

**Annual Town Meeting  
April 25, 2016 & April 28, 2016**

FRANKLIN SS

To either of the Constables in the Town of Deerfield, in the County of Franklin,

GREETING:

I, Barbara J. Hancock, duly appointed and qualified Clerk of the Town of Deerfield hereby verify that the following votes were taken at the Annual Town Meeting held on Monday, April 25, 2016 in the Frontier Regional School Auditorium on 113 North Main Street in the Village of South Deerfield. Town Meeting convened at 7:12 pm, simultaneously with a Special Town Meeting. There were 250 voters in attendance.

Voted to waive the reading of all articles and that prior to the reading of a motion under the article, the Moderator briefly summarize the content of the article to be considered; and, further, that unless objection is raised, the reading of detailed motions be waived where the article as printed can, in the opinion of the Moderator, be incorporated by reference in any motion presented.

Motion carried, so declared the Moderator

Voted that the following people be allowed to address the audience during the Town Meeting:

- Lisa Mead, Town Counsel
- Brenda Hill, Town Accountant
- Douglas Finn, Interim Town Administrator
- Sara Woodbury, Tilton Library Director
- Patricia Cavanaugh, Business Manager, Frontier Regional/Union 38 Schools
- Jeanine Heil, Principal, Deerfield Elementary School
- Richard Martin, Superintendent, Franklin County Technical School
- Russ Kaubris, Business Manager, Franklin County Technical School
- Patricia Smith, Planner, Franklin Regional Council of Governments
- Felicity Hardee, Counsel for Deerfield Economic Development & Industrial Corporation
- Marlene Johnson, South County Senior Center Director

Motion carried, so declared the Moderator

The Annual Town Meeting recessed at 7:24pm and resumed at 7:53pm following the conclusion of the Special Town Meeting.

ARTICLE 1:

Voted that the Town hear the reports of the Selectmen, the Deerfield School Committee, and all other Town officers, boards, committees, and commissions.

Motion carried, so declared the Moderator

ARTICLE 2:

Voted to accept and acknowledge the following MONETARY GIFTS made to the town:

Received from Deerfield Academy:	\$ 114,800.00
Received from Historic Deerfield:	\$ 15,000.00
Received from Eaglebrook School:	\$ 26,000.00
Received from Bement School:	\$ 3,000.00
Received from Woolman Hill, Inc.:	\$ 3,386.00

The Town wishes to recognize and thank the above named community organizations for their generous donations to the Town.

Further, throughout the year, DEERFIELD ACADEMY has generously gifted services to the Town of Deerfield, including  
Playing Field Maintenance,  
Miscellaneous Work for Deerfield Land Trust,  
Donations to Deerfield Elementary School,  
including transportation Services, and  
Services to the Deerfield Recreation Commission.

Total gifts in cash and services given by Deerfield Academy to the Town of Deerfield is estimated at over One Hundred Forty Four Thousand Dollars. (\$144,000).

Eaglebrook School has donated both to the Town of Deerfield, as well as to the Old Deerfield Fire District, including making a generous gift in support of the purchase of a fire truck this year.

On February 26, 2016, Deerfield Academy, Bement School, Eaglebrook School and Historic Deerfield together pledged Two Hundred Twenty-Five Thousand Dollars (\$225,000) in support of the Deerfield Elementary School Roof project.

Further, the Town acknowledges donations of time, space and services given by Pocumtuck Valley Memorial Association, in relation to the stabilization of the Town's Civil War Memorial this past fall.

A number of smaller gifts have enabled work to be done at the South Deerfield Town Common, including the donation of time, work and money by the Franklin County Technical School, Boy Scout Troop #66, the South Deerfield Women's Club, and many private individuals.

This brief list does not include every private contribution of funds or service made over the past year by individuals or organizations. The Town wishes to extend sincere thanks to all of the individuals and organizations who continue to support the Town of Deerfield.

Motion carried, so declared the Moderator

ARTICLE 3:

Voted to authorize its Treasurer and Assistant Treasurer with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2016 in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4 and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with General Laws, Chapter 44, Section 17.

Motion carried by unanimous vote, so declared the Moderator

ARTICLE 4:

Voted to authorize the Selectmen to apply, accept and expend for specific purposes provided by any Federal or State Grants or Programs which may be awarded to the Town.

Motion carried, so declared the Moderator

ARTICLE 5:

Voted to raise and appropriate, transfer from available funds, or otherwise provide any sum or sums of money for public library purposes said sum to be reimbursed to the Town by the State under provision of Chapter 151 of the Acts of 1996.

Motion carried, so declared the Moderator

ARTICLE 6:

Voted to transfer \$880 from interest earned in the Dickinson Library Trust fund, as follows: \$748 to the Tilton Library and \$132 to the Frontier Regional School for Library use.

Motion carried, so declared the Moderator

ARTICLE 7:

Voted to authorize revolving funds under MGL Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2016 as set forth in Article 7 in the Warrant, and as amended in the handout which has been distributed at this meeting a copy of which is attached hereto and made a part hereof by reference.

Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Fund	FY Spending Limit
Public Health and Safety	Board of Selectmen	Donations and other receipts for public health and safety purposes.	Services, activities and expenses related to providing public health and safety services.	\$250,000.00
Planning	Planning Board	Fees charged for filings	Activities and expenses related to proposal and permit reviews.	\$25,000.00
Recycling	Selectboard	Receipts related to the recycling program	Operation of solid waste and recycling programs, membership in and services of the Franklin County Solid Waste Management District, and the purchase of recycled content or environmentally preferable products	\$20,000.00
School Resource Officer	Police Department	Donations and other receipts	Services, activities and expenses related to providing a School Resource Officer to public and private schools in town.	75,000.00
Parks & Recreation	Recreation Department	Fees and receipts related to Recreation Department Programs and Services	Activities and expenses related to providing recreational activities	75,000.00
Total Authorization:				\$445,000.00

Motion carried, so declared the Moderator

ARTICLE 8:

Voted that the Moderator read amounts recommended by the Finance Committee to be appropriated under this article; and unless objection is made, each item recommended in the report of the Finance Committee shall be tentatively accepted as appropriated for the purpose stated. If an objection is made to any recommendation, such appropriation shall be taken separately and the amount thereof and the manner of taking the same shall be determined by vote of the meeting and tentatively accepted. One vote shall be taken appropriating each amount so accepted as a single appropriation not to be exceeded.

Motion carried, so declared the Moderator

Voted that the Town appropriate \$ 13,467,982.00 to fund the accepted amounts voted, and to meet this appropriation, transfer \$ 8,339 from Free Cash, \$ 88,467 from Other Funding (administrative fees), and raise and appropriate a balance of \$ 13,371,176.00.

Motion carried, so declared the Moderator

ARTICLE 9:

Voted that the Town raise and appropriate \$672,611.00, and authorize the Selectmen to transfer as it becomes available said sum from the sewer receipts account established for such purposes for Fiscal Year 2017, for the operation and maintenance of the Wastewater Treatment Plants located in the villages of Old Deerfield and South Deerfield respectively, and for sewer line maintenance.

Motion carried, so declared the Moderator

ARTICLE 10:

Voted to transfer the sum of \$130,000 from retained sewer receipts for the purpose of design and planning services related to the repair and upgrade of certain facilities and equipment at the South Deerfield Wastewater Treatment.

Motion carried, so declared the Moderator

ARTICLE 11:

Voted that the Town appropriate from Free Cash \$314,307 for the purpose of funding the South County Emergency Medical Service, and further, that the FY2017 Budget for South County Emergency Medical Services be approved as follows:

Revenues:		
	<i>Medical Service Fees</i>	<i>\$410,000</i>
	<i>Retained Earnings</i>	<i>\$345,074</i>
	<i>Deerfield Assessment (51.76%)</i>	<i>\$314,307</i>
	<i>Sunderland Assessment (31.48%)</i>	<i>\$191,135</i>
	<i>Whately Assessment (16.76%)</i>	<i>\$101,783</i>
	<b>Total Revenues</b>	<b>\$1,362,299</b>
Expenses		
	<i>Salaries &amp; Expenses</i>	<i>\$1,077,299</i>
	<i>Capital Purchase: Ambulance</i>	<i>\$285,000</i>
	<b>Total Salaries and Expenses</b>	<b>\$1,362,299</b>
Deerfield Appropriation		
	<i>From Free Cash:</i>	<i>\$314,307</i>
	<b>Total Deerfield Appropriation:</b>	<b>\$314,307</b>

Motion carried, so declared the Moderator

ARTICLE 12:

No Action Taken.

So declared the Moderator

ARTICLE 13:

Voted to divide the article so that each appropriation is considered a separate motion.

Motion carried, so declared the Moderator

Voted that the Town appropriate \$5,100 from the Community Preservation Fund 2017 Estimated Revenues for the Deerfield Historical Commission Preservation of the Civil War Monument Statue project in a manner consistent with the proposal submitted by the applicant and approved by the Community Preservation Committee, said funds to be expended within three years under the direction of the Board of Selectmen and any unused funds to be returned to the Community Preservation Fund as required by statute.

Motion carried, so declared the Moderator

Voted that the Town appropriate \$20,000 from the Community Preservation Fund 2017 Estimated Revenues for the Deerfield Historical Commission Restoration of the Albany Road Cemetery project in a manner consistent with the proposal submitted by the applicant and approved by the Community Preservation Committee, said funds to be expended within three years under the direction of the Board of Selectmen and any unused funds to be returned to the Community Preservation Fund as required by statute.

Motion carried, so declared the Moderator

Voted that the Town transfer \$30,000.00 (10%) of the Community Preservation Fund 2017 Estimated Revenues to the Reserve for Open Space as required by General Law Chapter 44B.

Motion carried, so declared the Moderator

Voted that the Town transfer \$4,900.00 of the Community Preservation Fund 2017 Estimated Revenues to the Reserve for Historic Preservation as required by General Law Chapter 44B.

Motion carried, so declared the Moderator

Voted that the Town transfer \$30,000.00 (10%) of the Community Preservation Fund 2017 Estimated Revenues to the Reserve for Community Housing as required by General Law Chapter 44B.

Motion carried, so declared the Moderator

Voted that the Town appropriate \$15,000.00 (5%) from the Community Preservation Fund 2017 Estimated Revenues for Community Preservation Committee administrative expenses.

Motion carried, so declared the Moderator

Voted that the Town transfer \$195,000.00, the balance of the Community Preservation Fund 2017 Estimated Revenues, to the Community Preservation Budgeted Reserve.

Motion carried, so declared the Moderator

10:02 pm Voted to adjourn the meeting until 7:00PM on Thursday April 28, 2016, in the Frontier Regional School Auditorium to continue the deliberation of the Annual Town Meeting.

Motion carried, so declared the Moderator

Meeting reconvened on Thursday, April 28, 2016 at 7:03 pm with 101 voters in attendance.

ARTICLE 14:

Voted that the Town transfer from free cash \$43,701.00 for its share of the core assessment of the Franklin Regional Council of Governments for Fiscal Year 2017.

Motion carried, so declared the Moderator

ARTICLE 15:

Voted that the Town transfer from Free Cash Thirty Two Thousand, Nine Hundred Fifty Six Dollars (\$32,956.00) to fund the tuition and transportation expenses of students attending the Smith Vocational and Agricultural High School for the 2016-17 school year.

Motion carried, so declared the Moderator

ARTICLE 16:

Voted that the Town transfer from Free Cash \$10,000.00 to the unfunded liability sick leave and vacation account.

Motion carried, so declared the Moderator

ARTICLE 17:

Voted that the Town transfer from free cash \$80,000.00 to provide for extraordinary or unforeseen expenditures under Section 6 of Chapter 40 of the Massachusetts General Laws for the Fiscal Year beginning July 1, 2016.

Motion carried, so declared the Moderator

ARTICLE 18:

Voted that the Town take from the Fiscal Year 2016 Triennial Recertification appropriation the amount of \$20,000.00 for the purpose of funding mandated triennial recertification updates.

Motion carried, so declared the Moderator

ARTICLE 19:

Voted to withdraw the motion.

Motion carried, so declared the Moderator

ARTICLE 20:

Voted that the Town transfer from free cash the sum of \$10,000, to assist with Montague's participation in DPU docket 15-178 (or any succeeding docket number), concerning a proposed contract by Berkshire Gas Company to purchase transportation on the proposed Northeast Energy Direct (NED) pipeline, and to participate in any appeals, consolidations of cases, or related regulatory or legal proceedings at the state or Federal level; said funds to be spent at the discretion of the Board of Selectmen; further, said funds may fund or help to fund actions undertaken by the Town of Montague alone and/or in conjunction with actions taken by any other municipality, coalition, or organization engaging in such regulatory or legal action.

Motion carried, so declared the Moderator

ARTICLE 21:

Voted that the town transfer from free cash the sum of Eleven Thousand Dollars (\$11,000.00) for the purpose of mosquito abatement purposes, said sum to be expended under the direction of the Deerfield Board of Health.

Motion carried, so declared the Moderator

ARTICLE 22:

Voted to establish the salaries and compensations of all elected officers of the Town, as recommended, and as printed in the handout distributed at this meeting, as amended reducing the Selectboard Chair to \$6,000.00, a copy of which is attached hereto and made a part hereof by reference.

<i>OFFICIAL</i>	<i>REQUESTED</i>	<i>RECOMMENDED</i>
<i>Moderator, Annual Town Meeting</i>	\$ 300.00	\$ 300.00
<i>Moderator, Special Town Meeting</i>	\$ 50.00	\$ 50.00
<b>**Selectboard, Chair</b>	\$ 6,000.00	\$ 2,500.00
<i>Selectboard, Associate Members</i>	\$ 5,000.00	\$ 2,250.00
<i>Assessors, Chair</i>	\$ 2,500.00	\$ 2,500.00
<i>Assessors, Associate Members</i>	\$ 2,250.00	\$ 2,250.00
<i>School Committee, Chair</i>	\$ 150.00	\$ 150.00
<i>School Committee, Assoc. Members</i>	\$ 100.00	\$ 100.00
<i>Elector, Oliver Smith Will</i>	\$ 20.00	\$ 20.00

**\*\*Amended Amount**

Motion carried, so declared the Moderator

ARTICLE 23:

Voted that all votes taken under the Omnibus Budget and financial articles contained in this warrant will be contingent upon receipt of a Cherry Sheet and other state funding which shows sufficient state aid to allow the Town to remain within its levy limit.

Motion carried, so declared the Moderator

ARTICLE 24:

Voted that the Town transfer the care, custody and control of the parcels, as specifically set forth in Article 24, a copy of which has been distributed at this meeting, a copy of which is attached hereto and made a part hereof by reference, but excluding Map 81, Lot 3, from municipal purposes to the Board of Selectmen for the purpose of conveying, selling or otherwise disposing of same and that the Board of Selectmen be authorized to enter into and negotiate all necessary and related documents, subject to such restrictions and limitations as the Selectmen deem appropriate, in order to effectuate the disposition of said parcel for not less the assessed value as of January 1, 2016 and that the Board of Selectmen shall be authorized to dispose of said parcel accordingly, for not less than the assessed value as of January 1, 2016.

<i>Map/Lot</i>	<i>Acreage, more or less</i>	<i>Location/Description</i>	<i>Evaluation</i>
<i>132 / 41</i>	<i>1.100 Acres</i>	<i>West Side of North Main Street at Greenfield Road</i>	<i>\$31,300</i>
<i>111 / 62</i>	<i>1.600 Acres</i>	<i>West Side of Mill Village Road, approx.400 feet north of Lee Road</i>	<i>\$15,900</i>
<i>79 / 39</i>	<i>31.00 Acres</i>	<i>Steam Mill Road, East Side, approx. 1,000 feet south of County Road</i>	<i>\$170,200</i>
<i>123 / 24</i>	<i>0.860 Acres</i>	<i>Greenfield Road, West Side</i>	<i>\$10,800</i>
<i>**</i>			

\*\* Reflects Exclusion of Map 81, Lot 3

Motion carried in excess of 2/3, so declared the Moderator

ARTICLE 25:

No action taken.

So declared the Moderator

ARTICLE 26:  
No action taken.

So declared the Moderator

ARTICLE 27:  
No action taken.

So declared the Moderator

ARTICLE 28:  
Voted to instruct the Moderator to appoint a Municipal Government Study Committee. The purpose of said Committee shall be to examine the Town's present form of government to determine whether or not it is the form of government best able to meet the town's future needs. Said committee shall be composed of 7 members. Each member shall be a resident and voter of the Town of Deerfield. The Committee shall report its findings and recommendations to Annual Town Meeting in 2017.

Motion carried, so declared the Moderator

ARTICLE 29:  
Voted that Town Meeting hereby offers direction to its officers, boards, committees and/or commissioners, said instructions to be adopted as a single non-binding resolution.

Motion carried, so declared the Moderator

Voted to direct the Personnel Board to review the salaries and compensation of all elected officers of the Town and report the Board's findings and recommendations to the Annual Town Meeting in 2017. Finally, voted to direct the Personnel Board to prepare an article for the Annual Town Meeting in 2017 amending the Personnel Bylaws, that would provide the Personnel Board with the responsibility for recommending, annually, the salaries and compensation of all elected officers of the Town.

Motion carried, so declared the Moderator

Voted that the Board of Selectmen secure a second portable microphone for any Town Meeting where one has been secured.

Motion carried, so declared the Moderator

Voted that this Town Meeting require the Board of Selectmen to issue an invoice to SCEMS for administrative services performed for the fiscal year 2015. Total due: \$ 57,899.00.

Motion carried, so declared the Moderator

Voted that decisions about land sales and purchase by the Town be submitted to the Open Space Committee for review and recommendation.

Motion carried, so declared the Moderator

Voted that the Board of Selectmen consider adopting the non-gender specific name, Select Board, and stop using Board of Selectmen to make it more inclusionary for other gender identities, and/or those who chose not to project a gender identity.

Motion carried, so declared the Moderator

Town Meeting acknowledged Peter James' 36 year tenure as Town Moderator and Marti Barrett's service as principal of Frontier and currently Superintendent of the Union 38 Schools, as they both are retiring.

9:25 pm Voted that the meeting adjourn to meet in the polls at the meeting from at the Town Offices, 8 Conway Street, in the Village of South Deerfield, on Monday, the 2<sup>nd</sup> day of May 2016 at 10:00 o'clock in the forenoon, for the purpose of elections and at the closure of the polls, dissolve.

A true copy,

Attest:

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