
<b>\$5,086</b>	<b>From Receipts Reserved for Debt</b>
<b>\$4,700</b>	<b>From the Wetlands Protection Fund</b>
<b>\$10,000</b>	<b>From the Cemetery RRA Fund</b>
<b>\$170,189</b>	<b>From Free Cash</b>

**and raise and appropriate \$17,882,727.**

**Motion carried, so declared the Moderator.**

**Article 10: Sewer/WWTP Enterprise Fund**

Voted to raise and appropriate, transfer from available funds, or otherwise provide **\$2,164,537** to operate the Sewer Enterprise Fund for the Fiscal Year beginning July 1, 2024, in accordance with the provisions of G.L. c.44, §53F<sup>1</sup>/<sub>2</sub>, such amount to be funded from enterprise revenue as noted below.

***Revenues***

User and Hookup Fees	\$2,039,537
Retained Earnings	\$120,000
Investment Income	\$5,000
<b>Total Revenues</b>	<b>\$2,164,537</b>

***Expenses***

Salaries and Benefits	\$463,692
Operating Expenses	\$748,900
Debt Service	\$837,245
Indirect Administrative Costs	\$73,700
Operational Reserve	\$41,000
<b>Total Enterprise Fund Expenses</b>	<b>\$2,164,537</b>

**Motion carried, so declared the Moderator.**

**Article 11: SCEMS Enterprise Fund**

Voted to raise and appropriate, transfer from available funds, or otherwise provide **\$1,783,497** to operate the South County Emergency Medical Services (SCEMS) Enterprise Fund for the Fiscal Year beginning July 1, 2024, in accordance with the provisions of G.L. c.44, §53F½, such amount to be funded from enterprise revenue and the Town's Free Cash, and to meet the Town of Deerfield's allocated share of costs as follows:

**Revenues**

Medical Service Fees	\$800,000
CPE Fund Reimbursement	\$45,000
Retained Earnings	\$80,000
Deerfield Assessment (from Free Cash)	\$444,368
Sunderland Assessment	\$270,227
Whately Assessment	\$143,902
Other	\$0
<b>Total Revenues</b>	<b>\$1,783,497</b>

**Expenses**

Salaries/Wages	\$1,464,664
Operating Expenses	\$252,333
Indirect Costs	\$66,500
<b>Total Enterprise Fund Expenses</b>	<b>\$1,783,497</b>

**Town of Deerfield Allocated Share of Total Enterprise Fund Expenses:**

<b>FY2025 Subsidy from Free Cash</b>	<b>\$444,368</b>
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**Information Only:**

**FY2025 Assessments Calculation**

<b>Total Expenses</b>	<b>\$1,783,497</b>
<i>Less Estimated Medical Service Fees</i>	<i>-\$800,000</i>
<i>Less CPE Fund Reimbursement</i>	<i>-\$45,000</i>
<i>Less Retained Earnings</i>	<i>-\$80,000</i>
<b>Equals Amounts to be Assessed</b>	<b>\$858,497</b>

<b>Deerfield</b>	<b>51.76%</b>	<b>\$444,368</b>
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<b>Sunderland</b>	<b>31.48%</b>	<b>\$270,227</b>
<b>Whately</b>	<b>16.76%</b>	<b>\$143,902</b>

**Motion carried, so declared the Moderator.**

**Article 12: Fiscal Year 2024 Capital Projects**

Voted to appropriate, transfer from available funds, or otherwise provide **\$105,000** to fund Fiscal Year 2024 Capital Improvements for the South County Emergency Medical Services (SCEMS) in accordance with the provisions of G.L. c.44, §53F½.

Projects	Amount	Funding Source			
		SCEMS Retained Earnings	SCEMS Rent Stabilization	Reallocate Exhaust Project	Reallocate SCEMS Cardiac Monitor Project
FY2024 Station Alert System	30,000			30,000	
FY2024 (ALS) Paramedic Intercept Electric Vehicle	60,000	16,000			44,000
FY2024 (ALS) Paramedic Intercept EV Charger	15,000		15,000		
Total	105,000	16,000	15,000	30,000	44,000

**Motion carried by 2/3, so declared the Moderator.**

**Article 13: Fiscal Year 2025 Capital Projects**

Voted to raise and appropriate, transfer from available funds, or otherwise provide **\$179,600** to fund the Capital Improvements Plan pursuant to Deerfield General Bylaws, Article VI, Capital Improvement Plan Committee, §10-17, Capital Improvement Plan, for the Fiscal Year beginning July 1, 2024.

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**Deerfield FY2025 Proposed Capital Improvement Plan**

<b>Projects</b>	<b>Amount</b>	<b>Source of Funds</b>		
		<b>Free Cash</b>	<b>Sewer EF Ret. Earnings</b>	<b>SCEMS EF Ret. Earnings</b>
DES Air Conditioning Phase 2 - 6 rooms	72,000	72,000		
Server Replacement	17,000	17,000		
Sewer/WWTF Truck Replacement for Snow Rmvl	42,600		42,600	
Replacement Stretcher	35,500			35,500
Senior Center Van	12,500	12,500		
<b>Total</b>	<b>179,600</b>	<b>101,500</b>	<b>42,600</b>	<b>35,500</b>

**Motion carried, so declared the Moderator.**

**Article 14: Community Preservation Fund**

Voted to act on the recommendations of the Community Preservation Committee for the Community Preservation Fund budget for the Fiscal Year beginning July 1, 2024, with each item to be considered a separate appropriation.

**Annual Revenue Appropriations**

<b>Action Requested</b>	<b>Purpose</b>	<b>Amount Requested</b>	<b>Percentage of Estimated Revenues</b>
Transfer to Reserve	Community Preservation Historical Reserve	\$46,000	10%
Transfer to Reserve	Community Preservation Open Space Reserve	\$46,000	10%
Transfer to Reserve	Community Preservation Community Housing Reserve	\$46,000	10%
Appropriation	Community Preservation Administrative Expenses	\$23,000	
Transfer to Reserve	Community Preservation Budgeted Reserve	\$299,000	

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**Community Preservation Reserve Balances as of June 30, 2023:**

Reserve for Open Space	\$25,000
Reserve for Historic Resources	\$33,525
Reserve for Community Housing	\$43,455
Undesignated Fund Balance	\$3,092,455

**Motion carried, so declared the Moderator.**

**Article 15: Quarterly Tax Payments**

Voted to accept the provisions of G.L. c.59, §57C, for the purpose of establishing a quarterly tax payment system to be effective July 1, 2025 (Fiscal Year 2026).

**Motion carried by majority, so declared the Moderator.**

**Article 16: Separation of Tilton trustees and The Tilton Fund Inc**

Voted to approve the Board of Trustees of the Tilton Library filing a petition with the Franklin County Probate and Family Court or in the alternative, the Massachusetts Supreme Judicial Court. Said petition would be seeking certain modifications of the testamentary charitable trust of Chauncey B. Tilton and ratification of past actions of the Trustees, and certain actions taken by the Tilton Library, Inc./Tilton Fund, Inc. in conjunction with the Trustees in line with the Summary outlined in the letter from the Trustees as on file with the Town Clerk. Such past actions are in connection with the operation and management of the Tilton Library. Actions taken will separate the Tilton Trustees and The Tilton Fund Inc. and said membership. And further that the Town authorize the Selectboard to enter into and approve any necessary filings to accomplish same.

**Motion carried, so declared the Moderator.**

**Article 17: Amend General Bylaw Article VII, Section 10-22**

Voted to amend the Town of Deerfield General Bylaws, Article VII, Section 10-22, Community Preservation Committee, as follows:

**§ 10-22 Membership of the Committee.**

A. There is hereby established a Community Preservation Committee, consisting of nine voting members pursuant to the provisions of G.L., c. 44B, Section ~~5(a)5-5~~. The composition of the committee, the appointing authority, and the term of office for the committee members shall be as follows:

- (1) One member of the Conservation Commission as designated by said Commission.
- (2) One member of the Historical Commission as designated by said Commission.
- (3) One member of the Planning Board as designated by said Board.
- (4) One member of the Recreation Committee as designated by the Committee.

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~~(5) One member of the Regional Housing Authority, who is a resident of Deerfield, as designated by said Authority.~~

~~(6)~~**(5)** One member of the Open Space Committee as designated by said Committee.

~~(7)~~**(6)** One member of the Board of Assessors as designated by said Board.

**(7) One resident of the Town who is interested in promoting affordable housing in the Town, appointed by the Selectboard.**

(8) One resident to be appointed by the Moderator; and

(9) One resident to be appointed by the Selectboard.

**Motion carried, so declared the Moderator.**

**Article 18: Use Change for Board of Assessor's Record Map 169, Lot 186 (former Allis Property).**

Voted to change the use of the parcel of land indicated on the Board of Assessors records as Map 169, Lot 186 (former Allis Property), from general municipal purpose to land for disposition and to further authorize the Selectboard to convey, sell or otherwise dispose of said parcel and to authorize the Selectboard to enter into and negotiate all necessary documents subject to such restrictions and limitations as the Selectboard deems appropriate, in order to effectuate the disposition of said parcel in the best interest of the Town.

**Motion carried by 2/3, so declared the Moderator.**

**Article 19: General Stabilization Transfer to Fund Road/Sidewalk Reconstruction**

Voted to appropriate and transfer from General Stabilization or otherwise provide **\$600,000** to fund extraordinary road and sidewalk re-construction and repairs and for all of the costs related and incidental thereto, including engineering and design.

**Motion carried by 2/3, so declared the Moderator.**

**Article 20: Rescind Borrowing Authority**

Voted to rescind all the borrowing authority approved for extraordinary road and sidewalk re-construction and repairs and for all of the costs related and incidental thereto, including engineering and design approved through Article 10 of the Special Town Meeting on October 23, 2023, and approved at a Special Election held on January 16, 2024.

**Motion carried, so declared the Moderator.**

**Article 21: Citizens Petition**

Voted to determine if the Town will authorize and request the Selectboard to petition the General Court of the Commonwealth for Home Rule Legislation to allow any citizens in the Town of Deerfield, notwithstanding the provisions of M.G.L. 51 Sections 1 and Section 47A, who have reached the age of 16 or older, to register and vote in municipal elections within the Town of Deerfield.

Motion Made to move the question. Motion carried by 2/3, so declared the Moderator.

**Motion did not carry, so declared the Moderator.**

**Moderator moved** the Meeting adjourn to meet in the polling places at the MAIN MEETING ROOM at the TOWN OFFICES, 8 Conway Street in the Village of South Deerfield on MONDAY the 6<sup>th</sup> day of May, 2024, next at 10:00 o'clock in the forenoon, then and there to act on the following article:

To choose all necessary Town Officers, including:

- One (1) Selectboard member for a term of three (3) years
- One (1) Assessor for a term of three (3) years
- One (1) Constable for a term of three (3) years
- Two (2) Deerfield School Committee members for a term of three (3) years each
- One (1) Deerfield School Committee member for a term of two (2) years
- One (1) Elector Under Oliver Smith Will for a term of one (1) year
- One (1) Frontier Regional School Committee member for a term of three (3) years
- Three (3) Planning Board members for terms of three (3) years each
- One (1) Planning Board member for a term of two (2) years
- One (1) Tilton Library Trustee for a term of three (3) years

And upon closure of the polls, to dissolve.

**Motion Carried, so declared the Moderator**

Respectfully submitted,

Kathlene A. Sanderell  
Deerfield Town Clerk

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