

May 18, 2022

TO: Town Buildings Advisory Committee

FROM: Kayce Warren, Town Administrator

RE: Town Buildings Advisory Committee Charge

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In November 2018, the Selectboard created the “Town Buildings Advisory Committee” (TBAC) and provided a list of tasks for accomplishment. With this memo and vote, the Selectboard extends the lists of tasks to include the following:

1. Create a maintenance and repair plan for town buildings.
2. Oversee building refurbishment projects.
3. Make recommendations for space needs in town buildings.
4. Assess opportunities for a combined Community/Senior Center to include participation in a joint meeting with Sunderland and Whately

Further, the Selectboard tasks the TBAC with the responsibility to prepare a report with recommendations for the Selectboard, including whether to create a Permanent Building Committee or individual committees for individual projects, and a draft scope of work for the permanent committee if so recommended.

Selectboard Approved: May 18, 2018