



## ***TOWN OF DEERFIELD***

*Selectboard/Board of Health*  
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### COMPLETE STREETS POLICY

Adopted May 1, 2019

#### Vision and Purpose:

Complete Streets are designed and operated to provide safety and accessibility for all users of our roadway, trails, and transit systems including, but not limited to, pedestrians, bicyclists, transit riders, motorists, emergency and freight and commercial vehicles and for people of all ages and abilities

Complete Streets principles contribute toward the safety, health, economic viability, and quality of life in a community by providing accessible and efficient connections between home, school, work, recreation and retail destinations by improving the pedestrian and vehicular environments throughout the community. The purpose of Deerfield's Complete Streets Policy, therefore, is to accommodate all road users by creating a road network that meets the needs of individuals utilizing a variety of transportation modes. It is the intent of the Town of Deerfield to formalize the plan, design, operation and maintenance of streets so that they are safe for all users of all ages and abilities as a matter of routine.

This policy directs decision-makers to consistently plan, design, and construct transportation corridors that will accommodate all anticipated users.

#### Core Commitment:

The Town of Deerfield recognizes that users of various modes of transportation, including, but not limited to, pedestrians, cyclists, motorists, transit and school bus riders, delivery and service personnel, emergency responders and freight haulers are legitimate users and deserve safe facilities. "All Users" includes users of all ages and abilities.

The Town further recognizes that all roadway projects whether new, maintenance, or reconstruction are potential opportunities to apply Complete Streets design principles. Therefore, the Town will, to the maximum extent practical, design, construct, maintain, and operate all streets to provide for a comprehensive and integrated street network of facilities for All Users.

Where feasible, Complete Streets design recommendations shall be incorporated into all publicly and privately funded projects. This includes transportation infrastructure and street design projects requiring funding or approval by the Town of Deerfield, as well as projects funded by the state and federal government, such as Chapter 90 funds, Town improvement grants, Transportation Improvement Program (TIP), MassWorks Infrastructure Program, Community Development Block Grants (CDBG), capital funds from the Town and other state and federal funds for street and infrastructure design. Private developments and related street design components or corresponding street-related components shall adhere to and comply with the Town of Deerfield's Complete Streets principles. In addition, to the extent practical, state-owned roadways will comply with the Complete Streets resolution, including the design, construction, and maintenance of such roadways within town boundaries.

The Department of Public Works will apply Complete Streets principles for routine roadway maintenance and repair projects where feasible.

### Exceptions:

Other transportation infrastructure projects, including but not limited to reconstruction, roadway reconfigurations, or subdivisions, transportation infrastructure may be excluded, upon approval by the Board of Selectmen and/or its designee, where documentation and data indicate that:

1. Cost or impacts of accommodation is excessively disproportionate to the need, probable use or probable future use.
2. Facilities where specific uses are prohibited by law. An effort will be made in these cases for accommodations elsewhere.
3. Other Town policies, regulations, or requirements contradict or preclude implementation of Complete Streets principles.
4. Site conditions render implementation infeasible.

### Best Practices:

The Town of Deerfield Complete Street policy will focus on developing a connected, integrated network that serves all users of roads and pedestrian ways. Complete Streets will be integrated into policies, planning, and design of all types of public and private projects, including new construction, reconstruction, rehabilitation, repair and maintenance of transportation facilities on streets and redevelopment projects.

Implementation of the Town of Deerfield Complete Streets Policy will be carried out cooperatively within all departments in the Town of Deerfield with multi-jurisdictional cooperation, to the greatest extent possible, with state, regional, and federal agencies. The Town will encourage the use of Complete Streets principles among private developers.

Complete Street principles include the development and implementation of projects in a context-sensitive manner in which project implementation is sensitive to the community's physical, economic, and social setting. The context-sensitive approach to process and design includes a range of goals by giving significant consideration to stakeholder and community values. It includes goals related to livability with greater participation of those affected in order to gain consensus. The overall goal of this approach is to preserve and enhance scenic, aesthetic, historic and environmental resources while improving or maintaining safety, mobility and infrastructure condition.

The Town of Deerfield recognizes that Complete Streets may be achieved through single elements incorporated into a particular project or incrementally through a series of smaller improvements or maintenance activities over time.

The latest design guidance, standards and recommendations available will be used in the implementation of Complete Streets including:

### Policy References:

1. Massachusetts Department of Transportation (Mass DOT) Project Development & Design Guide (latest edition);
2. Mass DOT Separated Bike Lane Planning & Design Guide (latest edition);
3. American Association of State Highway and Transportation Officials (AASHTO), A Policy on The Geometric Design of Highways and Streets (latest edition);
4. United States Department of Transportation Federal Highway's Administration's Manual on Uniform Traffic Design Controls;
5. Architectural Access Board (AAB) 521 CMR Rules and Regulations;
5. Documents and plans created for Town of Deerfield, such as Master Land Use Plan (2014), Open Space and Recreation Plan (2013) and any bicycle and pedestrian network plans contained within other town plans or studies;

6. Board of Selectmen Policy on Traffic Calming Measures (2013);
7. Town of Deerfield, Department of Public Works Construction Standards, (latest edition);
8. Other resources may be consulted.

Implementation:

The Town will make Complete Streets practices a routine part of everyday operations, will approach all transportation projects and programs as opportunities to improve streets and the transportation network for all users, and shall work in coordination with other departments, agencies and jurisdictions to achieve Complete Streets.

The Town will review and either revise or develop proposed revisions to all appropriate planning documents (master plan, open space and recreation plan, etc.) zoning and subdivision codes, laws, procedure, rules, regulations, guidelines, program, and templates to integrate Complete Streets principles in all street projects on streets. The Public Works Superintendent will be responsible for implementing and managing this initiative.

The Town will maintain a comprehensive inventory of pedestrian and bicycle facility infrastructure that will prioritize projects to eliminate gaps in the sidewalk and bikeway network and provide opportunities for expansion and extensions.

The Town will reevaluate Capital Improvement Projects prioritization to encourage implementation of Complete Streets implementation.

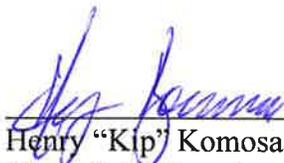
The Town will make its best effort, as resources allow, to train pertinent town staff and decision-makers on the content of Complete Streets principles and best practices for implementing policy through workshops and other appropriate means.

The Town will utilize inter-department coordination to promote the most responsible and efficient use of resources for activities within the public way and will make a best faith effort to coordinate with adjacent municipalities to ensure a seamless network of facilities for all users of the roadway.

The Town will seek out appropriate sources of funding and grants for implementation of Complete Streets policies.

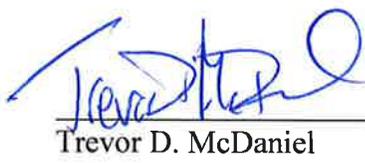
The success and improvement opportunities regarding Complete Streets implementation will be evaluated annually by the Town Administrator, in conjunction with Public Works Superintendent, Council on Aging/Aging-Healthy Advisory Committee, the ADA Coordinator, and other relevant officials, the findings of which shall be reported to the Selectboard and to the Town, through its Annual Town Report. Performance measures shall consider infrastructure improvements including, but not limited to, total miles of bicycle accommodations; linear feet of sidewalk added; # of crosswalks/curb ramps upgraded/improved and made ADA compliant; closures of any gaps in pedestrian/bicycle network; and upgrades to transit facilities. Other factors such as increased public transit ridership and increased public participation in bicycle/pedestrian systems will also be considered.

This policy is hereby adopted by the Deerfield Selectboard.



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Henry "Kip" Komosa  
Chair, Selectboard



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Trevor D. McDaniel  
Selectboard



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Carolyn Shores Ness  
Selectboard

